



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

---

Tuesday, August 16, 2016

5:15 P.M.

Municipal Building – 4000 Main Street

---

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave

**1. CALL TO ORDER**

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:15 p.m.

**2. EXECUTIVE SESSION**

- 2A.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to discuss and deliberate pending litigation and settlement, Xerox State and Local Solutions v. City of Rowlett. (15 minutes) – **TO BE DISCUSSED AFTER THE REGULAR SESSION**

This item was pulled from the agenda at the request of the City Attorney.

**3. WORK SESSION (5:15 P.M.) \* Times listed are approximate.**

- 3A.** Joint Work Session of Board of Adjustment and City Council. (35 minutes)

Marc Kurbansade, Director of Development Services, reviewed the role of the Board, its capacity and authority as the Building Code Board of Review and Appeals, the Sign Board of Appeals and the City's Housing Advisory and Appeals Board.

Board Chair, Raymond Moyer called the Board to order at 5:28 p.m. with members Kellie McKee, Chris Kizziar, and Frixmon Michael present. The presentation continued outlining the Board's training in preparation for dealing with properties affected by the tornado and remediation and

demolition of substandard and dangerous structures. Discussion regarding the future role of the Board. Chair Moyer adjourned the Board at 5:45 p.m. Harvard Moyer

**3B. Discuss FY2017 Council Work Plan. (60 minutes)**

10/10/16  
[Signature]  
[Signature]  
10/10/16

Brian Funderburk, City Manager, reviewed the list Councilmembers generated at their Strategic Planning Session in July. Discussion of items with clarification of verbiage and other items' inclusion on the list.

Mr. Funderburk will finalize the list based on this discussion and return it to Council at a later date.

Mayor Gottel arrived at 7:13 p.m.

**3C. Hear presentation from the Library Advisory Board regarding the Five-Year Update to the Library's Strategic Plan. (30 minutes)**

This item was discussed after item 3A.

Bill Schwab, Library Advisory Board Member, presented the proposed Strategic Plan with Kathy Freiheit, Director of Library Services on behalf of the Board Chair Pat Harris, who was unable to attend the meeting and Library staff. Laura Tschoerner, Library Services Manager, and Phil Barott, Information Systems Administrator, were also in attendance. After further discussion, it was the consensus of Council to consider the adoption of the Library's Strategic Plan at the upcoming meeting on September 6, 2016.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:32 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Council reconvened in the Regular Session at 7:42 p.m.

**INVOCATION – Mayor Gottel**

**PLEDGE OF ALLEGIANCE – Led by the City Council**  
**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A. Hear presentation of the Monthly Financial report for the period ending June 30, 2016.**

Kim Wilson, Director of Financial Services, provided the report.

**5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**