



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, September 20, 2016

5:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave

Absent: Mayor Gottel

1. CALL TO ORDER

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:00 p.m.

2. EXECUTIVE SESSION (5:00 P.M.) * Times listed are approximate.

- 2A.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to discuss and deliberate the appointment of a Chief Judge for the Rowlett Municipal Court and to deliberate the appointment, employment, evaluation and duties of Judge Pam Liston. (30 minutes)

In at 5:00 p.m. Out at 5:47 p.m.

- 2B.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to discuss and receive legal advice from the City Attorney on pending litigation, Xerox State and Local Solutions v. Rowlett. (15 minutes) **DUE TO TIME CONSTRAINTS, THIS ITEM MAY BE DISCUSSED AT THE CONCLUSION OF THE REGULAR SESSION.**

In at 9:35 p.m. Out at 9:45 p.m.

3. WORK SESSION (5:30 P.M.) *

3A. Joint meeting with Long Term Recovery Committee and Council. (45 minutes)

Board Chair Dretha Burris, along with Vice Chair Whitney Laning and 2nd Vice Chair Diane Lemmons, presented an overview of the Rowlett Long Term Recovery Committee (RLTRC) and their activities to date, provided a rundown of the number of homes assisted, amount of funds distributed, number of cases opened and amount of funds provided in Small Business Administration loans to Rowlett business. They also listed upcoming goals for the RLTRC.

3B. Update with Rowlett Chamber of Commerce on Cooperation Agreement. (30 minutes)

Diane Lemmons, President of the Rowlett Chamber of Commerce, along with Eva Hummel, Board Chair, and Bobby Montgomery, Past Chair/Foundation Chair, reviewed the partnership history with the City and the work the Foundation has done. They reviewed the criterion for the Cooperation Agreement, the facility lease agreement, a comparison of other cities' Chamber partnerships, and next steps. The Chamber requested a lease term for an indefinite period of time; for the City to continue an annual contribution in the amount of \$25,000 and for the City to consider an annual contribution to support the Chamber Foundation. It was the consensus of Council to proceed with the requests and discuss further the lease terms and the contribution to the Foundation.

3C. Presentation on SH 66 Vision Master Plan by la terra studio in cooperation with Keep Rowlett Beautiful and the Texas Department of Transportation. (40 minutes)

Jim Grabenhorst, Director of Economic Development, Brad Moulton, with la terra studio, and Stephen Copley with TxDOT, presented the information. It was determined that there were enough funds to complete phase one and phase two, which will begin in the spring of 2017.

4. DISCUSS CONSENT AGENDA ITEMS

Mayor Pro Tem Dana-Bashian requested that Items 7B, 7D, and 7F be pulled for Individual Consideration.

Council adjourned the Work Session at 7:34 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:40 p.m.

INVOCATION – Ann Dotson, First Christian Church

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of Arts and Humanities Commission Photography Contest awards.

Councilmember van Bloemendaal presented the Proclamations to the winners who were present.* The winners are as follows:

Best of Show:	Destiny Malone
First Place, People Category:	Destiny Malone
Second Place, People Category:	Sara Del Regno
Third Place, People Category:	Destiny Malone
Honorable Mention, People Category:	Sara Del Regno
Honorable Mention, People Category:	Angela Platt
First Place, Places Category:	Michael Ficarra*
Second Place, Places Category:	Audrey Bell*
Third Place, Places Category:	Greg Wilkins
First Place, Things Category:	Audrey Bell*
Second Place, Things Category:	Cheryl Graff
Third Place, Things Category:	Sara Del Regno
Honorable Mention, Things Category:	James Elledge

5B. Presentation to Judge Lokken in recognition of his years of service as Municipal Judge.

Mayor Pro Tem Dana-Bashian presented the Proclamation to Judge Lokken. Associate Judge Pamela Liston also made a few personal comments. Judge Lokken made some personal comments.

5C. Proclamation recognizing October 4, 2016 as National Night Out Texas.

Councilmember Bobbitt presented the Proclamation to Police Chief Mike Brodnax.

5D. Hear presentation of the Monthly Financial report for the period ending July 31, 2016.

Kim Wilson, Director of Financial Services, presented the report.

5E. Presentation of Senior Friendly Business Award for 2016.

Mayor Pro Tem Dana-Bashian, along with Della Vickers, Chair of the Senior Advisory Board and other Board members, presented the awards to Misty John of Rowlett Health and Rehabilitation Center and Shawna Haynes with Beacon Harbor Health and Rehabilitation.

5F. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Pro Tem Dana-Bashian announced the following:

COUNCIL MEETINGS

- NO COUNCIL MEETING FOR OCTOBER 4TH – NATIONAL NIGHT OUT HELD IN COMMUNITIES
- A SPECIAL MEETING WILL BE HELD ON TUESDAY, OCTOBER 11TH AND REGULAR MEETING ON TUESDAY, OCTOBER 18TH.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, SEPTEMBER 27TH AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

REGISTER TO VOTE FOR THE GENERAL ELECTION ON NOVEMBER 8TH

- YOU MUST BE REGISTERED TO VOTE BY TUESDAY, OCTOBER 11, 2016
- PICK UP A VOTER REGISTRATION CARD AT CITY HALL OR THE PUBLIC LIBRARY, FILL OUT & MAIL IN
- FILL OUT A VOTER REGISTRATION APPLICATION ONLINE AT <https://webservices.sos.state.tx.us/vrapp/index.asp>

ROWLETT LIBRARY

- TECH FOR TOTS
 - SATURDAY, SEPTEMBER 24TH, 2PM AT THE LIBRARY
 - KIDS AND THEIR PARENTS WILL LEARN HOW TO ACCESS DIGITAL CONTENT FOR SCHOOL AND FUN!
- LOVE ON A LEASH
 - WEDNESDAY, OCTOBER 12TH, 3:30PM AT CITY HALL, 4000 MAIN STREET
- STAR WARS READS DAY
 - SATURDAY, OCTOBER 8TH, ALL DAY AT THE LIBRARY
 - JOIN THIS WORLDWIDE CELEBRATION OF A GALAXY FAR, FAR AWAY!

PARKS AND RECREATION

- DIVERSITY DAY
 - SATURDAY, OCTOBER 1ST FROM 11AM TO 2PM @ RCC
- CAMP FEAR IS BACK!
 - FRIDAY AND SATURDAY, OCTOBER 28TH AND 29TH AT PECAN GROVE PARK
 - \$65 FOR THE WHOLE FAMILY
 - REGISTRATION DEADLINE IS FRIDAY, OCTOBER 21ST
 - HAUNTED HAY RIDES, COSTUME CONTEST, S'MORES, TENT TRICK OR TREATING, PUMPKIN CHUCKIN' AND MUCH MORE THIS YEAR

COLOR FUN RUN

- SATURDAY, SEPTEMBER 24TH AT FIREWHEEL GOLF PARK IN GARLAND
- HONORING ALL DECEMBER 2015 TORNADO FIRST RESPONDERS

ROWLETT CHAMBER OF COMMERCE 26TH ANNUAL GOLF CLASSIC

- THURSDAY, SEPTEMBER 22ND AT WATERVIEW GOLF CLUB
- LOG ONTO WWW.ROWLETTCHAMBER.COM FOR MORE DETAILS OR CALL 972-475-3200

BAYSIDE REGATTA NOW OPEN FOR REGISTRATION!

- EARLY REGRISTRATION IS THROUGH SEPTEMBER 20TH - \$50; AFTERWARDS IT'S \$75

- ALL PROCEEDS BENEFITTING REBUILD ROWLETT
- RIB COOK OFF WITH TROPHIES FOR 1ST, 2ND, AND 3RD PLACE
- FOR MORE INFORMATION, CALL THE ROWLETT CHAMBER OF COMMERCE AT 972-475-3200 OR LOG ONTO WWW.ROWLETTCHAMBER.COM

ANIMAL SHELTER

- LOW COST VACCINE CLINIC AT ANIMAL SHELTER
 - SATURDAY, OCTOBER 15TH, 1 – 3PM
 - LOCATED AT 4402 INDUSTRIAL ST.
 - SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

Jim Proce, Assistant City Manager, introduced Shawn Poe, the new Director of Public Works. Mr. Poe made some personal remarks and was welcomed by the Council.

Councilmember van Bloemendaal announced a Job Fair to be held at the Rowlett Community Centre on September 23rd from 9:00 am to 1:00 pm. Job seekers can register at this link: <http://www.123contactform.com/form-1586153/Job-Fair-Registration-Form> and Employers can register at this link: <http://www.123contactform.com/form-1588525/Job-Fair-Employer-Registration-Form>.

Animal Shelter staff brought Shadda, a German Shepherd mix female, who is one of the dogs available for adoption from the Rowlett Animal Shelter.

6. CITIZENS' INPUT

Demá Roach, 3830 Main Street, Rowlett; spoke regarding limited downtown parking and increased police presence downtown.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the September 6, 2016 City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider a resolution adopting amendments to the City of Rowlett Boards and Commissions Handbook.

This item was pulled for Individual Consideration.

Laura Hallmark, City Secretary, presented the proposed updates to the handbook along with a revision to the verbiage under term limits and a proposed change for the service of Chairpersons.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Hargrave, to approve the item as presented with the exception of two changes: under term limits that the use of the word “may” be used instead of “shall” and a Chairperson could be reappointed after sitting out for six months. The motion carried with a unanimous vote of those members present. This item was approved as RES-100-16.

- 7C. Consider a resolution adopting amendments to the City of Rowlett City Council Rules of Procedure.

This item was approved as RES-101-16 on the Consent Agenda.

- 7D. Consider appointments to the various Boards and Commissions and setting their corresponding Council liaisons.

This item was pulled for Individual Consideration.

Councilmembers provided comments regarding the process of applying and interviewing for Boards and Commissions, the outstanding field of candidates who submitted their applications this year for consideration, and expressed their thanks for those who serve and applied to serve for the various Boards and Commissions.

A motion was made by Councilmember Brown, seconded by Deputy Mayor Pro Tem Sheffield, to approve the item as presented with the addition to the Community Investment Advisory Board of Erik Ernst and Jeffrey Sheldon and designating that board's following appointments as two-year terms: Erik Ernst, Jeffrey Sheldon, Kim Lott, Melvin Mosley; and the following as one-year terms: Loki Kottkamp, Alex Coss, and Robin Raju. The motion carried with a vote of four in favor and two opposed (van Bloemendaal, Bobbitt).

- 7E. Consider a resolution approving a renewal with Sun Life Financial for Basic Life/AD&D, Voluntary Life/AD&D, Voluntary Short Term Disability and Long Term Disability per RFP #2016-20.

This item was approved as RES-102-16 on the Consent Agenda.

- 7F. Consider action to approve a resolution to update the Master Fee Schedule.

This item was pulled for Individual Consideration.

Kim Wilson, Director of Financial Services, reviewed the updates to the Master Fee Schedule, specifically noting an added surrender fee for the Animal Shelter and the increased charges to the City by the North Texas Municipal Water District resulting in a pass through increase for the water rates.

A motion was made by Councilmember Hargrave, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-103-16.

- 7G. Consider action to approve a resolution authorizing the City Manager to submit payment to Bureau Veritas North America, Inc. for third-party inspections services for FY2016 in an amount not to exceed \$200,000.

This item was approved as RES-104-16 on the Consent Agenda.

- 7H. Consider action to approve contract with la terra studios for Development of the 2016 Parks Master Plan.

This item was approved as RES-105-16 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider action to appoint a Chief Judge for the City of Rowlett Municipal Court.

A motion was made by Councilmember Hargrave, seconded by Councilmember Brown, to appoint Pamela Liston as Chief Municipal Judge of Rowlett and make that position a salaried exempt employee. The motion carried with a unanimous vote of those members present. This item was approved as RES-106-16.

- 8B. Consider action to approve an ordinance to adopt the Budget for FY2016-17.

Ms. Wilson presented a review of the proposed budget. Councilmembers made some personal remarks.

A motion was made by Councilmember Hargrave, seconded by Councilmember Brown, to approve the item as presented. The motion FAILED with a vote of three in favor (Hargrave, Dana-Bashian, Brown) and three opposed (van Bloemendaal, Bobbitt, Sheffield).

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Bobbitt, to approve the budget with increased revenues in the amount of \$395,000. The motion carried with a vote of four in favor and two opposed (Hargrave, Dana-Bashian). This item was approved as ORD-034-16.

- 8C. Consider action to ratify the vote on the Fiscal Year 2016-2017 Budget, which results in more revenues from ad valorem taxes than the previous year. **(THIS IS A VOTING/PROCEDURE ITEM ONLY AND WILL NOT HAVE A STAFF REPORT)**

Brian Funderburk, City Manager explained this is a compulsory item required by the State.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present.

- 8D. Consider action to approve an ordinance to adopt the Tax Rate for FY2016-17.

Ms. Wilson presented the information for this item.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a vote of four in favor and two opposed (Hargrave, Dana-Bashian). This item was approved as ORD-035-16.

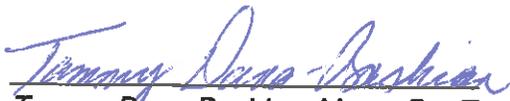
Council concluded the regular session at 9:30 p.m. and after a short break reconvened in Executive Session Item 2B at 9:35 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Pro Tem Dana-Bashian adjourned the meeting at 9:45 p.m.



Tammy Dana-Bashian, Mayor Pro Tem



Laura Hallmark, City Secretary

Date Approved: October 18, 2016