



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, November 15, 2016

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave

1. CALL TO ORDER

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Legal Consultation) to receive legal advice from the City Attorney regarding legal issues pertaining to solid waste collections and the Waste Management Contract. (30 minutes)

In at 5:30 p.m. Out at 6:04 p.m.

3. WORK SESSION (6:00 P.M.) * Times listed are approximate.

- 3A. Discuss the identification of public service projects and allocation of associated funds under the Community Development Block Grant Program and Substantial Amendments to the Plan. (45 minutes)

Marc Kurbansade, Director of Development Services, reviewed the ending of the previous discussion and where to pick up. Council discussion regarding the current needs for tornado relief and the monies distributed thus far through case management and the LTRC. After further discussion, it was determined that the funds would be allocated as listed below and formal approval brought before Council at a later date:

\$50,000	Rebuild Rowlett Case Management
\$12,000	Increase to Life Message
\$25,000	Salvation Army to be used for utility bill payment assistance
\$10,000	Retreat project – replanting trees in tornado area
\$144,878	Hold for Housing Rehabilitation Projects

Mayor Gottel arrived at 7:06 p.m.

3B. Discuss Drainage Fees/Stormwater Utility Program. (40 minutes)

Ty Thompson, Assistant City Engineer and Jim Proce, Assistant City Manager, reviewed the current structure for the stormwater utility fees, which are a flat fee per water meter. The proposed fee structure would be based on an impervious area basis, which is a more accurate measure of the storm system use. They reviewed possible enhancements to the program with the additional revenue collection. After further discussion, it was the consensus of Council to implement the new fee structure and program, to exempt only churches and to provide for an effective date of October 1, 2017, to allow for a period of program implementation and consumer education.

4. DISCUSS CONSENT AGENDA ITEMS

Deputy Mayor Pro Tem Sheffield requested that Item 7B be pulled for Individual Consideration.

Council adjourned the Work Session at 7:34 p.m.

Council reconvened in the Regular Session at 7:41 p.m.

INVOCATION – Councilmember Hargrave

PLEDGE OF ALLEGIANCE – Led by the City Council

TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE DECEMBER 6TH AND 13TH AND JANUARY 3RD AND 17TH

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, NOVEMBER 22ND AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

ROWLETT LIBRARY

- IN OBSERVANCE OF THANKSGIVING, THE LIBRARY WILL CLOSE AT 6 PM ON WEDNESDAY, NOVEMBER 23RD AND WILL REOPEN ON SATURDAY, NOVEMBER 26TH.
- YOUTH PROGRAMS
 - FANTASTIC BEASTS AND WHERE TO FIND THEM
 - SATURDAY, NOVEMBER 19TH AT 2PM AT 5702 ROWLETT ROAD
 - A SPECIAL PROGRAM WILL CELEBRATE THE RELEASE OF THE NEW MOVIE IN THE HARRY POTTER BOOK SERIES, FANTASTIC BEASTS AND WHERE TO FIND THEM

PARKS AND RECREATION

- MAIN STREET FEST – THE NORTH POLE
 - SATURDAY, DECEMBER 3RD
 - PARADE WILL BEGIN AT 3^{PM} STARTING AT COMMERCE STREET AND ENDING AT ROWLETT HIGH SCHOOL
 - EVENTS WILL BEGIN AT 4^{PM} AT PECAN GROVE PARK

LIGHT UP ROWLETT – PART OF THE NEIGHBORHOOD BEAUTIFICATION AWARD PROGRAM

- FOUR PROPERTIES WILL BE RECEIVE THE AWARD THIS HOLIDAY SEASON
- POLICE AND FIRE RESCUE STAFF WILL SELECT ONE HOME IN EACH QUADRANT WITH OUTSTANDING HOLIDAY DÉCOR
- THEY WILL BE SELECTED THE WEEK OF DECEMBER 12-16
- FESTIVE ENTRYWAY FEATURES WILL ALSO BE POSTED ON ROWLETT.COM AND FACEBOOK DURING THE HOLIDAYS
- QUESTIONS? CALL COMMUNITY ADVOCATE COORDINATOR, ELISE BOWERS @ 972.412.6165 OR EBOWERS@ROWLETT.COM

ANNUAL STOP-A-COP FOR CHRISTMAS TOY DRIVE

- SATURDAY, NOVEMBER 26TH – SATURDAY, DECEMBER 23RD
- DROP OFF TOYS 24 HOURS A DAY AT ANY OF THE ROWLETT FIRE STATIONS OR THE LOBBY OF THE ROWLETT POLICE STATION
- OTHER DROP OFF LOCATIONS ARE RCC, CITY HALL, FIRE ADMINISTRATION AND ROWLETT CHAMBER OF COMMERCE
- ALL TOYS AND GIFTS ARE DONATED TO THE ROWLETT NEEDY CHILDREN'S FUND AND WILL BE DISTRIBUTED TO FAMILIES IN ROWLETT

TORNADO ANNIVERSARY REMEMBRANCE

- MONDAY, DECEMBER 26TH @ 4PM
- SCHRADE BLUEBONNET PARK, 4701 SUNNYBROOK
- MARK THE ONE YEAR ANNIVERSARY OF THE EF4 TORNADO
- UNVEILING OF A 30' MEMORIAL SCULPTURE DESIGN PLUS UNVEILING FOR THE NEW PARK DESIGN

CITY OFFICES CLOSED FOR THANKSGIVING HOLIDAYS

- THURSDAY AND FRIDAY, NOVEMBER 24TH AND 25TH
- WASTE MANAGEMENT WILL DELAY TRASH AND RECYCLING PICKUP BY ONE DAY – THEY ARE CLOSED ON THANKSGIVING DAY, NOVEMBER 24TH

SENIOR WAXAHACHIE TOUR

- WEDNESDAY, NOVEMBER 30 FROM 9AM TO 3PM
- COST IS \$20
- CALL 972.412.6170 FOR MORE INFORMATION

SHARE THE WARMTH! CAMPAIGN

- RUNS THROUGH DECEMBER 9TH
- THE ADMINISTRATIVE ASSISTANT TEAM IS COLLECTING NEW HATS, GLOVES, MITTENS, AND FUZZY SOCKS FOR THE CHILDREN IN NEED OF ROWLETT
- DONATIONS CAN BE DROPPED OFF AT THE POLICE DEPARTMENT, FIRE ADMINISTRATION, RCC, PUBLIC WORKS, CITY HALL, ANNEX BUILDINGS, LIBRARY AND DEVELOPMENT SERVICES
- PACKAGES ARE BEING PUT TOGETHER FOR THE CHILDREN AT SCHOOL OR DAYCARES IN ROWLETT THAT DON'T HAVE THESE BASIC NECESSITIES WHEN IT GETS COLD
- YOUR MONETARY DONATIONS ARE ACCEPTED TOO

ANIMAL SHELTER

- LOW COST VACCINATION CLINIC
 - SUNDAY, DECEMBER 3RD, 12 – 2PM
 - LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM
LOCATED AT 4402 INDUSTRIAL STREET

Councilmember Brown announced the Keep Rowlett Beautiful event in partnership with RETREET and the Texas Trees Foundation will be planting trees for those Rowlett residents who lost trees in the December tornado. This event will take place on Saturday, December 10th. Go online to www.KeepRowlettBeautiful.org to apply for trees or to volunteer to plant trees.

Mayor Pro Tem Dana-Bashian announced there is a collection taking place for tornado affected homes to help make their holidays bright with holiday decorations. Desired items include new outdoor lights and decorations, Christmas Trees, greenery, ornaments, wreaths, stockings and other décor to help brighten the holiday season. Donation and Distribution Locations and Times for this weekend are:

Church in the City Relief Center
6005 Dalrock, Rowlett (corner of Dalrock
and Hwy 66)

Saturday, November 19: 10am-2pm
Joseph's House

6310 Lyons Rd, Garland (next to Living Hope Baptist Church)

Saturday, November 19: 9-11am

Mayor Gottel also announced that Life Message will be hosted their annual Holiday Thanksgiving Meal on Saturday, November 19th at 10:00 a.m. You can go to www.LifeMessage.org to register or for additional information, you can call 972-475-9800.

Animal Shelter staff brought Reno, a Lhasa Apso/Shih Tzu mix who is one of the animals available to be adopted at the Shelter. As is customary, the Mayor introduces the dog, takes a picture, and then posts it to facebook. The dogs that have been introduced at Council meetings have had a high rate of adoption. (Interesting Side Note: Reno was spoken for before he made it out of the meeting.)

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the November 1, 2016 City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider an ordinance vacating, abandoning and quit claiming 0.0399 +/- acres of land at the western corner of Liberty Grove Road and Princeton Road in favor of the abutting property owner (East Dallas Church of God) for the purpose of cleaning up a remnant tract of land left over from a County of Dallas right-of-way.

This item was pulled for Individual Consideration.

Marc Kurbansade, Director of Development Services, presented the information for this item.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-042-16.

- 7C. Consider action to approve an ordinance amending the Code of Ordinances Chapter 6, Article I "Animal Nuisance" to clarify what constitutes an animal nuisance violation, and to amend impoundment regulations in conformity to a recent Texas Supreme Court case.

This item was approved as ORD-043-16 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and take action on a request for a Major Warrant pertaining to landscaping requirements for three caliper inches for the Homestead at Liberty Grove located at the northern terminus of Chiesa Road, north of Liberty Grove Road, further described as being 35.315 +/- acres out of the James M. Hamilton Survey, Abstract No. 544, City of Rowlett, Dallas County, Texas.

Daniel Acevedo, Urban Designer, presented the information for this item. Council discussion regarding the process for inspection of the plantings and the lack of communication regarding the lack of supply of required size trees. The public hearing opened and closed with one speaker: Will Gietema, 3500 Maple Avenue, Dallas – Developer.

A motion was made by Councilmember Brown, seconded by Deputy Mayor Pro Tem Sheffield, to approve the item as presented with two additional trees. The motion carried with a vote of six in favor and one opposed (Bobbitt). This item was approved as ORD-044-16.

- 8B.** Conduct a public hearing and take action on a request for an amendment to an existing Planned Development District to allow a commercial office center use by way of Special Use Permit (SUP), in a portion of the PD district that retains an underlying zoning of Limited Commercial/Retail (C-1), for property located at 8409 Chiesa Road further described as being 4.4534 acres in the Zach Motley, Abstract #1010, PG 435, City of Rowlett, Dallas County, Texas.

Katy Goodrich, Planner I, presented the information for this item. Council discussion regarding the distinction of the request and what would be allowed by right under current zoning. The public hearing opened and closed with no speakers.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-045-16.

- 8C.** Consider and take action regarding a request to allow an alternate building material, specifically, steel posts for carport roofing, for Lone Star Storage located at 2817 Main Street, further described as being Lot 2, Block A, Four Square Addition, City of Rowlett, Dallas County, Texas.

Marc Kurbansade, Director of Development Services, presented the information for this item.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to DENY the item as presented. The motion carried with a unanimous vote of those members present.

THIS REQUEST FOR AN ALTERNATE BUILDING MATERIAL WAS DENIED.

- 8D.** Conduct a public hearing and consider an ordinance granting a Special Use Permit to allow an accessory building (residential greenhouse) for property located at 5605 Edgewater Circle further described as being Lot 10, Block A of the Wimbledon on the Lakes Subdivision, City of Rowlett, Dallas County, Texas.

Patricia Roberts, Senior Planner, presented the information for this item. The public hearing opened and closed with no speakers.

A motion was made by Councilmember Hargrave, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-046-16.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 9:00 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: December 6, 2016