



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, May 3, 2016

5:45 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember van Bloemendaal, Councilmember Bobbitt, and Councilmember Sheffield

**Absent:** Councilmember Pankratz

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:45 p.m.

**2. EXECUTIVE SESSION**

There are no agenda items.

**3. WORK SESSION (5:45 P.M.) \* Times listed are approximate.**

**3A. Discuss implementation of a Library RFID (Radio Frequency Identification) system. (20 minutes)**

Kathy Freiheit – Director of Library Services, Philip Barrot – Technical Services Supervisor, and Laura Tschoerner – Circulation Manager, presented the status of the current system, advantages of RFID, research conducted for RFID systems, the proposal process, and a timeline and specifics for implementation.

**3B. Discuss status of Community Development Block Grant funding for Plan Year 2015 and allocation of funding for Plan Year 2016 (October 1, 2016 - September 30, 2017). (40 minutes)**

Marc Kurbansade, Director of Development Services, reviewed the status of the current plan year and the options to continue. Lengthy discussion about possibilities. The consensus of Council for the 2016 plan year was to allot 65% of funds to public facilities, 15% to public services and increase the allocation to Life Message by \$5,000, which was the amount set for DART passes.

**3C. Discuss Martha Lane Water Tower Status. (10 minutes)**

This item will be discussed at a future meeting.

**3D. Discuss approving and ratifying an emergency construction contract with TRI-CON Services in the amount not to exceed \$593,081.00 for the 36 inch gravity sanitary sewer line repair and replacement. (15 minutes)**

Noel Thompson, Interim Director of Public Works, along with Jake Gilliland, Utility Operations Manager and Jim Proce, Assistant City Manager, provided the details of this project.

**4. DISCUSS CONSENT AGENDA ITEMS**

Mayor Gottel asked that item 7G be pulled for Individual Consideration.

Council took a short break at 7:28 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened at 7:40 p.m.

**INVOCATION** – Dretha Burris, First Rowlett United Methodist Church

**PLEDGE OF ALLEGIANCE** – Rowlett Police Honor Guard presented the colors.

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A. Presentation of proclamation to Purple Heart Recipient, PFC Francis James Cameron, Jr.**

Chief Warrant Officer 3 (Ret.), Dale Whitsett, made the official Purple Heart presentation. State Representative Cindy Burkett presented a flag that was flown over the State Capital in honor of this recognition, a letter from Lieutenant Governor Dan Patrick, and a State Resolution. Mayor Gottel presented a proclamation on behalf of the City of Rowlett. Mr. Cameron made some personal remarks about his active duty and experiences as a veteran.

**5B. Presentation of proclamation recognizing the month of May, 2016 as National Motorcycle Awareness Month.**

Councilmember Sheffield presented the proclamation to members of the Blue Knights Texas 46 Law Enforcement Motorcycle Club.

**5C. Presentation of proclamation recognizing the week of May 15-21, 2016, as National Police Week.**

Mayor Pro Tem Gallops presented the proclamation to officers representing the Rowlett Police Department: Chief Brodnax, Assistant Chief Godfrey, Lt. Gibbs, Lt. Miller, Lt. Ferrie, Officer Jones, and Sgt. Harrelson.

- 5D. Presentation of proclamation recognizing the week of May 1-7, 2016, as Rowlett Detention Officers Week.

Councilmember van Bloemendaal presented the proclamation to Detention Officers Craddock and Ocanas.

- 5E. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON TUESDAY, MAY 17<sup>TH</sup>

P & Z MEETINGS

- MEETINGS WILL BE HELD ON T MAY 10<sup>TH</sup> AND 24<sup>TH</sup> IN THE CITY HALL CONFERENCE ROOM AT 6:30PM

VOTING FOR GENERAL ELECTION

- ELECTION DAY – SATURDAY, MAY 7<sup>TH</sup>, 7AM TO 7PM
- CHECK THE CITY'S FRONT PAGE ON THE WEBSITE FOR THE PROPOSED CHARTER AMENDMENTS

SMALL BUSINESS ADMINISTRATION NOW OFFERING LOW-INTEREST DISASTER LOANS!

- THE DEADLINE TO APPLY FOR PROPERTY DAMAGE LOANS IS MAY 31, 2016
- THE DEADLINE TO APPLY FOR ECONOMIC INJURY LOANS IS DECEMBER 29, 2016
- YOU MAY CALL 800-659-2955
- EMAIL [DISASTERCUSTOMERSERVICE@SBA.GOV](mailto:DISASTERCUSTOMERSERVICE@SBA.GOV) OR [ROWLETT OEM@ROWLETT.COM](mailto:ROWLETT OEM@ROWLETT.COM)

REBUILD ROWLETT "GO FUND ME" AND "PAYPAL" ACCOUNTS

- THE ROWLETT CHAMBER FOUNDATION, A NON-PROFIT ORGANIZATION, STARTED REBUILD ROWLETT GO FUND ME AND PAYPAL ACCOUNTS
- MAKE A TAX-DEDUCTIBLE DONATION TO HELP ROWLETT RESIDENTS REBUILD THEIR LIVES AND HOMES
- [WWW.GOFUNDME.COM/REBUILDDROWLETT](http://WWW.GOFUNDME.COM/REBUILDDROWLETT)
- PAYPAL – [WWW.REBUILDDROWLETT.ORG](http://WWW.REBUILDDROWLETT.ORG)

ROWLETT LIBRARY

- MAY THE FOURTH BE WITH YOU
  - WEDNESDAY, MAY 4<sup>TH</sup> AT 7PM
  - CELEBRATE ALL THINGS STAR WARS AT THE LIBRARY
- FREE COMIC BOOK DAY
  - SATURDAY, MAY 7<sup>TH</sup>, ALL DAY AT THE LIBRARY
- CRAFTS FROM YOUR FAVORITE DIGITAL PHOTOS
  - SATURDAY, MAY 7<sup>TH</sup>, 2PM AT THE LIBRARY
- LOVE ON A LEASH
  - WEDNESDAY, MAY 11<sup>TH</sup>, 3:30PM AT CITY HALL

PARKS AND RECREATION

- WET ZONE OPENS SATURDAY, MAY 14<sup>TH</sup>!
  - 11AM – 6PM
- MEMORIAL DAY CELEBRATION FEATURING TOUCH-A-TRUCK
  - SATURDAY, MAY 28<sup>TH</sup>, 10AM – 1PM @ RCC (RAIN-OUT DATE IS MONDAY, MAY 30<sup>TH</sup>)
- FIREWORKS ON MAIN
  - MONDAY, JULY 4<sup>TH</sup>, STARTING AT

#### SENIOR EVENTS

- MOTHER'S DAY HAT SHOW/JEWELRY EXCHANGE; BRING A COVERED DISH!
  - TUESDAY, MAY 10<sup>TH</sup>, 11:30AM – 1PM @ RCC
- FATHER'S DAY PANCAKE BREAKFAST; COST OF \$5
  - TUESDAY, JUNE 14<sup>TH</sup>, 11:30AM – 1PM @ RCC

#### FIRE DEPARTMENT

- CITIZENS FIRE ACADEMY
  - REGISTER NOW FOR NEXT CLASS – BEGINNING ON THURSDAY EVENING, JUNE 2ND AT STATION 1
  - FOR MORE INFORMATION CALL JULIE WARD @ 972-412-6230

#### CODE COMPLIANCE

- CITY WILL BEGIN TO ADDRESS UNSAFE ABANDONED OR DESTROYED STRUCTURES
- CITY OF ROWLETT HAS ADOPTED THE PROVISIONS OF THE *UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 1997 EDITION (SECTION 78-91, CODE OF ORDINANCES)*
- FOUR MONTHS AFTER THE TORNADO, WE MUST BEGIN THIS PHASE OF RECOVERY FOR THE GOOD OF OUR ENTIRE COMMUNITY
- CITY ENCOURAGES ACTIVE COMMUNICATION DURING THE PROCESS TO FACILITATE A POSITIVE RESOLUTION
- LONG TERM RECOVERY COMMITTEE WAS FORMED TO ADDRESS LONG TERM OR UNMET NEEDS; VISIT [WWW.REBUILDDROWLETT.ORG](http://WWW.REBUILDDROWLETT.ORG) FOR MORE INFORMATION
- FOR MORE INFORMATION INCLUDING ALL THE LEGAL REQUIREMENTS AND PARAMETERS, PLEASE VISIT [WWW.ROWLETT.COM/STRUCTURE](http://WWW.ROWLETT.COM/STRUCTURE)

#### ANIMAL SHELTER

- LOW COST VACCINE CLINIC AT ANIMAL SHELTER –
  - SATURDAY, MAY 21<sup>ST</sup>, 1 – 3PM
- LOCATED AT 4402 INDUSTRIAL ST.
- SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM
- PET-ADOPT-ATHON –
  - SATURDAY, MAY 28<sup>TH</sup>, 10AM – 5PM
  - \$25 ADOPTIONS

## 6. CITIZENS' INPUT

Laurieann Dygowski, 7242 Liberty Grove, Rowlett; spoke regarding elections.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the April 19, 2016 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution entering into an Interlocal Agreement with the City of University Park, which will allow both cities to cooperatively purchase goods and services under each other's competitively bid contracts.

**This item was approved as RES-061-16 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution awarding the proposal for a Library Radio Frequency ID system to EnvisionWare, Inc. in the amount of \$61,606 and authorizing the City Manager to execute the necessary documents for said contract.

**This item was approved as RES-062-16 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution for a Development Agreement between the City of Rowlett, Texas, Homestead Liberty Grove Home Owners Association, and Arcadia Liberty Grove Development 1, LLC, for the purpose of maintenance of street signage within the Homestead at Liberty Grove New Neighborhood Development.

**This item was approved as RES-063-16 on the Consent Agenda.**

- 7E.** Consider action to approve a resolution accepting the quote and awarding a contract to Ramco Rugged Portables in the amount of \$55,920 to purchase eight rugged Patrol PC computers and mounting hardware for eight police vehicles.

**This item was approved as RES-064-16 on the Consent Agenda.**

- 7F.** Consider action to approve a resolution approving and ratifying an emergency construction contract with TRI-CON Services in the amount not to exceed \$593,081.00 for the 36 inch gravity sanitary sewer line repair and replacement and authorizing the Mayor to execute the contract and necessary documents for said services.

**This item was approved as RES-065-16 on the Consent Agenda.**

- 7G.** Consider action to approve a resolution accepting cooperatively bid pricing and awarding a contract to Synetra, Incorporated in the amount of \$65,910 to replace 38 existing desktop computers and 11 laptops (JB DesktopEliteBook Quote Exhibit A) located within the police and fire departments through the interlocal cooperative purchasing agreement with the Texas Comptroller of Public Accounts and the Department of Information Resources (DIR) and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

**This item was pulled for Individual Consideration.**

**A motion was made by Councilmember Sheffield, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-066-16.**

### **Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Consider a resolution granting a request for a variance from the distance requirement for El Centro Mexican Restaurant, located at 3813 Main Street, Downtown Rowlett, wishing to sell alcoholic beverages for on premise consumption.

Laura Hallmark, City Secretary and Nathan Weber, Economic Development Specialist, presented the background information for this item.

**A motion was made by Councilmember Sheffield, seconded by Deputy Mayor Pro Tem Dana-Bashian, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-067-16.**

- 8B.** Conduct a public hearing and consider an ordinance approving a request for a rezoning from Single Family-40 Zoning District to a Planned Development District with an underlying zoning of Single Family 5 (SF-5) for the purpose of constructing a single family neighborhood. The subject properties are located at 2009, 2013, 2109 and 2113 Miller Road further described as being 8.437 +/- acres in the S.A. & M.G. RR Survey, Abstract No. 1407, City of Rowlett, Dallas County, Texas.

Garrett Langford, Principal Planner, presented the background information for this item. The applicant has requested that this item be tabled to a future meeting. The public hearing opened and closed with three speakers:

1. Susan Kirby, 5217 Miller Road, Rowlett; spoke in favor of this item.
2. Stacy Solomon, 7021 Allegiance Drive, McKinney; spoke in favor of this item.
3. Adam Buczek, 8214 Westchester Drive, Dallas; spoke on behalf of the applicant.

**A motion was made by Deputy Mayor Pro Tem Dana-Bashian, seconded by Mayor Pro Tem Gallops, to table the item until the June 7<sup>th</sup> Council meeting. The motion carried with a unanimous vote of those members present.**

- 8C.** Conduct a public hearing and consider an ordinance approving a Special Use Permit to allow a licensed foot spa and body massage establishment in the General Commercial/Retail Zoning District for property located at 8301 Lakeview Parkway, Suite 110, further described as a 1,200+/-

square foot existing lease space being part of Block A, Lot 1, of the Amesbury Addition City of Rowlett, Dallas County, Texas.

Garrett Langford, Principal Planner, provided the background information on this item. The public hearing opened and closed with no speakers.

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-019-16.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 9:28 p.m.

  
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*Todd W. Gottel, Mayor*  
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*Laura Hallmark, City Secretary*

*Date Approved: May 17, 2016*