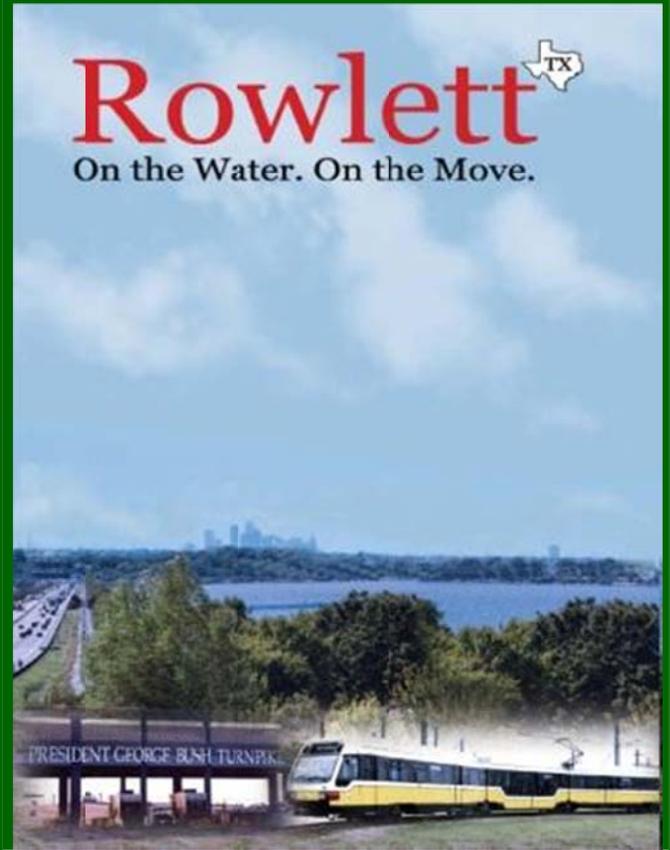




# **Comprehensive Monthly Financial Report**

**April 2013**





# MONTHLY FINANCIAL REPORT

## PERFORMANCE AT A GLANCE

**APRIL 2013**

	YEAR TO DATE	REFERENCE
ALL FUNDS SUMMARY	POSITIVE	Page 4
GENERAL FUND REV VS EXP	POSITIVE	Page 5
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EMPLOYEE BENEFITS REV VS EXP	NEGATIVE	Page 10

### PERFORMANCE INDICATORS

**POSITIVE**

= Positive variance or negative variance < 1% compared to seasonal trends.

**WARNING**

= Negative variance of 1-5% compared to seasonal trends

**NEGATIVE**

= Negative variance of >5% compared to seasonal trends.

**ECONOMIC INDICATORS**

**APRIL 30, 2013 – NEWS FOR YOU**

**ECONOMY**

**National GDP:**  GDP - the output of goods and services produced by labor and property located in the US – increased at a rate of 2.5% in the 1st quarter of 2013 after increasing 0.4% in the 4th quarter as reported by the Bureau of Economic Analysis. The increase was largely accounted for by a rebound in inventory investment, mainly reflecting an upturn in manufacturing.

**Texas Retail Sales:**  Texas retail sales totaled \$38.4 billion for the month of Feb., an increase of \$1.5 billion (4.1%) over Feb. 2013.

**Texas Leading Index:** The Texas Leading Index is a single summary statistic that sheds light on the future of the state's economy. The index is a composite of eight leading indicators—those that tend to change direction before the overall economy. The index remained flat between the months of Feb. and Mar.

Attached is the Comprehensive Monthly Financial report for April 2013. Six months of FY 2013, or 50.0% of the fiscal year is complete.

**Revenues:** Overall, the City has earned or received \$53.8 million for FY 2013. This amount is 67.6% of the approved operating budget of \$79.6 million and is 2.4% higher than forecast through the month of April.

- General Fund revenues are \$0.8 million or 3.4% higher than expected.
- Utility Fund revenues are \$3 thousand or 0.02% higher than expected.

**Expenditures:** Expenses totaled \$47.8 million year-to-date for FY 2013. This amount is 60.1% of the approved operating budget of \$79.6 million and is 2.5% lower than forecast through the month of April.

- General Fund expenditures are \$1.7 million or 9.2% lower than expected.
- Utility Fund expenditures are \$0.05 million or 0.3% higher than expected.

**Surplus:** The net surplus from operations through April is \$6.0 million which is \$2.5 million better than expected at this point in the year. The adopted operating budget for the fiscal year anticipates a total increase of \$0.1 million.

**UNEMPLOYMENT**

**NOTEWORTHY**

**National Unemployment:**  The national unemployment rate decreased to 7.5% in April from 7.6% in March.

**State-Wide:** The Texas unemployment rate for April, 2013 was 6.4%, the same as March, 2013.

**Rowlett:**  The City of Rowlett unemployment rate for April 2013 was 5.7%, a 1.7% decrease over March. Note – city unemployment rates are not seasonally adjusted.

**North Texas Municipal Water District initiates Stage 3 water restrictions** On April 25, the City of Rowlett received notice that the Board of Directors of the North Texas Municipal Water District (NTMWD) voted to implement Stage 3 of its Drought Plan. Below average rainfall and low lake levels have necessitated the move to more stringent conservation efforts. The goal of Stage 3 is a 10% reduction in water use and increased awareness in ongoing water conservation efforts.



**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
April 30, 2013**

**BUDGET SUMMARY OF ALL FUNDS FY2013**

	2013 <u>Budget</u>	2013 <u>Forecast</u>	2013 <u>Year-to-Date</u>	<u>Variance</u>
	\$ 14,262,492	\$ 14,262,492	\$ 14,262,492	0.0%
<b>Beginning Reserves</b>				
<b>Revenues:</b>				
General	32,606,990	24,296,441	25,127,973	3.4%
Water & sewer	26,788,993	13,462,824	13,465,555	0.0%
Debt service	8,612,739	8,129,505	8,250,637	1.5%
Drainage	1,333,611	777,920	773,456	-0.6%
Refuse	4,764,621	2,779,254	2,713,968	-2.3%
Employee health benefits	3,698,369	2,157,382	2,089,745	-3.1%
Impact fees	44,357	26,398	155,933	490.7%
Police seizure	100,550	58,654	194,150	231.0%
Economic development	316,694	184,738	184,775	0.0%
Innovations	-	-	1,085	0.0%
Hotel/motel tax	47,752	24,831	28,854	16.2%
P.E.G.	85,042	42,098	44,991	6.9%
Grants	24,590	12,637	41,508	228.5%
Community Development Block Grant	228,181	101,414	282,208	178.3%
Juvenile diversion	33,281	19,414	23,897	23.1%
Court technology	26,936	15,713	19,394	23.4%
Court security	20,035	11,687	14,194	21.4%
Traffic safety	297,926	173,790	135,504	-22.0%
Golf course	600,628	300,398	298,694	-0.6%
<b>Total Revenues</b>	<b>\$ 79,631,295</b>	<b>\$ 52,575,097</b>	<b>\$ 53,846,521</b>	<b>2.4%</b>
<b>Expenses:</b>				
General	32,727,568	18,722,396	17,006,077	-9.2%
Water & sewer	26,705,926	16,590,582	16,640,319	0.3%
Debt service	8,612,739	7,043,323	6,856,826	-2.6%
Drainage	1,300,049	814,292	793,950	-2.5%
Refuse	4,740,876	2,770,513	2,692,589	-2.8%
Employee health benefits	3,698,369	2,157,382	2,369,837	9.8%
Impact fees	30,000	17,500	106,896	510.8%
Police seizure	100,550	58,654	388,455	562.3%
Economic development	344,595	191,630	182,919	-4.5%
Innovations	-	-	17,338	0.0%
Hotel/motel tax	42,749	24,937	11,038	-55.7%
P.E.G.	69,547	40,123	47,009	17.2%
Grants	24,590	12,637	41,508	228.5%
Community Development Block Grant	228,181	101,414	282,208	178.3%
Juvenile diversion	33,274	19,410	15,582	-19.7%
Court technology	206,120	120,237	29,488	-75.5%
Court security	22,170	12,933	19,532	51.0%
Traffic safety	297,926	173,790	135,504	-22.0%
Golf course	389,176	189,588	189,588	0.0%
<b>Total Expenses</b>	<b>\$ 79,574,405</b>	<b>\$ 49,061,339</b>	<b>\$ 47,826,665</b>	<b>-2.5%</b>
<b>Current Year Surplus/(Shortfall)</b>	<b>\$ 56,890</b>	<b>\$ 3,513,758</b>	<b>\$ 6,019,856</b>	<b>71.3%</b>
<b>Ending Reserves</b>	<b>\$ 14,319,382</b>	<b>\$ 17,776,250</b>	<b>\$ 20,282,348</b>	<b>14.1%</b>

Positive
Warning
Negative

Positive variance or negative variance <1% compared to forecast  
 Negative variance between 1%-5% compared to forecast  
 Negative variance >5% compared to forecast

**OVERALL FUND PERFORMANCE**

**GENERAL FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 1,581,793	\$ 3,174,107	\$ (1,592,314)
Nov	1,752,477	1,825,631	(73,154)
Dec	10,464,096	2,287,286	8,176,810
Jan	4,984,840	2,605,586	2,379,254
Feb	2,806,795	2,254,581	552,214
Mar	2,188,330	2,469,028	(280,699)
Apr	1,349,643	2,389,859	(1,040,215)
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 25,127,973</b>	<b>\$ 17,006,077</b>	<b>\$ 8,121,896</b>
<b>Cumulative Forecast</b>	<b>\$ 24,296,441</b>	<b>\$ 18,722,396</b>	<b>\$ 5,574,045</b>
<b>Actual to Forecast \$</b>	<b>\$ 831,533</b>	<b>\$ (1,716,318)</b>	<b>\$ 2,547,851</b>
<b>Actual to Forecast %</b>	<b>3.4%</b>	<b>-9.2%</b>	



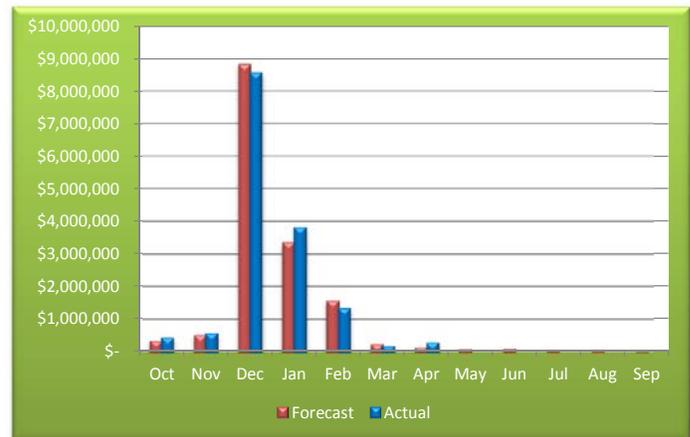
**Positive**

Cumulatively overall, the General Fund is better than forecasted for this time of the year, with revenues exceeding the forecast by 3.4% and expenses 92% lower than forecasted. These differences are primarily due to higher than expected sales taxes, vacancy savings and lower than expected supplies expenses.

**REVENUE ANALYSIS**

**PROPERTY TAXES FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	\$ 361,132	\$ 457,968	\$ 96,836
Nov	534,516	597,911	63,395
Dec	8,820,527	8,563,603	(256,924)
Jan	3,376,438	3,835,692	459,254
Feb	1,581,369	1,359,068	(222,301)
Mar	263,488	204,532	(58,956)
Apr	157,399	311,157	153,758
May	90,545	-	-
Jun	113,108	-	-
Jul	75,084	-	-
Aug	62,289	-	-
Sep	23,016	-	-
<b>Total</b>	<b>\$ 15,458,911</b>	<b>\$ 15,329,931</b>	<b>\$ 235,062</b>
<b>Actual to Forecast</b>			<b>1.6%</b>



**Positive**

Property taxes represents nearly 50% of the total General Fund budget and serves as the primary funding source for the general government. Cumulatively overall, property tax revenues are 1.6% higher than forecasted for this time of the year.

**REVENUE ANALYSIS**

**SALES TAXES FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	\$ 338,068	\$ 457,566	\$ 119,498
Nov	395,411	391,973	(3,438)
Dec	487,305	556,357	69,052
Jan	340,193	387,255	47,062
Feb	307,672	359,169	51,497
Mar	484,235	482,821	(1,414)
Apr	371,600	371,600	-
May	341,969		
Jun	469,987		
Jul	369,136		
Aug	365,199		
Sep	501,215		
<b>Total</b>	<b>\$ 4,771,990</b>	<b>\$ 3,006,741</b>	<b>\$ 282,257</b>
<i>Actual to Forecast</i>			10.4%



Positive

Sales tax is an important indicator of financial health for the Rowlett community. Sales taxes are collected by the State Comptroller and are recorded two months later. Sales taxes for the month of March are 0.3% lower than forecasted and cumulatively sales taxes are 10.4% over forecast for the year. The sales taxes reported here for April represent an estimate.

**REVENUE ANALYSIS**

**FRANCHISE FEES FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	\$ -	\$ 110	\$ 110
Nov	-	-	-
Dec	638,370	-	(638,370)
Jan	-	683,373	683,373
Feb	440,516	277,476	(163,040)
Mar	627,540	-	-
Apr	-	526,801	-
May	-	-	-
Jun	514,010	-	-
Jul	-	-	-
Aug	-	-	-
Sep	838,072	-	-
<b>Total</b>	<b>\$ 3,058,509</b>	<b>\$ 1,487,760</b>	<b>\$ (117,927)</b>
<i>Actual to Forecast</i>			-6.9%



Negative

Franchise fees represents nearly 10% of the total General Fund budget and include electric, gas, cable and telecommunications. Most fees are paid quarterly with natural gas being paid yearly in February. Franchise fees are 6.9% lower than forecasted as a result of the yearly payment for natural gas totaling 30.2% lower than forecasted.

**OVERALL FUND PERFORMANCE**

**UTILITY FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 2,139,089	\$ 1,824,240	\$ 314,849
Nov	2,097,389	1,772,973	324,416
Dec	2,165,287	1,786,703	378,584
Jan	1,670,797	1,682,982	(12,185)
Feb	1,627,836	1,757,248	(129,412)
Mar	1,838,432	6,040,182	(4,201,750)
Apr	1,926,725	1,775,991	150,735
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 13,465,555</b>	<b>\$ 16,640,319</b>	<b>\$ (3,174,763)</b>
<b>Cumulative Forecast</b>	<b>\$ 13,462,824</b>	<b>\$ 16,590,582</b>	<b>\$ (3,127,759)</b>
<b>Actual to Forecast \$</b>	<b>\$ 2,732</b>	<b>\$ 49,736</b>	<b>\$ (47,004)</b>
<b>Actual to Forecast</b>	<b>0.0%</b>	<b>0.3%</b>	



Positive

Utility fund revenues are as predicted for this time of year, and expenses are 0.3% higher. These differences are primarily due to higher than expected purchase services. Additionally, the first of the twice yearly bond payments was made in March.

**REVENUE ANALYSIS**

**SEWER REVENUES FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	\$ 884,374	\$ 890,089	\$ 5,715
Nov	868,945	878,411	9,466
Dec	786,084	913,194	127,110
Jan	778,846	708,849	(69,997)
Feb	769,687	720,882	(48,805)
Mar	767,703	807,800	40,097
Apr	868,068	817,933	(50,135)
May	837,117	-	-
Jun	897,684	-	-
Jul	1,054,455	-	-
Aug	1,053,496	-	-
Sep	988,340	-	-
<b>Total</b>	<b>\$ 10,554,799</b>	<b>\$ 5,737,158</b>	<b>\$ 13,451</b>
<b>Actual to Forecast</b>			<b>0.2%</b>



Positive

Sewer sales represent over 40% of the Utility Fund budget and cover the cost of sewer treatment paid to City of Garland. Cumulatively overall, sewer revenues are 0.2% more than forecasted for this time of year.

**REVENUE ANALYSIS**

**WATER REVENUES FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	\$ 1,266,568	\$ 1,088,274	\$ (178,294)
Nov	1,162,925	1,182,629	19,704
Dec	967,789	1,092,214	124,425
Jan	934,594	952,729	18,135
Feb	911,446	815,151	(96,295)
Mar	923,583	946,175	22,592
Apr	1,119,185	999,441	(119,744)
May	1,103,643		
Jun	1,335,846		
Jul	1,848,490		
Aug	1,923,975		
Sep	1,817,430		
<b>Total</b>	<b>\$ 15,315,474</b>	<b>\$ 7,076,613</b>	<b>\$ (209,477)</b>
<b>Actual to Forecast</b>			<b>-2.9%</b>



**Warning**

Water sales represent just over 50% of the total Utility Fund budget and cover the cost of water acquisition from the North Texas Municipal Water District. Water revenues are highly variable with the weather. Water revenues are 2.9% less than forecasted for this time of year.

**REVENUE ANALYSIS**

**WATER USAGE FY2013**

<u>Month</u>	<u>2013 Forecast</u>	<u>2013 Actual</u>	<u>Monthly Variance</u>
Oct	259,455	205,540	(53,915)
Nov	183,154	187,606	4,452
Dec	137,185	163,893	26,708
Jan	123,269	129,425	6,156
Feb	121,904	105,169	(16,735)
Mar	123,297	128,760	5,463
Apr	149,889	142,911	(6,978)
May	182,800		
Jun	216,668		
Jul	302,232		
Aug	392,638		
Sep	337,845		
<b>Total</b>	<b>2,530,336</b>	<b>1,063,304</b>	<b>(34,849)</b>
<b>Actual to Forecast</b>			<b>-3.2%</b>



**Warning**

The City purchases its water from the North Texas Municipal Water District. Customer usage is 3.2% lower than forecasted for this time of the year. The contract with NTMWD requires the City to pay for a minimum of 3.2 billion gallons of water per year.

**OVERALL FUND PERFORMANCE**

**REFUSE FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 366,252	\$ 391,924	\$ (25,672)
Nov	385,155	384,560	595
Dec	392,673	383,782	8,891
Jan	380,591	384,427	(3,836)
Feb	405,794	467,943	(62,148)
Mar	388,264	317,584	70,680
Apr	395,238	362,370	32,868
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 2,713,968</b>	<b>\$ 2,692,589</b>	<b>\$ 21,378</b>
<b>Cumulative Forecast</b>	<b>\$ 2,779,254</b>	<b>\$ 2,770,513</b>	<b>\$ 8,741</b>
<b>Actual to Forecast \$</b>	<b>\$ (65,286)</b>	<b>\$ (77,923)</b>	<b>\$ 12,637</b>
<b>Actual to Forecast</b>	<b>-2.3%</b>	<b>-2.8%</b>	



Positive

The Refuse Fund accounts for monies collected from customers on their utility bills and remitted to our solid waste provider. Revenues are currently 2.3% lower than forecasted, and expenses are 2.8% lower than forecasted.

**OVERALL FUND PERFORMANCE**

**DRAINAGE FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 110,022	\$ 65,908	\$ 44,114
Nov	109,727	71,572	38,155
Dec	110,083	70,585	39,498
Jan	110,311	77,866	32,445
Feb	112,766	358,526	(245,759)
Mar	109,880	81,451	28,429
Apr	110,666	68,043	42,623
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 773,456</b>	<b>\$ 793,950</b>	<b>\$ (20,495)</b>
<b>Cumulative Forecast</b>	<b>\$ 777,920</b>	<b>\$ 814,292</b>	<b>\$ (36,372)</b>
<b>Actual to Forecast \$</b>	<b>\$ (4,464)</b>	<b>\$ (20,341)</b>	<b>\$ 15,878</b>
<b>Actual to Forecast</b>	<b>-0.6%</b>	<b>-2.5%</b>	



Positive

The Drainage Fund accounts for monies collected from customers on their utility bills for the municipal drainage system. Cumulatively overall, the fund is as forecasted for this time of the year, with revenues 0.6% lower than forecasted but expenses 2.5% lower than forecasted. The first of the bi-annual bond payments was made in February.

**OVERALL FUND PERFORMANCE**

**DEBT SERVICE FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 256,784	\$ 3,949	\$ 252,835
Nov	328,109	12,267	315,842
Dec	4,445,281	5,253	4,440,028
Jan	2,002,239	13,288	1,988,951
Feb	910,927	6,807,794	(5,896,867)
Mar	126,203	9,749	116,454
Apr	181,095	4,526	176,569
May			
Jun			
Jul			
Aug			
Sep			
<b>Total</b>	<b>\$ 8,250,637</b>	<b>\$ 6,856,826</b>	<b>\$ 1,393,811</b>
<b>Cumulative Forecast</b>	<b>\$ 8,129,505</b>	<b>\$ 7,043,323</b>	<b>\$ 1,086,182</b>
<b>Actual to Forecast \$</b>	<b>\$ 121,132</b>	<b>\$ (186,496)</b>	<b>\$ 307,628</b>
<b>Actual to Forecast</b>	<b>1.5%</b>	<b>-2.6%</b>	



Positive

General Debt Service Fund is used to pay principal and interest on tax-supported debt. Overall, the fund is better than forecasted, with revenues 1.5% higher than projected and expenses 2.6% lower than expected. The fund makes semi-annual debt payments in February and August.

**OVERALL FUND PERFORMANCE**

**EMPLOYEE HEALTH BENEFITS FUND REVENUES VS EXPENSES FY2013**

<u>Month</u>	<u>2013 Revenue</u>	<u>2013 Expenses</u>	<u>Monthly Variance</u>
Oct	\$ 410,972	\$ 369,539	\$ 41,433
Nov	216,114	258,525	(42,411)
Dec	364,477	373,185	(8,707)
Jan	228,342	316,183	(87,842)
Feb	305,824	380,153	(74,329)
Mar	216,782	222,512	(5,730)
Apr	347,234	449,740	(102,506)
May			
Jun			
Jul			
Aug			
Sep			
<b>Total</b>	<b>\$ 2,089,745</b>	<b>\$ 2,369,837</b>	<b>\$ (280,092)</b>
<b>Cumulative Forecast</b>	<b>\$ 2,157,382</b>	<b>\$ 2,157,382</b>	<b>\$ -</b>
<b>Actual to Forecast \$</b>	<b>\$ (67,637)</b>	<b>\$ 212,455</b>	<b>\$ (280,092)</b>
<b>Actual to Forecast</b>	<b>-3.1%</b>	<b>9.8%</b>	



Negative

Employee Health Benefits Fund accounts for all health related claims paid from the City's partial self-insured fund. Overall, revenues are 3.1% lower than forecasted and expenses are 9.8% higher than forecasted. Revenues are lower than expected due to personnel vacancies, and expenses are higher than forecasted due to higher than expected claims.