



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, January 13, 2016**  
**7:00 p.m.**

*Rowlett Community Centre, Room D*  
*5300 Main Street, Rowlett TX 75088*

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**PRESENT:** Wayne Baxter, Rhetta Bowers, Lonnie Cornwell, Linda Fugitt, Kaitlyn Freeman, Matt Grubisich, Bruce Hargrave, Blake Margolis, Ken Romaine, E.C. Umberger III

**ABSENT:** Mike DeLatte, Dolores Henning, Josh Kramer, Zabrina Martinson

**VISTORS:** Mike Lancaster; Elise Bowers

**STAFF:** Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Interim Parks and Recreation Director

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1. Wayne Baxter, Chairman called meeting to order at 7:06 p.m.
  2. Quorum present.
  3. Consider action to approve the November 11, 2015 minutes.
    - a. Matt Grubisich motioned to approve.
    - b. Linda Fugitt seconded the motion.
    - c. Approved 7 - 0.
  4. Update on the City Council Work Session with board chairs held December 1, 2015 to include the review of the board description as outlined in the Boards and Commission Handbook and follow up on the noise and graffiti ordinances in relation to this board's role. Make recommendation of change if necessary.
    - a. W. Baxter reported he met with City Council and this year each board will meet with them to present goals and request any change requests with the board's description outlined in the handbook. There is no specific date for this board as of yet.
    - b. The noise and graffiti ordinances in relation to this board's role and discussed.
    - c. Discussed member involvement with events and connecting with department staff.
    - d. Members requested to have support information when having to make a decision or having to vote on an item ahead of time.
  5. Disaster Recovery Efforts in regards to Park Facilities and Staffing - A. Smith
    - a. Lakeside Park - had the most damage and a team has been assigned to begin restorations.
    - b. Paddle Point Park - minimal damage and a new pod has been put in place for kayak storage.
    - c. Staffing - amount of time working and moved to recovery stage hours this week. Playground inspections have been in process.
    - d. Rowlett Community Centre - the role this facility played during the disaster recovery and the effect of programs.
    - e. Questions asked and answers provided.
  6. Update on CIP projects - A. Smith.
    - a. Power point presentation to review the projects completed and still in the plans for WetZone, Rowlett Community Centre renovations, Katy Park Soccer Fields, Lakeside Park, Pecan Grove Park and Isaac Scruggs Park.



b. Questions were asked and answers provided.

7. Status of Kids Kingdom Rebuild.

a. General Information

- A1. Recap of build week.
- A2. The time for the rental of the temporary fence placed around the area of the playground has extended and need to further discuss fencing around zip line.
- A3. Play By Design will be back on site February 20, 2016.
- A4. Site preparations are tentatively set for February 21th - March 5<sup>th</sup> 2016.
- A5. Discussed playground surfacing with a tentative date of March 7, 2016.

b. Subcommittee reports - first meeting since rebuild was held shortly prior to this meeting.

A1. Volunteer Recruitment.

- aa. There will be one more volunteer day to build.
- bb. Volunteer count and hours provided.

A2. Fundraising/Finance.

- aa. The last piece of playground equipment still needs to be ordered and will need funds to purchase.
- bb. 761 pickets and 21 castles sold
- cc. Food expenses ended up being \$7,500.00
- dd. Ancillary items \$35,000.00
- ee. Request made to schedule a meeting to further discuss fundraising expenditures and needs.
- ff. Total fundraised amount is \$95,986.00

A3. Tools/Materials

- aa. Home Depot grant of \$6,500.00 was received to assist with tools and materials. \$6494.00 spent on purchases leaving \$5.46 which will be spent during the next build day.
- bb. Dish swings, Bouncy Spider, Apollo net and Merry-go-round are remaining playground equipment.

8. Public announcements by members of the Board and/or staff.

- a. B. Hargrave expressed appreciation for all the city staff who assisted during the tornado disaster and shared experiences and words of support for members and their families.
- b. W. Baxter shared stories from tornado disaster.

9. No members of the Board requested topics for future agenda meetings.

10. Adjournment

- a. E.C. Umberger motioned to adjourn 8:40pm
- b. L. Cornwell 2<sup>nd</sup> motion
- c. Approved 8 - 0

Bruce Hargrave, Vice-Chairman

Angela Smith, Interim Parks and Recreation Director