



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, November 1, 2016

5:15 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:18 p.m.

#### 2. EXECUTIVE SESSION

No items for this session.

#### 3. WORK SESSION (5:15 P.M.) \* Times listed are approximate.

##### 3A. Presentation of Year-End Update from the City Manager for FY2016. (35 minutes)

Councilmember Bobbitt arrived at 5:29 p.m.

Councilmember Hargrave arrived at 5:32 p.m.

##### 3B. Discuss Council sponsored public meetings. (15 minutes)

##### 3C. Discuss the final Phase I plan of Schrade Bluebonnet Park and the placement of the tornado memorial sculpture. (35 minutes)

##### 3D. Discuss Council participation in Leadership North Texas. (15 minutes)

##### 3E. Discuss ideas of a "signature/identity" event for the City of Rowlett. (30 minutes) [THIS ITEM WILL OCCUR AFTER THE REGULAR COUNCIL SESSION]

#### 4. DISCUSS CONSENT AGENDA ITEMS

Councilmember Bobbitt requested that item 7B be pulled for individual consideration.

Council adjourned the Work Session at 7:01 p.m.

**ABOVE & BEYOND RECOGNITION RECEPTION 7:00 – 7:30 P.M.**

Council reconvened in the Regular Session at 7:31 p.m.

**INVOCATION** – Councilmember Bobbitt

**PLEDGE OF ALLEGIANCE** – Led by the City Council

**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of plaques by Mayor Todd Gottel and City Manager Brian Funderburk to employees recognized throughout the year for "Above and Beyond" Customer Service.

Brian Funderburk, City Manager, and Mayor Gottel presented the plaques to the employees who were present. Those recognized were:

Tyler Baker	Scott Martinez
Ed Balderas	Wes Moore
Claude Causey	Franco Rico
Evan Clark	Patricia Saenz
Martin Donk	Mary Lynn Saxton
Josh Hutchins	

- 5B.** Recognition of Brandon Motes for being named a National Merit Scholarship Semifinalist.

Mayor Pro Tem Dana-Bashian presented Brandon with a Certificate of Recognition.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

**COUNCIL MEETINGS**

- SPECIAL COUNCIL MEETING ON NOVEMBER 8<sup>TH</sup>
- NEXT REGULAR COUNCIL MEETINGS WILL BE NOVEMBER 15<sup>TH</sup>

**P & Z MEETINGS**

- NEXT MEETING WILL BE HELD ON TUESDAY, NOVEMBER 8<sup>TH</sup> AND 22<sup>ND</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

**EARLY VOTING CONTINUES THROUGH FRIDAY, NOVEMBER 4<sup>TH</sup>**

\*\*\*\* PARKING WILL BE AT A PREMIUM DURING EARLY VOTING AT THE CITY HALL PARKING LOT AND DOWNTOWN STREETS DUE TO CONSTRUCTION OF THE VILLAGE OF ROWLETT. PARKING ASSISTANCE WILL BE PROVIDED BY OUR VOLUNTEERS IN POLICE SERVICE (VIPS) TO HELP DURING PEAK TIMES \*\*\*\*

- THE EARLY VOTING SITE IN ROWLETT FOR DALLAS COUNTY ROWLETT REGISTERED VOTERS WILL BE AT ROWLETT CITY HALL ANNEX LOCATED AT [4004 MAIN STREET](#) IN ROWLETT. ADDITIONAL EARLY VOTING LOCATIONS AND TIMES CAN BE VIEWED AT [DALLAS COUNTY ELECTIONS](#).
  - MONDAY, OCTOBER 31 THROUGH FRIDAY, NOVEMBER 4 - 7:00 AM TO 7:00 PM
  
- THE EARLY VOTING SITE IN ROWLETT FOR ROCKWALL COUNTY ROWLETT REGISTERED VOTERS (PRECINCTS 1A AND 2B) WILL BE AT CULLINS LAKE POINTE ELEMENTARY LOCATED AT [5701 SCENIC DRIVE](#) IN ROWLETT. ADDITIONAL EARLY VOTING LOCATIONS AND TIMES CAN BE VIEWED AT [ROCKWALL COUNTY ELECTIONS](#).
  - MONDAY, OCTOBER 31 THROUGH WEDNESDAY, NOVEMBER 2 - 8:00 AM TO 5:00 PM
  - THURSDAY, NOVEMBER 3 THROUGH FRIDAY, NOVEMBER 4 - 7:00 AM TO 7:00 PM

#### ROWLETT LIBRARY

- IN OBSERVANCE OF THANKSGIVING, THE LIBRARY WILL CLOSE AT 6 PM ON WEDNESDAY, NOVEMBER 23<sup>RD</sup> AND WILL REOPEN ON SATURDAY, NOVEMBER 26<sup>TH</sup>.
- YOUTH PROGRAMS
  - THE YOUNG AND THE RESTLESS STORY TIME FOR BABIES
    - TUESDAYS, NOVEMBER 1<sup>ST</sup>, 8<sup>TH</sup>, 15<sup>TH</sup> & 29<sup>TH</sup> AT 10AM & 10:30AM AT 5702 ROWLETT ROAD
  - GIGGLE WIGGLE STORY TIME FOR TODDLERS
    - WEDNESDAYS, NOVEMBER 2<sup>ND</sup>, 9<sup>TH</sup>, 16<sup>TH</sup> & 30<sup>TH</sup> AT 10AM & 10:30AM AT 5702 ROWLETT ROAD
  - WHATEVER ON WEDNESDAYS (WOW) FOR TEENS
    - WEDNESDAYS, NOVEMBER 2<sup>ND</sup>, 9<sup>TH</sup>, 16<sup>TH</sup> & 30<sup>TH</sup> AT 4:30PM AT 5702 ROWLETT ROAD
  - LOVE ON A LEASH
    - WEDNESDAY, NOVEMBER 9<sup>TH</sup> AT 3:30PM AT CITY HALL, 4000 MAIN STREET
    - CALL OR SIGN UP AT THE LIBRARY SERVICE DESK TODAY AT 972-412-6161
  - SHAKE, RATTLE & READ! STORY TIME FOR PRESCHOOLERS
    - THURSDAYS, NOVEMBER 3<sup>RD</sup>, 10<sup>TH</sup> & 17<sup>TH</sup> AT 10AM & 10:30AM AT 5702 ROWLETT ROAD
  - CRAZY 8S MATH CLUB
    - THURSDAYS, NOVEMBER 3<sup>RD</sup>, 10<sup>TH</sup> & 17<sup>TH</sup> AT 4:30 PM AT 5702 ROWLETT ROAD
  - FAMILY STORY TIME
    - SATURDAY, NOVEMBER 5<sup>TH</sup> AT 2PM AT 5702 ROWLETT ROAD
    - NOVEMBER'S THEME FOR FAMILY STORY TIME IS GRATITUDE
  - FANTASTIC BEASTS AND WHERE TO FIND THEM
    - SATURDAY, NOVEMBER 19<sup>TH</sup> AT 2PM AT 5702 ROWLETT ROAD
    - A SPECIAL PROGRAM WILL CELEBRATE THE RELEASE OF THE NEW MOVIE IN THE HARRY POTTER BOOK SERIES, FANTASTIC BEASTS AND WHERE TO FIND THEM
    - MAKE YOUR OWN COLLECTION OF FANTASTIC BEASTS TO TAKE HOME USING ORIGAMI OR RUBBER BANDS OR OTHER CRAFT MATERIALS. ALL MATERIALS, INCLUDING "SUITCASE", PROVIDED
- ADULT PROGRAMS

- ESL CONVERSATION CLASS
  - TUESDAYS AT 10AM AT 5702 ROWLETT ROAD
  - PRACTICE ENGLISH IN A RELAXED CONVERSATION GROUP. ALL LANGUAGES AND SKILL LEVELS WELCOME!
- RECIPE SWAP
  - SATURDAY, NOVEMBER 12<sup>TH</sup> AT 2PM AT 5702 ROWLETT ROAD
  - STUFF YOUR FIENDS AND FAMILY WITH SOMETHING NEW THIS HOLIDAY SEASON! BRING YOUR FAVORITE RECIPES AND WE'LL COPY THEM FOR OTHER MEMBERS OF THE GROUP. JOIN US AND SHARE YOUR NEW PIE RECIPE OR DISCOVER SHORTCUTS FOR TRADITIONAL DISHES. BE PREPARED TO DEVOUR SOME YUMMY SAMPLES PROVIDED BY THE LIBRARY STAFF.
- KNITTING CLUB
  - TUESDAY, NOVEMBER 15<sup>TH</sup> AT 7PM AT 5702 ROWLETT ROAD
  - KNITTERS OF ALL SKILL LEVELS WELCOME
- GED TUTORING
  - TUTORING WILL BE OFFERED ON MONDAY AND WEDNESDAY EVENINGS FROM 7:00 TO 8:30 P.M. AT THE ROWLETT COMMUNITY CENTRE, 5300 MAIN STREET. TO SIGN UP FOR CLASSES OR TO BECOME A TUTOR, PLEASE CALL OR STOP BY THE LIBRARY.
- ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES
  - BEGINNING AND ADVANCED LEVEL INSTRUCTION IS PROVIDED AND STUDENTS OF ALL LANGUAGES ARE WELCOME. PLEASE REGISTER BY CALLING 972 412-6161 OR IN PERSON AT ROWLETT PUBLIC LIBRARY, 5702 ROWLETT RD.

#### PARKS AND RECREATION

- VETERANS DAY CEREMONY
  - FRIDAY, NOVEMBER 11<sup>TH</sup> AT 11AM AT THE ROWLETT COMMUNITY CENTRE LOCATED AT 5300 MAIN STREET.
  - JOIN US AT THE ROWLETT COMMUNITY CENTRE AS WE RECOGNIZE AND HONOR OUR LOCAL VETERANS. VETERANS DAY IS A TIME WHEN THE COMMUNITY GATHERS TOGETHER TO GIVE THANKS TO THOSE WHO HAVE DEDICATED AND SERVED THEIR COUNTRY.
  - PLEASE GATHER WITH YOUR COMMUNITY AT THE ROWLETT COMMUNITY CENTRE TO SHOW YOUR SUPPORT AND APPRECIATION TO THOSE WHO HAVE MADE THE SACRIFICES FOR OUR FREEDOM.
  - IN THE CASE OF INCLEMENT WEATHER, THE VETERANS DAY CEREMONY WILL BE MOVED INSIDE THE ROWLETT COMMUNITY CENTRE.

#### PROPERTY OF THE SEASON AND LONE STAR SMART YARD

- TWO NEW NEIGHBORHOOD BEAUTIFICATION AWARDS DEBUT:
- PRESENTED TO THOSE WHO GO "ABOVE AND BEYOND" IN THEIR EFFORTS TO MAINTAIN THEIR PROPERTY!
- PROPERTY OF THE SEASON WILL BE CHOSEN IN JANUARY, APRIL, JUNE AND OCTOBER, WITH A SPECIAL "LIGHT UP ROWLETT" HOLIDAY AWARD IN DECEMBER
- FOR ALL DETAILS AND SUBMISSION FORMS GO TO ROWLETT.COM

#### FREE ELECTRONIC RECYCLING & DOCUMENT SHREDDING - SATURDAY, NOVEMBER 5

- KEEP ROWLETT BEAUTIFUL SPONSORS THIS EVENT, ALLOWING US TO GET RID OF OLD ELECTRONICS CLUTTERING UP OUR HOMES IN AN ENVIRONMENTALLY

SAFE MANNER. DOCUMENT SHREDDING IS ALSO OFFERED, 3 BOXES FREE, LIMIT OF 4 MORE @ \$3 EACH. 9AM-1PM AT ROWLETT HIGH SCHOOL.

- FOR MORE INFORMATION LOG ONTO: [KEEPROWLETTBEAUTIFUL.ORG](http://KEEPROWLETTBEAUTIFUL.ORG)

#### ANIMAL SHELTER

- SATURDAY, OCTOBER 22<sup>ND</sup>, 10AM – 5PM
- LOCATED AT 4402 INDUSTRIAL ST.
- SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

Councilmember van Bloemendaal announced large donation of toys was received specifically for those families affected by the tornado and there will be an event scheduled for distribution on December 17<sup>th</sup> from 10 a.m. – 2 p.m. All details have not yet been finalized, but further information can be found on the Facebook page titled “Let’s Make it a Great Christmas.”

Mayor Pro Tem Dana-Bashian announced there is a collection taking place for tornado affected homes to help make their holidays bright with holiday decorations. Desired items include new outdoor lights and decorations, Christmas Trees, greenery, ornaments, wreaths, stockings and other décor to help brighten the holiday season. Donation Locations and Times:

Church in the City Relief Center,  
6005 Dalrock, Rowlett (corner of Dalrock and Hwy 66)  
Tues/Wed/Thurs: 2:00-7:00pm

Tornado Relief Center  
4813 Rowlett Rd., Rowlett  
Tues: 5-7pm, Sat: Noon-2:00pm

Sharing Life Community Center (next to Lakepointe Church in Mesquite)  
3544 E Emporium Circle, Mesquite  
M/T/W/F: 9am-5pm, Thurs: 9am-7pm, and Sat: 9am-Noon

#### 6. **CITIZENS’ INPUT**

There were no speakers.

#### 7. **CONSENT AGENDA**

- 7A. Consider action to approve minutes from the October 11, 2016 City Council Special Work Session and the October 18, 2016 City Council Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve a resolution for the continued maintenance of Tyler Technologies, Incorporated software as provided in the annual Information Technology budget and authorizing the City Manager to execute the necessary documents to continue said services.

**This item was pulled for Individual Consideration.**

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-114-16.**

- 7C.** Consider a resolution awarding a bid to APAC-Texas, Incorporated for the purchase of hot mix asphalt in the unit amounts bid and an annual amount not to exceed \$120,000 through the Interlocal Cooperative Purchasing Agreement with Dallas County for road materials for the Public Works Department and authorizing the Mayor to execute the necessary documents for said materials.

**This item was approved as RES-115-16 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution authorizing the City of Rowlett to enter into a five year agreement with TASER International for the purchase of 80 X26P Taser Units for a total cost of \$143,824.00, and authorizing the City Manager to execute the necessary documents to purchase said equipment.

**This item was approved as RES-116-16 on the Consent Agenda.**

#### **Passed the Consent Agenda**

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

#### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider an ordinance approving rezoning from the New Neighborhood Form Based Zoning District (NN-FB) to the Urban Neighborhood Form Based Zoning District (UN-FB) for subject property located within the Bayside area, near at 2192 Fuqua Road, further described as being 20.000 +/- acres in the Charles D Merrell Survey, Abstract #957, and the William Crabtree Survey, # 346, in the City of Rowlett, Dallas County, Texas.

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-041-16.**

- 8B.** Consider action to approve the purchase of a Protech Tactical Plate Carrier, Protech 2120-III Rifle Plates, Delta 4MC Ballistic Helmet, Combat Application Tourniquet, Condor Double Kangaroo Mag Pouch, and a Centurion Duffel Bag for each sworn police officer, from GT Distributors, for a total cost of \$86,779.58.

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-117-16.**

After a short break at 9:13 p.m., Council reconvened in the Work Session at 9:21 p.m. to discuss Item 3E.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 10:17 p.m.