



Parks and Recreation Advisory Board Minutes
Wednesday, November 11, 2009
6:30 p.m.

Rowlett Community Center
5300 Main Street, Room D * Rowlett Texas 75088

City of Rowlett Parks and Recreation Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6116 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

1. The Chair called the meeting to order at 6:32 p.m.
2. Dianne Zachary, Notary Public, administered the Oath of Office and the Statement of Elected/ Appointed Officer to the newly appointed member Sonja Sackor.
3. Wayne Baxter Introduced new Park Board Member, Denise Penn.
4. A quorum was present.
5. The minutes of the October 2009 meeting were unanimously approved after a motion by Karen Scholz, seconded by Ron Miller.
6. Orientation and Open Meetings Act Training by City Attorney, David Berman. (Attachment)

Open meetings act does not give the general public the right to speak unless invited by the chair. If a citizen comments on the agenda, they cannot speak on any item that is not on the agenda nor can the board interact with them on those items.

Best to have Citizens' comments at the beginning of the meeting, but you don't have to have the agenda item stating "citizen comments" in order to let them speak.

If guest becomes unduly disruptive, Chair must admonish, then can admonish again if needed with a threat to be removed. Third time they can be ejected. It is a criminal act to disrupt a public meeting.

Daisy chains are email communications between members. One on one is okay, but discussion threads are not legal. Telephone calls cannot be threaded past the number of a quorum. You cannot discuss agreeing to vote in a certain way on a certain item.

The only reason to have a closed session is for the purpose of obtaining legal advice.

Social meetings that involve the board members do not require a posted agenda. No decisions can be made at that social meeting, but discussion can be had.

7. Tim Hightshoe presented the Springfield Park parking estimate for discussion. For 25 space parking lot with room to back a car, \$37,500 and 50 spaces would be \$75,000. Pro Rata funds have about \$100,000 available for Springfield Park area. The available areas also include R. Arnold Edwards, Columbia and the Nature Trail. The Chair opened discussion:
 - a. Norm – does not want to use for parking
 - b. Matt Grubisich –wants to use for undeveloped park.



- c. Sonja – parking a good idea
- d. Lonnie – need more parking spaces at Springfield. Lonnie suggested using new concrete that lets rain drain through.
- e. Ron – Springfield certainly needs parking, but would that expenditure gain net affect that would be good? Would 50 spaces enhance the park? He agrees from a safety standpoint he would agree to go with the parking at Springfield. Ron thinks the idea could be taken to the City Manager with the estimate now.
- f. Karen – prefers putting 50 spaces to keep parking off the street for safety.
- g. Norman – Have NTTA dirt placed there to save money by building up. Tim explained that it is a flood plain and environmental studies would have to be done. Yes to parking.
- h. Gabriel – He attended a party at Springfield, and the parking was terrible. He is for the parking spaces.

Karen made a motion to consider what potential studies, park usage and vehicle count be started now. Retracted.

Karen made a motion to table this discussion until February to remind ourselves of it and start the traffic studies. To determine a park usage study with traffic flow, pavilion rental and use of the facilities in the springtime. Second by Norman Scown. Vote was unanimous.

8. Discussion and recommendation on defining a vision that represents the statement of purpose of tree mitigation.

This Board has been chosen to come up with a statement of purpose for Tree Mitigation. Tim had a PowerPoint to start the discussion with examples from four other cities. Tree Mitigation will be changed to collect the funds when any change is made.

Chair entertained a motion to table until the next meeting. Lonnie/Karen.

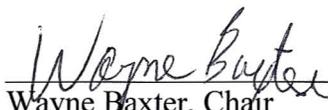
9. The Board discussed the joint meeting scheduled for November 17 between the Parks Board and the City Council. Chair asked for suggestions to take to Council.
 - a. Norman Tsao suggested items considered or performed by the Board.
 - b. Matt suggested talking about the Tree ordinance.
 - c. Sonja agrees with Norman Tsao.
 - d. Lonnie wants to include what parks want in the bond election.
 - e. Ron wants to bring up the ELC going again.
 - f. Karen suggested Control Link.
 - g. Norman S. - no
 - h. Gabe – no
 - i. Tim – touch on special events that board is involved; mention board members on the bond committee; talk about additional training the board has had with Davis and Tim.
 - j. Wayne – talk about what the board does with reference to the Flying Field, but other members thought it might be better not to mention it.
 - k. Wayne wants to include the senior citizen amenities that have come about recently.

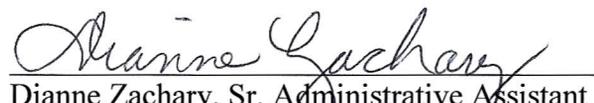


10. Parks and Recreation Department updated the board on recent changes, programs and events.
11. Senior programming and activity update by Heath Olinger.

Chair commended Heath on his staff friendliness and the new amenities. Seniors Holiday Luncheon, newsletter, goal setting, senior education and transportation. Working with library doing computer classes before the library opens. SCOR, Senior Citizens of Rowlett non-profit to raise money for senior activities and amenities. Monthly programming meeting with seniors to learn what programs they want to see and get their ideas. Usually have 15-20 present. Birthday celebration first Thursday of every month. Dedicated space for them. Working with Golden Classics at Methodist Church.

Heath was commended for an outstanding job.
12. Discuss use of the pecan log from the Coyle House move – Lonnie would like to table until December by Ron.
13. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 - a. Wayne announced about the receptions for the Park Director candidates. Ron, Karen & Wayne attended. Shared experiences and information about each candidate. He was impressed with Jermel because he thinks outside the box and has written grants and was responsible for a \$17M budget. Professor at Arizona State. Ron agreed because he is a grant writer, worked a big budget in Phoenix, and he seemed to be a hands on guy who will roll up his sleeves and get involved. Roger would be a better delegator than Jermel. Wayne thinks Jermel would be more of a team player with staff. CM plans to have a director on board by January 15.
 - b. Wayne announced Gabriel will be an official member of the Parks & Recreation Advisory Board.
 - c. Karen – Vets Day event went well and was well organized and attended.
 - d. November 21st – Exchange club parade.
14. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
15. Adjournment 8:30pm following a motion by Ron Miller. a second by Matt Grubisich and a unanimous vote.


Wayne Baxter, Chair


Dianne Zachary, Sr. Administrative Assistant