



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, August 9, 2016

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jim Katzenberger at 6:36 p.m. and determined a quorum was present.
 - *Members present: Jim Katzenberger, Deborah Crosby, Gabriela Borcoman, Gary Alexander, Brian Hokanson (arrived late) and Jeff Winget (arrived late)*
 - *Members absent: Tamra Williams, Jeff Hendrickson, and Jessica Bertucci*
 - *City Council Liaison: Robbert van Bloemendaal*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Library Senior Administrative Assistant*

Kathy F. announced that Alternate Member Jessica Bertucci has resigned her position.
- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*
- 3) Consider approving minutes from the regular meeting held June 14, 2016.
 - *Gary A. moved to accept the June 14, 2016 meeting minutes as written; Deborah C. seconded motion. Motion passed unanimously.*
- 4) Receive 2016 Operating Budget update.
 - *FY2016 Arts and Humanities Commission budget amount: \$10,000; current available balance \$366.40. Upcoming Photography Contest awards have been budgeted from available funds.*
 - *Discussion about spending remaining funds; funds cannot be used to purchase items for next fiscal year.*
 - *Jim K. thanked Jeff W. for providing the written request for a \$5,000 increase in the Arts and Humanities Commission's FY2017 operational budget; Kathy F. forwarded memo to the City Manager.*
- 5) Discuss and take possible action to appoint future Talent Contest Committee.
 - *Gary A. presented a concept proposal for "Rowlett Sings" and outlined possible structure.*
 - *Members agreed there is sufficient interest to formulate a committee. Gary A. agreed to serve as chair and will work with Gabriela B. and Jeff W.; committee is to provide a proposal, including budget and timeline at AHC Boot Camp in October.*
- 6) Update from City Council joint work session on June 21, 2016.
 - *Members Jim K., Tamra W., Jeff W. and Gabriela B. attended the work session.*
 - *Jim K. gave a presentation updating Council on FY2015 accomplishments, FY2016 grants and contests, including new projects, future goals, and requested a \$5,000 increase in the operational budget.*
 - *Council agreed to hold a special work session on July 12, 2016 to discuss Public Art Project proposals.*
- 7) Update from Public Art Projects presentation to City Council on July 12, 2016.
 - *Members Jim K., Brian H., Gary A., and Deborah C. attended the work session.*
 - *Jim K. gave an update on Public Art Project Committee activities since the June 14 Commission meeting, which included discussions with City engineering and Public Works staff and finding possible locations for the sculptures; Jim K. also reported on the July 12 presentation to Council.*

- *There was Council consensus for the Nic Noblique commissioned piece, to be located at either the (1) pocket park adjacent City Hall at the Roundabout, or (2) in the garden area near the Rowlett Community Centre entrance.*
- *There also was Council consensus for placement of the tornado memorial statue proposed by Troy Connatser at Schrade Bluebonnet Park, with the stipulation that a master plan be drawn up prior to installation of the "Phoenix" structure.*
- *Discussion ensued regarding the Committee's recommendation to locate the Noblique piece at the RCC.*
 - a. *Review and take possible action to approve spiral sculpture and location.*
 - *Motion made by Gary A. to approve purchase of the spiral sculpture proposed by Noblique Studios at a cost of \$13,500, with sculpture to be placed at the Rowlett Community Centre location; City to provide a pad and use of a fork lift to install; motion seconded by Brian H. Motion passed unanimously.*
- *Discussion ensued regarding locating the "Phoenix" structure at Schrade Bluebonnet Park, pending initial improvements to be made by the City. City staff are to work with Troy Connatser to develop an agreement for construction and installation of the structure.*
- b. *Review and take possible action to approve "Phoenix" sculpture and location.*
 - *Motion made by Brian H. to approve purchase of the "Phoenix" sculpture proposed by Troy Connaster at a cost of \$22,500, with placement at Schrade Bluebonnet Park, pending park improvements as determined by Council; City to provide concrete base and footings; motion seconded by Gabriela B. Motion passed unanimously.*

8) Review updates and take possible action on Standing Committee reports:

- *Special Needs Artists Exhibit*
 - *Deborah C. reported two entries received*
 - *Awards presented at August 2, 2016 Council meeting*
 - *May reconsider date for holding future Exhibits; suggestion made to consider including a Special Needs category in both the Young Artists Exhibit and Photography Contest.*
- *Photography Contest*
 - *Take-in dates: Friday, August 26, 2016 from 3 – 5 pm, and Saturday, August 27, 2016 from 9:30 am to 12:30 pm, with judging at 1:00 pm. Jim K. and possibly Deborah C. available for take-in dates*
 - *Jim K. hoping for increased number of entries this year with info posted on AHC Facebook page and other contacts*
- *Calendar Project*
 - *Will discuss during Boot Camp*
- *Publicity*
 - *Brian H. will ask to have Photography Contest info placed on marquee at City Hall; info submitted to local media outlets.*
 - *Brian H. would like to interview winners of Photography Contest for posting on RTN16, City's YouTube and Commission's Facebook page.*
 - *Jeff W. posted Special Needs Artists Exhibit winning photos on Commission's Facebook page.*
 - *Discussion ensued regarding media inquiries, specifically feature stories and interviews. The Commission's Staff Liaison and Publicity Chair need to be notified in such instances. Concerns expressed over a single individual being viewed as sole spokesperson for the collective efforts of the group.*

9) Reminder: Board and Commission applications due Friday, August 26, 2016.

- *Terms of members Jim K., Jeff H., Gary A. and Jeff W. expire September 30, 2016.*
- *Proposed changes to Board and Commission Handbook for formal adoption in September:*

- Eliminate term limits – members may continue to serve as long as the City Council continues to re-appoint.
- A member cannot serve more than ^{three} ~~four~~ consecutive years as Chairperson.
- Alternate members will serve two-year terms effective October 1, 2016.

10) Public Announcements.

- Boot Camp for AHC members tentatively planned for one of the last two Saturdays in October. Breakfast and a light lunch will be provided. Agenda to include: member orientation, review of standing grants and contests, review of new projects and any new project proposals for FY2017. Will determine number and scope of projects, set tentative budgets, decide on approximate dates, and confirm timelines for all.
- Public Art Project Committee to present sculpture project proposals from the July 12th meeting with Council at Parks and Recreation Advisory Board meeting on Wednesday, August 10th; all Commission members are welcome to attend.

11) Future topics.

- Call to order
- Chair selects voting alternate(s), if necessary
- Consider approving minutes from previous meeting
- Receive 2016 Operating Budget update
- Update on Public Art Projects
- Review updates and take possible action on Standing Committee reports:
 - Photography Contest
 - Publicity
- Determine date for AHC Boot Camp
- Public announcements
- Future agenda items
- Adjourn

12) Meeting adjourned at 8:28 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Kathy Freiheit
Signature

9-13-2016
Date