

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, November 10, 2009

Location: Library Meeting Room, 3900 Main Street

- 1) Meeting called to order at 6:31 p.m. and a quorum was present.
 - Members present: Jerry Barshop, Hugo Martinez, Mary Drayer, Jerry Hickman, Joyce Baxter and Kris Kriofske (left the meeting at 6:40 p.m.).
 - Members excused: Leila McNeill.
 - Staff present: Kathy Cockcroft and Brenda Kennedy.
- 2) Consider approving minutes of the regular meeting of October 13, 2009.

Motion made by Jerry Barshop to accept the minutes as written. Motion seconded by Jerry Hickman; motion passed unanimously.
- 3) Discuss budget overview from prior month.
 - Account balance \$3,650.00.
- 4) Discuss and set FY 2010 budget including grant process.
 - Reviewed FY 2009 expenses to plan FY 2010 budget.
 - Discussed events to be held and funded this year: Young Artist Contest; Art in Education grants; Regional Writing Contest; Photography Contest; and grant requests.
 - Hugo Martinez presented a simple grant form to be used for grant requests; Commission members agreed to use grant form.
 - Discussed grants and how to publicize; forms will be available at the library and Kathy Cockcroft will be the contact person. Deadline to submit grant requests (other than Art in Education grants) will be February 1, 2010.
- 5) Discuss and set calendar of events to coordinate activities.
 - Young Artist Contest: letters to be distributed to schools in November 2010, art work displayed January 2011.
 - Art in Education grants: letters to be distributed March 2010 and grant applications due May 10, 2010; awards mailed to schools before school starts August 2010.
 - Regional Writing Contest: publicize in April 2010 with entries due by May 1, 2010.
 - Photography Contest: publicize late July with entries due after Labor Day, entries will be displayed September 2010.
 - Commission to review timeline at January meeting.
- 6) Discuss DART Blue Line art design.
 - Hugo Martinez gave an update from the DART Commission (appointed by City Council). Originally DART approved \$50,000 to be used for art at and around the Rowlett station. Arts and Humanities Commission was asked to commission artist for the project, but Commission will not be able to assist.

7) Discuss plans to keep Cultural Arts Center in City's vision.

- Hugo Martinez asked Commission members to bring an outline to the January 2010 meeting addressing:
 - a) How to approach people, organizations, performance groups, etc.;
 - b) How should approach be done? By sub-committee?
 - c) Do we want to include Rockwall County?

8) Update from standing committees:

- Writing Contest – discussed publicity; Mary would like to find out where previous publicity was advertised (print, web, etc). Kathy will have Librarian Amanda Frady forward the information where the library advertises.
- Photography Contest – low entries this year, it rained the day of the take-in, could have contributed to lower number of entries.
- Arts Shows –
 - a) Young Artist Contest, discussed having a 3rd category – Intermediate to include 6th and 7th grades. Jerry Hickman will contact students (and art teachers of students) who won this year to see who will attend the City Council award presentation on November 17th.
 - b) Regional Adult Art Exhibit, decided not to have adult art show this year.
- Art in Education grants – available to schools.
- Westshore and More – no report.
- Summer Cultural Art Series and Art in the Park – no report.

9) Standing reports:

a) Update from Lakeshore Symphonic Winds.

Hugo announced the brass section from the Lakeshore Symphonic Winds will perform Saturday, December 5th at Firewheel mall and will also present a joint concert, "Old Fashioned Christmas" with the Rowlett Community Chorale is scheduled for 7 p.m. Saturday, December 19th at the First United Methodist Church.

b) Update from the Rowlett Community Chorale.

Mary stated the Chorale is working on its non-profit status. Also, joint concert with Lakeshore Symphonic Winds scheduled for Saturday, December 19th.

10) Public Announcements:

- No meeting in December, next meeting Tuesday, January 12, 2010.
- Hugo Martinez announced the Rowlett Dance Academy's, "Nutcracker" performance in December.

11) Future topics:

- Call to order
- Consider approving minutes from previous meeting
- Discuss budget overview of previous month
- Review activity/project timelines
- Discuss upcoming joint work session with City Council scheduled for Tuesday, March 2, 2010
- Discuss plans to keep Cultural Art Center in City's vision
- Update on Standing Committees
 - a) Writing Contest
 - b) Photography Contest

- c) Young Artists Contest
- d) Art in Education grants
- d) Westshore and More
- Standing Reports:
 - a) Update from Lakeshore Symphonic Winds (Hugo Martinez)
 - b) Update from Rowlett Community Chorale (Mary Drayer)
- Public announcements
- Future topics

12) Meeting adjourned at 8:15 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature of Chairman 

Date 1/12/10