



SENIOR ADVISORY BOARD MINUTES

Monday, October 19, 2015
City Hall Conference Room
4000 Main Street
Rowlett, TX 75088

Present: Susan Bell, Pamela Bell, Della Vickers, Michael Britt, Darrell Test, Charles Gaugler, Jerome Grossie, Kim Lott

Absent: Bobbie Jo Kelly

Visitors: Larry and Gaylynn Beckham, Pauline Dedrick, Linda Mackey

Staff: Shelly Monroe, Parks and Recreation Administrative Assistant; Jermel Stevenson, Director of Parks and Recreation Department; Angela Smith, Recreation Division Manager; Tammy Dana-Bashian, City Council liaison

1. The Chair, Della Vickers, called the meeting to order at 10:00 a.m.
2. Quorum was present.
3. Administered the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members.
4. Consider approving the minutes from September 21, 2015.
 - a. Michael Britt motioned to accept.
 - b. Pamela Bell seconded the motion.
 - c. Approved 6 – 0.
5. Senior transportation service – STAR Transit: Omega Hawkins and Kim Britton
 - a. Brief background and present status of STAR Transit was provided to members.
 - b. Safety record, service area and services offered were presented.
 - c. A proposed schedule style and hours were discussed. Transportation will be provided to and from the Rowlett Community Centre.
 - d. Seniors using the transportation will need to show their membership card. They will show to the driver upon entering the bus and scan once inside the RCC. If they don't have a membership but have registered for a program that doesn't require a membership and has a fee to participate they can show their program receipt to receive transportation.
 - e. STAR Transit staff will attend different senior events and programs to register those who want to use the service. They will help promote the service.
 - f. Services will begin January 4, 2016.
 - g. Tammy Dana-Bashian requested information be sent with the utility bills to help reach seniors who do not have contact with the Rowlett Community Centre.
 - h. Questions asked and answers provided.
6. Introduction to Texas Silver-Haired Legislature – Tony Torres and Jerry Nichols
These Dallas County representatives provided a brief history of this state-wide organization as well as their purpose for seniors. Services were explained such as they solicit input from seniors and identify issues to be addressed at the state level. A brochure outlining service and contact information was distributed to members.
7. Orientation for newly appointed members
Jermel Stevenson presented information on this board's primary functions, how to obtain information, how to have add an agenda item and annual reporting.

8. Update on Financial Program held October 13, 2015.
 - D. Vickers reported Kendra Walden with Patrick Dowdling's Office and their attorney, Sarah Duff, presented information on estate planning. There were 13 participants.
9. Review ongoing programs – Della Vickers
 - a. Cordell Reynolds with Humana will present the Medicare program to be held November 10th.
 - b. GMAC will present for the Social Security program to be held December 8, 2015.
 - c. Dates for upcoming programs are: January 13, 2016 Self Defense; February 10, 2016 Financial Fair; March 30, 2016 Emergency Preparedness; and April 14, 2016 Health Fair.
10. Review of the board description as outlined in the Boards and Commission Handbook and make recommendation of change if necessary.
 - a. D. Vickers suggested some proposed changes to the description.
 - b. Members conversed about wanting involvement in knowledge on how budget dollars are allocated for seniors.
 - c. D. Vickers mention it was brought to her attention there may be by-laws for this board although there is no date or signatures on the copy she had in hand. Shelly Monroe further explained the City Secretary's Office doesn't appear to have any record of any by-laws. T. Dana-Bashian expressed she does not believe any of the city boards or commissions are governed by by-laws. J. Stevenson has no knowledge of any by-laws. Tammy Dana-Bashian requested J. Stevenson to connect with the city attorney in finding out if by-laws govern this board, are there by-laws governing any city board and in the process of revising the boards and commission handbook are we addressing by-laws.
 - d. After examining the description it resulted in a draft description including the changes be sent to members for review and consideration then place as an agenda item for the next meeting.
11. Set goals for 2015 – 2016
 - a. Implement senior programming.
 - b. Transportation for seniors.
 - c. Provide seniors with relevant education.
 - Health Fair
 - Emergency Preparedness
 - Self Defense
 - Financial Concerns
 - Medicare/Social Security
 - Scams
 - d. Improve communication for seniors
 - Transportation
 - Resources
 - Programs
12. Update from City Council liaison, Tammy Dana-Bashian
 - a. During the October 19th City Council work session the water bill concerns were discussed and what has been done thus far. Members were encouraged to listen to that session because it is difficult to cover the large amount of information in a short period of time. She did share steps are in process such as a reciprocal agreement with Garland to test each other's meters and hiring external auditors to take the readings from the meters all the way through the billing process.



- b. Evergreen's tax credits were approved and plans are underway to move forward.
 - c. The ground-breaking for The Villages will be held October 28, 2015.
13. No senior concerns.
14. Public Input and questions.
- a. Jerome Grossie asked what the process is to have a traffic light placed in a specific spot such as by Miller Street and Skyler. T. Dana-Bashian explained the city determines where a traffic study can be done but not able to determine to place the light. She updated there is no longer a Traffic and Safety Commission and explained the reasoning for this change. J. Stevenson can bring the information to the Public Works staff.
 - b. M. Britt inquired about handing out resource information to seniors during the election. This concluded in needing to seek approval from the election judge.
 - c. Charles Gaugler asked if the dead trees near Hwy 66 and Dalrock will be replaced. J. Stevenson will follow up with the Parks Manager.
15. Public announcements
- a. J. Stevenson announced the ground-breaking for Kids Kingdom is October 17, 2015 at 3:00pm. There is a pancake breakfast fundraiser on October 24, 2015. Volunteers are needed for the playground build and this information will be sent to members.
 - b. J. Stevenson shared the Veteran's Day Ceremony will be November 11, 2015 at 11:00am located in front of Rowlett Community Centre.
16. No members of the board requested topics for future meetings.
17. J. Grossie motioned for adjournment at 11:55 a.m. and P. Bell seconded the motion. Unanimous vote in favor to adjourn.

Handwritten signature of Della Vickers in cursive script.

Della Vickers, Chair

Handwritten signature of Jermel Stevenson in cursive script.

Jermel Stevenson, Director of Parks and Recreation