



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, March 9, 2016
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Wayne Baxter, Rhett Bowers, Lonnie Cornwell, Mike DeLatta, Linda Fugitt, Matt Grubisich, Bruce Hargrave, Blake Margolis, Dolores Henning, Ken Romaine, E.C. Umberger III

ABSENT: Kaitlyn Freeman, Josh Kramer, Zabrina Martinson

VISTORS:

STAFF: Elise Bowers, Recreation Assistant; Al Krajc, Interim Parks Manager; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Interim Parks and Recreation Director; Robbert van Bloemendaal, City Council liaison

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1. Wayne Baxter, Chairman called meeting to order at 7:05 p.m.
 2. Quorum present.
 3. Consider action to approve the February 10, 2016 minutes.
 - a. Mike Delatte motioned to approve.
 - b. Lonnie Cornwell seconded the motion.
 - c. Approved 8 - 0.
 4. Presentation by Hockey Association - David Reed, Michelle Reed, Robert Stockard, Mr. and Mrs. Garza
 - a. This is the hockey league's 16th year as a league.
 - b. Presented information on how the league is little or no cost to the city, discussed some of their events, stewardship, keys to success, their future and their wish list.
 - c. Traditions: Parent-child games, Senior game, honor seniors who are joining armed forces and honor those who are serving during the adult season on Veteran's Day, 2nd year of entering Christmas parade, trophy presentation and skills competition.
 - d. 6th Annual food drive and held a record of donations this year.
 - e. Presented numbers of participants for youth and adult leagues as well as the percent of those who are Rowlett residents. Identified the communities outside of Rowlett who play in the leagues.
 - f. Requested to be involved with any design plan changes for the rink.
 - g. Questions asked and answers provided.
 5. City Council joint meeting with Parks and Recreation Advisory Board scheduled for July 5, 2016.
 - a. Angie Smith and Robbert van Bloemendaal provided a brief overview of the joint meeting. Members were encouraged to be present.
 - b. The overview included board accomplishments for 2014-2015, board goals for 2015-2016, how the board provides advisory services to Council for the citizens of Rowlett, any budgetary items for FY 2017 and review the board description as outlined in the Boards and Commission Handbook to make recommendations of change if necessary.
 - c. Over the next couple board meetings information to present to City Council can be finalized.
 - d. July is Parks and Recreation month.



6. Isaac Scruggs Park dedication scheduled for April 30, 2016.
 - A. Smith announced there will be a dedication held on April 30, 2016 at Isaac Scruggs Park to include a short ceremony for a basketball court dedication in memory of Devin Oliver. There will also be a King of the Court Basketball Tournament and hot dog meals. Texas A & M Commerce and Rowlett High School basketball teams will be in attendance. Volunteers are needed to help cook hot dogs and help with the tournament.
7. Provide an update from March 3, 2016 Special Events Committee meeting and appoint a liaison.
 - a. A. Smith reviewed the liaison expectations and there was a brief discussion.
 - b. Linda Fugitt made motion to appoint Dolores Henning as the liaison for Special Events Committee. Rhetta Bowers seconded the motion. Approved 9 -0.
 - c. W. Baxter attended the March 3, 2016 meeting and announced there will be a concert series will begin on August 5th and mentioned the band. Food Truck Fridays will be combined with these concerts events. The topic of whether a beer garden at the July 4th event is a good idea and would like to discuss at next month's meeting.
8. Pro-rata Funding Information
 - a. A. Smith presented information on traditional neighborhood projects and explained how park pro-rata fees are set by City Council as part of the Master Fee Schedule. The Code/Ordinance/Resolution is RES-152-07.
 - b. Parks Board advises City Council on fund usage to best benefit the development, provided the establishment of a park shall be within the discretion of City Council.
 - c. Potential single family neighborhoods, Vineyards, Springfield Commons and Lakehill, have potential to receive pro-rata.
 - d. Form based codes exist to provide landscape trails and public Open Space and no Park Fees for residential units will be assessed. Parks will not receive money from Pro-rata from form based code projects such as Harmony Hill or Homestead at Liberty Grove but they allow for open space and trails without having to maintain them.
 - e. Questions asked and answers provided.
9. Kids Kingdom Update.
 - a. Extensive site preparations occurring from February 21st through April 4th.
 - b. Pour in place rubber is now tentatively scheduled for April 4, 2016.
 - c. Playground Committee meeting will be scheduled in April to plan for the grand opening.
 - d. An update was placed on Facebook and can share with others.
10. Director's Report.
 - a. Projects at Wet Zone such as water blasting to prepare for plastering is complete, holes for foundation design of the new water slide is complete. The larger construction of the water tower will take place soon. The new slide will be installed and ready for July 4th holiday weekend. Laser construction has repainted the stairs and landing to the existing water tower.
 - b. February 26, 2016 the department began offering seven day a week park service. Through creative use of contract service funding for a janitorial contract a full time position to work Friday through Monday 7:00am - 6:00pm was established. This employee



amount of yearly overtime the parks maintenance budget must fund due to reduced need for call out employees on weekends to set up fields and deal with emergencies.

- c. Elise Bowers, Recreation Assistant, recently received her Certified Parks and Recreation Professional certification.
- d. Installation of new audio/visual equipment in room A at the Rowlett Community Centre is complete. This work is part of the CIP Bond project included in the recent bond election. Equipment installed includes a 130" drop screen, hanging projector and VGA/HDMI plugs for easy hook up.
- e. Easter Eggstravaganza will be held 10:00am - 12:00pm at Pecan Grove on March 19, 2016. The event features a DJ, local vendors, bounce houses and a candy filled egg hunt.
- f. Pup-A-Palooza will be held on March 20, 2016 from 2:00pm - 4pm at Herfurth Park. The event features treat filled eggs, contests and pictures at the "puppy kissing booth".
- g. Comments and responses made.

11. Public announcements by members of the Board and/or staff.

W. Baxter expressed appreciation for A. Smith and Al Krajc due to their dedication and work.

12. No members of the Board requested topics for future agenda meetings.

13. Adjournment

- a. Matt Grubisich motioned to adjourn 8:37: pm
- b. L. Cornwell seconded motion
- c. Approved 8 - 0

A handwritten signature in black ink that reads "Bruce Hargrave".

Bruce Hargrave, Vice-Chairman

A handwritten signature in blue ink that reads "Angela Smith".

Angela Smith, Interim Director of Parks and Recreation