



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, October 18, 2016

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:31 p.m.

#### 2. EXECUTIVE SESSION

#### 3. WORK SESSION (5:30 P.M.) \* Times listed are approximate.

3A. Discuss 2017 Legislative Agenda for the City of Rowlett. (45 minutes)

3B. Hear a presentation on the 2015 Community Investment Bond projects as well as other Capital Improvement Plan (CIP) construction projects. (45 minutes).

3C. Discuss the comprehensive compensation and classification study and comparison cities. (20 minutes)

#### 4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:17 p.m.

#### CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:30 p.m.

**INVOCATION** – Kason Huddleston, Freedom Place Church

**PLEDGE OF ALLEGIANCE – Led by the City Council**  
**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation recognizing the month of October 2016 as National Community Planning Month.

Councilmember Hargrave presented the proclamation to Marc Kurbansade, Director of Development Services, who introduced members of his planning staff: Patricia Roberts – Senior Planner, Katy Goodrich – Planner, and Daniel Acevedo – Urban Designer. Mayor Gottel also made some remarks about the key role planning plays in development in the City and thanked staff for the job that they do.

- 5B.** Presentation of Texas House Resolution from State Representative Angie Chen Button to former Councilmembers Michael Gallops and Carl Pankratz.

Representative Chen Button presented the Resolutions to Mr. Gallops and Mr. Pankratz respectively.

- 5C.** Hear presentation of the Monthly Financial report for the period ending August 31, 2016.

Kim Wilson, Director of Financial Services, presented the report.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

**COUNCIL MEETINGS**

- NEXT REGULAR COUNCIL MEETINGS WILL BE NOVEMBER 1<sup>ST</sup> AND 15<sup>TH</sup>

**P & Z MEETINGS**

- NEXT MEETING WILL BE HELD ON TUESDAY, OCTOBER 25<sup>TH</sup>; NOVEMBER 8<sup>TH</sup> AND 22<sup>ND</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

**EARLY VOTING STARTS NEXT WEEK**

\*\*\*\* PARKING WILL BE AT A PREMIUM DURING EARLY VOTING AT THE CITY HALL PARKING LOT AND DOWNTOWN STREETS DUE TO CONSTRUCTION OF THE VILLAGE OF ROWLETT. PARKING ASSISTANCE WILL BE PROVIDED BY OUR VOLUNTEERS IN POLICE SERVICE (VIPS) TO HELP DURING PEAK TIMES \*\*\*\*

- THE EARLY VOTING SITE IN ROWLETT FOR DALLAS COUNTY ROWLETT REGISTERED VOTERS WILL BE AT ROWLETT CITY HALL ANNEX LOCATED AT [4004 MAIN STREET](#) IN ROWLETT. ADDITIONAL EARLY VOTING LOCATIONS AND TIMES CAN BE VIEWED AT [DALLAS COUNTY ELECTIONS](#).
  - MONDAY, OCTOBER 24 THROUGH FRIDAY, OCTOBER 28 - 7:00 AM TO 7:00 PM
  - SATURDAY, OCTOBER 29 - 7:00 AM - 7:00 PM
  - SUNDAY, OCTOBER 30 - 1:00 PM - 6:00 PM

- MONDAY, OCTOBER 31 THROUGH FRIDAY, NOVEMBER 4 - 7:00 AM TO 7:00 PM
- THE EARLY VOTING SITE IN ROWLETT FOR ROCKWALL COUNTY ROWLETT REGISTERED VOTERS (PRECINCTS 1A AND 2B) WILL BE AT CULLINS LAKE POINTE ELEMENTARY LOCATED AT [5701 SCENIC DRIVE](#) IN ROWLETT. ADDITIONAL EARLY VOTING LOCATIONS AND TIMES CAN BE VIEWED AT [ROCKWALL COUNTY ELECTIONS](#).
  - MONDAY, OCTOBER 24 THROUGH FRIDAY, OCTOBER 28 - 8:00 AM TO 5:00 PM
  - SATURDAY, OCTOBER 29 - 9:00 AM - 3:00 PM
  - SUNDAY, OCTOBER 30 - 11:00 AM - 3:00 PM
  - MONDAY, OCTOBER 31 THROUGH WEDNESDAY, NOVEMBER 2 - 8:00 AM TO 5:00 PM
  - THURSDAY, NOVEMBER 3 THROUGH FRIDAY, NOVEMBER 4 - 7:00 AM TO 7:00 PM

#### ROWLETT LIBRARY

- FOOD TO FEAR
  - SATURDAY, OCTOBER 22<sup>ND</sup>, 2PM AT THE LIBRARY
  - SAMPLE SCARY LOOKING TREATS THAT ARE ACTUALLY YUMMY, IF YOU DARE!
- MINI PUMPKIN DECORATING
  - SATURDAY, OCTOBER 29<sup>TH</sup>, 2PM AT THE LIBRARY
  - ACCESSORIZE A MINI PUMPKIN OF YOUR VERY OWN TO TAKE HOME
  - EMBELLISHMENTS WILL BE PROVIDED

#### PARKS AND RECREATION

- CAMP FEAR IS BACK!
  - FRIDAY AND SATURDAY, OCTOBER 28<sup>TH</sup> AND 29<sup>TH</sup> AT PECAN GROVE PARK
  - \$65 FOR THE WHOLE FAMILY
  - REGISTRATION DEADLINE IS THIS FRIDAY, OCTOBER 21<sup>ST</sup>
  - HAUNTED HAY RIDES, COSTUME CONTEST, S'MORES, TENT TRICK OR TREATING, PUMPKIN CHUCKIN' AND MUCH MORE THIS YEAR

#### PROPERTY OF THE SEASON AND LONE STAR SMART YARD

- TWO NEW NEIGHBORHOOD BEAUTIFICATION AWARDS DEBUT:
- PRESENTED TO THOSE WHO GO "ABOVE AND BEYOND" IN THEIR EFFORTS TO MAINTAIN THEIR PROPERTY!
- PROPERTY OF THE SEASON WILL BE CHOSEN IN JANUARY, APRIL, JUNE AND OCTOBER, WITH A SPECIAL "LIGHT UP ROWLETT" HOLIDAY AWARD IN DECEMBER
- FOR ALL DETAILS AND SUBMISSION FORMS GO TO [ROWLETT.COM](#)

#### FREE ELECTRONIC RECYCLING & DOCUMENT SHREDDING - SATURDAY, NOVEMBER 5

- KEEP ROWLETT BEAUTIFUL SPONSORS THIS EVENT, ALLOWING US TO GET RID OF OLD ELECTRONICS CLUTTERING UP OUR HOMES IN AN ENVIRONMENTALLY SAFE MANNER. DOCUMENT SHREDDING IS ALSO OFFERED, 3 BOXES FREE, LIMIT OF 4 MORE @ \$3 EACH. 9AM-1PM AT ROWLETT HIGH SCHOOL.
- FOR MORE INFORMATION LOG ONTO: [KEEPROWLETTBEAUTIFUL.ORG](#)

#### ANIMAL SHELTER

- ADOPTION EVENT AT ANIMAL SHELTER THIS WEEKEND!

- SATURDAY, OCTOBER 22<sup>ND</sup>, 10AM – 5PM
- LOCATED AT 4402 INDUSTRIAL ST.
- SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

## 6. CITIZENS' INPUT

There were no speakers.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the September 7, 2016 City Council Work Session, the September 8, 2016 City Council Work Session, the September 13, 2016 City Council Special Meeting, and September 20, 2016 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve a resolution amending and adopting the City's Investment Policy for FY 2017.

**This item was approved as RES-107-16 on the Consent Agenda.**

- 7C. Consider action to approve a resolution for the third amendment to the Investment Advisory Agreement with PFM Asset Management LLC (PFM), and authorizing the City Manager to execute the necessary documents to continue said services.

**This item was approved as RES-108-16 on the Consent Agenda.**

- 7D. Consider approving a resolution authorizing the City Manager to issue a contract task order modification extending the Period of Service through December 31, 2016, for comprehensive disaster recovery management services from CDR Maguire.

**This item was approved as RES-109-16 on the Consent Agenda.**

- 7E. Consider a resolution approving a tree mitigation plan and related tree removal permit application for more than three trees associated with Willow Wood Estates for property located at 7900 Chiesa Road further described as being all of Tract 1 in the James Saunders Survey, Abstract No. 1424 and being a portion of Lot 1, Block 1, Crossroads Church Addition, City of Rowlett, Dallas County, Texas.

**This item was approved as RES-110-16 on the Consent Agenda.**

- 7F. Consider action to approve a resolution authorizing the payment for computer software maintenance and support services for the Police Department to Integrated Computer Systems (ICS) in the amount of \$155,306, and authorizing the City Manager to execute the necessary documents to continue said services.

**This item was approved as RES-111-16 on the Consent Agenda.**

- 7G.** Consider a resolution to ratify an amended purchase order for additional expenses incurred with Dallas County for Household Hazardous Waste for Fiscal Year 2016 (FY2016) while under emergency declaration.

**This item was approved as RES-112-16 on the Consent Agenda.**

- 7H.** Consider action to approve an ordinance to adopt the current Texas Food Establishment Rules 25 TAC Chapter 228 and to replace existing language in Rowlett Code of Ordinances 10-141 to reflect the most recent Food Code and any future amendments.

**This item was approved as ORD-036-16 on the Consent Agenda.**

### **Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Consider action to approve an ordinance allowing food service establishments to allow dogs on outdoor patios.

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-037-16.**

- 8B.** Conduct a public hearing and take action on a rezoning request to Planned Development with an underlying Limited Commercial/Retail (C-1) based zoning district to allow a self-storage facility for property located at 1800 & 1900 Castle Drive further described as being all of Lots 4 and 5, Block A of Bubbus Addition No. 1, City of Rowlett, Dallas County, Texas. (Case number 144-2016).

**A motion was made by Councilmember Hargrave, seconded by Councilmember van Bloemendaal, to approve the item as presented with the addition of adding Attachment 2 to the ordinance (the Conceptual Elevation Plan) as Exhibit F. The motion carried with a vote of four in favor and three opposed (Dana-Bashian, Sheffield, Brown). This item was approved as ORD-038-16.**

- 8C.** Conduct a public hearing and take action on a request to amend Planned Development Ordinance #027-16 in order to modify the landscape entryway requirements for property located at 7900 Chiesa Road further described as being all of Tract 1 in the James Saunders Survey, Abstract No. 1424 and being a portion of Lot 1, Block 1, Crossroads Church Addition, City of Rowlett, Dallas County, Texas.

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-039-16.**

- 8D.** Conduct a public hearing and consider an ordinance for a rezoning request from Single Family-40 (SF-40) to a Planned Development (PD) with an underlying Single Family-7 (SF-7) and Commercial-1 (C-1) base zoning for property located at 6917 Miller Road, further described as being 4.028 +/- acres in the James Hobbs Survey, Abstract #571, City of Rowlett, Dallas County, Texas.

**Councilmember Brown recused herself from this item and left the chamber during the presentation and discussion.**

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a vote of six in favor and one abstention (Brown). This item was approved as ORD-040-16.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 10:17 p.m.