



# City of Rowlett, Texas Annual Operating Budget Fiscal Year 2006-2007



**CITY OF ROWLETT**  
**ANNUAL OPERTING BUDGET**

**FISCAL YEAR**  
**OCTOBER 1, 2006 - SEPTEMBER 30, 2007**

**CITY COUNCIL**

C. Shane Johnson, Mayor

Al Alberts, Mayor Pro-Tem

David Bryan, Deputy Mayor Pro-Tem

Steve Maggiotto, Councilmember

Dennis Alsup, Councilmember

Becky Sebastian, Councilmember

Cindy Rushing, Councilmember

**CITY STAFF**

Craig Owens, City Manager

George Harris, Deputy City Manager

Susie Quinn, City Secretary

Rodney Bland, Library Director

Brian Funderburk, Director of Finance

Larry Wright, Fire Chief

Matt Walling, Police Chief

Robert Hager, City Attorney

Keri Samford, Economic Development Director

Jim Browne, Parks Director

Janet Goad, Human Resources Director

Pat Baugh, Public Works Director

Owen Lokken, Municipal Judge

Pam Liston, City Prosecutor

**CITY OF ROWLETT  
FY 2006-2007 BUDGET**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Rowlett  
Texas**

For the Fiscal Year Beginning

**October 1, 2005**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Rowlett, Texas for the Annual Budget beginning October 1, 2005. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## **CITY OF ROWLETT CITY COUNCIL**



Left to Right: Cindy Rushing, Steve Maggiotto, Mayor Pro-Tem Al Alberts, Mayor C. Shane Johnson, Deputy Mayor Pro-Tem David Bryan, Becky Sebastian, Dennis Alsup

### **ROWLETT'S VISION**

A unique community where families enjoy life and feel at home.

### **ROWLETT'S MISSION**

To provide high quality services, utilize best practices, and promote well-planned growth while enhancing our community's sense of home.

**CITY OF ROWLETT  
FY 2006-2007 APPROVED BUDGET  
TABLE OF CONTENTS**

<b>SECTION TITLE</b>	<b>PAGE</b>
<b>INTRODUCTION</b>	
Title Page	1
GFOA Award Page	2
City Council	3
Table of Contents	4
Transmittal Letter	7
Organizational Chart	12
Location Map	13
<b>BUDGET OVERVIEW</b>	
Budget Overview	15
General Budget Process	28
Budget Calendar	29
Description of Fund Structure	30
Legal Requirements	32
<b>FINANCIAL SUMMARIES</b>	
Combined Fund Summary	38
General Fund	40
Debt Service Fund	41
Golf Fund	42
Economic Development Fund	43
Hotel/Motel Fund	44
Tax Increment Financing (TIF) Fund	45
Fleet Services Fund	46
Information Technology Fund	47
Police Seizure Fund	48
Grants Fund	49
Utility Fund	50
Drainage Fund	51
Refuse Fund	52
<b>GENERAL FUND</b>	
General Fund Summaries	53
City Council	59
City Manager	62
City Secretary	66
Financial Services	70
Police Services	83
Fire Rescue	89
Animal Services	93
Fire Marshal	97
Building Inspections	98
Environmental Services	102
Takeline Leasing	106
Parks and Recreation	107

**CITY OF ROWLETT  
FY 2006-2007 APPROVED BUDGET  
TABLE OF CONTENTS**

<b>SECTION TITLE</b>	<b>PAGE</b>
<b>GENERAL FUND (continued)</b>	
Library	129
Communications	133
Public Works	137
Planning	152
Geographic Information Services	156
Human Resources	160
General Fund Non-Departmental	164
<b>UTILITY FUND</b>	
Utility Fund Summaries	167
Information Technology	172
Water Operations	173
Wastewater Operations	177
Engineering	181
Utility Billing	182
Meter Services	186
Utility Fund Non-Departmental	189
<b>OTHER FUNDS</b>	
General Debt Service	193
Golf Fund	197
Economic Development Fund	201
Hotel/Motel Fund	207
Tax Increment Financing Fund	211
Fleet Service Fund	214
Information Technology Fund	220
Police Seizure Fund	226
Grants Fund	230
Drainage Fund	233
Refuse Fund	239
Wet Zone Fund	243
<b>FIVE-YEAR CAPITAL IMPROVMENTS PROGRAM</b>	
Overview	245
Summary of Five-Year CIP	247
CIP Program Information Pages	250
<b>DEBT INFORMATION</b>	
General Obligation Debt Service Overview	265
Summary of General Obligation Debt Service	266
General Obligation Debt Service Detail	267
Revenue Debt Service Overview	277
Summary of Revenue Debt Service	278
Revenue Debt Service Detail	279

**CITY OF ROWLETT  
FY 2006-2007 APPROVED BUDGET  
TABLE OF CONTENTS**

<b><i>SECTION TITLE</i></b>	<b><i>PAGE</i></b>
<b>PERSONNEL</b>	
Employee Summary by Division	283
Employee Summary Detail	285
Employee Summary Chart	293
<b>ADDITIONAL INFORMATION</b>	
Supplemental Request List	295
Strategic Plan	297
Performance Measures	311
Financial and Fiscal Policies	317
Statistical Information	335
History of Rowlett	356
Glossary of Budget Terms	358
Budget Ordinance	363
Tax Rate Ordinance	365



September 19, 2006

Honorable Mayor and City Council  
City of Rowlett  
4000 Main Street  
Rowlett, TX 75088

**SUBJECT: Approved Fiscal Year 2006-2007 Budget**

Honorable Mayor and Members of the City Council:

It is once again my pleasure to present to the City Council and the Citizens of Rowlett the approved budget for Fiscal Year 2006-07. This plan represents the financial and operational plan for the upcoming year based on the Strategic Plan including all funds and operations of the City of Rowlett.

The system of strategic planning, that has guided policy and operational functions for the past several years in Rowlett, delivers steady progress year after year towards important long range goals for the community. Based on citizens input, this strategic planning process moves the city forward in an open environment with few surprises in the direction or in the application of resources.

In addition to the Strategic Plan, staff continues to take guidance from the long range financial model developed a year and a half ago. This generalized "budget", for the next three decades, sets some guidelines in areas of revenue and expenditure. Like any long-range economic model, it will continue to see adjustments as changes in our local economy, actual revenues and operational requirements come into sharper focus and influence later years of the model. The general parameters for staffing, overall operating budget, capital expenditures, and revenues have been useful in our preparation of this approved budget. Following these parameters with discipline offers the surest path to achieve the long range goals for the community, maximized economic growth, lowest "cost of ownership" and responsible use of community resources.

The strategic direction of the City, over the past few years, has been to make significant investments in the capital assets of the City focusing on streets, alleys, sewer and wastewater systems. The issuance of the most recent series of bonds will fund the next planned steps in the Capital Improvement Plan, including: Addressing infrastructure in the worst condition; Upgrading major arterial transportation routes vital to the entire residential and business community and our local economy, positioning us for decades of high quality service; Improve our underground utilities to provide greater efficiency, capacity and higher levels of reliability, health and safety to the customers served.

These investments continue to be in line with the Long Range Financial Model and the CIP, investing aggressively, but strategically and steadily. Such investments have

been looked upon favorably by bond rating agencies who value how a municipality is positioning itself for future economic balance, growth and improvement. Though these strategies are undertaken for the good of the community and in accordance with years of strategic planning and open dialogue in the community and between policy leaders, it is significant to have the validation of independent private sector experts of our strategies and investments.

The operating budget presented for City Council consideration is a plan to continue to deliver services consistent with the City Council's adopted Strategic Plan and the needs of the citizens, businesses and visitors of the City of Rowlett. The City of Rowlett is under a state of constant improvement. We continue to grow the capacity of the men and women who serve as employees. Working as a team, each day we continue to look for ways to more efficiently, more effectively, and more compassionately deliver important services that serve as the basic foundation of our society. As a service organization we are neither more nor less than the sum of our employees and the team they comprise. With a culture built on great service, the employees of the City of Rowlett stand prepared to take on another year of challenges and achieve the lofty goals and standards expected of our customers, citizens of Rowlett and of ourselves.

The process used to bring this budget together reflects the change in the way business is conducted. Built on the solid policy foundation of the Strategic Plan, and now incorporated in several Departmental Strategic Plans. Teams in each department assessed the requirements to continue operations at least at the same level as last year and undertake the next planned improvements, new programs or projects called for by the Strategic Plans. Each department was again given a target to meet that was within 3% of the base budget from the previous year (not including one-time expenditures, payroll, benefits and other areas which were not annual expenditures), and programmed line items and budget categories according to their needs realizing that the bottom-line target was to be met one way or another. The departments then developed Supplemental Requests which would provide value-added programs and services. These were prioritized by departments and transmitted to the Budget Review Team.

The Budget Review Team met with each department individually and conducted joint meetings to consider the revenue and available resources (including redeployment of existing resources to better meet new priorities) to fit the overall budget priorities together and program this budget proposal. The very nature of this Team of employees is to exceed expectations and bring new levels of service to the residents we serve, while working in the parameters set by available resources, realistic expectations, and most of all the thoughtful pace set out by the Strategic Plan. Based on this we can recommend this financial and operational plan for the new fiscal year.

We have included only the resources we know we will need to undertake the plans and programs we are ready to deliver. This conservative approach also recognizes that as new challenges and opportunities present themselves and if revenues exceed our conservative estimates we may want to reconsider some of the priorities that are not able to be funded at the adoption of the final budget. We have also paid careful attention to maintaining and growing fund balance. We are recommending modest incremental increases in our targets fund balance percentages and have included those first building steps towards those targets. Beyond again gaining favor of bond rating agencies, these policies and funding allocations will serve to give the City yet a higher level of assurance, stability and efficiency in all areas. For the first time we have also

developed Business Plans using multi-year models in our Enterprise Funds to help us use resources more efficiently and deliver better value in these areas.

More than 80 different initiatives are included in the approved budget in direct support of the various strategies listed in the Strategic Plan. There are many more activities and initiatives supporting the strategic plan that are underway, or will be initiated by staff in the upcoming fiscal year, that do not require specific additional funding. The budget overview, presented in the budget, reviews key funding initiatives. Some of the primary focus areas are listed below with a brief explanation.

### **Citizen Engagement, Customer Care, and Communication**

The development of the short and long term strategies embodied in the Strategic Plan give us a vital business model and direction. Within this context we also must, as part of our operational mission, understand our customers and engage in a constant dialogue enabling us to fit our service delivery methods to their expectations, systematically and rigorously. While some approved expenditures provide resources to assist in this process, we will gain ground in the next year by refocusing and training staff to better listen to customers and better deliver what they want. At the same time, by listening to what is not valued by our customers, we will redeploy resources to produce a higher return on investment.

Many of these activities have already begun through some very excited employee teams. Important groundwork has also been laid for the cultural adjustments in the organization that will accommodate and embrace this customer focus. Communication has been at the center of many of the important strategies the city has pursued in the past few years. The approved budget recognizes that communication is a permanent function and responsibility of our government and is vital to the achievement of virtually all of the priorities in the Strategic Plan.

### **Performance Measurement**

This budget document presents for the first time publicly our indicators of progress as a service organization. Though many of these are industry standards, and some even State or Federal reporting requirements, the majority tie back to the very unique strategies of our Strategic Plan. As we establish and monitor the trends of this data, these will be one important source of guidance on how we allocate resources, where we focus effort, and how we communicate with our citizens. Internally, performance measures will be an increasing guide in operations and regular reporting up and down in the organization and in the way our employees shift priorities and day to day operations. Performance indicators are a key to any successful private or public organization and are a piece of the puzzle missing for too long in Rowlett. Though these are not perfect, we are confident, with some adjustments over time, they will help us achieve higher levels of value to the citizens, customers and taxpayers, and keep us from leaking precious resources away from our communities most important goals and long range plans.

### **Neighborhood Value**

The property values reported this summer showed a continued increase in Rowlett that outpaced inflation, but did not increase as fast as many other cities in Dallas County. As a community that is relatively new in its development lifecycle, neighborhood and community resources that have good reputation, and fast commercial growth, especially in the retail sector, we expect to see residential property values move upward. The

strategic investments in transportation infrastructure throughout our major thoroughfares, the President George Bush Tollway, and DART Light Rail, will bring better mobility, greater commercial property investment, employment opportunities, and increase existing residential value.

However, this long range strategy requires that existing housing stock and the neighborhoods of Rowlett maintain their quality and sense of home. Any threats to neighborhood values must be aggressively identified and addressed. In addition to continuing our renowned service delivery in quality of life, including expanding recreation and learning resources and participation rates in these programs at all our facilities, we will also concentrate our resources on addressing neighborhoods that suffer from properties not kept in compliance with the codes and standards of our community. We will also render assistance proactively to our neighborhoods through a well staffed and resourced Problem-Oriented Policing effort. Five additional patrol officers are approved to allow Rowlett Police Department to climb out of the call-to-call work load and concentrate efforts in areas of the city where criminal activity makes attempts to take root in our neighborhoods. With the time and resources our professional Police Department will make significant impact wherever we see threats to the sense of home and quality of life for which Rowlett has always been known.

We will work with neighborhood homeowner associations, groups and individual residents to help them find ways to build the value of their neighborhoods through recreation, assistance with beautification, landscaping, continued upgrades to neighborhood infrastructure through our Capital Improvement Program, and encouraging usage of our fantastic public recreation and learning resources. We will continue partnership with both of our independent school districts and neighborhood schools, and leverage any other community interest or resource to strengthen our vision of a unique community where families enjoy life and feel at home. Our many employees and volunteers will focus ever more on this important vision to make it a reality.

### **Mobility through Progress**

Recognizing the future of our community will not meet its potential without critical investments being made in our transportation system over the next few years. Though this investment is vital, the busy lives of our residents and visitors require mobility during this time of construction and expanded capacity. Resources are approved to deliver the very best interim automobile and pedestrian mobility, and prepare our city to handle the significant increases in traffic volume that comes with an interstate highway. A full traffic unit has been designed to keep traffic flowing and safe. In addition, our personnel who work in these traffic situations will receive important protective and safety equipment to keep our efforts in public works, streetscapes, fire/rescue and law enforcement better protected and visible.

In summary, this budget proposal has attempted to meet the many demands of this important time in our city's life, continuing our strategic progress to realize our important long range goals, but also being realistic about the state of the city today and the available resources. This budget requires additional funding for the debt service approved this summer by the City Council, but proposes no additional property tax rate increase to achieve everything discussed.

It has been an honor to prepare this plan with such an elite team of professionals and to see such a thoughtful and comprehensive program developed using the vision, care and

efforts of all levels of the organization working as a team. Built on a visionary Strategic Plan, and reflecting a sincere effort to be a plan that is on target of the wishes, plans and expectations of the City Council as representatives of the Citizens of Rowlett, we are excited to engage in the next stages of the process of dialogue, explanation, modification, and direction and hopefully enthusiasm the annual budget process brings.

Respectfully submitted,

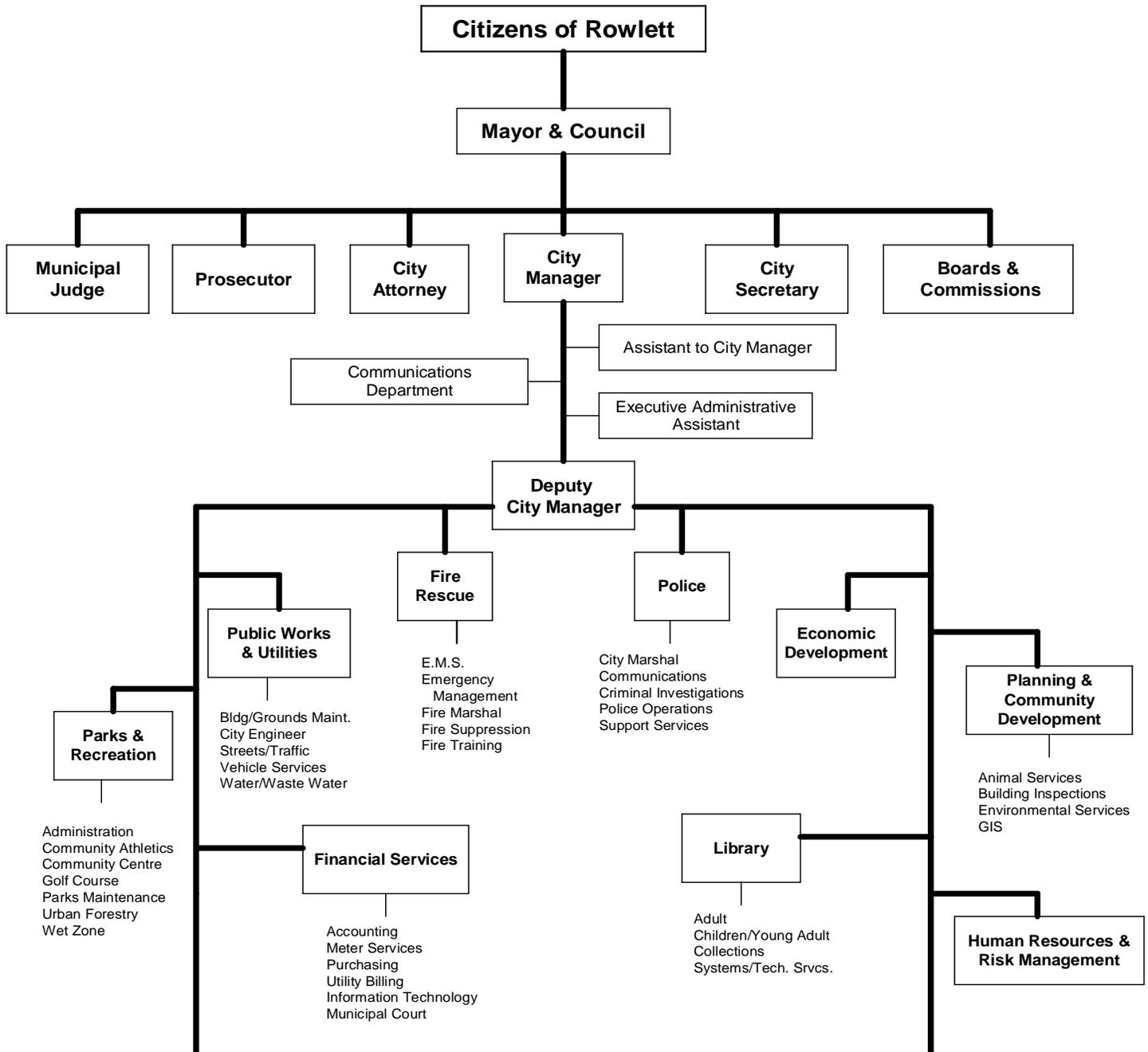
A handwritten signature in blue ink, appearing to read "Craig S. Owens". The signature is fluid and cursive, with the first name "Craig" being the most prominent.

Craig S. Owens  
City Manager

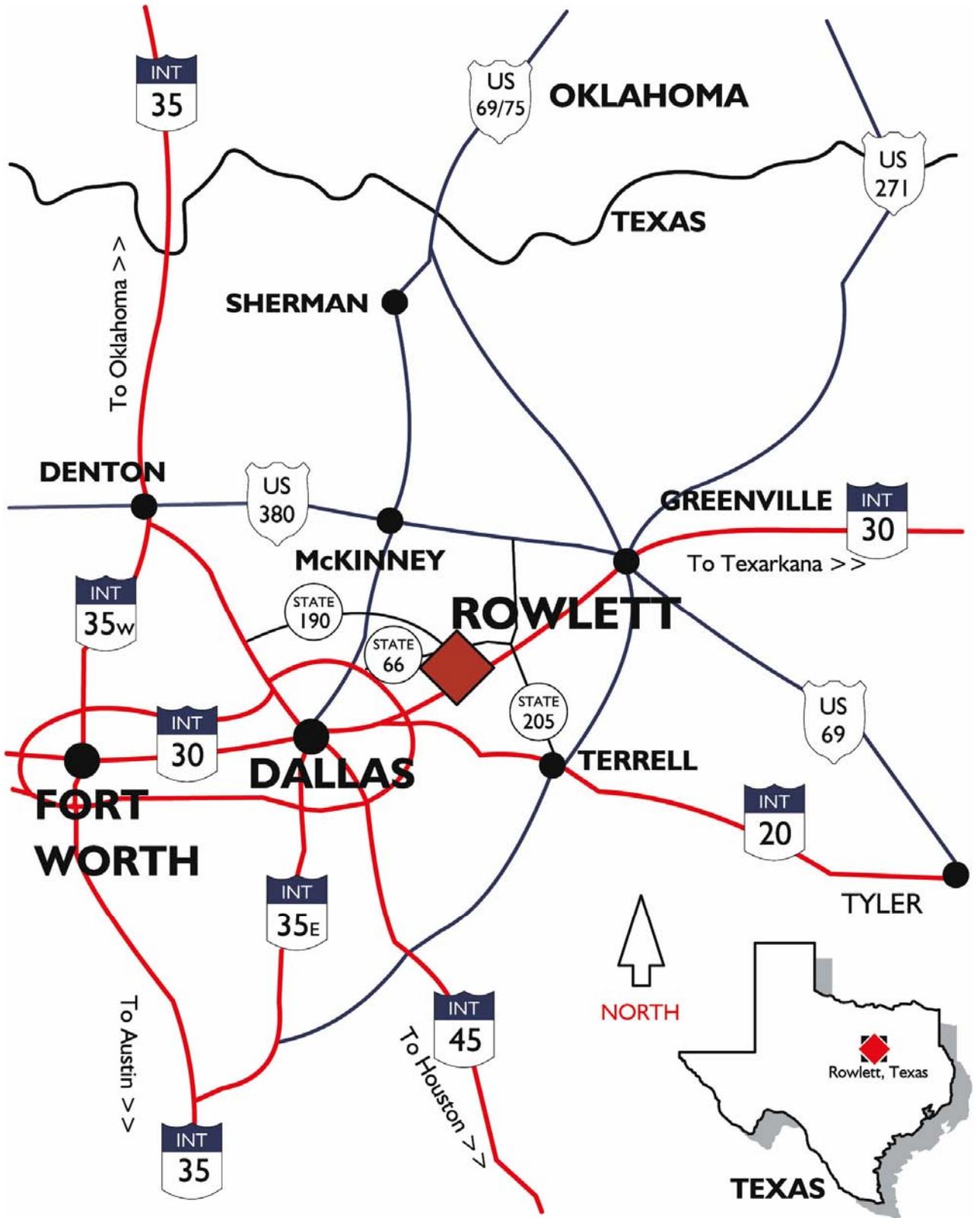


## TABLE OF ORGANIZATION

(Current as of 8/01/2006)



# CITY OF ROWLETT LOCATION MAP



# Rowlett

T E X A S

The logo for Rowlett, Texas, features the word "Rowlett" in a large, dark green, cursive script font. Below it, the word "TEXAS" is written in a smaller, dark green, all-caps, sans-serif font. A thick, dark red swoosh underline is positioned beneath the "Rowlett" text, extending from the left side of the "R" and curving under the "S" of "TEXAS".

## CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW

The total Fiscal Year 2007 Approved budgeted appropriations are \$98,964,850. This is an increase of \$10,066,407 or 11.3% over the FY 2006 Approved Budget and \$5,687,994 or 6.1% over the FY 2006 Amended Budget. The primary reason for the change between the FY 2006 Approved and Amended expenditures is the recognition of the sales tax rebate payment of \$3.1 million that is now budgeted. Details concerning the major components of the increase are explained in the individual fund narratives immediately following.

In total, 15 new full-time positions and 1 new seasonal position is programmed for addition in FY 2007. Details regarding the position additions and other changes are included within the following fund overviews.

### **GENERAL FUND**

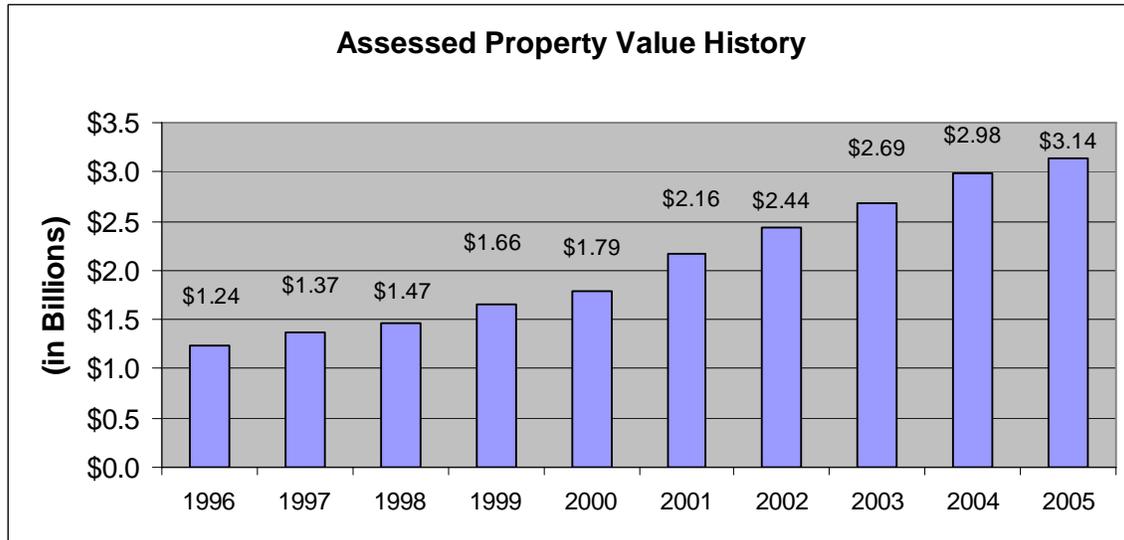
#### **Revenues**

Total General Fund revenues for FY 2007 are projected at \$37,336,145 which is \$2.9 million above the 2006 Amended Budget. The following provides detailed explanations for major revenue changes.

#### **Ad Valorem Taxes**

Ad valorem (property) taxes are the largest revenue source for the city, estimated at \$22,934,402 for FY 2007 at the approved tax rate of 74.7173 cents per \$100 valuation. Based on figures provided by Dallas Central Appraisal District, the total assessed property value for FY 2006-07 is \$3.141 billion, which is an increase of \$163 million or 5.48%. The increase includes new property value increases of \$74 million, while existing properties increased by \$106 million.

The General Fund portion of property tax collections will generate \$14,943,307. The chart below illustrates the actual and projected increases in total assessed property values experienced by the City of Rowlett over the past ten years.



## CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW

The ad valorem tax rate is split between the General Fund and the General (G.O.) Debt Service Fund. The G.O. Debt rate is established at a level that will provide for the principal and interest on the City's debt. The table below provides a ten year comparison of the tax rate split between operations and debt service. The approved tax rate for FY 2007 reduces the operating tax rate by 2.31 cents and increases the G.O. debt rate by 2.31 cents, for a combined rate of 74.7173, which is unchanged from the previous year.

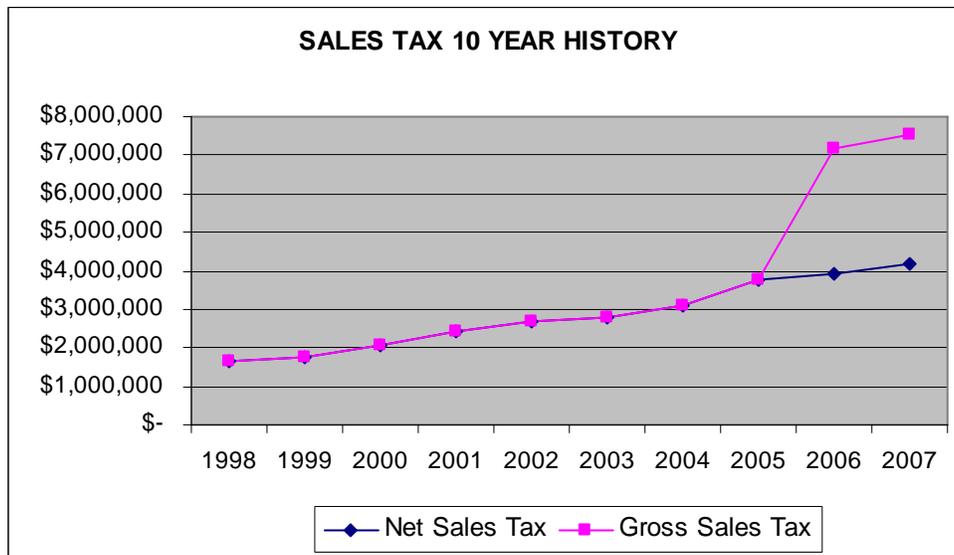
	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
Debt Service	17.69	19.69	19.63	19.34	18.76	20.69	17.77	20.28	24.54	26.85
General Fund	44.31	44.31	44.37	44.66	45.24	43.31	46.23	47.41	50.18	47.87
Total Tax Rate	62.00	64.00	64.00	64.00	64.00	64.00	64.00	67.69	74.72	74.72

### Sales Tax

Sales tax receipts are the General Fund's second largest revenue source, and the FY 2006 amended budget is \$6,960,778. This represents an 85.1% increase from FY 2005 actual collections and a 97.0% increase from the original FY 2006 Approved Budget. This increase is based on the addition of sales tax from one source, of which 90% is rebated. The approved sales tax revenue for FY 2007 is \$7,515,416.

When netting the cost of this and other smaller rebates, the net estimated sales tax is \$3,921,009 for FY 2006 and \$4,160,936 for FY 2007. Sales tax collections are conservatively estimated to increase at 6.1%, due to the amount of commercial development occurring in the city. However, this revenue source is subject to economic ups and downs and must be monitored closely.

The chart below shows both the actual and projected annual percentage change since 1998. The gross amounts shown are prior to any sales tax rebates that are paid back per economic development agreements. The net amount shows the impact of such agreements.



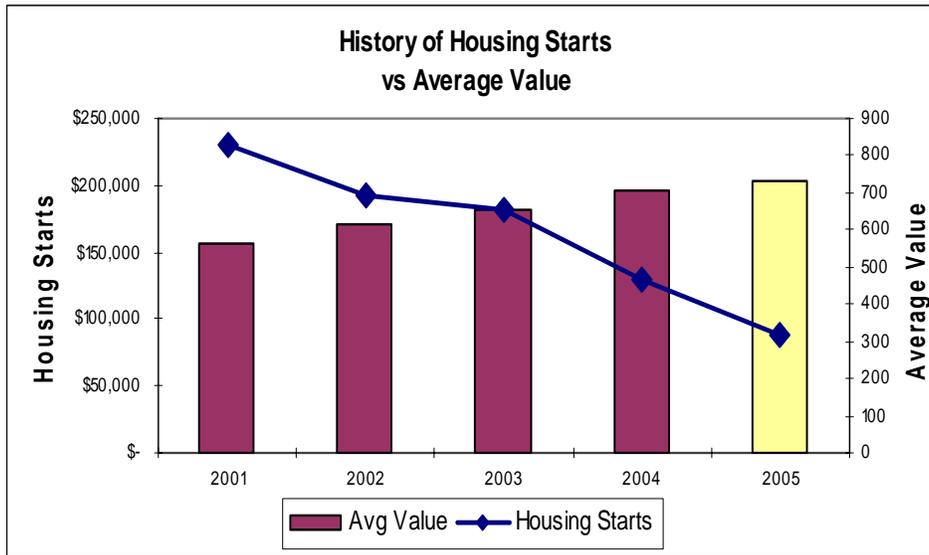
# CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW

## **Franchise Fees**

Electrical franchise fee revenue is budgeted at \$1,583,316, a 3% increase from the FY 2006 budget. Telephone franchise fee revenue is projected to increase 4.3% over previous year Amended Budget. Telephone franchise fees paid to the city consists of an amount per category of line, plus a growth factor. No change in rate structure is anticipated. Gas Franchise Fee revenues are projected to increase at 3% due to growth, although increased pricing in the natural gas market could cause this franchise fee to collect more than projected. Cable franchise fees are projected to grow at a flat 1% over current year estimates, due in part to increasing competition from satellite providers, and a new cable provider.

## **Building Permit Fees**

In order to remain conservative and anticipating the continued decrease of single-family residential building activity, the budget for Building Permit fees is budgeted flat in FY 2006-07. Revenues are projected to reach \$500,000 in FY 2006 and FY 2007 and includes additional commercial building permits that are anticipated.



## **Municipal Court Fines**

Municipal court fine revenues are projected to end the year \$236,150 above the current budget of \$1.5 million. This is due in large part to the red light camera program. FY 2007 revenues are projected at \$3.25 million. This increase includes \$1.75 million attributed to the red light camera program, which includes the addition of cameras on Highway 66, now permitted by TXDOT. These new cameras are conservatively estimated to generate \$750,000 in additional revenue, which will fund additional staff and improvements for the Police Department. Also included is \$200,000 of increased revenues related to the enhanced warrant program that was approved last year, and \$150,000 due to first year revenues associated with the traffic enforcement unit. In future years the new traffic unit is anticipated to be revenue neutral.

## **Parks and Recreation Revenues**

Parks and Recreation revenues are approved at \$1,026,714, which is an increase of \$44,738 for FY 2007. Much of this increase comes from increased program activity at the newly expanded Community Centre.

# CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW

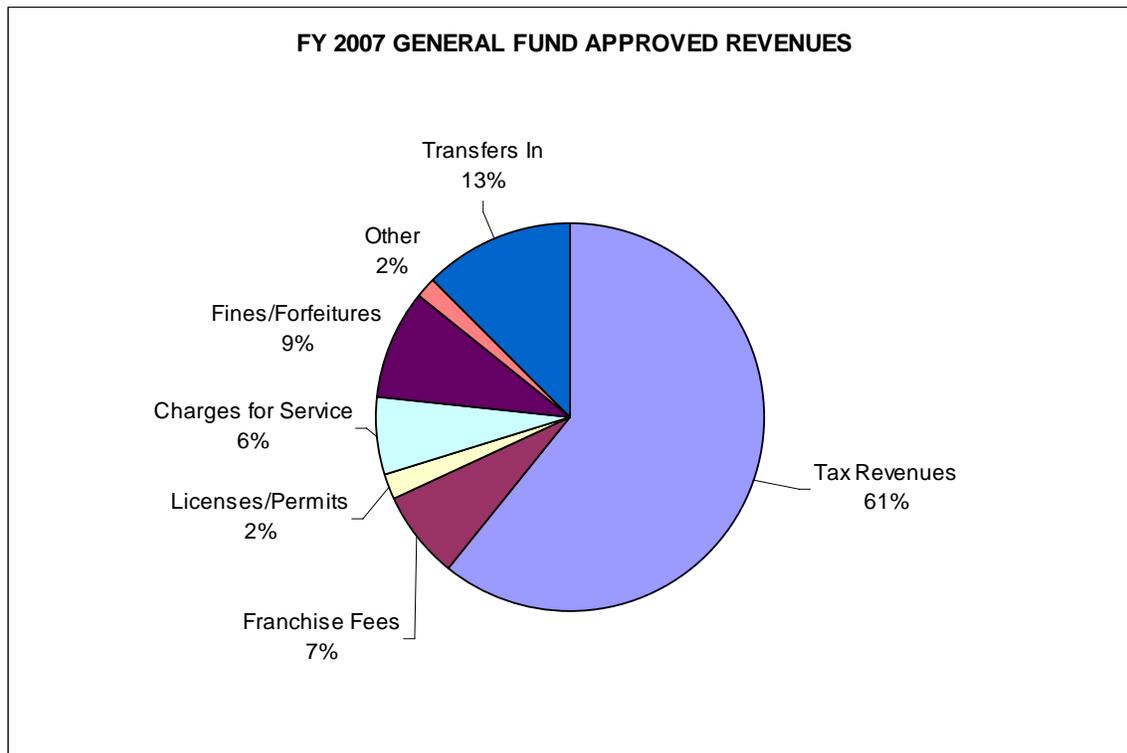
## ***Other Revenues***

Interest income is approved at \$110,000, which is slightly lower than FY 2006 Amended Budget.

Intergovernmental revenue received from Garland Independent School district for School Resource Officers is estimated at \$223,523. This represents an increase of 5% over the current year budget.

Intra-governmental transfers are approved at \$4,713,348. These transfers account for General and Administrative allocations from the Utility, Drainage and Refuse funds, as well as in lieu of tax and franchise fee payments from the Utility Fund to the General Fund. The transfer amounts are based on the indirect cost allocation plan. This amount represents a 25.4% increase from FY 2006. The majority of this increase is due to the transfer of the Engineering Administration Division from the Utility Fund to the General Fund. This modified the Drainage Fund transfer that previously went to the Utility Fund to now go to the General Fund, to pay for these services.

The preceding overview highlights the major General Fund revenues, which account for 89% of the total revenue collected by the General Fund.

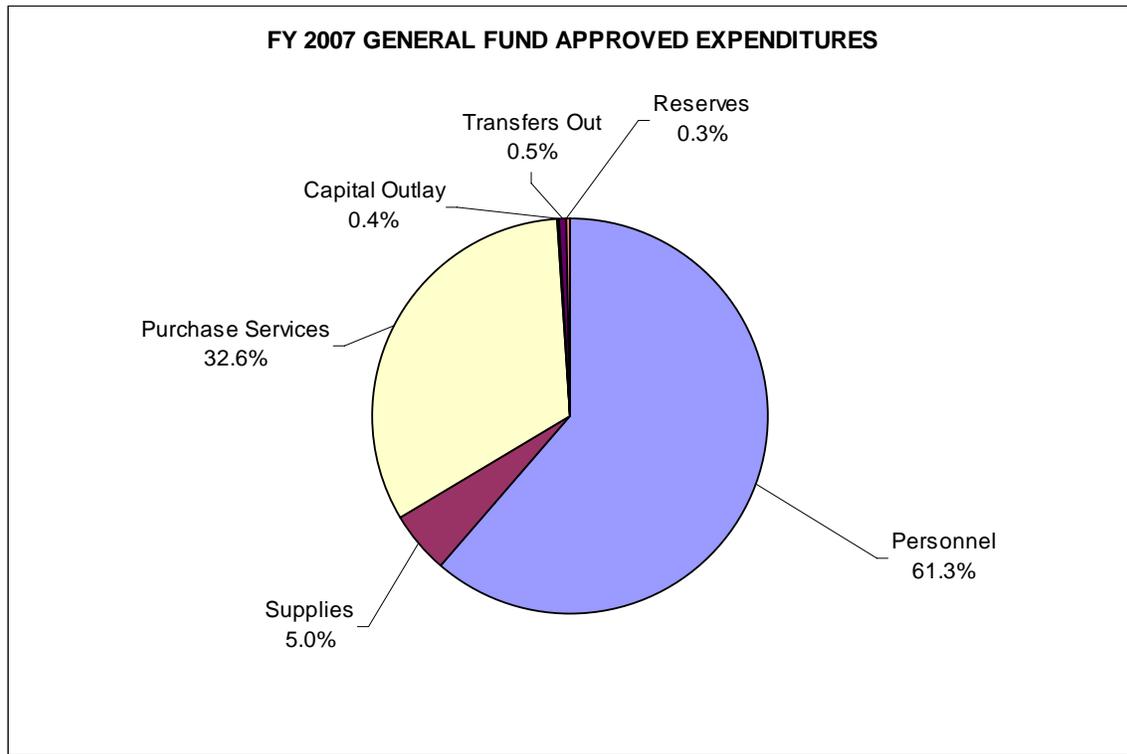


## **GENERAL FUND**

### ***Expenditures***

Total Fiscal Year 2007 appropriations in the General Fund are \$37,432,187, which is \$2,632,149 or 7.6% over the FY 2006 Amended Budget. Highlights to the FY 2007 Budget are detailed immediately following this summarization:

**CITY OF ROWLETT  
FY 2006-2007 BUDGET OVERVIEW**



***Employee Salary and Benefit Increases***

The FY 2007 Budget continues the compensation plan structure under which the city has now operated for three years. This program maintains appropriate performance increase opportunity and recognition of improved experience and capabilities, keeps pay competitive in the market, and provides a structure for management of the largest portion of the General Fund. This system also provides for annual adjustment based on inflationary impacts in the region. Annually, the system calls for an adjustment to hold dollars constant in relation to inflation. The approved budget provides for an adjustment of 3% to make this adjustment. The General Fund cost for this compensation maintenance system for FY 2007 is \$512,660.

Medical insurance costs are projected to increase by 14.6%. This is just under the contractual maximum of 15% allowed per Rowlett's contract with Humana. Based on a recommendation by the Employee Benefits Health Team, there are no plan changes currently included. The total increase will be split evenly between increased employer and employee contributions. Dental insurance rates are projected to increase by 12.9%, which will also be evenly shared between the city and employee. The total budget impact of these increases is \$196,825 citywide.

A change to Long Term Disability Insurance coverage is included whereby the city will fund 100% of this benefit. The total cost of this increased benefit is \$41,461 citywide.

The Texas Municipal Retirement System (TMRS) contribution rate will increase slightly effective January 1, 2007, from 11.79% to 11.99%, due to changes in employee demographics.

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

### ***Public Safety Additions***

Budget changes in the Public Safety area are related to strategy H of the City's Strategic Plan, which states that Rowlett will "Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community". The following changes aid in achieving this goal by providing resources for continued or enhanced safety to the citizens of Rowlett.

#### ***Police***

**\$911,168**

The Rowlett Police Department is challenged to meet ever increasing demands for service expected by the citizens of Rowlett. Increases in population, calls for service, major crime and response times help the Police Department determine future challenges and needs.

The addition of patrol resources will allow for more proactive policing, which has steadily declined as call volume has consumed most all regular shift duties. In addition, the addition of a traffic unit will allow yet more relief on patrol and provide resources to improve traffic flow during major construction of thoroughfares.

The FY 2007 Approved Budget includes the addition of 11 full-time and 1 seasonal Police Department position for a budget impact of \$911,168. Personnel additions total \$669,983 and include the addition of five Patrol Officers, one Lieutenant and four Patrol Officers for the implementation of a Traffic Unit to enhance safety and increase traffic flow, one Property/Evidence Technician and one School Crossing Guard. Additional funding of \$241,185 is for outfitting this additional staff with vehicles, tools and equipment to properly perform their job duties.

#### ***Fire***

**\$101,090**

The Fire Department's FY 2007 Budget provides the funding needed for the Department to continue to provide the highest level of emergency service to the community in an efficient and cost effective manner. The approved budget increases support for the Fire Department with an additional \$101,090 in supply and service increases. Included in this amount is \$44,000 for replacement defibrillator equipment, \$20,300 for replacement bunker gear and \$20,440 for the second year of the SCBA air pack safety upgrade.

#### ***Parks and Recreation***

**\$127,905**

In order to meet the Parks and Recreation Department's service level standards expected by Rowlett citizens, enhancements to the services at the Rowlett Community Centre are included. The addition of a babysitter program is included in the approved budget, which is designed to provide a level of supervision for children while parents while utilizing the facility. Also included in the approved budget is a security camera system for the Community Centre, as well as equipment such as stage risers, a dance floor, and a commercial refrigerator that will enhance the ability to rent the facility for various functions.

The Urban Forestry division includes six-month funding of an Irrigation Technician for \$23,020. This position will help manage the major investment the city has made in right of way and park irrigation. This position will allow for more proactive management of existing systems and will help conserve water by catching leaks before they happen.

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

### ***Library*** **\$79,383**

Budgeted enhancements are included to continue the City's commitment to increase the number of books available per capita and increase customer service to patrons of the Library. The budget for library materials is budgeted to increase by \$30,000, bringing the total budget for books and audio visual material up to \$165,000. Staffing increases include a budget "pool" of \$15,011 for Library Page positions and \$34,372 for Library Aide positions. These pooled amounts are intended to give Library management maximum flexibility to hire part time personnel to focus on providing additional support during peak hours.

### ***Public Information Office*** **\$140,722 (net)**

The goal of the Public Information Office is to implement a comprehensive communication program that supports, reinforces, and reflects the goals of Rowlett City government. In order to fully achieve this goal, a Communications Director position is included at \$104,722 to complement existing staff strengths and implement a proactive public engagement program. Funding of \$30,000 is also included to develop programs of customer input and dialog for better quality and accuracy of service delivery in all operations. Funding of \$50,000 is also included to begin a springtime festival, which is directly tied to Strategic Goal D-3, which has an objective to "Plan and implement special events and encourage community involvement". This amount is budgeted to be offset by an equal amount of revenue.

### ***Public Works*** **\$67,991**

General Fund Public Works enhancements include the addition of an Assistant to the Public Works Director, budgeted at \$67,991 for salary, benefits and supplies. This position will provide technical and analytical assistance to the Director in managing the large and varied departments within Public Works.

### ***Human Resources*** **\$165,029**

Enhancements to the Human Resources budget include \$83,029 for the addition of an Assistant Director position to the department. This position will provide a critical level of professional support to the department, and will assist departments with job descriptions, job analysis, pay plan maintenance, and wellness program development. An existing position within the department will be re-deployed when an open position becomes available, which will hold the net staffing levels constant, and will reduce the net cost of this departmental improvement.

Also included is \$50,000 for a compensation and benefits study. This is aligned with the City Council Strategic Plan Goal A-7, which states that a salary and benefits survey would be completed every 3 to 5 years.

Funding is also included for additional police and fire testing and physicals and drug screens due to increased applicant volumes, and increased funding for training.

### ***Ending Fund Balance***

The projected FY 2007 ending fund balance is \$3,259,262, which is equal to 9.6% or 32 days of operating expenses. This is .4% below the financial policy that was adopted by Council, which establishes a goal of a 10% fund balance. It is important to note that the total budget has grown

**CITY OF ROWLETT  
FY 2006-2007 BUDGET OVERVIEW**

both this year and last year strictly because of adjustments in the way our funds and accounts are structured. This creates a larger expense line and an offsetting increase in the way revenues are reported and a pass through of a sales tax rebate program. If no other changes were made, this alone creates a much larger total budget and thus a larger dollar amount to achieve the 10% policy. However, this still represents a net increase of \$1,014,132 over the FY 2006 Approved Budget. In addition, based on recent input from the bond rating agencies, staff is recommending that the fund balance be increased from 10% to 15% over three years.

**UTILITY FUND**

***Revenues***

Total water and sewer revenues for FY 2007, which include water and sewer income, water meter and tap fees, service connect fees, subdivision inspection fees and penalties are estimated to be \$21,574,295. Water revenues are estimated to increase by \$316,450 over the FY 2006 Amended Budget, and sewer revenues are projected to increase by \$2.2 million. These increases are due to pass through increases to our water and sewer treatment providers, as well as a settlement with the City of Garland over a long standing meter dispute related to sewer treatment costs. Other increases are due to continued infrastructure improvements and debt service requirements to maintain these improvements.

The overall residential base rate for water will increase by \$6.42; however, \$1.31 of the \$5.94 decrease in June 2006 was temporary. The sewer base fee is recommended to remain flat reflecting the fact that approximately \$4.68 of the \$10.61 increase in June 2006 was also temporary net of other changes. The net effect of these two changes will increase the average monthly residential utility bill of 9,662 gallons by \$6.41 per month, or 7.7%. The breakdown of this increase is as follows:

Description of Change	Water	Sewer	Total
Current Base Rate	\$4.18	\$16.17	\$20.35
Water (Completion of temporary rate change)	1.31	(4.68)	(3.37)
Water – 5% increase from NTMWD & 5% increase from Garland	1.00	0.99	1.99
Water - \$9.5 million debt issuance exceeded \$6.0 million planned.	2.19	1.42	3.61
Enhanced Services	1.92	2.27	4.19
Total	\$10.60	\$16.17	\$26.77

The five year operating plan predicts additional increases to the average residential customer of only \$7.11 through 2012.

***Expenses***

The total FY 2007 Utility Fund appropriation is projected at \$22,235,889, which is a \$2.2 million increase from FY 2006 Amended Budget. Highlights to the FY 2007 Budget are detailed below.

As detailed in the General Fund overview, employee salary increases due to the continued implementation of the pay plan is projected to impact the Utility Fund by \$98,838 in FY 2007. Employee benefits cost increases are projected to cost \$28,202 to the Utility Fund.

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

### ***Water Division***

The total Water Division increase is budgeted at \$571,674 over the FY 2006 approved budget.

Personnel increases to the FY 2007 Water Division budget includes pay plan implementation costs of \$18,074, increased benefits costs of \$6,027, and \$38,625 for additional overtime costs. This increase will more closely line up with actual expenditures that have occurred in the division over time.

Other enhancements include \$28,500 in additional funding to repair yards to their original condition after utility work is done, \$60,000 for a leak testing program on water lines, \$56,450 for a skid steer loader, and \$88,000 for various pump maintenance and SCADA system equipment.

Operational cost increases include electricity cost increases of \$186,040 due to increased rates and the addition of a new water tower, and increased base water charges from North Texas Municipal Water District of \$108,144.

### ***Wastewater Division***

The total Wastewater Division budget is programmed to increase by \$717,727 over FY 2006 approved budget.

Personnel increases include \$21,334 in pay plan implementation costs, \$16,390 in increased benefits costs, and \$30,395 in increased overtime costs.

Other enhancements include \$120,000 for proactive lift station maintenance and related equipment, \$150,000 for a sewer line inflow and infiltration testing program, \$107,085 for a dump truck and mini-excavator, \$39,400 for additional equipment to enhance the wastewater division. Also included is a base sewer charge increase from the City of Garland of \$275,361.

### ***Utility Non-Departmental***

The total Utility Fund Non-Departmental increase is projected at \$2,316,037 over the FY 2006 approved budget. Increases are due to a \$139,275 increase to the in lieu of franchise fee payment and a \$102,272 increase in the in lieu of property tax transfer to the General Fund. In addition, there was a \$645,208 increase in the General and Administrative transfer based on the cost allocation model (largely due to the transfer of Engineering to the General Fund), a \$908,547 increase in the transfer to debt service, and a \$350,000 increase in the cash transfer to the Utility capital improvements program.

### ***Ending Fund Balance***

The projected FY 2007 ending fund balance is \$5,899,698, which meets the target reserve and exceeds the 15% financial policy adopted by Council. \$218,516 of this amount will be transferred to the utility debt service fund to meet the required increase in the restricted debt service reserve.

## **DRAINAGE FUND**

### ***Revenues***

Total Drainage Fund revenues are budgeted to increase \$273,081 over the FY 2006 Amended Budget and \$460,077 over the FY 2006 Estimate. This increase is due a rate increase approved for Fiscal Year 2007. Rates for residential and commercial accounts are recommended to increase \$2 monthly. The rate increase is necessary to cover operational changes made in fiscal

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

year 2006 and new debt service as a result of the issuance of \$4.8 million in certificates of obligation for drainage projects.

The five year operating plan predicts additional increases to the average residential customer of only \$1.90 through 2012.

### ***Expenditures***

Total Drainage Fund appropriations will increase by \$158,353 over the FY 2006 Amended Budget. A total increase of \$381,125 is included as a transfer to the Debt Service Fund to pay first year principal and interest payments for the \$4.8 million in certificates of obligation that was issued in June, 2006. This increase is offset by a decrease of \$190,000 in professional consulting costs budgeted in FY 2006 for completion of the Drainage Master Plan.

### ***Ending Fund Balance***

The projected FY 2007 ending fund balance is \$251,163, an increase of \$98,376 from the estimated balance for the current fiscal year, representing a 28.7% fund balance. Due to the issuance of new bonds for capital improvements and the expectation of such issuances in the future, staff recommends establishing and maintaining a target fund balance of 15%.

### **GENERAL DEBT SERVICE FUND**

The General Debt Service Fund is used to pay principal and interest on General Obligation (GO's), Certificates of Obligation (CO's), and other long-term tax supported debt.

### ***Revenues***

Revenues to the General Debt Service fund are projected to increase \$3,554,632 over the FY 2006 Amended Budget. This is due to an increase of \$1.44 million in tax revenue that is generated in part by a 2.3 cent tax increase to fund the \$26.3 million certificate of obligation issue that was approved June 27, 2006. Other increases include a \$159,072 increased transfer from the Refuse Fund to fund accelerated alley repair debt service, \$381,125 from the Drainage Fund to fund drainage improvements, and \$419,364 for the TIF funded right-of-way costs associated with the President George Bush Turnpike. There is also a one-time transfer of \$1,210,000 from the 2005 capital projects bond fund representing an amount borrowed for the renovation of Fire Station #2 that will now be rebuilt elsewhere.

### ***Expenditures***

Expenditures are budgeted to increase \$3,514,732 due solely to increased debt service related to funding to the Capital Improvements Program and projected funding of \$111,344 representing the City's share of the regional joint firearms facility that is projected to be approved in early August by the participating cities. The five year capital improvements plan projects the issuance of an additional \$66.7 million in certificates of obligation to meet needs for streets, facilities, and other public infrastructure and the possibility of issuing \$21.1 million in general obligation bonds to begin addressing the recommendations of the parks master plan, library enhancements and other quality of life issues.

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

### **ECONOMIC DEVELOPMENT FUND**

#### ***Revenues***

The Economic Development Fund is funded through transfers from the General Fund and Utility Fund, as well as a dedicated portion of building permit fees. Building permit fees are projected to remain flat from FY 2006, at \$65,000. Transfers in from the General and Utility Funds are budgeted to increase by \$40,383 each.

#### ***Expenditures***

Total expenditures for the fund are projected to increase \$136,147 due to a \$50,000 enhancement to fund a Small Business Program, \$40,000 for a target industry analysis study and \$35,000 for a communication consultant.

### **REFUSE FUND**

The Refuse Fund accounts for the revenues and expenses associated with contracting with a third-party solid waste collection and disposal provider. Rowlett contracts with I.E.S.I. to provide this service. Current year revenues are projected to increase by \$637,716. Expenditures are projected to increase by \$551,934 for FY 2007. These increases are due to enhancements to the brush and bulky pickup service and the recycling service. The brush and bulky service will increase from a once monthly 4 cubic yard service to a once weekly, 10 cubic yard service. All residential customers will receive a 65 gallon wheeled recycling bin, which will replace the current 18 gallon open container.

#### ***Ending Fund Balance***

The projected FY 2007 ending fund balance is \$366,066, a decrease of \$32,656 from the estimated balance for the current fiscal year, representing an 8.7% fund balance. Due to the fact that this fund is very stable and does not intend to issue large amounts of debt, staff recommends establishing and maintaining a target fund balance of 5%.

### **INTERNAL SERVICE FUNDS**

#### **Fleet Services Fund**

The Fleet Services Fund maintains the City's fleet and equipment in order to maximize their use in service to the citizen's of Rowlett. The fund is intended to provide a level funding source for acquisition and maintenance of the City's rolling stock.

#### ***Revenues***

Fleet Services Fund revenues are generated as transfers in from the operating funds that utilize vehicles and equipment in their daily operations. Total transfers in are projected to decrease by 5.2% citywide, from \$1,372,735 to \$1,300,999.

#### ***Expenditures***

Fleet Services Fund expenditures are budgeted to decrease 3.0% from Fiscal Year 2006, for a total decrease of \$40,109. This is due to a decrease in vehicles scheduled to be replaced in FY 2007 due to age, condition and experience. There are currently 16 vehicles scheduled for replacement citywide, including 7 patrol cars for the Police Department. There is also an

## **CITY OF ROWLETT FY 2006-2007 BUDGET OVERVIEW**

increase of \$60,671 for first year lease costs for the Fire apparatus at Station 3. This increase was offset by previous year one-time funding of \$60,000 for fleet maintenance software.

### **Information Technology Fund**

The Information Technology Fund provides centralized support for all computer and communications systems throughout the city. The fund is intended to provide a level funding source for acquisition and maintenance of the City's information technology hardware, software and associated equipment.

The Information Technology Fund includes funding for a technology master plan to guide the city's Information Technology strategy into the future. In addition, there are "mission critical" expenditures contained within this budget proposal that will be implemented prior to completion of the master plan; however, some of these expenditures are placeholders that will not be acted upon without the support of the master plan. A breakdown of these items is listed below for review.

### **Revenues**

Information Technology Fund revenues are projected to increase \$1,102,882 over the FY 2006 Amended Budget. The majority of this increase, \$961,668, is due to the capital leasing plan for major projects. As mentioned above, several of these items will be held until the completion of the master plan process. The additional \$141,214 in additional transfers is due to increased allocated transfers from the General, Utility and other funds.

### **Expenditures**

Total Information Technology Fund expenditures are budgeted at \$2,583,294, which is a \$1,050,064 increase to the FY 2006 Amended Budget.

Enhancements to the budget include funding for the Technology Master Plan (\$51,500) and replacement of the current VHS Mobile Video System for police cars (\$163,102). The mobile video system is outdated and is no longer supported by the manufacturer. The replacement system is digital technology which allows for a clearer image and enhanced storage capability. These two items will move forward immediately.

Items that are identified as needed but will be deferred until completion of the master plan are Tele-Works program enhancements (\$199,150), Amber Alert program (\$20,130), storage area network hardware (\$146,112), citywide document imaging (\$144,350) and the next phase of the fiber network ring project (\$186,013).

### **POLICY IMPLICATIONS AND DECISION POINTS**

The approved budget includes several policy changes embedded within the strategies and operational cost data. These issues are as follows:

- 1 No property tax increase is included. Increased debt service expenditures are accommodated by decreasing the operating tax rate. Approximately \$750,000 in new revenues is tied into additional patrol officers and traffic enforcement based upon the apparent willingness of TxDOT to allow red light signals on Highway 66.
- 2 A \$6.42 increase is included in the base water rate in the Utility Enterprise primarily to cover an increase in debt service and an expected 5% increase from the City's water provider. The sewer base rate will remain flat; however, part of the temporary increase that was set to expire in November was absorbed with the sewer systems

**CITY OF ROWLETT  
FY 2006-2007 BUDGET OVERVIEW**

share of the increase in debt service and an expected 5% increase from the City's wastewater treatment contractor.

- 3 A \$2.00 increase is included in the base drainage rate for both residential and commercial customers due to \$4.8 million in bonded capital improvements resulting from the newly completed storm drainage master plan.
- 4 \$111,040 has been added to the Debt Service Fund for the City of Rowlett's share of the new firearms facility but the final contracts and approving resolution will not be brought before Council until early August.
- 5 Fund balance recommendations are now included for other enterprise funds. The fund balance for the Drainage Enterprise is recommended at a minimum of 10% and a five year target level of 15%. The Refuse Enterprise is recommended at 5% reflecting less volatility. The five year target for the Utility Enterprise is 25%, higher than the 15% policy, reflecting ongoing concerns with the drought and other weather related issues.
- 6 The General Fund has a current fund balance policy of 10%. This amount is recommended to be increased to 15% over three years based on input from the bond rating agencies.

## **CITY OF ROWLETT GENERAL BUDGET PROCESS**

The City's fiscal year begins on October 1<sup>st</sup> and ends on September 30<sup>th</sup> of each year. The budget process is truly a year-round endeavor. Throughout the fiscal year the Budget Officer and the Finance Department closely monitors and tracks the budget while preparing forecasts for all expenditures and revenues.

The budget planning process generally begins in February, when the Budget Officer develops a Budget Calendar and a target budget to help each department focus on what is needed to continue its existing level of service as well as evaluate the need to expand service levels.

In April, every department is given a Budget Instruction Manual to officially begin the annual budget process. This manual includes preliminary direction from the City Manager regarding appropriate budget guidelines and strategy.

Budget proposals are due from every department in May. Proposals are reviewed jointly by the City Manager's Office, Finance staff, and departments. This review process culminates in the crafting of a proposed budget, which is submitted to the City Council in mid-July. Council then holds budget workshops to discuss the budget at the end of July.

In late July, the certified residential and business tax roll is released from the Dallas Central Appraisal District. This information provides the City a firm estimate of the property tax revenues expected in the coming year.

In August and September the City Council discusses the budget at Council Worksessions and Meetings. Two public hearings are held in late August – early September. The tax rate ordinance and budget ordinance is voted upon in September.

The fiscal year begins on October 1<sup>st</sup>. By mid-November the completed Budget Document and Budget in Brief is distributed and made available to the public.

**CITY OF ROWLETT  
FY 2006-2007 BUDGET CALENDAR**

<b>Date</b>	<b>Action/Event</b>
Wed., March 1	Budget Kick-Off at Management Team Meeting
Friday, May 5	Budget Request due from Departments
Mon, May 8 - Fri, May 26	Technical Review of Budget Requests
Tues, May 30 - Fri, June 16	CMO/Dept Review of Budget Requests
Mon, July 10 - Thur, July 14	City Council Budget workshop
Tuesday, July 25	Certified Tax Roll Due
Tuesday, August 1	City Council Worksession on Budget
Friday, August 25	1st Public Hearing on Tax Rate and Budget (Special Council Meeting)
Tuesday, August 29	2nd Public Hearing on Tax Rate and Budget (Special Council Meeting)
Tuesday, September 19	Regular City Council Meeting 1) Third Public Hearing on Budget 2) Adopt Budget Ordinance 3) Tax Rate Ordinance - vote on tax rate
Sunday, October 1	Begin Fiscal Year 2006-07

## **CITY OF ROWLETT DESCRIPTION OF FUND STRUCTURE**

The numerous funds and cost centers that make up this budget are divided into two major groupings: Governmental Funds and Proprietary Funds. A fund is an independent fiscal entity with assets, liabilities, reserves, a residual balance or equity, and revenues and expenditures for undertaking activities. Governmental funds are used for most government activities, while proprietary funds are based on the premise that the city service should be conducted as a business with user fees covering expenses. Listed below are descriptions of the funds maintained by the City; the majority of which are included in this document.

This budget was developed and will be implemented and monitored on a modified accrual basis in accordance with generally accepted accounting principles (GAAP), with revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. Budgetary control is maintained at the department level in each departmental budget, and encumbrances are entered at the time a purchase order is issued. Open encumbrances are recorded as reservations of fund balance as of September 30 of each year, and the subsequent year's budget is increased to reflect these carried-forward encumbrances. Unspent and unencumbered appropriations lapse at the end of the fiscal year, except for capital projects.

### **GOVERNMENTAL TYPE FUNDS**

**General Fund** – the general operating fund for the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in the General Fund. Revenues include: property, sales and other taxes, franchise fees, fines, licenses and fees for services. Operating expenditures provide support for most traditional tax-supported municipal services, such as Public Safety, Parks and Recreation, Libraries, Administration, Planning and Zoning, Neighborhood Services and Public Works operations.

**Special Revenue Funds** – account for the accumulation and disbursement of legally restricted resources to expenditures for a specific purpose. Funds under this category include the Grant Fund, Economic Development Fund, Tax Increment Financing Fund, Police Seizure Fund and the Hotel/Motel Fund.

**Debt Service Funds** – account for the accumulation of resources for expenditures related to general long-term debt, including principal, interest, and other related costs. The resources generated by a tax levy based on property values and are used to pay debts incurred through the sale of bonds, certificates of obligation, notes payable and other debt instruments. The bonds finance long-term capital improvements to streets, parks, buildings and other infrastructure. The City maintains the following Debt Service Funds: General Debt Service Fund and the Golf Fund.

**CITY OF ROWLETT  
DESCRIPTION OF FUND STRUCTURE**

**Capital Project Funds** – account for the accumulation of resources designated to construct or acquire capital facilities and improvements. Resources include proceeds from sales of general obligation bonds, certificates of obligation, DART Local Assistance Funds, TxDOT funds, CDBG funds, Impact fees and transfers from operating funds.

**PROPRIETARY TYPE FUNDS**

**Enterprise Funds** – account for operations that are financed and operated in a manner similar to private business; the intent of the City is to provide goods or services to the general public on a continuing basis that will be financed or recovered through user charges. The City maintains the following Enterprise Funds: Utility Fund (Water and Wastewater), Refuse Fund and Drainage Fund.

**Internal Service Funds** – funds designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include: Information Technology and Vehicle Services. Charges are billed to departments to recover costs that are incurred.

## **CITY OF ROWLETT LEGAL REQUIREMENTS**

The legal requirements of the budget are governed by the Section 6.02 of the City of Rowlett Home Rule Charter and Chapter 102 of the Texas Local Government Code.

### **CITY OF ROWLETT HOME RULE CHARTER ARTICLE VI, SECTION 6.02 – BUDGET**

The Fiscal year of the City shall begin on the first day of October and end on the last day of September of each calendar year. Each year and in sufficient time to provide for all necessary hearing, the City Manager shall prepare and submit to the City Council a budget to cover all proposed expenditures of the City for the succeeding fiscal year. Such budgets shall be prepared and administered pursuant to the applicable general laws of this state. In the event that the budget is not enacted prior to October 1<sup>st</sup>, the preceding fiscal year budget shall be deemed adopted, which may be amended or supplemented, as the City Council deems appropriate.

### **TEXAS LOCAL GOVERNMENT CODE CHAPTER 102 – MUNICIPAL BUDGET**

#### **§ 102.002 Budget Officer**

The mayor of a municipality serves as the budget officer for the governing body of the municipality except as provided by Subsection (b).

(b) If the municipality has the city manager form of government, the city manager serves as the budget officer.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

#### **§ 102.002. Annual Budget Required**

The budget officer shall prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

#### **§ 102.003. Itemized Budget; Contents**

(a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget must contain a complete financial statement of the municipality that shows:

- (1) the outstanding obligations of the municipality;
- (2) the cash on hand to the credit of each fund;
- (3) the funds received from all sources during the preceding year;
- (4) the funds available from all sources during the ensuing year;
- (5) the estimated revenue available to cover the proposed budget; and
- (6) the estimated tax rate required to cover the proposed budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.004. Information Furnished by Municipal Officers and Boards**

In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.005. Proposed Budget Filed With Municipal Clerk; Public Inspection**

(a) The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year.

(b) The proposed budget shall be available for inspection by any taxpayer.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.006. Public Hearing on Proposed Budget**

(a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any taxpayer of the municipality may attend and may participate in the hearing.

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

(b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy.

(c) The governing body shall provide for public notice of the date, time, and location of the hearing.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.0065. Special Notice by Publication for Budget Hearing**

(a) The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located.

(b) Notice published under this section is in addition to notice required by other law, except that if another law requires the governing body to give notice, by publication, of a hearing on a budget this section does not apply.

(c) Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

Added by Acts 1993, 73rd Leg., ch. 268, § 24, eff. Sept. 1, 1993.

Amended by Acts 2001, 77th Leg., ch. 402, § 9, eff. Sept. 1, 2001.

**§ 102.007. Adoption of Budget**

(a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.008. Approved Budget Filed With Municipal Clerk**

On final approval of the budget by the governing body of the municipality, the governing body shall file the budget with the municipal clerk.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

**§ 102.009. Levy of Taxes and Expenditure of Funds Under Budget; Emergency Expenditure**

(a) The governing body of the municipality may levy taxes only in accordance with the budget.

(b) After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency.

(c) The governing body may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the governing body amends the original budget to meet an emergency, the governing body shall file a copy of its order or resolution amending the budget with the municipal clerk, and the clerk shall attach the copy to the original budget.

(d) After the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of the county clerk of the county in which the municipality is located.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.010. Changes in Budget for Municipal Purposes**

This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.011. Circumstances Under Which Charter Provisions Control**

If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section 102.006, the charter provisions control. After the budget has been finally prepared and approved, a copy of the budget and the amendments to the budget shall be filed with the county clerk, as required for other budgets under this chapter.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

# Rowlett

T E X A S

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

**FINANCIAL SUMMARIES**

**CITY OF ROWLETT  
COMBINED SUMMARY OF BUDGET BY FUND  
FY 2006-07 APPROVED BUDGET SUMMARY**

Description	Governmental Type Funds						
	General Fund	Debt Service Fund	Golf Course Fund	Economic Development	Capital Projects Fund	Hotel/Motel Fund	TIF Fund
<b>SOURCES OF FUNDS:</b>							
Beginning Resources	\$ 3,355,304	\$ 792,744	\$ 214,447	\$ 84,591	\$ 351,511	\$ 112,255	\$ 37,095
<b>Current Revenues:</b>							
Tax Revenues	22,673,042	8,276,905	-	-	-	53,000	583,693
Franchise Fees	2,772,352	-	-	-	-	-	-
Licenses and Permits	791,370	-	-	65,000	-	-	-
Charges for Service	2,415,971	-	-	-	-	-	-
Fines and Forfeitures	3,357,859	-	-	-	-	-	-
Other	612,203	31,500	549,404	5,000	17,174,661	3,000	-
<b>Total Current Revenues</b>	<b>32,622,797</b>	<b>8,308,405</b>	<b>549,404</b>	<b>70,000</b>	<b>17,174,661</b>	<b>56,000</b>	<b>583,693</b>
<b>Other Sources:</b>							
Transfers In	4,713,348	2,900,436	-	430,000	-	-	-
<b>Total Revenues &amp; Transfers</b>	<b>37,336,145</b>	<b>11,208,841</b>	<b>549,404</b>	<b>500,000</b>	<b>17,174,661</b>	<b>56,000</b>	<b>583,693</b>
<b>Total Sources of Funds</b>	<b>40,691,449</b>	<b>12,001,585</b>	<b>763,851</b>	<b>584,591</b>	<b>17,526,172</b>	<b>168,255</b>	<b>620,788</b>
<b>USES OF FUNDS:</b>							
<b>Current Expenditures:</b>							
Personnel Costs	22,934,402	-	-	164,706	-	-	-
Supplies	1,883,097	-	-	3,700	-	-	-
Purchase Services	12,187,519	39,500	-	401,974	-	79,000	-
Capital Outlay	134,669	-	-	-	-	-	-
Capital Improvements	-	-	-	-	17,174,661	-	-
Debt Service	-	11,464,510	-	-	-	-	-
Reserves	182,500	-	-	-	-	-	-
<b>Other Uses:</b>							
Transfers Out	110,000	-	537,794	-	-	-	428,212
<b>Total Current Expenditures</b>	<b>37,432,187</b>	<b>11,504,010</b>	<b>537,794</b>	<b>570,380</b>	<b>17,174,661</b>	<b>79,000</b>	<b>428,212</b>
<b>Ending Resources</b>	<b>\$ 3,259,262</b>	<b>\$ 497,575</b>	<b>\$ 226,057</b>	<b>\$ 14,211</b>	<b>\$ 351,511</b>	<b>\$ 89,255</b>	<b>\$ 192,576</b>

**CITY OF ROWLETT  
COMBINED SUMMARY OF BUDGET BY FUND  
FY 2006-07 APPROVED BUDGET SUMMARY**

Governmental Type Funds				Proprietary Type Funds			Combined Total
Fleet Services Fund	Information Tech. Fund	Police Seizure Fund	Grant Fund	Utility Fund	Drainage Fund	Refuse Fund	
\$ 108,399	\$ (11,748)	\$ 144,037	\$ 5,278	\$ 6,168,116	\$ 152,787	\$ 398,722	\$ 11,913,538
-	-	-	-	-	-	-	31,586,640
-	-	-	-	-	-	-	2,772,352
-	-	-	-	-	-	-	856,370
1,300,999	1,661,696	-	-	21,574,295	963,719	4,157,867	32,074,547
-	-	-	-	-	-	-	3,357,859
-	962,668	-	-	229,000	9,160	13,000	19,589,596
<u>1,300,999</u>	<u>2,624,364</u>	<u>-</u>	<u>-</u>	<u>21,803,295</u>	<u>972,879</u>	<u>4,170,867</u>	<u>\$ 90,237,364</u>
-	-	-	-	164,176	-	-	8,207,960
<u>1,300,999</u>	<u>2,624,364</u>	<u>-</u>	<u>-</u>	<u>21,967,471</u>	<u>972,879</u>	<u>4,170,867</u>	<u>98,445,324</u>
<u>1,409,398</u>	<u>2,612,616</u>	<u>144,037</u>	<u>5,278</u>	<u>28,135,587</u>	<u>1,125,666</u>	<u>4,569,589</u>	<u>110,358,862</u>
132,789	465,977	-	-	1,946,661	97,440	-	25,741,975
248,740	299,716	50,000	-	300,900	15,170	-	2,801,323
434,018	962,574	-	-	8,449,562	133,872	2,847,088	25,535,107
475,850	855,027	-	-	285,185	-	-	1,750,731
-	-	-	-	1,050,000	-	45,000	18,269,661
-	-	-	-	5,582,670	-	-	17,047,180
-	-	-	-	200,000	-	100,000	482,500
-	-	-	-	4,420,911	628,021	1,211,435	7,336,373
<u>1,291,397</u>	<u>2,583,294</u>	<u>50,000</u>	<u>-</u>	<u>22,235,889</u>	<u>874,503</u>	<u>4,203,523</u>	<u>98,964,850</u>
<u>\$ 118,001</u>	<u>\$ 29,322</u>	<u>\$ 94,037</u>	<u>\$ 5,278</u>	<u>\$ 5,899,698</u>	<u>\$ 251,163</u>	<u>\$ 366,066</u>	<u>\$ 11,394,012</u>

**CITY OF ROWLETT  
FY 2006-07 GENERAL FUND SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,746,417	\$ 2,379,145	\$ 3,063,587	\$ 3,063,587	\$ 3,355,304	9.5%
Current Revenues:						
Tax Revenues	17,605,325	18,597,557	22,040,836	22,257,689	22,673,042	1.9%
Franchise Fees	2,377,849	2,596,359	2,740,227	2,694,858	2,772,352	2.9%
Licenses and Permits	623,361	750,500	752,200	804,500	791,370	-1.6%
Charges for Service	1,634,741	2,636,657	3,079,595	2,732,188	2,415,971	-11.6%
Fines and Forfeitures	929,623	1,636,350	1,636,350	1,865,750	3,357,859	80.0%
Other	631,129	400,078	468,609	672,686	612,203	-9.0%
Transfers In	3,346,949	3,758,286	3,758,286	3,758,286	4,713,348	25.4%
Total Current Revenues	<u>27,148,977</u>	<u>30,375,787</u>	<u>34,476,103</u>	<u>34,785,957</u>	<u>37,336,145</u>	<u>7.3%</u>
Total Available Resource	<u>29,895,394</u>	<u>32,754,932</u>	<u>37,539,690</u>	<u>37,849,544</u>	<u>40,691,449</u>	<u>7.5%</u>
Expenditures:						
Personnel Services	18,765,424	20,892,414	20,851,282	20,454,655	22,934,402	12.1%
Supplies	1,438,169	1,660,132	1,873,403	1,848,090	1,883,097	1.9%
Purchase Services	5,615,365	7,541,755	11,326,546	11,534,035	12,187,519	5.7%
Capital Outlay	779,732	163,384	496,690	535,343	134,669	-74.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	233,117	142,117	142,117	122,117	182,500	49.4%
Contingency	-	110,000	110,000	-	110,000	100.0%
Total Expenditure	<u>26,831,807</u>	<u>30,509,802</u>	<u>34,800,038</u>	<u>34,494,240</u>	<u>37,432,187</u>	<u>8.5%</u>
Ending Resources	<u>\$ 3,063,587</u>	<u>\$ 2,245,130</u>	<u>\$ 2,739,652</u>	<u>\$ 3,355,304</u>	<u>\$ 3,259,262</u>	<u>-2.9%</u>
% of Exp / Fund Balance	11.5%	7.4%	8.7%	10.8%	9.6%	
# of Days of Oper. Funds	42.0	27.1	28.9	35.6	32.0	

**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 1,304,239	\$ 1,430,400	\$ 1,170,362	\$ 1,170,362	\$ 792,744	-32.3%
Current Revenues:						
Tax Revenues	5,886,319	6,832,564	6,832,564	7,290,505	8,276,905	21.1%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	249,649	224,060	224,060	224,060	31,500	-85.9%
Transfers In	548,366	597,585	597,585	607,188	2,900,436	385.4%
<b>Total Current Revenues</b>	<b>6,684,334</b>	<b>7,654,209</b>	<b>7,654,209</b>	<b>8,121,753</b>	<b>11,208,841</b>	<b>46.4%</b>
<b>Total Available Resources</b>	<b>7,988,573</b>	<b>9,084,609</b>	<b>8,824,571</b>	<b>9,292,115</b>	<b>12,001,585</b>	<b>36.0%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	39,453	23,000	39,560	39,560	39,500	-0.2%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	6,778,758	7,966,278	7,949,718	8,459,811	11,464,510	44.2%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>6,818,211</b>	<b>7,989,278</b>	<b>7,989,278</b>	<b>8,499,371</b>	<b>11,504,010</b>	<b>44.0%</b>
<b>Ending Resources</b>	<b>\$ 1,170,362</b>	<b>\$ 1,095,331</b>	<b>\$ 835,293</b>	<b>\$ 792,744</b>	<b>\$ 497,575</b>	<b>-40.4%</b>

**CITY OF ROWLETT  
GOLF FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 213,202	\$ 161,273	\$ 205,837	\$ 205,837	\$ 214,447	4.2%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	575,329	582,654	582,654	572,654	549,404	-5.7%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>575,329</u>	<u>582,654</u>	<u>582,654</u>	<u>572,654</u>	<u>549,404</u>	<u>-5.7%</u>
Total Available Resources	<u>788,531</u>	<u>743,927</u>	<u>788,491</u>	<u>778,491</u>	<u>763,851</u>	<u>-3.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	40,000	50,000	50,000	40,000	-	-100.0%
Transfers Out	542,694	514,441	514,441	524,044	537,794	4.5%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>582,694</u>	<u>564,441</u>	<u>564,441</u>	<u>564,044</u>	<u>537,794</u>	<u>-4.7%</u>
Ending Resources	<u>\$ 205,837</u>	<u>\$ 179,486</u>	<u>\$ 224,050</u>	<u>\$ 214,447</u>	<u>\$ 226,057</u>	<u>0.9%</u>

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 137,923	\$ 32,788	\$ 128,709	\$ 128,709	\$ 84,591	-34.3%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	63,886	65,000	65,000	65,000	65,000	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	4,633	5,000	5,000	7,000	5,000	0.0%
Transfers In	215,732	349,234	349,234	349,234	430,000	23.1%
Total Current Revenues	<u>284,251</u>	<u>419,234</u>	<u>419,234</u>	<u>421,234</u>	<u>500,000</u>	<u>19.3%</u>
Total Available Resources	<u>422,174</u>	<u>452,022</u>	<u>547,943</u>	<u>549,943</u>	<u>584,591</u>	<u>6.7%</u>
Expenditures:						
Personnel Services	146,181	156,484	156,484	156,278	164,706	5.3%
Supplies	2,444	3,000	3,000	3,200	3,700	23.3%
Purchase Services	144,840	274,749	319,374	305,874	401,974	25.9%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>293,465</u>	<u>434,233</u>	<u>478,858</u>	<u>465,352</u>	<u>570,380</u>	<u>19.1%</u>
Ending Resources	<u>\$ 128,709</u>	<u>\$ 17,789</u>	<u>\$ 69,085</u>	<u>\$ 84,591</u>	<u>\$ 14,211</u>	<u>-79.4%</u>

**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 43,179	\$ 23,285	\$ 23,285	\$ 79,425	\$ 112,255	382.1%
Current Revenues:						
Tax Revenues	56,597	46,000	46,000	53,000	53,000	15.2%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	1,738	2,000	2,330	3,330	3,000	28.8%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>58,335</u>	<u>48,000</u>	<u>48,330</u>	<u>56,330</u>	<u>56,000</u>	<u>15.9%</u>
Total Available Resources	<u>101,514</u>	<u>71,285</u>	<u>71,615</u>	<u>135,755</u>	<u>168,255</u>	<u>134.9%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	22,089	46,500	46,830	23,500	79,000	68.7%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>22,089</u>	<u>46,500</u>	<u>46,830</u>	<u>23,500</u>	<u>79,000</u>	<u>68.7%</u>
Ending Resources	<u>\$ 79,425</u>	<u>\$ 24,785</u>	<u>\$ 24,785</u>	<u>\$ 112,255</u>	<u>\$ 89,255</u>	<u>260.1%</u>

**CITY OF ROWLETT  
TAX INCREMENT FINANCING (TIF) FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 3,949	\$ -	\$ -	\$ 20,578	\$ 37,095	0.0%
Current Revenues:						
Tax Revenues	16,713	102,040	102,040	16,517	583,693	472.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	134	102,040	102,040	-	-	-100.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>16,847</u>	<u>204,080</u>	<u>204,080</u>	<u>16,517</u>	<u>583,693</u>	<u>186.0%</u>
Total Available Resources	<u>20,796</u>	<u>204,080</u>	<u>204,080</u>	<u>37,095</u>	<u>620,788</u>	<u>204.2%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	218	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	428,212	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>218</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>428,212</u>	<u>0.0%</u>
Ending Resources	<u>\$ 20,578</u>	<u>\$ 204,080</u>	<u>\$ 204,080</u>	<u>\$ 37,095</u>	<u>\$ 192,576</u>	<u>-5.6%</u>

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ 108,399	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	1,372,735	1,372,735	1,401,654	1,300,999	-5.2%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	1,372,735	1,372,735	1,401,654	1,300,999	-5.2%
Total Available Resources	-	1,372,735	1,372,735	1,401,654	1,409,398	2.7%
Expenditures:						
Personnel Services	-	136,339	136,339	95,788	132,789	-2.6%
Supplies	-	312,350	312,350	311,650	248,740	-20.4%
Purchase Services	-	366,792	366,792	369,792	434,018	18.3%
Capital Outlay	-	516,025	516,025	516,025	475,850	-7.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	1,331,506	1,331,506	1,293,255	1,291,397	-3.0%
Ending Resources	\$ -	\$ 41,229	\$ 41,229	\$ 108,399	\$ 118,001	186.2%

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ (11,748)	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	1,367,454	1,520,482	1,520,482	1,661,696	9.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	1,000	962,668	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	1,367,454	1,520,482	1,521,482	2,624,364	72.6%
Total Available Resources	-	1,367,454	1,520,482	1,521,482	2,612,616	71.8%
Expenditures:						
Personnel Services	-	452,396	452,396	438,222	465,977	3.0%
Supplies	-	261,223	405,736	405,790	299,716	-26.1%
Purchase Services	-	652,614	666,129	689,218	962,574	44.5%
Capital Outlay	-	-	-	-	855,027	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	1,366,233	1,524,261	1,533,230	2,583,294	69.5%
Ending Resources	\$ -	\$ 1,221	\$ (3,779)	\$ (11,748)	\$ 29,322	-875.9%

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 86,765	\$ -	\$ -	\$ 128,337	\$ 144,037	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	83,499	-	-	80,000	-	0.0%
Other	3,266	-	-	700	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>86,765</u>	<u>-</u>	<u>-</u>	<u>80,700</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>173,530</u>	<u>-</u>	<u>-</u>	<u>209,037</u>	<u>144,037</u>	<u>0.0%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	5,116	50,000	50,000	50,000	50,000	0.0%
Purchase Services	12,113	-	-	15,000	-	0.0%
Capital Outlay	27,964	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>45,193</u>	<u>50,000</u>	<u>50,000</u>	<u>65,000</u>	<u>50,000</u>	<u>0.0%</u>
Ending Resources	<u>\$ 128,337</u>	<u>\$ (50,000)</u>	<u>\$ (50,000)</u>	<u>\$ 144,037</u>	<u>\$ 94,037</u>	<u>-288.1%</u>

**CITY OF ROWLETT  
GRANTS FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ (11,107)	\$ 5,451	\$ 5,278	\$ 5,278	\$ 5,278	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	69,705	-	268,989	268,989	-	-100.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>69,705</u>	<u>-</u>	<u>268,989</u>	<u>268,989</u>	<u>-</u>	<u>-100.0%</u>
Total Available Resources	<u>58,598</u>	<u>5,451</u>	<u>274,267</u>	<u>274,267</u>	<u>5,278</u>	<u>-98.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	53,320	-	268,989	268,989	-	-100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>53,320</u>	<u>-</u>	<u>268,989</u>	<u>268,989</u>	<u>-</u>	<u>-100.0%</u>
Ending Resources	<u>\$ 5,278</u>	<u>\$ 5,451</u>	<u>\$ 5,278</u>	<u>\$ 5,278</u>	<u>\$ 5,278</u>	<u>0.0%</u>

**CITY OF ROWLETT  
UTILITY FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 4,465,368	\$ 1,344,335	\$ 6,530,854	\$ 6,530,854	\$ 6,168,116	-5.6%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	18,254,645	19,039,909	19,039,909	19,450,100	21,574,295	13.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	165,175	234,000	234,000	250,000	229,000	-2.1%
Transfers In	226,690	284,803	284,803	284,803	164,176	-42.4%
<b>Total Current Revenues</b>	<b>18,646,510</b>	<b>19,558,712</b>	<b>19,558,712</b>	<b>19,984,903</b>	<b>21,967,471</b>	<b>12.3%</b>
<b>Total Available Resources</b>	<b>23,111,878</b>	<b>20,903,047</b>	<b>26,089,566</b>	<b>26,515,757</b>	<b>28,135,587</b>	<b>7.8%</b>
Expenditures:						
Personnel Services	2,636,942	2,328,331	2,328,331	2,301,174	1,946,661	-16.4%
Supplies	342,899	278,845	293,600	311,090	300,900	2.5%
Purchase Services	6,142,747	7,379,509	7,395,959	7,744,080	8,449,562	14.2%
Capital Outlay	158,644	240,250	240,250	240,250	285,185	18.7%
Capital Improvements	776,048	700,000	1,388,651	1,388,651	1,050,000	-24.4%
Debt Service	4,162,136	5,191,626	4,679,623	4,679,623	5,582,670	19.3%
Transfers Out	2,361,608	2,981,771	3,493,773	3,493,773	4,420,911	26.5%
Contingency	-	200,000	189,000	189,000	200,000	5.8%
<b>Total Expenditures</b>	<b>16,581,024</b>	<b>19,300,332</b>	<b>20,009,187</b>	<b>20,347,641</b>	<b>22,235,889</b>	<b>11.1%</b>
<b>Ending Resources</b>	<b>\$ 6,530,854</b>	<b>\$ 1,602,715</b>	<b>\$ 6,080,379</b>	<b>\$ 6,168,116</b>	<b>\$ 5,899,698</b>	<b>-3.0%</b>

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 253,099	\$ 183,500	\$ 183,500	\$ 355,189	\$ 152,787	-16.7%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	497,917	690,638	690,638	503,642	963,719	39.5%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	7,659	9,160	9,160	9,160	9,160	0.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>505,576</u>	<u>699,798</u>	<u>699,798</u>	<u>512,802</u>	<u>972,879</u>	<u>39.0%</u>
Total Available Resources	<u>758,675</u>	<u>883,298</u>	<u>883,298</u>	<u>867,991</u>	<u>1,125,666</u>	<u>27.4%</u>
Expenditures:						
Personnel Services	86,728	94,470	94,470	91,524	97,440	3.1%
Supplies	8,578	12,920	12,920	14,920	15,170	17.4%
Purchase Services	213,562	327,553	327,553	327,553	133,872	-59.1%
Capital Outlay	94,618	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	281,207	281,207	281,207	628,021	123.3%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>403,486</u>	<u>716,150</u>	<u>716,150</u>	<u>715,204</u>	<u>874,503</u>	<u>22.1%</u>
Ending Resources	<u>\$ 355,189</u>	<u>\$ 167,148</u>	<u>\$ 167,148</u>	<u>\$ 152,787</u>	<u>\$ 251,163</u>	<u>50.3%</u>

**CITY OF ROWLETT  
REFUSE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

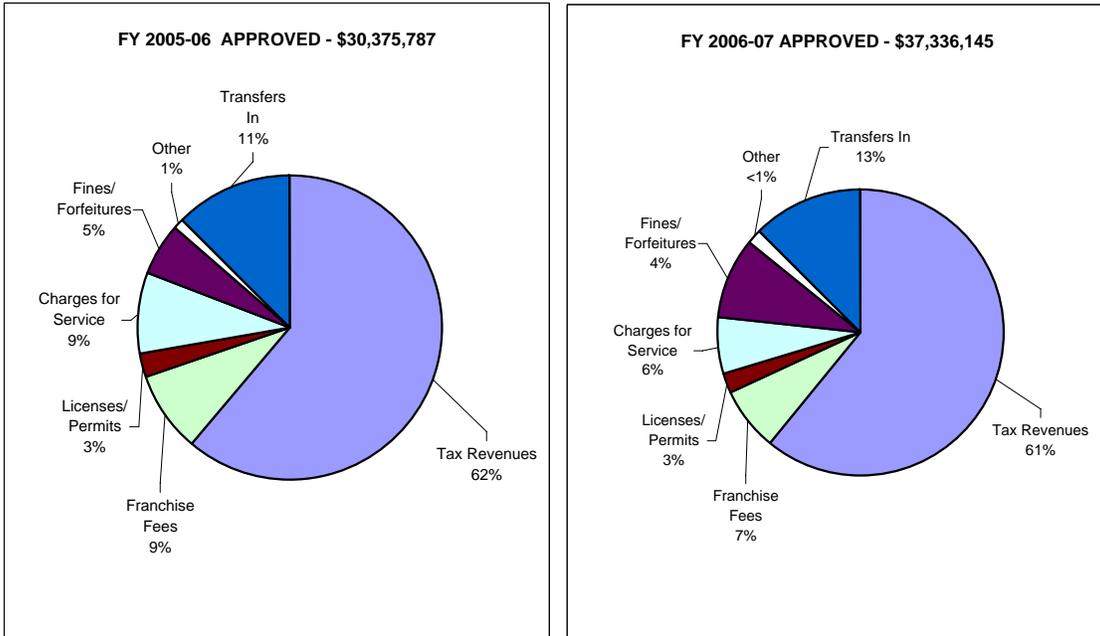
Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 189,509	\$ 359,928	\$ 359,928	\$ 434,591	\$ 398,722	10.8%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	3,509,090	3,525,281	3,525,281	3,602,720	4,157,867	17.9%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	11,627	7,870	7,870	13,000	13,000	65.2%
Transfers In	-	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>3,520,717</b>	<b>3,533,151</b>	<b>3,533,151</b>	<b>3,615,720</b>	<b>4,170,867</b>	<b>18.0%</b>
<b>Total Available Resources</b>	<b>3,710,226</b>	<b>3,893,079</b>	<b>3,893,079</b>	<b>4,050,311</b>	<b>4,569,589</b>	<b>17.4%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,250,717	2,336,217	2,336,217	2,336,217	2,847,088	21.9%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	45,000	45,000	45,000	45,000	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	1,024,918	1,070,372	1,070,372	1,070,372	1,211,435	13.2%
Reserves	-	200,000	200,000	200,000	100,000	-50.0%
<b>Total Expenditures</b>	<b>3,275,635</b>	<b>3,651,589</b>	<b>3,651,589</b>	<b>3,651,589</b>	<b>4,203,523</b>	<b>15.1%</b>
<b>Ending Resources</b>	<b>\$ 434,591</b>	<b>\$ 241,490</b>	<b>\$ 241,490</b>	<b>\$ 398,722</b>	<b>\$ 366,066</b>	<b>51.6%</b>

**CITY OF ROWLETT  
FY 2006-07 GENERAL FUND SUMMARY**

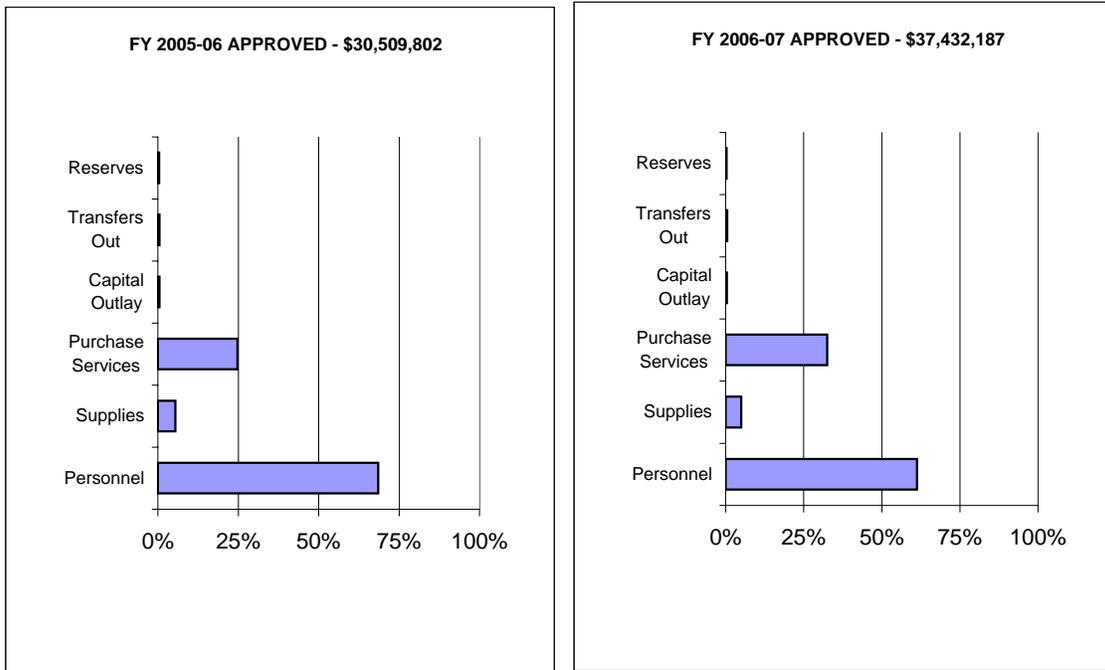
Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,746,417	\$ 2,379,145	\$ 3,063,587	\$ 3,063,587	\$ 3,355,304	9.5%
Current Revenues:						
Tax Revenues	17,605,325	18,597,557	22,040,836	22,257,689	22,673,042	1.9%
Franchise Fees	2,377,849	2,596,359	2,740,227	2,694,858	2,772,352	2.9%
Licenses and Permits	623,361	750,500	752,200	804,500	791,370	-1.6%
Charges for Service	1,634,741	2,636,657	3,079,595	2,732,188	2,415,971	-11.6%
Fines and Forfeitures	929,623	1,636,350	1,636,350	1,865,750	3,357,859	80.0%
Other	631,129	400,078	468,609	672,686	612,203	-9.0%
Transfers In	3,346,949	3,758,286	3,758,286	3,758,286	4,713,348	25.4%
Total Current Revenues	<u>27,148,977</u>	<u>30,375,787</u>	<u>34,476,103</u>	<u>34,785,957</u>	<u>37,336,145</u>	<u>7.3%</u>
Total Available Resource	<u>29,895,394</u>	<u>32,754,932</u>	<u>37,539,690</u>	<u>37,849,544</u>	<u>40,691,449</u>	<u>7.5%</u>
Expenditures:						
Personnel Services	18,765,424	20,892,414	20,851,282	20,454,655	22,934,402	12.1%
Supplies	1,438,169	1,660,132	1,873,403	1,848,090	1,883,097	1.9%
Purchase Services	5,615,365	7,541,755	11,326,546	11,534,035	12,187,519	5.7%
Capital Outlay	779,732	163,384	496,690	535,343	134,669	-74.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	233,117	142,117	142,117	122,117	182,500	49.4%
Contingency	-	110,000	110,000	-	110,000	100.0%
Total Expenditure	<u>26,831,807</u>	<u>30,509,802</u>	<u>34,800,038</u>	<u>34,494,240</u>	<u>37,432,187</u>	<u>8.5%</u>
Ending Resources	<u>\$ 3,063,587</u>	<u>\$ 2,245,130</u>	<u>\$ 2,739,652</u>	<u>\$ 3,355,304</u>	<u>\$ 3,259,262</u>	<u>-2.9%</u>
% of Exp / Fund Balance	11.5%	7.4%	8.7%	10.8%	9.6%	
# of Days of Oper. Funds	42.0	27.1	28.9	35.6	32.0	

**CITY OF ROWLETT  
GENERAL FUND**

**REVENUE COMPARISON**



**EXPENDITURE COMPARISON**



**CITY OF ROWLETT  
GENERAL FUND  
FY 2006-07 BUDGET REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Beginning Resources	\$ 2,746,417	\$ 2,379,145	\$ 3,063,587	\$ 3,063,587	\$ 3,355,304	9.5%
<b>Tax Revenues:</b>						
Current taxes	11,354,111	12,614,928	12,614,928	12,614,928	12,570,057	-0.4%
Delinquent taxes	1,955,057	2,000,000	2,000,000	2,000,000	2,090,000	4.5%
Delinquent taxes-prior	304,931	275,000	275,000	275,000	283,250	3.0%
City sales tax	3,760,344	3,532,499	6,960,778	7,157,539	7,515,416	5.0%
Mixed drink tax	41,706	34,853	49,853	49,853	52,346	5.0%
Penalty & interest	189,176	140,277	140,277	160,369	161,973	1.0%
<b>Total</b>	<b>17,605,325</b>	<b>18,597,557</b>	<b>22,040,836</b>	<b>22,257,689</b>	<b>22,673,042</b>	<b>1.9%</b>
<b>Franchise Fees:</b>						
Electric	1,361,600	1,537,200	1,537,200	1,537,200	1,583,316	3.0%
Telephone	348,550	360,718	360,718	331,685	345,903	4.3%
Gas	341,354	348,181	438,852	445,000	458,350	3.0%
Cable	326,345	350,260	350,260	327,776	331,054	1.0%
P.E.G. Access Fees	40,334	-	53,197	53,197	53,729	1.0%
<b>Total</b>	<b>2,377,849</b>	<b>2,596,359</b>	<b>2,740,227</b>	<b>2,694,858</b>	<b>2,772,352</b>	<b>2.9%</b>
<b>Licenses and Permits:</b>						
Food Service	28,585	31,000	31,000	31,000	31,310	1.0%
Protective Alarm	45,414	40,000	40,000	65,000	46,775	-28.0%
Building Structures	368,595	500,000	500,000	500,000	500,000	0.0%
Takeline Fees	49,540	53,500	53,500	70,500	71,205	1.0%
Contractor Permits	45,265	50,000	50,000	50,000	51,500	3.0%
Special Permits	63,542	50,000	51,700	62,000	63,800	2.9%
Contractor Registration	22,420	26,000	26,000	26,000	26,780	3.0%
<b>Total</b>	<b>623,361</b>	<b>750,500</b>	<b>752,200</b>	<b>804,500</b>	<b>791,370</b>	<b>-1.6%</b>
<b>Charges for Service:</b>						
GISD Resource Officer	203,489	221,450	221,450	221,450	232,523	5.0%
Grant Revenue	188,822	60,300	411,252	429,552	70,400	-83.6%
Ambulance fees	381,482	504,795	504,795	400,000	412,000	3.0%
Emergency Phone-911	393,210	400,000	400,000	400,000	412,000	3.0%
Animal control fees	65,163	57,840	60,840	68,640	69,644	1.5%
Mowing fees	118,913	120,000	120,000	120,000	123,600	3.0%
Rezoning fees	17,610	15,000	15,000	16,000	16,480	3.0%
New Addition filing fees	25,409	20,000	20,000	25,000	25,750	3.0%
Misc. Fees	43,610	31,200	26,500	28,500	26,860	-5.8%
Community Centre	94,418	285,920	285,920	335,020	385,435	15.0%
Parks	102,615	157,238	250,924	190,686	110,640	-42.0%
Wet Zone	-	762,914	762,914	497,340	530,639	6.7%
<b>Total</b>	<b>1,634,741</b>	<b>2,636,657</b>	<b>3,079,595</b>	<b>2,732,188</b>	<b>2,415,971</b>	<b>-11.6%</b>

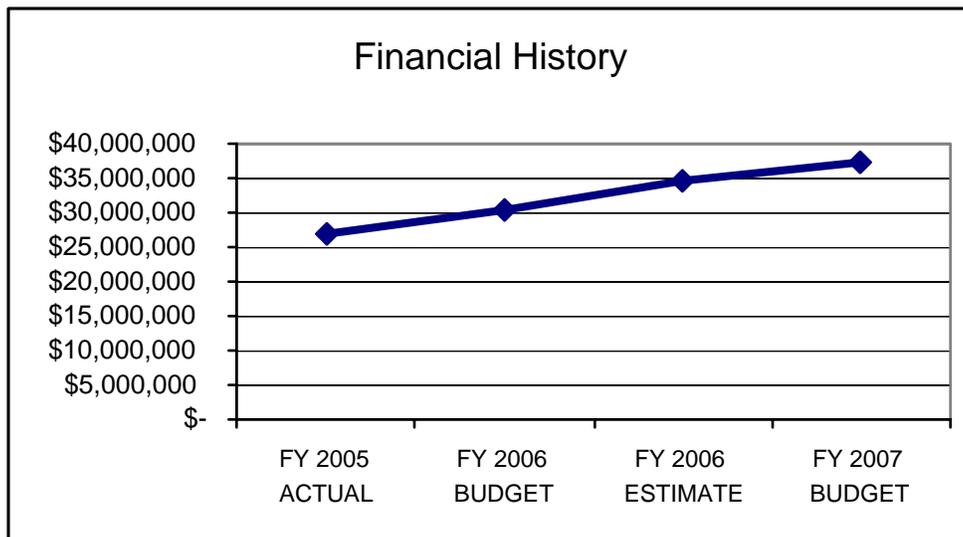
**CITY OF ROWLETT  
GENERAL FUND  
FY 2006-07 BUDGET REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Fines and Forfeitures:</b>						
Municipal court fines	\$ 852,065	\$ 1,528,850	\$ 1,528,850	\$ 1,765,000	\$ 3,254,100	84.4%
Court Technology Fee	28,537	55,000	55,000	40,000	41,200	3.0%
Court Security Fee	21,235	22,000	22,000	30,000	30,900	3.0%
Library Fines and Fees	27,786	30,500	30,500	30,750	31,659	3.0%
<b>Total</b>	<b>929,623</b>	<b>1,636,350</b>	<b>1,636,350</b>	<b>1,865,750</b>	<b>3,357,859</b>	<b>80.0%</b>
<b>Other:</b>						
Interest Earnings	103,234	112,000	112,000	112,000	110,000	-1.8%
Miscellaneous	110,480	151,950	152,200	232,600	201,075	-13.6%
Payments from Insurance	49,900	31,500	82,500	90,000	31,500	-65.0%
Rentals/Leases	214,031	250	-	65,000	87,000	33.8%
Festivals	110,562	87,000	87,000	125,000	165,250	32.2%
Contributions & Donations	42,922	17,378	34,909	48,086	17,378	-63.9%
<b>Total</b>	<b>631,129</b>	<b>400,078</b>	<b>468,609</b>	<b>672,686</b>	<b>612,203</b>	<b>-9.0%</b>
<b>Internal Transfers:</b>						
Utility In Lieu of Tax	490,139	515,210	515,210	515,210	617,482	19.9%
Utility G&A	818,244	1,520,140	1,520,140	1,520,140	2,233,655	46.9%
Refuse / Alleys and Curbs	1,020,000	745,000	745,000	745,000	745,000	0.0%
Utility in Lieu of Franchise	889,519	977,936	977,936	977,936	1,117,211	14.2%
Wet Zone G&A	58,047	-	-	-	-	0.0%
Wet Zone Lease Payment	71,000	-	-	-	-	0.0%
<b>Total</b>	<b>3,346,949</b>	<b>3,758,286</b>	<b>3,758,286</b>	<b>3,758,286</b>	<b>4,713,348</b>	<b>25.4%</b>
<b>Total Current Revenues</b>	<b>27,148,977</b>	<b>30,375,787</b>	<b>34,476,103</b>	<b>34,785,957</b>	<b>37,336,145</b>	<b>7.3%</b>
<b>Total Available Resource</b>	<b>\$ 29,895,394</b>	<b>\$ 32,754,932</b>	<b>\$ 37,539,690</b>	<b>\$ 37,849,544</b>	<b>\$ 40,691,449</b>	<b>7.5%</b>

**CITY OF ROWLETT  
GENERAL FUND  
FY 2006-07 BUDGET EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Function						
City Council	\$ 352,338	\$ 435,564	\$ 435,564	\$ 401,581	\$ 447,705	11.5%
City Manager	700,821	701,744	701,444	679,821	626,563	-7.8%
City Secretary	251,399	265,677	265,677	274,961	285,072	3.7%
Financial Services	1,623,390	1,903,939	1,884,218	1,865,005	1,985,388	6.5%
Police	7,535,200	8,326,545	8,212,766	8,108,815	9,281,593	14.5%
Fire	6,158,638	7,053,343	7,374,839	7,361,984	7,262,369	-1.4%
Animal Services	292,833	361,801	361,801	368,461	398,840	8.2%
Fire Marshal	159,997	-	-	-	-	0.0%
Building Inspections	308,567	354,186	350,893	356,794	386,458	8.3%
Neighborhood Service	309,804	451,364	439,537	429,241	455,964	6.2%
Takeline Leasing	8,093	15,000	15,000	5,000	-	-100.0%
Parks and Recreatio	2,351,597	3,776,339	4,085,537	3,980,152	4,537,98	14.0%
Library	933,088	1,091,099	1,156,356	1,201,66	1,237,72	3.0%
Communications	382,787	473,441	478,638	469,685	685,566	46.0%
Public Works	3,028,207	3,168,197	3,311,510	3,296,205	4,078,203	23.7%
Planning	503,288	602,774	602,774	515,143	683,528	32.7%
GIS	208,458	291,351	273,335	273,145	295,936	8.3%
Human Resources	459,001	571,926	571,926	572,416	725,573	26.8%
Non-Departmenta	1,264,30	665,512	4,278,223	4,334,170	4,057,727	-6.4%
<b>Total Expenditure</b>	<b>26,831,80</b>	<b>30,509,80</b>	<b>34,800,03</b>	<b>34,494,24</b>	<b>37,432,18</b>	<b>8.5%</b>

By Category						
Personnel Service	18,765,424	20,892,414	20,851,282	20,454,655	22,934,402	12.1%
Supplies	1,438,169	1,660,132	1,873,403	1,848,090	1,883,097	1.9%
Purchase Services	5,615,365	7,541,755	11,326,546	11,534,035	12,187,519	5.7%
Capital Outlay	779,732	163,384	496,690	535,343	134,669	-74.8%
Transfers Out	233,117	142,117	142,117	122,117	182,500	49.4%
Contingency	-	110,000	110,000	-	110,000	100.0%
<b>Total Expenditure</b>	<b>\$ 26,831,807</b>	<b>\$ 30,509,802</b>	<b>\$ 34,800,038</b>	<b>\$ 34,494,240</b>	<b>\$ 37,432,187</b>	<b>8.5%</b>

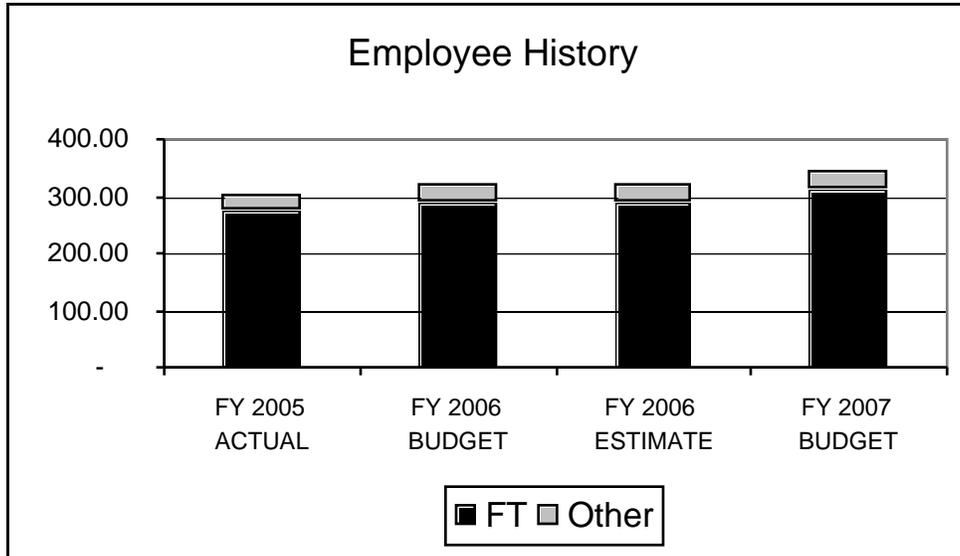


**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: GENERAL FUND SUMMARY	FUND: GENERAL
DIVISION:	ORG CODE:

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved Amend. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	276.00	289.00	288.00	289.00	310.00	7.3%
Continuous Part-Time	20.00	22.00	22.00	22.00	22.00	0.0%
Seasona	-	80.00	80.00	80.00	92.00	15.0%
Tota	<u>296.00</u>	<u>391.00</u>	<u>390.00</u>	<u>391.00</u>	<u>424.00</u>	<u>8.4%</u>



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY COUNCIL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 0501

**PURPOSE AND DESCRIPTION**

**Purpose:** The City Council provides leadership as an elected body for the City of Rowlett. Through its policy making role, the City Council develops a vision, mission and strategies to meet the current and future needs of the community.

**Rowlett's Vision:** A unique community where families enjoy life and feel at home.

**Rowlett's Mission:** To provide high quality services, utilize best practices, and promote well-planned growth while enhancing our community's sense of home.

**STRATEGIES AND GOALS**

**Strategic Plan:**

The City Council adopted nine key strategies that make up the strategic plan for the community.

**Organizational Development:** Provide resources to recruit and maintain staff who continually seek higher standards of professionalism, expertise, and customer service while remaining flexible to act upon policies written to serve the citizenry.

**Economic Development** - Create an environment and opportunities that promote diversification of the tax base and strong, well-balanced, sustainable economic growth.

**Transportation** - Support and encourage the local and regional planning, development, and maintenance of a comprehensive transportation network.

**Community Development** - Encourage and invite commercial growth that will complement well-planned neighborhoods that have an emphasis on green space, common areas, and lower density.

**Financial Management** - Allocate resources to responsibly manage public funds and debt, maintain and improve services, and provide timely, accurate reporting.

**Infrastructure** - Allocate resources to properly and efficiently maintain existing infrastructure while forecasting needs and providing standards that ensure high quality infrastructure necessary for future growth.

**Delivery of Services** – Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.

**Public Safety** - Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community.

**Quality of Life** - Encourage a hometown feel by creating recreational, cultural and social opportunities, supporting neighborhood and community gatherings, and promoting a positive, balanced business environment in a beautiful lakeside setting.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: CITY COUNCIL	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 0501

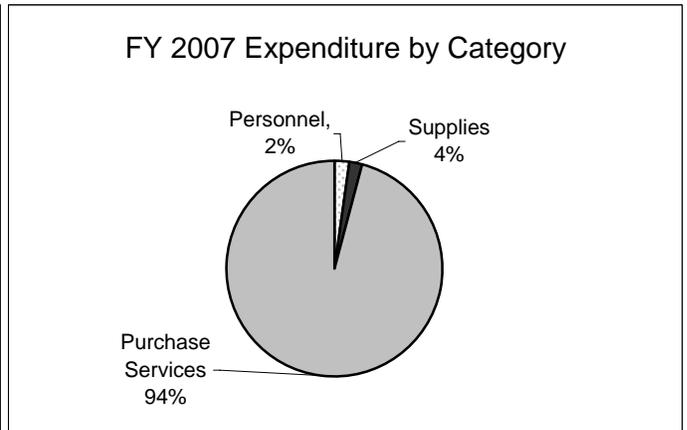
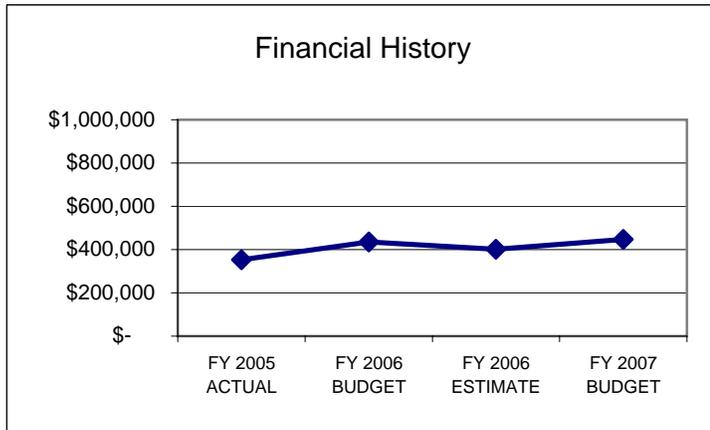
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 9,672	\$ 9,707	\$ 9,707	\$ 9,724	\$ 9,724	0.2%
Supplies	10,379	16,700	15,700	15,700	8,650	-44.9%
Purchase Services	332,287	409,157	410,157	376,157	429,331	4.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 352,338</b>	<b>\$ 435,564</b>	<b>\$ 435,564</b>	<b>\$ 401,581</b>	<b>\$ 447,705</b>	<b>2.8%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	7.00	7.00	7.00	7.00	7.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY COUNCIL BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 17
Total Change in Supplies	(8,050)
Total Change in Purchase Services	20,174
Total Change in Capital	-
Total Change in Expenditures	<u>12,141</u>
Summary of Changes:	
Personnel Services:	
None	-
Supplies:	
Miscellaneous decreases	(8,050)
Purchase Services:	
Increase in Legal Fees	45,800
Decrease in Information Technology allocation	(21,727)
Transfer Employee Banquet budget to Non-Dept	<u>(6,000)</u>
Total Summary of Changes	\$ 10,023

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY MANAGER  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 1003

**PURPOSE AND DESCRIPTION**

**Purpose:** The City Manager's office is responsible for the efficient and effective provision of municipal services through leadership and direction to the staff of the City, and execution of policies approved by the City Council.

**Description:** The City Manager's office leads, directs and coordinates all City operations and staff, in order to fulfill municipal policies and purposes and to achieve the City Council's identified vision, mission and strategies for the community. The City Manager provides professional advice and information to the City Council to ensure informed decision making by the City's policy body; encourages and provides for citizen input regarding City operations, services and programs; engages in special studies and projects to ensure productive operations; serves as liaison to other governmental entities as appropriate; provides for the creation of and adherence to an annual budget while keeping the City Council advised regarding the financial condition and needs of the City.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #A-3 Create a team culture of employee involvement and contribution  
*Recognize employees who demonstrate the City's vision, mission and values*  
*Actively utilize teams and widely involve employees in team decision making*

**Economic Development Strategy**

- #B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, Waterfront Entertainment district, Elgin B. Robertson, and historic downtown district.

**Transportation Strategy**

- #C-3 Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).
- #C-4 Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA), enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.

**Community Development Strategy**

- #D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.
- Continue participation in North Central Texas Council of Governments (NCTCOG) and Texas Municipal League (TML) programs*

**Infrastructure Strategy**

- #F-3 Construct municipal facilities to accommodate needs and services.

**Delivery of Services Strategy**

- #G-5 Create a customer centered organization culture
- Create more opportunities for City departments' interaction with residents and businesses.*

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

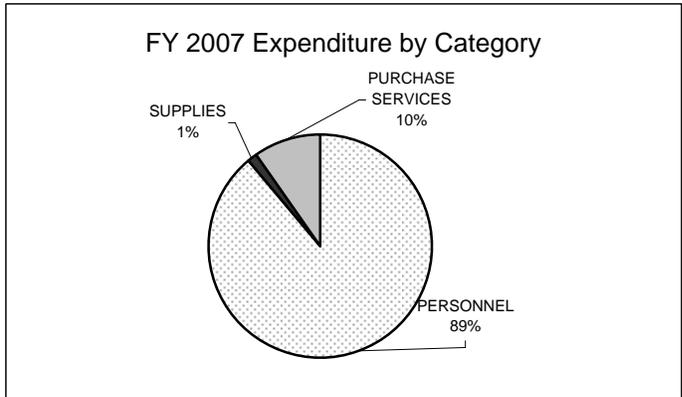
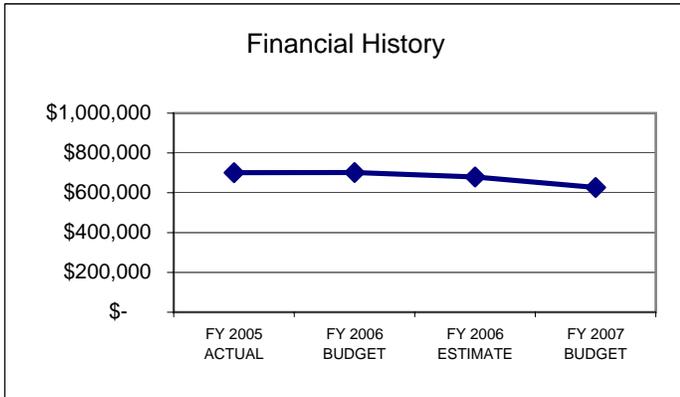
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 657,253	\$ 615,278	\$ 615,278	\$ 603,655	\$ 557,627	-9.4%
Supplies	7,695	11,800	6,600	8,100	7,200	9.1%
Purchase Services	35,873	74,666	79,566	68,066	61,736	-22.4%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 700,821</b>	<b>\$ 701,744</b>	<b>\$ 701,444</b>	<b>\$ 679,821</b>	<b>\$ 626,563</b>	<b>-10.7%</b>

**POSITION SUMMARY**

Description By Status:	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved// Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

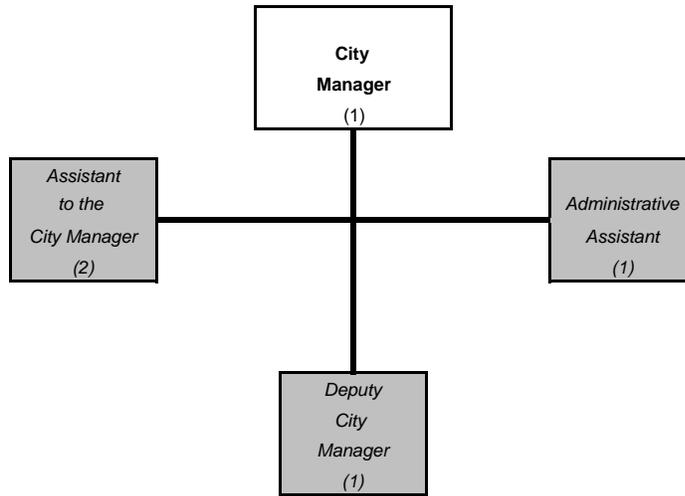
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY MANAGER BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ (57,651)
Total Change in Supplies	(4,600)
Total Change in Purchase Services	(12,930)
Total Change in Capital	-
Total Change in Expenditures	<u>(75,181)</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	10,599
Less amount due to Former City Manager	(78,183)
Correct Car Allowance category	19,800
Supplies:	
Transfer computer hardware to IT	(5,200)
Purchase Services:	
Correct Car Allowance category	<u>(19,800)</u>
Total Summary of Changes	(72,784)

**CITY OF ROWLETT  
CITY MANAGER'S OFFICE  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY SECRETARY  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 1504

**PURPOSE AND DESCRIPTION**

**Purpose:** To facilitate, support, and enhance official council business and communications between the council, staff, press, and the public; and perform official duties of the City Secretary Department.

**Description:** The City Secretary's Office is under contract with the City Council in compliance with the City Charter. The City Secretary is responsible for the following six areas: City Council agendas, meetings, and minutes; elections; customer service; open records requests; records management; Board and Commission agendas and appointments.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

# G-5 Create a customer centered organization culture.

*Create more opportunities for City departments' interaction with residents and businesses.*

*Provide and publicize city functions that are valuable to our customers*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: CITY SECRETARY	FUND: GENERAL
DIVISION:	PROGRAM CODE: 1504

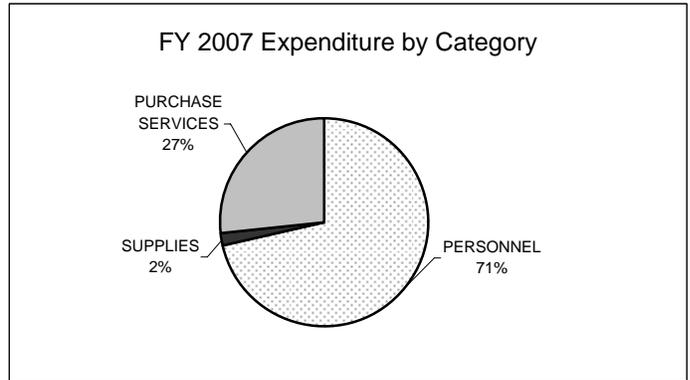
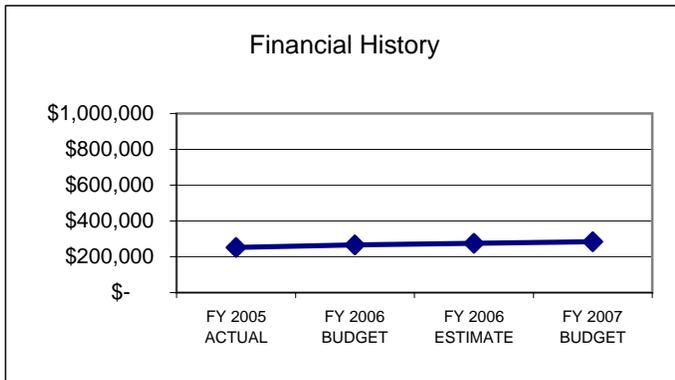
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 164,834	\$ 186,433	\$ 186,433	\$ 191,360	\$ 203,686	9.3%
Supplies	13,963	18,150	6,450	6,450	5,435	-15.7%
Purchase Services	72,602	61,094	72,794	77,151	75,951	4.3%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 251,399</b>	<b>\$ 265,677</b>	<b>\$ 265,677</b>	<b>\$ 274,961</b>	<b>\$ 285,072</b>	<b>7.3%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

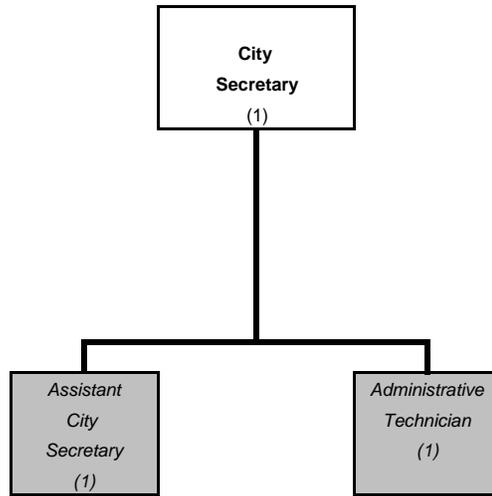
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY SECRETARY BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 17,253
Total Change in Supplies	(12,715)
Total Change in Purchase Services	14,857
Total Change in Capital	-
Total Change in Expenditures	<u>19,395</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	12,453
Correct Car Allowance category	4,800
Supplies:	
Software and Printer amount transferred to IT	(11,700)
Less One-Time Purchase in FY2006 (Fire Proof File Cabinet)	(1,200)
Purchase Services:	
Increase in elections costs	2,000
Information Technology Charge increase	13,712
Correct Car Allowance category	<u>(3,600)</u>
Total Summary of Changes	\$ 16,465

**CITY OF ROWLETT  
CITY SECRETARY  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 3**

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE:

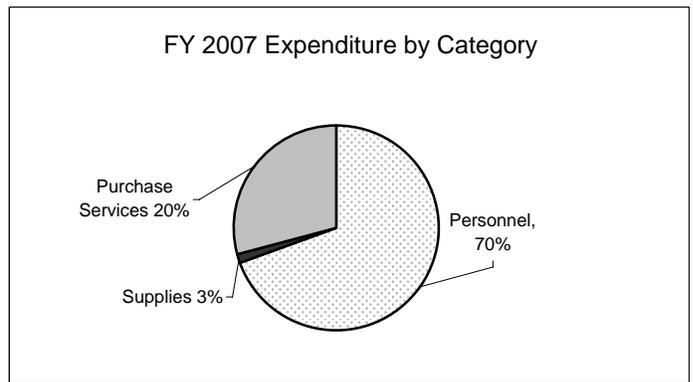
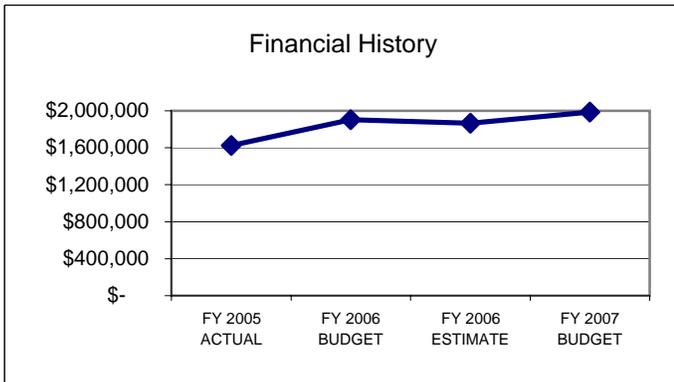
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 1,142,577	\$ 1,270,039	\$ 1,232,210	\$ 1,229,302	\$ 1,378,929	11.9%
Supplies	76,182	49,830	40,565	37,948	29,128	-28.2%
Purchase Services	378,711	552,870	577,043	566,555	577,331	0.0%
Capital Outlay	25,920	31,200	34,400	31,200	-	0.0%
<b>Total</b>	<b>\$ 1,623,390</b>	<b>\$ 1,903,939</b>	<b>\$ 1,884,218</b>	<b>\$ 1,865,005</b>	<b>\$ 1,985,388</b>	<b>5.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	20.00	21.00	21.00	21.00	21.00	0.0%
Continuous Part-Time	-	1.00	1.00	1.00	1.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>20.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: ACCOUNTING

FUND: GENERAL  
PROGRAM CODE: 2005

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide high quality financial leadership, exercise fiduciary oversight, enhance customer service and promote public accountability.

**Description:** The Accounting Division is responsible for the accurate and timely recordation of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Division's responsibilities includes payroll, accounts payable, accounts receivable, budget services, fixed assets, treasury, debt management, financial reporting, audit compliance, and general ledger.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-1 Examine and implement measures in order to respond to annual audit recommendations.
- #E-2 Utilize best practices and methods to forecast economic trends at the local perspective.
- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #E-5 Analyze the impact of financial practices and decisions.
- #E-6 Utilize best practices to effectively manage revenues and expenses to fulfill all master development plans.
- #EE-1 Protect the city's policy making ability by ensuring that important policy decisions are not controlled by financial challenges or emergencies.
- #EE-2 Assist sound management of the City by providing accurate and timely information on financial condition.
- #EE-3 Employ proactive management techniques and strategies to effectively and efficiently manage the financial operations of the City.
- #EE-4 Protect and enhance the City's credit rating and prevent default on any municipal debts.
- #EE-5 Ensure the legal use of all City funds through a good system of financial security and internal control.
- #EE-6 Ensure compliance with regulatory agencies, grant & bond covenants, and accounting standards.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: ACCOUNTING

FUND: GENERAL  
PROGRAM CODE: 2020

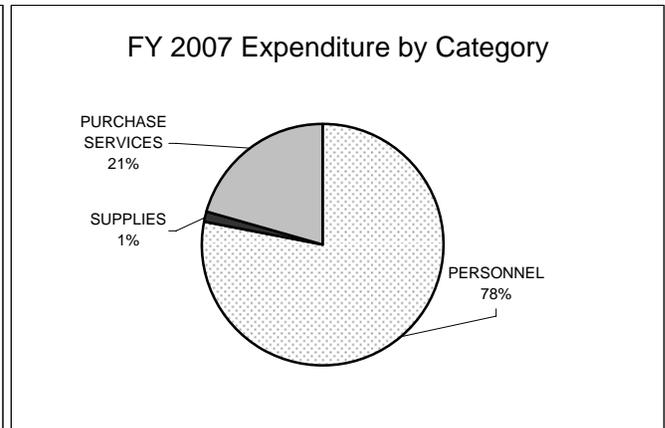
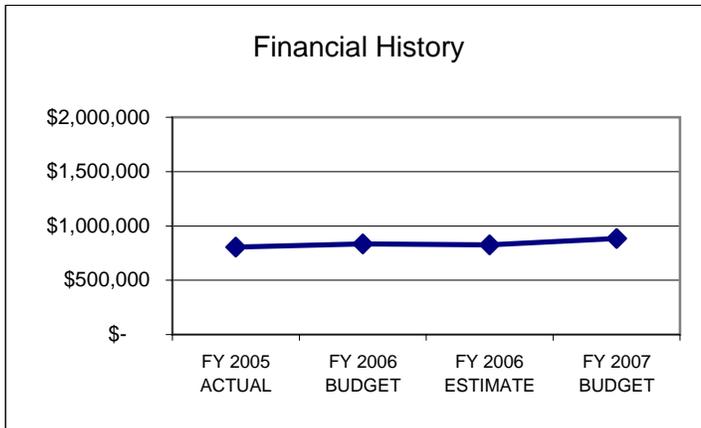
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 671,785	\$ 645,392	\$ 645,392	641,967	\$ 689,531	6.8%
Supplies	19,843	21,953	13,438	12,353	11,676	-13.1%
Purchase Services	113,863	166,907	175,522	170,324	182,816	4.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 805,491</b>	<b>\$ 834,252</b>	<b>\$ 834,352</b>	<b>\$ 824,644</b>	<b>\$ 884,023</b>	<b>6.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	11.00	10.00	10.00	10.00	10.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.0%</b>

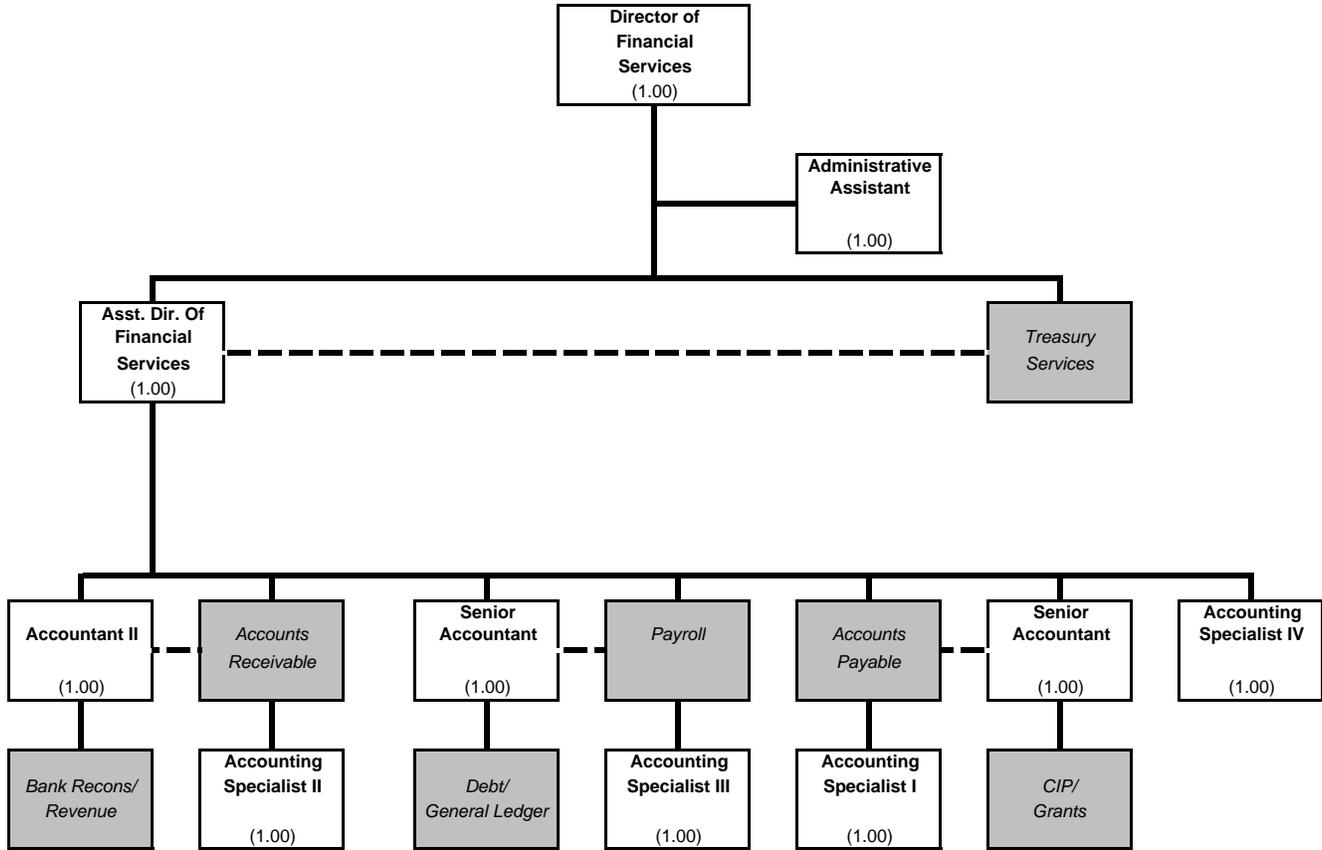
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ACCOUNTING BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 44,139
Total Change in Supplies	(10,277)
Total Change in Purchase Services	15,909
Total Change in Capital	-
Total Change in Expenditures	<u>49,771</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	39,339
Correct Car Allowance category	4,800
Supplies:	
Software amount transferred to IT budget	(8,115)
Purchase Services:	
Increase in Audit Services	11,903
Decrease in legal filing fees	(4,928)
Increase in Information Technology Charges	12,977
Correct Car Allowance category	<u>(4,800)</u>
Total Summary of Changes	\$ 51,176

**CITY OF ROWLETT  
ACCOUNTING  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: MUNICIPAL COURT

FUND: GENERAL  
PROGRAM CODE: 2009

**PURPOSE AND DESCRIPTION**

**Purpose:** To assist the public in a positive and friendly manner that assures fair and quality service. To provide professional court proceedings which follow all applicable laws and ensure the rights of all persons are observed.

**Description:** The Municipal Court processes and adjudicates class "C" misdemeanor criminal cases which occur within the territorial limits of the City. Class "C" misdemeanors include Transportation Code, Penal Code, Education Code, Health and Safety Code, Alcoholic Beverage Code and the Code of Ordinances for the City of Rowlett. Examples of crimes that the Court processes include: Transportation Code-Speeding, Penal Code-Disorderly Conduct, Education Code-Disruption of Class, Health and Safety Code-Minor Possession Tobacco, Alcoholic Beverage Code-Minor Possession Alcohol and City of Rowlett Code of Ordinances-Animal at Large. The Municipal Court also provides magistrates for the police department for juvenile warnings, adult arraignments, issuance of search warrants, emergency protective orders, and issuance of class "B" and class "A" misdemeanor and felony warrants.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.
- #H-4 Continually foster a community environment where citizens are safe and feel safe.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM: MUNICIPAL COURT	PROGRAM CODE: 2009

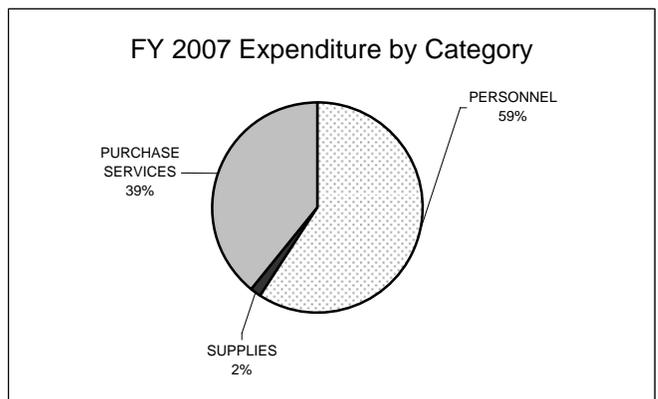
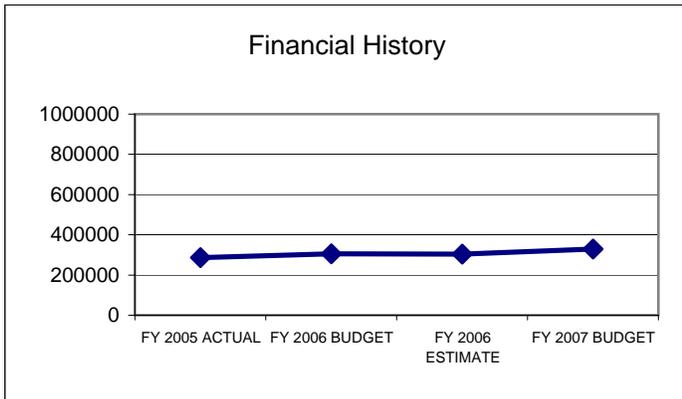
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 368,226	\$ 496,559	\$ 463,857	\$ 464,520	\$ 542,913	17.0%
Supplies	52,369	23,327	23,427	21,827	14,972	-36.1%
Purchase Services	256,919	352,748	363,948	359,928	358,152	-1.6%
Capital Outlay	25,920	31,200	34,400	31,200	-	-100.0%
<b>Total</b>	<b>\$ 703,434</b>	<b>\$ 903,834</b>	<b>\$ 885,632</b>	<b>\$ 877,475</b>	<b>\$ 916,037</b>	<b>3.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	7.00	9.00	9.00	9.00	9.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.0%</b>

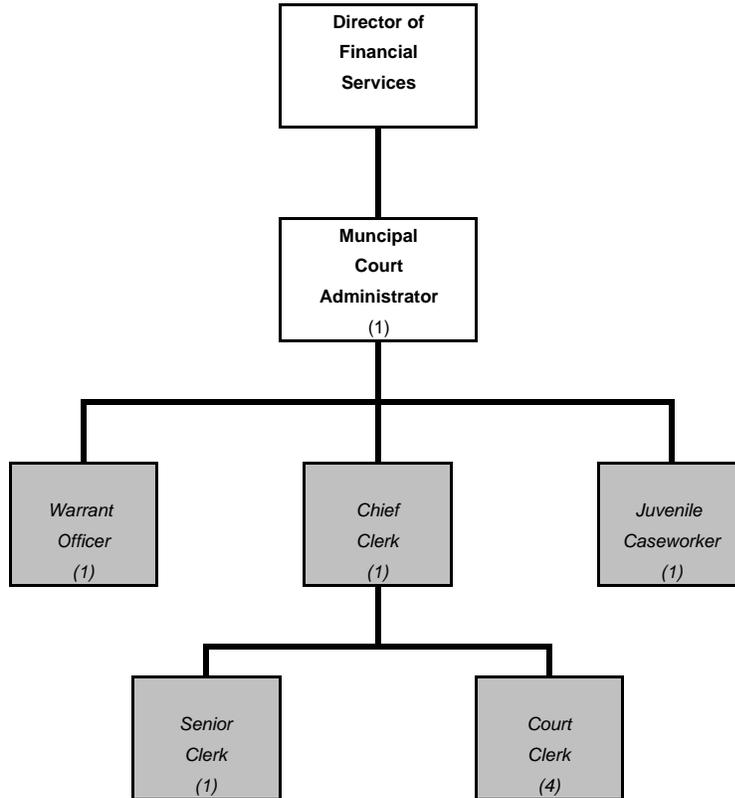
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
MUNICIPAL COURT BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 46,354
Total Change in Supplies	(8,355)
Total Change in Purchase Services	5,404
Total Change in Capital	<u>(31,200)</u>
Total Change in Expenditures	12,203
Summary of Changes:	
Personnel Services:	
Warrant Officer Salary and Benefits - increase for actual salary	27,832
FY 2007 Pay Plan Adjustments (salary and benefits)	18,522
Supplies:	
Less Warrant Officer one time supplies	(6,855)
Less items transferred to IT	(3,000)
Purchase Services:	
Less items transferred to IT	(3,180)
Increased postage	4,000
Information Technology Charge increase	9,494
Capital:	
Less Warrant Officer Vehicle	<u>(31,200)</u>
Total Summary of Changes	\$ 15,613

**CITY OF ROWLETT  
MUNICIPAL COURT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 9**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: PURCHASING

FUND: GENERAL  
PROGRAM CODE: 2020

**PURPOSE AND DESCRIPTION**

**Purpose:** Identify, select, and acquire needed products, equipment and services as economically as possible within acceptable standards of quality and time.

**Description:** The Purchasing Division is responsible for the acquisition of goods and services for the City, including preparation of requests for proposals and bids. Assists departments in developing specifications ensures competitive quotes and discounts are obtained, maintains a centralized vendor files, and coordinates the disposal of surplus equipment and materials.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-1 Examine and implement measures in order to respond to annual audit recommendations.
- #E-2 Utilize best practices and methods to forecast economic trends at the local perspective.
- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #E-5 Analyze the impact of financial practices and decisions.
- #E-6 Utilize best practices to effectively manage revenues and expenses to fulfill all master development plans.
- #EE-1 Protect the city's policy making ability by ensuring that important policy decisions are not controlled by financial
- #EE-2 Assist sound management of the City by providing accurate and timely information on financial condition.
- #EE-3 Employ proactive management techniques and strategies to effectively and efficiently manage the financial operations of the City.
- #EE-4 Protect and enhance the City's credit rating and prevent default on any municipal debts.
- #EE-5 Ensure the legal use of all City funds through a good system of financial security and internal control.
- #EE-6 Ensure compliance with regulatory agencies, grant & bond covenants, and accounting standards.

**NEW PROGRAMS AND SERVICES**

- Upgrade existing Purchasing Assistant position to Buyer.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM: PURCHASING	PROGRAM CODE: 2020

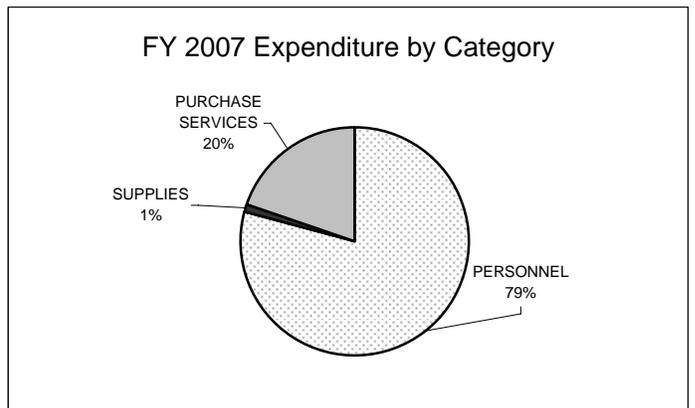
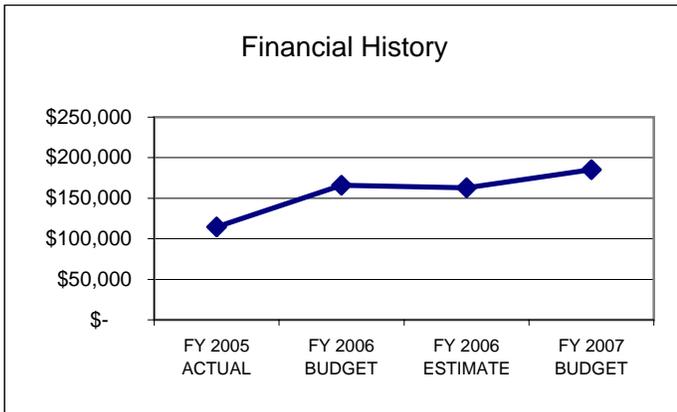
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 102,566	\$ 128,088	\$ 122,961	\$ 122,815	\$ 146,485	19.1%
Supplies	3,970	4,550	3,700	3,768	2,480	-33.0%
Purchase Services	7,929	33,215	37,573	36,303	36,363	-3.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 114,465</b>	<b>\$ 165,853</b>	<b>\$ 164,234</b>	<b>\$ 162,886</b>	<b>\$ 185,328</b>	<b>12.8%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	1.00	1.00	1.00	1.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

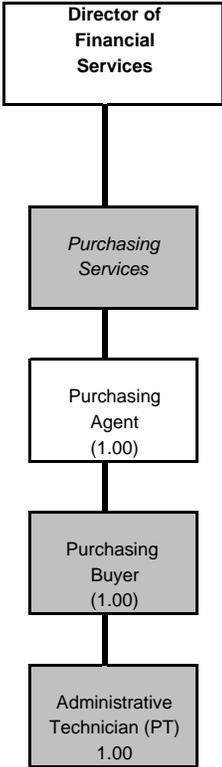
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PURCHASING BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 18,397
Total Change in Supplies	(2,070)
Total Change in Purchase Services	3,148
Total Change in Capital	-
Total Change in Expenditures	<u>19,475</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	14,466
Upgrade Purchasing Assistant to Buyer	3,931
Supplies:	
Less items transferred to IT	(850)
Less one-time furniture purchase	(1,300)
Purchase Services:	
Information Technology Charge increase	<u>2,948</u>
Total Summary of Changes	\$ 19,195

**CITY OF ROWLETT  
PURCHASING  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 2

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: POLICE SERVICES	FUND: GENERAL
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE:

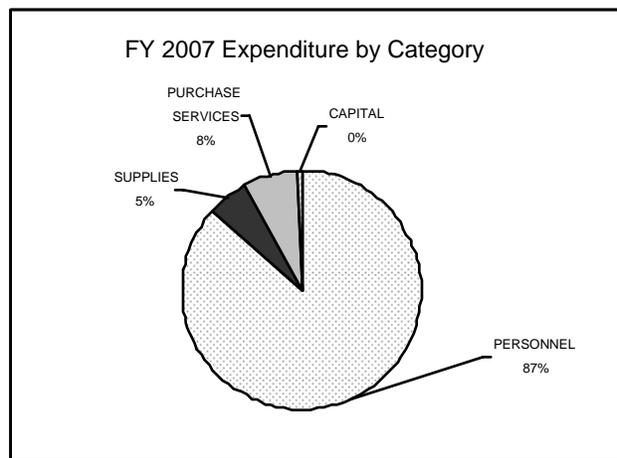
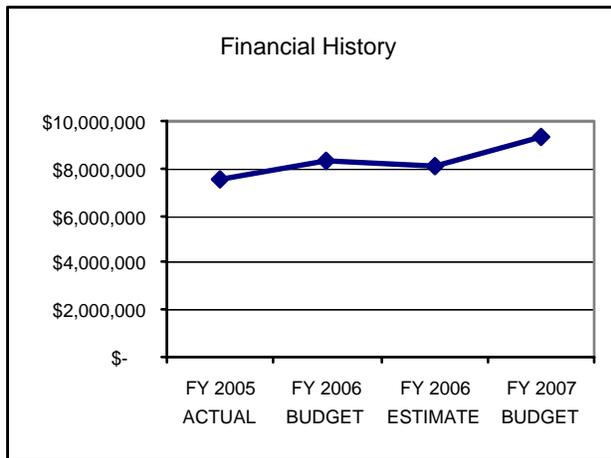
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 6,536,114	\$ 7,291,595	\$ 7,130,064	\$ 7,011,653	\$ 8,056,651	13.0%
Supplies	265,428	293,923	329,235	315,735	478,638	45.4%
Purchase Services	418,462	721,027	733,467	761,427	702,164	-4.3%
Capital Outlay	315,196	20,000	20,000	20,000	44,140	120.7%
<b>Total</b>	<b>\$ 7,535,200</b>	<b>\$ 8,326,545</b>	<b>\$ 8,212,766</b>	<b>\$ 8,108,815</b>	<b>\$ 9,281,593</b>	<b>13.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	96.00	100.00	100.00	100.00	111.00	11.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	11.00	11.00	11.00	11.00	12.00	9.1%
<b>Total</b>	<b>107.00</b>	<b>111.00</b>	<b>111.00</b>	<b>111.00</b>	<b>123.00</b>	<b>10.8%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: POLICE  
PROGRAM: POLICE

FUND: GENERAL  
PROGRAM CODE: 2510

**PURPOSE AND DESCRIPTION**

**Purpose:** The Rowlett Police Department is dedicated to delivering service that meets the needs of the community. Because people are the focal point of those needs we are committed to a flexible and responsive

**Description :** The Rowlett Police Department provides all first-line law enforcement services to the community. This includes responding to over 24,371 calls for service in calendar year 2005 and approximately 9,790 through May 2006. The department does this with an authorized strength of 70 sworn police officers and 30 civilian employees utilizing a state-of-the-art Computer Aided Dispatch System (CAD), a Mobile Computer System and a Records Management System. The Department's Communications Center is Rowlett's Public Safety Answering Point (PSAP) which fields all incoming 911 calls made by citizens. In addition, the department operates a 20-person capacity Detention Facility.

The Police Department is dedicated to enhancing the quality of life of everyone in the community. To accomplish this goal, the Department is utilizing Problem Oriented Policing techniques and by teaming with citizens to reduce the occurrence of crime in our community through education. We are accomplishing this goal through educational programs such as the Citizens Academy, Neighborhood Crime Watch, Gang Resistance Education and Training (G.R.E.A.T), Identity Theft Prevention and Robbery Prevention programs.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- # G-8 Encourage inter-departmental problem solving philosophy in all city departments.  
*Equip and empower employees to solve problems*
- # H-1 Continue to develop ways to educate and involve the public with all facets of public safety.  
*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen publications and media relations.*
- # H-2 Maintain a high quality emergency response system that utilizes best practices and involves and engages citizen volunteers.  
*Develop an interactive citizen outreach program*
- # H-3 Continually foster a community environment where citizens are safe and feel safe.  
*Improve quality of life by aggressively impacting crime and other public safety issues.  
Increase public visibility of police and fire personnel.*

**NEW PROGRAMS AND SERVICES**

- Add 5 new Police Officers for patrol. Year 2 of 5 year staffing plan.
- Add Traffic Unit for increased traffic enforcement. Includes 4 Police Officers and 1 Lieutenant. Traffic Unit is anticipated to be revenue neutral in year 2.
- Add one Property/Evidence Technician.
- Add one School Crossing Guard.
- Crossing Guard Division is combined with Police Division for FY 2007

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: POLICE	FUND: GENERAL
PROGRAM: POLICE	PROGRAM CODE: 2510

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 6,471,135	\$ 7,225,054	\$ 7,063,523	\$ 6,940,114	\$ 8,056,651	14.1%
Supplies	263,944	290,183	325,495	311,995	478,638	47.0%
Purchase Services	417,732	720,277	732,717	760,677	702,164	-4.2%
Capital Outlay	315,196	20,000	20,000	20,000	44,140	120.7%
Total	<u>\$ 7,468,007</u>	<u>\$ 8,255,514</u>	<u>\$ 8,141,735</u>	<u>\$ 8,032,786</u>	<u>\$ 9,281,593</u>	<u>14.0%</u>

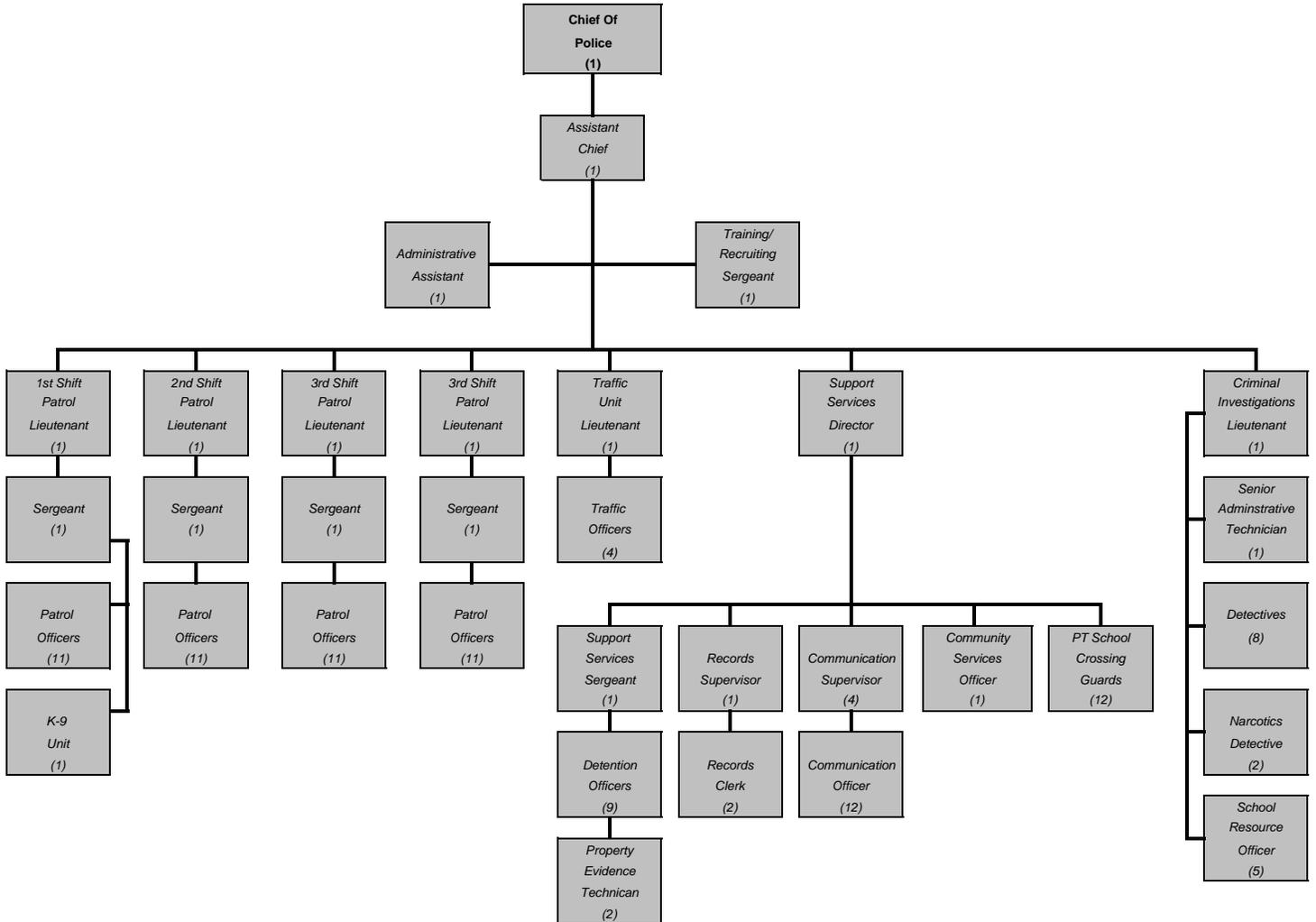
**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	96.00	100.00	100.00	100.00	111.00	11.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	12.00	0.0%
Total	<u>96.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>	<u>123.00</u>	<u>23.0%</u>

**CITY OF ROWLETT**  
**POLICE BUDGET RECONCILIATION**  
**CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 831,597
Total Change in Supplies	188,455
Total Change in Purchase Services	(18,113)
Total Change in Capital	24,140
Total Change in Expenditures	<u>1,026,079</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	84,621
Transfer in Crossing Guard salary and benefits	74,430
Add 5 Police Officer positions salary and benefits	296,339
Add Traffic Unit salary and benefits	326,464
Add Property / Evidence Technician salary and benefits	44,136
Add School Crossing Guard salary and benefits	5,607
Correct Car Allowance category	8,400
Supplies:	
Transfer in Crossing Guard supplies	3,875
Add 5 Police Officer positions-supplies	29,527
Add Traffic Unit supplies	149,315
Add Property / Evidence Technician supplies	1,190
Add School Crossing Guard supplies	400
Purchase Services:	
Transfer in Crossing Guard miscellaneous supplies	750
Add 5 Police Officer positions-purchase services	6,550
Add Traffic Unit supplies	7,500
Increase for physicals	6,900
Electricity increase	43,560
Training increases	17,050
VisionAir software maintenance budgeted in IT Fund	(83,132)
Correct Car Allowance category	(8,400)
Vehicle Allocation decrease	(14,161)
IT Allocation increase	3,494
Capital:	
Less one time vehicle for Property Crimes Detective	(20,000)
Add Traffic Unit vehicle and motorcycles	<u>44,140</u>
Total Summary of Changes	<u>\$1,028,555</u>

**CITY OF ROWLETT  
POLICE DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 111  
SEASONAL = 12

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: POLICE SERVICES	FUND: GENERAL
PROGRAM: CROSSING GUARDS	PROGRAM CODE: 2514

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 64,979	\$ 66,541	\$ 66,541	\$ 71,539	\$ -	-100.0%
Supplies	1,484	3,740	3,740	3,740	-	-100.0%
Purchase Services	730	750	750	750	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 67,193</b>	<b>\$ 71,031</b>	<b>\$ 71,031</b>	<b>\$ 76,029</b>	<b>\$ -</b>	<b>-100.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	11.00	11.00	11.00	11.00	-	-100.0%
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>-</b>	<b>-100.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FIRE RESCUE  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3016

**PURPOSE AND DESCRIPTION**

**Purpose:** Rowlett Fire Rescue is committed to delivering the highest quality and the most effective fire suppression and emergency medical services to the citizens of Rowlett.

**Description:** To do this, all personnel of this organization are committed to: (1) developing the fire fighting and rescue techniques necessary to minimize loss of property and injury, (2) educate the citizens in fire safety and accident prevention, (3) teaching the citizens to be self reliant as a measure of homeland security, (4) provide state of the art medical care to minimize suffering from accidents or illness.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.  
*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen*
  
- #H-2 Maintain a high quality emergency response system that utilizes best practices and involves and engages  
*Continue to improve and employ volunteer Community Emergency Response Teams (CERT)*  
*Improve and enhance Radio Amateur Civil Emergency Service (RACES)*
  
- #H-4 Continually foster a community environment where citizens are safe and feel safe.  
*Increase public visibility of police and fire personnel*

**NEW PROGRAMS AND SERVICES**

- Firefighter Safety  
*Air Pack Safety upgrades*
  
- Increased Patient Care  
*Life Pack 12 Defibrillator replacement*

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FIRE RESCUE	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3016

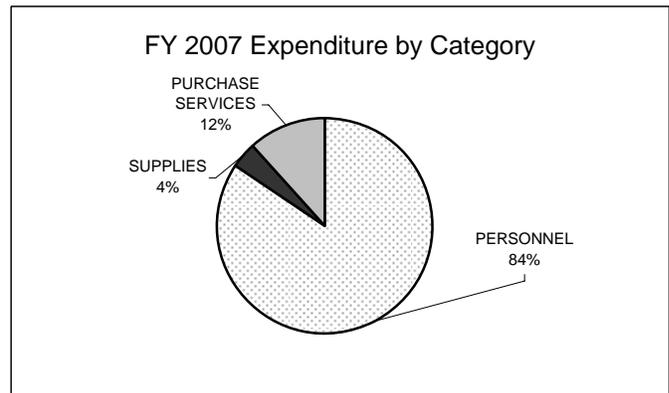
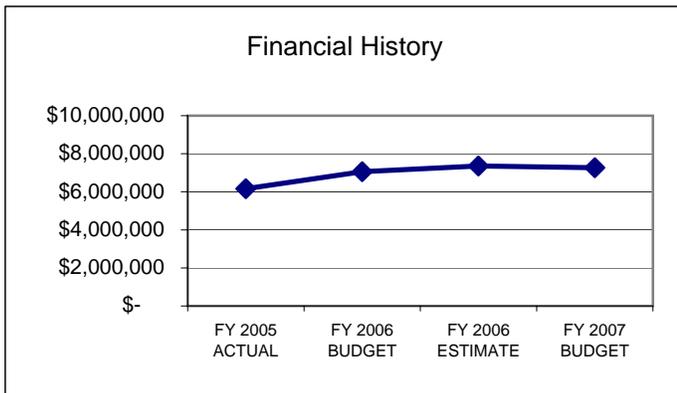
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 5,532,341	\$ 5,976,662	\$ 5,968,968	\$ 5,935,594	\$ 6,126,394	2.6%
Supplies	198,599	276,445	403,960	409,095	288,478	-28.6%
Purchase Services	328,238	800,236	848,411	863,795	847,497	-0.1%
Capital Outlay	99,460	-	153,500	153,500	-	-100.0%
<b>Total</b>	<b>\$ 6,158,638</b>	<b>\$ 7,053,343</b>	<b>\$ 7,374,839</b>	<b>\$ 7,361,984</b>	<b>\$ 7,262,369</b>	<b>-1.5%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	73.00	77.00	77.00	77.00	77.00	0.0%
Continuous Part-Time	1.00	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>74.00</b>	<b>77.00</b>	<b>77.00</b>	<b>77.00</b>	<b>77.00</b>	<b>0.0%</b>

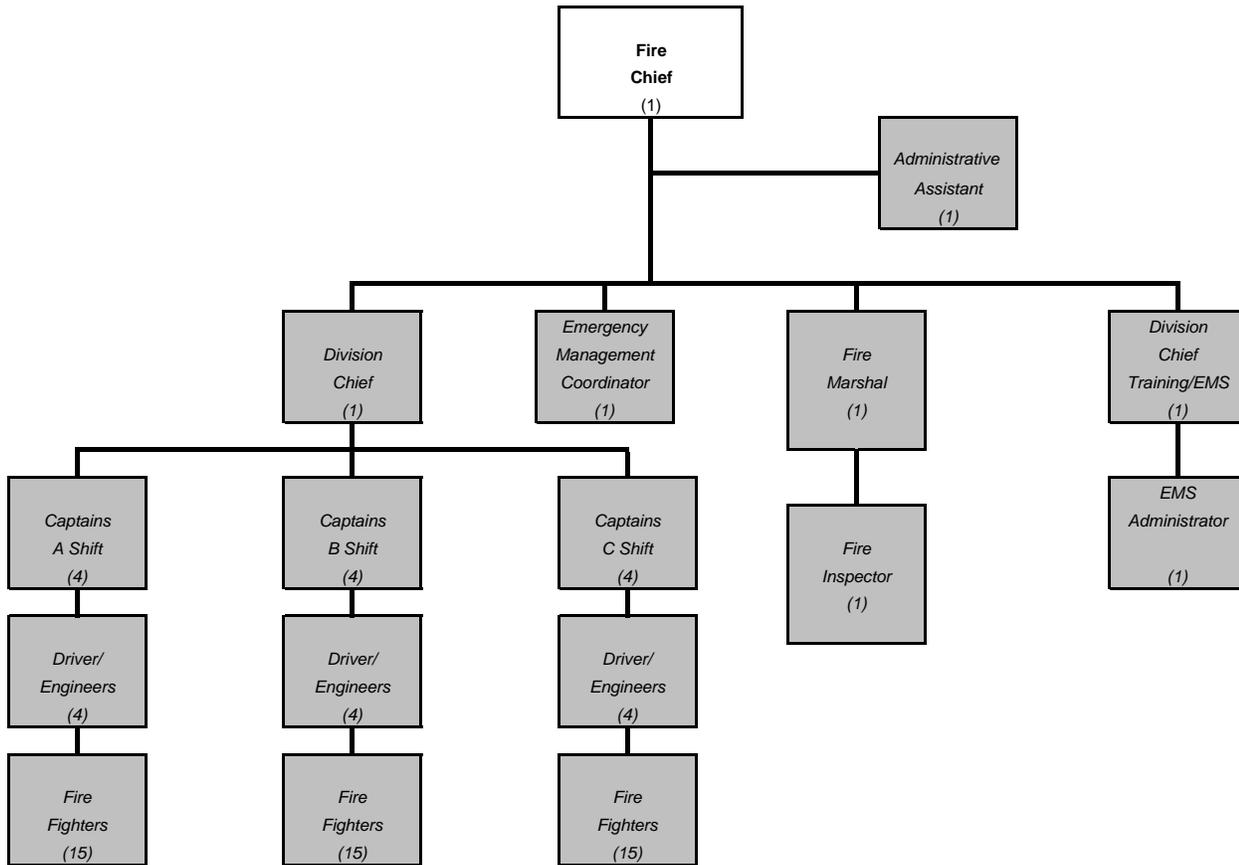
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
FIRE BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 149,732
Total Change in Supplies	12,033
Total Change in Purchase Services	47,261
Total Change in Capital	-
Total Change in Expenditures	<u>209,026</u>
 Summary of Changes:	
Personnel Services:	
FY 2006 Pay Plan Adjustments (salary and benefits)	137,732
Correct Car Allowance category	12,000
 Supplies:	
Gasoline increase	14,850
EMS Supply increase	7,500
Less one time radios	(13,150)
Bunker Gear	20,300
Air Pack Safety Upgrades	20,440
Less one time safety equipment	(27,495)
Less one time bunker gear	(9,600)
 Purchase Services:	
Physical exam increase	9,450
Electricity increase	29,436
Natural Gas increase	13,500
Water increase	5,100
Miscellaneous maintenance increase	4,335
Less one time Emergency Preparedness manual	(30,000)
Life Pack 12 Defibrillator	44,000
Vehicle allocation decrease	(28,446)
Information Technology allocation increase	9,259
Correct Car Allowance category	<u>(12,000)</u>
 Total Summary of Changes	 \$ 207,211

**CITY OF ROWLETT  
FIRE DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 77

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: ANIMAL SERVICES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3212

**PURPOSE AND DESCRIPTION**

**Purpose:** Animal Control Division is responsible for the enforcement of the City's Animal Control Ordinances and the Texas Health and Safety Codes, which pertain to the control, care, and regulation of animals.

**Description:** The Animal Control Division has five staff members and the primary functions of Animal Control are to safeguard the public's health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

#H-3 Continually foster a community environment where citizens are safe and feel safe.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: ANIMAL SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3212

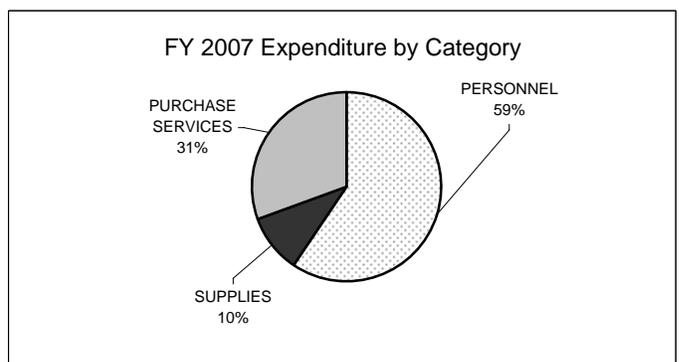
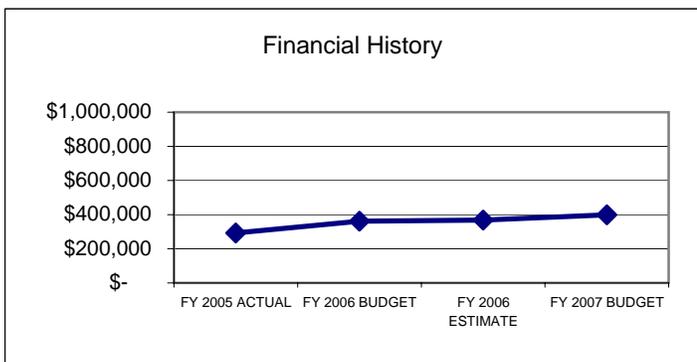
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 167,972	\$ 220,533	\$ 220,533	\$ 223,506	\$ 237,065	7.5%
Supplies	38,570	37,328	41,330	41,230	39,643	-4.1%
Purchase Services	86,291	103,940	99,938	103,725	122,132	22.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 292,833</b>	<b>\$ 361,801</b>	<b>\$ 361,801</b>	<b>\$ 368,461</b>	<b>\$ 398,840</b>	<b>10.2%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

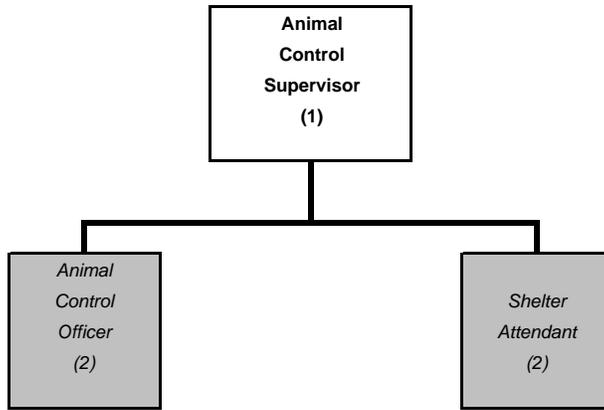
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ANIMAL SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 16,532
Total Change in Supplies	2,315
Total Change in Purchase Services	18,192
Total Change in Capital	-
Total Change in Expenditures	<u>37,039</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	16,532
Supplies:	
Miscellaneous supply increases	2,315
Purchase Services:	
Veterinary Services Increase	7,500
Electricity increase	6,434
Vehicle allocation increase	1,625
IT allocation increase	<u>1,989</u>
Total Summary of Changes	\$ 36,395

**CITY OF ROWLETT  
ANIMAL SERVICES  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FIRE MARSHAL  
DIVISION:

FUND: GENERAL  
PROGRAM CODE: 3217

**PURPOSE AND DESCRIPTION**

The Fire Marshal's Office was combined with the Fire Department for Fiscal Year 2005-2006.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 144,583	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	5,409	-	-	-	-	0.0%
Purchase Services	10,005	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 159,997</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: BUILDING INSPECTIONS  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3222

**PURPOSE AND DESCRIPTION**

**Purpose:** The Building Inspection Department provides for the health and safety of the community through the development and enforcement of the City's Building Codes, the Unified Development Code, the Code of Ordinances, and other related codes

**Description:** The Building Inspections is responsible for issuing permits for all new construction, interior finish outs, remodeling, pools, fences, sprinklers, drives, walks, patios, miscellaneous contractors' permits, signs, etc. Building Inspections also inspects all of the above to ensure compliance with the City's Building Codes and Ordinances.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: BUILDING INSPECTIONS	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3222

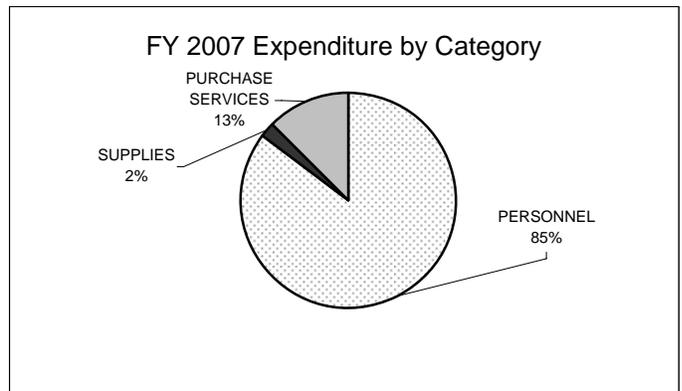
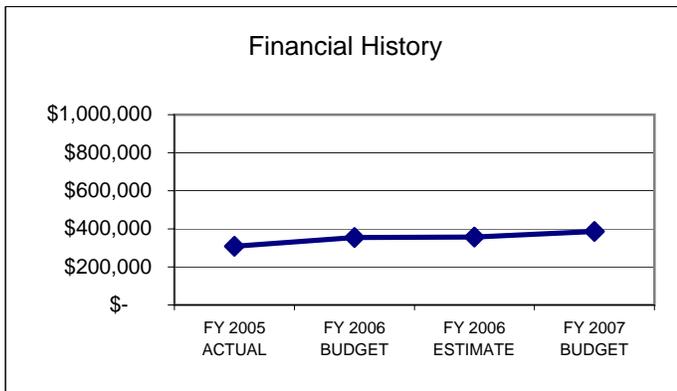
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 286,204	\$ 305,476	\$ 297,519	\$ 303,798	\$ 329,087	10.6%
Supplies	10,164	8,600	8,000	8,050	8,750	9.4%
Purchase Services	12,199	40,110	45,374	44,946	48,621	7.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 308,567</b>	<b>\$ 354,186</b>	<b>\$ 350,893</b>	<b>\$ 356,794</b>	<b>\$ 386,458</b>	<b>10.1%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

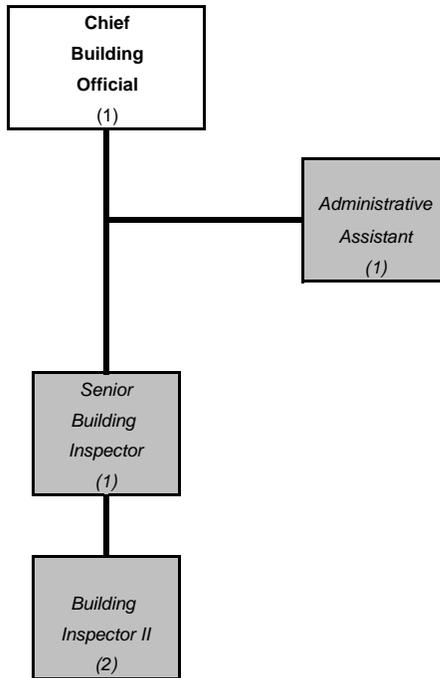
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 BUILDING INSPECTIONS BUDGET RECONCILIATION  
 CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 23,611
Total Change in Supplies	150
Total Change in Purchase Services	8,511
Total Change in Capital	-
Total Change in Expenditures	<u>32,272</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	23,611
Supplies:	
Miscellaneous supply increases	150
Purchase Services:	
Vehicle allocation increase	5,916
Information Technology allocation increase	<u>2,395</u>
Total Summary of Changes	\$ 32,072

**CITY OF ROWLETT  
BUILDING INSPECTIONS DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: ENVIRONMENTAL SERVICES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3223

**PURPOSE AND DESCRIPTION**

**Purpose:** To assist the residents of our community in providing an optimum environment conducive to good health and aesthetically pleasing surroundings.

**Description:** The Environmental Services Department enforces regulations pertaining to a variety of City Codes, including: health and safety; property maintenance; zoning as it applies to parking of vehicles, boats, trailers and RVs; and vehicle nuisances. Code Enforcement's jurisdiction addresses codes on private residential property, and, at times, commercial property. The violator is usually given the opportunity to voluntarily comply with the law and correct the situation within a reasonable time period. If the violator has not complied with the Notice of Violation within the specified time period and has not requested an extension, the Code Enforcement Division will take corrective action to remedy the problem.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- # H-1 Continue to develop ways to educate and involve the public with all facets of public safety.
- # H-3 Continually foster a community environment where citizens are safe and feel safe.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: COMMUNITY SERVICES	FUND: GENERAL
PROGRAM: ENVIRONMENTAL SERVICES	PROGRAM CODE: 3223

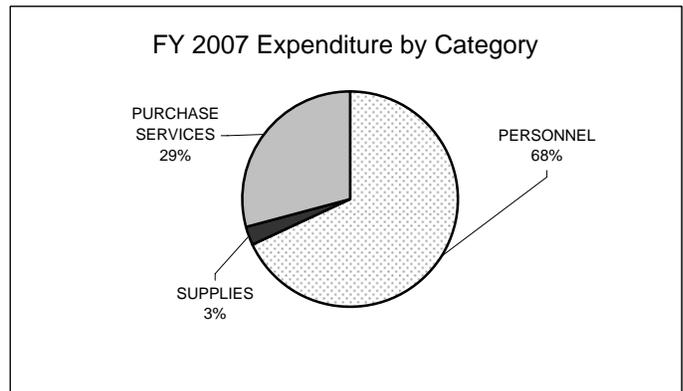
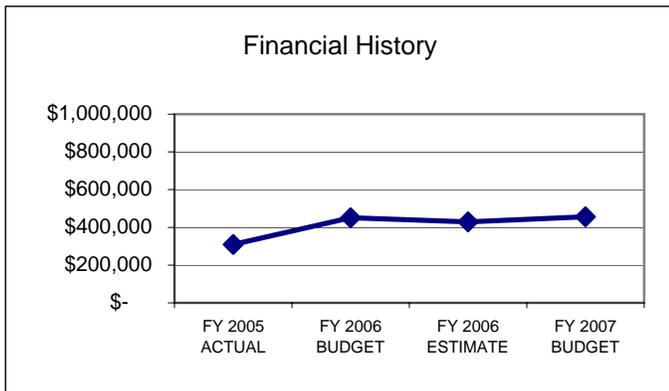
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 182,824	\$ 257,783	\$ 245,956	\$ 234,423	\$ 310,303	20.4%
Supplies	20,854	46,898	13,803	16,134	12,200	-74.0%
Purchase Services	106,126	124,408	157,503	162,169	133,461	7.3%
Capital Outlay	-	22,275	22,275	16,515	-	0.0%
<b>Total</b>	<b>\$ 309,804</b>	<b>\$ 451,364</b>	<b>\$ 439,537</b>	<b>\$ 429,241</b>	<b>\$ 455,964</b>	<b>1.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	3.00	4.00	4.00	5.00	5.00	25.0%
Continuous Part-Time	-	2.00	2.00	-	-	-100.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-16.7%</b>

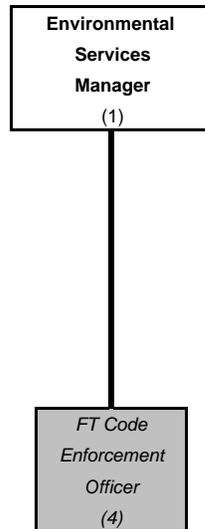
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ENVIRONMENTAL SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 52,520
Total Change in Supplies	(34,698)
Total Change in Purchase Services	9,053
Total Change in Capital	<u>(22,275)</u>
Total Change in Expenditures	4,600
Summary of Changes:	
Personnel Services:	
Increase actual for Health Officer	23,938
FY 2007 Pay Plan Adjustments (salary and benefits)	28,582
Supplies:	
Computer equipment budget transferred to IT	(33,095)
Purchase Services:	
Computer and phone service budget transferred to IT	(6,719)
Travel/Training decrease	(3,901)
Vehicle allocation decrease	(2,457)
Information Technology allocation increase	22,364
Capital:	
Less Health Officer vehicle	<u>(22,275)</u>
Total Summary of Changes	\$ 6,437

**CITY OF ROWLETT  
ENVIRONMENTAL SERVICES DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: TAKELINE LEASING  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3229

**PURPOSE AND DESCRIPTION**

The Takeline Leasing division is being combined with the Planning Division for FY 2007.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	8,093	15,000	15,000	5,000	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 8,093</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>100.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE:

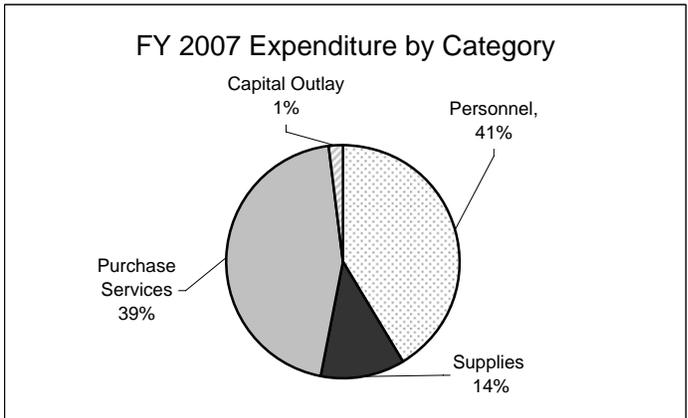
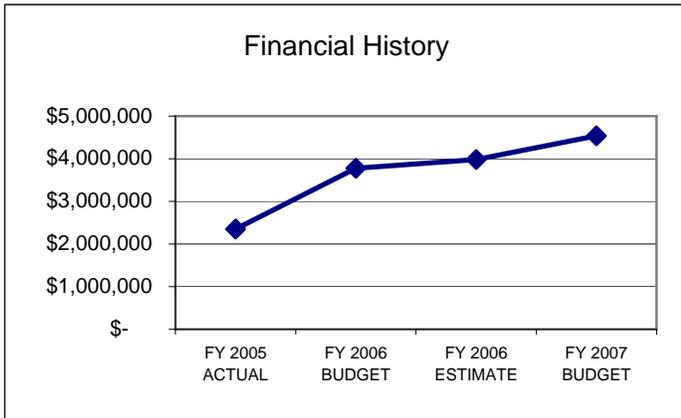
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 995,047	\$ 1,731,958	\$ 1,649,157	\$ 1,644,275	\$ 1,877,502	13.8%
Supplies	223,317	518,575	596,936	552,331	534,179	-10.5%
Purchase Services	984,136	1,469,397	1,788,406	1,682,895	2,035,771	13.8%
Capital Outlay	149,097	56,409	51,038	100,651	90,529	77.4%
<b>Total</b>	<b>\$ 2,351,597</b>	<b>\$ 3,776,339</b>	<b>\$ 4,085,537</b>	<b>\$ 3,980,152</b>	<b>\$ 4,537,981</b>	<b>11.1%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	20.00	25.00	25.00	25.00	26.00	4.0%
Continuous Part-Time	8.00	8.00	8.00	8.00	8.00	0.0%
Seasonal	-	80.00	80.00	80.00	80.00	0.0%
<b>Total</b>	<b>28.00</b>	<b>113.00</b>	<b>113.00</b>	<b>113.00</b>	<b>114.00</b>	<b>0.9%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS ADMINISTRATION

FUND: GENERAL  
PROGRAM CODE: 3541

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** The Parks and Recreation Administration oversees the Parks and Recreation Department and provides support to those operations through leadership, management of personnel and resources, communications, strategic planning, public interaction, scheduling, general operational direction and interaction with the other departments of the City, the City Council, Parks and Recreation Board and outside groups and organizations.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

- #B-2 Identify and promote partnership opportunities for development of commercial waterfront entertainment businesses and unique destination venues  
*Encourage commercial developers to design in consideration of parkland within the take area and incorporate public open space into waterfront entertainment business development.*

**Transportation Strategy**

- #C-1 Continually evaluate and modify the Master Thoroughfare Plan to provide citizens with the optimum type, mode and expediency of travel.  
*Perform a detailed evaluation of all off-road trails included in the Master Thoroughfare Plan to determine exact trail alignments based on existing site conditions and future development.*
- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.  
*Plan and develop trail systems to connect major areas*

**Community Development Strategy**

- #D-2 Continue to develop a master planned park system that exceeds the median standards in the Metroplex.  
*Adopt a Park Infrastructure Replacement Program*  
*Review and revise park pro rata or land donation requirement*
- #D-2 Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.  
*Enhance seasonal plantings and landscape maintenance, (upon completion of drought).*

**Infrastructure Strategy**

- #I-1 Develop all public facilities in a way to set an example of high quality standards and safety.  
*Ensure that all park and trail designs use a palette of building materials and design standards that promote the City's high standards while respecting its historic character.*

**NEW PROGRAMS AND SERVICES**

- Implementation of Unified Development Code requirements for parks and trails in coordination with the development community.
- Update Park Pro Rata Fee structure and policy.
- Expand Recreation programs, services and events.
- Implement the Golf Course Improvement Plan for Waterview Golf Course.
- Initiate and complete the design for the Environmental Learning Center Project, Phase II.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: PARKS ADMINISTRATION	PROGRAM CODE: 3541

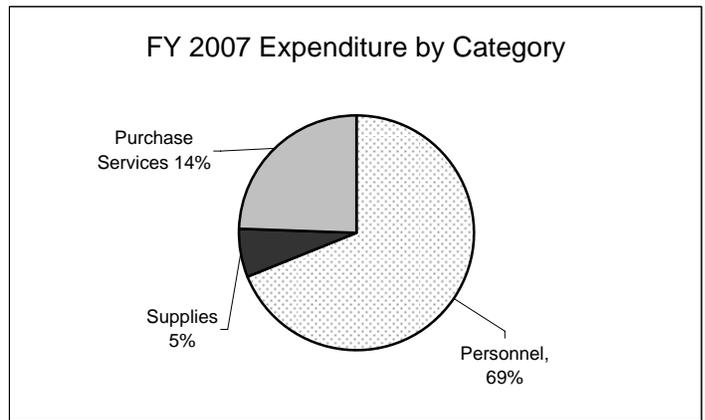
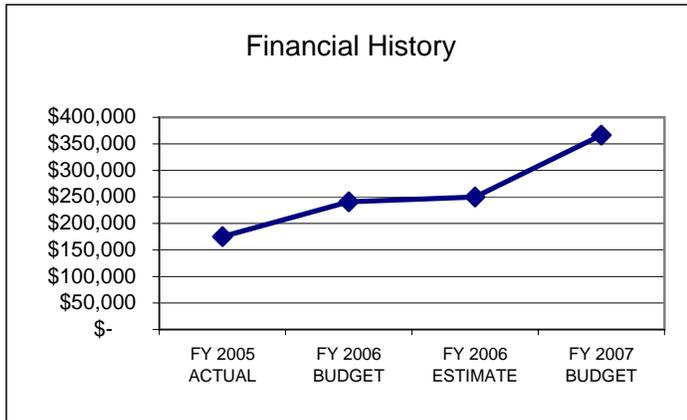
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 149,511	\$ 194,256	\$ 196,256	\$ 194,588	\$ 252,240	28.5%
Supplies	6,577	12,450	9,850	9,850	24,674	150.5%
Purchase Services	19,038	34,128	44,595	45,345	89,493	100.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 175,126</b>	<b>\$ 240,834</b>	<b>\$ 250,701</b>	<b>\$ 249,783</b>	<b>\$ 366,407</b>	<b>46.2%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

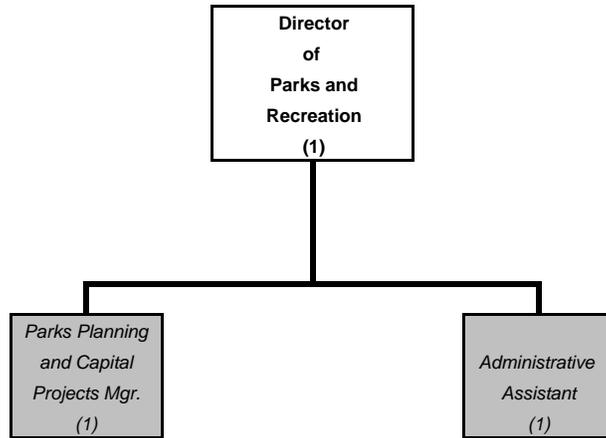
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PARKS ADMINISTRATION BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 57,984
Total Change in Supplies	12,224
Total Change in Purchase Services	55,365
Total Change in Capital	-
Total Change in Expenditures	<u>125,573</u>
Summary of Changes:	
Personnel Services:	
Park Planning & Capital Projects Manager (full year funding)	43,059
FY 2007 Pay Plan Adjustments (salary and benefits)	10,125
Correct Car Allowance category	4,800
Supplies:	
Computer hardware transferred to IT	(2,600)
Parks Planning & Capital Projects Manager equipment	17,990
Less one time office furniture	(1,250)
Purchase Services:	
Departmental postage consolidation	6,150
Increase for professional consulting services	25,000
Travel/Training increase	7,963
Departmental printing/binding consolidation	15,000
Information Technology allocation increase	4,367
Correct Car Allowance category	<u>(4,800)</u>
Total Summary of Changes	\$ 125,804

**CITY OF ROWLETT  
PARKS ADMINISTRATION  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 3

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS MAINTENANCE DIVISION

FUND: GENERAL  
PROGRAM CODE: 3542

**PURPOSE AND DESCRIPTION**

**Purpose:** To create an opportunity to serve citizens with integrity and competence through proper management of city parks, open space, facilities, amenities and recreation services enhancing and promoting the “Quality of Life” for the citizens of our community through an enriching environment.

**Description:** The Parks Maintenance Division strives to meet the needs of our citizens by providing a high standard of customer service and offering safe, well maintained grounds, facilities and amenities that are aesthetically pleasing. This division continually strives to improve the variety of recreation and leisure amenities for guests while enhancing the quality of parks, open space and natural areas.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-2 Continue to develop a master planned park system that exceeds the median standards in the Metroplex.  
*Enhance citizen “ownership” by creating a “It’s your Park!” atmosphere by providing helpful, friendly, professional maintenance staff and service levels.*

*Continue to develop a “Can Do” attitude with staff by providing support for special events and special requests.*

**Financial Management Strategy**

#E-3 Continually study and analyze fees and rate structures to ensure they are equitable.  
*Use the Pros Study Model to update fees and charges for athletic and field maintenance fees.*

**Quality of Life Strategy**

#I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.  
*Enhance level of customer service to citizens by establishing the appropriate level of maintenance standards for the citizens of Rowlett and our visitors.*

*Ensure a consistently safe, clean, aesthetically pleasing recreational environment through the enhanced maintenance of our park amenities.*

**NEW PROGRAMS AND SERVICES**

- Develop and implement an enhanced Customer Service Program for the division that provides quicker responses and meeting with citizens in person whenever possible to address needs.
- Continue to train and educate staff on all aspects of maintenance, safety practices and techniques enhancing maintenance quality and productivity.
- Enhance park amenities thorough scheduled routine inspections, repairs and application of best practices for park maintenance.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS MAINTENANCE DIVISION

FUND: GENERAL  
PROGRAM CODE: 3542

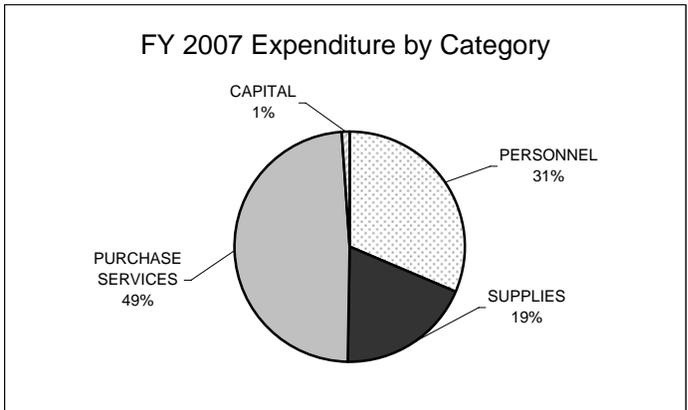
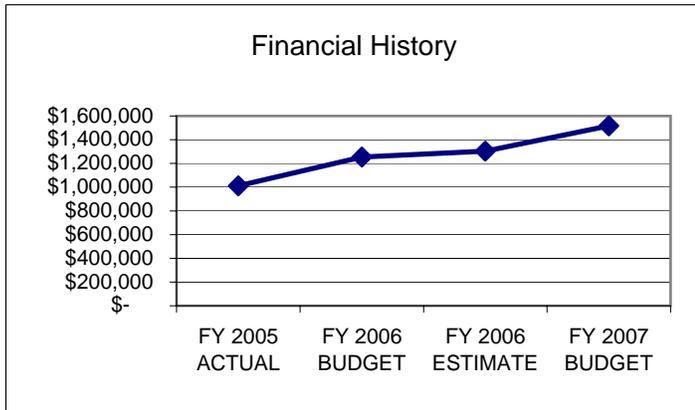
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 457,049	\$ 422,892	\$ 410,115	\$ 422,032	\$ 474,929	15.8%
Supplies	138,508	264,893	262,568	230,857	289,635	10.3%
Purchase Services	407,367	556,888	615,713	626,813	734,271	19.3%
Capital Outlay	8,070	9,909	9,909	23,589	18,100	82.7%
<b>Total</b>	<b>\$ 1,010,994</b>	<b>\$ 1,254,582</b>	<b>\$ 1,298,305</b>	<b>\$ 1,303,291</b>	<b>\$ 1,516,935</b>	<b>16.8%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	12.00	10.00	10.00	10.00	10.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>12.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.0%</b>

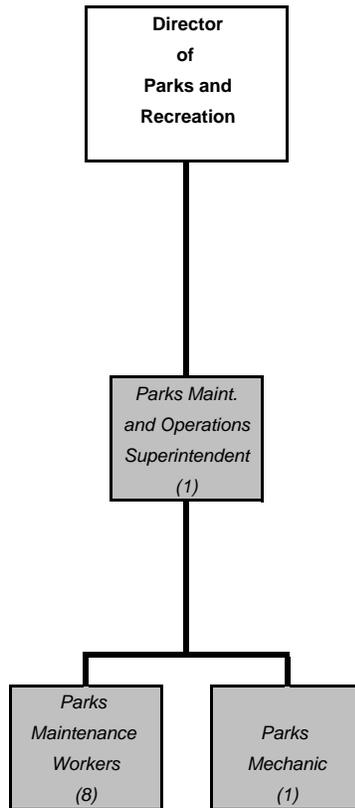
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PARKS MAINTENANCE AND OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 52,037
Total Change in Supplies	24,742
Total Change in Purchase Services	177,383
Total Change in Capital	8,191
Total Change in Expenditures	<u>262,353</u>
 Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	52,037
 Supplies:	
Painting supplies increase	9,500
Ballfield maintenance supply increase	9,755
Horticultural Increase	5,208
Computer supplies transferred to IT	(3,825)
 Purchase Services:	
Vehicle Maintenance allocation decrease	(27,841)
Contract janitorial service - full year effect	15,505
Electricity increase	114,600
Natural gas increase	4,200
Waster and Sewer increase	18,000
Grounds maintenance contract services	16,600
Fence repair increases	27,000
Information Technology allocation increase	5,413
 Capital:	
Kromer Line Painter	18,100
Less one time Utility Vehicle	<u>(9,909)</u>
Total Summary of Changes	\$ 254,343

**CITY OF ROWLETT  
PARKS MAINTENANCE AND OPERATIONS  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 10**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: COMMUNITY ATHLETIC PROGRAMS

FUND: GENERAL  
PROGRAM CODE: 3543

**PURPOSE AND DESCRIPTION**

The Community Athletic Programs division is being combined with the Community Centre division (which will be renamed Recreation Division) for FY 2007.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 114,022	\$ 151,511	\$ 107,557	\$ 135,848	\$ -	-100.0%
Supplies	25,079	9,850	8,850	4,436	-	-100.0%
Purchase Services	37,903	79,504	80,504	71,217	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 177,004</b>	<b>\$ 240,865</b>	<b>\$ 196,911</b>	<b>\$ 211,501</b>	<b>\$ -</b>	<b>-100.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	1.00	2.00	2.00	2.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>-100.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: RECREATION DIVISION

FUND: GENERAL  
PROGRAM CODE: 3544

**PURPOSE AND DESCRIPTION**

**Purpose:** To create an opportunity to serve citizens with integrity and competence through proper management of city parks, open space, facilities, amenities and recreation services enhancing and promoting the “Quality of Life” for the citizens of our community through an enriching environment.

**Description:** The Rowlett Community Centre enhances public health, wellness and leisure opportunities by providing recreational and cultural activities to Rowlett residents. The Rowlett Community Centre (RCC) provides recreational activities to all age ages. RCC services and programs include health and wellness seminars, senior citizen programs, state of the art fitness facilities, two gymnasiums, two racquetball courts, indoor walking track, youth and adult programs, room rentals and special events. The Community Athletic Division provides community wide adult and youth leisure activities, athletic programs and special events. The Athletics Division assists all sports associations with field maintenance coordination, user group contracts, facility scheduling, athletic programming, tournaments and special events.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.  
*Use the PROS Study Model to update fees and charges for recreation, athletic and field maintenance fees.*  
*Develop a “scholarship” program to ensure equitable access to recreation services and facilities for economically disadvantaged individuals and families.*  
*Develop and adopt a Revenue Policy that defines City Council philosophy regarding fees, charges and cost recovery levels for recreation programs and facility users and empowers staff to implement fees and charges consistent with that philosophy and policy.*

**Quality of Life Strategy**

- #I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.  
*Market and communicate recreational choices*

**NEW PROGRAMS AND SERVICES**

- Boot Camp” Fitness Programs and expanded fitness classes
- Formalize and standardize “Use Agreements” with Sports Associations.
- Adult/Teen special interest classes-Spanish, Sign-Language, Adult Wine Tasting, etc.
- Child’s Play Program
- Birthday Parties
- Halloween/Fall Special Event
- Member Referral Program
- RCC Marketing Program
- Walk-Across Texas Program
- Sports Summer Camps-Volleyball, Soccer, Basketball
- Increase # of Recreation sponsored tournaments
- Background checks for RCC youth sports
- Coach Certification Program for Youth Basketball League
- TAAF State Softball Tournament

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: RECREATION DIVISION	PROGRAM CODE: 3544

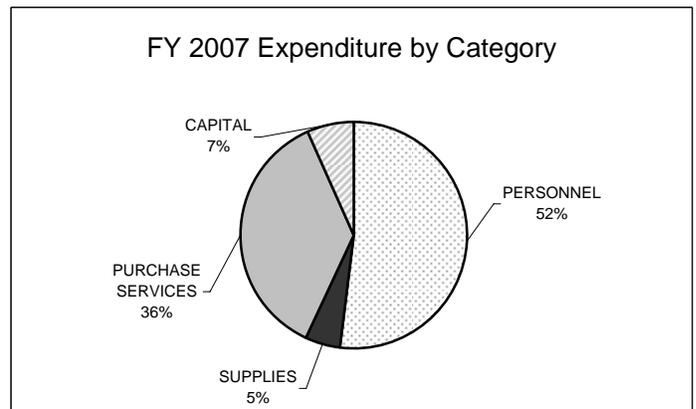
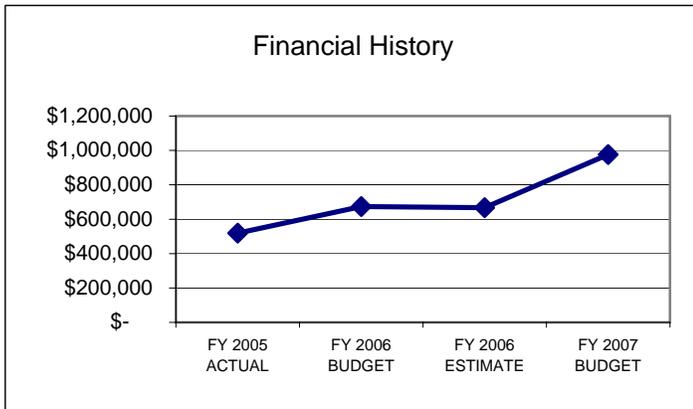
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 212,153	\$ 364,283	\$ 345,215	\$ 306,975	\$ 506,865	46.8%
Supplies	13,699	66,250	65,450	67,770	49,095	-25.0%
Purchase Services	151,974	196,875	248,321	215,622	356,284	43.5%
Capital Outlay	141,027	46,500	41,129	77,062	63,929	55.4%
<b>Total</b>	<b>\$ 518,853</b>	<b>\$ 673,908</b>	<b>\$ 700,115</b>	<b>\$ 667,429</b>	<b>\$ 976,173</b>	<b>39.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	4.00	5.00	5.00	5.00	7.00	40.0%
Continuous Part-Time	8.00	8.00	8.00	8.00	8.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>15.00</b>	<b>15.4%</b>

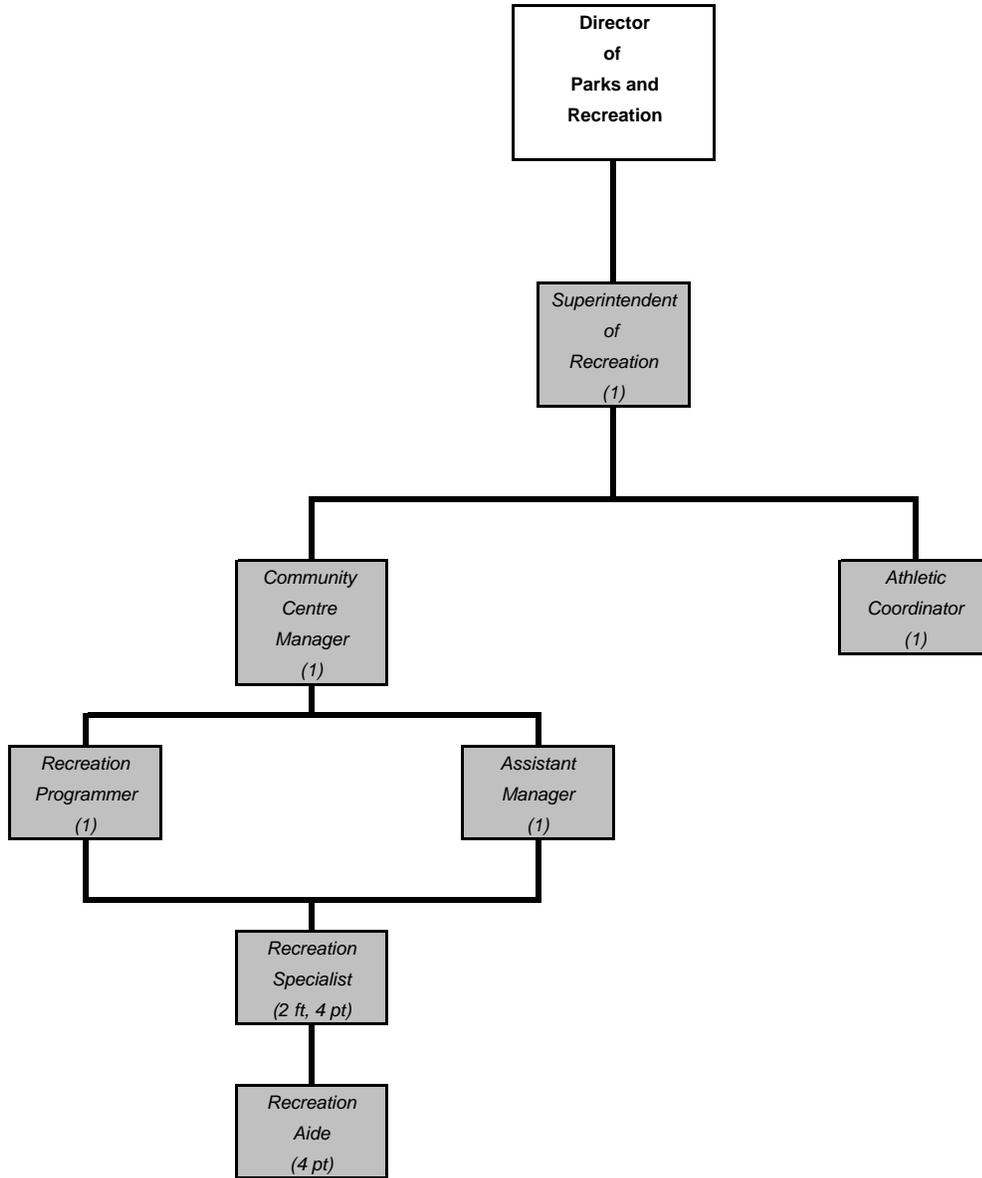
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
RECREATION DIVISION BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 142,582
Total Change in Supplies	(17,155)
Total Change in Purchase Services	159,409
Total Change in Capital	17,429
Total Change in Expenditures	<u>302,265</u>
 Summary of Changes:	
Personnel Services:	
Transfer in Community Athletics salaries and benefits	125,685
FY 2006 Pay Plan Adjustments (salary and benefits)	16,956
 Supplies:	
Less one time furniture	(50,000)
Additional RCC furniture	10,000
RCC Equipment enhancements	21,163
 Purchase Services:	
Transfer in Community Athletics services	31,728
Babysitting service contract labor	14,032
Advertising increase	8,200
Electricity increase	65,926
Natural Gas decrease	(9,000)
Water decrease	(4,800)
Fitness equipment maintenance	5,778
Information Technology allocation increase	46,792
Natural Gas decrease	
 Capital:	
Security System	<u>22,800</u>
Total Summary of Changes	\$ 305,260

**CITY OF ROWLETT  
RECREATION  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 7  
PART TIME = 8**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM: WET ZONE WATER PARK

FUND: GENERAL  
PROGRAM CODE: 3545

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide for the citizens of Rowlett a water recreation environment focused on family interaction and leisure employment.

**Description:** The Wet Zone, Rowlett's Family Water Park, is a water recreation environment focused on family interaction and leisure enjoyment for Rowlett citizens and guests. The Wet Zone provides a leisure experience to citizens and surrounding communities with many classes offered, including swim lessons, water aerobics, junior lifeguard training, lifeguard training and swim team. Many special events are held including Volleyball Tournaments, Battle of the Bands and Youth Nights. The facility is also available for group reservations and birthday parties.

**STRATEGIES AND GOALS**

**Organization Development Strategy**

# A-5 Identify City services to be provided.

*Provide the environment for an enjoyable recreational experience.*

*Maximize revenue while keeping admission for residents at affordable levels.*

*Increase programming opportunities, including Swim Team, Water Aerobics and Learn to Swim.*

**Financial Management Strategy**

# E-3 Continually study and analyze fees and rate schedules to ensure that they are equitable.

**Quality of Life Strategy**

#1 -1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens with locations within walking distance from every home in Rowlett.

*Continue to plan development involving park designs.*

*Market and communicate recreational choices.*

*Master Plan the Wet Zone for future development and expansion opportunities that will serve as an anchor in the future Waterfront Entertainment District.*

#1 -2 Continue to support, plan, and develop community gatherings and festivals, unique to our heritage, that ensure our sense of home.

*Aggressively market events unique to Rowlett through a water leisure environment focusing on family fun.*

# 1 -5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

*Aggressively market City events, activities, facilities and services.*

**NEW PROGRAMS AND SERVICES**

- Install additional shade structures to enhance guest enjoyment of the Park.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: WET ZONE WATER PARK	PROGRAM CODE: 3545

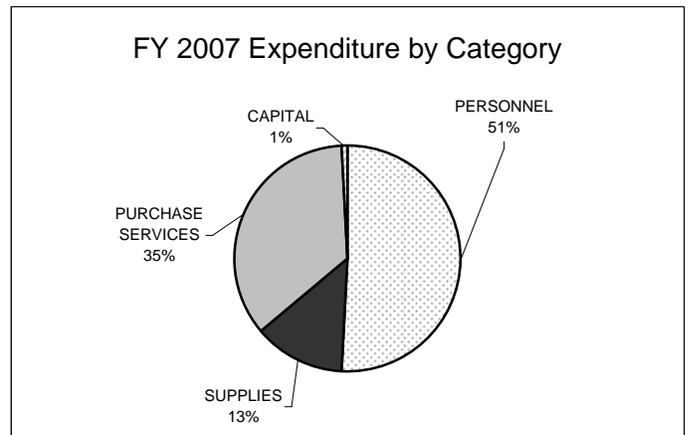
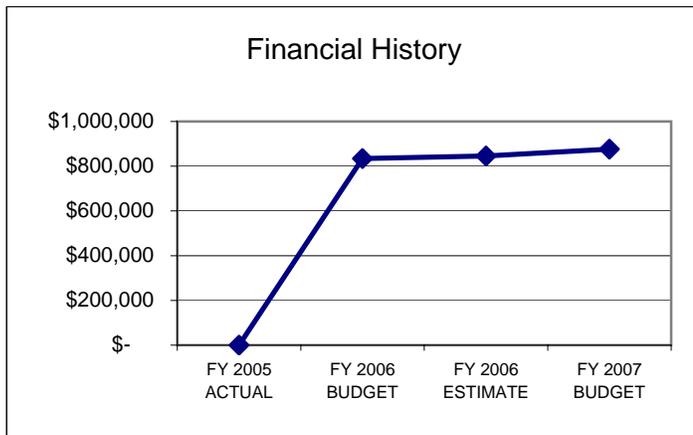
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ 424,030	\$ 424,030	\$ 422,629	\$ 445,269	5.0%
Supplies	-	107,300	96,500	96,500	113,845	18.0%
Purchase Services	-	303,180	313,980	326,605	308,784	-1.7%
Capital Outlay	-	-	-	-	8,500	100.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 834,510</b>	<b>\$ 834,510</b>	<b>\$ 845,734</b>	<b>\$ 876,398</b>	<b>5.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	2.00	2.00	2.00	2.00	100.0%
Continuous Part-Time	-	-	-	-	-	100.0%
Seasonal	-	80.00	80.00	80.00	80.00	0.0%
<b>Total</b>	<b>-</b>	<b>82.00</b>	<b>82.00</b>	<b>82.00</b>	<b>82.00</b>	<b>100.0%</b>

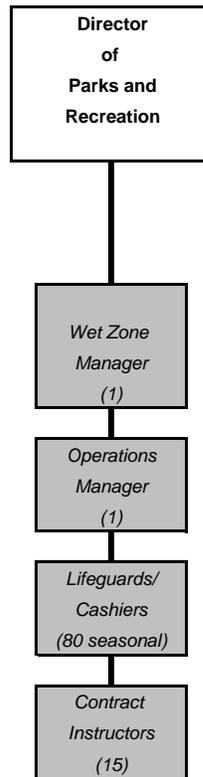
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
WET ZONE WATER PARK BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 21,239
Total Change in Supplies	6,545
Total Change in Purchase Services	5,604
Total Change in Capital Outlay	8,500
Total Change in Expenditures	<u>41,888</u>
Summary of Changes:	
Personnel Services:	
Operations Manager (full year funding)	25,479
Less seasonal employee costs	(7,117)
FY 2007 Pay Plan Adjustments (salary and benefits)	4,874
Supplies:	
Building maintenance supplies	6,200
Less items transferred to IT	(10,800)
Pool furniture replacements	6,800
Purchase Services:	
Electricity increase	17,345
Increased marketing (postage, printing, advertising)	17,500
Less items transferred to IT	(2,125)
Less one time pool repairs	(40,000)
Information Technology Charges	17,464
Capital:	
Shade structure	<u>8,500</u>
Total Summary of Changes	\$ 44,120

**CITY OF ROWLETT  
WET ZONE WATER PARK  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 2  
SEASONAL= 80  
CONTRACT = 15**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: URBAN FORESTRY, STREETSCAPES AND HORTICULTURE

FUND: GENERAL  
PROGRAM CODE: 3546

**PURPOSE AND DESCRIPTION**

**Purpose:** To create a progressive living environment through proper management of city's public lands including municipal facilities, medians, ROWs, and public gardens in a manner which enhances the growth and health and beauty of the plants to insure an aesthetically pleasing and peaceful environment for our citizens to live and play.

**Description:** The Urban Forestry, Horticulture, and Streetscape Division meets the needs of our citizens by providing a high standard of customer service offering aesthetically pleasing, well maintained grounds, facilities and public gardens. This division continually strives to improve the variety of plants used in various landscape settings to enhance the quality of parks, public lands and municipal facilities.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

- # B-3 Create a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.  
*Create an environment that is eco-friendly by "greening up" our urban landscape, utilizing a proactive litter abatement program, and promote recycling where applicable.*

**Transportation Strategy**

- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.  
*Use traffic calming techniques to reduce the adverse impacts of motor vehicles by planting roadside and median landscapes and installing street furniture.*

**Community Development Strategy**

- # D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.  
*Protect green space by enhancing the environmental importance and aesthetic value of these lands.*

**Infrastructure Strategy**

- # F-3 Continue to maintain high aesthetic standards and implement such standards through a well-planned Capital Improvement Program (CIP) to create an inviting and hometown image throughout the community.  
*Utilizing partnerships with TXDOT, North Texas Tollway Authority and North Texas Council of Governments and using CIP funds enhance the beauty of our infrastructure as the finishing step of all Public Works Projects.*

**NEW PROGRAMS AND SERVICES**

- Consolidate all Grounds Maintenance Contracts
- Continue to train and educate staff on all aspects of maintenance, safety practices and techniques enhancing maintenance quality and productivity.
- Continue to improve medians throughout the city by installing irrigation and landscape to beauty our community and reduce air and noise pollution.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: URBAN FORESTRY, STREETSCAPES AND HORTICULTURE	PROGRAM CODE: 3546

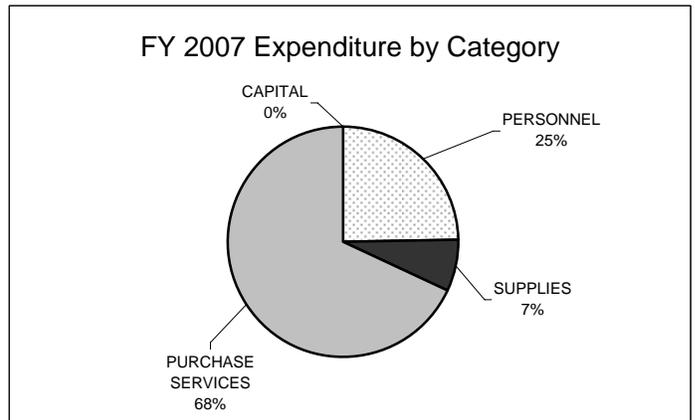
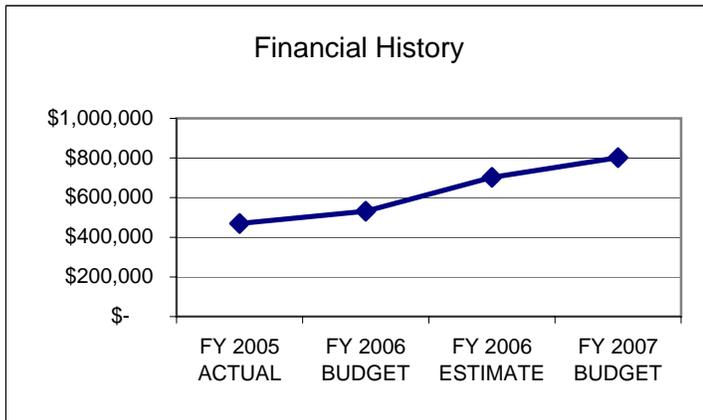
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 62,312	\$ 174,986	\$ 165,984	\$ 162,203	\$ 198,199	19.4%
Supplies	39,454	57,832	153,718	142,918	56,930	-63.0%
Purchase Services	367,854	298,822	485,293	397,293	546,939	12.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 469,620</b>	<b>\$ 531,640</b>	<b>\$ 804,995</b>	<b>\$ 702,414</b>	<b>\$ 802,068</b>	<b>-0.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	1.00	3.00	3.00	3.00	4.00	33.3%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>1.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>33.3%</b>

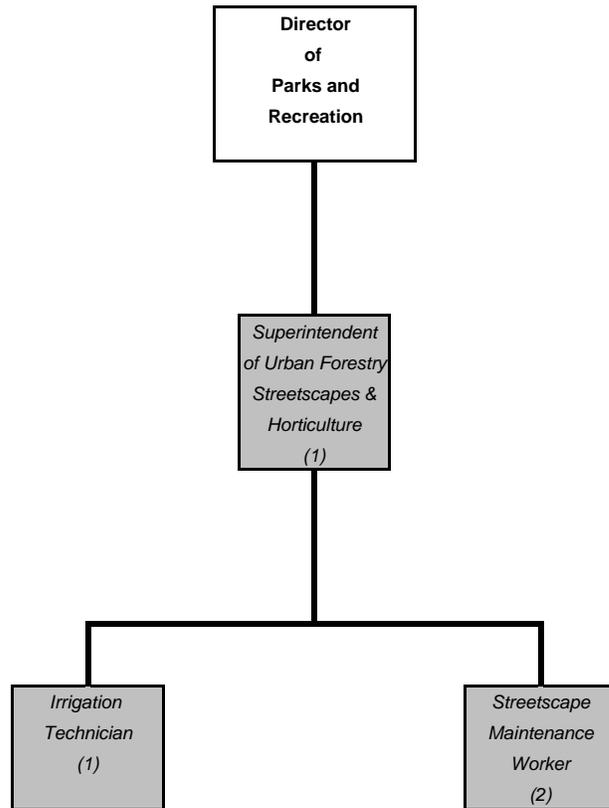
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 URBAN FORESTRY, STREETSCAPES AND HORTICULTURE BUDGET RECONCILIATION  
 CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 23,213
Total Change in Supplies	(902)
Total Change in Purchase Services	248,117
Total Change in Capital	-
Total Change in Expenditures	<u>270,428</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	2,323
Add Irrigation Technician salary and benefits (6 months)	21,520
Supplies:	
Add Irrigation Technician supplies	600
Less chemicals	(1,500)
Purchase Services:	
Consolidation of mowing contract - transfer from Streets	84,000
Contract labor decrease	(12,000)
Building/Grounds Repairs increase	24,026
Water/Sewer increase	<u>154,000</u>
Total Summary of Changes	\$ 272,969

**CITY OF ROWLETT  
URBAN FORESTRY  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 4

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: LIBRARY  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4046

**PURPOSE AND DESCRIPTION**

**Purpose:** Rowlett Public Library is the service-based department of the City of Rowlett charged with providing library materials, programs, and public services designed to enhance educational, informational, recreational, and civic life of the residents of the Community.

**Description:** The Rowlett Public Library is a service-based department of the City of Rowlett charged with providing library materials, programs, and public services designed to enhance the educational, informational, recreational, and civic life of the residents of the community. The Library Department, through the professional and support staff, develops and maintains a library materials collection and on-line databases. The collection, services and programs are made accessible to the citizens in an appropriate facility, which is staffed and open to the public an appropriate number of hours each week.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

#G-5 Create a customer centered organization culture.

*Provide and publicize City functions that are valuable to our customers*

#G-6 Invest in customer centered technology.

#G-7 Develop and maintain public engagement in development and delivery of programs and services.

**Quality of Life Strategy**

#I-4 Continue to create an environment that fosters the arts and humanities community and encourages community programs and multi-use facilities.

**NEW PROGRAMS AND SERVICES**

- Add personnel pool for part time staffing needs.
- Increased funding for book and audio/visual material

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: LIBRARY	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 4046

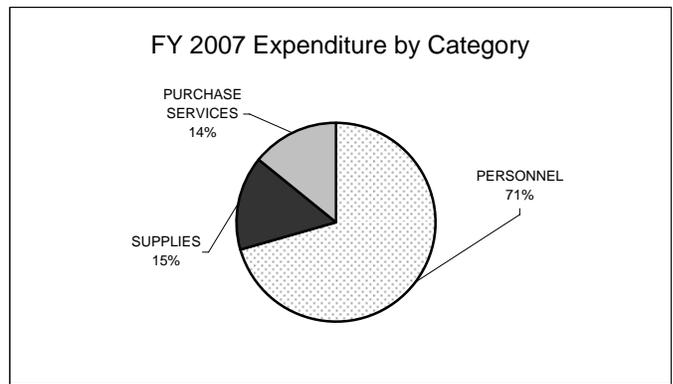
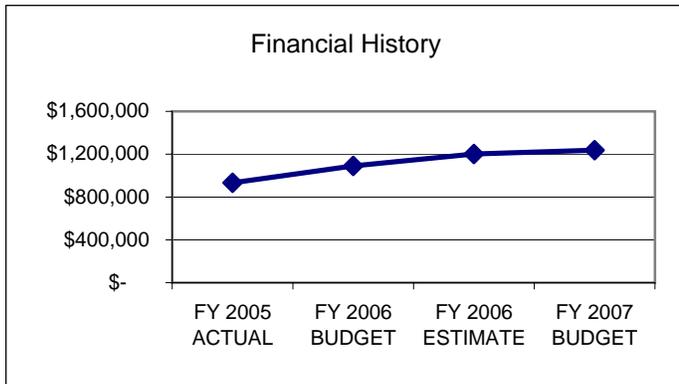
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 670,205	\$ 772,586	\$ 782,779	\$ 785,624	\$ 873,403	11.6%
Supplies	120,681	164,328	199,892	199,908	189,715	-5.1%
Purchase Services	130,217	154,185	173,685	216,129	174,603	0.5%
Capital Outlay	11,985	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 933,088</b>	<b>\$ 1,091,099</b>	<b>\$ 1,156,356</b>	<b>\$ 1,201,661</b>	<b>\$ 1,237,721</b>	<b>7.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	14.00	14.00	13.00	13.00	13.00	0.0%
Continuous Part-Time	1.00	2.00	2.00	4.00	4.00	100.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>15.00</b>	<b>16.00</b>	<b>15.00</b>	<b>17.00</b>	<b>17.00</b>	<b>13.3%</b>

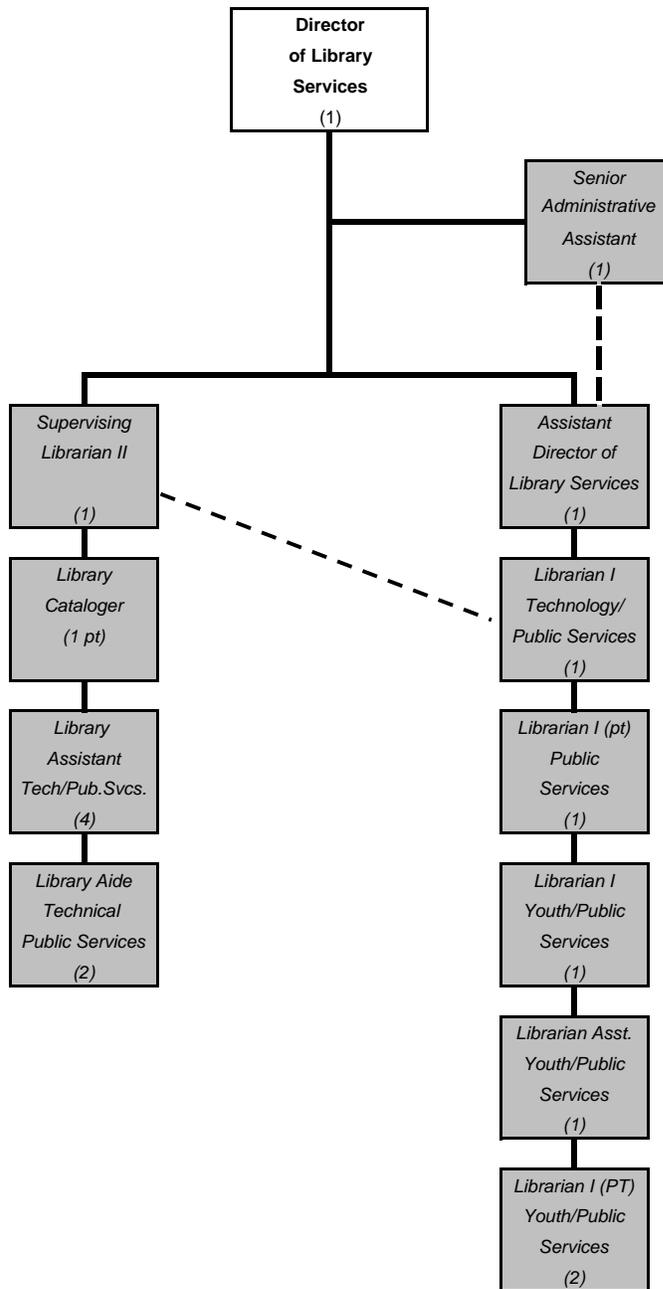
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
LIBRARY BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 100,817
Total Change in Supplies	25,387
Total Change in Purchase Services	20,418
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 146,622</u>
Summary of Changes:	
Personnel Services:	
Salary pool for part time employees	49,383
FY 2007 Pay Plan Adjustments (salary and benefits)	46,634
Correct Car Allowance category	4,800
Supplies:	
Library book increases	20,000
Audio/Visual material increases	10,000
Less items transferred to IT	(5,400)
Purchase Services:	
Electricity increase	28,053
Less items transferred to IT	(19,600)
Information Technology allocation increase	9,810
Correct Car Allowance category	(4,800)
Total Summary of Changes	<u>\$ 138,880</u>

**CITY OF ROWLETT  
LIBRARY  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 13  
PART-TIME = 4

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: COMMUNICATIONS  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4047

**PURPOSE AND DESCRIPTION**

**Purpose:** The Communication Department's mission is to implement a comprehensive communication program that supports, reinforces, and reflects the goals of Rowlett City government.

**Description:** The Communications Department encompasses four areas of communication: print; website and internet; multimedia and cable; and media relations. Public Information also includes advertising and marketing, the volunteer program, and community outreach programs.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

#B-2 Maintain a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.

*Be the information resource for the development community and existing businesses*

*Promote and publicize development advantages*

**Community Development Strategy**

#D-3 Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.

*Communicate status of downtown development to citizens; Plan and implement special events and encourage community involvement; Enhance holiday decorations and seasonal plantings*

**Infrastructure Strategy**

#F-1 Continue the advancement of technology in our daily operations in order to improve communication between the City government, residents and businesses.

*Fully develop citizen access to services through website/Internet*

**Delivery of Services Strategy**

#G-5 Create a customer centered organization culture.

*Create more opportunities for City departments' interaction with residents and businesses.*

*Create City wide comprehensive communication plan for all avenues and audiences.*

*Provide and publicize City functions that are valuable to our customers.*

#G-7 Develop and maintain public engagement in development and delivery of programs and services.

*Establish bi-annual city-wide survey; Utilize customer feedback system.*

**Public Safety Strategy**

#H-1 Continue to develop ways to educate and involve the public with all facets of public safety.

*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen publications and media relations*

**Quality of Life Strategy**

#I-2 Continue to support, plan, and develop community gatherings and festivals, unique to our heritage, that ensure our sense of home.

*Survey citizens to continually improve and expand public events; Aggressively market events unique to Rowlett;*

*Explore opportunities to create new City-wide events; Sponsor a regional community event.*

#I-4 Continue to create an environment that fosters the arts and humanities community and encourages community programs and multi-use facilities.

*Seek opportunities to bring arts events to Rowlett; Incorporate arts into all events.*

**NEW PROGRAMS AND SERVICES**

- Add funding for Communications Director position.
- Funding for enhanced Public Engagement Program.
- Funding for additional festival.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: COMMUNICATIONS  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4047

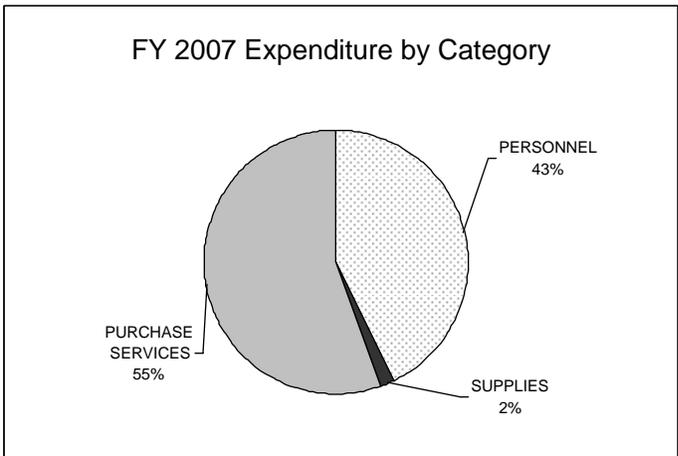
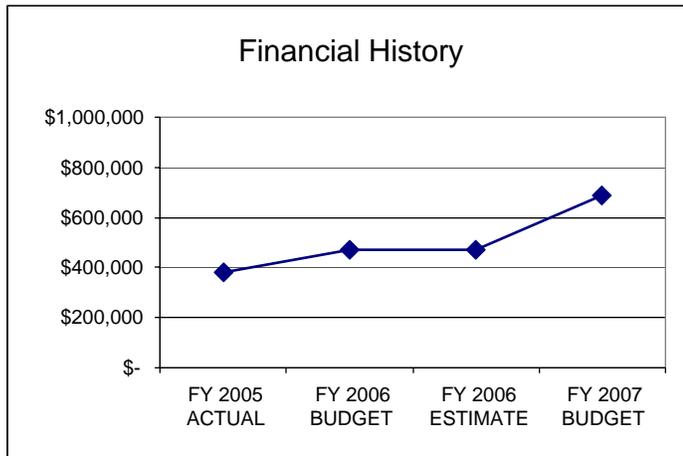
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 123,776	\$ 184,124	\$ 184,124	\$ 184,369	\$ 293,850	59.6%
Supplies	25,894	4,500	9,697	17,047	11,126	14.7%
Purchase Services	233,117	284,817	284,817	268,269	380,590	33.6%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 382,787</b>	<b>\$ 473,441</b>	<b>\$ 478,638</b>	<b>\$ 469,685</b>	<b>\$ 685,566</b>	<b>43.2%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	3.00	3.00	3.00	3.00	4.00	33.3%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>33.3%</b>

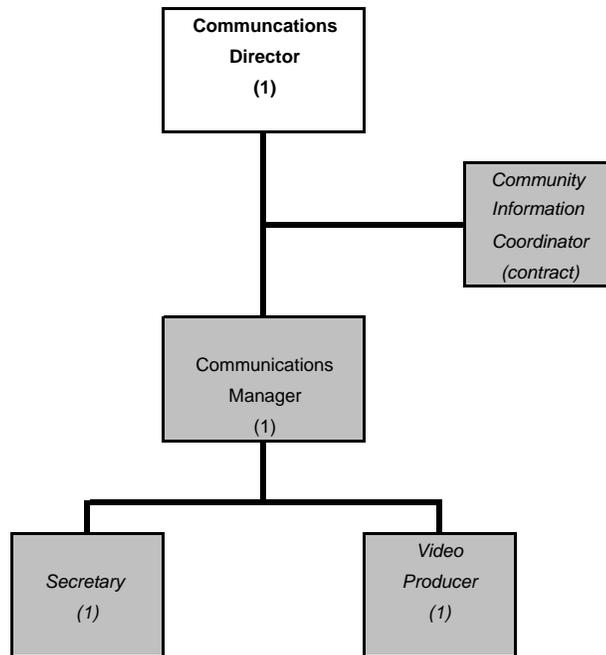
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
COMMUNICATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 109,726
Total Change in Supplies	6,626
Total Change in Purchase Services	95,773
Total Change in Capital	-
Total Change in Expenditures	<u>212,125</u>
Summary of Changes:	
Personnel Services:	
Communciations Director position	99,811
FY 2006 Pay Plan Adjustments (salary and benefits)	6,315
Correct Car Allowance category	3,600
Supplies:	
Communications Director supplies	4,326
Miscellaneous supplies	2,300
Purchase Services:	
Communications Director supplies	585
Public Engagement program	30,000
Spring festival	50,000
Holiday decorations contract service	6,000
Festival of Freedom increase	15,000
Correct Car Allowance category	<u>(7,200)</u>
Total Summary of Changes	\$ 210,737

**CITY OF ROWLETT  
COMMUNICATIONS DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 4  
CONTRACT = 1**

**CITY OF ROWLETT  
FY 2006-07 BUDGET  
PUBLIC WORKS**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE:

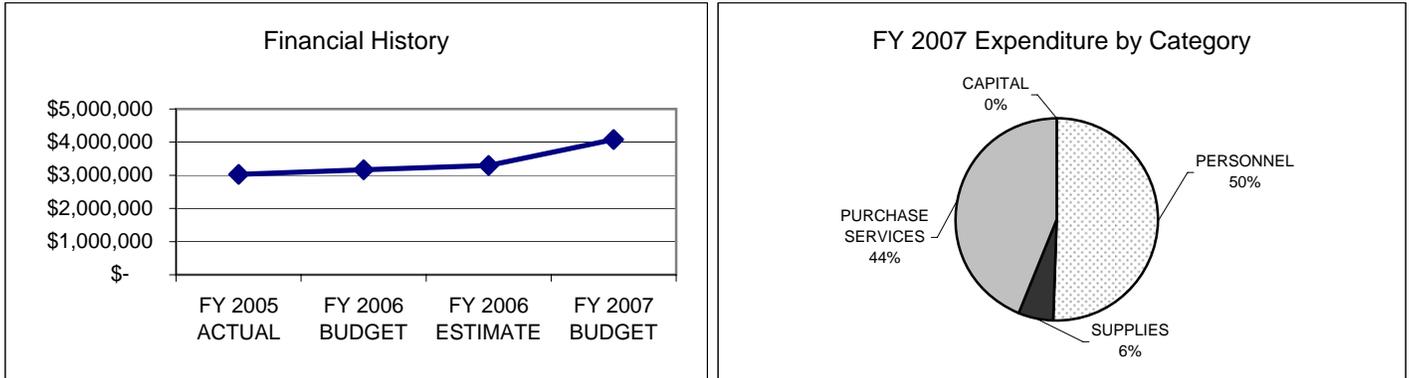
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 1,328,649	\$ 1,430,399	\$ 1,421,896	\$ 1,314,848	\$ 2,056,722	44.6%
Supplies	301,546	168,685	168,685	180,615	227,805	35.0%
Purchase Services	1,219,938	1,535,613	1,505,452	1,587,265	1,793,676	19.1%
Capital Outlay	178,074	33,500	215,477	213,477	-	-100.0%
<b>Total</b>	<b>\$ 3,028,207</b>	<b>\$ 3,168,197</b>	<b>\$ 3,311,510</b>	<b>\$ 3,296,205</b>	<b>\$ 4,078,203</b>	<b>23.2%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	29.00	28.00	28.00	28.00	36.00	28.6%
Continuous Part-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>32.00</b>	<b>31.00</b>	<b>31.00</b>	<b>31.00</b>	<b>39.00</b>	<b>25.8%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: BUILDING AND GROUNDS

FUND: GENERAL  
PROGRAM CODE: 4507

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of Buildings and Grounds is to provide facilities management services so that City buildings are maintained in good repair, kept in attractive condition, and upgraded for increased energy efficiency.

**Description:** Building and Grounds is responsible for maintaining 20 City facilities comprising over 150,000 square feet of floor space. The division oversees building repairs and custodial efforts, as well as all renovation, remodeling, demolition or additions to facilities to assure proper compliance with maintenance standards and to reduce cost of ownership.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

- #F-3 Build and maintain infrastructure to a high quality structural and aesthetic standard.  
*Review and implement public facilities best management practices.*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: BUILDINGS AND GROUNDS	PROGRAM CODE: 4507

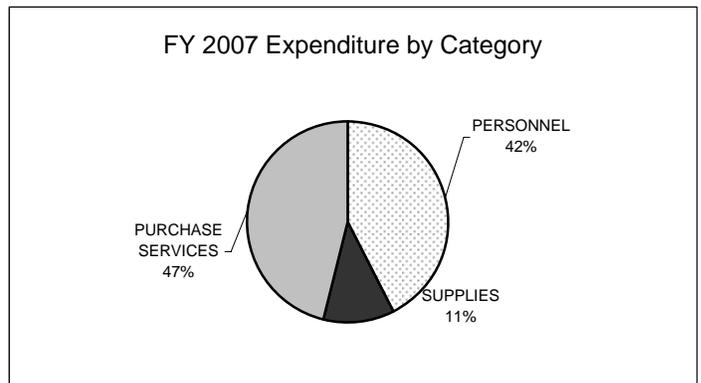
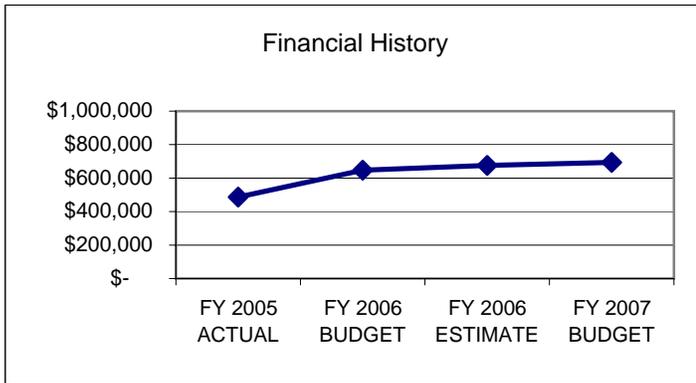
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 235,029	\$ 312,973	\$ 309,114	\$ 288,133	\$ 293,884	-4.9%
Supplies	67,791	59,971	59,971	74,674	78,976	31.7%
Purchase Services	183,973	274,233	289,543	312,763	320,760	10.8%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 486,793</b>	<b>\$ 647,177</b>	<b>\$ 658,628</b>	<b>\$ 675,570</b>	<b>\$ 693,620</b>	<b>5.3%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	6.00	6.00	6.00	6.00	0.0%
Continuous Part-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.0%</b>

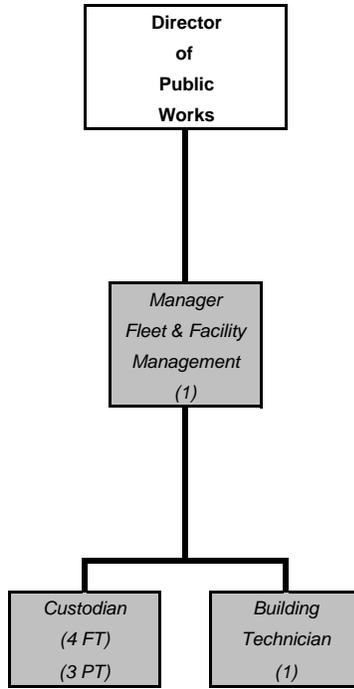
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
BUILDINGS AND GROUNDS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ (19,089)
Total Change in Supplies	19,005
Total Change in Purchase Services	46,527
Total Change in Capital	-
Total Change in Expenditures	<u>46,443</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	4,208
Current year position reclassification	(22,502)
Supplies:	
Janitorial supply increase	8,000
Minor tools increase	2,500
Plumbing/Electrical supplies increase	5,100
Purchase Services:	
Electricity increases	37,243
Water/Sewer increases	11,050
Less water and sewer	
Less one time Facility Needs Assessment	(46,000)
Rental increases	7,433
Miscellaneous service increases	15,300
Vehicle Maintenance allocation increase	7,896
IT allocation increase	2,465
Additional HVAC repairs	<u>11,000</u>
Total Summary of Changes	\$ 43,693

**CITY OF ROWLETT  
BUILDING AND GROUNDS  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 6  
PART TIME = 3**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: STREETS

FUND: GENERAL  
PROGRAM CODE: 4525

**PURPOSE AND DESCRIPTION**

**Purpose:** To ensure that all City streets, roadways and alleys meet or exceed minimum condition standards set by the City Council.

**Description:** The Streets Division oversees the maintenance and repair of the streets and alleys. The city has over 360 lane miles of concrete streets, 75 lane miles of asphalt streets and 100 lane miles of alleys. Annual system assessment identifies candidate projects for improvement through CIP funding. Maintenance efforts are programmed through a six (6) district system that allows crews to work in each of the districts twice annually.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

- #F-3 Build and maintain infrastructure to a high quality structural and aesthetic standard.
  - Incorporate standards into the Capital Improvement Project (CIP) design and implementation*
  - Monitor roadway integrity for continual improvement using Pavement Condition Index (PCI)*
  - Increase PCI standard for all City streets to "B"*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: STREETS

FUND: GENERAL  
PROGRAM CODE: 4525

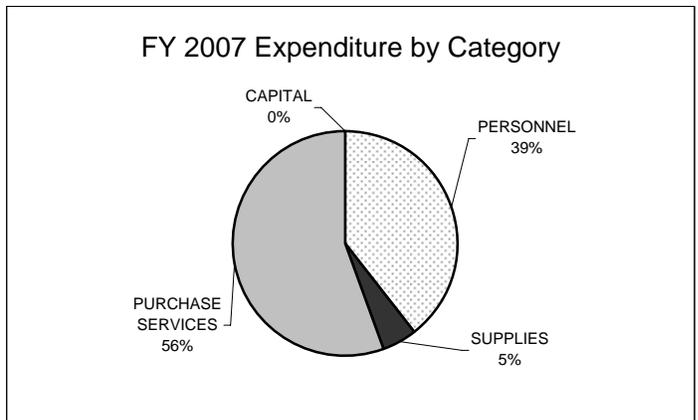
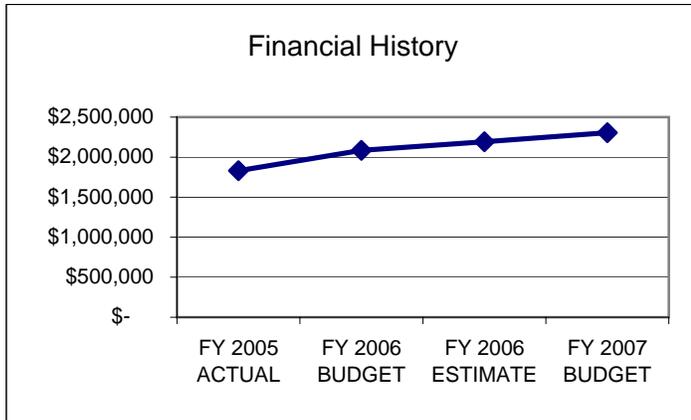
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 711,494	\$ 807,399	\$ 807,399	\$ 721,922	\$ 908,028	12.5%
Supplies	47,380	58,351	58,351	55,501	118,909	103.8%
Purchase Services	922,421	1,184,851	1,139,380	1,200,623	1,278,942	12.2%
Capital Outlay	148,705	33,500	215,477	213,477	-	-100.0%
<b>Total</b>	<b>\$ 1,830,000</b>	<b>\$ 2,084,101</b>	<b>\$ 2,220,607</b>	<b>\$ 2,191,523</b>	<b>\$ 2,305,879</b>	<b>3.8%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	17.00	17.00	17.00	17.00	19.00	11.8%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>19.00</b>	<b>11.8%</b>

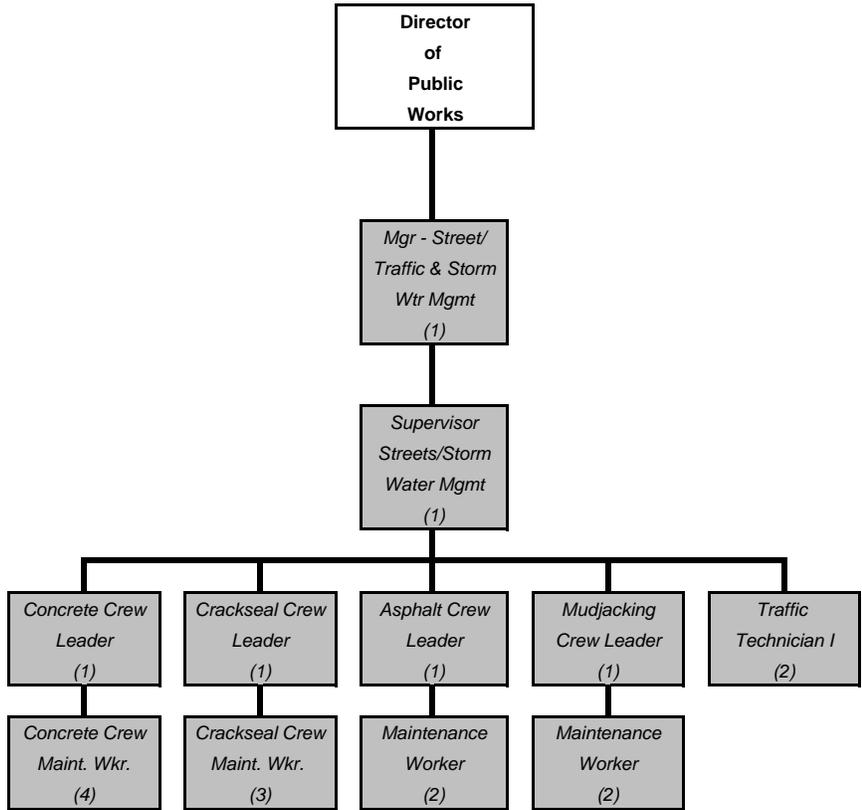
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
STREETS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 100,629
Total Change in Supplies	60,558
Total Change in Purchase Services	94,091
Total Change in Capital	<u>(33,500)</u>
Total Change in Expenditures	221,778
Summary of Changes:	
Personnel Services:	
Transfer in from Traffic division	81,297
FY 2007 Pay Plan Adjustments (salary and benefits)	19,332
Supplies:	
Transfer in from Traffic division	42,209
Increased traffic control devices	13,700
Purchase Services:	
Transfer in from Traffic division	49,215
Electricity increases (streetlights)	136,294
Less mowing contract transferred to Parks	(100,000)
Vehicle Maintenance allocation increase	11,517
Information Technology allocation increase	14,480
Capital:	
Less one-time Crackseal machine	<u>(33,500)</u>
Total Summary of Changes	\$ 234,544

**CITY OF ROWLETT  
STREETS  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 19

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: VEHICLE MAINTENANCE	PROGRAM CODE: 4526

**PURPOSE AND DESCRIPTION**

The Vehicle Maintenance division of the Public Works Department has moved into a separate Internal Service Fund for Fiscal Year 2005-2006.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 92,614	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	148,496	-	-	-	-	0.0%
Purchase Services	69,382	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Total	<u>\$ 310,492</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
Total	<u>2.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: TRAFFIC MAINTENANCE

FUND: GENERAL  
PROGRAM CODE: 4527

**PURPOSE AND DESCRIPTION**

The Traffic Maintenance division of the Public Works Department has combined with the Streets Division for Fiscal Year 2006-2007.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 74,195	\$ 80,776	\$ 76,132	\$ 73,661	\$ -	-100.0%
Supplies	35,298	41,106	41,106	40,731	-	-100.0%
Purchase Services	33,471	56,032	56,032	53,342	-	-100.0%
Capital Outlay	29,369	-	-	-	-	0.0%
Total	<u>\$ 172,333</u>	<u>\$ 177,914</u>	<u>\$ 173,270</u>	<u>\$ 167,734</u>	<u>\$ -</u>	<u>-100.0%</u>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	2.00	2.00	2.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>-100.0%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: PUBLIC WORKS ADMINISTRATION

FUND: GENERAL  
PROGRAM CODE: 4528

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of Public Works Administration is to provide administrative leadership for the six divisions falling under the Public Works/Utility umbrella. The Engineering Division, which provides project oversight and review of public and private development, has been combined into this division for FY 2007.

**Description:** Public Works Administration provides management, administrative, and engineering oversight and support for Public Works/Utilities divisions, including Water, Wastewater, Streets, Drainage Utility, Vehicle Maintenance and Buildings and Grounds. Administration of the Municipal Solid Waste Collection and Disposal Contract is also a responsibility of this department.

**STRATEGIES AND GOALS**

**Transportation Strategy**

- #C-1 Continually evaluate and modify the Master Thoroughfare Plan to provide citizens with the optimum type, mode, and expediency of travel.  
*Annually review Master Thoroughfare Plan, including input from applicable transportation agencies.  
Establish Rowlett Intermodal Technical Review Committee composed of technical experts from transportation agencies and City staff to review and recommend transportation needs.  
Adopt City Council policy defining appropriate traffic control devices and level of service (LOS).  
Develop and install system-wide Supervisory Control and Data Acquisition (SCADA) type control for traffic control devices coordination and synchronization.*
- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.
- #C-3 Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).
- #C-4 Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA), enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.  
*Coordinate with Garland, Sachse, and Dallas County on common needs for Interlocal Agreement (ILA) process with NTTA.*

**Infrastructure Strategy**

- #F-3 Continue to maintain high aesthetic standards and implement such standards through a well-planned Capital Improvement Plan (CIP) to create an inviting and hometown image throughout the community.
- #F-4 Construct municipal facilities to accommodate needs and services.
- #F-6 Develop plans for the beautification of Lake Ray Hubbard.

**NEW PROGRAMS AND SERVICES**

- The Engineering Division of the Utility Fund has been combined with Public Works Administration beginning in FY 2007.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: PUBLIC WORKS ADMINISTRATION	PROGRAM CODE: 4528

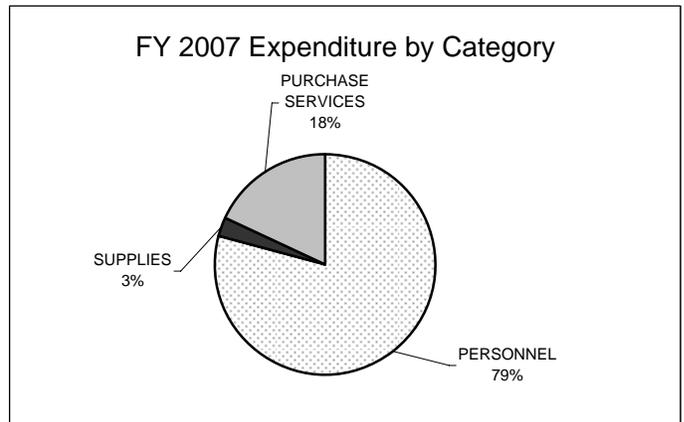
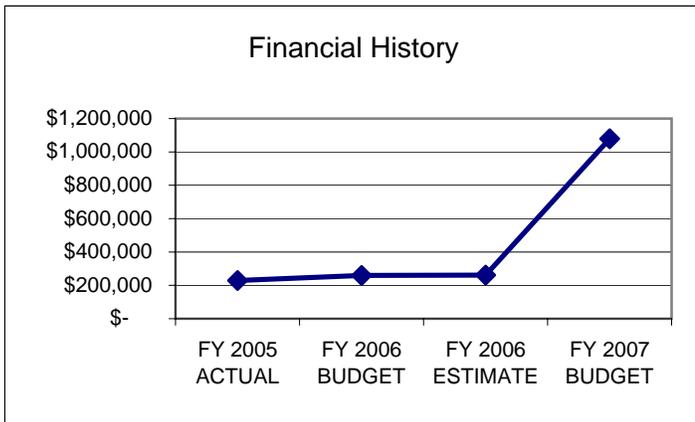
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 215,317	\$ 229,251	\$ 229,251	\$ 231,132	\$ 854,810	272.9%
Supplies	2,581	9,257	9,257	9,709	29,920	223.2%
Purchase Services	10,691	20,497	20,497	20,537	193,974	846.4%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 228,589</b>	<b>\$ 259,005</b>	<b>\$ 259,005</b>	<b>\$ 261,378</b>	<b>\$ 1,078,704</b>	<b>316.5%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	3.00	3.00	3.00	3.00	11.00	266.7%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>11.00</b>	<b>266.7%</b>

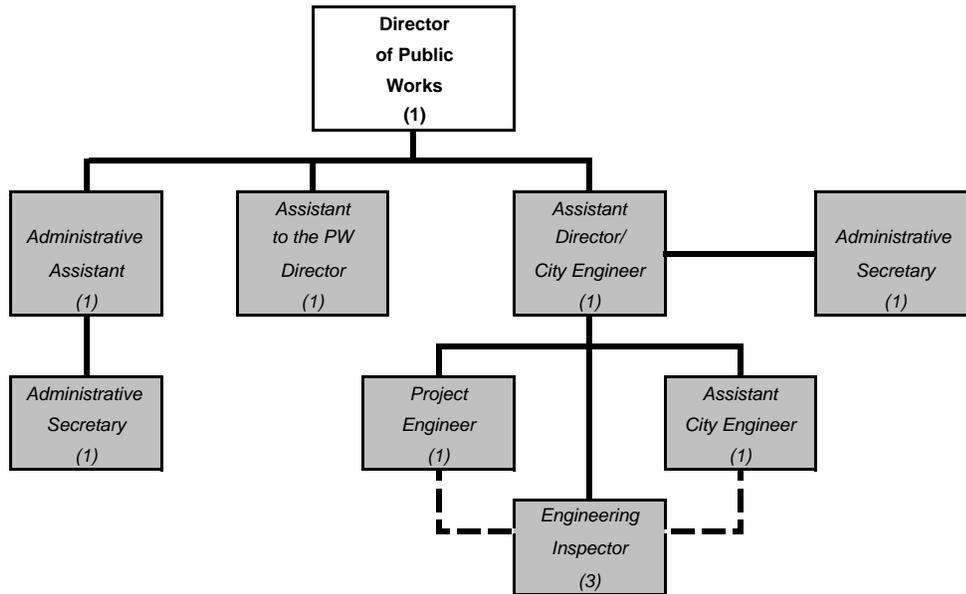
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PUBLIC WORKS ADMINISTRATION BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 625,559
Total Change in Supplies	20,663
Total Change in Purchase Services	173,477
Total Change in Capital	-
Total Change in Expenditures	<u>819,699</u>
Summary of Changes:	
Personnel Services:	
Transfer in from Engineering Administration	544,958
FY 2007 Pay Plan Adjustments (salary and benefits)	16,610
Add Assistant to the Public Works Director	63,991
Correct Car Allowance category	4,800
Supplies:	
Transfer in from Engineering Administration	14,050
Supplies for Assistant to the PW Director	4,000
Purchase Services:	
Transfer in from Engineering Administration	170,529
Correct Car Allowance category	<u>(4,800)</u>
Total Summary of Changes	\$ 814,138

**CITY OF ROWLETT  
PUBLIC WORKS ADMINISTRATION  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 11

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT  
PROGRAM: PLANNING

FUND: GENERAL  
PROGRAM CODE: 5021

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide the development community and citizens of Rowlett accurate and timely responses to development and land use inquiries; to continually evaluate existing codes, ordinances, programs, plans and methods in their ability to accomplish the goals of the City.

**Description:** The Planning Department is responsible for developing, maintaining and enforcing development regulations, production of plans for future growth, and interacting with other City departments to accomplish those goals and the goals of their department. Products under the responsibility of the Department include the Zoning Ordinance Subdivision Ordinance, Unified Development Code, Master Thoroughfare Plan, Comprehensive Plan, demographic studies, Take Area Ordinance, Downtown Plan. The Department is the staff liaison to the Planning and Zoning Commission.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

- #B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.  
*Rezone districts and establish development standards to appropriately reflect unique characteristics of each area.*  
*Develop commercial Takeline sublease policy and program compatible with Parks Master Plan.*
- #B-4 Promote a diverse mix of businesses that helps to create a community that is self sustaining.  
*Identify service needs and revise zoning accordingly*

**Community Development Strategy**

- #D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.  
*Update comprehensive plan.*
- #D-5 Develop and implement master community development plan merging all master plans into a visual product.

**NEW PROGRAMS AND SERVICES**

- Scanning of historical maps and planning files.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT  
PROGRAM: PLANNING

FUND: GENERAL  
PROGRAM CODE: 5021

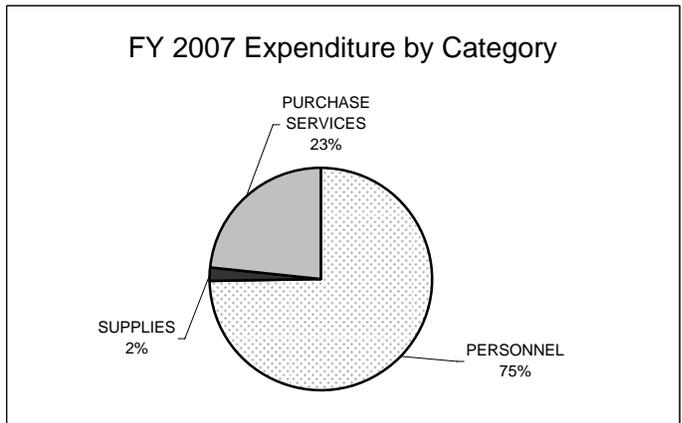
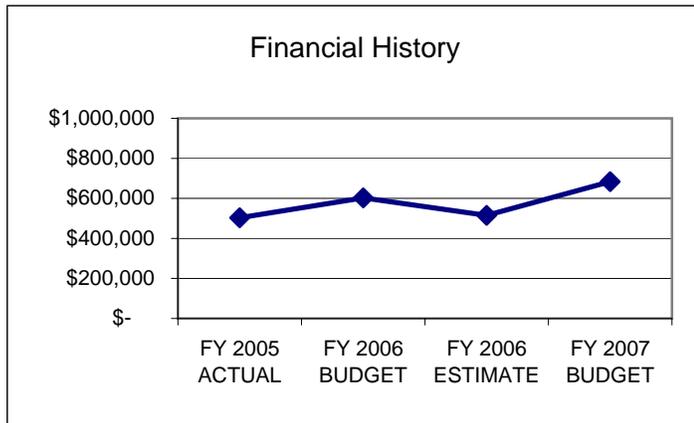
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 430,224	\$ 502,537	\$ 502,537	\$ 418,856	\$ 511,478	1.8%
Supplies	18,003	16,645	11,950	12,200	12,950	8.4%
Purchase Services	55,061	83,592	88,287	84,087	159,100	80.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 503,288</b>	<b>\$ 602,774</b>	<b>\$ 602,774</b>	<b>\$ 515,143</b>	<b>\$ 683,528</b>	<b>13.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	6.00	7.00	7.00	7.00	7.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

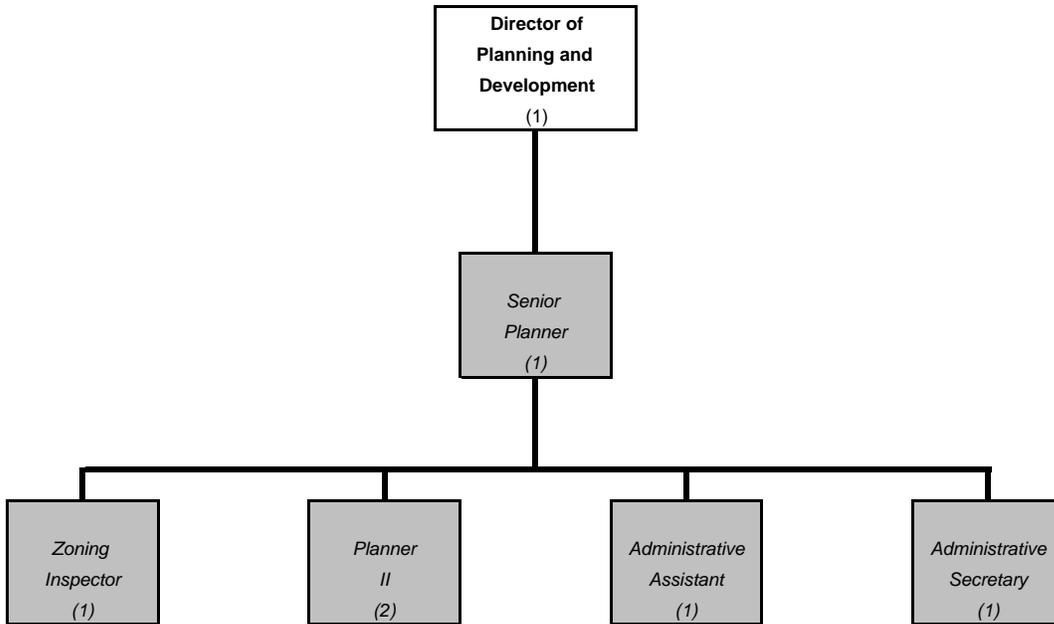
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 PLANNING BUDGET RECONCILIATION  
 CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 8,941
Total Change in Supplies	(3,695)
Total Change in Purchase Services	75,508
Total Change in Capital	-
Total Change in Expenditures	<u>80,754</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	4,141
Correct Car Allowance category	4,800
Supplies:	
Less items transferred to IT	(4,695)
Purchase Services:	
Takeline Zoning division transfer in	15,000
Increase to Takeline Zoning	36,850
Training increase	8,690
Historical Map scanning	10,000
Correct Car Allowance category	(4,800)
Information Technology allocation increase	<u>7,229</u>
Total Summary of Changes	\$ 77,215

**CITY OF ROWLETT  
PLANNING DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 7

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: GEOGRAPHIC INFORMATION SERVICES  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: GENERAL  
PROGRAM CODE: 5024

**PURPOSE AND DESCRIPTION**

**Purpose:** To develop, maintain and automate City's geographic information and support City staff, citizens and the development community in accessing this information in an efficient manner.

**Description:** The Geographical Information Systems (GIS) division maintains a computer based mapping system used for the creation, storage, and maintenance of spatial (geographic) digital data pertaining to road, water, sewer and drainage systems, property ownership, zoning, land use, etc. This data is used by most of the City departments in their day to day operations and in various long and short range estimates and projections.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.

*Track residential and commercial trends and utilize for strategic plans*

**Infrastructure Strategy**

#F-1 Continue the advancement of technology in our daily operations in order to improve communication between the City government, residents and businesses.

*Integrate geographic information system (GIS) into City operations as appropriate*

**Delivery of Services Strategy**

# G-6 Invest in customer centered technology.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: GEOGRAPHIC INFORMATION SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 5024

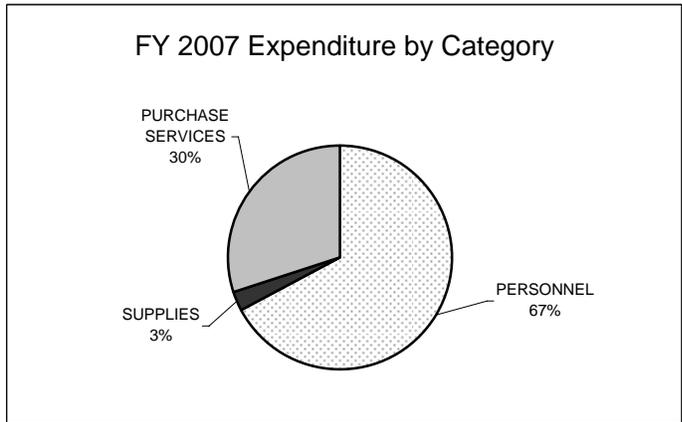
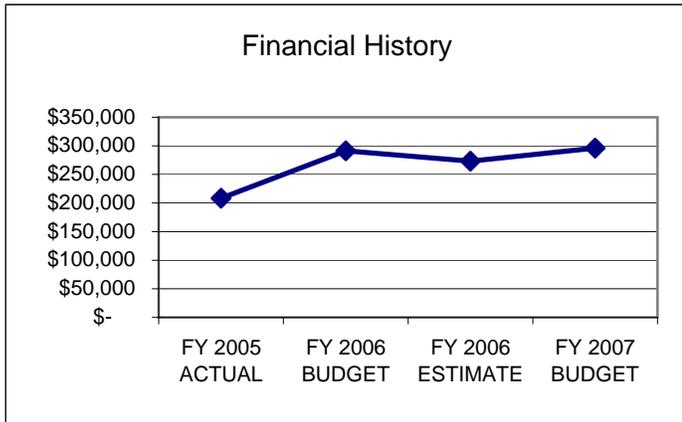
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 123,522	\$ 183,225	\$ 161,109	\$ 158,001	\$ 198,695	23.3%
Supplies	34,419	15,225	12,600	14,047	8,500	-32.5%
Purchase Services	50,517	92,901	99,626	101,097	88,741	-10.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 208,458</b>	<b>\$ 291,351</b>	<b>\$ 273,335</b>	<b>\$ 273,145</b>	<b>\$ 295,936</b>	<b>8.3%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

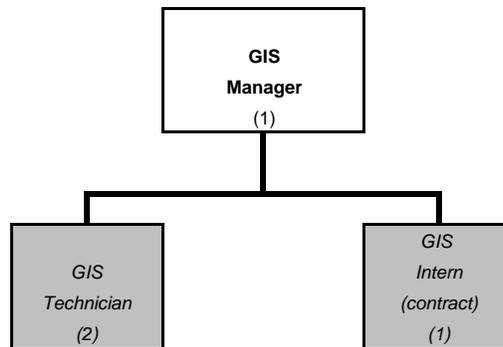
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 GEOGRAPHIC INFORMATION SYSTEMS BUDGET RECONCILIATION  
 CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 15,470
Total Change in Supplies	(6,725)
Total Change in Purchase Services	(4,160)
Total Change in Capital	-
Total Change in Expenditures	<u>4,585</u>
 Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	15,470
Supplies:	
Less items transferred to IT	(6,725)
Purchase Services:	
Increased GIS consulting	10,000
Less contract labor due to addition of position	(25,000)
Information Technology allocation increase	<u>8,024</u>
Total Summary of Changes	\$ 1,769

**CITY OF ROWLETT  
GEOGRAPHIC INFORMATION SYSTEMS DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 3  
CONTRACT = 1**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: HUMAN RESOURCES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 5508

**PURPOSE AND DESCRIPTION**

**Purpose:** To recruit and retain a highly qualified work force and to minimize risk to the City.

**Description:** The Human Resources/Risk Management Department is authorized and directed to interpret, develop and implement necessary procedures for the efficient administration of the Personnel Rules and Regulations. All policies and procedures will be in accordance with applicable federal and state laws. The responsibilities of the Human Resources/Risk Management Department includes the following areas: recruitment and staffing, benefits administration, training, risk management, employee relations, salary administration, and legal compliance.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #A-1 Demonstrate commitment to employee development and growth.  
*Increase avenues for career growth.*  
*Continually provide and enhance professional development and training.*
  
- #A-3 Create a team culture of employee involvement and contribution.  
*Recognize employees who demonstrate the City's vision, mission, and values.*  
*Actively utilize teams and widely involve employees in team decision making.*
  
- #A-4 The City will provide market competitive pay and benefits.  
*Survey market and adjust periodically (every 3 to 5 years).*  
*Annual pay adjustments will account for general economic trends.*  
*Benefits packages will reflect market and be tailored to Rowlett employee needs.*

**NEW PROGRAMS AND SERVICES**

- Compensation and Benefits study.
  
- Add Human Resources Assistant Director position.
  
- Develop and implement programs to educate employees to be better consumers of healthcare.
  
- Implement a "Culture of Health" initiative.
  
- Employee Insurance Team.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: HUMAN RESOURCES	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 5508

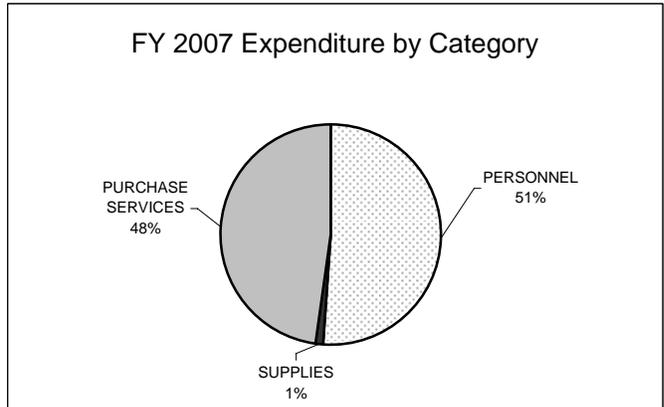
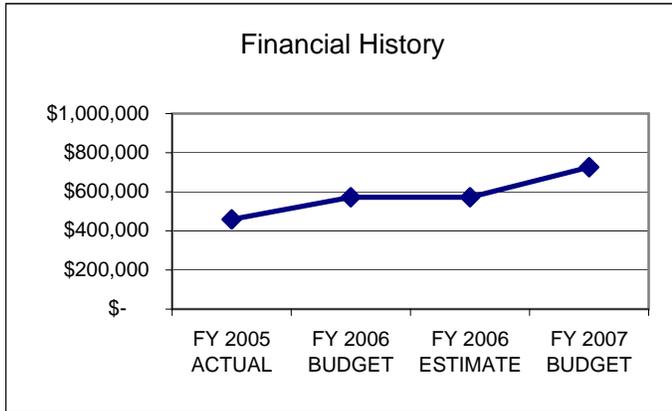
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 268,407	\$ 318,079	\$ 318,079	\$ 316,734	\$ 370,891	16.6%
Supplies	17,581	10,700	6,200	8,000	7,700	24.2%
Purchase Services	173,013	243,147	247,647	247,682	346,982	40.1%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 459,001</b>	<b>\$ 571,926</b>	<b>\$ 571,926</b>	<b>\$ 572,416</b>	<b>\$ 725,573</b>	<b>26.9%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

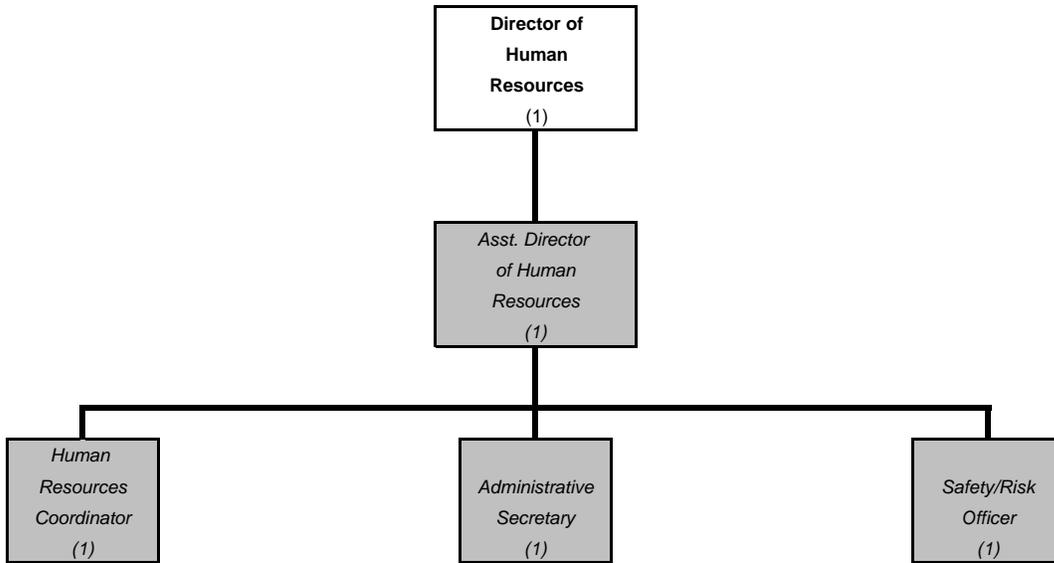
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
HUMAN RESOURCES BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 52,812
Total Change in Supplies	(3,000)
Total Change in Purchase Services	103,835
Total Change in Capital	-
Total Change in Expenditures	<u>153,647</u>
Summary of Changes:	
Personnel Services:	
Human Resources Assistant Director position (net)	39,250
FY 2006 Pay Plan Adjustments (salary and benefits)	13,562
Supplies:	
Less items transferred to IT	(4,500)
Supplies for Human Resources Assistant Director position	1,500
Purchase Services:	
Services for Human Resources Assistant Director position	400
Compensation and Benefits study	50,000
Increased Police/Fire test rentals	12,000
Increased citywide training	10,000
Increased physicals/drug screens	10,000
Flex spending administration	18,000
Information Technology Charges	<u>6,530</u>
Total Summary of Changes	\$ 156,742

**CITY OF ROWLETT  
HUMAN RESOURCES DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 5

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: GENERAL NON-DEPARTMENTAL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 6059

**PURPOSE AND DESCRIPTION**

**Purpose and Description:** The Non-Departmental program accounts for certain General Fund expenditures that do not clearly fit under the responsibility of any single City department.

**STRATEGIES AND GOALS**

N/A.

**NEW PROGRAMS AND SERVICES**

Provide for payment of citywide insurance costs, including auto, fire and casualty, professional liability and all other non-personnel related insurance costs.

Provide for payment of General Fund services including appraisal fees associated with Dallas County Appraisal District, property tax attorney fees, collection agency fees for delinquent accounts, and fiscal agency fees associated with

Provide for payment of sales tax rebates paid per economic development agreements.

Provide financial support for Keep Rowlett Beautiful.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: GENERAL NON-DEPARTMENTAL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 6059

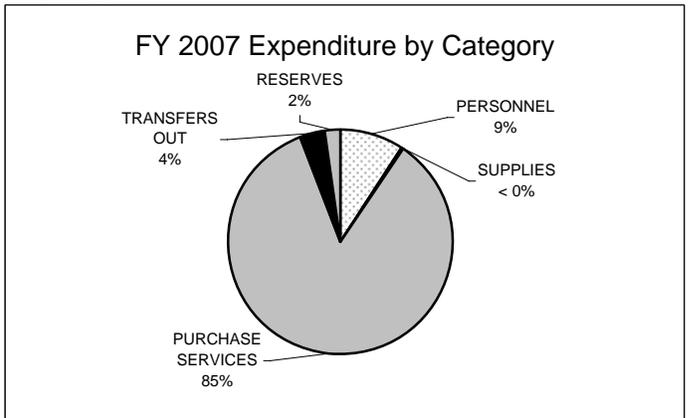
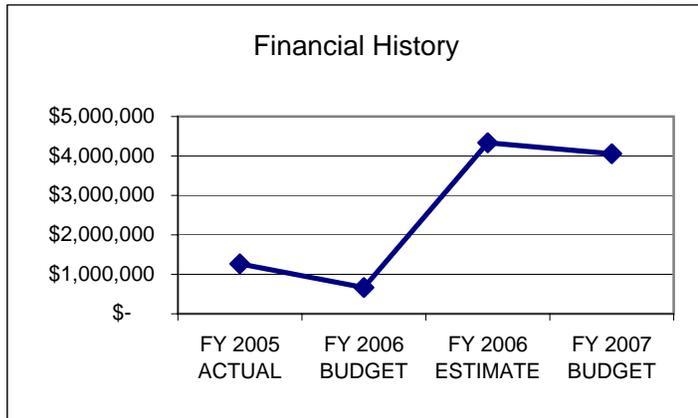
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 1,220	\$ (364,000)	\$ (75,067)	\$ (111,067)	\$ (457,605)	509.6%
Supplies	49,485	1,800	1,800	5,500	13,000	622.2%
Purchase Services	980,479	775,595	4,099,373	4,317,620	4,209,832	2.7%
Capital Outlay	-	-	-	-	-	0.0%
Transfers Out	233,117	142,117	142,117	122,117	182,500	28.4%
Reserves	-	110,000	110,000	-	110,000	0.0%
<b>Total</b>	<b>\$ 1,264,301</b>	<b>\$ 665,512</b>	<b>\$ 4,278,223</b>	<b>\$ 4,334,170</b>	<b>\$ 4,057,727</b>	<b>-5.2%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GENERAL FUND NON-DEPARTMENTAL BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

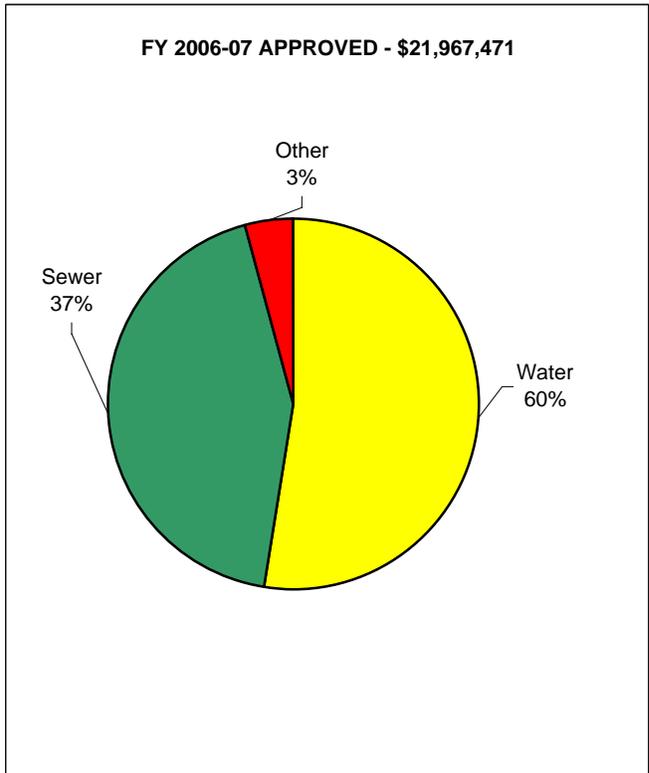
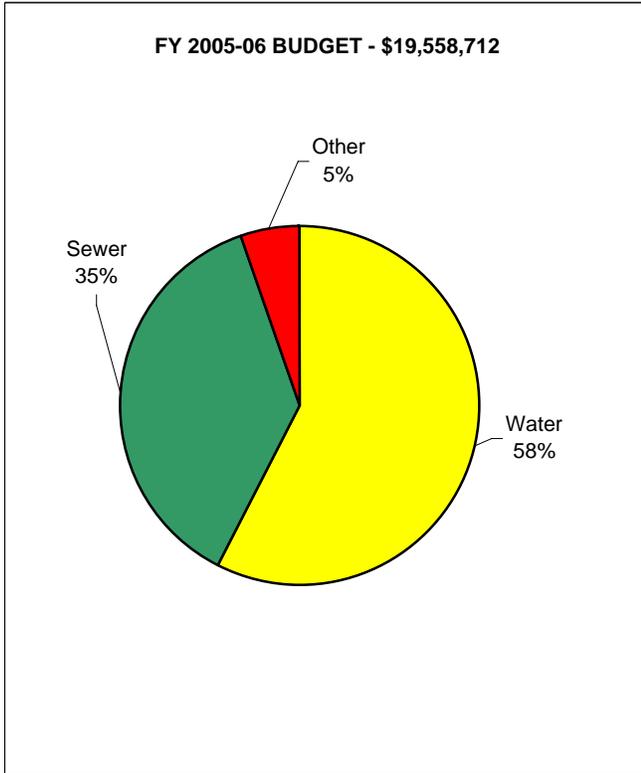
Total Change in Personnel Services	\$ (93,605)
Total Change in Supplies	11,200
Total Change in Purchase Services	3,434,237
Total Change in Transfers Out	40,383
Total Change in Reserves	-
Total Change in Expenditures	<u>3,392,215</u>
Summary of Changes:	
Personnel Services:	
Increased Vacancy Savings allowance	(100,000)
Consolidated current year pay plan funding	8,000
Supplies:	
Budget for Holiday banquet transferred from Council budget	5,000
Miscellaneous increases	6,200
Purchase Services:	
Call Center consultant study	25,000
Increase in various studies as needed	60,000
Appraisal service increases	34,752
Ambulance collection fees	3,000
911 Telephone expenses	2,000
Less fiscal agent fees	(45,000)
Decrease to citywide insurances	(16,717)
Customer Care program	15,000
Sales tax rebate payment	3,354,480
Information Technology allocation increases	5,296
Transfers Out:	
Increase to Economic Development transfer	<u>40,383</u>
Total Summary of Changes	\$ 3,397,394

**CITY OF ROWLETT  
UTILITY FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

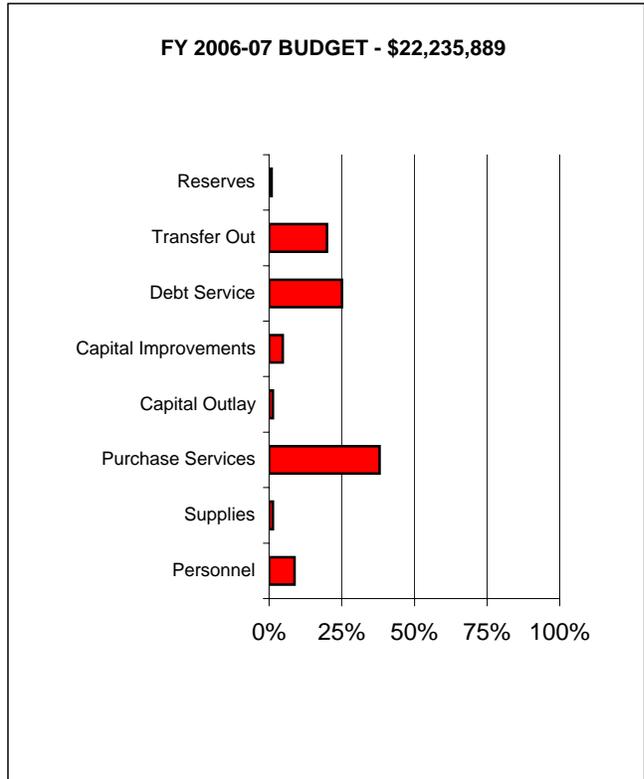
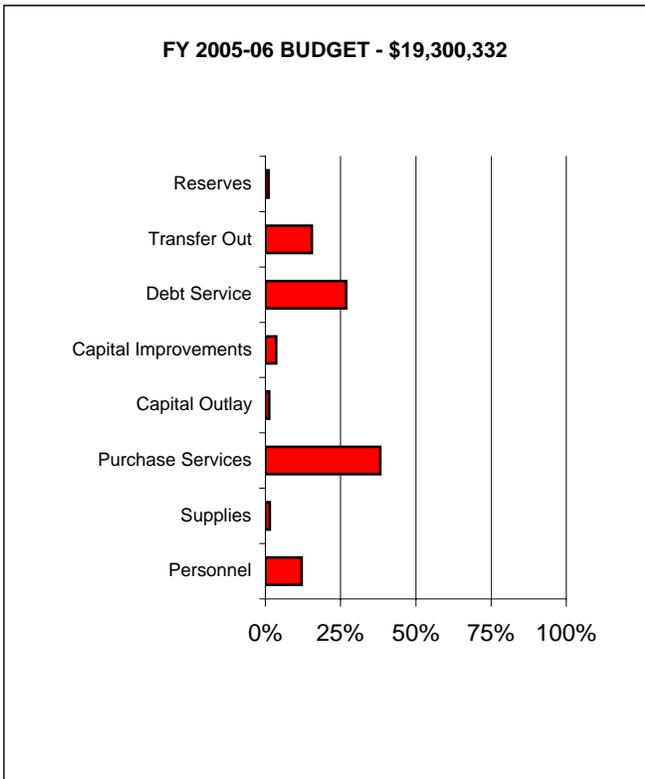
Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 4,465,368	\$ 1,344,335	\$ 6,530,854	\$ 6,530,854	\$ 6,168,116	-5.6%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	18,254,645	19,039,909	19,039,909	19,450,100	21,574,295	13.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	165,175	234,000	234,000	250,000	229,000	-2.1%
Transfers In	226,690	284,803	284,803	284,803	164,176	-42.4%
<b>Total Current Revenues</b>	<b>18,646,510</b>	<b>19,558,712</b>	<b>19,558,712</b>	<b>19,984,903</b>	<b>21,967,471</b>	<b>12.3%</b>
<b>Total Available Resources</b>	<b>23,111,878</b>	<b>20,903,047</b>	<b>26,089,566</b>	<b>26,515,757</b>	<b>28,135,587</b>	<b>7.8%</b>
Expenditures:						
Personnel Services	2,636,942	2,328,331	2,328,331	2,301,174	1,946,661	-16.4%
Supplies	342,899	278,845	293,600	311,090	300,900	2.5%
Purchase Services	6,142,747	7,379,509	7,395,959	7,744,080	8,449,562	14.2%
Capital Outlay	158,644	240,250	240,250	240,250	285,185	18.7%
Capital Improvements	776,048	700,000	1,388,651	1,388,651	1,050,000	-24.4%
Debt Service	4,162,136	5,191,626	4,679,623	4,679,623	5,582,670	19.3%
Transfers Out	2,361,608	2,981,771	3,493,773	3,493,773	4,420,911	26.5%
Contingency	-	200,000	189,000	189,000	200,000	5.8%
<b>Total Expenditures</b>	<b>16,581,024</b>	<b>19,300,332</b>	<b>20,009,187</b>	<b>20,347,641</b>	<b>22,235,889</b>	<b>11.1%</b>
<b>Ending Resources</b>	<b>\$ 6,530,854</b>	<b>\$ 1,602,715</b>	<b>\$ 6,080,379</b>	<b>\$ 6,168,116</b>	<b>\$ 5,899,698</b>	<b>-3.0%</b>

# CITY OF ROWLETT UTILITY FUND

## REVENUE COMPARISON



## EXPENDITURE COMPARISON



**CITY OF ROWLETT  
FY 2006-07 BUDGET**

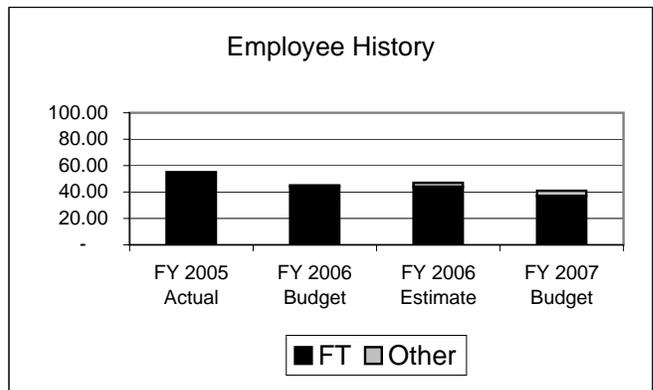
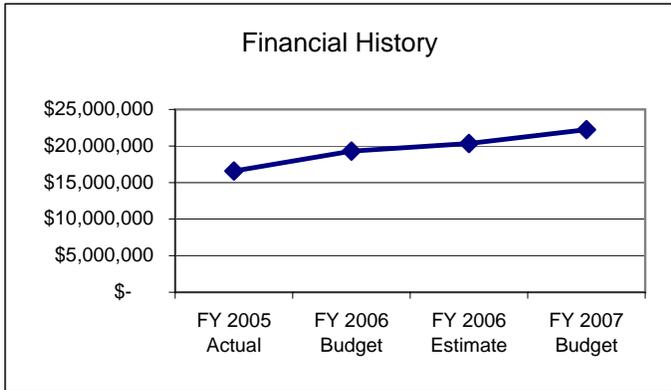
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 2,636,942	\$ 2,328,331	\$ 2,328,331	\$ 2,301,174	\$ 1,946,661	-16.4%
Supplies	342,899	278,845	293,600	311,090	300,900	2.5%
Purchase Services	6,142,747	7,379,509	7,395,959	7,744,080	8,449,562	14.2%
Capital Outlay	158,644	240,250	240,250	240,250	285,185	18.7%
Capital Improvements	776,048	700,000	1,388,651	1,388,651	1,050,000	-24.4%
Debt Service	4,162,136	5,191,626	4,679,623	4,679,623	5,582,670	19.3%
Transfer Out	2,361,608	2,981,771	3,493,773	3,493,773	4,420,911	26.5%
Contingency	-	200,000	189,000	189,000	200,000	5.8%
<b>Total</b>	<b>\$ 16,581,024</b>	<b>\$ 19,300,332</b>	<b>\$ 20,009,187</b>	<b>\$ 20,347,641</b>	<b>\$ 22,235,889</b>	<b>11.1%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	55.00	44.00	44.00	44.00	37.00	-15.9%
Continuous Part-Time	-	1.00	2.00	3.00	4.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>55.00</b>	<b>45.00</b>	<b>46.00</b>	<b>47.00</b>	<b>41.00</b>	<b>-8.9%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY FUND  
FY 2006-07 BUDGET EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Function:						
Information Technology	\$ 914,266	\$ -	\$ -	\$ -	\$ -	0.0%
Water Operations	4,089,484	4,669,303	4,673,758	4,797,630	5,240,977	12.1%
Wastewater Operations	2,835,589	3,797,012	3,802,262	4,025,550	4,514,739	18.7%
Engineering	549,503	711,753	713,753	695,386	-	-100.0%
Utility Billing	467,154	637,877	637,877	644,610	666,218	4.4%
Meter Services	361,923	333,229	341,729	340,510	346,760	1.5%
Non-Departmental	7,363,105	9,151,158	9,839,808	9,843,955	11,467,195	16.5%
<b>Total Expenditures</b>	<b>16,581,024</b>	<b>19,300,332</b>	<b>20,009,187</b>	<b>20,347,641</b>	<b>22,235,889</b>	<b>11.1%</b>

By Category:

Personnel Services	2,636,942	2,328,331	2,328,331	2,301,174	1,946,661	-16.4%
Supplies	342,899	278,845	293,600	311,090	300,900	2.5%
Purchase Services	6,142,747	7,379,509	7,395,959	7,744,080	8,449,562	14.2%
Capital Outlay	158,644	240,250	240,250	240,250	285,185	18.7%
Capital Improvements	776,048	700,000	1,388,651	1,388,651	1,050,000	-24.4%
Debt Service	4,162,136	5,191,626	4,679,623	4,679,623	5,582,670	19.3%
Transfers Out	2,361,608	2,981,771	3,493,773	3,493,773	4,420,911	26.5%
Contingency	-	200,000	189,000	189,000	200,000	5.8%
<b>Total Expenditures</b>	<b>\$ 16,581,024</b>	<b>\$ 19,300,332</b>	<b>\$ 20,009,187</b>	<b>\$ 20,347,641</b>	<b>\$ 22,235,889</b>	<b>11.1%</b>

**CITY OF ROWLETT  
UTILITY FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Charges for Services:						
Water	\$ 10,827,238	\$ 11,228,095	\$ 11,228,095	\$ 11,036,882	\$ 11,544,545	2.8%
Sewer	6,741,038	7,319,814	7,319,814	7,804,218	9,491,750	29.7%
Subdivision Inspections	193,721	65,000	65,000	150,000	100,000	53.8%
Water & Sewer Penalty	222,043	205,000	205,000	215,000	215,000	4.9%
Miscellaneous	46,303	15,000	15,000	22,000	11,000	-26.7%
Water Meter & Tap Fee	40,026	40,000	40,000	60,000	50,000	25.0%
Service Connect	80,055	82,000	82,000	82,000	82,000	0.0%
Reconnect Fee	59,269	55,000	55,000	80,000	80,000	45.5%
Rentals/Leases	44,952	30,000	30,000	-	-	-100.0%
	<u>18,254,645</u>	<u>19,039,909</u>	<u>19,039,909</u>	<u>19,450,100</u>	<u>21,574,295</u>	<u>13.3%</u>
Other:						
Interest Income	165,175	234,000	234,000	250,000	229,000	-2.1%
G&A Transfer	226,690	284,803	284,803	284,803	164,176	-42.4%
Total	<u>391,865</u>	<u>518,803</u>	<u>518,803</u>	<u>534,803</u>	<u>393,176</u>	<u>-24.2%</u>
Total Current Revenues	<u>\$ 18,646,510</u>	<u>\$ 19,558,712</u>	<u>\$ 19,558,712</u>	<u>\$ 19,984,903</u>	<u>\$ 21,967,471</u>	<u>12.3%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: INFORMATION TECHNOLOGY  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 0560

**PURPOSE AND DESCRIPTION**

The Information Technology division was moved to a separate internal service fund in Fiscal Year 2005-2006.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 256,748	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	69,811	-	-	-	-	0.0%
Purchase Services	500,143	-	-	-	-	0.0%
Capital Outlay	87,564	-	-	-	-	0.0%
Total	<u>\$ 914,266</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	6.00	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
Total	<u>6.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: WATER OPERATIONS  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 4562

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Water Utility division of Public Works/Utilities is to provide Rowlett citizens with an adequate supply of high quality, clean water.

**Description:** The Water Utility maintains the City's water distribution system and has responsibility for repairing water lines, replacing water main lines, flushing dead-end lines, taking and analyzing water samples, and the inspecting and operating of valves and hydrants.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

# F-3 Build and maintain infrastructure to a high quality of structural and aesthetic standard.

**NEW PROGRAMS AND SERVICES**

- Increased funding for proactive maintenance of water lines.
- Increased funding for after-construction repairs to yards.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

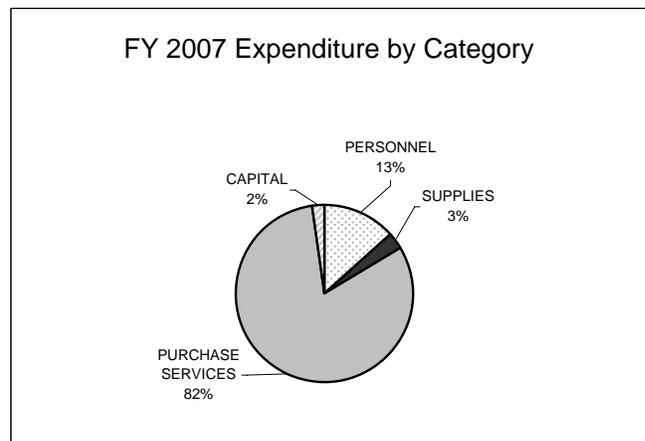
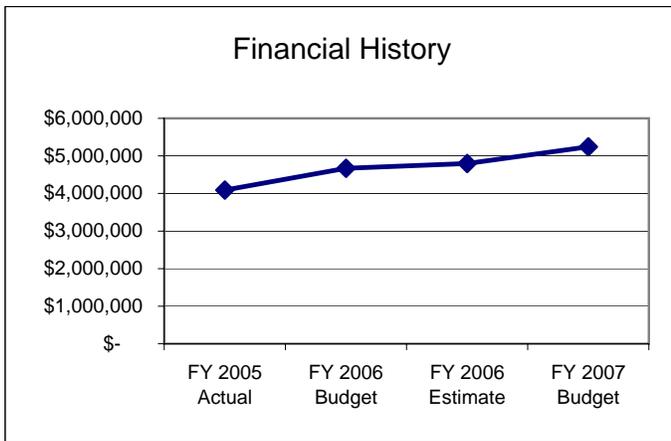
DEPARTMENT: WATER OPERATIONS	FUND: UTILITY
PROGRAM:	PROGRAM CODE: 4562

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 601,941	\$ 630,537	\$ 630,537	\$ 624,700	\$ 693,263	9.9%
Supplies	125,463	130,595	134,050	151,520	158,600	18.3%
Purchase Services	3,355,910	3,836,671	3,837,671	3,949,910	4,271,664	11.3%
Capital Outlay	6,170	71,500	71,500	71,500	117,450	64.3%
<b>Total</b>	<b>\$ 4,089,484</b>	<b>\$ 4,669,303</b>	<b>\$ 4,673,758</b>	<b>\$ 4,797,630</b>	<b>\$ 5,240,977</b>	<b>12.1%</b>

**POSITION SUMMARY**

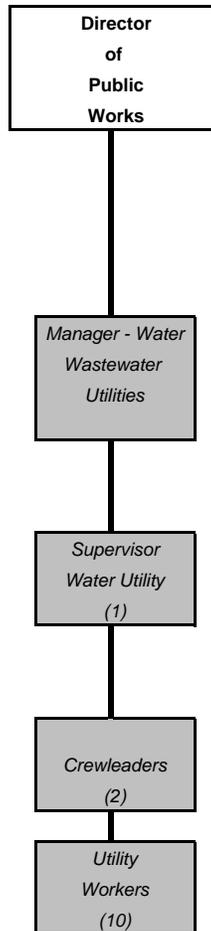
Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	13.00	13.00	13.00	13.00	13.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.0%</b>



**CITY OF ROWLETT  
WATER OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 62,726
Total Change in Supplies	28,005
Total Change in Purchase Services	434,993
Total Change in Capital	45,950
Total Change in Expenditures	<u>571,674</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	
Increased overtime	24,101
	38,625
Supplies:	
Sampling field test kit	12,000
Gasoline increases	4,855
Horticultural increases	8,000
Purchase Services:	
Increase in Budgeted Water Purchases	108,144
Leak testing program	60,000
Electricity Increase	186,040
SCADA system improvements	15,000
Increase to lawn repair	28,500
Vehicle Maintenance allocation	(10,367)
Information Technology allocation	50,365
Capital:	
Less Shoring and Trench Safety equipment	(12,000)
Less Replacement Raw Water pump	(54,000)
Less Portable ultrasonic flowmeter	(5,500)
Valve and vacuum system	49,500
Skid-steer loader	56,450
Portable light tower	<u>11,500</u>
Total Summary of Changes	\$ 571,213

**CITY OF ROWLETT  
WATER DEPARTMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 13**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: WASTEWATER OPERATIONS  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 4563

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Wastewater Utility division of Public/Works Utilities is to provide sewage services to the citizens of Rowlett.

**Description:** The Wastewater Utility division maintains the City's wastewater system and has responsibility for resolving customer issues associated with the wastewater system, inspecting lift stations and metering stations on a weekly basis, maintaining and repairing all of the pumps, motors and wet wells at each site, and repairing and replacing sewer main lines.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

# F-3 Build and maintain infrastructure to a high quality of structural and aesthetic standard.

**NEW PROGRAMS AND SERVICES**

- Increased funding for proactive system maintenance and repair.
- Additional heavy equipment for increased productivity.
- Increased overtime.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: WASTEWATER OPERATIONS	FUND: UTILITY
PROGRAM:	PROGRAM CODE: 4563

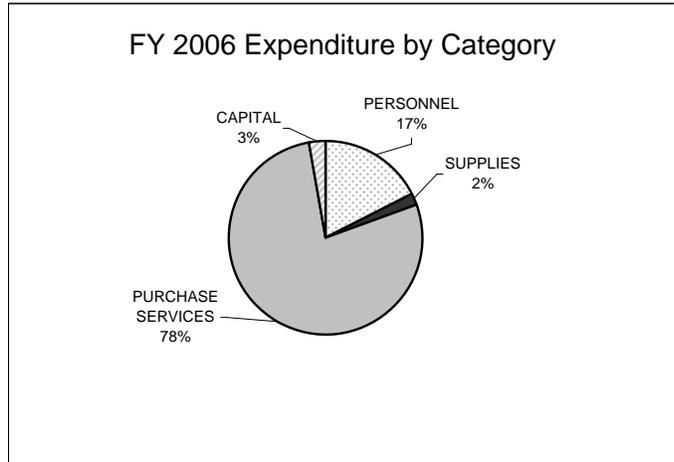
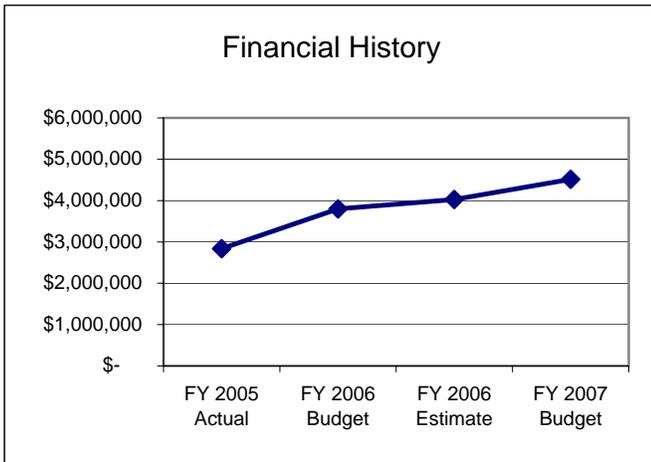
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 714,163	\$ 716,714	\$ 716,714	\$ 722,042	\$ 784,833	9.5%
Supplies	70,643	85,850	90,100	88,920	95,400	5.9%
Purchase Services	1,987,849	2,850,698	2,851,698	3,070,838	3,504,021	22.9%
Capital Outlay	62,934	143,750	143,750	143,750	130,485	-9.2%
<b>Total</b>	<b>\$ 2,835,589</b>	<b>\$ 3,797,012</b>	<b>\$ 3,802,262</b>	<b>\$ 4,025,550</b>	<b>\$ 4,514,739</b>	<b>18.7%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	14.00	14.00	14.00	14.00	14.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.0%</b>

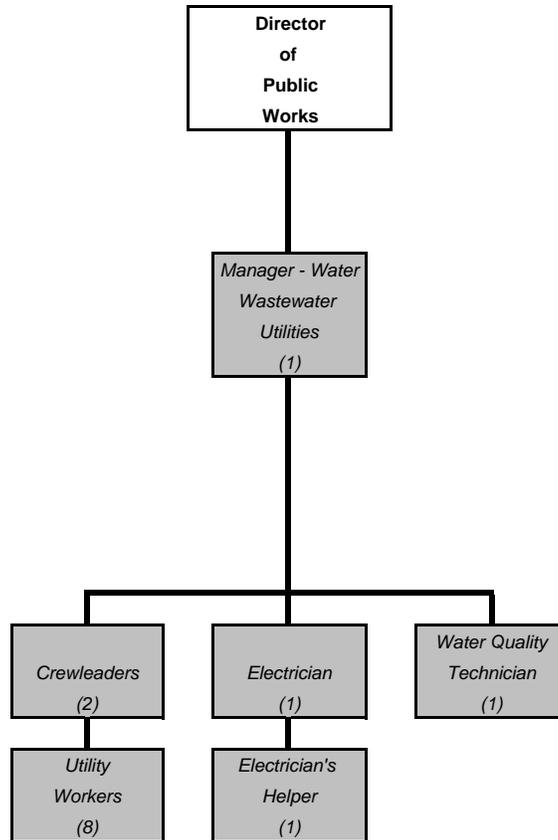
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
WASTEWATER OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 68,119
Total Change in Supplies	9,550
Total Change in Purchase Services	653,323
Total Change in Capital	<u>(13,265)</u>
Total Change in Expenditures	717,727
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	37,724
Increased overtime	30,395
Supplies:	
Gasoline Increase	6,200
Purchase Services:	
Electricity increase	41,820
Sewage treatment increase	275,361
Sewer line testing program	150,000
Sewer lift station maintenance increases	75,000
Yard repair increase	16,000
SCADA system additions	15,000
Generator connections at lift stations	30,000
Vehicle Maintenance allocation increase	4,675
Information Technology allocation increase	51,167
Capital:	
Less Trailer mounted generator	(70,000)
Less Hydraulic Crane	(18,750)
Less Pump for Westside lift station	(55,000)
Dump Truck	47,735
Digital Line Locator	6,000
Portable mini camera	6,400
Mini excavator and trailer	59,350
Thermal imaging equipment	<u>11,000</u>
Total Summary of Changes	\$ 720,077

**CITY OF ROWLETT  
WASTEWATER  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 14**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: ENGINEERING	FUND: UTILITY
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE: 4910

**PURPOSE AND DESCRIPTION**

The Engineering Division was combined with the Public Works Administration division in the General Fund for FY 2007.

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 498,363	\$ 525,914	\$ 525,914	\$ 500,247	\$ -	-100.0%
Supplies	11,917	11,100	11,050	11,050	-	-100.0%
Purchase Services	39,223	174,739	176,789	184,089	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 549,503</b>	<b>\$ 711,753</b>	<b>\$ 713,753</b>	<b>\$ 695,386</b>	<b>\$ -</b>	<b>-100.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	7.00	7.00	7.00	7.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>-100.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: UTILITY BILLING  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 2061

**PURPOSE AND DESCRIPTION**

**Purpose:** Committed to the highest standard of customer care through consistently providing accurate billings and service.

**Description:** The Utility Billing Division is responsible for the billings and collections of the City's water, sewer, refuse and drainage fees. This includes responding to customer concerns and issues, enforcing non- or late- payment practices and managing changes to the customer database.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #EE-1 Protect the city's policy making ability by ensuring that important policy decisions are not controlled by financial challenges or emergencies.
- #EE-2 Assist sound management of the City by providing accurate and timely information on financial condition.
- #EE-3 Employ proactive management techniques and strategies to effectively and efficiently manage the financial operations of the City.
- #EE-4 Protect and enhance the City's credit rating and prevent default on any municipal debts.
- #EE-5 Ensure the legal use of all City funds through a good system of financial security and internal control.
- #EE-6 Ensure compliance with regulatory agencies, grant & bond covenants, and accounting standards.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: UTILITY BILLING	FUND: UTILITY
PROGRAM:	PROGRAM CODE: 2061

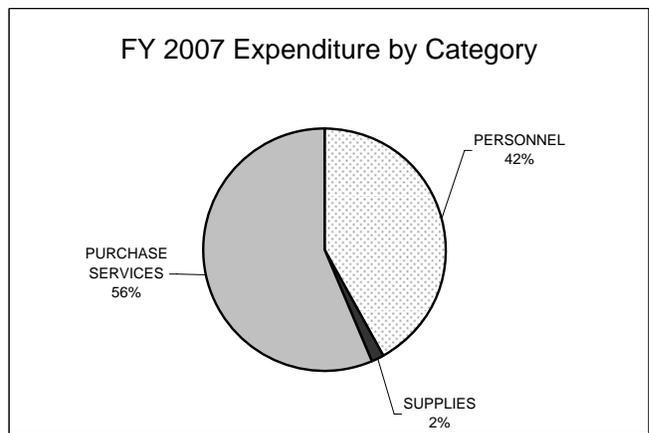
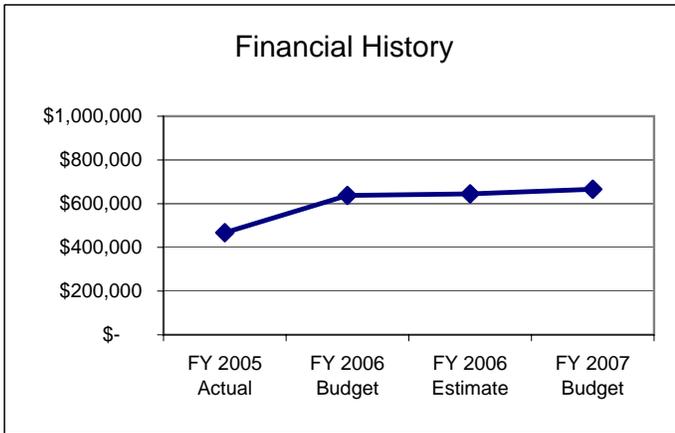
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 282,510	\$ 264,987	\$ 264,987	\$ 264,720	\$ 279,095	5.3%
Supplies	8,293	12,550	12,050	12,550	12,050	0.0%
Purchase Services	176,351	360,340	360,840	367,340	375,073	3.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 467,154</b>	<b>\$ 637,877</b>	<b>\$ 637,877</b>	<b>\$ 644,610</b>	<b>\$ 666,218</b>	<b>4.4%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	7.00	6.00	6.00	6.00	6.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.0%</b>

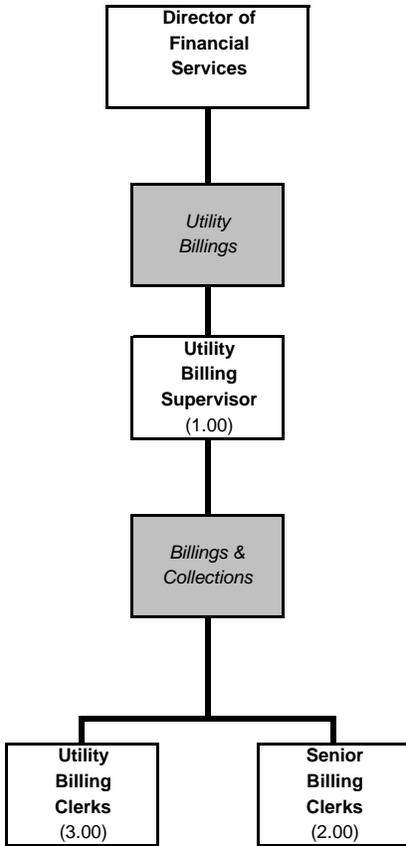
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY BILLING BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 14,108
Total Change in Supplies	(500)
Total Change in Purchase Services	19,733
Total Change in Capital	-
Total Change in Expenditures	<u>33,341</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	14,108
Supplies:	
N/A	
Purchase Services:	
Postage Increases	
Information Technology allocation increase	14,513
Mail Processing Increase	<u>5,000</u>
Total Summary of Changes	\$ 33,621

**CITY OF ROWLETT  
UTILITY BILLING  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 6**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: METER SERVICES  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 7065

**PURPOSE AND DESCRIPTION**

**Purpose:** Excellence in service through meter reading consistency.

**Description:** The Meter Service Division is responsible for installing, maintaining and reading all City water meters. This

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #EE-1 Protect the city's policy making ability by ensuring that important policy decisions are not controlled by financial challenges or emergencies.
- #EE-2 Assist sound management of the City by providing accurate and timely information on financial condition.
- #EE-3 Employ proactive management techniques and strategies to effectively and efficiently manage the financial operations of the City.
- #EE-4 Protect and enhance the City's credit rating and prevent default on any municipal debts.
- #EE-5 Ensure the legal use of all City funds through a good system of financial security and internal control.
- #EE-6 Ensure compliance with regulatory agencies, grant & bond covenants, and accounting standards.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: METER SERVICES PROGRAM:	FUND: UTILITY PROGRAM CODE: 7065
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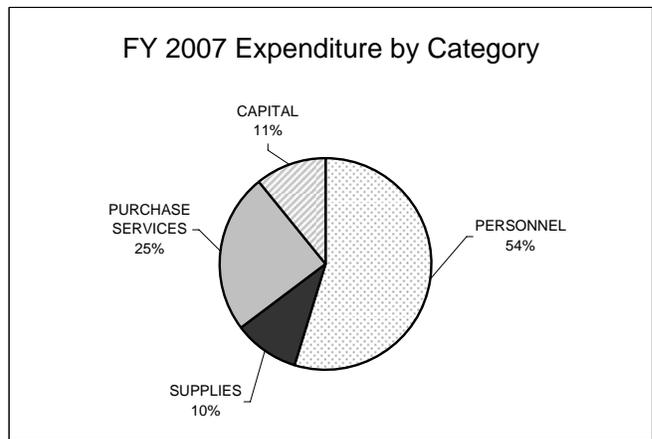
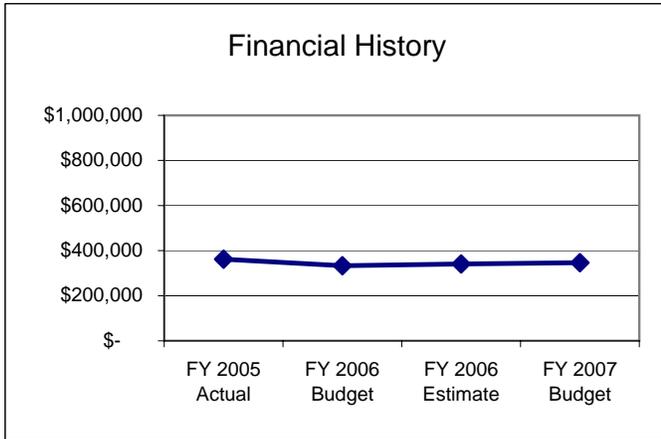
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 283,217	\$ 190,179	\$ 190,179	\$ 188,130	\$ 189,470	-0.4%
Supplies	46,394	38,750	46,350	47,050	34,850	-24.8%
Purchase Services	30,336	79,300	80,200	80,330	85,190	6.2%
Capital Outlay	1,976	25,000	25,000	25,000	37,250	49.0%
<b>Total</b>	<b>\$ 361,923</b>	<b>\$ 333,229</b>	<b>\$ 341,729</b>	<b>\$ 340,510</b>	<b>\$ 346,760</b>	<b>1.5%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	8.00	4.00	4.00	4.00	4.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>8.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
METER SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ (709)
Total Change in Supplies	(3,900)
Total Change in Purchase Services	5,890
Total Change in Capital	<u>12,250</u>
Total Change in Expenditures	13,531
Summary of Changes:	
Personnel Services:	
N/A	
Supplies:	
Increased gasoline	9,200
Decreased meter parts	(12,000)
Purchase Services:	
Electricity increase	4,686
Vehicle Maintenance allocation decrease	(1,490)
Information Technology allocation increase	3,454
Capital:	
Meter parts increase	<u>12,250</u>
Total Summary of Changes	\$ 16,100

CITY OF ROWLETT  
FY 2006-07 BUDGET

PROGRAM INFORMATION

DEPARTMENT: UTILITIES NON-DEPARTMENTAL  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 6069

PURPOSE AND DESCRIPTION

**Purpose and Description:** The Non-Departmental program accounts for certain Utility Fund expenditures that do not clearly

STRATEGIES AND GOALS

Provide for payment of utilities debt service.

Provide for interfund transfer to the General Fund for payment in lieu of property tax, franchise fee, and reimbursement of general and administrative services and support provided by General Fund departments.

Provide shared financial support to the City's Economic Development activities, in conjunction with the General Fund.

OBJECTIVES

N/A.

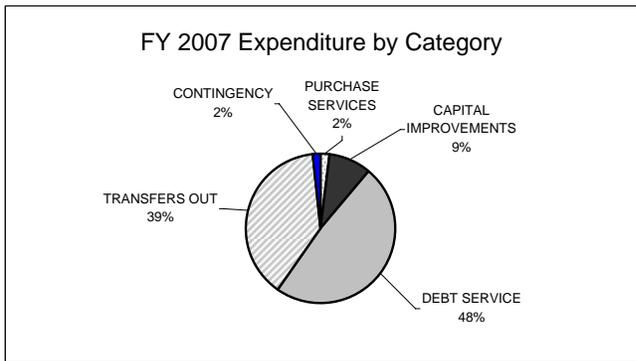
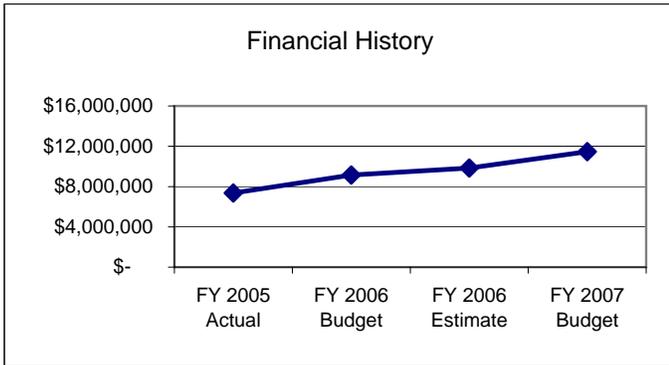
**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: UTILITIES NON-DEPARTMENTAL PROGRAM:	FUND: UTILITY PROGRAM CODE: 6069
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**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ 1,335	\$ -	0.0%
Supplies	10,378	-	-	-	-	0.0%
Purchase Services	52,935	77,761	88,761	91,573	213,614	140.7%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	776,048	700,000	1,388,651	1,388,651	1,050,000	-24.4%
Debt Service	4,162,136	5,191,626	4,679,623	4,679,623	5,582,670	19.3%
Transfers Out	2,361,608	2,981,771	3,493,773	3,493,773	4,420,911	26.5%
Contingency	-	200,000	189,000	189,000	200,000	5.8%
<b>Total</b>	<b>\$ 7,363,105</b>	<b>\$ 9,151,158</b>	<b>\$ 9,839,808</b>	<b>\$ 9,843,955</b>	<b>\$ 11,467,195</b>	<b>16.5%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY FUND NON-DEPARTMENTAL BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Purchase Services	\$ 135,853
Total Change in Capital Improvements	350,000
Total Change in Debt Service	391,044
Total Change in Transfers Out	<u>1,439,140</u>
Total Change in Expenditures	2,316,037
Summary of Changes:	
Purchase Services:	
Information Technology allocation increase	13,755
Email rebate program	128,398
Capital Improvements:	
Increase in Utility CIP cash funding	350,000
Debt Service:	
Transfer to Debt Service Fund	908,547
Transfers Out:	
Increase In Lieu of Franchise Fee	139,275
Increase In Lieu of Tax	102,272
Increase - General and Administrative Transfer	645,208
Increase - Transfer to Economic Development	40,383
Total Summary of Changes	<u>\$ 2,327,838</u>

# Rowlett

T E X A S

The logo for Rowlett, Texas, features the word "Rowlett" in a large, dark green, cursive script. Below it, the word "TEXAS" is written in a smaller, dark green, all-caps, sans-serif font. A thick, dark red swoosh underline is positioned beneath the "Rowlett" text, extending from the left side of the "R" and curving under the "S" of "TEXAS".

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PROGRAM: DEPARTMENTAL SUMMARY	FUND: GENERAL DEBT SERVICE PROGRAM CODE:
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**PURPOSE AND DESCRIPTION**

The City of Rowlett maintains the General Fund Debt Service Fund to pay principal and interest on General Obligation (GO's), Certificates of Obligation (CO's), and other long-term tax-supported debt. The debt is paid from ad valorem property taxes (for which the rate is set each September), PID assessments, and golf course rents.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

Increased expenditures due to continuation of Capital Improvements Program.

**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 1,304,239	\$ 1,430,400	\$ 1,170,362	\$ 1,170,362	\$ 792,744	-32.3%
Current Revenues:						
Tax Revenues	5,886,319	6,832,564	6,832,564	7,290,505	8,276,905	21.1%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	249,649	224,060	224,060	224,060	31,500	-85.9%
Transfers In	548,366	597,585	597,585	607,188	2,900,436	385.4%
<b>Total Current Revenues</b>	<b>6,684,334</b>	<b>7,654,209</b>	<b>7,654,209</b>	<b>8,121,753</b>	<b>11,208,841</b>	<b>46.4%</b>
<b>Total Available Resources</b>	<b>7,988,573</b>	<b>9,084,609</b>	<b>8,824,571</b>	<b>9,292,115</b>	<b>12,001,585</b>	<b>36.0%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	39,453	23,000	39,560	39,560	39,500	-0.2%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	6,778,758	7,966,278	7,949,718	8,459,811	11,464,510	44.2%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>6,818,211</b>	<b>7,989,278</b>	<b>7,989,278</b>	<b>8,499,371</b>	<b>11,504,010</b>	<b>44.0%</b>
<b>Ending Resources</b>	<b>\$ 1,170,362</b>	<b>\$ 1,095,331</b>	<b>\$ 835,293</b>	<b>\$ 792,744</b>	<b>\$ 497,575</b>	<b>-40.4%</b>

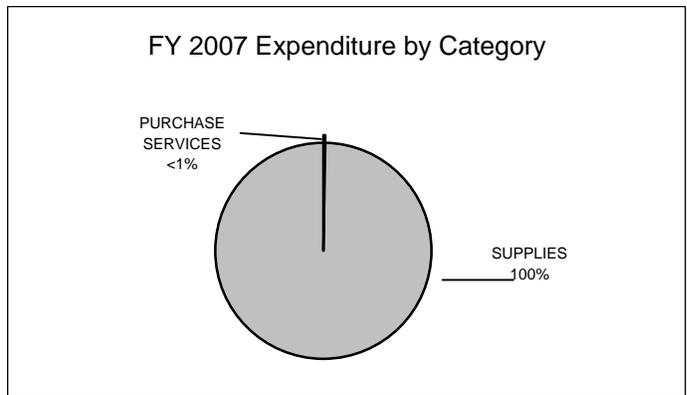
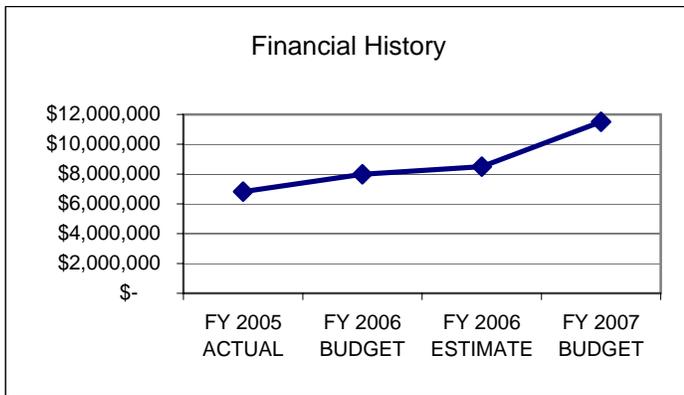
**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: GENERAL DEBT SERVICE
PROGRAM:	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	39,453	23,000	39,560	39,560	39,500	-0.2%
Capital Outlay	-	-	-	-	-	0.0%
Debt Service	6,778,758	7,966,278	7,949,718	8,459,811	11,464,510	44.2%
<b>Total</b>	<b>\$ 6,818,211</b>	<b>\$ 7,989,278</b>	<b>\$ 7,989,278</b>	<b>\$ 8,499,371</b>	<b>\$ 11,504,010</b>	<b>44.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Tax Revenues:</b>						
Current Taxes	\$ 4,856,725	\$ 6,234,564	\$ 6,234,564	\$ 6,692,505	\$ 7,678,905	23.2%
Delinquent Taxes	836,277	500,000	500,000	500,000	500,000	0.0%
Delinquent Prior	125,137	65,000	65,000	65,000	65,000	0.0%
Penalties and Interest	68,180	33,000	33,000	33,000	33,000	0.0%
<b>Total</b>	<b>5,886,319</b>	<b>6,832,564</b>	<b>6,832,564</b>	<b>7,290,505</b>	<b>8,276,905</b>	<b>21.1%</b>
<b>Other:</b>						
Lakewood Pointe PID	193,044	192,560	192,560	192,560	-	-100.0%
Interest Income	56,605	31,500	31,500	31,500	31,500	0.0%
<b>Total</b>	<b>249,649</b>	<b>224,060</b>	<b>224,060</b>	<b>224,060</b>	<b>31,500</b>	<b>-85.9%</b>
<b>Internal Transfers:</b>						
Refuse Fund	-	83,144	83,144	83,144	242,216	191.3%
Drainage Fund	-	-	-	-	381,125	0.0%
TIF Fund	-	-	-	-	419,364	0.0%
CIP Fund	-	-	-	-	1,210,000	0.0%
Golf Fund	548,366	514,441	514,441	524,044	647,731	25.9%
<b>Total</b>	<b>548,366</b>	<b>597,585</b>	<b>597,585</b>	<b>607,188</b>	<b>2,900,436</b>	<b>385.4%</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 6,684,334</b>	<b>\$ 7,654,209</b>	<b>\$ 7,654,209</b>	<b>\$ 8,121,753</b>	<b>\$ 11,208,841</b>	<b>46.4%</b>

**CITY OF ROWLETT  
GENERAL DEBT SERVICE BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Purchase Services	\$ 16,500
Total Change in Debt Service	3,498,232
Total Change in Expenditures	<u>3,514,732</u>
<b>Summary of Changes:</b>	
<b>Purchase Services:</b>	
Paying agent fees	16,500
<b>Debt Service:</b>	
Bond Interest increase	1,462,140
Bond principal increase	<u>2,052,652</u>
<b>Total Summary of Changes</b>	<b>\$ 3,531,292</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: GOLF  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Golf Fund is used to account for early retirement of certain golf course debt. Funds come primarily from the lease to American Golf.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
GOLF FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 213,202	\$ 161,273	\$ 205,837	\$ 205,837	\$ 214,447	4.2%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	575,329	582,654	582,654	572,654	549,404	-5.7%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>575,329</u>	<u>582,654</u>	<u>582,654</u>	<u>572,654</u>	<u>549,404</u>	<u>-5.7%</u>
Total Available Resources	<u>788,531</u>	<u>743,927</u>	<u>788,491</u>	<u>778,491</u>	<u>763,851</u>	<u>-3.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	40,000	50,000	50,000	40,000	-	-100.0%
Transfers Out	542,694	514,441	514,441	524,044	537,794	4.5%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>582,694</u>	<u>564,441</u>	<u>564,441</u>	<u>564,044</u>	<u>537,794</u>	<u>-4.7%</u>
Ending Resources	<u>\$ 205,837</u>	<u>\$ 179,486</u>	<u>\$ 224,050</u>	<u>\$ 214,447</u>	<u>\$ 226,057</u>	<u>0.9%</u>

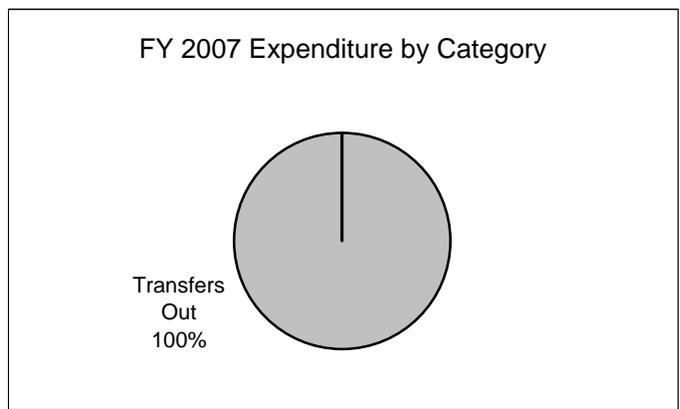
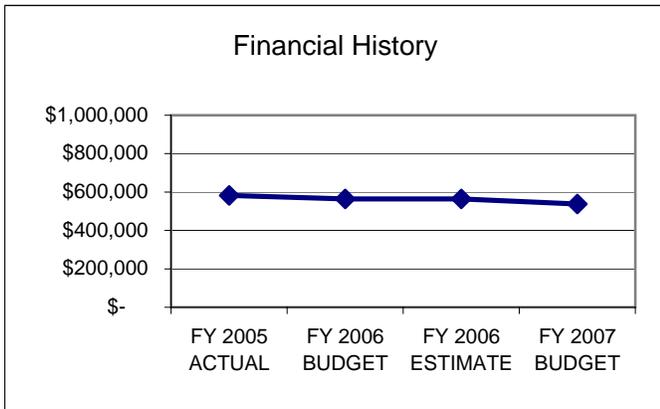
**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: GOLF
PROGRAM:	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Debt Service	40,000	50,000	50,000	40,000	-	-100.0%
Transfers Out	542,694	514,441	514,441	524,044	537,794	4.5%
<b>Total</b>	<b>\$ 582,694</b>	<b>\$ 564,441</b>	<b>\$ 564,441</b>	<b>\$ 564,044</b>	<b>\$ 537,794</b>	<b>-4.7%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GOLF FUND  
FY 2006-07 BUDGET REVENUE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Other						
Interest Income	\$ 8,001	\$ 11,450	\$ 11,450	\$ 11,450	\$ 11,450	0.0%
Rentals/Leases	517,362	521,204	521,204	521,204	537,954	3.2%
Golf Course Impact Fees	49,966	50,000	50,000	40,000	-	-100.0%
Debt Proceeds	-	-	-	-	-	0.0%
Total Current Revenues	<u>\$ 575,329</u>	<u>\$ 582,654</u>	<u>\$ 582,654</u>	<u>\$ 572,654</u>	<u>\$ 549,404</u>	<u>-5.7%</u>

**CITY OF ROWLETT  
GOLF FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ -
Total Change in Supplies	-
Total Change in Purchase Services	-
Total Change in Transfers Out	<u>23,353</u>
Total Change in Expenditures	<u>\$ 23,353</u>
Summary of Changes:	
Transfers Out:	
Increase operating transfer to debt service	<u>23,353</u>
Total Summary of Changes	<u>\$ 23,353</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PROGRAM:	FUND: ECONOMIC DEVELOPMENT PROGRAM CODE: 6502
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**PURPOSE AND DESCRIPTION**

**Purpose:** Nurture existing businesses and attract new business to expand commercial tax base through dining, retail, entertainment, and employment opportunities

**Description:** The Economic Development Department raises the awareness of the City of Rowlett locally, regionally, and nationally. The department promotes the positive demographics and aspects of the City as a place to live, work, and do business. The department expands and diversifies the tax base and eases the tax burden on homeowners by retaining and expanding existing business, as well as, encouraging new retail, commercial, and industrial growth.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

- #B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.  
*Identify and target appropriate industries and uses for each special district*  
*Brand and market each special district area*  
*Continue implementation of the Economic Development Strategic Plan*  
*Market destinations of Entertainment Waterfront District*
- #B-2 Maintain a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.  
*Be the information resource for the development community and existing businesses*  
*Promote and publicize development advantages*
- #B-4 Promote a diverse mix of businesses that helps to create a self-sustaining community  
*Identify target industries and strategies to recruit target industries*  
*Continue performance based economic incentive programs based on target industries*
- #B-5 Establish the residential and commercial tax revenue to a 60% to 40% ratio

**Community Development Strategy**

- #D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.
- #D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.  
*Track residential and commercial trends and utilize for strategic plans*

**NEW PROGRAMS AND SERVICES**

Implementation of Small Business Program

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 137,923	\$ 32,788	\$ 128,709	\$ 128,709	\$ 84,591	-34.3%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	63,886	65,000	65,000	65,000	65,000	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	4,633	5,000	5,000	7,000	5,000	0.0%
Transfers In	215,732	349,234	349,234	349,234	430,000	23.1%
Total Current Revenues	<u>284,251</u>	<u>419,234</u>	<u>419,234</u>	<u>421,234</u>	<u>500,000</u>	<u>19.3%</u>
Total Available Resources	<u>422,174</u>	<u>452,022</u>	<u>547,943</u>	<u>549,943</u>	<u>584,591</u>	<u>6.7%</u>
Expenditures:						
Personnel Services	146,181	156,484	156,484	156,278	164,706	5.3%
Supplies	2,444	3,000	3,000	3,200	3,700	23.3%
Purchase Services	144,840	274,749	319,374	305,874	401,974	25.9%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>293,465</u>	<u>434,233</u>	<u>478,858</u>	<u>465,352</u>	<u>570,380</u>	<u>19.1%</u>
Ending Resources	<u>\$ 128,709</u>	<u>\$ 17,789</u>	<u>\$ 69,085</u>	<u>\$ 84,591</u>	<u>\$ 14,211</u>	<u>-79.4%</u>

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Licenses and Permits:						
Building Permits	\$ 63,886	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	0.0%
Other:						
Interest Income	4,633	5,000	5,000	7,000	5,000	0.0%
Transfers In:						
General Fund	52,026	142,117	142,117	142,117	182,500	28.4%
Utility Fund	163,706	207,117	207,117	207,117	247,500	19.5%
Total	215,732	349,234	349,234	349,234	430,000	23.1%
Total Current Revenues	\$ 284,251	\$ 419,234	\$ 419,234	\$ 421,234	\$ 500,000	19.3%

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: ECONOMIC DEVELOPMENT
PROGRAM:	PROGRAM CODE: 6502

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 146,181	\$ 156,484	\$ 156,484	\$ 156,278	\$ 164,706	5.3%
Supplies	2,444	3,000	3,000	3,200	3,700	23.3%
Purchase Services	144,840	274,749	319,374	305,874	401,974	25.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 293,465</b>	<b>\$ 434,233</b>	<b>\$ 478,858</b>	<b>\$ 465,352</b>	<b>\$ 570,380</b>	<b>19.1%</b>

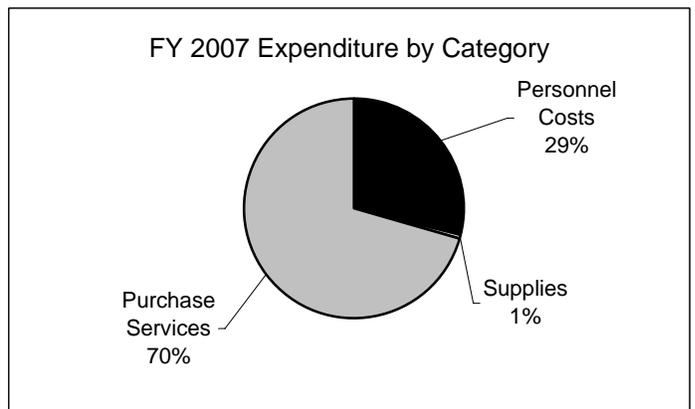
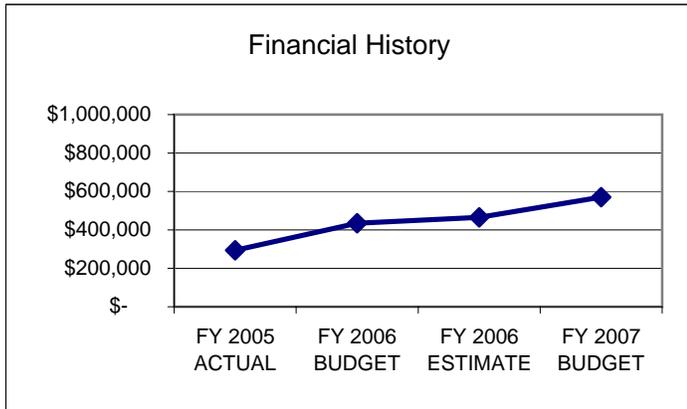
**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		

By Status:

Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

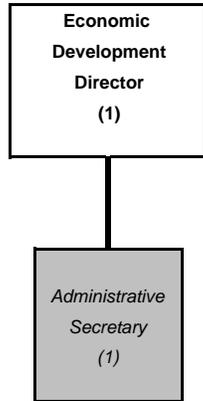
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 ECONOMIC DEVELOPMENT FUND BUDGET RECONCILIATION  
 CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 8,222
Total Change in Supplies	700
Total Change in Purchase Services	127,225
Total Change in Capital	<u>-</u>
Total Change in Expenditures	\$ 136,147
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	8,222
Supplies:	
Miscellaneous Changes	700
Purchase Services:	
Update econometric model	40,000
Funding for communication consultant	35,000
Small business program	<u>50,000</u>
Total Summary of Changes	\$ 133,922

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**FULL-TIME = 2**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: HOTEL/MOTEL  
PROGRAM CODE: 6059

**PURPOSE AND DESCRIPTION**

**Purpose and Description:** The Hotel/Motel Fund accounts for funds collected through occupancy taxes charged on lodging at the one motel currently in the city. These funds must be used to enhance and promote tourism and the convention and hotel industry. Funds must be used within five categories allowed by state law: convention center or visitor information center operations; facilitating convention registration; tourism-related advertising and promotions of the city or vicinity; programs which enhance the arts, and historical restoration or preservation.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 43,179	\$ 23,285	\$ 23,285	\$ 79,425	\$ 112,255	382.1%
Current Revenues:						
Tax Revenues	56,597	46,000	46,000	53,000	53,000	15.2%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	1,738	2,000	2,330	3,330	3,000	28.8%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>58,335</u>	<u>48,000</u>	<u>48,330</u>	<u>56,330</u>	<u>56,000</u>	<u>15.9%</u>
Total Available Resources	<u>101,514</u>	<u>71,285</u>	<u>71,615</u>	<u>135,755</u>	<u>168,255</u>	<u>134.9%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	22,089	46,500	46,830	23,500	79,000	68.7%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>22,089</u>	<u>46,500</u>	<u>46,830</u>	<u>23,500</u>	<u>79,000</u>	<u>68.7%</u>
Ending Resources	<u>\$ 79,425</u>	<u>\$ 24,785</u>	<u>\$ 24,785</u>	<u>\$ 112,255</u>	<u>\$ 89,255</u>	<u>260.1%</u>

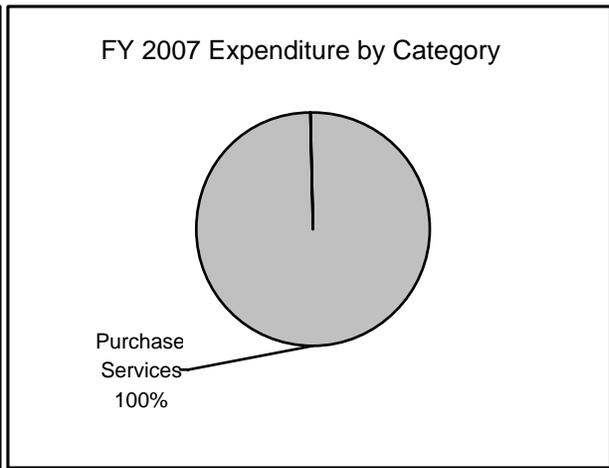
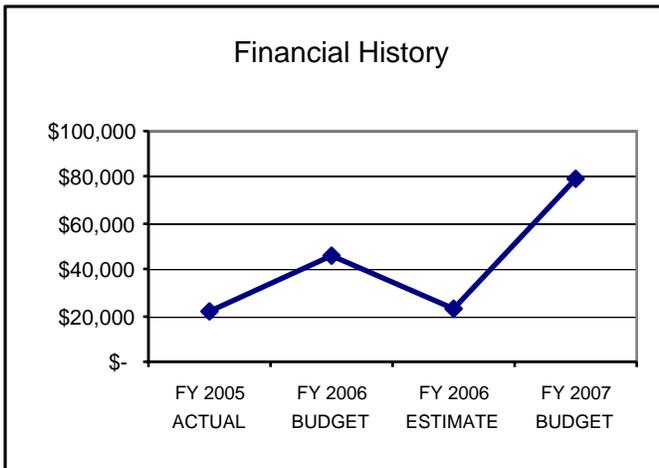
**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: HOTEL/MOTEL
PROGRAM:	PROGRAM CODE: 6059

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	22,089	46,500	46,830	23,500	79,000	68.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 22,089</b>	<b>\$ 46,500</b>	<b>\$ 46,830</b>	<b>\$ 23,500</b>	<b>\$ 79,000</b>	<b>68.7%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Tax Revenues:</b>						
Hotel/Motel Tax	\$ 56,597	\$ 46,000	\$ 46,000	\$ 53,000	\$ 53,000	15.2%
<b>Other:</b>						
Miscellaneous	180	-	330	330	-	0.0%
Interest Income	1,558	2,000	2,000	3,000	3,000	-100.0%
	1,738	2,000	2,330	3,330	3,000	28.8%
<b>Total Current Revenues</b>	<b>\$ 58,335</b>	<b>\$ 48,000</b>	<b>\$ 48,330</b>	<b>\$ 56,330</b>	<b>\$ 56,000</b>	<b>15.9%</b>

**CITY OF ROWLETT  
HOTEL/MOTEL FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ -
Total Change in Supplies	-
Total Change in Purchase Services	32,500
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 32,500</u>
<b>Summary of Changes:</b>	
Purchase Services:	
Increased funding for festivals	<u>32,500</u>
Total Summary of Changes	\$ 32,500

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: TIF  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Tax Increment Financing (TIF) Fund accounts for funds received from the incremental tax collected and any expenditures made for projects within the TIF Zone.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
TAX INCREMENT FINANCING (TIF) FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 3,949	\$ -	\$ -	\$ 20,578	\$ 37,095	0.0%
Current Revenues:						
Tax Revenues	16,713	102,040	102,040	16,517	583,693	472.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	134	102,040	102,040	-	-	-100.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>16,847</u>	<u>204,080</u>	<u>204,080</u>	<u>16,517</u>	<u>583,693</u>	<u>186.0%</u>
Total Available Resources	<u>20,796</u>	<u>204,080</u>	<u>204,080</u>	<u>37,095</u>	<u>620,788</u>	<u>204.2%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	218	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	428,212	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>218</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>428,212</u>	<u>0.0%</u>
Ending Resources	<u>\$ 20,578</u>	<u>\$ 204,080</u>	<u>\$ 204,080</u>	<u>\$ 37,095</u>	<u>\$ 192,576</u>	<u>-5.6%</u>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: TIF
PROGRAM:	PROGRAM CODE: 6059

**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	218	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Transfers	-	-	-	-	428,212	0.0%
<b>Total</b>	<b>\$ 218</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 428,212</b>	<b>0.0%</b>

**FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Tax Revenues:						
Property Tax	\$ 16,713	\$ 102,040	\$ 100,000	\$ 16,517	\$ 583,693	100.0%
Other:						
Interest Earnings	134	-	2,040	-	-	0.0%
<b>Total Current Revenues</b>	<b>\$ 16,847</b>	<b>\$ 102,040</b>	<b>\$ 102,040</b>	<b>\$ 16,517</b>	<b>\$ 583,693</b>	<b>100.0%</b>

**TAX INCREMENT FINANCING FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ -
Total Change in Supplies	-
Total Change in Purchase Services	-
Total Change in Capital	428,212
Total Change in Expenditures	<u>428,212</u>
Summary of Changes:	
Purchase Services:	
Increased transfer to debt service fund	<u>428,212</u>
Total Summary of Changes	\$ 428,212

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:	FUND: FLEET SERVICES
PROGRAM:	PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Fleet Services Fund is to maintain the City's fleet and equipment in a manner that maximizes their use in service to the citizens of Rowlett and promotes employee and citizen safety.

**Description:** Fleet Services provides comprehensive vehicle and equipment maintenance services for City employees. The fleet is made up of units of all departments and divisions from police patrol cars to fire trucks and tractors to dump trucks.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

- Includes replacement of 16 vehicles citywide, including 7 patrol vehicles for Police.

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdg. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ 108,399	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	1,372,735	1,372,735	1,401,654	1,300,999	-5.2%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	1,372,735	1,372,735	1,401,654	1,300,999	-5.2%
Total Available Resources	-	1,372,735	1,372,735	1,401,654	1,409,398	2.7%
Expenditures:						
Personnel Services	-	136,339	136,339	95,788	132,789	-2.6%
Supplies	-	312,350	312,350	311,650	248,740	-20.4%
Purchase Services	-	366,792	366,792	369,792	434,018	18.3%
Capital Outlay	-	516,025	516,025	516,025	475,850	-7.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	1,331,506	1,331,506	1,293,255	1,291,397	-3.0%
Ending Resources	\$ -	\$ 41,229	\$ 41,229	\$ 108,399	\$ 118,001	186.2%

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues						
Transfer in from General Fund	\$ -	\$ 946,474	\$ 946,474	\$ 968,393	\$ 912,303	-3.6%
Transfer in from Utility Fund	-	356,483	356,483	356,483	317,235	-11.0%
Transfer in from Drainage Fund	-	69,778	69,778	69,778	64,461	-7.6%
Interest Earnings	-	-	-	7,000	7,000	100.0%
Total Current Revenues	\$ -	\$ 1,372,735	\$ 1,372,735	\$ 1,401,654	\$ 1,300,999	-5.2%

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: FLEET SERVICES
PROGRAM:	PROGRAM CODE: 3545

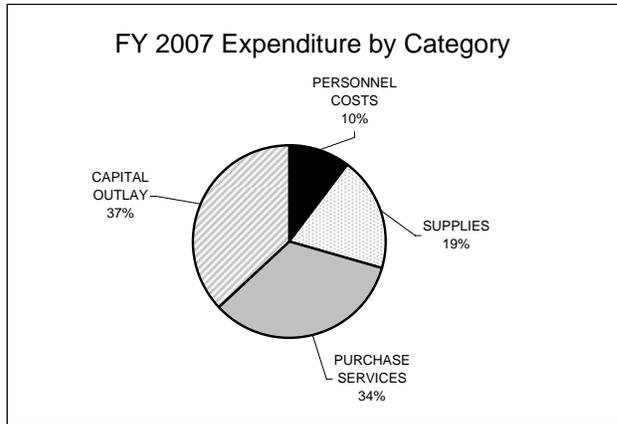
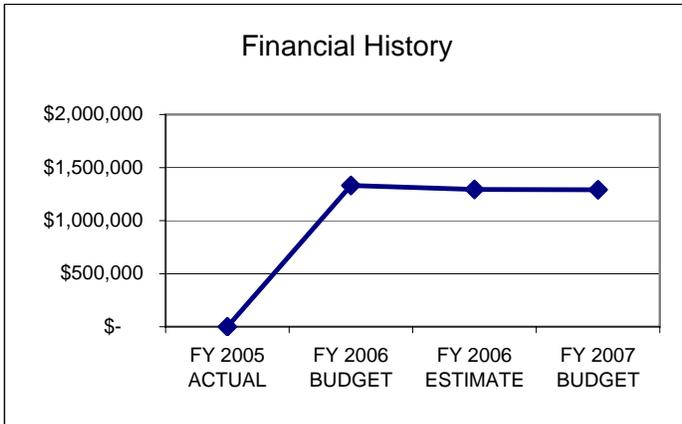
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ 136,339	\$ 136,339	\$ 95,788	\$ 132,789	-2.6%
Supplies	-	312,350	312,350	311,650	248,740	-20.4%
Purchase Services	-	366,792	366,792	369,792	434,018	18.3%
Capital Outlay	-	516,025	516,025	516,025	475,850	-7.8%
Transfers Out	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,331,506</b>	<b>\$ 1,331,506</b>	<b>\$ 1,293,255</b>	<b>\$ 1,291,397</b>	<b>-3.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

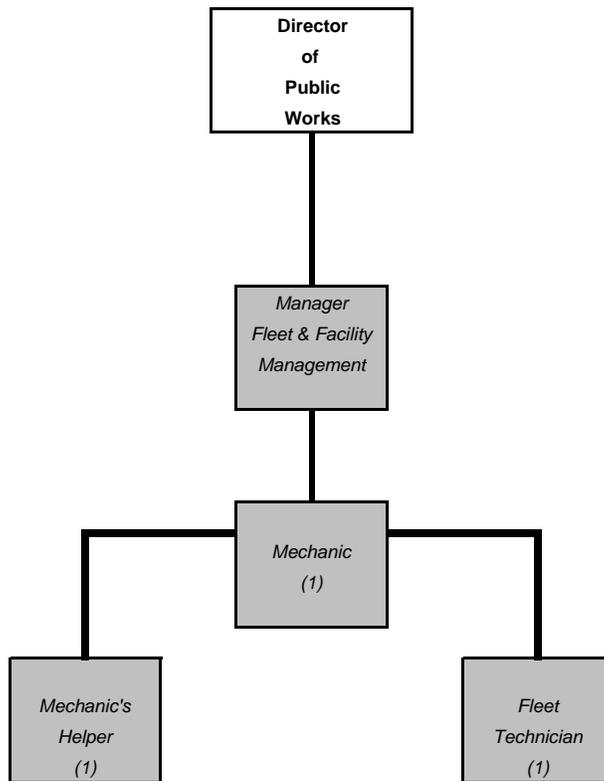
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
FLEET SERVICES FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ (3,550)
Total Change in Supplies	(63,610)
Total Change in Contractual Services	67,226
Total Change in Capital	<u>(40,175)</u>
Total Change in Expenditures	(40,109)
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	7,316
Supplies:	
Less Fleet Management Software for Fleet Management Program	(63,000)
Purchase Services:	
Increase lease payment for fire equipment	60,671
Capital:	
Less FY 2006 Citywide Fleet Replacement	(516,025)
Vehicle lift	5,000
FY 2007 Citywide Fleet Replacement	<u>576,540</u>
Total Summary of Changes	\$ 70,502

**CITY OF ROWLETT  
FLEET SERVICES  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 3

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: INFORMATION TECHNOLOGY

FUND: INFORMATION TECHNOLOGY  
PROGRAM CODE: 0560

**PURPOSE AND DESCRIPTION**

**Purpose:** The Information Technology Department is committed to providing high-quality professional service and support in all areas related to technology for our citizens, the public, and city staff.

**Description:** The City's Information Technology Department is responsible for providing strategic direction, acquisition, project management, service and support for all major computer systems, microcomputer systems, local/wide area networks, web services, as well as all telecommunication systems throughout the City.

**STRATEGIES AND GOALS**

**Infrastructure**

#F-1 Continue the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.

**Infrastructure Strategy**

#F-1 Determine and implement methods to further the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.

#F-7 Encourage the provision of updated communication infrastructure capacity.  
*Explore wireless infrastructure opportunities.*

**Delivery of Services Strategy**

#G-6 Invest in customer centered technology.  
*Develop a technology master plan.*  
*Fully implement E-Government and Wi-Fi systems*  
*Analyze processes to include technology to increase efficiency for customers and employees.*

**NEW PROGRAMS AND SERVICES**

- Technology Master Plan
- Amber Alert program
- Replacement of Mobile Video System in Police
- Storage Area Network
- Citywide Document Imaging
- Fiber Network Ring

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ (11,748)	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	1,367,454	1,520,482	1,520,482	1,661,696	9.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	1,000	962,668	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	1,367,454	1,520,482	1,521,482	2,624,364	72.6%
Total Available Resources	-	1,367,454	1,520,482	1,521,482	2,612,616	71.8%
Expenditures:						
Personnel Services	-	452,396	452,396	438,222	465,977	3.0%
Supplies	-	261,223	405,736	405,790	299,716	-26.1%
Purchase Services	-	652,614	666,129	689,218	962,574	44.5%
Capital Outlay	-	-	-	-	855,027	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	1,366,233	1,524,261	1,533,230	2,583,294	69.5%
Ending Resources	\$ -	\$ 1,221	\$ (3,779)	\$ (11,748)	\$ 29,322	-875.9%

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Charges for Service:</b>						
Transfer in from General Fund	\$ -	\$ 784,322	\$ 931,900	\$ 931,900	\$ 1,049,711	12.6%
Transfer in from Utility Fund	-	549,804	549,804	549,804	575,657	4.7%
Transfer in from Drainage Fund	-	18,175	23,625	23,625	19,811	-16.1%
Transfer in from Economic Dev.	-	7,499	7,499	7,499	8,174	9.0%
Transfer in from Vehicle Maint.		7,654	7,654	7,654	8,343	9.0%
	-	1,367,454	1,520,482	1,520,482	1,661,696	9.3%
<b>Other:</b>						
Capital Lease Revenue	-	-	-	-	961,668	100.0%
Interest Earnings	-	-	-	1,000	1,000	100.0%
	-	-	-	1,000	962,668	100.0%
<b>Total Current Revenues</b>	<b>\$ -</b>	<b>\$ 1,367,454</b>	<b>\$ 1,520,482</b>	<b>\$ 1,521,482</b>	<b>\$ 2,624,364</b>	<b>72.6%</b>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: INFORMATION TECHNOLOGY
PROGRAM: INFORMATION TECHNOLOGY	PROGRAM CODE: 0560

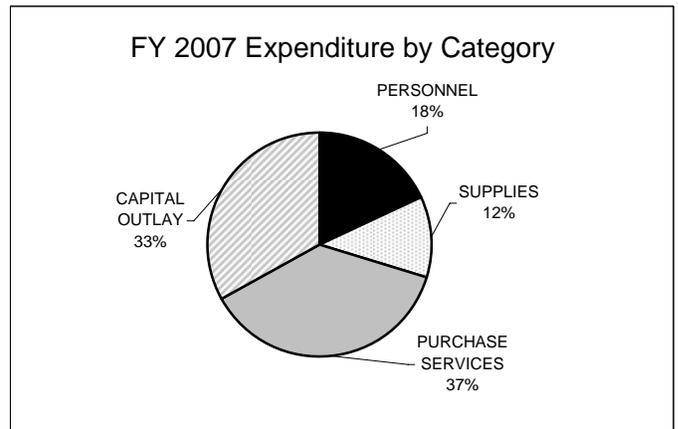
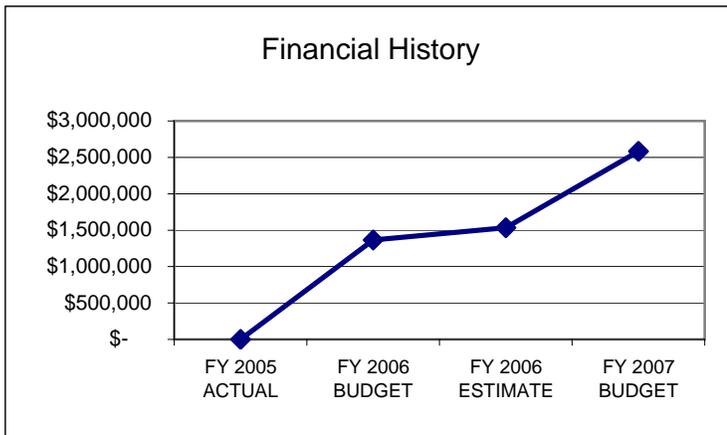
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ 452,396	\$ 452,396	\$ 438,222	\$ 465,977	3.0%
Supplies	-	261,223	405,736	405,790	299,716	-26.1%
Purchase Services	-	652,614	666,129	689,218	962,574	44.5%
Capital Outlay	-	-	-	-	855,027	100.0%
Transfers Out	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,366,233</b>	<b>\$ 1,524,261</b>	<b>\$ 1,533,230</b>	<b>\$ 2,583,294</b>	<b>69.5%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	7.00	7.00	7.00	7.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

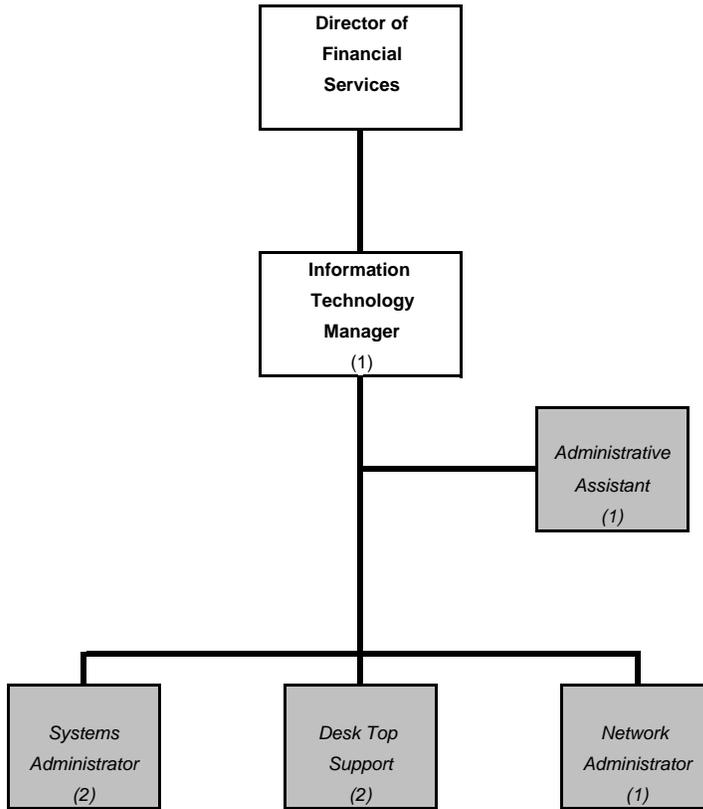
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
INFORMATION TECHNOLOGY FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 13,581
Total Change in Supplies	38,493
Total Change in Purchase Services	309,960
Total Change in Capital	855,027
Total Change in Expenditures	<u>1,217,061</u>
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	13,580
Supplies:	
Computer hardware replacement increase	95,802
Computer software decrease	(79,780)
Miscellaneous increases	13,700
Increase for printers	6,881
Purchase Services:	
Technology master plan	50,000
Amber alert program	20,130
Increase outside consulting	10,000
Cisco data center lease	53,702
Telephone increase	32,279
Internet access fees	20,770
Website expenses	21,200
Citywide IT training	9,200
Hardware maintenance increase	33,870
Software maintenance increase	57,534
Capital Outlay:	
Teleworks software upgrade	199,150
Police Mobile Video System	163,102
Citywide document imaging program	144,350
Fiber network ring	186,013
Virtual server	12,000
Media vault	4,300
Storage Area Network	<u>146,112</u>
Total Summary of Changes	\$ 1,213,895

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PROGRAM:	FUND: POLICE SEIZURE PROGRAM CODE: 2510
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**PURPOSE AND DESCRIPTION**

The Police Seizure Fund provides funding to support law enforcement, investigative and public safety services to the citizens of Rowlett. This fund provides equipment to the Rowlett Police Department that are not part of the General Fund budget. The sources of funds for these expenditures include forfeits and seizures of money and property from criminal investigations, and are awarded by the appropriate court.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

Funding for miscellaneous Police related supplies that meet the legal requirement regarding use of these funds.

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 86,765	\$ -	\$ -	\$ 128,337	\$ 144,037	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	83,499	-	-	80,000	-	0.0%
Other	3,266	-	-	700	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>86,765</u>	<u>-</u>	<u>-</u>	<u>80,700</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>173,530</u>	<u>-</u>	<u>-</u>	<u>209,037</u>	<u>144,037</u>	<u>0.0%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	5,116	50,000	50,000	50,000	50,000	0.0%
Purchase Services	12,113	-	-	15,000	-	0.0%
Capital Outlay	27,964	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>45,193</u>	<u>50,000</u>	<u>50,000</u>	<u>65,000</u>	<u>50,000</u>	<u>0.0%</u>
Ending Resources	<u>\$ 128,337</u>	<u>\$ (50,000)</u>	<u>\$ (50,000)</u>	<u>\$ 144,037</u>	<u>\$ 94,037</u>	<u>-288.1%</u>

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues						
Interest Earnings	\$ 1,053	\$ -	\$ -	\$ 700	\$ -	0.0%
Miscellaneous	2,213	-	-	-	-	0.0%
Funds Awarded by Judgment	13,991	-	-	10,000	-	0.0%
Federal Funds Awarded	69,508	-	-	70,000	-	0.0%
Total Current Revenues	<u>\$ 86,765</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 80,700</u>	<u>\$ -</u>	<u>0.0%</u>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: POLICE SEIZURE
PROGRAM:	PROGRAM CODE: 2510

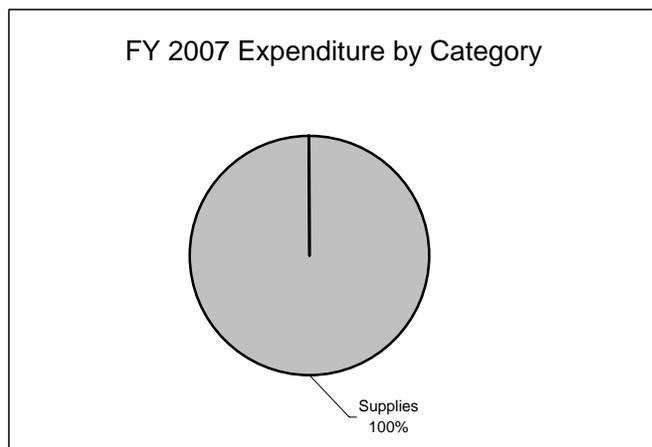
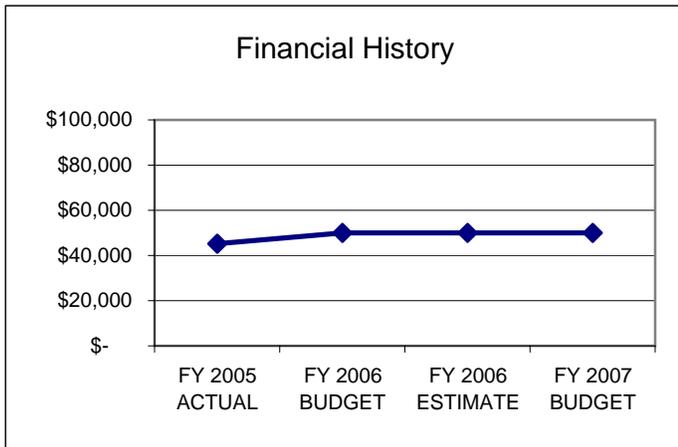
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	5,116	50,000	50,000	50,000	50,000	0.0%
Purchase Services	12,113	-	-	-	-	0.0%
Capital Outlay	27,964	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 45,193</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>0.0%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: GRANTS  
PROGRAM CODE: 4046

**PURPOSE AND DESCRIPTION**

The Grant Fund is used to account for Community Development Block Grant revenues channeled to us from Dallas County. These funds are used only for projects eligible for Federal CDBG funds.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
GRANTS FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ (11,107)	\$ 5,451	\$ 5,278	\$ 5,278	\$ 5,278	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	69,705	-	268,989	268,989	-	-100.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>69,705</u>	<u>-</u>	<u>268,989</u>	<u>268,989</u>	<u>-</u>	<u>-100.0%</u>
Total Available Resources	<u>58,598</u>	<u>5,451</u>	<u>274,267</u>	<u>274,267</u>	<u>5,278</u>	<u>-98.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	53,320	-	268,989	268,989	-	-100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>53,320</u>	<u>-</u>	<u>268,989</u>	<u>268,989</u>	<u>-</u>	<u>-100.0%</u>
Ending Resources	<u>\$ 5,278</u>	<u>\$ 5,451</u>	<u>\$ 5,278</u>	<u>\$ 5,278</u>	<u>\$ 5,278</u>	<u>0.0%</u>

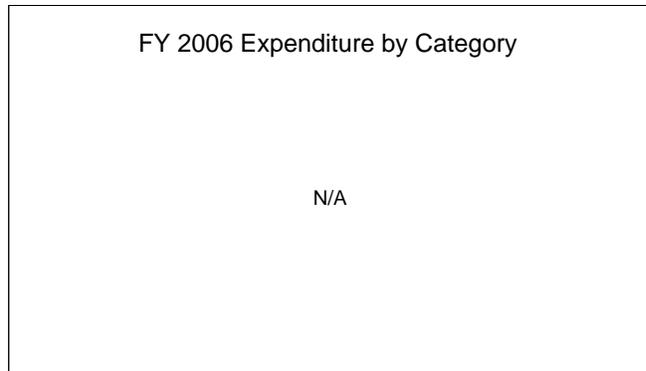
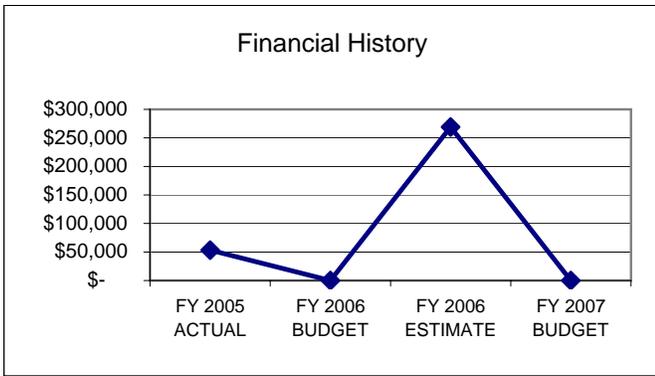
**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT: PROGRAM:	FUND: GRANTS PROGRAM CODE: 4046
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**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	53,320	-	268,989	268,989	-	-100.0%
<b>Total</b>	<b>\$ 53,320</b>	<b>\$ -</b>	<b>\$ 268,989</b>	<b>\$ 268,989</b>	<b>\$ -</b>	<b>-100.0%</b>

**ACTIVITY TRENDS**



**GRANTS FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Other:						
CDBG	\$ 69,567	\$ -	\$ 268,989	\$ 268,989	\$ -	-100.0%
Interest Income	138	-	-	-	-	0.0%
						0.0%
<b>Total Current Revenues</b>	<b>\$ 69,705</b>	<b>\$ -</b>	<b>\$ 268,989</b>	<b>\$ 268,989</b>	<b>\$ -</b>	<b>-100.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: DRAINAGE  
PROGRAM CODE: 4564

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Drainage Utility division is to provide storm water management for our community, including providing adequate storm water runoff to prevent flooding, clearing drainage ditches and inlets to eliminate standing water, and educating citizens on ways to prevent water pollution in area waterways and Lake Ray Hubbard.

**Description:** The mission of the Drainage Utility division is to provide storm water management for our community, including providing adequate storm water runoff to prevent flooding, clearing drainage ditches and inlets to eliminate standing water, and educating citizens on ways to prevent water pollution in area waterways and Lake Ray Hubbard.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

#F-3 Build and maintain infrastructure to a high quality structural and aesthetic standard.

**NEW PROGRAMS AND SERVICES**

Debt service payment for bonded portion of drainage projects.

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 253,099	\$ 183,500	\$ 183,500	\$ 355,189	\$ 152,787	-16.7%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	497,917	690,638	690,638	503,642	963,719	39.5%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	7,659	9,160	9,160	9,160	9,160	0.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>505,576</u>	<u>699,798</u>	<u>699,798</u>	<u>512,802</u>	<u>972,879</u>	<u>39.0%</u>
Total Available Resources	<u>758,675</u>	<u>883,298</u>	<u>883,298</u>	<u>867,991</u>	<u>1,125,666</u>	<u>27.4%</u>
Expenditures:						
Personnel Services	86,728	94,470	94,470	91,524	97,440	3.1%
Supplies	8,578	12,920	12,920	14,920	15,170	17.4%
Purchase Services	213,562	327,553	327,553	327,553	133,872	-59.1%
Capital Outlay	94,618	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	281,207	281,207	281,207	628,021	123.3%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>403,486</u>	<u>716,150</u>	<u>716,150</u>	<u>715,204</u>	<u>874,503</u>	<u>22.1%</u>
Ending Resources	<u>\$ 355,189</u>	<u>\$ 167,148</u>	<u>\$ 167,148</u>	<u>\$ 152,787</u>	<u>\$ 251,163</u>	<u>50.3%</u>

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Charges for Services</b>						
Residential	\$ 427,525	\$ 425,542	\$ 425,542	\$ 428,546	\$ 819,161	92.5%
Commercial	70,392	75,096	75,096	75,096	144,558	92.5%
Placeholder for Rate Adjustment	-	190,000	190,000	-	-	-100.0%
	<u>497,917</u>	<u>690,638</u>	<u>690,638</u>	<u>503,642</u>	<u>963,719</u>	<u>39.5%</u>
<b>Other</b>						
Interest Income	<u>7,659</u>	<u>9,160</u>	<u>9,160</u>	<u>9,160</u>	<u>9,160</u>	<u>0.0%</u>
<b>Total Current Revenues</b>	<u>\$ 505,576</u>	<u>\$ 699,798</u>	<u>\$ 699,798</u>	<u>\$ 512,802</u>	<u>\$ 972,879</u>	<u>39.0%</u>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: DRAINAGE
PROGRAM:	PROGRAM CODE: 4564

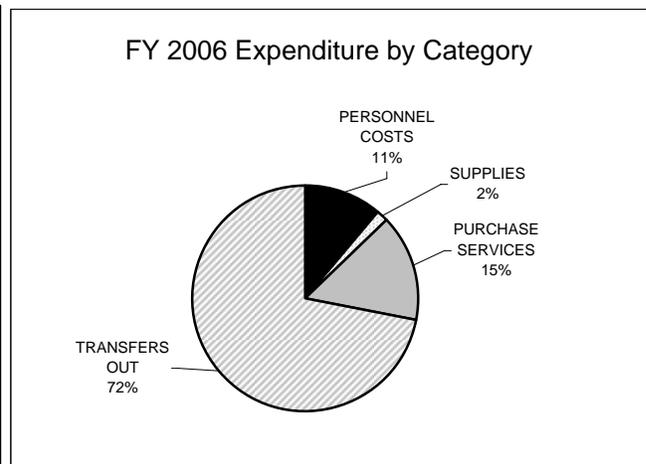
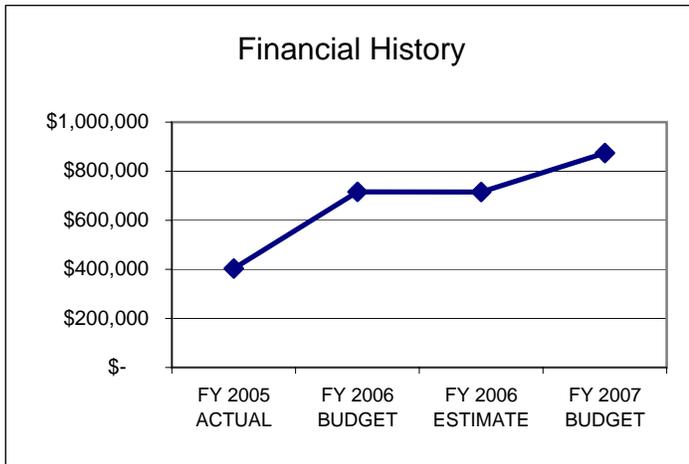
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 86,728	\$ 94,470	\$ 94,470	\$ 91,524	\$ 97,440	3.1%
Supplies	8,578	12,920	12,920	14,920	15,170	17.4%
Purchase Services	213,562	327,553	327,553	327,553	133,872	-59.1%
Capital Outlay	94,618	-	-	-	-	0.0%
Transfers Out	-	281,207	281,207	281,207	628,021	123.3%
<b>Total</b>	<b>\$ 403,486</b>	<b>\$ 716,150</b>	<b>\$ 716,150</b>	<b>\$ 715,204</b>	<b>\$ 874,503</b>	<b>22.1%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

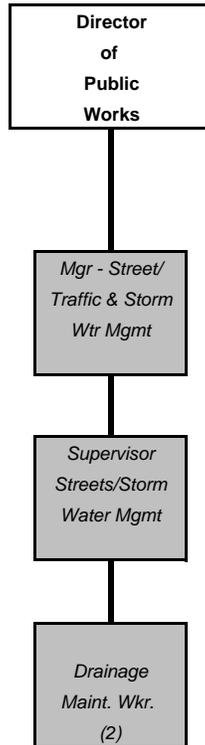
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
DRAINAGE FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Personnel Services	\$ 2,970
Total Change in Supplies	2,250
Total Change in Purchase Services	(193,681)
Total Change in Transfers Out	<u>346,814</u>
Total Change in Expenditures	158,353
Summary of Changes:	
Personnel Services:	
FY 2007 Pay Plan Adjustments (salary and benefits)	2,970
Supplies:	
Gasoline increase	2,250
Purchase Services:	
Less funding for master plan	(190,000)
Vehicle Maintenance allocation decrease	(5,317)
Transfer to debt service fund	381,125
Information Technology allocation	1,636
Transfers Out:	
Decreased G&A transfer	<u>(34,311)</u>
Total Summary of Changes	\$ 158,353

**CITY OF ROWLETT  
DRAINAGE  
FISCAL YEAR 2006-07 ORGANIZATIONAL CHART**



FULL-TIME = 2

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: REFUSE  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Refuse Fund contracts with a firm to collect solid waste and recyclables for disposal or processing in an efficient manner. The contractor collects solid waste and recyclables from customers and disposes the material at the designated landfill or recycling facility.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

Increase in level of brush/bulky pickup from 4 cubic yard monthly pickup to 10 cubic yard weekly pickup.

Change from existing recycling container to automated single stream polycart service.

**CITY OF ROWLETT  
REFUSE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 189,509	\$ 359,928	\$ 359,928	\$ 434,591	\$ 398,722	10.8%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	3,509,090	3,525,281	3,525,281	3,602,720	4,157,867	17.9%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	11,627	7,870	7,870	13,000	13,000	65.2%
Transfers In	-	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>3,520,717</b>	<b>3,533,151</b>	<b>3,533,151</b>	<b>3,615,720</b>	<b>4,170,867</b>	<b>18.0%</b>
<b>Total Available Resources</b>	<b>3,710,226</b>	<b>3,893,079</b>	<b>3,893,079</b>	<b>4,050,311</b>	<b>4,569,589</b>	<b>17.4%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,250,717	2,336,217	2,336,217	2,336,217	2,847,088	21.9%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	45,000	45,000	45,000	45,000	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	1,024,918	1,070,372	1,070,372	1,070,372	1,211,435	13.2%
Reserves	-	200,000	200,000	200,000	100,000	-50.0%
<b>Total Expenditures</b>	<b>3,275,635</b>	<b>3,651,589</b>	<b>3,651,589</b>	<b>3,651,589</b>	<b>4,203,523</b>	<b>15.1%</b>
<b>Ending Resources</b>	<b>\$ 434,591</b>	<b>\$ 241,490</b>	<b>\$ 241,490</b>	<b>\$ 398,722</b>	<b>\$ 366,066</b>	<b>51.6%</b>

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

DEPARTMENT:	FUND: REFUSE
PROGRAM:	PROGRAM CODE:

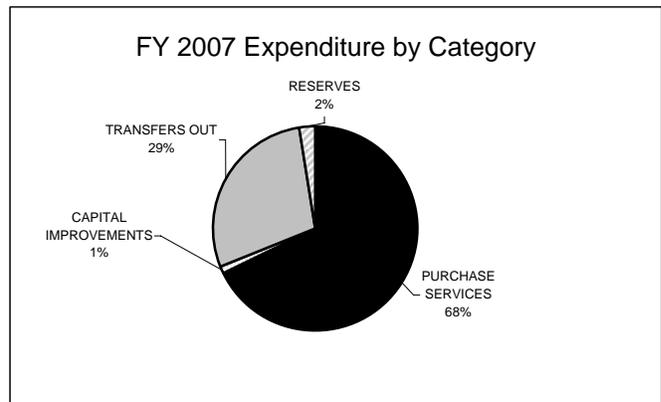
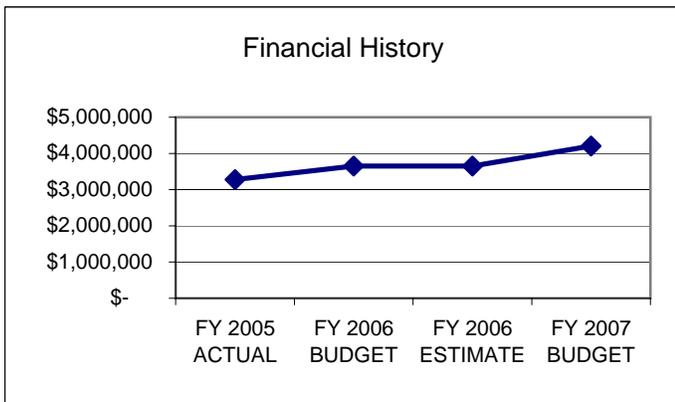
**FINANCIAL SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,250,717	2,336,217	2,336,217	2,336,217	2,847,088	21.9%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	45,000	45,000	45,000	45,000	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	1,024,918	1,070,372	1,070,372	1,070,372	1,211,435	13.2%
Reserves	-	200,000	200,000	200,000	100,000	-50.0%
<b>Total</b>	<b>\$ 3,275,635</b>	<b>\$ 3,651,589</b>	<b>\$ 3,651,589</b>	<b>\$ 3,651,589</b>	<b>\$ 4,203,523</b>	<b>15.1%</b>

**POSITION SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
REFUSE FUND  
FY 2006-07 REVENUE DETAIL**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Charges for Services:						
Residential	\$ 2,867,864	\$ 2,859,038	\$ 2,859,038	\$ 2,936,477	\$ 3,471,637	21.4%
Commercial	641,226	666,243	666,243	666,243	686,230	3.0%
	<u>3,509,090</u>	<u>3,525,281</u>	<u>3,525,281</u>	<u>3,602,720</u>	<u>4,157,867</u>	<u>17.9%</u>
Other:						
Interest Income	5,393	6,870	6,870	12,000	12,000	74.7%
Miscellaneous	4,846	-	-	-	-	0.0%
Discounts Earned	1,388	1,000	1,000	1,000	1,000	0.0%
	<u>11,627</u>	<u>7,870</u>	<u>7,870</u>	<u>13,000</u>	<u>13,000</u>	<u>65.2%</u>
<b>Total Current Revenues</b>	<u><b>\$ 3,520,717</b></u>	<u><b>\$ 3,533,151</b></u>	<u><b>\$ 3,533,151</b></u>	<u><b>\$ 3,615,720</b></u>	<u><b>\$ 4,170,867</b></u>	<u><b>18.0%</b></u>

**CITY OF ROWLETT  
REFUSE FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2006 APPROVED BUDGET TO FY 2007 APPROVED BUDGET**

Total Change in Purchase Services	\$ 510,871
Total Change in Transfers Out	141,063
Total Change in Reserves	<u>(100,000)</u>
Total Change in Expenditures	551,934
Summary of Changes:	
Purchase Services:	
Projected Growth in Residential and Commercial Customer Base	68,136
Upgrade bulk / brushy and recycling service	442,735
Transfer Out:	
General and Administrative Transfer decrease	(18,009)
Increased Transfer to Debt Service - Alley Improvements	159,072
Reserves:	
Decrease in budgeted reserves	<u>(100,000)</u>
Total Summary of Changes	\$ 551,934

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: WET ZONE WATER PARK  
PROGRAM CODE: 3545

**PURPOSE AND DESCRIPTION**

The Wet Zone Water Park Fund was moved as a division of the Parks and Recreation Department in the General Fund for Fiscal Year 2005-2006.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
WET ZONE FUND  
FY 2006-07 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2004-05 Actual	FY 2005-06			FY 2006-07 Approved	Approved/ Amd. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ (578,594)	\$ -	\$ -	\$ -	\$ -	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	435,234	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	181,091	-	-	-	-	0.0%
Total Current Revenues	<u>616,325</u>	-	-	-	-	0.0%
Total Available Resources	<u>37,731</u>	-	-	-	-	0.0%
Expenditures:						
Personnel Services	336,690	-	-	-	-	0.0%
Supplies	63,156	-	-	-	-	0.0%
Purchase Services	177,777	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	146,401	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>724,024</u>	-	-	-	-	0.0%
Ending Resources	<u>\$ (686,293)</u>	\$ -	\$ -	\$ -	\$ -	0.0%

## **CITY OF ROWLETT FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM OVERVIEW**

This section of the budget illustrates the five-year plan for Capital Improvements. It includes all capital projects regardless of Fund that the costs for the project are budgeted in.

### **DEVELOPMENT OF THE FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM**

Although relatively simple in theory, the development of a five-year capital program is often complex in practice for several reasons. First, many of the benefits of a capital project or expenditure is often of an intangible nature and are not readily quantifiable. Second, their value is common or social, involving the entire municipality. Finally, their value is not easily ascertainable in financial terms. The factor of common value and the lack of quantifiable benefits is the very reasons many such projects or activities are assumed by the public sector.

The City of Rowlett contracted with a consultant to help formulate a Five Year Program. This plan assigned scoring criteria to determine the prioritization of each project. The City of Rowlett Five Year Capital Improvements Program consists of a comprehensive listing of carefully selected and coordinated capital improvements, which have been identified as necessary to accomplish the City's long-range goals and policies, balanced against realistic revenue projections. The development of the five-year plan is an annual process, which includes identification of needed projects through public solicitation and council and staff input, development of appropriate financing mechanisms, recommendations from the City Manager and staff, and evaluation and final approval from Council.

### **IMPACT ON THE OPERATING BUDGET**

During the development of the five-year plan, an evaluation of how capital expenditure decisions will affect annual operations and the City's operating budget must be considered. Such an evaluation for annual, recurrent expenditures for plant improvements and equipment is generally not that difficult, as the appropriations for such recurrent expenditures generally represent a relatively consistent proportion or percentage of the City's annual operating budget and is financed on a "pay as you go" basis out of annual operating funds.

However, the impact of large, non-recurrent capital expenditures on the City's annual operating budget is more difficult, as such expenditures generally require additional funding over and above the fiscal capacity of the City's annual operating budget. Therefore, careful scrutiny of such non-recurrent expenditures is critical the financial health and stability of the City for the following reasons:

1. Due to their relatively larger cost and longer life, capital expenditures for long-range public improvements may have to be financed on a "pay as you use" basis through the issuance of long-term debt that coincides with the projected life of the improvement.

**CITY OF ROWLETT  
FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM  
OVERVIEW**

2. Such capital expenditures, therefore, may require a consistent application of effort and funds over a span of years.
3. The political and economic impacts of investments in long-range capital improvements extend far into the future.
4. Decisions to invest in long-range capital improvements are often irreversible, except at considerable financial and managerial cost to the City.
5. Such capital investment decisions may significantly alter or influence the City's ability to grow and prosper.

As a result of these considerations, the City has analyzed the projects included in this five year plan and determined that the impact on the City's operating budget is minimal for most projects. In developing the individual proposals, each project was evaluated to determine its financial impact on the City's operating budget. Obviously, if the City built a new facility, there would be a corresponding increase in utilities, janitorial services, repairs and maintenance, etc., although they may be offset by other savings if it were a replacement facility.

**2007 – 2011 FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM**

The Five Year Capital Improvements Program for 2007-2011 totals \$159.9 million representing projects in public works, public safety, parks and recreation, water and wastewater and capital equipment.

**CITY OF ROWLETT  
SUMMARY OF FIVE YEAR  
CAPITAL IMPROVEMENTS PLAN (with priority rankings)**

Project Number	Project Title	Ranking	Total FY ending 2006	Five Year Plan					Total	Notes
				Fiscal Year Ending						
				2007	2008	2009	2010	2011		
<b>GENERAL FUND</b>										
tba	CC-Imp other than Buildings	90	-	-	-	-	-	-	-	
FA030503	City Facility Roof Covering Repl	90	-	-	40,000	40,000	40,000	40,000	160,000	
ST030350	Misc. Alley Improvements	90	181,977	-	-	-	-	-	-	
tba	Parks-Imp other than Buildings	90	-	-	-	-	-	-	-	
ST030418	Roadway Landscaping	90	-	-	50,000	50,000	50,000	50,000	200,000	
ST030384	Traffic Signals-Undesignated	90	-	-	150,000	150,000	150,000	150,000	600,000	
	<b>Total Fund</b>		<b>181,977</b>		<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>960,000</b>	
<b>CAPITAL PROJECTS FUNDS</b>										
ST030424	Chaha/Rowlett Rd Intersection Imp	100	610,469	-	-	-	-	-	-	
FA030429	Community Center Expansion	100	192,811	-	-	-	-	-	-	
PK030536	Community Park Access Road	100	454,903	-	-	-	-	-	-	
FA030035	Fire Station #1	100	2,001,909	-	-	-	-	-	-	
FA030407	Fire Station #4	100	479,248	-	-	-	-	-	-	
ST030225	Hickox Road Recon-Phase I	100	3,175,418	-	-	-	-	-	-	
ST030198	Liberty Grove & Chiesa Recon	100	4,001,387	-	-	-	-	-	-	
CO030376	Main Street Project w/Coyle House	100	3,246,809	-	500,000	-	-	-	500,000	
ST030199	Miller Road Recon-Phase I	100	4,620,328	-	-	-	-	-	-	
FA030400	Police Property Storage	100	2,565	-	-	-	-	-	-	
ST030537	Roadway Landscaping (Dalrock/Princeton)	100	68,197	-	-	-	-	-	-	
ST030544	Rowlett Rd @ SH66 Intersection	100	804,236	1,400,000	-	-	-	-	1,400,000	
ST030540	Rowlett Rd Recon-Phase 1	100	5,011,115	-	-	-	-	-	-	
ST030477	Rowlett Road Irrigation	100	133,769	-	-	-	-	-	-	
ST050571	Rowlett Road Traffic Signal	100	141,850	-	-	-	-	-	-	
ST050572	SH 66 Signalization Improvements	100	300,000	-	-	-	-	-	-	
SP030531	Tollway - ROW Acquisition	100	49,302	-	-	-	-	-	-	
ST030555	Dalrock Road Irrigation/Monuments	90	73,255	-	-	-	-	-	-	
PK030472	Park Improvements	90	163,001	-	-	-	-	-	-	
ST050574	Traffic Signals-Dalrock & Chiesa	90	156,622	-	-	-	-	-	-	
ST030413	Miller Road Recon-Phase II	86	-	-	2,240,000	2,240,000	-	-	4,480,000	County to share 50/50
tba	Dalrock Park-N-Ride	82	-	-	2,500,000	-	-	-	2,500,000	\$2,000,000 NCTCOG Grant
ST030379	Freedom Drive Extension	72	37,500	3,000,000	-	-	-	-	3,000,000	\$1,350,000 Grant from NCTCOG
ST030350	Alley Improvements	70	1,096,473	2,006,600	-	1,006,600	1,006,600	1,006,600	5,026,400	
ST060570	Misc. Concrete/Asphalt <69 PCI	70	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000	
FA030405	Fire Station #2 Exp & Remodel	66	1,210,000	-	-	-	-	-	-	
tba	Chiesa Road Improvements	64	-	-	-	-	848,000	848,000	848,000	\$6,000,000 in 2012
ST030206	Liberty Grove Recon-Phase I	64	-	-	-	-	293,196	293,196	293,196	
CO030364	Point Royal Estates Subdivision Imp	64	2,150,000	800,000	-	-	-	-	800,000	
FA030405	Fire Station #2	62	-	3,070,720	-	-	-	-	3,070,720	
ST030233	Chaha Road Reconstruction	61	-	408,800	1,492,176	1,166,848	-	-	3,067,824	
ST030410	Hickox Road Recon-Phase 3	61	341,550	-	-	886,558	1,165,020	-	2,051,578	
CO030368	Rowlett Rd Recon-Phase 3	61	2,622,900	944,732	-	-	-	-	944,732	
CO030369	Rowlett Rd Recon-Phase 2	59	2,909,100	194,340	-	-	-	-	194,340	
CO030360	Kenwood Heights Sub Imp #1	58	2,660,354	-	-	-	-	-	-	
CO030361	Kenwood Heights Sub Imp #2	58	687,000	2,534,400	-	-	-	-	2,534,400	
CO030362	Kenwood Heights Sub Imp #3	58	559,500	-	2,520,560	-	-	-	2,520,560	
ST030231	Hickox Road Recon-Phase 2	57	416,250	-	-	1,250,138	1,250,138	-	2,500,276	
tba	Fire Rescue Trucks	55	-	494,515	-	600,000	-	-	1,094,515	
ST050575	Kyle Street (Rowlett to Smartt)	54	-	-	-	143,100	810,900	-	954,000	
ST050576	Smartt Street (Miller to Kyle)	54	-	-	-	87,450	495,550	-	583,000	
FA030051	Library Expansion	53	-	-	-	500,000	9,000,000	-	9,500,000	
tba	General Community Park Improvements	47	-	-	-	142,127	167,936	-	310,063	
tba	Scenic Point Park	47	-	-	-	700,000	-	-	700,000	
tba	Katy RR Park	46	-	-	-	-	25,000	740,000	765,000	
tba	Land Acquisition	46	-	-	3,013,251	-	-	-	3,013,251	
FA030398	Performing Arts Theater	46	147,865	-	-	-	-	-	-	
FA030029	Public Works Parking Lot	45	-	-	-	-	-	-	-	
tba	Facilities	44	-	320,554	11,798,500	11,756,500	-	-	23,875,554	
tba	Human Resources Training Center	44	-	-	-	-	-	-	-	
PK030425	Park Land Purchase/Acquisition	44	560,218	-	-	500,000	250,000	300,000	1,050,000	
tba	Wave Pool w/ Lazy River	44	-	-	-	200,000	1,450,000	-	1,650,000	
FA030028	Public Works facility offices	42	-	-	-	-	-	-	-	
tba	Dexham Road Landscape	41	45,000	-	-	-	-	-	-	
tba	Lakeside Park North Access	41	-	-	-	-	500,000	180,000	680,000	
tba	Miller Road Irrigation-Landscape	41	-	-	-	-	80,560	-	80,560	
tba	Miller Road Median @ Dalrock	41	-	-	-	-	48,230	-	48,230	
tba	Paddle Point Park	41	-	-	-	15,000	45,000	345,000	405,000	
tba	Rowlett Road Landscape	41	-	-	-	-	46,640	-	46,640	
tba	Sunset Park & Muddy Creek Trail, Ph. 1	41	-	-	-	-	250,000	820,000	1,070,000	
tba	Trail System Design & Dev.	41	-	-	-	635,000	635,000	635,000	1,905,000	
tba	Woodside Irrigation-Landscape	41	-	-	-	-	29,150	-	29,150	
tba	Lakeshore Reclamation	28	-	-	-	-	-	550,000	550,000	
tba	Streetscape Beautification	28	-	-	-	850,000	850,000	850,000	2,550,000	
	<b>Total Fund</b>		<b>43,130,904</b>	<b>17,174,661</b>	<b>26,064,487</b>	<b>24,679,321</b>	<b>20,398,920</b>	<b>8,274,600</b>	<b>96,591,989</b>	
<b>TIF FUND</b>										
SP030531	Tollway - ROW Acquisition	100	-	6,000,000	-	-	-	-	6,000,000	
tba	Tollway - TR District Water Imp	70	-	-	-	1,250,000	-	-	1,250,000	Defer project until development.
tba	Tollway - DT/MU Water Imp	65	-	-	-	2,000,000	-	-	2,000,000	Defer project until development.
	<b>Total Fund</b>			<b>6,000,000</b>		<b>3,250,000</b>			<b>9,250,000</b>	

**CITY OF ROWLETT  
SUMMARY OF FIVE YEAR  
CAPITAL IMPROVEMENTS PLAN (with priority rankings)**

Project Number	Project Title	Ranking	Total FY ending 2006	Five Year Plan					Total	Notes
				Fiscal Year Ending						
				2007	2008	2009	2010	2011		
<b>CDBG FUND</b>										
ST050573	Christine Street	100	57,416	-	-	-	-	-	-	100% grant
ST030541	Dennis St.	100	54,206	-	-	-	-	-	-	\$4,206 grant
ST050573	CDBG Projects	93	475,000	250,000	250,000	350,000	350,000	350,000	1,550,000	\$207,367 grant
	Total Fund		586,622	250,000	250,000	350,000	350,000	350,000	1,550,000	
<b>DRAINAGE ENTERPRISE FUND</b>										
tba	Misc. Drainage Imp. Per Storm Drain MP	74	-	4,500,000	3,000,000	1,000,000	1,000,000	1,000,000	10,500,000	
tba	Waterview Drainage Improvements	100	-	300,000	-	-	-	-	300,000	
	Total Fund		-	4,800,000	3,000,000	1,000,000	1,000,000	1,000,000	10,800,000	
<b>REFUSE FUND</b>										
tba	Env. Learning Center, Ph. 3	41	45,000	45,000	690,000	690,000	-	-	1,425,000	Cash @ \$45,000/Bonds @ \$690,000
	Total Fund		45,000	45,000	690,000	690,000	-	-	1,425,000	
<b>GOLF COURSE FUND</b>										
tba	Course Improvements	NR	484,903	300,000	-	-	-	-	300,000	ST loan from UF
	Total Fund		484,903	300,000	-	-	-	-	300,000	
<b>UTILITY ENTERPRISE FUND</b>										
WA030002	20" Waterview/16"Dalrock Line	100	245,850	1,560,328	-	-	-	-	1,560,328	
SS030548	Dalrock to elm Grove Sewer Extension	100	762,942	-	-	-	-	-	-	
SS050564	Emergency Sewer Line-Hwy 66-Phase II & III	100	2,913,581	-	-	-	-	-	-	
ST030225	Hickox Road Recon-Phase I utility relocations	100	263,019	-	-	-	-	-	-	
ST030198	Liberty Grove Rd & Chiesa Rd Recon utility rel	100	326,619	-	-	-	-	-	-	
CO030376	Main Street Project-Utility Imp	100	86,690	-	-	-	-	-	-	
SS060569	Miller Rd 36" Sanitary Sewer	100	900,000	(900,000)	-	-	-	-	(900,000)	
ST030199	Miller Rd Recon-Phase I utility relocations	100	643,808	-	-	-	-	-	-	
WA030447	Misc. Water Line Repair & Replacement	100	579,898	350,000	500,000	500,000	500,000	500,000	2,350,000	cash
WA030003	Oversizing cost of 12" waterline along Castle	100	87,308	-	-	-	-	-	-	
tba	Oversizing water line - Enclave	100	-	125,000	-	-	-	-	125,000	
tba	Oversizing water line - Mallad Reserve	100	-	350,000	-	-	-	-	350,000	
SS030016	Rowlett Creek Meter Stations	100	225,000	-	-	-	-	-	-	
ST030544	Rowlett Rd @ Hwy 66 Int utility relocations	100	75,000	-	-	-	-	-	-	
ST030540	Rowlett Road Imp-Phase 1	100	350,000	-	-	-	-	-	-	
SS030183	Sewer Pipe - LRH E/Dalrock	100	267,817	-	-	-	-	-	-	
SS040562	Toler Road Sewer	100	14,242	-	-	-	-	-	-	
SS030442	Misc. Sewer Line Repair & Replacement	90	514,360	350,000	500,000	500,000	500,000	500,000	2,350,000	cash
WA030325	Water Tank Refurbishing	90	1,316,475	350,000	350,000	350,000	350,000	350,000	1,750,000	cash
ST030413	Miller Road Recon-Phase II Utilities	89	-	448,000	-	-	-	-	448,000	
tba	Miller 16" Water Line	77	-	475,000	-	-	-	-	475,000	
WA030003	12" Castle Waterline	75	-	72,576	-	-	-	-	72,576	
tba	Dexham Road 36" SS extension	72	-	1,300,000	-	-	-	-	1,300,000	
tba	Main Street Lift Station	72	-	2,500,000	-	-	-	-	2,500,000	
WA030001	30" NE Line - 16" Merritt Interconn	65	3,122,000	-	-	-	-	-	-	
WA030053	36" Castle/Toler/Hickox Line	65	2,754,285	-	-	-	-	-	-	
CO030369	Rowlett Road Imp-Phase 2	65	-	252,000	-	-	-	-	252,000	
SS030012	Eastside Lift Station	64	275,000	140,000	-	-	-	-	140,000	
CO030364	Point Royal Estates	64	1,100,375	200,000	-	-	-	-	200,000	
CO030368	Rowlett Road Imp-Phase 3	64	-	964,320	-	-	-	-	964,320	
ST030233	Chaha Road Recon-Utilities	63	-	-	392,000	-	-	-	392,000	
WA030389	30" W. Waterview/16" Princeton Line	62	110,100	698,768	-	-	-	-	698,768	
WA030070	Davis Drive/Shipman Waterline	62	-	-	-	243,800	-	-	243,800	
SS030011	Dexham Road Lift Station	62	2,500,000	(2,125,000)	-	-	-	-	(2,125,000)	
WA030390	12" Dexham-Miller Waterline	61	714,647	-	-	-	-	-	-	
SS030010	Dexham Road Sewer Line	61	600,000	-	-	-	-	-	-	
CO030360	Kenwood Heights Sub Imp #1	61	700,000	-	-	-	-	-	-	
CO030361	Kenwood Heights Sub Imp #2	61	-	1,082,400	-	-	-	-	1,082,400	
CO030362	Kenwood Heights Sub Imp #3	61	-	-	1,030,400	-	-	-	1,030,400	
WA030006	Kirby Road - Elevated Storage Tank	59	4,172,207	-	-	-	-	-	-	
SS030015	Merritt Road Sewer Line	59	-	511,400	2,464,000	-	-	-	2,975,400	
SS030014	Muddy Creek Sewer Line	59	372,000	-	-	3,710,000	-	-	3,710,000	
WA030052	Rowlett Rd Pump Station Two-Phase 1	59	4,029,723	-	-	-	-	-	-	
SS030013	Rowlett Road Lift Station	59	1,908,927	-	-	-	-	-	-	
SS030008	SH 66 East Sewer Line	59	555,000	1,761,200	1,761,200	-	-	-	3,522,400	
SS030165	Liberty Grove/Raney SS	58	-	-	-	1,399,200	-	-	1,399,200	
SS030154	Vue Du Lac Subdivision Sewer	58	-	-	-	387,960	-	-	387,960	
WA030061	Princeton Road Waterline	57	-	-	-	132,500	-	-	132,500	
SS030167	Lakeview Meadows Estates Sewer	56	-	-	-	1,420,400	-	-	1,420,400	
tba	Maple Lane to SH 66 SS Replacement	53	-	-	-	-	-	636,000	636,000	
WA030057	Chiesa Road Waterline #1	52	-	-	-	477,000	-	-	477,000	
WA030060	Chiesa Road Waterline #2	52	-	-	-	-	657,200	-	657,200	
WA030054	Dalrock Road Waterline	52	-	-	-	424,000	1,431,000	-	1,855,000	
WA100568	Dalrock Road Waterline Replace	52	-	-	-	-	1,717,200	-	1,717,200	
WA030065	Scenic Drive Waterline	52	-	-	-	-	318,000	-	318,000	
SS030554	South Rowlett Road Lift Station	52	-	-	-	-	826,800	-	826,800	
SS030017	Springfield Meter Station Upgrade	51	-	84,000	476,000	-	-	-	560,000	
tba	Bouvier & Lakewood SS Replacement	49	-	-	-	-	-	424,000	424,000	
tba	Eastside Substandard Sewer	49	-	-	-	-	-	1,696,000	1,696,000	
tba	Merritt-Hickox Sewer Line	48	-	-	-	-	-	1,060,000	1,060,000	\$2,000,000 in 2012
	Total Fund		32,486,873	10,549,992	7,473,600	9,544,860	6,300,200	5,166,000	39,034,652	
	Total All Funds		76,916,279	39,119,653	37,718,087	39,754,181	28,289,120	15,030,600	159,911,641	

**CITY OF ROWLETT  
SUMMARY OF FIVE YEAR  
CAPITAL IMPROVEMENTS PLAN (with priority rankings)**

Project Number	Project Title	Ranking	Total FY ending 2006	Five Year Plan					Total	Notes
				Fiscal Year Ending						
				2007	2008	2009	2010	2011		
<b>FUNDING SOURCES (ALL FUNDS):</b>										
<b>SOURCES OF FUNDS:</b>										
	Current Revenues		2,637,710	1,095,000	1,590,000	1,590,000	1,590,000	1,590,000	7,455,000	
	Debt Financing - CO's		34,919,389	26,225,146	27,844,487	25,567,194	8,315,984	4,944,600	92,897,411	
	Debt Financing - GO's		5,586,909	-	-	3,542,127	13,172,936	4,420,000	21,135,063	
	Debt Financing - Revenue Bonds		29,776,140	9,499,992	6,123,600	8,194,860	4,950,200	3,816,000	32,584,652	
	Federal Sources		329,850	-	-	-	-	-	-	
	DART		-	-	-	-	-	-	-	
	TxDOT		2,245,660	1,350,000	2,000,000	-	-	-	3,350,000	
	CDBG		268,989	155,000	160,000	260,000	260,000	260,000	1,095,000	
	Impact Fees		1,151,632	-	-	-	-	-	-	
	Donations		-	-	-	-	-	-	-	
	Other		-	794,515	-	600,000	-	-	1,394,515	
	<b>Total Sources</b>		<b>76,916,279</b>	<b>39,119,653</b>	<b>37,718,087</b>	<b>39,754,181</b>	<b>28,289,120</b>	<b>15,030,600</b>	<b>159,911,641</b>	
<b>USES OF FUNDS:</b>										
	Alley Improvements		1,096,473	2,006,600	-	1,006,600	1,006,600	1,006,600	5,026,400	
	Land/Site Acquisition		609,520	6,000,000	3,013,251	500,000	250,000	300,000	10,063,251	
	Streets & Roadways		37,996,111	11,532,272	9,002,736	8,124,094	6,569,384	3,198,000	38,426,486	
	Park Improvements		163,001	-	-	1,492,127	1,622,936	2,720,000	5,835,063	
	Public Safety		3,693,722	3,565,235	-	600,000	-	-	4,165,235	
	Library		147,865	-	-	500,000	9,000,000	-	9,500,000	
	Recreation		-	-	-	200,000	1,450,000	-	1,650,000	
	Utility Improvements		32,486,873	15,349,992	10,473,600	13,794,860	7,300,200	6,166,000	53,084,652	
	Leasehold Improvements		722,714	665,554	12,528,500	12,486,500	40,000	40,000	25,760,554	
	Other		-	-	2,700,000	1,050,000	1,050,000	1,600,000	6,400,000	
	<b>Total Uses</b>		<b>76,916,279</b>	<b>39,119,653</b>	<b>37,718,087</b>	<b>39,754,181</b>	<b>28,289,120</b>	<b>15,030,600</b>	<b>159,911,641</b>	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD AT STATE HIGHWAY 66 - INTERSECTION IMPROVEMENTS  
PROJECT NUMBER: ST030544**

**Description:** This project is jointly funded with TxDOT. Reconstruction of the intersection at Rowlett Road and SH-66. The intersection will be improved to accommodate the 6 lanes of traffic on Rowlett Road (3 lanes in each direction) and the addition of 2 dedicated left turn lanes in each direction. This project also includes the replacement of a waterline along the limits of the construction.

**Justification:** Needed for increased traffic volumes at this intersection.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b>Project Budget</b>	804,236	1,400,000	-	-	-	-	2,204,236

**PROJECT NAME: FREEDOM DRIVE EXTENSION  
PROJECT NUMBER: ST030379**

**Description:** Extend Freedom Drive from Big A Road to Lakeview Parkway. The engineering is budgeted for FY 2006 and the construction is scheduled for FY 2007. The intersection of this roadway as State Highway 66 will align with Martin Drive and a traffic signal will be installed on State Highway 66.

**Justification:** Need for future development.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b>Project Budget</b>	37,500	3,000,000	-	-	-	-	3,037,500

**PROJECT NAME: MISCELLANEOUS ALLEY IMPROVEMENTS  
PROJECT NUMBER: ST030350**

**Description:** Miscellaneous alley improvements throughout the city. The alleys chosen for reconstruction each year are based on pavement conditioning index. The priority is given to the alleys with the worst rating. Each year, additional alleys will be reconstructed. The candidates will be determined by their Pavement Condition Index, drainage, and safety.

**Justification:** Pavement condition index is less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b>Project Budget</b>	1,096,473	2,006,600	-	1,006,600	1,006,600	1,006,600	6,122,873

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MISCELLANEOUS CONCRETE / ASPHALT STREET RECONSTRUCTION  
PROJECT NUMBER: ST060570**

**Description:** This project is for the reconstruction of miscellaneous concrete and asphalt streets with a pavement condition index of less than 60. Each year, funds will be budgeted in the CIP to reconstruct the chosen streets based on the rating of each street with a priority being given to the lowest rated streets. The reconstruction will be like for like (asphalt for asphalt and concrete for concrete). The number of streets will be limited to the amount of funding budgeted each year.

**Justification:** Replace concrete and asphalt streets that have a pavement condition index of less than 60.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	12,000,000

**PROJECT NAME: POINT ROYAL ESTATES SUBDIVISION IMPROVEMENTS  
PROJECT NUMBER: CO030364**

**Description:** The project will consist of approximately 6,500 feet of 8" sanitary sewer construction to replace the existing septic system and approximately 6,550 feet of 8 inch water line replacement. The project will also include the concrete reconstruction of Point Royal Drive, Ashe Bend, Cedar View, and Pecan Drive. The engineering for all improvements is budgeted in 2005. The construction of the utility, paving and drainage improvements are budgeted for the 2006 and 2007 CIP fiscal year.

**Justification:** The existing water lines are substandard, the sewer system does not meet Texas Commission on Environmental Quality requirements

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	2,150,000	800,000					2,950,000

**PROJECT NAME: FIRE STATION #2  
PROJECT NUMBER: FA030405**

**Description:** This project includes to constructing a new fire station #2. It will accommodate operating personnel with approximately 12,000 square feet of living, training, office and bay areas. It will include a wrap-around driveway and approach so traffic is not affected. Also included is an approximately 1,000 square foot Police sub-station.

**Justification:** Current station and location undersized and in poor condition.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	-	3,070,720	-	-	-	-	3,070,720

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: CHAHA ROAD RECONSTRUCTION  
PROJECT NUMBER: ST030233**

**Description:** Reconstruction of Chaha from east of Rowlett Rd. to Vista Creek Drive. The engineering will occur in FY 2007 and construction will start late in FY 2008 and will be completed in FY 2009.

**Justification:** Low pavement condition index rating.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	408,800	1,492,176	1,166,848	-	-	3,067,824

**PROJECT NAME: ROWLETT ROAD IMPROVEMENTS PHASE 3  
PROJECT NUMBER: CO030368**

**Description:** Sewer line replacement of approximately 240 linear feet of 15 inch sanitary sewer, 500 linear feet of 12 inch sanitary sewer and 2,560 linear feet of 10 inch sanitary sewer to replace existing 8 inch line. Replacement of approximately 6,400 linear feet of 16 inch water line to replace existing 8 inch line. Street reconstruction to 4 lane divided concrete from Miller Road to southern city limits. The engineering and a portion of the construction is budgeted in 2006 with the remainder of the construction occurring in 2007.

**Justification:** Water line and sewer line identified in need of replacement in master plans. Sewer is substandard and street pavement condition index is less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	2,622,900	944,732	-	-	-	-	3,567,632

**PROJECT NAME: ROWLETT ROAD IMPROVEMENTS PHASE 2  
PROJECT NUMBER: CO030369**

**Description:** Reconstruction to 6-lane divided concrete roadway from Rowlett Road from Century to Miller Road. Project included new bridge north of Miller Road across Long Branch. The intersection of Rowlett Road and Miller Road will be constructed as part of the Miller Road project (\$250,000 from this project budget will be used to construct the intersection). The engineering and right-of-way acquisition will occur in 2006 with the construction taking place in 2007.

**Justification:** The sewer lines are substandard and the pavement condition index is less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	2,909,100	194,340	-	-	-	-	3,103,440

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: KENWOOD HEIGHTS SUBDIVISION IMPROVEMENTS PHASE 2**  
**PROJECT NUMBER: CO030361**

**Description:** The project will consist of approximately 5,400 feet of 8 inch sanitary sewer replacement, 5,400 of 8 inch water line replacement, drainage improvements and the concrete reconstruction of Maple Lane (Kenwood to Rowlett Road), Maple Court, Holly Lane, Oak Lane, Kenwood (Cypress to Rowlett Road) and Magnolia Lane (Maple to Kenwood). The engineering for all three phases will be completed as one task and the construction of phase one will be separate from phases two and three. The construction of phases two and three will be one project.

**Justification:** The current water line and sewer lines are substandard. The pavement condition index is less than 65 for the included streets and the current drainage system is insufficient in the area.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	687,000	2,534,400	-	-	-	-	3,221,400

**PROJECT NAME: FIRE RESCUE TRUCKS**  
**PROJECT NUMBER:**

**Description:** Replacement of two fire apparatus.

**Justification:** Age and condition of current apparatus.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	494,515	-	600,000	-	-	1,094,515

**PROJECT NAME: FACILITIES**  
**PROJECT NUMBER: TBA**

**Description:** Funding for temporary space needs in 2007 based on the results of the space needs study. Additional funding for anticipated facility

**Justification:** Based on the needs identified in the space needs study due to condition and size of current facilities.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	320,554	11,798,500	11,756,500	-	-	23,875,554

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: TOLLWAY RIGHT-OF-WAY ACQUISITION**  
**PROJECT NUMBER: SP030361**

**Description:** Right-of-Way Acquisition along alignment of the President George Bush Tollway.

**Justification:** Right-of-way participation per the Interlocal Agreement with North Texas Tollway Authority.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	6,000,000	-	-	-	-	6,000,000

**PROJECT NAME: CHRISTINE STREET RECONSTRUCTION**  
**PROJECT NUMBER: ST050573**

**Description:** Reconstruct Christine Street to a 31 foot concrete road with curb and gutter along with the installation of an underground storm drain system. This project is funded partially by a Community Development Block Grant (CDBG).

**Justification:** Replace the asphalt roadway with borrow ditch, due to condition.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	475,000	250,000	250,000	350,000	350,000	350,000	2,025,000

**PROJECT NAME: MISCELLANEOUS DRAINAGE IMPROVEMENT**  
**PROJECT NUMBER: tba**

**Description:** Drainage improvements throughout the City of Rowlett. Project priority and funding will be determined upon adoption of the Storm Drainage Master Plan, currently being studied.

**Justification:** Projects identified and prioritized in the Storm Drainage Master Plan

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	4,500,000	3,000,000	1,000,000	1,000,000	1,000,000	10,500,000

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: WATERVIEW DRAINAGE IMPROVEMENTS**  
**PROJECT NUMBER: tba**

**Description:** Drainage improvements in and around the Waterview neighborhood and golf course.

**Justification:** Projects to improve existing drainage system in area.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	300,000	-	-	-	-	300,000

**PROJECT NAME: ENVIRONMENTAL LEARNING CENTER**  
**PROJECT NUMBER: tba**

**Description:** Educational facility for sustainable environmental compatibility. Improvements funded by donations and grants.

**Justification:** n/a

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	45,000	45,000	690,000	690,000	-	-	1,470,000

**PROJECT NAME: GOLF COURSE IMPROVEMENTS**  
**PROJECT NUMBER: tba**

**Description:**

**Justification:**

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	484,903	300,000	-	-	-	-	784,903

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 20" WATERVIEW / 16" DALROCK WATER LINE  
PROJECT NUMBER: WA030002**

**Description:** 20 inch transmission water line though Water View and 16 inch waterline from Liberty Grove to Dalrock. The engineering is budgeted in FY 2006 with construction budgeted in FY 2007.

**Justification:** Identified to be replaced in the Water Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	245,850	1,560,328	-	-	-	-	1,806,178

**PROJECT NAME: MILLER ROAD 36" SANITARY SEWER  
PROJECT NUMBER: SS060569**

**Description:** The original project was to replace existing 24 inch sanitary sewer along Miller Road from University to Dexham Road with a 36 inch sanitary sewer to accommodate future flows. Subsequent engineering determined that the existing line is adequate and does not need to be replaced.

**Justification:** n/a

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	900,000	(900,000)	-	-	-	-	-

**PROJECT NAME: MISCELLANEOUS WATER LINE REPAIR AND REPLACEMENT  
PROJECT NUMBER: WA030449**

**Description:** Repair and replacement of miscellaneous water lines throughout the city.

**Justification:** Annual replacement program.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	579,898	350,000	500,000	500,000	500,000	500,000	2,929,898

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: OVER SIZING WATER LINE - ENCLAVE**  
**PROJECT NUMBER: TBA**

**Description:** Over sizing of water line for new development located in the extraterritorial jurisdiction.

**Justification:** Increase water line size to accommodate additional capacity.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	125,000	-	-	-	-	125,000

**PROJECT NAME: OVER SIZING WATER LINE - MALLARD RESERVE**  
**PROJECT NUMBER: TBA**

**Description:** Over sizing of water line for new development in city.

**Justification:** Increase water line size for additional capacity.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	350,000	-	-	-	-	350,000

**PROJECT NAME: MISCELLANEOUS SEWER LINE REPAIR AND REPLACEMENT**  
**PROJECT NUMBER: SS030444**

**Description:** Repair and replacement of miscellaneous water lines throughout the city.

**Justification:** Annual replacement program.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	514,360	350,000	500,000	500,000	500,000	500,000	2,864,360

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: WATER TANK REFURBISHING  
PROJECT NUMBER: WA030327**

**Description:** Painting and maintenance of miscellaneous elevated and ground storage tanks in various locations throughout the City.

**Justification:** Scheduled Maintenance

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	1,316,475	350,000	350,000	350,000	350,000	350,000	3,066,475

**PROJECT NAME: MILLER ROAD RECONSTRUCTION - PHASE II UTILITIES  
PROJECT NUMBER: ST030413**

**Description:** This project will improve Miller Road between Dalrock and Roan Road, including four lanes of traffic, a wide median for future expansion to six lanes, plus turn lanes at Chiesa Road. Construction will be concrete and gutter. This project will be constructed as part of the Dallas County MCIP program. The estimated cost is \$4.4 million, of which the city will be required to pay \$2.4 million. The funding identified here is for utility relocation only.

**Justification:** Miller Road is a major east-west thoroughfare that must be improved to handle current and future traffic. In addition, Miller serves an elementary school and needs to be lowered to improve drainage at various intersections. Completion would have all of Miller Road widened except for the Muddy Creek bridge in Dallas.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	-	448,000	-	-	-	-	448,000

**PROJECT NAME: MILLER 16" WATER LINE  
PROJECT NUMBER: WA060613**

**Description:** This project involves constructing a 16" waterline along Miller Road from Rowlett Road to University Drive. The 16" waterline will replace two existing 8" waterlines that are over 30 years old and have deteriorated beyond repair. This project will be constructed as part of the Miller Road reconstruction project that Dallas County is overseeing.

**Justification:** Identified in need of replacement in the Water Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	-	475,000	-	-	-	-	475,000

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 12" CASTLE WATERLINE  
PROJECT NUMBER: WA030003**

**Description:** This project was originally shown in the CIP for 2007 but a portion of it was installed from Merritt to Toler Road as part of the Castle Hills subdivision. The City was only responsible for paying the over sizing cost, which saved the City approximately \$382,000. The remaining portion will be installed as the tracts along Castle develop to Rowlett Road.

**Justification:** Identified in need of replacement in the Water Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	72,576	-	-	-	-	72,576

**PROJECT NAME: DEXHAM ROAD 36" SS EXTENSION  
PROJECT NUMBER: SS030010**

**Description:** Approximately 1,600 linear feet of 36 inch sanitary sewer line is proposed from Miller Road to Highway 66. This new line will replace the existing 24 inch line and make the Dexham Road lift station obsolete.

**Justification:** Dexham Road lift station replacement was identified in the Wastewater Master Plan. Subsequent engineering revealed that replacement and upsizing of the existing line is the preferable alternative.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	1,300,000	-	-	-	-	1,300,000

**PROJECT NAME: MAIN STREET LIFT STATION  
PROJECT NUMBER: TBA**

**Description:** Replacement of the Main Street Lift Station.

**Justification:** This was not identified in the Wastewater Master Plan. Recent malfunctions at the lift station warrant replacement of the facility.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	2,500,000	-	-	-	-	2,500,000

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD IMPROVEMENT - PHASE 2**  
**PROJECT NUMBER: CO030369**

**Description:** Reconstruction to a 6-lane divided concrete roadway from Century Drive to Miller Road. The project includes a new bridge north of Miller Road across Long Branch. The intersection of Rowlett Road and Miller Road will be constructed as part of the Miller Road project (\$250,000 from this project budget will be used to construct the intersection). The engineering and right-of-way acquisition will occur in 2006 with the construction taking place in 2007.

**Justification:** The pavement condition index is less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	252,000	-	-	-	-	252,000

**PROJECT NAME: EASTSIDE LIFT STATION**  
**PROJECT NUMBER: SS030012**

**Description:** In order to meet the future flow of the east half of the city, four new pumps will need to be installed in the Eastside lift station.

**Justification:** Identified in need of replacement in the Wastewater Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	275,000	140,000	-	-	-	-	415,000

**PROJECT NAME: POINT ROYAL ESTATES**  
**PROJECT NUMBER: CO030364**

**Description:** The project will consist of approximately 6,500 feet of 8" sanitary sewer construction to replace the existing septic system and approximately 6,550 feet of 8 inch water line replacement. The project will also include the concrete reconstruction of Point Royal Drive, Ashe Bend, Cedar View, and Pecan Drive. The engineering for all improvements is budgeted in 2005. The construction of the utility, paving and drainage improvements are budgeted for the 2006 and 2007 CIP fiscal year.

**Justification:** The existing water lines are substandard, the sewer system does not meet Texas Commission on Environmental Quality requirements and Point Royal Drive and Pecan Drive have a pavement condition index of less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	1,100,375	200,000	-	-	-	-	1,300,375

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD IMPROVEMENT - PHASE 3**  
**PROJECT NUMBER: CO030368**

**Description:** Sewer line replacement of approximately 240 linear feet of 15 inch sanitary sewer, 500 linear feet of 12 inch sanitary sewer and 2,560 linear feet of 10 inch sanitary sewer to replace existing 8 inch line. Replacement of approximately 6,400 linear feet of 16 inch water line to replace existing 8 inch line. Street reconstruction to 4 lane divided concrete from Miller Road to southern city limits. The engineering and a portion of the construction is budgeted in 2006 with the remainder of the construction occurring in 2007.

**Justification:** Water line and sewer line identified in need of replacement in master plans. Sewer is substandard and street pavement condition index is less than 65.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	-	964,320	-	-	-	-	964,320

**PROJECT NAME: 30" W. WATERVIEW / 16" PRINCETON LINE**  
**PROJECT NUMBER: WA030389**

**Description:** 30" transmission line in the Waterview area and a 16" water main along Princeton Drive.

**Justification:** Identified in need of replacing in the Water Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	110,100	698,768	-	-	-	-	808,868

**PROJECT NAME: DEXHAM ROAD LIFT STATION**  
**PROJECT NUMBER: SS030011**

**Description:** This was originally identified in the Wastewater Master Plan. Additional engineering was done and discovered that this lift station was no longer needed. A portion of the funding was transferred to the Dexham Road sanitary sewer project.

**Justification:** n/a

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<b><u>Project Budget</u></b>	2,500,000	(2,125,000)	-	-	-	-	375,000

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: KENWOOD HEIGHTS SUBDIVISION IMPROVEMENT PHASE 2  
PROJECT NUMBER: CO030361**

**Description:** The project will consist of approximately 5,400 feet of 8 inch sanitary sewer replacement, 5,400 of 8 inch water line replacement, drainage improvements and the concrete reconstruction of Maple Lane (Kenwood to Rowlett Road), Maple Court, Holly Lane, Oak Lane, Kenwood (Cypress to Rowlett Road) and Magnolia Lane (Maple to Kenwood). The engineering for all three phases will be completed as one task and the construction of phase one will be separate from phases two and three. The construction of phases two and three will be one project.

**Justification:** The current water line and sewer lines are substandard. The pavement condition index is less than 65 for the included streets and the current drainage system is insufficient in the area.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	1,082,400	-	-	-	-	1,082,400

**PROJECT NAME: MERRITT ROAD SEWER LINE  
PROJECT NUMBER: SS030015**

**Description:** Approximately 10,000 linear feet of 15-inch sanitary sewer line is proposed along Merritt Road to its intersection with Liberty Grove Road. The line will serve as the trunk main for future development along the northeastern half of Merritt Road.

**Justification:** Identified as a priority in the Wastewater Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	511,400	2,464,000	-	-	-	2,975,400

**PROJECT NAME: SH66 EAST SEWER LINE  
PROJECT NUMBER: SS030008**

**Description:** Approximately 13,000 linear feet of 15-inch sanitary sewer line is proposed along State Highway 66 to the trunk line south of Eastside lift station. The new line will replace the existing 10-inch line in order to meet existing and future flow conditions.

**Justification:** Identified as a priority in the Wastewater Master Plan.

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	555,000	1,761,200	1,761,200	-	-	-	4,077,400

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: SPRINGFIELD METER STATION UPGRADE**  
**PROJECT NUMBER: SS030017**

**Description:** In order to monitor the ultimate flow conditions in the Springfield basin, it is proposed to install a new flow meter facility to replace the existing meter.

**Justification:** Identified in the Wastewater Master Plan

<u>Financial Information</u>	Project to Date	2007	2008	2009	2010	2011	Project Total
<u>Project Budget</u>	-	84,000	476,000	-	-	-	560,000

# Rowlett

T E X A S

**CITY OF ROWLETT  
GENERAL OBLIGATION DEBT SERVICE**

The City of Rowlett issues general obligation bonds for a term of generally twenty years, for the purpose of constructing major capital improvements that include municipal facilities, parks and streets.

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The resources of this fund are generated by a tax levy based upon property values. Payments of principal and interest are made for general obligation bonds, certificates of obligation, and tax notes.

Current outstanding debt including principal and interest equals \$160,700,142. This includes general obligation refunded issues, improvements, certificates of obligation, and tax notes issued during 1997 through 2006. The projected 2006-07 requirements are estimated at \$11,345,171. The total amount of outstanding debt represents 5.12% of assessed value.

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Rowlett's rate of \$.747173 falls well under this limit. The city currently operates with the following general obligation debt ratios:

Net debt per capita: \$2,068

Net debt to assessed value: 3.50%

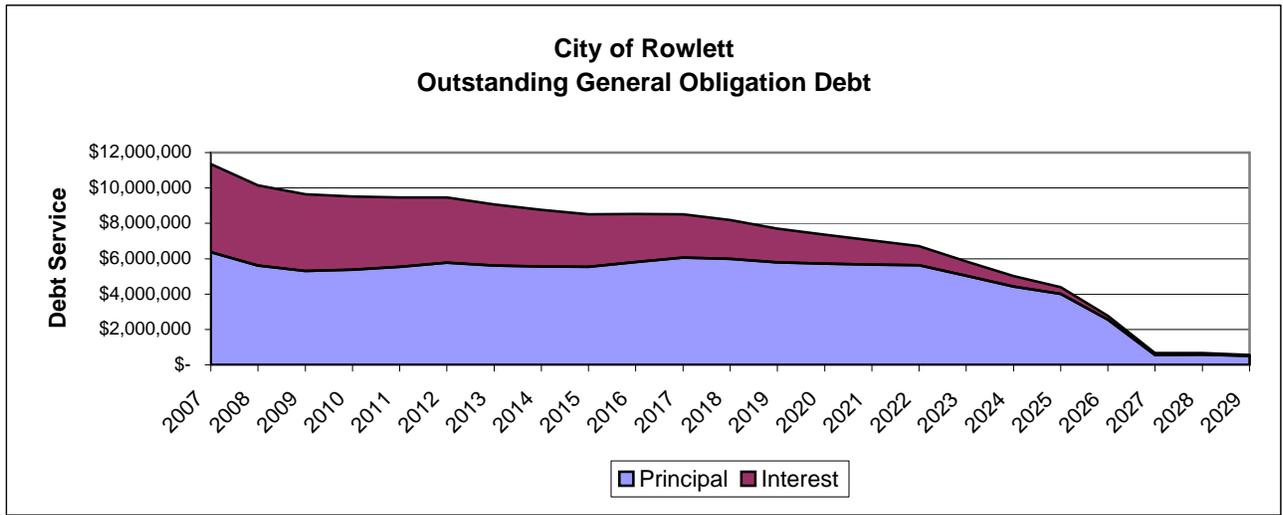
The following table reflects the allocation of the property tax levy between Debt Service and General Fund operations for FY 2006-07 and previous years:

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Debt Service	0.187596	0.206873	0.177733	0.202811	0.245394	0.268452
General Fund	<u>0.452404</u>	<u>0.433127</u>	<u>0.462267</u>	<u>0.474134</u>	<u>0.501779</u>	<u>0.478721</u>
Total Tax Rate	0.640000	0.640000	0.640000	0.676945	0.747173	0.747173

The tables on the following pages detail each current outstanding bond issue that is owed by the City. The tables show the date of issue, the years remaining on the payment schedule, and the amount of principal and interest in each year. The first table is a summary of all outstanding issues.

**CITY OF ROWLETT  
 OUTSTANDING GENERAL OBLIGATION AND TAX SUPPORTED DEBT  
 AGGREGATE DEBT SERVICE  
 AS OF SEPTEMBER 30, 2006**

Date	Principal	Interest	Total P&I
2007	6,365,000.00	4,980,171.10	11,345,171.10
2008	5,605,000.00	4,547,113.31	10,152,113.31
2009	5,305,000.00	4,342,800.31	9,647,800.31
2010	5,375,000.00	4,137,592.06	9,512,592.06
2011	5,550,000.00	3,921,034.81	9,471,034.81
2012	5,770,000.00	3,688,984.81	9,458,984.81
2013	5,615,000.00	3,447,980.56	9,062,980.56
2014	5,555,000.00	3,208,044.56	8,763,044.56
2015	5,535,000.00	2,968,809.92	8,503,809.92
2016	5,810,000.00	2,721,600.65	8,531,600.65
2017	6,060,000.00	2,455,302.40	8,515,302.40
2018	6,000,000.00	2,178,798.28	8,178,798.28
2019	5,800,000.00	1,905,441.41	7,705,441.41
2020	5,720,000.00	1,635,839.91	7,355,839.91
2021	5,670,000.00	1,360,339.40	7,030,339.40
2022	5,625,000.00	1,081,927.64	6,706,927.64
2023	5,030,000.00	821,945.26	5,851,945.26
2024	4,425,000.00	590,948.51	5,015,948.51
2025	4,010,000.00	382,847.26	4,392,847.26
2026	2,555,000.00	215,304.01	2,770,304.01
2027	550,000.00	116,221.88	666,221.88
2028	575,000.00	85,809.38	660,809.38
2029	505,000.00	53,771.88	558,771.88
2030	390,000.00	31,006.25	421,006.25
2031	410,000.00	10,506.25	420,506.25
<b>Total</b>	<b>\$ 109,810,000.00</b>	<b>\$ 50,890,141.81</b>	<b>\$ 160,700,141.81</b>



**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2006**

Original Issue: \$26,280,000

Interest Rate: Various - 4.000% to 5.125%

Date	Principal	Interest	Total P&I
2007 \$	1,465,000.00	\$ 1,403,931.05	\$ 2,868,931.05
2008	785,000.00	1,154,183.76	1,939,183.76
2009	820,000.00	1,122,083.76	1,942,083.76
2010	850,000.00	1,087,621.26	1,937,621.26
2011	885,000.00	1,050,752.51	1,935,752.51
2012	930,000.00	1,012,183.76	1,942,183.76
2013	975,000.00	970,483.76	1,945,483.76
2014	1,015,000.00	925,708.76	1,940,708.76
2015	1,055,000.00	880,452.51	1,935,452.51
2016	1,105,000.00	834,552.51	1,939,552.51
2017	1,160,000.00	783,521.26	1,943,521.26
2018	1,220,000.00	727,301.26	1,947,301.26
2019	1,275,000.00	668,668.76	1,943,668.76
2020	1,335,000.00	607,834.38	1,942,834.38
2021	1,395,000.00	542,087.50	1,937,087.50
2022	1,470,000.00	470,462.50	1,940,462.50
2023	1,545,000.00	395,087.50	1,940,087.50
2024	1,625,000.00	315,837.50	1,940,837.50
2025	1,710,000.00	231,393.75	1,941,393.75
2026	1,805,000.00	141,321.88	1,946,321.88
2027	335,000.00	86,484.38	421,484.38
2028	350,000.00	68,931.25	418,931.25
2029	370,000.00	50,481.25	420,481.25
2030	390,000.00	31,006.25	421,006.25
2031	410,000.00	10,506.25	420,506.25
<b>Total</b>	<b>\$ 26,280,000.00</b>	<b>\$ 15,572,879.31</b>	<b>\$ 41,852,879.31</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION  
REFUNDING BONDS, SERIES 2005**

Original Issue: \$8,615,000

Interest Rate: Various - 3.000% to 4.500%

Date	Principal	Interest	Total P&I
2007	260,000.00	330,287.50	590,287.50
2008	690,000.00	316,037.50	1,006,037.50
2009	440,000.00	299,087.50	739,087.50
2010	585,000.00	282,250.00	867,250.00
2011	605,000.00	259,156.25	864,156.25
2012	630,000.00	232,125.00	862,125.00
2013	660,000.00	204,750.00	864,750.00
2014	685,000.00	177,850.00	862,850.00
2015	715,000.00	149,850.00	864,850.00
2016	745,000.00	120,650.00	865,650.00
2017	775,000.00	88,312.50	863,312.50
2018	615,000.00	57,037.50	672,037.50
2019	640,000.00	28,800.00	668,800.00
2020	320,000.00	7,200.00	327,200.00
<b>Total</b>	<b>\$ 8,365,000.00</b>	<b>\$ 2,553,393.75</b>	<b>\$ 10,918,393.75</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2005**

Original Issue: \$22,170,000

Interest Rate: Various - 3.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	790,000.00	854,928.76	1,644,928.76
2008	815,000.00	830,853.76	1,645,853.76
2009	840,000.00	805,398.76	1,645,398.76
2010	870,000.00	778,031.26	1,648,031.26
2011	900,000.00	748,706.26	1,648,706.26
2012	930,000.00	717,243.76	1,647,243.76
2013	965,000.00	681,668.76	1,646,668.76
2014	1,005,000.00	642,268.76	1,647,268.76
2015	1,045,000.00	601,268.76	1,646,268.76
2016	1,090,000.00	558,568.76	1,648,568.76
2017	1,130,000.00	513,462.51	1,643,462.51
2018	1,180,000.00	465,818.76	1,645,818.76
2019	1,225,000.00	415,450.01	1,640,450.01
2020	1,280,000.00	362,218.76	1,642,218.76
2021	1,340,000.00	301,518.76	1,641,518.76
2022	1,405,000.00	237,284.38	1,642,284.38
2023	1,465,000.00	173,587.50	1,638,587.50
2024	1,530,000.00	106,200.00	1,636,200.00
2025	1,595,000.00	35,887.50	1,630,887.50
<b>Total</b>	<b>\$ 21,400,000.00</b>	<b>\$ 9,830,365.78</b>	<b>\$ 31,230,365.78</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2004**

Original Issue: \$4,420,000

Interest Rate: Various - 2.000% to 4.875%

Date	Principal	Interest	Total P&I
2007	140,000.00	171,825.00	311,825.00
2008	150,000.00	168,187.50	318,187.50
2009	150,000.00	163,875.00	313,875.00
2010	155,000.00	158,718.75	313,718.75
2011	160,000.00	152,812.50	312,812.50
2012	165,000.00	146,718.75	311,718.75
2013	170,000.00	140,225.00	310,225.00
2014	175,000.00	133,325.00	308,325.00
2015	180,000.00	126,225.00	306,225.00
2016	195,000.00	118,725.00	313,725.00
2017	195,000.00	110,803.13	305,803.13
2018	215,000.00	101,943.76	316,943.76
2019	225,000.00	92,043.76	317,043.76
2020	230,000.00	81,806.26	311,806.26
2021	240,000.00	71,231.26	311,231.26
2022	250,000.00	60,206.26	310,206.26
2023	260,000.00	48,568.76	308,568.76
2024	275,000.00	36,025.01	311,025.01
2025	110,000.00	26,812.51	136,812.51
2026	115,000.00	21,328.13	136,328.13
2027	120,000.00	15,600.00	135,600.00
2028	125,000.00	9,628.13	134,628.13
2029	135,000.00	3,290.63	138,290.63
<b>Total</b>	<b>\$ 4,135,000.00</b>	<b>\$ 2,159,925.10</b>	<b>\$ 6,294,925.10</b>

**CITY OF ROWLETT  
TAX NOTES  
SERIES 2004**

**Original Issue: \$620,000**

**Interest Rate: Various - 3.000% to 5.000%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	100,000.00	9,937.50	109,937.50
2008	70,000.00	5,875.00	75,875.00
2009	45,000.00	2,625.00	47,625.00
2010	20,000.00	500.00	20,500.00
<b>Total</b>	<b>\$ 235,000.00</b>	<b>\$ 18,937.50</b>	<b>\$ 253,937.50</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2004 A**

**Original Issue: \$6,080,000**

**Interest Rate: Various - 2.000% to 4.750%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	225,000.00	228,656.25	453,656.25
2008	230,000.00	222,962.50	452,962.50
2009	235,000.00	216,275.00	451,275.00
2010	245,000.00	208,156.25	453,156.25
2011	255,000.00	198,781.25	453,781.25
2012	260,000.00	189,125.00	449,125.00
2013	275,000.00	178,750.00	453,750.00
2014	285,000.00	167,550.00	452,550.00
2015	295,000.00	155,950.00	450,950.00
2016	305,000.00	143,950.00	448,950.00
2017	320,000.00	131,250.00	451,250.00
2018	335,000.00	117,112.50	452,112.50
2019	350,000.00	100,825.00	450,825.00
2020	365,000.00	83,862.50	448,862.50
2021	385,000.00	66,987.50	451,987.50
2022	400,000.00	49,325.00	449,325.00
2023	420,000.00	30,612.50	450,612.50
2024	440,000.00	10,450.00	450,450.00
<b>Total</b>	<b>\$ 5,625,000.00</b>	<b>\$ 2,500,581.25</b>	<b>\$ 8,125,581.25</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2004**

Original Issue: \$4,885,000

Interest Rate: Various - 3.500% to 5.000%

Date	Principal	Interest	Total P&I
2007	290,000.00	172,545.00	462,545.00
2008	300,000.00	162,220.00	462,220.00
2009	310,000.00	151,545.00	461,545.00
2010	325,000.00	140,432.50	465,432.50
2011	335,000.00	128,547.50	463,547.50
2012	345,000.00	115,450.00	460,450.00
2013	365,000.00	101,250.00	466,250.00
2014	375,000.00	86,262.50	461,262.50
2015	395,000.00	69,687.50	464,687.50
2016	415,000.00	50,425.00	465,425.00
2017	430,000.00	30,375.00	460,375.00
2018	450,000.00	10,350.00	460,350.00
<b>Total</b>	<b>\$ 4,335,000.00</b>	<b>\$ 1,219,090.00</b>	<b>\$ 5,554,090.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUES  
CERTIFICATES OF OBLIGATION, SERIES 2003**

Original Issue: \$7,060,000

Interest Rate: Various - 2.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	270,000.00	279,288.76	549,288.76
2008	280,000.00	271,376.26	551,376.26
2009	290,000.00	262,101.26	552,101.26
2010	300,000.00	251,026.26	551,026.26
2011	310,000.00	238,826.26	548,826.26
2012	325,000.00	226,126.26	551,126.26
2013	335,000.00	212,675.01	547,675.01
2014	350,000.00	198,286.26	548,286.26
2015	365,000.00	182,864.38	547,864.38
2016	385,000.00	166,217.50	551,217.50
2017	400,000.00	148,455.00	548,455.00
2018	420,000.00	129,590.00	549,590.00
2019	440,000.00	109,375.00	549,375.00
2020	460,000.00	87,712.50	547,712.50
2021	485,000.00	64,375.00	549,375.00
2022	510,000.00	39,500.00	549,500.00
2023	535,000.00	13,375.00	548,375.00
<b>Total</b>	<b>\$ 6,460,000.00</b>	<b>\$ 2,881,170.71</b>	<b>\$ 9,341,170.71</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2003 - A**

**Original Issue: \$3,815,000**

**Interest Rate: Various - 2.250% to 5.000%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	150,000.00	152,632.50	302,632.50
2008	150,000.00	148,320.00	298,320.00
2009	155,000.00	143,357.50	298,357.50
2010	165,000.00	137,345.00	302,345.00
2011	170,000.00	130,645.00	300,645.00
2012	175,000.00	123,745.00	298,745.00
2013	185,000.00	116,406.25	301,406.25
2014	190,000.00	108,530.00	298,530.00
2015	200,000.00	100,117.50	300,117.50
2016	210,000.00	91,017.50	301,017.50
2017	220,000.00	81,287.50	301,287.50
2018	230,000.00	70,935.00	300,935.00
2019	240,000.00	59,887.50	299,887.50
2020	250,000.00	48,093.75	298,093.75
2021	265,000.00	35,375.00	300,375.00
2022	280,000.00	21,750.00	301,750.00
2023	295,000.00	7,375.00	302,375.00
<b>Total</b>	<b>\$ 3,530,000.00</b>	<b>\$ 1,576,820.00</b>	<b>\$ 5,106,820.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2003**

**Original Issue: \$8,050,000**

**Interest Rate: Various - 2.150% to 4.500%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	575,000.00	218,587.50	793,587.50
2008	790,000.00	191,287.50	981,287.50
2009	825,000.00	160,018.75	985,018.75
2010	860,000.00	127,350.00	987,350.00
2011	875,000.00	92,650.00	967,650.00
2012	900,000.00	54,900.00	954,900.00
2013	520,000.00	22,950.00	542,950.00
2014	250,000.00	5,625.00	255,625.00
<b>Total</b>	<b>\$ 5,595,000.00</b>	<b>\$ 873,368.75</b>	<b>\$ 6,468,368.75</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2002**

Original Issue: \$6,385,000

Interest Rate: Various - 3.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	245,000.00	222,093.76	467,093.76
2008	255,000.00	214,275.01	469,275.01
2009	260,000.00	205,581.26	465,581.26
2010	270,000.00	195,968.76	465,968.76
2011	285,000.00	185,562.51	470,562.51
2012	295,000.00	174,687.51	469,687.51
2013	305,000.00	163,056.26	468,056.26
2014	315,000.00	150,656.26	465,656.26
2015	330,000.00	137,343.76	467,343.76
2016	345,000.00	122,784.38	467,784.38
2017	360,000.00	107,137.50	467,137.50
2018	380,000.00	90,487.50	470,487.50
2019	395,000.00	72,803.13	467,803.13
2020	415,000.00	53,812.51	468,812.51
2021	435,000.00	33,353.13	468,353.13
2022	455,000.00	11,375.00	466,375.00
<b>Total</b>	<b>\$ 5,345,000.00</b>	<b>\$ 2,140,978.24</b>	<b>\$ 7,485,978.24</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2002**

Original Issue: \$5,170,000

Interest Rate: Various - 3.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	200,000.00	179,075.00	379,075.00
2008	205,000.00	172,743.75	377,743.75
2009	210,000.00	165,737.50	375,737.50
2010	220,000.00	157,937.50	377,937.50
2011	225,000.00	149,593.75	374,593.75
2012	235,000.00	140,968.75	375,968.75
2013	245,000.00	131,662.50	376,662.50
2014	255,000.00	121,662.50	376,662.50
2015	265,000.00	110,931.25	375,931.25
2016	280,000.00	99,175.00	379,175.00
2017	290,000.00	86,525.00	376,525.00
2018	305,000.00	73,137.50	378,137.50
2019	320,000.00	58,875.00	378,875.00
2020	335,000.00	43,518.75	378,518.75
2021	350,000.00	27,031.25	377,031.25
2022	370,000.00	9,250.00	379,250.00
<b>Total</b>	<b>\$ 4,310,000.00</b>	<b>\$ 1,727,825.00</b>	<b>\$ 6,037,825.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2001**

Original Issue: \$1,490,000

Interest Rate: Various - 4.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	60,000.00	54,806.26	114,806.26
2008	60,000.00	52,406.26	112,406.26
2009	65,000.00	49,873.76	114,873.76
2010	65,000.00	47,176.26	112,176.26
2011	70,000.00	44,323.76	114,323.76
2012	75,000.00	41,223.76	116,223.76
2013	75,000.00	37,961.26	112,961.26
2014	80,000.00	34,511.26	114,511.26
2015	85,000.00	30,745.63	115,745.63
2016	90,000.00	26,642.50	116,642.50
2017	90,000.00	22,345.00	112,345.00
2018	95,000.00	17,905.00	112,905.00
2019	100,000.00	13,187.50	113,187.50
2020	105,000.00	8,125.00	113,125.00
2021	110,000.00	2,750.00	112,750.00
<b>Total</b>	<b>\$ 1,225,000.00</b>	<b>\$ 483,983.21</b>	<b>\$ 1,708,983.21</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2001**

Original Issue: \$2,805,000

Interest Rate: Various - 4.000% to 5.000%

Date	Principal	Interest	Total P&I
2007	110,000.00	103,321.26	213,321.26
2008	115,000.00	98,821.26	213,821.26
2009	120,000.00	94,061.26	214,061.26
2010	125,000.00	88,976.26	213,976.26
2011	130,000.00	83,588.76	213,588.76
2012	135,000.00	77,923.76	212,923.76
2013	145,000.00	71,831.26	216,831.26
2014	150,000.00	65,266.26	215,266.26
2015	155,000.00	58,306.88	213,306.88
2016	165,000.00	50,762.50	215,762.50
2017	175,000.00	42,602.50	217,602.50
2018	180,000.00	34,082.50	214,082.50
2019	190,000.00	25,131.25	215,131.25
2020	200,000.00	15,500.00	215,500.00
2021	210,000.00	5,250.00	215,250.00
<b>Total</b>	<b>\$ 2,305,000.00</b>	<b>\$ 915,425.71</b>	<b>\$ 3,220,425.71</b>

**CITY OF ROWLETT  
LIMITED TAX NOTES  
SERIES 2000**

Original Issue: \$485,000  
Interest Rate: Various - 5.050% to 6.250%

Date	Principal	Interest	Total P&I
2007	85,000.00	2,188.75	87,188.75
<b>Total</b>	<b>\$ 85,000.00</b>	<b>\$ 2,188.75</b>	<b>\$ 87,188.75</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2000**

Original Issue: \$3,660,000  
Interest Rate: Various - 5.100% to 6.750%

Date	Principal	Interest	Total P&I
2007	75,000.00	26,183.75	101,183.75
2008	175,000.00	17,746.25	192,746.25
2009	185,000.00	5,920.00	190,920.00
<b>Total</b>	<b>\$ 435,000.00</b>	<b>\$ 49,850.00</b>	<b>\$ 484,850.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 1999**

Original Issue: \$3,065,000  
Interest Rate: Various - 4.800% to 5.500%

Date	Principal	Interest	Total P&I
2007	130,000.00	3,152.50	133,152.50
<b>Total</b>	<b>\$ 130,000.00</b>	<b>\$ 3,152.50</b>	<b>\$ 133,152.50</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION  
SERIES 1999C**

Original Issue: \$1,190,000  
Interest Rate: Various - 4.700% to 5.500%

Date	Principal	Interest	Total P&I
2007	50,000.00	1,225.00	51,225.00
<b>Total</b>	<b>\$ 50,000.00</b>	<b>\$ 1,225.00</b>	<b>\$ 51,225.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION  
TAXABLE SERIES 1999A**

Original Issue: \$1,270,000

Interest Rate: 7.250%

Date	Principal	Interest	Total P&I
2007	25,000.00	87,362.50	112,362.50
2008	25,000.00	85,550.00	110,550.00
2009	30,000.00	83,737.50	113,737.50
2010	30,000.00	81,562.50	111,562.50
2011	30,000.00	79,387.50	109,387.50
2012	35,000.00	77,212.50	112,212.50
2013	35,000.00	74,675.00	109,675.00
2014	40,000.00	72,137.50	112,137.50
2015	40,000.00	69,237.50	109,237.50
2016	45,000.00	66,337.50	111,337.50
2017	50,000.00	63,075.00	113,075.00
2018	50,000.00	59,450.00	109,450.00
2019	55,000.00	55,825.00	110,825.00
2020	60,000.00	51,837.50	111,837.50
2021	65,000.00	47,487.50	112,487.50
2022	70,000.00	42,775.00	112,775.00
2023	70,000.00	37,700.00	107,700.00
2024	80,000.00	32,625.00	112,625.00
2025	85,000.00	26,825.00	111,825.00
2026	90,000.00	20,662.50	110,662.50
2027	95,000.00	14,137.50	109,137.50
2028	100,000.00	7,250.00	107,250.00
<b>Total</b>	<b>\$ 1,205,000.00</b>	<b>\$ 1,236,850.00</b>	<b>\$ 2,441,850.00</b>

**CITY OF ROWLETT  
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION  
SERIES 1997**

Original Issue: \$2,165,000

Interest Rate: Various: 5.100% - 5.750%

Date	Principal	Interest	Total P&I
2007	100,000.00	2,700.00	102,700.00
<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 2,700.00</b>	<b>\$ 102,700.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION TAXABLE  
SERIES 1997A**

Original Issue: \$6,500,000  
Interest Rate: 1.690%

Date	Principal	Interest	Total P&I
2007	115,000.00	361,005.00	476,005.00
2008	140,000.00	354,254.50	494,254.50
2009	160,000.00	346,036.50	506,036.50
2010	180,000.00	336,644.50	516,644.50
2011	200,000.00	326,078.50	526,078.50
2012	215,000.00	314,338.50	529,338.50
2013	230,000.00	301,718.00	531,718.00
2014	245,000.00	288,217.00	533,217.00
2015	265,000.00	273,835.50	538,835.50
2016	285,000.00	258,280.00	543,280.00
2017	305,000.00	241,550.50	546,550.50
2018	325,000.00	223,647.00	548,647.00
2019	345,000.00	204,569.50	549,569.50
2020	365,000.00	184,318.00	549,318.00
2021	390,000.00	162,892.50	552,892.50
2022	415,000.00	139,999.50	554,999.50
2023	440,000.00	115,639.00	555,639.00
2024	475,000.00	89,811.00	564,811.00
2025	510,000.00	61,928.50	571,928.50
2026	545,000.00	31,991.50	576,991.50
<b>Total</b>	<b>\$ 6,150,000.00</b>	<b>\$ 4,616,755.00</b>	<b>\$ 10,766,755.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING & IMPROVEMENT BONDS  
SERIES 1997**

Original Issue: \$6,030,000  
Interest Rate: Various: 5.100% - 5.750%

Date	Principal	Interest	Total P&I
2007	905,000.00	114,437.50	1,019,437.50
2008	370,000.00	80,012.50	450,012.50
2009	165,000.00	65,485.00	230,485.00
2010	110,000.00	57,895.00	167,895.00
2011	115,000.00	51,622.50	166,622.50
2012	120,000.00	45,012.50	165,012.50
2013	130,000.00	37,917.50	167,917.50
2014	140,000.00	30,187.50	170,187.50
2015	145,000.00	21,993.75	166,993.75
2016	150,000.00	13,512.50	163,512.50
2017	160,000.00	4,600.00	164,600.00
<b>Total</b>	<b>\$ 2,510,000.00</b>	<b>\$ 522,676.25</b>	<b>\$ 3,032,676.25</b>

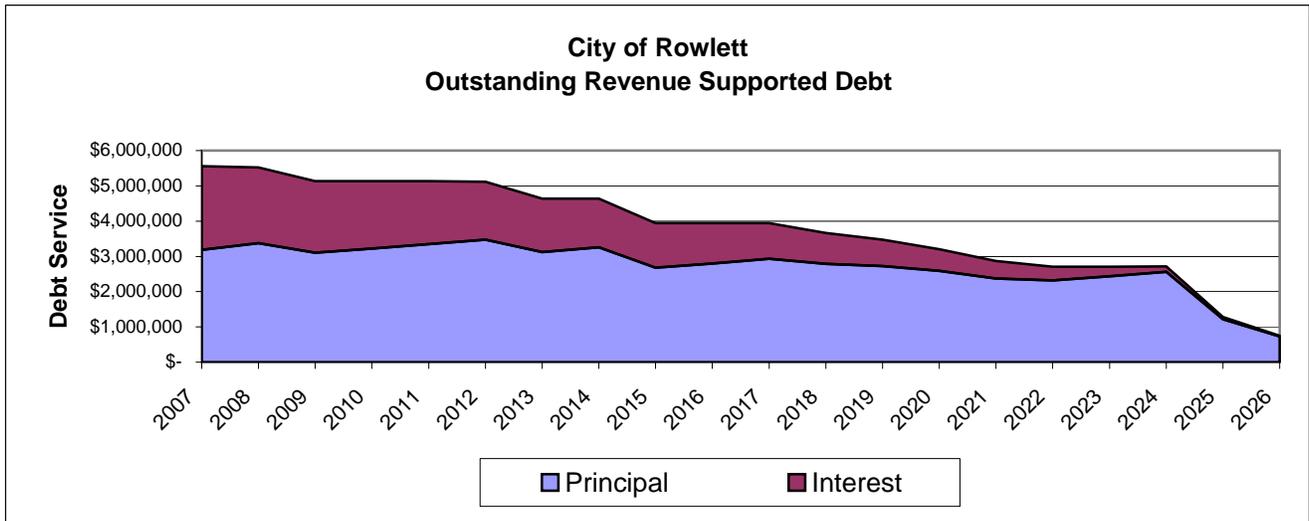
**CITY OF ROWLETT**  
**WATERWORKS AND SEWER SYSTEM REVENUE BONDS**

Waterworks and Sewer System Revenue Bonds are issued for a term of generally twenty years for the purpose of constructing major capital improvements, which include water and wastewater mains, pumping facilities and storage tanks. The net revenues of the Utility Fund secure the Waterworks and Sewer System Revenue Bonds.

Total outstanding waterworks and sewer system revenue debt including estimated fees equals \$76,072,688 with the FY 2006-07 requirements being \$5,561,083.

**CITY OF ROWLETT  
OUTSTANDING REVENUE SUPPORTED DEBT  
AGGREGATE DEBT SERVICE  
AS OF SEPTEMBER 30, 2006**

Date	Principal	Interest	Total P&I
2007	3,185,000.00	2,376,082.63	5,561,082.63
2008	3,370,000.00	2,150,327.52	5,520,327.52
2009	3,105,000.00	2,032,277.52	5,137,277.52
2010	3,220,000.00	1,913,847.52	5,133,847.52
2011	3,345,000.00	1,786,546.27	5,131,546.27
2012	3,470,000.00	1,647,983.77	5,117,983.77
2013	3,125,000.00	1,513,747.52	4,638,747.52
2014	3,255,000.00	1,383,562.52	4,638,562.52
2015	2,680,000.00	1,260,275.02	3,940,275.02
2016	2,800,000.00	1,144,150.02	3,944,150.02
2017	2,930,000.00	1,013,470.02	3,943,470.02
2018	2,785,000.00	876,365.64	3,661,365.64
2019	2,725,000.00	744,291.88	3,469,291.88
2020	2,585,000.00	617,636.25	3,202,636.25
2021	2,370,000.00	499,497.50	2,869,497.50
2022	2,320,000.00	386,988.75	2,706,988.75
2023	2,435,000.00	272,740.63	2,707,740.63
2024	2,560,000.00	152,528.13	2,712,528.13
2025	1,220,000.00	62,912.50	1,282,912.50
2026	735,000.00	17,456.25	752,456.25
<b>Total</b>	<b>\$ 54,220,000.00</b>	<b>\$ 21,852,687.86</b>	<b>\$ 76,072,687.86</b>



**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2006**

Original Issue: \$11,775,000

Interest Rate: Various: 4.000% - 4.750%

Date	Principal	Interest	Total P&I
2007	520,000.00	624,891.36	1,144,891.36
2008	650,000.00	490,752.50	1,140,752.50
2009	680,000.00	464,152.50	1,144,152.50
2010	710,000.00	436,352.50	1,146,352.50
2011	735,000.00	406,533.75	1,141,533.75
2012	770,000.00	374,552.50	1,144,552.50
2013	400,000.00	349,690.00	749,690.00
2014	420,000.00	331,740.00	751,740.00
2015	440,000.00	312,940.00	752,940.00
2016	460,000.00	293,240.00	753,240.00
2017	480,000.00	271,490.00	751,490.00
2018	505,000.00	248,096.25	753,096.25
2019	530,000.00	223,912.50	753,912.50
2020	550,000.00	198,935.00	748,935.00
2021	580,000.00	172,517.50	752,517.50
2022	605,000.00	144,518.75	749,518.75
2023	635,000.00	115,068.75	750,068.75
2024	670,000.00	84,075.00	754,075.00
2025	700,000.00	51,537.50	751,537.50
2026	735,000.00	17,456.25	752,456.25
<b>Total</b>	<b>\$ 11,775,000.00</b>	<b>\$ 5,612,452.61</b>	<b>\$ 17,387,452.61</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2005A**

Original Issue: \$7,180,000

Interest Rate: Various: 3.000% - 4.500%

Date	Principal	Interest	Total P&I
2007	255,000.00	274,541.26	529,541.26
2008	265,000.00	266,741.26	531,741.26
2009	270,000.00	258,446.26	528,446.26
2010	280,000.00	249,506.26	529,506.26
2011	290,000.00	239,956.26	529,956.26
2012	300,000.00	229,026.26	529,026.26
2013	315,000.00	217,198.76	532,198.76
2014	325,000.00	204,058.76	529,058.76
2015	340,000.00	189,946.26	529,946.26
2016	355,000.00	176,046.26	531,046.26
2017	370,000.00	161,361.26	531,361.26
2018	385,000.00	145,835.63	530,835.63
2019	400,000.00	129,495.00	529,495.00
2020	415,000.00	112,276.25	527,276.25
2021	435,000.00	94,105.00	529,105.00
2022	455,000.00	74,970.00	529,970.00
2023	475,000.00	54,796.88	529,796.88
2024	495,000.00	33,578.13	528,578.13
2025	520,000.00	11,375.00	531,375.00
<b>Total</b>	<b>\$ 6,945,000.00</b>	<b>\$ 3,123,260.75</b>	<b>\$ 10,068,260.75</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2005**

Original Issue: \$7,630,000

Interest Rate: Various: 3.000% - 5.000%

Date	Principal	Interest	Total P&I
2007	60,000.00	311,175.00	371,175.00
2008	225,000.00	306,900.00	531,900.00
2009	385,000.00	297,750.00	682,750.00
2010	595,000.00	281,562.50	876,562.50
2011	615,000.00	258,850.00	873,850.00
2012	635,000.00	233,850.00	868,850.00
2013	670,000.00	207,750.00	877,750.00
2014	700,000.00	181,225.00	881,225.00
2015	720,000.00	153,700.00	873,700.00
2016	755,000.00	124,200.00	879,200.00
2017	785,000.00	89,475.00	874,475.00
2018	535,000.00	56,475.00	591,475.00
2019	565,000.00	28,975.00	593,975.00
2020	330,000.00	7,425.00	337,425.00
<b>Total</b>	<b>\$ 7,575,000.00</b>	<b>\$ 2,539,312.50</b>	<b>\$ 10,114,312.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2004 A**

Original Issue: \$18,585,000

Interest Rate: Various: 2.000% - 5.000%

Date	Principal	Interest	Total P&I
2007	665,000.00	766,493.75	1,431,493.75
2008	680,000.00	749,662.50	1,429,662.50
2009	705,000.00	726,212.50	1,431,212.50
2010	730,000.00	697,512.50	1,427,512.50
2011	760,000.00	667,712.50	1,427,712.50
2012	790,000.00	636,712.50	1,426,712.50
2013	825,000.00	604,412.50	1,429,412.50
2014	860,000.00	569,637.50	1,429,637.50
2015	895,000.00	532,343.75	1,427,343.75
2016	935,000.00	492,287.50	1,427,287.50
2017	985,000.00	446,625.00	1,431,625.00
2018	1,035,000.00	396,125.00	1,431,125.00
2019	1,085,000.00	343,125.00	1,428,125.00
2020	1,140,000.00	287,500.00	1,427,500.00
2021	1,200,000.00	229,000.00	1,429,000.00
2022	1,260,000.00	167,500.00	1,427,500.00
2023	1,325,000.00	102,875.00	1,427,875.00
2024	1,395,000.00	34,875.00	1,429,875.00
<b>Total</b>	<b>\$ 17,270,000.00</b>	<b>\$ 8,450,612.50</b>	<b>\$ 25,720,612.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2004**

Original Issue: \$7,910,000

Interest Rate: Various: 2.000% - 4.500%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	660,000.00	241,700.00	901,700.00
2008	685,000.00	220,668.75	905,668.75
2009	700,000.00	197,287.50	897,287.50
2010	720,000.00	172,437.50	892,437.50
2011	750,000.00	144,837.50	894,837.50
2012	775,000.00	113,368.75	888,368.75
2013	805,000.00	80,800.00	885,800.00
2014	840,000.00	47,900.00	887,900.00
2015	165,000.00	27,593.75	192,593.75
2016	170,000.00	20,368.75	190,368.75
2017	180,000.00	12,600.00	192,600.00
2018	190,000.00	4,275.00	194,275.00
<b>Total</b>	<b>\$ 6,640,000.00</b>	<b>\$ 1,283,837.50</b>	<b>\$ 7,923,837.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2001**

Original Issue: \$2,105,000

Interest Rate: Various: 4.000% - 5.000%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2007	85,000.00	77,861.26	162,861.26
2008	85,000.00	74,461.26	159,461.26
2009	90,000.00	70,916.26	160,916.26
2010	95,000.00	67,076.26	162,076.26
2011	100,000.00	62,956.26	162,956.26
2012	105,000.00	58,573.76	163,573.76
2013	110,000.00	53,896.26	163,896.26
2014	110,000.00	49,001.26	159,001.26
2015	120,000.00	43,751.26	163,751.26
2016	125,000.00	38,007.51	163,007.51
2017	130,000.00	31,918.76	161,918.76
2018	135,000.00	25,558.76	160,558.76
2019	145,000.00	18,784.38	163,784.38
2020	150,000.00	11,500.00	161,500.00
2021	155,000.00	3,875.00	158,875.00
<b>Total</b>	<b>\$ 1,740,000.00</b>	<b>\$ 688,138.25</b>	<b>\$ 2,428,138.25</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2003**

Original Issue: \$3,300,000  
Interest Rate: Various: 2.500% - 4.000%

Date	Principal	Interest	Total P&I
2007	480,000.00	38,475.00	518,475.00
2008	460,000.00	22,625.00	482,625.00
2009	90,000.00	12,887.50	102,887.50
2010	90,000.00	9,400.00	99,400.00
2011	95,000.00	5,700.00	100,700.00
2012	95,000.00	1,900.00	96,900.00
<b>Total</b>	<b>\$ 1,310,000.00</b>	<b>\$ 90,987.50</b>	<b>\$ 1,400,987.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2000**

Original Issue: \$4,170,000  
Interest Rate: Various: 5.000% - 6.750%

Date	Principal	Interest	Total P&I
2007	165,000.00	26,246.25	191,246.25
2008	175,000.00	14,963.75	189,963.75
2009	185,000.00	4,625.00	189,625.00
<b>Total</b>	<b>\$ 525,000.00</b>	<b>\$ 45,835.00</b>	<b>\$ 570,835.00</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 1999**

Original Issue: \$3,220,000  
Interest Rate: Various: 4.850% - 5.450%

Date	Principal	Interest	Total P&I
2007	135,000.00	10,378.75	145,378.75
2008	145,000.00	3,552.50	148,552.50
<b>Total</b>	<b>\$ 280,000.00</b>	<b>\$ 13,931.25</b>	<b>\$ 293,931.25</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 1997**

Original Issue: \$3,450,000  
Interest Rate: Various: 5.100% - 5.800%

Date	Principal	Interest	Total P&I
2007	160,000.00	4,320.00	164,320.00
<b>Total</b>	<b>\$ 160,000.00</b>	<b>\$ 4,320.00</b>	<b>\$ 164,320.00</b>

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL SUMMARY BY DIVISION**

DIVISION	FY 2004-05			FY 2005-06						FY 2006-07		
	Actual			Budget			Estimate			Approved		
	FT	PT	SEAS									
<b><u>GENERAL FUND</u></b>												
City Council	-	7.00	-	-	7.00	-	-	7.00	-	-	7.00	-
City Manager	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-
City Secretary	3.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-
Accounting	11.00	-	-	10.00	-	-	10.00	-	-	10.00	-	-
Municipal Court	7.00	-	-	9.00	-	-	9.00	-	-	9.00	-	-
Purchasing	2.00	-	-	2.00	1.00	-	2.00	1.00	-	2.00	1.00	-
Police	96.00	-	11.00	100.00	-	11.00	100.00	-	11.00	111.00	-	12.00
Fire Rescue	73.00	1.00	-	77.00	-	-	77.00	-	-	77.00	-	-
Animal Services	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-
Fire Marshal	2.00	-	-	-	-	-	-	-	-	-	-	-
Building Inspections	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-
Neighborhood Svcs	5.00	-	-	4.00	2.00	-	5.00	-	-	5.00	-	-
Parks Administration	2.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-
Parks and Maint. Ops	12.00	-	-	10.00	-	-	10.00	-	-	10.00	-	-
Comm. Athletic	1.00	-	-	2.00	-	-	2.00	-	-	-	-	-
Recreation	4.00	8.00	-	5.00	8.00	-	5.00	8.00	-	7.00	8.00	-
Wet Zone	-	-	-	2.00	-	80.00	2.00	-	80.00	2.00	-	80.00
Urban Forestry	1.00	-	-	3.00	-	-	3.00	-	-	4.00	-	-
Library	14.00	1.00	-	13.00	4.00	-	13.00	4.00	-	13.00	4.00	-
Communications	3.00	-	-	3.00	-	-	3.00	-	-	4.00	-	-
Bldgs and Grounds	5.00	3.00	-	6.00	3.00	-	6.00	3.00	-	6.00	3.00	-
Streets	17.00	-	-	17.00	-	-	17.00	-	-	19.00	-	-
Vehicle Maintenance	2.00	-	-	-	-	-	-	-	-	-	-	-
Traffic Maintenance	2.00	-	-	2.00	-	-	2.00	-	-	-	-	-
Public Works Admin.	3.00	-	-	3.00	-	-	3.00	-	-	11.00	-	-
Planning	6.00	-	-	7.00	-	-	7.00	-	-	7.00	-	-
GIS	2.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-
Human Resources	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-
<b>Total General Fund</b>	<b>293.00</b>	<b>20.00</b>	<b>11.00</b>	<b>304.00</b>	<b>25.00</b>	<b>91.00</b>	<b>305.00</b>	<b>23.00</b>	<b>91.00</b>	<b>326.00</b>	<b>23.00</b>	<b>92.00</b>

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL SUMMARY**

DIVISION	FY 2004-05			FY 2005-06						FY 2006-07 Approved		
				Budget			Estimate					
	FT	PT	SEAS	FT	PT	SEAS	FT	PT	SEAS	FT	PT	SEAS
<b><u>UTILITY FUND</u></b>												
Info.Technology	6.00	-	-	-	-	-	-	-	-	-	-	-
Water Operations	13.00	-	-	13.00	-	-	13.00	-	-	13.00	-	-
Wastewater Ops	14.00	-	-	14.00	-	-	14.00	-	-	14.00	-	-
City Engineer Admin.	7.00	-	-	7.00	-	-	7.00	-	-	-	-	-
Utility Billing	7.00	-	-	6.00	-	-	6.00	-	-	6.00	-	-
Meter Services	8.00	-	-	4.00	-	-	4.00	-	-	4.00	-	-
<b>Total Utility Fund</b>	<b>55.00</b>	<b>-</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>	<b>-</b>	<b>-</b>
<b><u>DRAINAGE FUND</u></b>												
Drainage	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
<b><u>WET ZONE FUND</u></b>												
Wet Zone	1.00	-	75.00	-	-	-	-	-	-	-	-	-
<b><u>ECONOMIC DEVELOPMENT FUND</u></b>												
Econ.Development	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
<b><u>FLEET SERVICES FUND</u></b>												
Vehicle Maintenance	-	-	-	3.00	-	-	3.00	-	-	3.00	-	-
<b><u>INFORMATION TECHNOLOGY FUND</u></b>												
Information Tech.	-	-	-	7.00	-	-	7.00	-	-	7.00	-	-
<b>CITY TOTAL</b>	<b>353.00</b>	<b>20.00</b>	<b>86.00</b>	<b>362.00</b>	<b>25.00</b>	<b>91.00</b>	<b>363.00</b>	<b>23.00</b>	<b>91.00</b>	<b>377.00</b>	<b>23.00</b>	<b>92.00</b>

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b>GENERAL FUND</b>					
<b><u>City Council</u></b>					
<i>Elected</i>					
Mayor	1.00	1.00	1.00	1.00	-
Councilmember	6.00	6.00	6.00	6.00	-
Total Part-Time	7.00	7.00	7.00	7.00	-
<b><u>City Manager</u></b>					
<i>Full-Time</i>					
City Manager	1.00	1.00	1.00	1.00	-
Deputy City Manager	-	1.00	1.00	1.00	-
Assistant City Manager	2.00	-	-	-	-
Assistant to the City Manager	1.00	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>City Secretary</u></b>					
<i>Full-Time</i>					
City Secretary	1.00	1.00	1.00	1.00	-
Assistant City Secretary	1.00	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	1.00	-
Total Full-Time	3.00	3.00	3.00	3.00	-
<b><u>Accounting</u></b>					
<i>Full-Time</i>					
Director of Financial Services	1.00	1.00	1.00	1.00	-
Assistant Finance Director	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Senior Accountant	2.00	2.00	2.00	2.00	-
Accountant II	1.00	1.00	1.00	1.00	-
Accounting Specialist IV	-	1.00	1.00	1.00	-
Accounting Specialist III	2.00	1.00	1.00	1.00	-
Accounting Specialist II	-	1.00	1.00	1.00	-
Accounting Specialist I	2.00	1.00	1.00	1.00	-
Budget Officer	1.00	-	-	-	-
Total Full-Time	11.00	10.00	10.00	10.00	-
<b><u>Municipal Court</u></b>					
<i>Full-Time</i>					
Administrator	1.00	1.00	1.00	1.00	-
Warrant Officer	-	1.00	1.00	1.00	-
Juvenile Caseworker	-	1.00	1.00	1.00	-
Chief Clerk	1.00	1.00	1.00	1.00	-
Senior Clerk	1.00	1.00	1.00	1.00	-
Court Clerk	4.00	4.00	4.00	4.00	-
Total Full-Time	7.00	9.00	9.00	9.00	-

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Purchasing</u></b>					
<i>Full-Time</i>					
Purchasing Agent	1.00	1.00	1.00	1.00	-
Purchasing Buyer	-	-	-	1.00	
Purchasing Assistant	1.00	1.00	1.00	-	(1.00)
Total Full-Time	2.00	2.00	2.00	2.00	-
<i>Part-Time</i>					
Administrative Technician	-	1.00	1.00	1.00	-
Total Part-Time	-	1.00	1.00	1.00	-
<b><u>Police</u></b>					
<i>Full-Time</i>					
Police Chief	1.00	1.00	1.00	1.00	-
Assistant Police Chief	1.00	1.00	1.00	1.00	-
Lieutenant	6.00	6.00	5.00	6.00	-
Sergeant	6.00	6.00	6.00	6.00	-
Support Services Director	-	-	1.00	1.00	1.00
School Resource Officer	5.00	5.00	5.00	5.00	-
Detectives / Investigators	9.00	10.00	10.00	10.00	-
Police Officer	38.00	41.00	41.00	50.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00	-
Communications Supervisor	3.00	3.00	3.00	3.00	-
Communications Officer	12.00	12.00	12.00	12.00	-
Records Supervisor	1.00	1.00	1.00	1.00	-
Senior Administrative Technician	1.00	1.00	1.00	1.00	-
Records Clerk	2.00	2.00	2.00	2.00	-
Property/Evidence Technician	1.00	1.00	1.00	2.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	-
Total Full-Time	96.00	100.00	100.00	111.00	11.00
<i>Seasonal</i>					
Crossing Guards	11.00	11.00	11.00	12.00	1.00
Total Seasonal	11.00	11.00	11.00	12.00	1.00
<b><u>Fire Rescue</u></b>					
<i>Full-Time</i>					
Fire Chief	1.00	1.00	1.00	1.00	-
Division Chief	-	-	-	2.00	
Assistant Fire Chief	1.00	1.00	1.00	-	(1.00)
Deputy Chief of Training	1.00	1.00	1.00	-	(1.00)
Administrative Assistant	1.00	1.00	1.00	1.00	-
Captain	12.00	12.00	12.00	12.00	-
Driver/Engineer	12.00	12.00	12.00	12.00	-
Firefighter	45.00	45.00	45.00	45.00	-
Emergency Med. Services Coord.	-	1.00	1.00	1.00	-
Emergency Management Coord.	-	1.00	1.00	1.00	-
Fire Marshal	-	1.00	1.00	1.00	-
Fire Inspector	-	1.00	1.00	1.00	-
Total Full-Time	73.00	77.00	77.00	77.00	-

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Fire Rescue (continued)</u></b>					
<i>Part-Time</i>					
Emergency Services Trainer	1.00	-	-	-	-
Total Part-Time	1.00	-	-	-	-
<b><u>Animal Services</u></b>					
<i>Full-Time</i>					
Animal Control Supervisor	1.00	1.00	1.00	1.00	-
Animal Control Officer	2.00	2.00	2.00	2.00	-
Shelter Attendant II	1.00	1.00	1.00	1.00	-
Shelter Attendant I	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>Fire Marshal</u></b>					
<i>Full-Time</i>					
Fire Marshal	1.00	-	-	-	-
Fire Investigator	1.00	-	-	-	-
Total Full-Time	2.00	-	-	-	-
<b><u>Building Inspections</u></b>					
<i>Full-Time</i>					
Chief Building Official	1.00	1.00	1.00	1.00	-
Senior Building Inspector	1.00	1.00	1.00	1.00	-
Building Inspector II	2.00	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>Environmental Services</u></b>					
<i>Full-Time</i>					
Environmental Service Manager	-	1.00	1.00	1.00	-
Code Enforcement Officer II	1.00	-	-	-	-
Code Enforcement Officer I	2.00	2.00	4.00	4.00	2.00
Health Officer	-	1.00	-	-	(1.00)
Zoning Inspector	1.00	-	-	-	-
Administrative Secretary	1.00	-	-	-	-
Total Full-Time	5.00	4.00	5.00	5.00	1.00
<i>Part-Time</i>					
Code Enforcement Officers	-	2.00	-	-	(2.00)
Total Part-Time	-	2.00	-	-	(2.00)
<b><u>Parks Administration</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Park Planning & Cap. Proj. Mgr	-	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	3.00	3.00	3.00	-

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Parks and Maintenance Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Foreman	1.00	-	-	-	-
Maintenance Worker I	5.00	5.00	5.00	5.00	-
Maintenance Worker II	1.00	1.00	1.00	1.00	-
Maintenance Worker III	2.00	2.00	2.00	2.00	-
Custodian	1.00	-	-	-	-
Parks Mechanic	1.00	1.00	1.00	1.00	-
Total Full-Time	12.00	10.00	10.00	10.00	-
<b><u>Community Athletic Programs</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	-	(1.00)
Athletic Coordinator	-	1.00	1.00	-	(1.00)
Maintenance Worker I	-	-	-	-	-
Total Full-Time	1.00	2.00	2.00	-	(2.00)
<b><u>Recreation</u></b>					
<i>Full-Time</i>					
Superintendent	-	-	-	1.00	1.00
Athletic Coordinator	-	-	-	1.00	1.00
Centre Manager	1.00	1.00	1.00	1.00	-
Assistant Centre Manager	1.00	1.00	1.00	1.00	-
Recreation Programmer	-	1.00	1.00	1.00	-
Recreation Specialist II	2.00	2.00	2.00	2.00	-
Total Full-Time	4.00	5.00	5.00	7.00	2.00
<i>Part-Time</i>					
Recreation Specialist I	8.00	4.00	4.00	4.00	-
Recreation Aide	-	4.00	4.00	4.00	-
Total Part-Time	8.00	8.00	8.00	8.00	-
<b><u>Wet Zone</u></b>					
<i>Full-Time</i>					
Pool Manager	-	1.00	1.00	1.00	-
Operations Manager	-	1.00	1.00	1.00	-
Total Full-Time	-	2.00	2.00	2.00	-
<i>Seasonal</i>					
Cashier	-	10.00	10.00	10.00	-
Lifeguard	-	60.00	60.00	60.00	-
Concessions	-	5.00	5.00	5.00	-
Custodian	-	5.00	5.00	5.00	-
	-	80.00	80.00	80.00	-

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Urban Forestry</u></b>					
<i>Full-Time</i>					
Superintendent	-	1.00	1.00	1.00	-
Irrigation Technician	-	-	-	1.00	1.00
Maintenance Worker I	1.00	2.00	2.00	2.00	-
Total Full-Time	1.00	3.00	3.00	4.00	1.00
<b><u>Library</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Assistant Director	-	1.00	1.00	1.00	-
Librarian II	2.00	1.00	1.00	1.00	-
Librarian I	3.00	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Library Assistant	5.00	5.00	5.00	5.00	-
Library Aide	2.00	2.00	2.00	2.00	-
Total Full-Time	14.00	13.00	13.00	13.00	-
<i>Part-Time</i>					
Library Assistant	1.00	1.00	1.00	1.00	-
Librarian	-	3.00	3.00	3.00	-
Total Part-Time	1.00	4.00	4.00	4.00	-
<b><u>Communications</u></b>					
<i>Full-Time</i>					
Communications Director	-	-	-	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00	-
Video Producer	1.00	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	-
Total Full-Time	3.00	3.00	3.00	4.00	1.00
<b><u>Building and Grounds</u></b>					
<i>Full-Time</i>					
Custodian	3.00	4.00	4.00	4.00	-
Building Maintenance Worker	2.00	2.00	2.00	2.00	-
Total Full-Time	5.00	6.00	6.00	6.00	-
<i>Part-Time</i>					
Custodian	3.00	3.00	3.00	3.00	-
Total Part-Time	3.00	3.00	3.00	3.00	-
<b><u>Streets</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Supervisor	1.00	1.00	1.00	1.00	-
Crew Leader	2.00	4.00	4.00	4.00	-
Traffic Technician	-	-	-	2.00	2.00
Maintenance Worker	13.00	11.00	11.00	11.00	-
Total Full-Time	17.00	17.00	17.00	19.00	2.00

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Vehicle Maintenance</u></b>					
<i>Full-Time</i>					
Mechanic	1.00	-	-	-	-
Technician	1.00	-	-	-	-
Total Full-Time	2.00	-	-	-	-
<b><u>Traffic Maintenance</u></b>					
<i>Full-Time</i>					
Traffic Control Technician	2.00	2.00	2.00	-	(2.00)
Total Full-Time	2.00	2.00	2.00	-	(2.00)
<b><u>Public Works Administration</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
City Engineer	-	-	-	1.00	1.00
Assistant City Engineer	-	-	-	1.00	1.00
Utilities Engineer	-	-	-	1.00	1.00
Inspectors	-	-	-	3.00	3.00
Assistant to the PW Director	-	-	-	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	3.00	3.00	3.00	11.00	8.00
<b><u>Planning</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	-
Zoning Inspector	-	1.00	1.00	1.00	-
Senior Planner	1.00	1.00	1.00	1.00	-
Planner II	2.00	2.00	2.00	2.00	-
Total Full-Time	6.00	7.00	7.00	7.00	-
<b><u>GIS</u></b>					
<i>Full-Time</i>					
GIS Manager	-	1.00	1.00	1.00	-
GIS Analyst	1.00	-	-	-	-
GIS Technician	1.00	2.00	2.00	2.00	-
Total Full-Time	2.00	3.00	3.00	3.00	-
<b><u>Human Resources</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Assistant Director	-	-	-	1.00	1.00
Human Resources Coordinator	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-
HR Technician	1.00	1.00	1.00	-	(1.00)
Safety Officer	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b>GENERAL FUND FT TOTAL</b>	293.00	304.00	305.00	326.00	22.00
<b>GENERAL FUND PT TOTAL</b>	20.00	25.00	23.00	23.00	(2.00)
<b>GENERAL FUND SEAS TOTAL</b>	11.00	91.00	91.00	92.00	1.00

**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b>UTILITY FUND</b>					
<b><u>Information Technology</u></b>					
<i>Full-Time</i>					
IT Manager	1.00	-	-	-	-
Systems Administrator	1.00	-	-	-	-
Desk Top Support	2.00	-	-	-	-
Network Administrator I	1.00	-	-	-	-
Administrative Assistant	1.00	-	-	-	-
Total Full-Time	6.00	-	-	-	-
<b><u>Water Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Crewleader	2.00	2.00	2.00	2.00	-
Utility Worker	10.00	10.00	10.00	10.00	-
Total Full-Time	13.00	13.00	13.00	13.00	-
<b><u>Wastewater Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Crewleader	2.00	2.00	2.00	2.00	-
Electrician	1.00	1.00	1.00	1.00	-
Electrician Helper	1.00	1.00	1.00	1.00	-
Water Quality Technician	1.00	1.00	1.00	1.00	-
Utility Worker	8.00	8.00	8.00	8.00	-
Total Full-Time	14.00	14.00	14.00	14.00	-
<b><u>City Engineer</u></b>					
<i>Full-Time</i>					
City Engineer	1.00	1.00	1.00	-	(1.00)
Assistant City Engineer	1.00	1.00	1.00	-	(1.00)
Utilities Engineer	1.00	1.00	1.00	-	(1.00)
Administrative Secretary	1.00	1.00	1.00	-	(1.00)
Inspectors	3.00	3.00	3.00	-	(3.00)
Total Full-Time	7.00	7.00	7.00	-	(7.00)
<b><u>Utility Billing</u></b>					
<i>Full-Time</i>					
Supervisor	1.00	1.00	1.00	1.00	-
Senior Clerk	2.00	2.00	2.00	2.00	-
Clerk	4.00	3.00	3.00	3.00	-
Total Full-Time	7.00	6.00	6.00	6.00	-
<b><u>Meter Services</u></b>					
<i>Full-Time</i>					
Supervisor	1.00	1.00	1.00	1.00	-
Crewleader	1.00	1.00	1.00	1.00	-
Meter Shop Technician	1.00	1.00	1.00	1.00	-
Meter Reader II	1.00	1.00	1.00	1.00	-
Meter Reader I	4.00	-	-	-	-
Total Full-Time	8.00	4.00	4.00	4.00	-
<b>UTILITY FUND FT TOTAL</b>	<b>55.00</b>	<b>44.00</b>	<b>44.00</b>	<b>37.00</b>	<b>(7.00)</b>

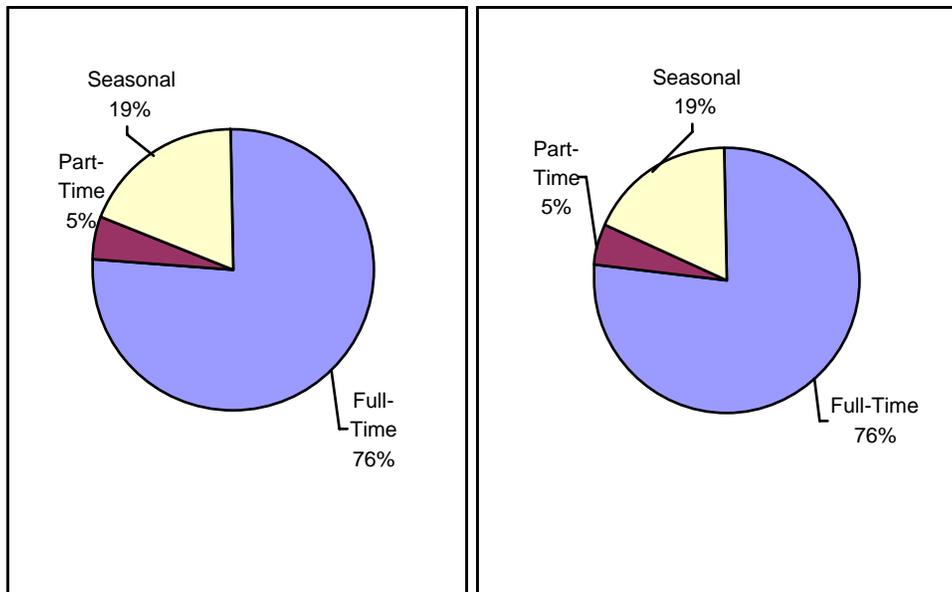
**CITY OF ROWLETT  
FY 2006-07 PERSONNEL DETAIL**

Position	FY 2004-05 Actual	FY 2005-06		FY 2006-07 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>DRAINAGE FUND</u></b>					
<i>Full-Time</i>					
Equipment Operator	1.00	1.00	1.00	1.00	-
Maintenance Worker II	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<b><u>WET ZONE FUND</u></b>					
<i>Full-Time</i>					
Pool Manager	1.00	-	-	-	-
Total Full-Time	1.00	-	-	-	-
<i>Seasonal</i>					
Cashier	10.00	-	-	-	-
Lifeguard	60.00	-	-	-	-
Custodian	5.00	-	-	-	-
	75.00	-	-	-	-
<b><u>ECONOMIC DEVELOPMENT FUND</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<b><u>FLEET SERVICES FUND</u></b>					
<i>Full-Time</i>					
Mechanic	-	1.00	1.00	1.00	-
Mechanic Helper	-	1.00	1.00	1.00	-
Fleet Technician	-	1.00	1.00	1.00	-
Total Full-Time	-	3.00	3.00	3.00	-
<b><u>INFORMATION TECHNOLOGY FUND</u></b>					
<i>Full-Time</i>					
IT Manager	-	1.00	1.00	1.00	-
Systems Administrator	-	2.00	2.00	2.00	-
Desk Top Support	-	2.00	2.00	2.00	-
Network Administrator I	-	1.00	1.00	1.00	-
Administrative Assistant	-	1.00	1.00	1.00	-
Total Full-Time	-	7.00	7.00	7.00	-
<b>CITYWIDE FULL-TIME TOTAL</b>	<b>353.00</b>	<b>362.00</b>	<b>363.00</b>	<b>377.00</b>	<b>15.00</b>
<b>CITYWIDE PART-TIME TOTAL</b>	<b>20.00</b>	<b>25.00</b>	<b>23.00</b>	<b>23.00</b>	<b>(2.00)</b>
<b>CITYWIDE SEASONAL TOTAL</b>	<b>86.00</b>	<b>91.00</b>	<b>91.00</b>	<b>92.00</b>	<b>1.00</b>

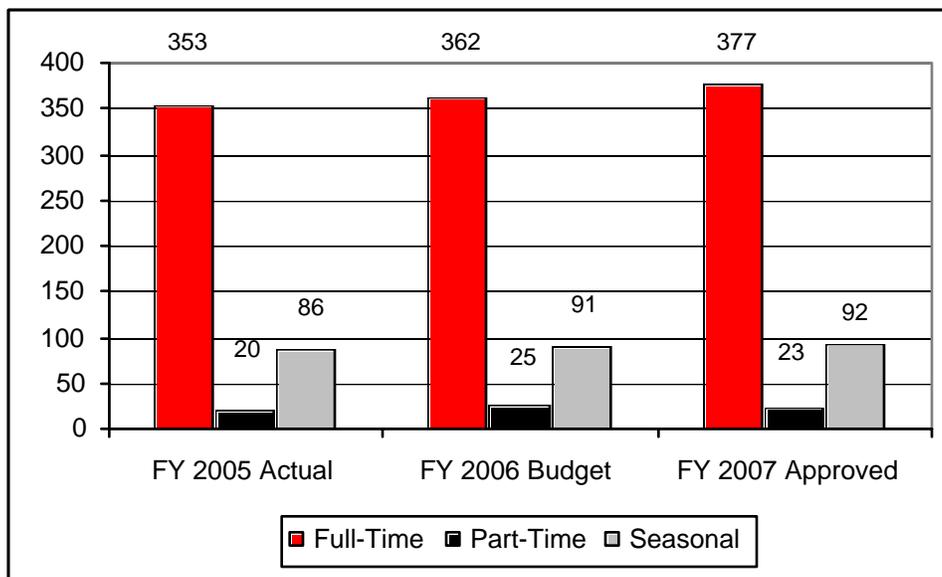
**CITY OF ROWLETT  
EMPLOYEE SUMMARY**

**FY 2005-06 BUDGET**

**FY 2006-07 APPROVED**



**EMPLOYEES  
FULL-TIME AND PART-TIME**



# Rowlett

T E X A S

**CITY OF ROWLETT  
FY 2007 APPROVED SUPPLEMENTAL REQUEST LIST**

REF #	FUND	DEPT	DESCRIPTION	AMOUNT
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**ITEMS FUNDED**

1	General	Purchasing	Upgrade of existing Purchasing Assistant to Purchasing Buyer	\$3,931
2	General	Police	Year 2 Of 5 Year Patrol Staffing (5 New Officers)	\$332,416
3	General	Police	Property / Evidence Technician	\$45,326
4	General	Police	One (1) School Crossing Guard Position	\$6,007
5	General	Police	Implementation Of Traffic Unit (4 Officers/1 Lt)	\$527,419
6	General	Fire	EMS Provider License Application	\$1,400
7	General	Fire	Bunker Gear	\$20,300
8	General	Fire	Life Pack 12 Defibrillator Replacement	\$44,000
9	General	Fire	EMS Supplies	\$6,000
10	General	Fire	Air Pack Safety Upgrade Pkg.	\$20,440
11	General	Fire	Additional Medical Exams	\$8,950
12	General	Parks & Rec	Equipment/Tools for Park Planner	\$17,990
13	General	Parks & Rec	Irrigation Tech Maintenance III (6 month funding)	\$23,020
14	General	Parks & Rec	Kromer Line Painter	\$18,100
15	General	Parks & Rec	Coaches Certification And Background Checks	\$2,300
16	General	Parks & Rec	RCC Kids Space Babysitter	\$14,032
17	General	Parks & Rec	DVR Security Camera System	\$22,800
18	General	Parks & Rec	RCC Equipment Enhancements	\$21,163
19	General	Parks & Rec	Shade Structure for Wet Zone	\$8,500
20	General	Library	Personnel Pool For Library Pages	\$15,011
21	General	Library	Audio - Visual Materials	\$10,000
22	General	Library	Library Books	\$20,000
23	General	Library	Pool for Library Aide (pt 50hrs)	\$34,372
24	General	PIO	Communications Director position	\$104,722
25	General	PIO	Public Engagement Program	\$30,000
26	General	PIO	Spring Festival	\$50,000
27	General	PIO	Contract Christmas Light Installation	\$6,000
28	General	Public Works	Assistant to the PW Director	\$67,991
29	General	Planning	Scanning Of Historical Maps And Planning Files	\$10,000
30	General	Human Resources	Human Resources Assistant Director	\$83,029
31	General	Human Resources	Compensation And Benefits Study	\$50,000
32	General	Human Resources	Police And Fire Testing	\$12,000
33	General	Human Resources	Administrative Staff Training	\$10,000
34	General	Human Resources	Physicals/drug Screens For New Employees	\$10,000
35	General	Non Dept	Customer Care Program	\$15,000
			<b>GENERAL FUND TOTAL</b>	<b>\$1,672,219</b>

**CITY OF ROWLETT  
FY 2007 APPROVED SUPPLEMENTAL REQUEST LIST**

<b>REF #</b>	<b>FUND</b>	<b>DEPT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>ITEMS FUNDED</b>				
36	Utility	Water	Overtime	\$38,625
37	Utility	Water	Printing And Binding Increase	\$2,700
38	Utility	Water	Signs, Fences And Sidewalk Increase	\$28,500
39	Utility	Water	Leak Testing Maintenance Program On Water Lines	\$60,000
40	Utility	Water	Scada System Additions	\$15,000
41	Utility	Water	Spin Doctor Valve And Vacuum System	\$49,500
42	Utility	Water	Sampling Field Test Kit	\$12,000
43	Utility	Water	Skid-steer Loader And Accessories	\$56,450
44	Utility	Water	Portable Light Tower	\$11,500
45	Utility	Wastewater	Overtime	\$30,395
46	Utility	Wastewater	Sewer Lift Station Increase	\$75,000
47	Utility	Wastewater	Sign, Fences And Sidewalks Increase	\$16,000
48	Utility	Wastewater	Sewer Line Testing Program	\$150,000
49	Utility	Wastewater	Generator Connections At Lift Stations	\$30,000
50	Utility	Wastewater	Dump Truck	\$47,735
51	Utility	Wastewater	Scada System Additions	\$15,000
52	Utility	Wastewater	Thermal Imaging Equipment	\$11,000
53	Utility	Wastewater	Mini-Excavator And Trailer	\$59,350
54	Utility	Wastewater	Digital Line Locator	\$6,000
55	Utility	Wastewater	Portable Mini Camera	\$6,400
			<b>UTILITY FUND TOTAL</b>	<b>\$721,155</b>
56	Economic Development	Economic Development	Small Business Program - 6 months	\$50,000
57	Info. Tech.	Info. Tech.	Teleworks	\$199,150
58	Info. Tech.	Info. Tech.	Technology Master Plan	\$51,500
59	Info. Tech.	Info. Tech.	Amber Alert Program	\$20,130
60	Info. Tech.	Info. Tech.	Replacement Of Police Vhs Mobile Video Systems	\$163,102
61	Info. Tech.	Info. Tech.	Storage Area Network Hardware	\$146,112
62	Info. Tech.	Info. Tech.	City Wide Document Imaging	\$144,350
63	Info. Tech.	Info. Tech.	Fiber Network Ring	\$186,013
64	Info. Tech.	Info. Tech.	Vm Ware (vital Server Creation)	\$12,000
65	Info. Tech.	Info. Tech.	Fireproof Media Vault	\$4,300
			<b>INFORMATION TECHNOLOGY FUND TOTAL</b>	<b>\$926,657</b>
66	Fleet	Fleet	Vehicle Lift - General	\$5,000

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

**STRATEGIC PLAN**

<b>Strategy A: Organizational Development</b> <i>Provide resources to recruit and maintain staff who continually seek higher standards of professionalism, expertise, and customer service while remaining flexible to act upon policies written to serve the citizenry.</i>		
<b>Goal # A-1 Demonstrate commitment to employee development and growth.</b>		
<b>Objectives</b>	(1-5 years)	Increase avenues for career growth
	(1-5 years)	Continually provide and enhance professional development and training
	(1-5 years)	Encourage informal leadership through team process
	(1-5 years)	Encourage bilingual education for enhanced customer service
<b>Goal # A-2 Set appropriate expectations for workload and balanced lives.</b>		
<b>Objectives</b>	(1-5 years)	Evaluate work environment to identify flexible work schedules
<b>Goal # A-3 Create a team culture of employee involvement and contribution.</b>		
	(1-5 years)	Recognize employees who demonstrate the City's vision, mission, and values
	(1-5 years)	Actively utilize teams and widely involve employees in team decision making
<b>Goal # A-4 The City will provide market competitive pay and benefits.</b>		
<b>Objectives</b>	(1-5 years)	Survey market and adjust periodically (every 3 to 5 years)
	(1-5 years)	Annual pay adjustments will account for general economic trends
	(1-5 years)	Benefits packages will reflect market and be tailored to Rowlett employee needs

<b>Strategy B: Economic Development</b> <i>Create an environment and opportunities that promote diversification of the tax base and strong, well-balanced, sustainable economic growth. (revised)</i>		
<b>Goal # B-1</b> Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, Waterfront Entertainment District, Elgin B. Robertson, and historic downtown district.		
	(1-5 years)	Identify and target appropriate industries and uses for each special district
	(1-5 years)	Brand and market each special district area
	(1-5 years)	Rezone districts and establish development standards to appropriately reflect unique characteristics of each area
	(1-5 years)	Identify a partner for downtown transit oriented development
	(1-5 years)	Continue implementation of the Economic Development Strategic Plan
	(1-5 years)	Develop and adopt an Entertainment Waterfront Master Plan
	(1-5 years)	Develop commercial Takeline sublease policy and program compatible with Parks Master Plan
	(6-10 years)	Market destinations of Entertainment Waterfront District
<b>Goal # B-2</b> Maintain a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.		
<b>Objectives</b>	(1-5 years)	Be <u>the</u> information resource for the development community and existing businesses
	(1-5 years)	Promote and publicize development advantages
<b>Goal # B-3</b> Continue to clarify and improve the development process while sustaining the high standards of quality for the community.		
<b>Objectives</b>	(1-5 years)	Create a business friendly development process
	(1-5 years)	Adopt a streamlined development process
	(1-5 years)	Incorporate quality of life features in all development standards
	(1-5 years)	Study sustainable development practices
<b>Goal # B-4</b> Promote a diverse mix of businesses that helps to create a self-sustaining community.		
<b>Objectives</b>	(1-5 years)	Identify service needs and revise zoning accordingly
	(1-5 years)	Identify target industries and strategies to recruit target industries
	(1-5 years)	Continue performance based economic incentive programs based on target industries
<b>Goal # B-5</b> Establish the residential and commercial tax revenue to a 60% to 40% ratio.		
<b>Objectives</b>	(11-20 years)	Evaluate how to grow the value of our neighborhoods

**Strategy C:                    Transportation**  
*Support and encourage the local and regional planning, development, and maintenance of a comprehensive transportation network.*

**Goal # C-1                    Continually evaluate and modify the Master Transportation Plan<sup>1</sup> to provide citizens with the optimum type, mode, and expediency of travel.**

<b>Objectives</b>	(1-5 years)	Annually review Master Thoroughfare Plan, including input from applicable transportation agencies
	(1-5 years)	Establish Rowlett Intermodal Technical Review Committee composed of technical experts from transportation agencies and City staff to review and recommend transportation needs
	(1-5 years)	Adopt City Council policy defining appropriate traffic control devices and level of service (LOS)
	(1-5 years)	Develop a system to monitor and get feedback on traffic movement and user satisfaction
	(1-5 years)	Develop and install system-wide Supervisory Control and Data Acquisition (SCADA) type control for traffic control devices coordination and synchronization
		<small><sup>1</sup> In the future, Council will consider revising the Master Thoroughfare Plan to become the Master Transportation Plan</small>

**Goal # C-2                    Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.**

<b>Objectives</b>	(1-5 years)	Plan and develop trail systems to connect major areas
	(1-5 years)	Adopt sidewalk, landscape, and illumination policies for all transportation corridors
	(1-5 years)	Provide for transportation corridors to be constructed or reconstructed to current standards
	(6-10 years)	Review concept of creating a water taxi system on Lake Ray Hubbard

**Goal # C-3                    Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).**

<b>Objectives</b>	(1-5 years)	Identify best practices used in the North Texas region for design, construction, and use of the existing DART rail stations
	(1-5 years)	Acquire and/or assemble land parcels for future light rail station needs
	(1-5 years)	Coordinate DART station design with DART staff, including coordinating a theme and public input
	(11-20 years)	Investigate the options for a DART extension to Dalrock and Interstate 30
	(11-20 years)	Promote a shuttle/transit system from the downtown DART station to the Northshore Development District
	(1-5 years)	Promote DART Park and Ride at Dalrock and I-30

<b>Strategy C: Transportation</b>		
<b>Goal # C-4</b>	<b>Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA) and TxDOT, enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.</b>	
<b>Objectives</b>	(1-5 years)	Coordinate with Garland, Sachse, and Dallas County on common needs for Interlocal Agreement (ILA) process with NTTA
	(1-5 years)	Continue to encourage TxDOT extension of State Highway 190 as part of PGBT
	(1-5 years)	Initiate ROW acquisition/donation for eastern extension of President George Bush Turnpike
<b>Goal # C-5</b>	<b>Establish and maintain perpetual funding to support lowest cost ownership for all transportation systems.</b>	
<b>Objectives</b>	(1-5 years)	Integrate long range financial strategy with Capital Improvements Plan

**Strategy D: Community Development**  
*Encourage and invite commercial growth that will complement well-planned neighborhoods that have an emphasis on green space, common areas, and lower density.*

**Goal # D-1** Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.

<b>Objectives</b>	(1-5 years)	Continue Lakeshore Clean-up initiatives
	(1-5 years)	Implement strategies to protect and promote green space in neighborhoods
	(1-5 years)	Update Comprehensive Plan

**Goal # D-2** Continue to develop a master planned park system that exceeds the median standards in the Metroplex.

<b>Objectives</b>	(1-5 years)	Implement a Park Infrastructure Replacement Program
	(1-5 years)	Review and revise park pro rata or land donation requirement

**Goal # D-3** Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.

<b>Objectives</b>	(1-5 years)	Communicate status of downtown development to citizens
	(1-5 years)	Plan and implement special events and encourage community involvement
	(1-5 years)	Enhance holiday decorations and seasonal plantings

**Goal # D-4** Monitor and forecast demographic changes in our community including social and socio-economic evolutions.

<b>Objectives</b>	(1-5 years)	Continue participation in North Central Texas Council of Governments (NCTCOG) and Texas Municipal League (TML) programs
	(1-5 years)	Track residential and commercial trends and utilize for strategic plans

**Goal # D-5** Develop and implement master community development plan merging all master plans in a visual product.

<b>Objectives</b>	(6-10 years)	

**Goal # D-6** Be a "self sustaining" community.

<b>Objectives</b>	(11-20 years)	Forecast and analyze community trends and encourage development of assets to meet those community needs

<b>Strategy E: Financial Management</b> <i>Allocate resources and responsibly manage public funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>		
<b>Goal # E-1 Examine and implement measures in order to respond to annual audit recommendations.</b>		
<b>Objectives</b>	(1-5 years)	Review financial policies annually and adjust as appropriate
<b>Goal # E-2 Utilize best practices and methods to forecast economic trends with a local perspective.</b>		
	(1-5 years)	Monitor and track market conditions to enhance investment strategies
	(1-5 years)	Communicate with key employers and sales tax producers to share information, assess local trends, and build relationships
<b>Goal # E-3 Maintain equitable fees and rate structures.</b>		
<b>Objectives</b>	(1-5 years)	Conduct complete external study of cost of services and all fees and rates at least every three years
	(1-5 years)	Annually conduct internal review of costs of services and fees and impact of budget decisions
	(1-5 years)	Develop policy to set an appropriate cost recovery level for each identified service
<b>Goal # E-4 Utilize technology to create more efficient financial processes and reports.</b>		
<b>Objectives</b>	(1-5 years)	Maximize use and capabilities of the centralized financial management system
	(1-5 years)	Create a standard practice of single data entry where possible
	(1-5 years)	Expand library of standardized financial and management reports
<b>Goal # E-5 Analyze the impact of financial practices and decisions</b>		
<b>Objectives</b>	(1-5 years)	Develop five year financial plan to analyze future impact of decisions
	(1-5 years)	Include operating cost impact as part of the Capital Improvement Plan (CIP) and incorporate in annual operating budget
	(1-5 years)	Conduct a fiscal impact analysis of proposed development
<b>Goal # E-6 Utilize best practices to effectively manage revenues and expenses to fulfill all master development plans.</b>		
<b>Objectives</b>	(6-10 years)	
<b>Goal # E-7 Protect the city's policy making ability by ensuring that important policy decisions are not controlled by financial challenges or emergencies.</b>		
<b>Objectives</b>	(1-5 years)	Maintain key operating reserves
	(1-5 years)	Continually update the long range financial strategy
<b>Goal # E-8 Protect and enhance the City's credit rating.</b>		
<b>Objectives</b>	(1-5 years)	Maintain positive relations with bond rating agencies
	(1-5 years)	Monitor and improve key credit criteria

**Strategy F: Infrastructure**  
*Allocate resources to properly and efficiently maintain existing infrastructure while forecasting needs and providing standards that ensure high quality infrastructure necessary for future growth.*

**Goal # F-1** Continue the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.

**Objectives** (1-5 years)

**Goal # F-2** Continue to maintain high aesthetic standards and implement such standards through a well-planned Capital Improvement Program (CIP) to create an inviting and hometown image throughout the community.

**Objectives** (1-5 years)

Update CIP annually

**Goal # F-3** Build and maintain infrastructure to a high quality structural and aesthetic standard.

**Objectives** (1-5 years)  
 (1-5 years)  
 (1-5 years)  
 (1-5 years)  
 (1-5 years)  
 (1-5 years)  
 (11-20 years)

Develop and adopt roadway standards  
 Incorporate standards into the Capital Improvement Plan (CIP) design and implementation  
 Monitor roadway integrity for continual improvement using Pavement Condition Index (PCI)  
 Adopt City Council policy on development standards for public facilities  
 Review and implement public facilities best management practices  
 Increase PCI standard for all City streets to "B"

**Goal # F-4** Construct municipal facilities to accommodate needs and services.

**Objectives** (1-5 years)  
 (1-5 years)  
 (1-5 years)  
 (6-10 years)

Expand the Public Works facility and include Parks Maintenance  
 Expand the Animal Shelter  
 Design and construct new public safety facilities  
 Design and construct a new municipal complex

**Goal # F-5** Implement "City image" recommendations/requirements from UDC and retrofit existing areas through municipal redevelopment of major transportation corridors.

**Objectives** (1-5 years)

**Goal # F-6** Develop plans for the beautification of Lake Ray Hubbard.

**Objectives** (11-20 years)  
 (11-20 years)

Develop and implement plan for 100% erosion control compliance for Rowlett's shoreline on Lake Ray Hubbard  
 Develop and implement a regional plan for the clean-up of litter from source points in Lake Ray Hubbard

**Goal # F-7** Encourage the provision of updated communication infrastructure capacity.

**Objectives** (1-5 years)

Explore wireless infrastructure opportunities

<b>Strategy F: Infrastructure</b>		
<b>Goal # F-8 Coordinate the placement of all utility lines underground.</b>		
<b>Objectives</b>	(1-5 years)	Coordinate with TXU for utility burying solution and funding
	(1-5 years)	Discuss pass-through rate for cost of burying utility lines
	(1-5 years)	Coordinate all new construction projects with burying utility lines
	(6-10 years)	Explore intergovernmental resources to accomplish goal
	(11-20 years)	Place all utility lines underground

<b>Strategy G: Delivery of Services</b> <i>Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.</i>		
<b>Goal # G-1</b> Maintain or enhance City staffing levels to effectively and efficiently provide for necessary core services.		
<b>Objectives</b>	(1-5 years)	Develop five year staffing plan as part of five year operating plan
	(1-5 years)	Identify alternative service delivery methods such as volunteers, non-traditional employees, privatized services, and intergovernmental cooperation
	(1-5 years)	Enhance the formal volunteer program
<b>Goal # G-2</b> Utilize best practices and methods to identify core services to be provided.		
<b>Objectives</b>	(1-5 years)	Define "core" and "enhanced" City services to be provided
	(1-5 years)	Identify performance indicators for core and enhanced services
<b>Goal # G-3</b> Continue incorporation of the econometric model approach and philosophy to identify desired service level.		
<b>Objectives</b>	(1-5 years)	Update the econometric model annually to reflect changes in the City
	(1-5 years)	Investigate and communicate applications of econometric model
<b>Goal # G-4</b> Continue to examine and develop opportunities to shift the funding cost of special services away from the residential community as a whole.		
<b>Objectives</b>	(1-5 years)	Assess market conditions including willingness of users to pay for services
	(1-5 years)	Identify appropriate service levels based on research, best practices, and industry standards
	(1-5 years)	Track customer utilization of City services
<b>Goal # G-5</b> Create a customer centered organization culture.		
	(1-5 years)	Create more opportunities for City departments' interaction with residents and businesses
	(1-5 years)	Create City wide comprehensive communication plan for all avenues and audiences
	(1-5 years)	Develop a communication policy for customer service orientation
	(1-5 years)	Provide and publicize City functions that are valuable to our customers
	(1-5 years)	Create a customer care team and implement recommendations
<b>Goal # G-6</b> Invest in customer centered technology.		
<b>Objectives</b>	(1-5 years)	Develop a technology master plan
	(1-5 years)	Fully implement E-government and WiFi systems
	(1-5 years)	Analyze processes to include technology to increase efficiency for customers and employees
<b>Goal # G-7</b> Develop and maintain public engagement in development and delivery of programs and services.		
<b>Objectives</b>	(1-5 years)	Establish bi-annual city-wide survey
	(1-5 years)	Utilize customer feedback system

<b>Strategy G: Delivery of Services</b>		
<b>Goal # G-8 Encourage inter-departmental problem solving philosophy in all city departments.</b>		
<b>Objectives</b>	(1-5 years)	Equip and empower employees to solve problems

<b>Strategy H:</b>	<b>Public Safety</b> <i>Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community.</i>
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<b>Goal # H-1</b>	<b>Continue to develop ways to educate and involve the public with all facets of public safety.</b>
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<b>Objectives</b>	(1-5 years)	Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen publications and media relations
	(11-20 years)	Provide public safety outreach programs to 100% of citizens
	(1- 5 years)	Outreach to citizens to educate on emergency planning

<b>Goal # H-2</b>	<b>Maintain a high quality emergency response system that utilizes best practices and involves and engages citizen volunteers.</b>
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<b>Objectives</b>	(1-5 years)	Continue to improve and employ volunteer Community Emergency Response Teams (CERT)
	(1-5 years)	Improve and enhance Radio Amateur Civil Emergency Service (RACES)
	(1-5 years)	Develop an interactive citizen outreach program

<b>Goal # H-3</b>	<b>Continually foster a community environment where citizens are safe and feel safe.</b>
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<b>Objectives</b>	(1-5 years)	Increase public visibility of police and fire personnel
	(1-5 years)	Expand Rowlett National Night Out activities
	(1-5 years)	Improve quality of life by aggressively impacting crime and other public safety issues
	(11-20 years)	Establish a reputation of "safest" city in America

**Strategy I: Quality of Life**  
*Encourage a hometown feel by creating recreational, cultural and social opportunities, supporting neighborhood and community gatherings, and promoting a positive, balanced business environment in a beautiful lakeside setting.*

**Goal # I-1** Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.

<b>Objectives</b>	(1-5 years)	Implement Park and Open Space Master Plan
	(1-5 years)	Continue to plan development involving park designs
	(11-20 years)	Substantially implement the Parks Master Plan

**Goal # I-2** Continue to support, plan, and develop community gatherings and festivals, unique to our heritage, that ensure our sense of home.

<b>Objectives</b>	(1-5 years)	Survey citizens to continually improve and expand public events
	(1-5 years)	Aggressively market events unique to Rowlett
	(1-5 years)	Explore opportunities to create new City-wide events
	(6-10 years)	Sponsor a regional community event

**Goal # I-3** Investigate and maximize all opportunities for commercial and recreational utilization and enjoyment of Lake Ray Hubbard.

<b>Objectives</b>	(1-5 years)	Restrict additional residential development adjacent to the lakeshore
	(1-5 years)	Promote existing lakeshore parks and develop amenities
	(6-10 years)	Analyze municipally leased properties on Lake Ray Hubbard for additional access and public use
	(6-10 years)	Develop additional public lakeshore access

**Goal # I-5** Continue to create an environment that fosters the arts and humanities community and encourages community programs and multi-use facilities.

	(1-5 years)	Seek opportunities to bring arts events to Rowlett
	(1-5 years)	Incorporate arts into all events
	(1-5 years)	Develop public arts program
	(6-10 years)	Implement a multi-use convention center/performing arts center

**Goal # I-6** Be Recognized as an "All-America City."

<b>Objectives</b>	(1-5 years)	

**Goal # I-7** Provide access to city services outside of core downtown area.

<b>Objectives</b>	(11-20 years)	Establish sub-stations for community services
	(1-5 years)	Establish plan for providing City services within neighborhoods

<b>Strategy I: Quality of Life</b>		
<b>Goal # I-8 Provide opportunities for recreation, health and wellness.</b>		
<b>Objectives</b>	(1-5 years)	Develop a comprehensive offering of recreation programs and services including programs for seniors, youth, summer and seasonal camps, athletics and cultural programs.

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**ECONOMIC DEVELOPMENT DEPARTMENT**

**ECONOMIC DEVELOPMENT DIVISION**

**Statement of Purpose:**

Nurture existing businesses and attract new business to expand commercial tax base through dining, retail, entertainment, and employment opportunities.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy B: Economic Development</b>					
<i>Create an environment and opportunities that promote diversification of the tax base and strong, well-balanced economic growth.</i>					
<b>Measures:</b>					
Sales Tax per capita *	\$60.97	\$71.02	\$134.79	n/a	\$139.40
Residential Assessed Value	2,415,870,710	2,591,154,850	2,692,223,790	n/a	2,793,292,730
Commercial Assessed Value	329,520,300	325,212,680	348,528,320	n/a	371,843,960
Other Properties Assessed Value	184,364,200	154,271,740	166,050,400	n/a	177,829,060
Total Assessed Value	2,929,755,210	3,070,639,270	3,206,802,510	n/a	3,342,965,750
% of Total AV Commercial	11.25%	10.59%	10.87%	n/a	11.12%
% of Commercial construction value vs Total construction value	8.03%	16.77%	15.14%	n/a	15.00%
Business Contacts	260	285	310	n/a	360
*2006 includes a long term rebate contract.					
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
Cost per capita	\$8.11	\$5.71	\$9.02	n/a	\$10.58

**PLANNING DEPARTMENT**

**PLANNING DIVISION**

**Statement of Purpose:**

To provide the development community and citizens of Rowlett accurate and timely responses to development and land use inquiries; to continually

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy D: Community Development</b>					
<i>Encourage and invite commercial growth that will complement well-planned neighborhoods that have an emphasis on green space, common areas, and lower density.</i>					
<b>Measures:</b>					
Days in total process					
# Applications processed annually	113	110	120	n/a	n/a
# Zoning Cases processed annually	38	31	34	n/a	n/a
# plans reviewed annually	412	471	485	n/a	n/a
# zoning issues/ complaints investigated annually	n/a	n/a	171	n/a	n/a
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
Cost per capita	\$8.31	\$10.08	\$10.55	n/a	\$12.87

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**FINANCIAL SERVICES DEPARTMENT**

**ACCOUNTING SERVICES DIVISION**

**Statement of Purpose:**

Provide high quality financial leadership, exercise fiduciary oversight, enhance customer service and promote public accountability.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per capita	\$15.52	\$15.21	\$15.53	n/a	\$16.40
Maintain unqualified audit opinion	Y	Y	Y	n/a	Y
# of Audit Findings	0	0	0	n/a	0
CAFR award	Y	Y	Y	n/a	Y
Final revenues as a % of original budgeted revenues	101.40%	102.79%	104.00%	n/a	100.00%
Operating reserves as a % of annual expenditures	10.5%	12.0%	9.5%	n/a	9.2%
Investment performance against benchmarks	n/a	n/a	98.0%	n/a	100.0%

**PURCHASING DIVISION**

**Statement of Purpose:**

Identify, select, and acquire needed products, equipment and services as economically as possible within acceptable standards of quality and time.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
% of products and services acquired through inter-local cooperative purchasing agreements	n/a	31.90%	36.50%	n/a	38.00%
Cost per dollar purchased (excludes CIP)	\$0.02	\$0.03	\$0.03	n/a	\$0.04
Cost per capita	\$2.13	\$2.16	\$3.07	n/a	\$3.44

**UTILITY BILLINGS DIVISION**

**Statement of Purpose:**

Committed to the highest standard of customer care through consistently providing accurate billings and service.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per customer	\$26.89	\$25.39	\$33.94	n/a	\$34.51

**METER SERVICES DIVISION**

**Statement of Purpose:**

Excellence in service through meter reading consistency.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per customer	\$22.41	\$19.67	\$17.93	n/a	\$17.83

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**FIRE RESCUE DEPARTMENT**

**FIRE RESCUE DIVISION**

**Statement of Purpose:**

Committed to delivering the highest quality and the most effective fire suppression and emergency medical services to the citizens of Rowlett.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy H: Public Safety</b>					
<i>Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community.</i>					
<b>Measures:</b>					
Number of EMS complaints per number of runs	0.01%	0.01%	0.01%	n/a	n/a
Property damage per structure fire	\$40,746.00	\$14,018.00	\$34,210.00	n/a	n/a
Fire Rating	#3 ISO	#3 ISO	#3 ISO	#3 ISO	#3 ISO
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per capita	\$111.03	\$120.77	\$134.99	n/a	\$135.26
Cost per capita for fire response	\$36.64	\$39.86	\$44.55	n/a	n/a
Cost per capita for EMS response	\$74.39	\$80.92	\$90.45	n/a	n/a
% of Cost per assessed valuation	0.2%	0.2%	0.2%	n/a	0.2%

**POLICE DEPARTMENT**

**POLICE DIVISION**

**Statement of Purpose:**

Be one of the most effective Police Departments in the Nation by aggressively suppressing crime through the use of innovative tactics and strategies while

Performance Measures	2004 Actual	2005 Actual	2006 Projected	*2006 Actual	2007 Projected
<b>Strategic Plan Strategy H: Public Safety</b>					
<i>Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community.</i>					
<b>Measures:</b>					
Priority Hold Time (minutes)	3.66	3.95	5.07	5.89	n/a
Non-Priority Hold Time (minutes)	8.27	8.06	10.23	11.48	n/a
Response Time to Scene (minutes)	5.84	5.66	6.20	6.04	n/a
Committed vs. Uncommitted time (minutes per hour)	29.8	29.3	31.1	32.3	n/a
Reported Part I Index Crimes (UCR/NIBRS)	1232	**1082	n/a	n/a	n/a
Reported Crime Rate Per 1,000 residents (NIBRS)	23.71	**19.65	n/a	n/a	n/a
Total Number of Arrests	2869	2675	2772	1301	n/a
Clearance Rates for All Reported Offenses	63%	67%	n/a	63%	n/a
*as of June 30, 2006					
** Preliminary figures. Actual figures to be released by FBI in July/August 2006					
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per capita	\$145.03	\$149.19	\$158.00	n/a	\$173.02

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**HUMAN RESOURCES DEPARTMENT**

**HUMAN RESOURCES DIVISION**

**Statement of Purpose:**

To recruit and retain a highly qualified work force and to minimize risk to the City.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy A: Organizational Development</b>					
<i>Provide resources to recruit and maintain staff who continually seek higher standards of professionalism, expertise and customer service while remaining flexible to act upon policies written to service the citizenry.</i>					
<b>Measures:</b>					
Vacancy Rate	n/a	4.00%	6.70%	n/a	n/a
Turnover Rate	n/a	11.60%	8.60%	n/a	n/a
Workers' Compensation claims per employee	n/a	0.135	0.104	n/a	n/a
Liability claims per 1,000 residents	n/a	\$423.00	\$552.00	n/a	n/a
Total instruction hours of training provided (Rowlett University)	n/a	140	155	n/a	n/a
Total employee hours of training recorded (Rowlett University)	n/a	1,565	1,260	n/a	n/a
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per full-time employee	\$1,146.54	\$1,303.98	\$1,576.90	n/a	\$2,046.54

**PARKS & RECREATION DEPARTMENT**

**PARKS MAINTENANCE DIVISION**

**Statement of Purpose:**

The mission of the Parks & Recreation Department is to create an opportunity to serve citizens with integrity and competence through proper management of city parks, open space, facilities, amenities and recreation services enhancing and promoting the "Quality of Life" for the citizens of our community through an enriching environment.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy G: Delivery of Services</b>					
<i>Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.</i>					
<b>Measures:</b>					
Total park acres	810	983	777.75	n/a	n/a
Developed park acres maintained	536	604	416.72	n/a	n/a
Average park acreage maintained / per park personnel	n/a	46.3	46.3	n/a	n/a
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Revenue fees - Field Maintenance Fees					
Cost per acre (developed)	\$1,866.69	\$1,673.83	\$1,391.36	n/a	\$1,623.52

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**RECREATION DIVISION**

**Statement of Purpose:**

The mission of the Parks & Recreation Department is to create an opportunity to serve citizens with integrity and competence through proper management of city parks, open space, facilities, amenities and recreation services enhancing and promoting the "Quality of Life" for the citizens of our community through an enriching environment.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy G: Delivery of Services</b>					
<i>Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.</i>					
<b>Measures:</b>					
<b>Rowlett Community Centre Memberships</b>					
# of total memberships	1,990	1,660	n/a	3,391	n/a
<b>Programs</b>					
# of program participants					
# programs offered	12	14	n/a	66	n/a
# programs "made"	10	6	n/a	31	n/a
# of community programs	10	6	n/a	66	n/a
# of community program participants	1,794	710	n/a	614	n/a
# of special events	8	8	n/a	7	n/a
# of special events participants	3,807	1,842	n/a	2,305	n/a
<b>Facilities/Rentals</b>					
# of attendees	n/a	1,000	n/a	7,117	7,250
# of pavillion rentals	n/a	50	n/a	52	55
<b>Athletics</b>					
# of youth athletic participants	6,446	5,556	5,684	5,684	6,000
# of adult athletic participants	4,984	4,098	3,630	3,630	4,000
# of programs offered	11	11	11	11	11
# of programs made	11	11	11	11	11
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per capita	\$11.61	\$13.14	\$17.34	n/a	\$19.49

**URBAN FORESTRY, STREETSCAPES AND HORTICULTURE DIVISION**

**Statement of Purpose:**

The mission of the Urban Forestry Horticulture and Streetscape Division is to create an opportunity to serve citizens with integrity and competence through proper management of city's public lands including municipal facilities, medians, ROWs, and all public gardens in a manner which enhances the growth and health of the plants to insure an aesthetically pleasing and peaceful environment for our citizens.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy G: Delivery of Services</b>					
Work Order Response Time	n/a	48hrs	36hrs	36hrs	24hrs
Tree care cost per capita	6.28	6.49	6.7	4.88	6.9
Capital Improvement cost per capita	n/a	2.69	1.85	0.76	1.07
Shrub & Flower Bed Maintenance per square foot	n/a	0.38	0.41	5.61	8
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Total Cost per capita	\$1,728.73	\$1,647.79	\$2,520.05	n/a	\$2,291.91

**CITY OF ROWLETT  
PERFORMANCE MEASURES - BY DEPARTMENT**

**WET ZONE DIVISION**

**Statement of Purpose:**

The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy G: Delivery of Services</b>					
<i>Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.</i>					
Attendance					
Guests	41,331	70,764	72,533	n/a	74,346
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
Total Revenue	\$335,454.24	\$475,392.30	\$497,340.00	n/a	\$539,200.00
Per Cap	\$8.12	\$6.22	\$6.71	n/a	\$7.25
Total Expense	\$713,254.29	\$770,823.77	\$834,510.00	n/a	\$876,398.00
Per Cap	\$17.26	\$10.89	\$11.51	n/a	\$11.79
Cost Recovery Percentage	47%	62%	n/a	n/a	n/a

**PUBLIC WORKS & UTILITIES DEPARTMENT**

**STREETS DIVISION**

**Statement of Purpose:**

To ensure that all City streets, roadways and alleys meet or exceed minimum condition standards set by the City Council.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per capita	\$34.66	\$34.56	\$41.40	n/a	\$43.93
Cost per mile of road	\$4,890.53	\$5,083.33	\$6,107.01	n/a	\$6,579.45

**WATER OPERATIONS**

**Statement of Purpose:**

To provide Rowlett citizens with an adequate supply of high quality, clean water.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per customer	\$208.28	\$222.25	\$252.64	n/a	\$269.65
Cost per mile of water line	\$15,440.03	\$15,789.51	\$18,104.26	n/a	\$19,425.80

**WASTEWATER OPERATIONS**

**Statement of Purpose:**

To provide sewage services to the citizens of Rowlett.

Performance Measures	2004 Actual	2005 Actual	2006 Projected	2006 Actual	2007 Projected
<b>Strategic Plan Strategy E: Financial Management</b>					
<i>Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.</i>					
<b>Measures:</b>					
Cost per customer	\$142.41	\$162.00	\$224.59	n/a	\$244.64
Cost per mile of sewer line	\$11,695.71	\$12,222.37	\$16,985.44	n/a	\$18,676.61

**CITY OF ROWLETT  
FINANCIAL AND FISCAL POLICIES**

**I. STATEMENT OF PURPOSE**

The City recognizes that the community of Rowlett is a unique, dynamic environment with a rich, cultural history and desires to enhance and protect that environment through the adoption of fiscally responsible policies that will maintain or improve the financial health and well being of the City. In order to accomplish this, it is critical to understand the external economic factors operating in the community, identify existing and/or emerging problems before they reach serious proportions, and consider the financial impact decisions have on the City's financial condition. The goals of these financial and fiscal policies are as follows:

- A. To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial problems or emergencies.
- B. To assist sound management of the City by providing accurate and timely information on financial condition.
- C. To provide sound principles to guide the important decisions of the City Council and of management which have significant fiscal impact.
- D. To establish operational principles that minimize the cost of local government, to the extent consistent with services provided by the City, and which minimize financial risk.
- E. To employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.
- F. To provide funding capacity for the ongoing maintenance of the City's essential public facilities and infrastructure.
- G. To protect and enhance the City's credit rating and prevent default on any municipal debts.
- H. To insure the legal use of all City funds through a good system of financial security and internal control.

The scope of these policies generally spans, among other issues, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, debt management, and planning concepts, in order to:

- Present fairly and with full disclosure the financial position and results of financial operations of the City in conformity with generally accepted accounting principles (GAAP).
- Determine and demonstrate compliance with finance-related legal and contractual issues in accordance with provisions of the Texas Local Government Code, Home Rule Charter, and other pertinent legal documents and mandates.
- Demonstrate good fiscal administration of the City's funds and promote accountability to its citizens.

## **II. GENERAL IMPLEMENTATION AND COMPLIANCE GUIDELINES**

- A. **FINANCE COMMITTEE.** A committee designated as the Finance Committee will be appointed by the Mayor and consist of 3 members of the City Council. The Finance Committee will meet as requested with the City Manager and the Director of Financial Services for these purposes:
  - 1. Fiscal policy review.
  - 2. Auditor selection recommendation.
  - 3. Investment policy review and guidance.
- B. **PERIODIC REVIEW.** Based upon the results and recommendations of the Finance Committee, on a periodic basis, the City Council will approve the fiscal policies as reviewed and refined to reflect current laws in effect at the time, as well as significant changes in the City, which will impact the prevailing policy.
- C. **IMPLEMENTATION, COMPLIANCE, ACCOUNTABILITY AND REVIEW.** The Director of Financial Services will be accountable for implementing these policies and will to the best of his or her knowledge make the Finance Committee and the City Council aware of any variances in practice from these policies or any other deviation from prudent financial practices in accordance with GAAP, the City Charter, state laws or ethics of the profession. Any variances will be presented at meetings of the Finance Committee with notification sent to the City Council in writing.

## **III. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

- A. **ACCOUNTING.** The City is solely responsible for the reporting of its financial affairs, both internally and externally. The Director of Financial Services is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.
- B. **EXTERNAL AUDITING.**
  - 1. **Qualifications of the External Auditor.** In conformance with Section 6.01 of the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("external auditor").
  - 2. **External Auditor Repute.** The external auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The external auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41a-1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws.
  - 3. **Timing.** Pursuant to Section 103.003(a) of the Texas Local Government Code, the annual financial statement, including the external auditor's opinion on the City's financial statements, shall be filed in the office of the City Secretary within 120 days of the City's fiscal year end. In the event that it is impossible to complete the audit within the specified timeframe, an unaudited financial report, certified by the Director of Financial Services, shall be filed with the City Secretary by the 120<sup>th</sup> day deadline to be replaced by the final audited financial statements when completed.

4. Management Letter. The external auditor will prepare and will review the Management Letter with the City Council within 60 days of its receipt and in accordance with the City Charter. The Director of Financial Services shall respond in writing to the City Manager and City Council regarding the external auditor's Management Letter, addressing the issues contained therein and will meet with the Audit Committee to discuss the findings and response. The City Council shall schedule its formal acceptance of the external auditor's report upon the resolution of any issues resulting from its review. Pursuant to Section 6.01 of the City's Charter, the written report will be presented to City Council in a regular meeting.
5. Responsibility of External Auditor to City Council. The external auditor is accountable to the City Council and will have access to direct communication with the City Council if City Staff is unresponsive to external auditor recommendations or if the external auditor considers such communication necessary to fulfill its legal and professional responsibilities.
6. Rotation of External Auditor. Pursuant to Section 6.01 of the Home Rule Charter, no firm or certified public accountant shall complete more than five (5) consecutive annual audits. Year to year authorization to continue shall be done no later than 60 days prior to the beginning of the fiscal year to facilitate audit planning purposes.
7. External Auditor Requirements. The external auditor will provide the following to City Staff:
  - a. Detailed invoices accounting for time spent both by audit phase and level of auditor will be submitted to the City with each invoice.
  - b. Copies of all work papers, including diskettes and schedules, will be furnished to the City upon completion of the audit.

#### C. FINANCIAL AND FISCAL REPORTING.

1. External Financial Reporting.
  - a. Scope. A final financial report, either a general purpose financial statement (GPFS) or a Comprehensive Annual Financial Report (CAFR), shall be prepared in accordance with generally accepted accounting principles (GAAP) and recommended practices of the Government Finance Officers Association (GFOA).
  - b. Timing. The report shall be presented to the City Council within 120 calendar days of the City's fiscal year end (see IIIB3 above).
2. Internal Fiscal Reporting. Pursuant to Section 3.13(6) of the Home Rule Charter, the City Council shall require quarterly financial reports, sufficient to plan, monitor, and control the City's fiscal affairs. Internal financial reporting objectives are addressed throughout these policies.
  - a. Timing. Pursuant to Section 4.03(10) of the Home Rule Charter, on a quarterly basis the Finance Department shall prepare a written report of the City's financial affairs. The City Manager shall orally present said report at a public meeting of the City Council. Each report shall accurately reflect the City's current position in regards to revenue and expenditure performance, as well as any additional information that reflects the City's current and future fiscal position. Said report shall also include a status report of the City's capital improvements program.

#### IV. OPERATING BUDGET

- A. PREPARATION. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The City's "operating budget" is the City's annual financial operating plan. The City shall attempt to balance the budget consistent with the needs and

desires of the community and available resources and will not generally rely upon one-time measures to balance the budget. The budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.

1. **Scope.** The scope of the budget includes the following funds for which the City will adopt a formal budget: General Fund, Debt Service, Police Seizures Fund, Hotel/Motel Tax Fund, Tax Increment Financing Fund, Utility Fund, Economic Development Fund, Refuse Fund, Drainage Fund, Information Technology Fund, Fleet Services Fund, and Golf Fund.
2. **Budgetary Process.** The budget is prepared by the City Manager or designee who is responsible to transmit the document to the City Council. In order to meet the requirements of Section 102.005 of the Texas Local Government Code, the budget shall be delivered to the City Council 45 days prior to the beginning of each fiscal year end, filed with the City Secretary, and should be approved by the City Council prior to the fiscal year end. In the event that a budget is not adopted prior to October 1<sup>st</sup>, the preceding fiscal year budget shall be deemed adopted, which may be amended or supplemented, as the City Council deems appropriate pursuant to Section 6.02 of the Home Rule Charter.
3. **Basis of Budgeting.** The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and the Special Revenue Funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Funds are prepared on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.
4. **Proposed Budget Format.** A proposed budget shall be prepared by the City Manager, within the provisions of Section 102 of the Texas Local Government Code. The budget shall include five basic segments for review and evaluation. These segments are: (1) personnel costs, (2) operations and maintenance costs, (3) capital and other (non-capital) project costs, (4) debt service, and (5) revenues. At minimum, a four-column format should be used such that prior year actual, current year budget and revised, and next year proposed are all clearly shown. The budget format should also clearly indicate an opening fund balance, the operating results of each fund, and a closing fund balance, carried over to each subsequent year of the budget. Where possible, the budget should be defined by programs and services provided to the budget and the corresponding costs and benefits of each. In order to meet the Texas Local Government Code, the proposed budget shall also contain the outstanding obligations of the City; the cash on hand to the credit of each fund; and the estimated tax rate required to cover the proposed budget.
5. **City Council Participation.** The budget review process shall include City Council participation in the review prior to the budget adoption. The budget process will span sufficient time to address policy and fiscal issues by the City Council. The budget process will be coordinated so as to identify major policy issues for City Council consideration prior to the budget approval date so that proper decision analysis can be made.
6. **Filing and Adoption.** Upon the presentation of a proposed budget document acceptable to the City Council, the City Council shall call and publicize a public hearing and adopt by Ordinance such budget as the City's Official Budget, effective for the fiscal year beginning October 1<sup>st</sup>. A copy of the proposed budget shall be filed with the City Secretary in accordance with the provisions of Section 102 of the Texas Local Government Code. Within 45 days after the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of Dallas and Rockwall counties.

7. Amending the Official Budget. Amendments to the Official Budget shall be made at regularly scheduled City Council meetings. Budget transfers shall be made at the discretion of the City Manager, as outlined and defined in Section VI.A of these policies.
  8. Encumbrances. Encumbrances outstanding at the end of each fiscal year that the City intends to pay during the succeeding fiscal year may be appropriated in that subsequent year's official budget by means of budget amendment as appropriations expire at year-end. However, budgeted funds for encumbrances on items ordered but not yet received by year-end will automatically be carried over.
  9. BALANCED BUDGET. The operating budget will be balanced where the proposed resources (prior year fund balance plus current year revenues) are equal to or greater than the proposed expenditures.
  10. FORECASTING. The budgeting process for the annual budget necessitates the preparation of future projections of both revenues and expenditures. It should be recognized that the balanced budget requirement forces the conservative estimate of revenues and expenditures. Inherent in the forecasting process is the identification of assumptions used in the forecasting calculations. A statement of assumptions should be included in the presentation of forecasts.
  11. CONTROL. Operating Expenditure Control is addressed in Section VI.A. of these Policies.
- B. PERFORMANCE MEASURES AND PRODUCTIVITY INDICATORS. Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.
- C. MULTI-YEAR PLANNING MODEL. As part of the annual budget process, the City will maintain a five-year operating plan to model the effect of significant changes over time. Said model should include major components such as (1) personnel costs, (2) operations and maintenance costs, (3) capital and other (non-capital) project costs, (4) debt service, and (5) revenues and will identify basic assumptions used in the model.

## **V. REVENUE MANAGEMENT.**

- A. The City will strive for the following optimum characteristics in its revenue system:
1. SIMPLICITY. The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs and to make it more understandable to the taxpayer or service recipient. The City will avoid nuisance taxes or charges as revenue sources.
  2. CERTAINTY. Knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.
  3. EQUITY. The City shall make every effort to maintain equity in its revenue system structure; i.e., the City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customers. The City shall strive for a balance in the revenue system; i.e., the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
  4. ADMINISTRATION. The benefits of a revenue will be expected to exceed the cost of producing the revenue. The cost of collection will be reviewed annually for cost

effectiveness as a part of the indirect cost and cost of services analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.

5. **DIVERSIFICATION AND STABILITY.** In order to protect the City from fluctuations in a revenue source due to fluctuations in the economy and variations in weather, a diversified revenue system will be maintained which will provide stability of income. This stability is also achieved by a balance between elastic and inelastic sources of revenues.
6. **GRANTS AND RESTRICTED REVENUES.** In order to maintain flexibility in the revenue system, restricted revenues will be closely monitored. Any potential grants will be examined for matching requirements.

B. The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. **COST/BENEFIT OF ABATEMENT.** The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as a part of such caution.
2. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance current ongoing operations. Nonrecurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.
3. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Dallas Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law. A 98% collection rate shall serve each year as a goal for tax collections. All delinquent taxes shall be aggressively pursued each year by the County's Tax Assessor/Collector. Delinquent tax accounts shall be submitted for collection each year to an attorney selected by the City Council. A penalty shall be assessed on all delinquent property taxes, which shall include all court costs, as well as an amount for compensation of the attorney as permitted by State law and in accordance with the attorney's contract with the City.
4. **INTEREST INCOME.** Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the operating and capital budgets. Wherever possible, the distribution will be in accordance with the equity balance of the fund from which monies were provided to be invested.
5. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, a fee should offset the direct and indirect costs of that service where possible or appropriate. There will be a periodic review of fees and charges to ensure that fees provide adequate coverage of costs of services.
6. **UTILITY RATES.** The City will review and adopt utility rates periodically that will generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs. At a minimum, this review should be conducted every 2 years. This policy does not preclude drawing down cash balances to finance current operations. However, it is best that any extra cash balance be used instead to finance capital projects. Components of Utility Rates will include transfers to the General Fund as follows:

- a. General and Administrative Charge. An administrative fee will be charged to the Utility Fund for services of general overhead, such as administration, finance, personnel, data processing, and legal counsel.
  - b. Franchise payment (in lieu of tax). A rate of 5% of gross sales will be charged to the Utility Fund, consistent with the rates charged to private utilities operating within the City.
  - c. Payment in lieu of Property Tax (PILOT). A fee will be charged to the Utility Fund to equate to property taxes lost due to municipal ownership. Gross book value will be used as a basis, barring absence of known market value. The existing tax rate will be applied to this base to determine the PILOT charge.
- 7. REVENUE MONITORING. Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.
  - 8. INTERFUND COST ALLOCATION. The expenditures of all funds of the City, except for debt service and capital project funds, shall be evaluated on an annual basis to identify and allocate the general and administrative overhead costs between operating funds. The model for this allocation shall be developed by the Finance Department and approved by the City Manager.

C. The City will utilize the following policies regarding utility billings and collections:

- 1. USE OF ESTIMATES. In the advent of technical or other factors that prevent the Utility Office from issuing a bill based on actual water/sewer consumption, the City may utilize appropriate administrative techniques to estimate the amount of the water/sewer consumption utilized.
- 2. WATER LEAKS. Water leaks are the responsibility of the property owner, both in terms of the cost of repairs and the cost associated with the lost water. However, water leaks resulting from the City's piping infrastructure will not be the responsibility of the property owner.
- 3. APPEALS. Utility customers may appeal staff decisions regarding their utility account. Customers will be required to submit the basis of their appeal in writing. The City Manager (or his designee) after duly reviewing the available information, shall have the authority to make adjustments to customer accounts based upon, but not limited to, questionable water leaks, technical difficulties, customer history, etc.

## VI. EXPENDITURE CONTROL

A. APPROPRIATIONS. The level of budgetary control is at the fund level.

- 1. BUDGET ADJUSTMENTS. Budget adjustments are transfers of approved funds from one line-item within a department or from one department to another within a fund. Budget transfers never increase the total appropriation of a given fund. Budget adjustments within the same department under \$10,000 may be approved by the Department Director and Director of Financial Services with notification to the City Manager. Budget adjustments exceeding \$10,000 or between departments within the same fund shall be made at the discretion and approval of the City Manager.

2. BUDGET AMENDMENTS. Budget amendments increase or decrease the total appropriation of a given fund. The City Council shall approve all budget amendments at a regularly scheduled City Council meeting.

B. PURCHASING. All purchases should be in accordance with the City's purchasing policies as defined in the Purchasing Manual and Chapters 252 and 271 of the Texas Local Government Code. Purchases and any contracts over \$25,000 will conform to a formal bidding process outlined in the Purchasing Manual. Recommendations on purchases and contracts of \$25,000 or more will be made to the City Council for its approval. Purchases under \$25,000 but exceeding \$15,000 require the approval of the City Manager in addition to the Department Director.

The purchase of goods or services at a total cost of \$1,000 or more shall be made through purchase orders. Written purchase orders shall also be used for vendors requiring formal City authorization regardless of the dollar amount.

Any payment for the purchase of goods or services by the City at a total cost of less than \$1,000 may be made via a field purchase order (FPO) by the applicable Department Director to the City's Finance Department.

All documentation for the disbursement of funds by the Finance Department exceeding \$25,000 shall require the signature of the City Manager and the Director of Financial Services or designee in addition to the respective Department Director or designee prior to processing.

C. CONTRACT MODIFICATIONS.

1. Once a contract is approved by the City Council, minor modifications (Administrative Modifications) that change the scope of work and increases the original contract amount by less than \$25,000 may be approved by the City Manager with written notification to the City Council listing the purpose and cause of such change order and certifying the availability of funds.
2. Major modifications (Change Orders) that change the scope of work and increases the original contract amount by more than \$25,000 must be approved by the City Council.
3. Pursuant to Texas Local Government Code, Article 252.048, contract modifications over 25% of the original amount awarded will be re-advertised for bids.

D. PROMPT PAYMENT. All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt in accordance with the provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

The Director of Financial Services shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

E. RISK MANAGEMENT. The City will aggressively pursue every opportunity to provide for the public's and city employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to minimize risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and will not be used for purposes other than for financing losses.

## **VII. ASSET MANAGEMENT**

- A. **INVESTMENTS.** The City's designated Investment Officer(s) shall promptly invest all City funds with the Bank Depository in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument that the City Council has authorized under the provisions of the State of Texas Public Funds Investment Act, and in accordance with the City Council approved Investment Policies. The Investment Policies shall designate the City's Investment Officer(s).

As required by the Public Funds Investment Act (PFIA), a report on investment performance will be provided to the City Council. The Director of Financial Services shall prepare and provide a written quarterly report of the City's investment portfolio to the City Council, detailing each City investment instrument with its rate of return and maturity date.

- B. **CASH MANAGEMENT.** The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including property tax payments, utility bills, building and related permits and licenses, and other collection offices as appropriate.

The Director of Financial Services or designee may transfer funds, via electronic transfer, through verbal or written instructions to the City's Depository only for payment of any obligation of the City. Payment authorization shall be in accordance with the pay authorization criteria as defined in the current Bank Depository Agreement, approved by City Council, stipulating the conditions and control procedures on such activity.

- C. **FIXED ASSETS AND INVENTORY.** A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials. The cost or value of any such acquisition, other than accessioned Library materials, must be \$5,000 or more with an expected useful life greater than three years. Public Infrastructure, including but not limited to street and alley improvements, drainage improvements, etc., exceeding \$100,000 in value and with an expected useful life of greater than five years, will also be capitalized. Depreciation guidelines may be promulgated by the Director of Financial Services but should never exceed the expected useful life of the asset. Buildings and land, including right-of-way acquisition, shall be capitalized at any value.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the Department Director in whose department the fixed asset is assigned. The Finance Department shall supervise the marking of fixed assets with City numbered property tags or other identification process and shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life. The Finance Department shall also perform an annual inventory of assets using informal sampling at the department level. Such inventory shall be performed by the Director of Financial Services or designee in the presence of designated department personnel from the department of responsibility.

## **VIII. CAPITAL IMPROVEMENTS**

- A. **PREPARATION.** The City's capital budget will be called the Five Year Capital Improvements Plan (CIP), and include all capital projects funds and all capital resources. The budget will be prepared annually on a fiscal year basis. The capital budget will be prepared with the involvement of all applicable city departments.

- B. **ADOPTION.** A copy of the Five Year Capital Improvements Plan shall be made available to each council member and to the public prior to City Council discussions concerning the proposed program. A public hearing shall be held each year to allow any citizen to be heard for or against any project or the amount of any project contained herein. The CIP budget shall be adopted annually by majority vote of City Council as part of the adoption of the Operating Budget.
- C. **CONTROL.** All capital project expenditures must be appropriated in the capital budget. The Finance Department must certify the availability of appropriations prior to presenting a capital projects contract to the City Council for approval. Any remaining project funds not completed or started at the end of a fiscal year will be automatically carried over into the following fiscal year.
- D. **CONTINGENCIES.** It is appropriate for certain types of capital projects to include a contingency to cover unforeseen costs and prevent undue delays. This amount can vary due to the type and complexity of the project. The City has an approved Capital Projects Policy identifying the appropriate level of contingencies by project type (see Appendix).
- E. **REPORTING.** Monthly reports, beginning with the first months' activity in fiscal year 2003-2004, should be prepared on the progress of each active project in the CIP. The reports should contain data on each project, identifying any changes in the financial status of the project and identifying the status of the project. Said reports will be prepared to enable Department Directors to manage their capital budgets and to enable the Finance Department to monitor and control the capital budget as authorized by the City Manager.
- F. **PROGRAM PLANNING.** The capital budget will include capital improvements planned for future years. The planning time frame should normally be at least five years. The replacement and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered, so that these costs can be included in the operating budget.
- G. **FINANCING PROGRAMS.** Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects that have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

- H. **INFRASTRUCTURE MAINTENANCE.** The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of the City's operating budget will be set aside each year to maintain the quality of the City's infrastructure. The amount will be established annually, as part of the budget process, so that necessary repairs will be made.

## **IX. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS**

### **A. OPERATING RESERVES/FUND BALANCES**

1. The General Fund working capital balance should be at least 10% of the General Fund annual expenditures exclusive of any restricted reserves required to be set aside.
2. The Utility Fund working capital balance should be maintained at 15% of total operating expenditures exclusive of any restricted reserves required to be set aside.

3. All other funds should maintain adequate working capital reserves to accomplish their mission. The Director of Financial Services and the City Manager shall annually evaluate those needs and include such recommendations as part of the annual budget process.

- B. LIABILITIES AND RECEIVABLES.** Procedures will be taken so as to maximize any discounts offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Generally, the City will exhaust all normal collection efforts before taking extraordinary procedures, such as utilizing collection agencies or shutting off service. Generally, Accounts Receivables older than 90 days will be turned over to a collection agency or other appropriate medium to ensure collection. In addition, the City will take all reasonable and necessary steps to perfect such receivables. NSF checks shall be automatically processed a second time by the bank before being sent back to the City.

The City Manager is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed. Property and labor liens are exempt from the preceding write-off criteria.

**C. CAPITAL AND DEBT SERVICE FUNDS.**

1. Monies in the Capital Projects Funds should be used within 36 months of receipt. Balances will be used to generate interest income to offset construction costs.
2. Budgeted funds in the Capital Improvements Program for projects not started or completed will automatically carryover into the next fiscal year. Any capital improvement included in the capital improvements program that has not started nor any funds spent for three consecutive years after being duly appropriated will require action by the City Council to be reappropriated.
3. General Obligation Debt Service Funds will not have reserves or balances in excess of one month of principal and interest plus 15% of the principal outstanding for unfunded debt issued prior to September 1, 1986. This maximum is dictated by Federal law and does not include the amounts accrued for the next debt service payment.

The policy above does not preclude the debt service reserves normally established to market revenue bonds. The City's policy and bond ordinance requirements are to maintain these debt service reserves at the level of the average annual debt service.

4. Revenue Obligations will maintain Debt Coverage Ratios as specified by the bond covenants. Net revenues must be at least equal to 1.25 times average annual debt service and 1.10 times maximum annual debt service of outstanding parity bonds.

Both these tests must be met in order to issue additional bonds. In addition, the City must have net revenues (adjusted) that exceed current debt by 1.2 times, as a promise to the existing bondholders that rates will be maintained to pay all operating and financing costs.

- D. COMPENSATED ABSENCES.** The City will establish an additional reserve within its operating funds to pay for accrued reimbursable vacation and sick leave.

**X. TREASURY AND DEBT MANAGEMENT**

- A. CASH MANAGEMENT.** Periodic review of cash flow position will be performed to determine performance of cash management and investment policies. A detailed policy structure will be followed with respect to Cash/Treasury Management. The underlying theme will be that idle cash will be invested with the intent to, in this order, 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be utilized.

The City will adhere to the investments authorized through the State of Texas Public Funds Investment Act, with amendments, and will additionally establish a comprehensive Investment Policies and Guidelines. Such policies will clarify acceptable investment securities, brokers, terms, and other pertinent investment information.

## B. TYPES OF DEBT

1. Leases and Lease Purchase Agreements.
2. Long-term debt will not be used for operating purposes, and the life of a bond issue will not exceed the useful life of a project financed by that bond issue.
3. When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.

C. ANALYSIS OF FINANCING ALTERNATIVES. The City will explore all financing alternatives in addition to long-term debt including leasing, grants and other aid, developer contributions, impact fees, and use of reserves of current monies.

D. DISCLOSURE. Full disclosure of operations will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Offering Statements, and will take responsibility for the accuracy of all financial information released.

E. FEDERAL REQUIREMENTS. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. DEBT STRUCTURING. The City will issue bonds with an average life of 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a potential savings could result from modifying the level payment stream. Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

## G. DEBT ISSUANCE.

1. Method of Sale. The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.
2. Bidding Parameters. The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:
  - Limits between lowest and highest coupons
  - Coupon requirements relative to the yield curve
  - Method of underwriter compensation discount or premium coupons
  - Use of True Interest Cost vs. Net Interest Cost
  - Use of bond insurance
  - Deep discount bonds
  - Variable rate bonds
  - Call provisions

3. Bond Issuance Costs. The City will be involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City shall evaluate the merits of rotating professional advisors and consultants and the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuance of bonds.

## **XI. INTERNAL CONTROLS**

- A. WRITTEN PROCEDURES. Wherever possible, written procedures will be established and maintained by the Director of Financial Services for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.
- B. DEPARTMENT DIRECTORS RESPONSIBLE. Each Department Director is responsible to ensure that good internal controls are followed throughout his or her Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

**APPENDIX A**

**CAPITAL PROJECTS POLICY**

**I. STATEMENT OF PURPOSE**

These procedures are to be followed when deviation from the scope of a construction project results in a change in the total contract amount.

**II. DEFINITIONS AS APPLIED TO THIS POLICY**

- A. Total Contract Budget – The contract amount plus the approved contingency amount.
- B. Administrative Modification – An item of work that changes the scope of the work and/or the contract amount within the total contract budget and the total cost of such modification is less than \$25,000.
- C. Major Modification – An item of work that changes the scope of the work and/or the contract amount by more than the total contract budget or an item of work that is a change in the scope of the project where the price of such work exceeds \$25,000.
- D. Contingency amount – A fixed sum of money added to the contract amount and approved by the City Council. The contingency amount is intended to cover any additional costs associated with the project when the actual work performed by the contractor exceeds the estimated unit quantities listed in the contract. The contingency is also intended to cover any modifications to the contract that are necessary to complete the project. The amount of contingency depends upon the total contract amount and complexity of the project. A schedule is attached. The schedule may be modified if an unusually complex project is considered.

Contingency Amount Schedule

Project Type	Contract Amount	Contingency Percentage
Water/Sanitary Sewer	\$1 - \$400,000	10%
Water/Sanitary Sewer	\$400,001 – up	5%
Street construction, new	\$1 - \$250,000	10%
Street construction, new	\$250,001 – up	5%
Street reconstruction	\$1 - \$500,000	15%
Street reconstruction	\$500,001 – up	10%
Building construction, new	\$1 - \$100,000	10%
Building construction, new	\$100,001 – up	5%
All other projects	All costs	10%

## APPENDIX A

### **CAPITAL PROJECTS POLICY (continued)**

#### III. Policy application:

- A. 'Administrative Modifications' for minor changes in the work not inconsistent with the overall intent of the Contract Documents and not involving an increase in the total contract budget may be approved by the following with the exceptions provided herein:
  - 1. Public Works Director/City Engineer - Minor changes in the work not inconsistent with the overall intent of the Contract Documents where the cost of such modification does not exceed 25% of the contingency amount and the cost of such modification is under \$25,000. All modifications must be accompanied by a written cost quote approved by the City Engineer. Such modifications shall be in the form of a change order. The Public Works Director shall provide written notification to the City Manager listing the purpose and cause of such change order and certifying the availability of funds. Administrative modifications costing more than 25% of the contract contingency amount must be approved by the City Manager
  - 2. City Manager - Minor changes in the work not inconsistent with the overall intent of the Contract Documents where the cost of such modification exceeds 25% of the contingency amount and the cost of such modification is under \$25,000. Such modifications shall be in the form of a change order. All modifications must be accompanied by a written cost quote approved by the City Engineer. The City Manager shall provide written notification to the City Council listing the purpose and cause of such change order and certifying the availability of funds.
- B. 'Major Modifications' must be approved by City Council action if the amount of such modification is greater than \$25,000 or if the modification exceeds the total contract budget. Such modifications shall be in the form of a change order. All modifications must be accompanied by a written cost quote approved by the City Engineer.
- C. Pursuant to Texas Local Government Code, Article 252.048, contract modifications that increase the original amount awarded by 25% will be readvertised for bids. Contract modifications that decrease the original amount by 25% must have the contractor's consent.

## APPENDIX A

### **CAPITAL PROJECTS POLICY (continued)**

#### EXCERPTS FROM THE CITY'S STANDARD FORM OF AGREEMENT FOR CAPITAL IMPROVEMENTS

##### 7.02 ESTIMATED QUANTITIES.

(A) This agreement, including the specifications, plans, and estimate, is intended to show clearly all work to be done and material to be furnished hereunder. Where the estimated quantities are shown for the various classes of work to be done and material to be furnished under this contract, they are approximate and are to be used only as a basis for estimating the probable cost of the work and for comparing the proposals offered for the work. It is understood and agreed that the actual amount of work to be done and material to be furnished under this contract may differ somewhat from these estimates, and that where the basis for payment under this contract is the unit price method, payment shall be for the actual amount of such work done and the material furnished.

(B) Where payment is based on the net price method, the CONTRACTOR agrees that he will make no claim for damages, anticipated profits or otherwise on account of any differences which may be found between the quantities of work actually done, the material actually furnished under this contract and the estimated quantities contemplated and contained in the proposal; provided, however, that in case the actual quantity of any major item should become as much as twenty percent (20%) more than, or twenty percent (20%) less than the estimated or contemplated quantity for such items, then either party to this Agreement, upon demand, shall be entitled to a revised consideration upon the portion of the work above or below twenty percent (20%) of the estimated quantity.

(C) A "Major Item" shall be construed to be any individual bid item incurred in the proposal that has a total cost equal to or greater than five (5) per cent of the total contract cost, computed on the basis of the proposal quantities and the contract unit prices.

##### 8.01 CHANGE ORDERS.

(A) Without invalidating this Agreement, the CITY may, at any time or from time to time order additions, deletions or revisions to the work; such changes will be authorized by a written Change Order to be prepared by the PROJECT MANAGER for execution by the CITY and the CONTRACTOR. The Change Order shall set forth the basis for any change in contract price, as hereinafter set forth for Extra Work, and any change in contract time which may result from the change.

(B) In the event the CONTRACTOR shall refuse to execute a Change Order which has been prepared by the PROJECT MANAGER and executed by the CITY, the PROJECT MANAGER may in writing instruct the CONTRACTOR to proceed with the work as set forth in the Change Order and the CONTRACTOR may make claim against the CITY for Extra work involved therein, as hereinafter provided.

##### 8.02 MINOR CHANGES.

(A) The PROJECT MANAGER may authorize, in writing, minor changes in the work not inconsistent with the overall intent of the Contract Documents and not involving an increase in Contract Price. If the CONTRACTOR believes that any minor change or alteration authorized by the PROJECT MANAGER involves Extra Work and entitles him to an increase in the Contract Price, the CONTRACTOR shall make written request to the PROJECT MANAGER for a written Field Order.

(B) In any case, the CONTRACTOR by copy of his communication to the PROJECT MANAGER or otherwise in writing shall advise the CITY of his request to the PROJECT MANAGER for a written Field Order and that the work involved may result in an increase in the Contract Price.

## APPENDIX A

### **CAPITAL PROJECTS POLICY (continued)**

(C) Any request by the CONTRACTOR for a change in Contract Price shall be made prior to beginning the work covered by the proposed change.

8.03 EXTRA WORK. It is agreed that the basis of compensation to the CONTRACTOR for work either added or deleted by a Change Order or for which a claim for Extra Work is made shall be determined by one or more of the following methods:

Method (A) -- By agreed unit prices; or

Method (B) -- By agreed lump sum; or

Method (C) -- If neither Method (A) nor Method (B) be agreed upon before the Extra Work is commenced, then the CONTRACTOR shall be paid the "actual field cost" of the work, plus fifteen (15%) percent.

In the event said Extra Work be performed and paid for under Method (C), then the provisions of this paragraph shall apply and the "actual field cost" is hereby defined to include the cost to the CONTRACTOR of all workmen, such as foremen, timekeepers, mechanics and laborers, and materials, supplies, teams, trucks, rentals on machinery and equipment, for the time actually employed or used on such Extra Work, plus actual transportation charges necessarily incurred, together with all power, fuel, lubricants, water and similar operating expenses, also all necessary incidental expenses incurred directly on account of such Extra Work, including Social Security, pension and disability benefits and other payroll taxes, and, a ratable proportion of premiums on Performance and Payment Bonds and Maintenance Bonds, Public Liability and Property Damage and Worker's Compensation and all other insurance as may be required by any law or ordinance, or directed by the CITY, or by them agreed to. The PROJECT MANAGER may direct the form in which accounts of the "actual field cost" shall be kept and the records of these accounts shall be made available to the PROJECT MANAGER. The PROJECT MANAGER or CITY may also specify in writing, before the work commences, the method of doing the work and type and kind of machinery and equipment to be used; otherwise these matters shall be determined by the CONTRACTOR. Unless otherwise agreed upon, the prices of the use of machinery and equipment shall be determined by using one hundred percent (100%) unless otherwise specified, of the latest schedule of Equipment Ownership Expense adopted by the Associated General Contractors of America. Where practicable the terms and prices for the use of machinery and equipment shall be incorporated in the Written Extra Work Order. The fifteen percent (15%) of the "actual field cost" to be paid the CONTRACTOR shall cover and compensate him for his profit, overhead, general superintendence and field office expense, and all other elements of cost and expense not embraced within the "actual field cost" as herein defined, save that where the CONTRACTOR'S Camp or Field Office must be maintained primarily on account of such Extra Work; then the cost to maintain and operate the same shall be included in the "actual field cost".

No claim for Extra Work of any kind will be allowed unless ordered in writing by the PROJECT MANAGER. In case any orders or instructions, either oral or written, appear to the CONTRACTOR to involve Extra Work for which he should receive compensation or an adjustment in the construction timer, he shall make written request to the PROJECT MANAGER for written order authorizing such Extra Work. Should a difference of opinion arise as to what does or does not constitute Extra Work, or as to the payment therefor, and the PROJECT MANAGER insists upon its performance, the CONTRACTOR shall proceed with the work after making written request for written order and shall keep an accurate account of the "actual field cost" thereof, as provided under method (C).

10.15 WORK ORDER CHANGES. It is further agreed that the quantities of work to be done at unit prices and materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the PROJECT MANAGER, to complete the work fully as planned and that all quantities or work, whether

## APPENDIX A

### **CAPITAL PROJECTS POLICY (continued)**

increased or decreased, are to be performed at the unit prices set forth except as provided for in the specifications. The CITY reserves the right to increase or decrease the amount of work to be done by any amount not to be exceeded by twenty-five percent (25%) of the original contract amount. In the event the increase pertains to items not originally bid, the Contractor shall submit a bid in writing to the PROJECT MANAGER for approval. It is further agreed that lump sum prices may be increased to cover additional work ordered by the PROJECT MANAGER but not shown on the plans or required by the specifications, in accordance with the provision of the general conditions; similarly, they may be decreased to cover deletion or work so ordered.

**CITY OF ROWLETT  
FY 2006-07 BUDGET**

**STATISTICAL INFORMATION**

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL EXPENDITURES BY DEPARTMENT (UNAUDITED)  
LAST TEN FISCAL YEARS (1)**

<u>FISCAL YEAR</u>	<u>GENERAL GOVERNMENT</u>	<u>PUBLIC WORKS</u>	<u>PUBLIC SAFETY</u>	<u>CULTURE &amp; RECREATION (3)</u>
1996	\$ 1,637,742	\$ 2,072,769	\$ 5,184,971	n/a
1997	2,012,394	2,380,405	5,695,145	n/a
1998	2,045,295	2,718,775	6,366,782	n/a
1999	2,438,975	2,803,920	7,377,236	n/a
2000	2,797,255	2,875,488	8,350,941	n/a
2001	2,998,886	4,281,756	9,628,639	n/a
2002	3,673,143	3,878,885	11,312,329	n/a
2003	3,636,159	2,014,640	12,931,415	2,505,666
2004	4,025,418	2,404,098	13,872,442	2,856,944
2005	4,344,505	2,363,340	14,769,786	3,223,841

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

(2) Debt service represents principal and interest only

(3) Culture & Recreation and Development were included in General Government and Other Expenditures in prior years.

DEVELOPMENT (3)		OTHER EXPENDITURES		DEBT SERVICE (2)		CAPITAL OUTLAY		TOTAL	
\$	n/a	\$	209,895	\$	1,868,246	\$	319,445	\$	11,293,068
	n/a		235,343		2,106,562		682,662		13,112,511
	n/a		202,552		2,829,467		568,994		14,731,865
	n/a		249,709		3,369,382		906,254		17,145,476
	n/a		241,442		4,069,248		543,258		18,877,632
	n/a		297,139		4,479,983		376,121		22,062,524
	n/a		728,849		4,603,881		1,038,938		25,236,025
	1,351,759		134,188		5,387,253		786,041		28,747,121
	1,311,215		125,402		5,547,751		564,247		30,707,517
	1,313,779		156,134		6,637,355		706,522		33,515,262

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL REVENUES BY SELECTED SOURCE (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>TAXES</u>	<u>FRANCHISE FEES</u>	<u>LICENSES, PERMITS AND FEES</u>	<u>FINES</u>	<u>INTER- GOVERNMENTAL</u>
1996	\$ 8,234,483	\$ 1,273,886	\$ 778,113	\$ 469,370	\$ 66,954
1997	9,001,384	1,399,670	560,752	498,981	118,497
1998	10,236,310	1,495,253	661,814	748,023	176,235
1999	11,317,073	1,661,325	1,336,398	662,371	320,219
2000	12,723,048	1,670,983	1,111,056	683,482	120,148
2001	14,710,190	2,209,372	1,299,881	806,023	216,115
2002	16,642,021	2,409,889	1,042,257	1,077,686	452,819
2003	19,101,455	2,233,351	932,851	997,664	299,230
2004	20,562,373	2,587,990	766,638	1,017,960	276,621
2005	23,465,042	2,418,182	643,177	922,319	392,312

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

TABLE 2

	<u>INTRA- GOVERNMENTAL</u>	<u>INTEREST</u>	<u>CHARGES FOR SERVICE</u>	<u>MISCELLANEOUS</u>	<u>TOTAL</u>
\$	572,197	\$ 319,618	\$ 109,437	\$ 372,474	\$ 12,196,532
	670,651	319,023	171,308	410,235	13,150,501
	754,645	367,939	685,361	701,792	15,827,372
	753,559	340,447	809,859	37,408	17,238,659
	778,498	437,713	891,026	299,913	18,715,867
	836,658	331,151	1,253,884	361,528	22,024,802
	1,083,610	240,763	901,094	470,466	22,116,223
	1,125,027	203,461	1,397,231	286,075	26,576,345
	1,649,352	69,855	1,265,001	428,652	28,624,442
	1,765,810	164,471	1,321,381	506,008	31,598,702

**CITY OF ROWLETT, TEXAS**

**AD VALOREM TAX LEVIES AND COLLECTIONS (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>TOTAL TAX LEVY</u>	<u>CURRENT TAX COLLECTIONS</u>	<u>PERCENTAGE OF LEVY COLLECTED</u>	<u>DELINQUENT TAX COLLECTIONS</u>	<u>TOTAL TAX COLLECTIONS</u>
1996	\$ 6,776,455	\$ 6,730,903	99.33%	\$ 49,865	\$ 6,780,768
1997	7,497,178	7,390,578	98.58%	74,265	7,464,843
1998	8,534,696	8,435,875	98.84%	82,693	8,518,568
1999	9,426,228	9,374,969	99.46%	84,853	9,459,822
2000	10,610,760	10,489,090	98.85%	86,942	10,576,032
2001	12,232,018	11,981,403	97.95%	176,846	12,158,249
2002	13,854,728	13,575,094	97.98%	183,093	13,758,187
2003	16,137,934	15,767,490	97.70%	232,511	15,999,864
2004	17,191,832	16,848,678	98.00%	383,311	17,231,989
2005	19,424,633	19,018,687	97.91%	430,069	19,448,756

Source: City of Rowlett - Finance Department

PERCENTAGE OF TOTAL TAX COLLECTIONS TO TAX LEVY	OUTSTANDING DELINQUENT TAXES	PERCENTAGE OF DELINQUENT TAXES TO TAX LEVY
100.06% \$	227,671	3.36%
99.57%	260,006	3.47%
99.81%	276,134	3.24%
100.36%	323,329	3.43%
99.67%	358,057	3.37%
99.40%	431,826	3.53%
99.30%	456,404	3.29%
99.14%	521,256	3.23%
100.23%	536,574	3.12%
100.12%	520,994	2.68%

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL TAX REVENUE BY SOURCE (1) (UNAUDITED)  
LAST TEN FISCAL YEARS**

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<u>FISCAL YEAR</u>	<u>PROPERTY TAX</u>	<u>SALES TAX</u>	<u>OTHER</u>	<u>TOTAL</u>
1996	\$ 6,837,941	\$ 1,396,542	\$ -	8,234,483
1997	7,523,374	1,478,010	-	9,001,384
1998	8,593,461	1,642,849	-	10,236,310
1999	9,548,436	1,768,637	-	11,317,073
2000	10,653,840	2,069,208	-	12,723,048
2001	12,263,567	2,446,623	-	14,710,190
2002	13,968,939	2,673,082	-	16,642,021
2003	16,303,292	2,767,989	30,174	19,101,455
2004	17,432,504	3,097,455	32,414	20,562,373
2005	19,662,992	3,760,344	41,706	23,465,042

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

**CITY OF ROWLETT, TEXAS**

**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>ASSESSED VALUE</u>	<u>ESTIMATED VALUE</u>	<u>PERCENTAGE OF TOTAL ASSESSED TO TOTAL ESTIMATED</u>
1996	\$ 1,121,661,528	\$ 1,121,661,528	100.00%
1997	1,235,538,148	1,235,538,148	100.00%
1998	1,371,343,322	1,371,343,322	100.00%
1999	1,473,304,948	1,473,304,948	100.00%
2000	1,658,195,561	1,658,195,561	100.00%
2001	1,787,822,991	1,787,822,991	100.00%
2002	2,164,112,939	2,164,112,939	100.00%
2003	2,440,386,248	2,440,386,248	100.00%
2004	2,686,223,792	2,686,223,792	100.00%
2005	2,869,455,075	2,869,455,075	100.00%

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE  
AND NET BONDED DEBT PER CAPITA (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>ESTIMATED POPULATION (c)</u>	<u>ASSESSED VALUE (a)</u>	<u>TOTAL GENERAL BONDED DEBT (b)</u>	<u>AMOUNT AVAILABLE IN DEBT SERVICE FUND</u>
1996	34,400	\$ 1,121,661,528	\$ 19,605,000	\$ 667,455
1997	36,750	1,235,538,148	23,140,000	718,801
1998	38,700	1,371,343,322	34,485,000	718,208
1999	41,250	1,473,304,948	40,170,000	474,001
2000	44,503	1,658,195,561	42,405,000	1,011,544
2001	47,000	1,787,822,991	44,770,000	1,175,792
2002	48,500	2,164,112,939	53,805,000	1,295,017
2003	49,500	2,440,386,248	61,740,000	1,608,700
2004	50,800	2,686,223,792	59,385,000	1,304,239
2005	52,250	2,869,455,075	88,420,000	1,172,787

Sources:

- (a) City of Rowlett - Finance Department
- (b) City of Rowlett - Finance Department
- (c) North Central Texas Council of Governments

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<u>NET GENERAL BONDED DEBT</u>	<u>PERCENTAGE OF NET BONDED DEBT TO ASSESSED VALUE</u>	<u>NET GENERAL BONDED DEBT PER CAPITA</u>
\$ 18,937,545	1.69%	\$ 550
22,421,199	1.81%	610
33,703,792	2.46%	871
39,695,999	2.69%	962
41,393,456	2.50%	930
43,594,208	2.44%	952
52,509,983	2.43%	1,083
60,131,300	2.46%	1,215
58,080,761	2.16%	1,143
87,247,213	3.04%	1,670

CITY OF ROWLETT, TEXAS

PROPERTY TAX RATES AND PERCENTAGE OF ASSESSED VALUATION -  
ALL DIRECT AND OVERLAPPING GOVERNMENTS (UNAUDITED)  
LAST TEN FISCAL YEARS

FISCAL YEAR	CITY OF ROWLETT DIRECT RATES			OVERLAPPING RATES (1)					
	GENERAL FUND	DEBT SERVICE FUND	TOTAL	DALLAS COUNTY	DALLAS COUNTY HOSPITAL DISTRICT	DALLAS COUNTY COMMUNITY COLLEGE DISTRICT	GARLAND INDEPENDENT SCHOOL DISTRICT	ROCKWALL COUNTY	ROCKWALL INDEPENDENT SCHOOL DISTRICT
1996	0.44220	0.16280	0.60500	0.22250	0.19959	0.05206	1.44280	0.30500	1.52000
1997	0.43180	0.17320	0.60500	0.21640	0.19409	0.05200	1.44280	0.30500	1.49000
1998	0.44310	0.17690	0.62000	0.20730	0.18577	0.05000	1.48720	0.29670	1.49000
1999	0.44310	0.19690	0.64000	0.20317	0.17990	0.05000	1.54450	0.32020	1.49000
2000	0.44373	0.19627	0.64000	0.20170	0.19600	0.05000	1.47840	0.35360	1.52110
2001	0.44664	0.19336	0.64000	0.20167	0.25400	0.05000	1.40530	0.35360	1.57850
2002	0.45240	0.18760	0.64000	0.19600	0.25400	0.06000	1.45860	0.35000	1.84000
2003	0.43313	0.20687	0.64000	0.19600	0.25400	0.06000	1.45800	0.35000	1.83720
2004	0.46227	0.17773	0.64000	0.20390	0.25400	0.07780	1.55850	0.35070	1.88000
2005	0.47413	0.20281	0.67695	0.20390	0.25400	0.08030	1.62140	0.35070	1.88000

(1) Overlapping rates are those of local and county governments that apply to property owners within the City of Rowlett. Not all overlapping rates apply to all city property owners; for example, property owners living within the boundaries of Dallas County pay their tax rate but those living within Rockwall County pays Rockwall's rate.

Source: City of Rowlett - Finance Department

Tax rates are applied on each \$100 of assessed value and are levied on 100% of assessed value.

**CITY OF ROWLETT, TEXAS**

**COMPUTATION OF LEGAL DEBT MARGIN (UNAUDITED)  
SEPTEMBER 30, 2005**

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As a home rule city, the City of Rowlett is not limited by law in the amount of debt it may issue. The City's Charter (Section 6.04) states:

The City Council shall have the power to levy, for general purposes, an ad valorem tax on real, personal, and mixed property within the territory of the City, not exempt from taxation by the Texas Constitution and the laws of the state, not to exceed a total of one dollar and twenty-five cents (\$1.25) per one hundred dollars (\$100.00) assessed valuation...

The City Charter (Section 7.01) also states:

The City shall have the right and power to borrow money for public purposes by whatever method it may deem to be in the public interest. The City shall have the right and power to issue tax bonds, revenue bonds, and any other evidences of indebtedness for permanent public improvements or for any other public purpose not prohibited by law or this Charter...

Article 11, Section 5 of the State of Texas Constitution states in part:

... but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such City...

The tax rate at September 30, 2005, is \$ 0.676945 per \$100 of assessed valuation, with assessed valuation being 100% of appraised value.

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**COMPUTATION OF DIRECT AND OVERLAPPING DEBT (UNAUDITED)  
SEPTEMBER 30, 2005**

<u>TAXING ENTITY</u>	<u>TOTAL TAX SUPPORTED DEBT</u>	<u>ESTIMATED % APPLICABLE</u>	<u>OVERLAPPING TAX SUPPORTED DEBT at 09/30/05</u>
City of Rowlett	\$ 88,420,000	100.00%	\$ 88,420,000
Dallas County	110,063,073	0.93%	1,023,587
Dallas County Community College District	106,935,000	0.93%	994,496
Dallas County Hospital District	-	0.93%	-
Garland Independent School District	454,618,833	11.48%	52,190,242
Rockwall County	12,570,000	9.96%	1,251,972
Rockwall Independent School District	181,424,746	10.82%	<u>19,630,158</u>
			<u>\$ 163,510,454</u>
Ratio of overlapping debt to 100% of City of Rowlett assessed valuation			<u>5.70%</u>
Per capita overlapping funded debt			<u>\$ 3,129</u>

Source: First Southwest Company

**CITY OF ROWLETT, TEXAS**

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR  
GENERAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>TOTAL GENERAL EXPENDITURES (1)</u>	<u>RATIO OF DEBT SERVICE TO GENERAL FUND EXPENDITURES</u>
1996	\$ 864,076	\$ 956,065	\$ 1,820,141	\$ 11,293,068	16.12%
1997	1,060,000	998,011	2,058,011	13,112,511	15.70%
1998	1,130,000	1,650,111	2,780,111	14,731,865	18.87%
1999	1,490,000	1,837,292	3,327,292	17,145,476	19.41%
2000	1,910,000	2,117,158	4,027,158	18,877,632	21.33%
2001	2,045,000	2,434,983	4,479,983	22,209,334	20.17%
2002	2,405,000	2,198,881	4,603,881	25,236,025	18.24%
2003	2,935,000	2,596,285	5,531,285	28,747,121	19.24%
2004	3,080,000	2,522,751	5,602,751	30,707,517	18.25%
2005	3,945,000	2,692,355	6,637,355	33,515,262	19.80%

(1) General and Debt Service Fund only

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**REVENUE BOND COVERAGE - WATER AND SEWER FUND (UNAUDITED)  
LAST TEN FISCAL YEARS**

FISCAL YEAR	GROSS REVENUES (2)	OPERATING EXPENSES (3)	AVAILABLE FOR DEBT SERVICE	DEBT SERVICE REQUIREMENTS PRINCIPAL (1)	INTEREST (1)	TOTAL	COVERAGE
1996	\$ 8,065,006	\$ 5,104,215	\$ 2,960,791	\$ 754,222	\$ 404,344	\$ 1,158,566	2.6
1997	8,122,996	5,491,357	2,631,639	626,000	860,212	1,486,212	1.8
1998	9,272,627	5,582,183	3,690,444	945,250	444,478	1,389,728	2.7
1999	9,504,047	5,655,444	3,848,603	1,062,000	492,983	1,554,983	2.5
2000	10,984,464	6,654,628	4,329,836	1,217,750	583,043	1,800,793	2.4
2001	11,463,057	6,851,824	4,611,233	1,264,750	571,284	1,836,034	2.5
2002	14,088,657	10,878,762	3,209,895	1,261,053	532,964	1,794,017	1.8
2003	11,702,149	9,192,428	2,509,721	1,251,111	481,319	1,732,430	1.4
2004	16,163,854	10,325,264	5,838,590	1,246,176	417,569	1,663,745	3.5
2005	18,467,908	11,166,606	7,301,302	1,988,500	854,613	2,843,113	2.6

(1) Debt service requirements are the average annual requirements.

(2) Total revenues excluding interest income and including capital recovery fees.

(3) Total expenses excluding depreciation, interest expense, and fiscal charges.

Source: City of Rowlett - Finance Department

CITY OF ROWLETT, TEXAS

CONSTRUCTION ACTIVITY AND PROPERTY VALUES (UNAUDITED)  
LAST TEN FISCAL YEARS

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FISCAL YEAR	COMMERCIAL CONSTRUCTION		RESIDENTIAL CONSTRUCTION	
	PERMITS (a)	VALUE (a)	PERMITS (a)	VALUE (a)
1996	23	\$ 9,091,373	721	\$ 98,064,624
1997	16	18,412,101	568	71,599,515
1998	19	15,524,400	607	82,462,182
1999	19	7,702,160	798	130,378,307
2000	21	20,839,905	797	138,006,558
2001	16	9,934,000	828	129,178,688
2002	8	7,516,000	695	118,827,629
2003	8	7,745,000	648	117,372,047
2004	9	7,977,547	464	91,376,561
2005	13	12,841,999	316	63,731,052

(a) City of Rowlett - Planning/Building Inspection Department

CITY OF ROWLETT, TEXAS

PRINCIPAL TAXPAYERS (UNAUDITED)

SEPTEMBER 30, 2005

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	<u>VALUATION</u>	<u>PERCENTAGE OF TOTAL ASSESSED VALUATION</u>
Lake Pointe Medical Center	Hospital	\$ 28,851,120	1.01%
Texas Utilities Electric Co	Electric Power Utility	27,784,650	0.97%
Wal Mart	Retail	19,197,590	0.67%
Verizon	Telecommunications Utility	14,442,180	0.50%
Randalls Food and Drug	Grocer	14,031,000	0.49%
Albertson's, Inc.	Grocer	12,272,880	0.43%
NEC Dalrock & SH66 LTD	Real Estate Developer	8,765,210	0.31%
Lake Pointe Partners Limited	Hospital (BPP)	8,451,920	0.29%
Lakeview Parkview	Apartment Homes	6,650,000	0.23%
Snapdragon Properties	Real Estate Developer	<u>5,800,420</u>	<u>0.20%</u>
		<u>\$ 146,246,970</u>	<u>5.10%</u>

Source: City of Rowlett - Finance Department - Data from Dallas Central Appraisal District

**CITY OF ROWLETT, TEXAS**

**MISCELLANEOUS STATISTICAL DATA (UNAUDITED)  
SEPTEMBER 30, 2005**

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Date of Incorporation	September 4, 1952
Date of City Charter Adoption	December 6, 1979
Form of Government	Council-manager
Population (2005 Estimate)	52,250
Area - square miles	20.4
Building Permits:	
Permits issued (fiscal year)	329
Value (fiscal year)	76,573,051
City Employees:	
Full-time	350
Part-time	22
Fire Protection:	
Number of stations	4
Number of employees	73
Police Protection:	
Number of stations	1
Number of employees	96
Recreation:	
Parks - number of acres:	
Developed	604
Undeveloped	379
Library:	
Volumes	74,956
Municipal Water System:	
Number of customers	18,400
Average daily consumption (gallons)	6,791,368
Miles of water mains	259
Municipal Sewer System:	
Number of customers	17,504
Miles of sewer mains	232

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**DEMOGRAPHIC STATISTICS (UNAUDITED)  
LAST TEN FISCAL YEARS**

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<u>FISCAL YEAR</u>	<u>POPULATION (a)</u>	<u>SCHOOL ENROLLMENT (b)</u>	<u>UNEMPLOYMENT RATE (c)</u>
1996	34,400	7,610	2.20%
1997	36,750	8,333	2.00%
1998	38,700	9,449	1.80%
1999	41,250	10,267	1.70%
2000	44,503	10,631	1.70%
2001	45,653	10,924	2.60%
2002	47,950	11,203	3.90%
2003	49,423	11,186	3.70%
2004	50,800	11,371	3.30%
2005	52,250	10,914	4.70%

(a) North Central Texas Council of Governments

(b) Garland Independent School District and Rockwall Independent School District. Totals include only students attending schools within City of Rowlett boundaries.

(c) Texas Workforce Commission

CITY OF ROWLETT, TEXAS

SCHEDULE OF INSURANCE IN FORCE (UNAUDITED)  
 SEPTEMBER 30, 2005

INSURING COMPANY	POLICY NUMBER	TERM	DESCRIPTION OF PROPERTY OR PERSONS COVERED	TYPE	AMOUNTS
Texas Municipal League	5135	10/01/04-10/1/2005		General Liability	\$ 2,000,000 Per Occurrence Limit \$ 4,000,000 Annual Aggregate \$ 2,500 Deductible
			City Vehicles	Automobile Liability and Property Damage, Uninsured Motorists	\$ 2,500 Deductible - Liability \$ 1,000,000 Per Occurrence
				Medical Payment Limit	\$25,000 - Each Person
				Automobile Physical Damage	\$500 Deductible \$10,000 - Each Occurrence
			Municipal Employees	Law Enforcement Liability	\$ 10,000 Deductible \$ 3,000,000 Per Occurrence \$ 6,000,000 Annual Aggregate
			Public Officials and Municipal Employees	Errors and Omissions Liability	\$ 10,000 Deductible \$ 3,000,000 Each Occurrence \$ 6,000,000 Annual Aggregate
			Mobile Equipment	Equipment Floater	\$ 1,000 Deductible \$1,055,591 Scheduled
			Boiler and Machinery	Comprehnesive	\$1,000 Deductible \$100,000 per Occurrence
	Municipal Buildings and Contents	All Risks	\$ 1,000 Deductible \$ 59,239,557 Blanket Limit		
Texas Municipal League	5135	10/01/04-10/1/2005	Municipal Employees and Volunteer Firemen	Worker's Compensation	Statutory Requirements

**CITY OF ROWLETT  
FY 2006-07 BUDGET  
HISTORY OF ROWLETT**

Daniel Rowlett led a small immigrant company of several families from Kentucky to Texas in 1835. They settled in the Tulip Bend area of the Red River near present day Bonham. For military service performed during the Texas revolution he earned a land grant located in Collin County, near present day Allen. A large creek ran through the land and came to be known as Rowlett's Creek. Daniel Rowlett became a leading citizen of Fannin County and never lived near the creek that bore his name. Rowlett is buried in the "Old English Cemetery" in Bonham.

The area now known as Rowlett was divided between two immigration companies: the W.S. Peters Colony and the Charles Mercer Colony. The Peters land was west of Rowlett Road. The Mercer Colony, while generally south of Peters, held a strip of eastern Dallas County east of Rowlett Road. American settlers began moving into this area in the 1840's. Dallas County was organized in 1846. French and German speaking settlers began arriving in Texas as early as 1844. They started colonies in central Texas before moving to the north in the 1850's.

The first post office was opened on April 5, 1880 and was named Morris for Postmaster Austin Morris. The name was later changed to Rowlett, recognizing Rowlett Creek, a major tributary of the east fork of the Trinity River. Railroads began to spread westward after the Civil War bringing new waves of settlers. The roots of many Texas towns were a railroad and a cotton gin. The Greenville & Dallas Railroad reached Rowlett in 1889. By the turn of the century, Rowlett was a thriving farm community, with many stores and services along with its own school and churches.

In 1921 the Bankhead Highway, the second transcontinental paved highway in America, reached Rowlett. It ran from Washington D.C. to San Diego. The city of Rowlett was incorporated in 1952 by a vote of 84 citizens.

In the 1960's Interstate Highway 30 was built providing a more direct route to Dallas, bypassing Rowlett. The completion of Lake Ray Hubbard in 1971 made Rowlett a lakefront community and growth became inevitable. From a population of 5,100 in 1978, Rowlett has grown to over 51,000 today.

The City has doubled in population over the past ten years. The North Central Texas Council of Governments provided a 2005 estimated population of 52,250. The City is primarily residential but has seen growth in its commercial development over the past few years. The City is actively pursuing all alternatives to realize a continued growth of its commercial tax base.

Operating under a Council-City Manager form of government, the City provides a full range of services. These services include police and fire protection; the construction and maintenance of roadways and infrastructure; recreational services; and general administrative services. In addition to general governmental activities, the City provides water and sewer, drainage and sanitation services. Sewage treatment is provided by the City of Garland and IESI Solid Waste Management ("IESI") provides sanitation collection. The North Texas Municipal Water District provides water for the City. Rowlett is one of the most dynamic communities in North Texas. As one of the fastest growing cities in the country, we see new faces and new developments everyday. Our community is rich with a history of volunteerism and therefore a great part of what you will see and experience in Rowlett has been made possible by the hard work of our citizens.

In the next few years the President George Bush Turnpike will come through the center of town. The tollway will bisect the largest Tax Increment Finance District in the State of Texas and certainly open doors to enormous commercial and retail development. DART (Dallas Area Rapid Transit) will extend its light rail system into downtown Rowlett around the end of the decade. The downtown revitalization underway now is designed to complement the rail station with retail uses, restaurants, and urban residential development.

**CITY OF ROWLETT  
FY 2006-07 BUDGET  
HISTORY OF ROWLETT**

Whether you are a visitor, a newcomer or a long-time resident or business person, there is much to discover in this fast-growing city. While Metroplex amenities are easily reached, Rowlett residents have plenty of reasons to stay close to home. The sparkling Lake Ray Hubbard offers boating, fishing, waterskiing, windsurfing or simply a beautiful area for a family outing. Another cool water spot is The Wet Zone, Rowlett's Family Water Park. Owned and operated by the city, the popular water park draws over 100,000 people each summer with its dynamic water rides, kiddie play areas, a lazy river, a beach entry pool, a lap pool, private party pavilions, swimming lessons and water aerobics.

Rowlett offers sports enthusiasts of all ages first-class ballparks, skate parks, walking and jogging trails and tennis, while golfers throughout the Metroplex praise the Waterview Golf Club. Throughout the year, Rowlett hosts exciting events such as the Annual Festival of Freedom the last weekend in June, which attracts crowds over 40,000 with headline entertainers, a carnival, business expo and art show. Other citywide events include the annual Main Street Pecan Fest on the second Saturday in October, and the Downtown Holiday Tree Lighting and Holiday Parade

Welcome to Rowlett!

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Accrual Accounting** – The basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is received or spent.

**ADA** – Americans with Disabilities Act.

**Ad Valorem Tax** – A tax computed from the assessed valuation of land and improvements (See Property Tax).

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Appropriation Ordinance** – An ordinance which gives appropriations legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the City Council.

**Assessed Valuation** – Valuation set upon real estate or other property by a government as a basis for levying taxes (Note: Property values are established by the Dallas County Appraisal District).

**Assets** – Resources owned or held by the City which have monetary value.

**Audit** – An examination of organization financial statements and the utilization of resources.

**Balance Sheet** – A financial statement that presents the assets, liabilities, reserves and balances of specific governmental fund as of a specified date.

**Balanced Budget** – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

**Bond** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue. Bonds are most frequently used to finance the construction of large capital projects.

**Budget** – A plan of financial operation that links all planned revenues and expenditures with various municipal services. The term “budget” usually indicates a financial plan for a single fiscal year.

**Budget Document** – The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body.

**Budgetary Control** – the control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

**Capital Improvements Program Budget** – a Capital Improvement Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects or major capital purchases designed to improve and maintain the value of the City’s assets.

**Capital Outlay** – Expenditures that result in the acquisition of or addition to fixed assets. Fixed assets are defined as a piece of equipment, vehicle, furniture or fixture that cost at least \$5,000 and has a useful life of greater than 3 years.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Cash Accounting** – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**Cash Management** – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**CIP** – Capital Improvement Program.

**Contingency Fund** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Current Taxes** – Taxes that are levied and due within one year.

**DARE** – Drug Abuse Resistance Education.

**DART** – Dallas Area Rapid Transit

**Debt Service** – The City's obligation to pay the principal and interest of all bonds or other debt instruments according to a pre-determined payment schedule.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. May also be called a sinking fund.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**Disbursement** – Payment for goods and services in cash or by check.

**EMS** – Emergency Medical Service.

**Encumbrances** – The pledge to expend appropriated funds to purchase an item or service. To encumber funds means to set aside funds for future expenditures.

**Enterprise Fund** – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**Fiscal Year** – A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The Fiscal Year for Rowlett begins October 1 and ends September 30.

**FLSA** – Fair Labor Standards Act

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery and equipment.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Full Faith and Credit** – A pledge of the general taxing power of a government to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions.

**Fund Balance** – The excess of a funds current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.

**GAAP** – Generally Accepted Accounting Principles.

**GASB** – Government Accounting Standards Board.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, and general administration.

**General Ledger** – A file that contains the accounts needed to reflect the financial positions and the results of operations of the City.

**General Obligation Debt** – Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local government unit.

**Generally Accepted Accounting Principals** – Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

**GIS** – Geographic Information System.

**GISD** – Garland Independent School District.

**GFOA** – Government Finance Officers Association.

**Goals** – Targets or plans that are reflective of major departmental activities.

**Governmental Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Governmental Funds include the General Fund, Special Revenue funds, Debt Service funds, and Capital Projects funds.

**Grants** – Contributions of assets from another government to be used or expended for a specified purpose, activity, or facility.

**Interfund Transfers** – Amounts transferred from one fund to another.

**Internal Service Fund** – A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

**Levy** – To impose taxes, special assessments, or service charges for the support of City services.

**Liabilities** – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Line-Item Budget** – A budget that lists each expenditure category (personnel, supplies, services, etc.) separately, along with the dollar amount budgeted for each specified category.

**Modified Accrual Accounting** – A basis of accounting in which expenditures are accrued but revenues are accounted when they are measurable and available to pay current liabilities. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are measurable and available to pay current liabilities. This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**NCTCOG** – North Central Texas Council of Governments.

**NTMWD** – North Texas Municipal Water District.

**NTTA** – North Texas Tollway Authority.

**Operating Budget** – The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

**Ordinance** – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**PGBT** – President George Bush Tollway.

**Program Budget** – A budget that focuses upon goals and objectives rather than upon organizational budget units or object classes of expenditure.

**Property Tax** – Taxes are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Proprietary Funds include Enterprise funds and Internal Service funds.

**Reimbursements** – Reimbursements budgeted with the various cost centers represents receipts from other departments or individuals to cover a portion of the business unit's expenditures that were directly related to services provided to the reimbursing department or individual.

**Reserve** – An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Revenue** – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

**ROW** – Right-of-Way.

**Sinking Fund** – See Debt Service Fund.

## **CITY OF ROWLETT GLOSSARY OF BUDGET TERMS**

**Tax Rate** – A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

**Tax Increment Finance District (TIF)** – A geographical area or district created under Texas law to encourage development of the area within its boundaries by the reinvestment of the incremental tax growth generated by property value increases and new development within the district.

**TMRS** – Texas Municipal Retirement System.

**TNRCC** – Texas Natural Resources Conservation Commission.

**TXDOT** – Texas Department of Transportation.



# City of Rowlett

## Official Copy

Ordinance: 2006-446

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030  
www.rowlett.com

File Number: 2006-446

Enactment Number: ORD-044-06

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2006 THROUGH SEPTEMBER 30, 2007; PROVING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2006 and ending September 30, 2007 has been duly created by the budget officer of the City of Rowlett, Texas in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE; and

**WHEREAS**, the City Manager for the City of Rowlett filed the proposed budget in the office of the City Secretary on July 10, 2006 and the proposed budget was made available for public inspection in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE; and

**WHEREAS**, one public hearing was held, in accordance with the applicable State law, by the City of Rowlett on August 25, 2006, in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2006-2007 fiscal year budget; and

**WHEREAS**, after full and final consideration, it is the opinion of the City Council of the City of Rowlett that the 2006-2007 fiscal year budget of revenues and expenditures as hereinafter set forth should be adopted and approved.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the annual budget of revenues and expenditures necessary for conducting affairs of the City of Rowlett for the fiscal year 2006-2007 (attached hereto and incorporated herein as Exhibit A), providing for a financial plan for the ensuing fiscal year is hereby approved and adopted.

**Section 2:** That expenditures during the fiscal year shall be made in accordance with this budget, unless otherwise authorized by proper amendment; said budget document shall be on file for public inspection in the office of the City Secretary. Upon approval of the budget, the budget officer shall file a true copy thereof with the County Clerk.

**Section 3:** That unless modified otherwise by the City Council, the remaining budget for all capital improvements from fiscal year 2005-2006 (attached hereto and incorporated herein as Exhibit B) not completed or started as of September 30, 2006, will be automatically carried over into fiscal year 2006-2007.

Furthermore, funds for the capital improvements listed for fiscal year 2006-2007 (attached hereto and incorporated herein as Exhibit B) are hereby appropriated and the entire Five Year Capital Improvements Program for fiscal years ending 2007-2011 is hereby adopted.

**Section 4:** That any word, sentence, section, subsection, subdivision, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part of the provision hereof, other than the part so decided to be invalid or unconstitutional.

**Section 5:** That all provisions of the ordinances of the City of Rowlett in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the ordinances of the City of Rowlett not in conflict with the provisions of this ordinance shall remain in full force and effect.

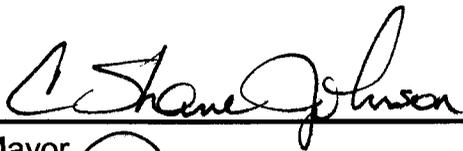
**Section 6:** That this ordinance shall become effective immediately upon its passage.

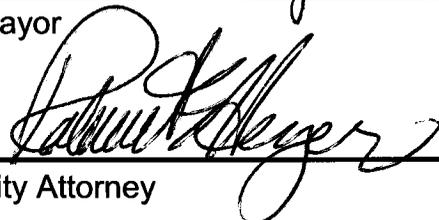
At a meeting of the City Council on 9/19/2006, a motion was made by Mayor Pro Tem Alberts, seconded by Councilmember Alsup, that this Ordinance be adopted as amended. The motion passed by the following vote:

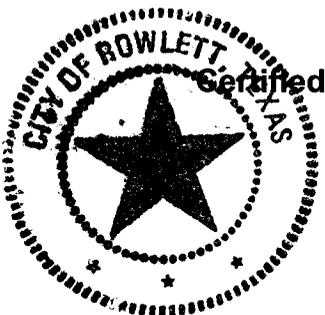
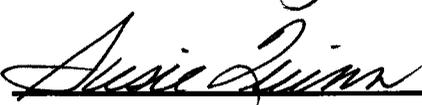
**Ayes:** 4 Mayor Johnson, Mayor Pro Tem Alberts, Councilmember Alsup and Councilmember Sebastian

**Noes:** 2 Councilmember Maggiotto and Councilmember Rushing

**Absent:** 1 Deputy Mayor Pro Tem Bryan

Approved by  Date 9/19/06  
Mayor

Approved to Form by  Date 9/19/06  
City Attorney

 Certified by  Date 6/19/06  
City Secretary



# City of Rowlett

## Official Copy

Ordinance: 2006-389

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030  
www.rowlett.com

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File Number: 2006-389

Enactment Number: ORD-045-06

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2006-2007 TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENDITURES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, following public notice duly posted and published in all things as required by law, public hearings were held, by and before the City Council of the City of Rowlett, the subject of which was the proposed tax rate for the City of Rowlett for Fiscal Year 2006-2007; and

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That there is hereby levied and shall be assessed for the tax year 2006 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Rowlett, Texas, and not exempt by the CONSTITUTION of the State and valid State laws, a tax of 0.747173 on each and every \$100 assessed valuation of taxable property apportioned and distributed as follows:

(a) 0.478721 on each and every \$100 valuation of said property is hereby reviewed and assessed to provide revenue for maintenance and operations of the City government and current expenses thereof; and

(b) 0.268452 on each and every \$100 valuation of said property is hereby reviewed and assessed for the purpose of creating a sinking fund to pay the interest principal on all outstanding bonds of the City, not otherwise provided for.

**Section 2:** That all ad valorem taxes shall become due and payable on October 1, 2006 and all ad valorem taxes for the year shall become delinquent if not paid prior to January 31, 2007.

**Section 3:** That a delinquent tax shall incur all penalty and interest authorized by law including a penalty of six percent (6%) on the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. A tax delinquent on July 1, 2005 incurs a total penalty of twelve percent (12%) of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2007 incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due; such additional penalty is to defray costs of collection due to a contract with the City's tax collection attorney pursuant to Section 33.07 of the Texas Property Tax Code, as amended.

**Section 4:** That the City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**Section 5:** That the tax roll as presented to the City Council, together with any supplements hereto, be and the same are hereby approved.

**Section 6:** That should any word, sentence, section, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

**Section 7:** All ordinances of the City of Rowlett, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 8:** This ordinance shall become effective immediately upon its passage.

At a meeting of the City Council on 9/19/2006, a motion was made by Councilmember Alsup, seconded by Mayor Pro Tem Alberts, that this Ordinance be adopted. The motion passed by the following vote:

**Ayes:** 6 Mayor Johnson, Mayor Pro Tem Alberts, Councilmember Alsup, Councilmember Maggiotto, Councilmember Rushing and Councilmember Sebastian

**Absent:** 1 Deputy Mayor Pro Tem Bryan

Approved by *C. James Johnson* Date 9/19/06  
Mayor

Approved to Form by *Robert Kelly* Date 9/19/06  
City Attorney



Certified by *Arnie Quinn* Date 9/19/06  
City Secretary

# Rowlett

T E X A S