

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE MUNICIPAL CENTER
4000 MAIN STREET, AT 6:00 P.M., February 9, 2016**

PRESENT: Chairman Michael Lucas, Vice-Chairman Jonas Tune, Commissioners James Moseley, Thomas Finney, Chris Kilgore, Lisa Estevez, Alternates Stephen Ritchey, Kim Clark, Jason Berry

STAFF PRESENT: Assistant City Manager Jim Proce, Director of Development Services Marc Kurbansade, Principal Planner Garrett Langford, Development Services Technician Lorie Strickland

WORK SESSION

i. Call to Order

Chairman Michael Lucas called the Work Session to order at 6:00 p.m.

ii. Discuss the Planning and Zoning Commission's response to City Council's charge to prepare information for Council's consideration with respect to the Commissions function(s).

Chairman Lucas reviewed the discussion from the last meeting and asked if more was needed. It was agreed upon that all items were covered and no further comments were needed.

Director of Development Services Marc Kurbansade stated there would be a joint meeting with the City Council and Planning and Zoning Commission in May on the Comprehensive Plan and the Form Based Code.

iii. Discuss Long Term Recovery – Construction Sub-Committee.

Assistant City Manager Jim Proce gave an overview on the Long Term Recovery – Construction Sub-Committee. Mr. Proce reviewed the mission and purpose of the Long Term Recovery Committee and the Construction Sub-Committee. He also asked for a Commissioner to volunteer to be on the Construction Sub-Committee. Mr. Proce stated meetings will be on an as needed basis with most communications being handled by phone or email. After a discussion, it was the consensus of the Commission to select Commissioner Berry to serve on the committee with Commissioner Tune as a backup.

iv. Discuss items on the regular agenda.

No items were discussed.

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v. Adjourn

Chairman Lucas adjourned the work session at 6:24 p.m. and stated that the Commission would reconvene in the Council Chambers for the Regular Session.

REGULAR MEETING

PRESENT: Chairman Michael Lucas, Vice-Chairman Jonas Tune, Commissioners James Moseley, Chris Kilgore, Lisa Estevez, Alternates Stephen Ritchey, Jason Berry

STAFF PRESENT: Principal Planner Garrett Langford, Development Services Technician Lorie Strickland

A. CALL TO ORDER

Chairman Lucas called the Regular Meeting to order at 6:27 p.m.

1. Update Report from Staff.

Principal Planner, Garrett Langford, stated there would be a special City Council meeting tomorrow starting at 6:00 in Council Chambers to discuss the December 26th tornado. He also said there would be an Insurance Seminar on February 11, 2016, starting at 6:00 p.m. at the Rowlett Community Centre called "What You Need to Know about Insurance Claims."

B. CONSENT AGENDA

1. Minutes of the Planning and Zoning Commission Meeting of January 26, 2016.

Commissioner Moseley made a motion to approve the minutes. Commissioner Kilgore seconded and the motion passed with a 7/0 vote.

C. ITEMS FOR INDIVIDUAL CONSIDERATION

- 1. Consider and take action on an Alternative Landscape Plan application for First Choice ER located at 3301 Lakeview Parkway, further described as Lot 6, Block A, Briarwood Armstrong Addition, City of Rowlett, Dallas County, Texas.**

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Mr. Langford came forward to present the case. He stated that proposed Alternative Landscape Plan will plant two six-inch caliper canopy trees instead of four three-inch caliper trees and to locate one of the canopy trees in the side yard. Mr. Langford stated that the Alternative Landscape Plan is justified due to Oncor not allowing any trees above five feet in height within their easement. Therefore, staff recommended approval.

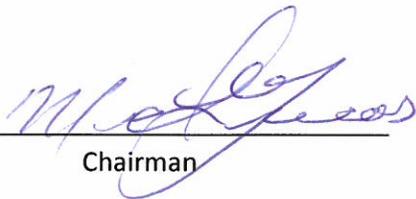
With no additional discussions, Commissioner Kilgore made a motion to approve the item. The motion was seconded by Commissioner Moseley and passed with a 7/0 vote.

2. Consider appointing a Commissioner to the Long Term Recovery – Construction Sub-Committee.

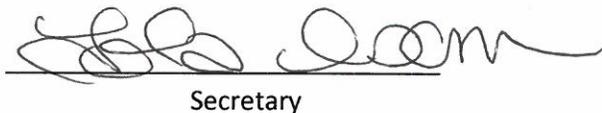
The Commission voted 7/0 to select Commissioner Berry to serve on the Long Term Recovery – Construction Sub-Committee with Commissioner Tune has his backup.

3. ADJOURNMENT

Chairman Lucas adjourned the meeting at 6:38 p.m.



Chairman



Secretary

