



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, February 10, 2016
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, Mike DeLatte, Kaitlyn Freeman, Matt Grubisich, Bruce Hargrave, Blake Margolis, Josh Kramer, Zabrina Martinson, Ken Romaine, E.C. Umberger III

ABSENT: Wayne Baxter, Rhetta Bowers, Linda Fugitt, Dolores Henning

VISTORS:

STAFF: Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Parks and Recreation Interim Director; Robert Searle, Special Events/Marketing

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1. Bruce Hargrave, Vice-Chairman called meeting to order at 7:00p.m.
 2. Quorum present. B. Hargrave appointed Josh Kramer as a voting member.
 3. Consider action to approve the January 13, 2016 minutes.
 - a. Matt Grubisich motioned to approve.
 - b. Ken Romaine seconded the motion.
 - c. Approved 8 - 0.
 4. Kids Kingdom Update and make recommendation for City Council if necessary.
 - a. Calendar of upcoming project tasks such as Dynamo representative on site, Play By Design, Site prep, and tentative date for the pour in place rubber. Playground Committee will meet again after some of these projects are complete to plan Opening Day.
 - b. Funding of project reviewed.
 - A1. Original funding for the project.
 - A2. Playground expenses, additional expenses to complete the project, and why the overage of costs.
 - A3. Actual funding sources.
 - c. Recommended action of funding source by staff is to use the Park Pro Rata and Parks Operating Budget to compensate for the overage of costs and fundraising amount continue to be applied to playground equipment.
 - d. Questions asked and answers provided.
 - e. Mike Delatte motioned to support the department's recommendation to use funding from Park Pro Rata funds and funding from the Parks Maintenance Budget to offset the shortfalls and additional expenses to complete Kids Kingdom.
Zabrina Martinson seconded the motion.
Approved 8 - 0.
 - f. Members were encouraged to attend City Council work session on February 16, 2016. Once a time for the work session is confirmed members will be notified.
 5. Rowlett Youth Soccer - Jason Hagmeier.
 - a. J. Hagmeier provided a handout for members covering their successes, their struggles, things Rowlett Youth Soccer (RYS) needs for improvements for the program, 2015 income and expenses including a treasurer's report.



- b. A. Smith mentioned Jason took over RYS approximately a year ago and expressed appreciation of him having a great working relationship with FC Dallas and working with the department.
 - c. A brief discussion was held on the differences between RYS and FC Dallas.
 - d. Question asked about the soccer field project at Katy Railroad Park. The drawings are complete and department is coordinating with engineering department for the next steps of the process with a goal of the construction to take place by June.
 6. Update on Community Park shade structure - Angela Smith
 - a. Funded by the One Penny Enhancement program, the sun shade over the front playground at Community Park finished up last week. Not only will the addition of the shade structure enhance the usability of the playground, it will also help protect the playground equipment from the harsh extremes of Texas weather. Pictures of the new shade structure were shown.
 - b. Questions asked and answers provided.
 7. Special Events Committee - Robert Searle and A. Smith.
 - a. Power point presentation to review upcoming events such as Easter Eggstravaganza, Pup-A-Poolza, Kid Fish, Cardboard Boat Regatta and Memorial Day featuring Touch-A-Truck. Volunteers were requested.
 - b. Discussed the Special Events Committee and recommendation for a board representative to attend the quarterly committee meetings. Expectations of the liaison were outlined.
 - c. E.C. Umberger motioned to support a board representative to attend Special Events Committee.

M. Delatte seconded the motion.
Approved 7 - 0 (Z. Martinson left meeting early). Members decided to post pone appointing a member until the March meeting since four members are absent and in hopes Wayne Baxter will be available to attend since he has attended previous meetings.
 8. Director's Report
 - a. Rowlett Youth Baseball League. Equipment donations from new partner, *Pitch in for Baseball* were provided; 35 baseball gloves, 20 baseball helmets, 25 baseball bats, 4 sets of catcher's equipment, 6 dozen baseballs, and 10 pairs of t shirts, baseball pants, and baseball cleats. Equipment donated from *Pitch in for Baseball* will go to RYBL families that were affected by the recent tornados.
 - b. AARP Tax Service begins Wednesday, February 3, 2016. There were more than 30 people already lined up at 6:00am waiting to have their taxes prepared at no cost.
 - c. Tap dancing for seniors begins Thursday, February 4, 2016. Participants are encouraged to have tap shoes but it's not required. Participants will learn easy tap steps and will eventually learn a routine.
 - d. Annual Sweetheart Dance had 277 participants registered for this sold out event; which has not happened in a few years. Our theme for this year was "A Tale as Old as Time" and girls enjoyed getting to dress up like a princess for the evening. Fathers and daughters were greeted with a keepsake photo, goofed off in the photo booth and danced the night away. Light refreshments and finger foods were provided.
 9. No public announcements by members of the Board and/or staff were made.
 10. Members of the Board requested topics for future agenda meetings.

Understanding Pro Rata



11. Adjournment

- a. Lonnie Cornwell motioned to adjourn 8:35 pm
- b. M. Grubisich seconded motion
- c. Approved 7 - 0


Bruce Hargrave, Vice-Chairman


Angela Smith, Parks and Recreation Interim Director