



City of Rowlett

Action Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, April 5, 2016

5:45 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Pankratz, Councilmember van Bloemendaal, Councilmember Bobbitt, and Councilmember Sheffield

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:45 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Manager. (30 minutes) (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING)

In at 9:27 p.m. Out at 9:48 p.m.

3. WORK SESSION (5:45 P.M.) * Times listed are approximate.

- 3A.** Joint Work Session of Library Advisory Board and Council. (45 minutes)

Jerry Hickman, Vice Chair called their portion of the meeting to order at 5:47 p.m. Other members present were Bill Schwab, Dyrall Hargrove, and Tana Daniels.

Their portion was adjourned at 6:23 p.m.

- 3B.** Discuss results of comparative water rate analysis and water meter audit. (45 minutes)

- 3C.** Discuss and consider conference registration, lodging, and mileage reimbursement for Councilmember Sheffield in an amount exceeding \$1,000.00. (10 minutes)

Due to time constraints, this item was discussed at the end of the Regular Session.

4. DISCUSS CONSENT AGENDA ITEMS

Council took a short break at 7:30 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:38 p.m.

INVOCATION – Mayor Pro Tem Gallops

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation with a special presentation from the Friends of the Rowlett Public Library to long-term Rowlett residents Mike and Nancy Lancaster upon the occasion of their move out of state.

Mayor Gottel made some personal remarks and Councilmember Bobbitt presented the two proclamations. Members of Friends of the Rowlett Public Library presented the Lancasters with a framed photo from the Library's "Happy Trails" event and members of Keep Rowlett Beautiful presented them with a plaque in gratitude for their years of service.

- 5B.** Presentation of donation from Rebuild Rowlett 5K.

This item was presented fourth. Mayor Gottel introduced Steve Walker, who organized the Rebuild Rowlett 5K. Mr. Walker then introduced Alayna Clark, who suggested the 5K and Coach Hopper of Rockwall Running Center, who organized the race. There were 2200 registrants representing three countries and 11 states. The event was the biggest 5K held in the City and the group presented a check in the amount of \$40,655.29.

- 5C.** Presentation of \$1,767 donation to Rebuild Rowlett Foundation from Insight Employees.

This item was presented third. Deputy Mayor Pro Tem Dana-Bashian introduced Cindy Duhamel, Kathryne Gaye, Donna Ferguson and Laurie Moon, employees from Insight, who presented the check.

- 5D.** Presentation of \$1,000 donation to Rebuild Rowlett Foundation from Rowlett High School Booster organization and Debbi Romeyn Photography from the proceeds of their Jazz Concert.

This item was presented second. Deputy Mayor Pro Tem Dana-Bashian introduced the Rowlett High School Director of Bands, Art Ruangtip who asked members of the Jazz Band to make the presentation.

- 5E. Presentation of 2015 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association.
- 5F. Proclamation recognizing National Library Week, April 10 – 16, 2016.

Councilmember Bobbitt read the proclamation and presented the award to Kathy Freiheit, Director of Library Services, who thanked Laura Tschoerner, Library Services Manager, and the entire Library staff for their hard work all year long as well as the members of the Library Advisory Board and members of the Friends of the Rowlett Public Library.

- 5G. Proclamation recognizing National Public Safety Telecommunicators Week as April 10-16, 2016.

Councilmember Pankratz presented the proclamation to Assistant Police Chief Michael Godfrey and members of the Police Communications staff.

- 5H. Hear a presentation on Rowlett Fire Rescue achieving Texas Fire Chief's Best Practices Recognition.

Burney Baskett, Fire Chief Johnson County Emergency Services District and Chairman – Best Practices Committee, Texas Fire Chiefs Association presented the plaque to Fire Chief Neil Howard recognizing Rowlett Fire Rescue as the fourth agency in Texas to receive this recognition. Chief Howard thanked Battalion Chief Martinez, Captain Gauthier, and Josh Brock for their diligence on this project and the entire department for their work day in and day out. He thanked the Council and City Manager for their continued support.

- 5I. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON TUESDAY, APRIL 19TH and May 3RD

P & Z MEETINGS

- APRIL MEETINGS WILL BE HELD ON THE 12TH AND 26TH IN THE CITY HALL CONFERENCE ROOM AT 6:30PM

LAST DAY TO REGISTER TO VOTE

- THURSDAY, APRIL 7TH IS THE LAST DAY TO REGISTER TO VOTE IN THE MAY 7TH GENERAL & SPECIAL ELECTION

EARLY VOTING STARTS IN APRIL

- FIRST DAY - MONDAY, APRIL 25TH @ 8AM IN THE ANNEX BUILDING
- LAST DAY – TUESDAY, MAY 3RD
- ELECTION DAY – SATURDAY, MAY 7TH, 7AM TO 7PM
- CHECK THE CITY'S FRONT PAGE ON THE WEBSITE FOR THE PROPOSED CHARTER AMENDMENTS

SMALL BUSINESS ADMINISTRATION NOW OFFERING LOW-INTEREST DISASTER LOANS!

- THE DALLAS/ROCKWALL COUNTY DISASTER LOAN OUTREACH CENTER OPENED MONDAY, APRIL 4TH, MORE INFORMATION ON THE WEBSITE'S FRONT PAGE UNDER SMALL BUSINESS ADMINISTRATION...
- SBA REPRESENTATIVES ARE ON HAND NOW AT THE OUTREACH CENTER TO ANSWER QUESTIONS ABOUT THE DISASTER LOAN PROGRAM, EXPLAIN THE APPLICATION PROCESS AND HELP EACH INDIVIDUAL COMPLETE THEIR APPLICATION.
- SBA REPRESENTATIVES WILL BE AVAILABLE TO HELP INDIVIDUALS FROM MONDAY – FRIDAY, STARTING APRIL 4TH AND ENDING APRIL 15TH FROM 9AM TO 6PM @ CHURCH IN THE CITY RELIEF CENTER; LOCATED AT 6005 DALROCK RD
- YOU MAY ALSO CALL 800-659-2955
- EMAIL DISASTERCUSTOMERSERVICE@SBA.GOV OR ROWLETTTOEM@ROWLETT.COM

REBUILD ROWLETT “GO FUND ME” AND “PAYPAL” ACCOUNTS

- THE ROWLETT CHAMBER FOUNDATION, A NON-PROFIT ORGANIZATION, STARTED REBUILD ROWLETT GO FUND ME AND PAYPAL ACCOUNTS
- MAKE A TAX-DEDUCTIBLE DONATION TO HELP ROWLETT RESIDENTS REBUILD THEIR LIVES AND HOMES
- WWW.GOFUNDME.COM/REBUILDRROWLETT
- PAYPAL – WWW.REBUILDRROWLETT.ORG

ROWLETT LIBRARY

- CELEBRATE AUTHOR BEVERLY CLEARY'S 100TH BIRTHDAY PARTY
 - SATURDAY, APRIL 9TH AT 2PM AT THE LIBRARY
- LOVE ON A LEASH
 - WEDNESDAY, APRIL 13TH AT 3:30PM AT CITY HALL, 4000 MAIN STREET
- CRAFTERNOON: LIBRARY TOTE BAGS
 - SATURDAY, APRIL 16TH AT 2PM AT THE LIBRARY

PARKS AND RECREATION

- KIDFISH
 - SATURDAY, APRIL 23RD FROM 9AM TO 12PM @ COMMUNITY PARK, 8500 ANDREWS
- CARDBOARD BOAT REGATTA
 - SATURDAY, APRIL 23RD STARTING AT 1:30PM @ COMMUNITY PARK, 8500 ANDREWS
- NATIONAL PRESCRIPTION TAKE BACK DAY
 - SATURDAY, APRIL 30TH FROM 10AM – 2PM @ RCC

SENIOR EVENTS

- SENIOR HEALTH FAIR - TUESDAY, APRIL 12TH FROM 9AM – NOON @ RCC
- POTLUCK LUNCH – THURSDAY, APRIL 14TH, 11:30AM @ RCC
- SENIOR TRIP – WINSTAR CASINO – WEDNESDAY, APRIL 20TH 8AM – 5PM

KEEP ROWLETT BEAUTIFUL

- GREAT AMERICAN CLEANUP WILL BE HELD SATURDAY, APRIL 9TH FROM 9AM TO 1PM!
 - MEET AT COMMUNITY PARK PAVILLION TO SIGN IN, LOCATED AT 8700 ST. ANDREWS
 - VOLUNTEER CREWS WILL BE PICKING UP TORNADO DEBRIS AND LITTER AROUND THE CITY

- FOOD – MUSIC – PRIZES -- ALL VOLUNTEERS ARE INVITED BACK TO THE PAVILLION FOR AN APPRECIATION LUNCH
- ANNUAL ELECTRONIC RECYCLING ROUNDUP
 - WHEN: SATURDAY, APRIL 16TH FROM 9AM TO 1PM
 - WHERE: CHAMBER OF COMMERCE PARKING LOT, 4418 MAIN STREET
 - WHAT: OLD ELECTRONICS; 3 FREE BOXES OF SHREDDING WITH LIMIT OF 4 ADDITIONAL BOXES @ \$3 EACH; HAZARDOUS WASTE
 - FOR MORE INFORMATION: CONTACT KEEP ROWLETT BEAUTIFUL AT 972-463-3929 OR WWW.KEEPROWLETTBEAUTIFUL.ORG

CROWDER GULF TO MAKE FINAL PASS TO REMOVE TORNADO DEBRIS

- CROWDER GULF WILL MAKE ONE MORE PASS IN THE TORNADO AREA FOR FINAL SPOT PICKUP EFFORTS ON MONDAY, APRIL 18TH
- RESIDENTS WILL BE RESPONSIBLE FOR THEIR OWN DEBRIS DISPOSAL AFTER THIS FINAL PASS IS COMPLETED ON MONDAY, APRIL 18TH
- PLEASE MAKE SURE YOUR VEHICLE IS NOT PARKED IN FRONT OF THE DEBRIS TO KEEP THE REMOVAL PROCESS RUNNING SMOOTHLY AND ON TIME
- ALMOST 190,000 CUBIC YARDS OF DEBRIS HAS BEEN CLEARED; USING ONE 15 CUBIC YARD DUMP TRUCK THAT WOULD EQUAL 12,666 LOADS

ANIMAL SHELTER

- LOW COST VACCINE CLINIC AT ANIMAL SHELTER – SATURDAY, APRIL 16TH, 1 – 3PM
- LOCATED AT 4402 INDUSTRIAL ST.
- SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

Members of the Animal Shelter staff brought Jeky and Margo, a brother and sister duo who are Lab mixes available for adoption at the shelter.

Councilmember Pankratz made some personal remarks regarding the departure of Erin Jones, Senior Planner.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the March 15, 2016 City Council Regular Meeting and the March 22, 2016 City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution accepting the bid of and awarding a construction contract to Estrada Concrete Company in the amount of \$1,002,772.50 plus a ten percent contingency in the amount of \$100,277.25 for a total project budget of \$1,103,049.75 for the Alley Reconstruction and Improvement Project consisting of approximately 6,390 linear feet of alley paving replacement for three (3) alleys and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-051-16 on the Consent Agenda.

- 7C. Consider action to approve a resolution adopting the City's Investment Policy

This item was approved as RES-052-16 on the Consent Agenda.

- 7D. Consider action to approve a resolution exercising the first of four one-year renewal options for Section III mowing services with Carruthers Landscape Management, Incorporated in the unit amounts bid in an estimated annual amount of \$122,336.25 for the Parks and Recreation Department.

This item was approved as RES-053-16 on the Consent Agenda.

- 7E. Consider action to approve a resolution exercising the fourth and final one-year renewal option for Section II mowing services to Carruthers Landscape Management, Incorporated in the unit amounts bid with an estimated annual amount of \$113,993.65 for the Parks and Recreation Department.

This item was approved as RES-054-16 on the Consent Agenda.

- 7F. Consider action to approve a resolution awarding the bid option Section IV mowing services to Carruthers Landscape Management, Incorporated in the unit amounts bid with an estimated annual amount of \$130,575 for the Parks and Recreation Department. This is a one-year contact with four optional one-year renewals.

This item was approved as RES-055-16 on the Consent Agenda.

- 7G. Consider a resolution approving and authorizing the Mayor to sign a dedication deed on behalf of the City of Rowlett and approving the final acceptance of an offsite utility easement associated with the Evergreen at Rowlett Addition. The subject easement is on a .403 + acre portion of land located within R. Arnolds Edwards Park, further described as Lot 1, Block 1 of the Rowlett City Park Addition. .

This item was approved as RES-056-16 on the Consent Agenda.

- 7H. Consider a resolution approving a Facilities Agreement between the City of Rowlett, Texas and Evergreen Rowlett Senior Community, L.P., for the construction of offsite waterline improvements.

This item was approved as RES-057-16 on the Consent Agenda.

- 7I. Consider action to approve a resolution awarding the annual contract for screening wall repair and maintenance to Waterton Construction Group in the unit amounts bid and with a total annual amount of \$50,000 and authorizing the Mayor to execute the Standard Public Works Construction Contract for said service.

This item was approved as RES-058-16 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a vote of six in favor and one abstention (Pankratz).

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and consider an ordinance approving a request for a rezoning from Single Family-40 Zoning District to a Planned Development District with an underlying zoning of Single Family 5 (SF-5) for the purpose of constructing a single family neighborhood. The subject properties are located at 4401, 4413, 4501, 4509, 4513, 4601, 4609, 4613 and 4701 Dexham Road, further described as being Lots 1 – 9, Block A of the Dexham Creek Ranch Estates.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to table the item until May 3rd. The motion carried with a unanimous vote of those members present.

- 8B.** Conduct a public hearing and take appropriate action on a request for a rezoning from a Form-Based New Neighborhood Zoning District to a Planned Development (PD) with underlying Single Family-5 (SF-5) and Single Family-7 (SF-7) base zoning districts. The subject properties are located at 3621, 3713, 3717, and 3937 Hickox Road, further described as 34.15 +/- acres of land situated in the Reason Crist Survey, Abstract No. 225, City of Rowlett, Dallas County, Texas.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to table the item until April 19th. The motion carried with a unanimous vote of those members present.

After a short break at 9:17 p.m. Council reconvened in the Work Session for Item 3C at 9:24 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action after the Executive Session.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 9:51 p.m.