

Mayor ~ Todd Gottel  
Mayor Pro Tem ~ Michael Gallops  
Deputy Mayor Pro  
Tem ~ Tammy Dana-Bashian  
City Council ~  
Robbert van Bloemendaal  
Carl Pankratz  
Debby Bobbitt  
Rick Sheffield  
City Manager ~ Brian Funderburk



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**MINUTES OF THE REGULAR MEETING OF THE LIBRARY VISIONING TASK FORCE  
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE ANNEX CONFERENCE ROOM  
4004 MAIN STREET, AT 6:30 P.M., SEPTEMBER 23, 2015**

**PRESENT:** Pat Harris, Stanley Pollard, Laura Keasling, Banna Marshburn and Cassie Wilson (Alternate)

**ALSO PRESENT:** Council Member Robbert van Bloemendaal

**ABSENT:** Mayor Pro Tem Michael Gallops, Kathie Truitt, Jerry Hickman and City Manager Brian Funderburk

**STAFF PRESENT:** Director of Library Services Kathy Freiheit, Circulation Services Supervisor Laura Tschoerner and Technical Services Supervisor Philip Barott

**1. Call to Order**

Pat H. called the meeting to order at 6:40 p.m. Lacking one voting member to make a quorum, Pat H. appointed Alternate Cassie W. as a voting member.

**2. Consider approving the minutes from the September 2, 2015 meeting.**

Banna M. moved to approve the minutes as written; Laura K. seconded the motion. Motion passed unanimously.

Stanley P. arrived at 6:53 p.m.

**3. Continue discussion and finalize customer survey.**

Philip B. presented a draft of the survey to the Task Force. Kathy F. discussed the methodology behind the creation of the survey. Discussion ensued. Stanley moved to finalize the survey; Laura K. seconded. Motion passed unanimously.

**4. Continue discussion on disseminating survey.**

Task Force members discussed means of advertising the survey. It was decided that the survey will run the entire month of October and conclude at the end of the first week of November.

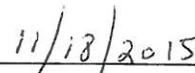
**5. Discuss possible dates for "Sandbox" charrette.**

It was decided that the survey must be tabulated and analyzed before the charrette. November 14 and December 12 were considered as possible dates for the charrette. December 5 presented a problem in that the City's tree lighting event is scheduled the same day.

**6. Adjournment.**

Banna M. made the motion to adjourn, and Laura K seconded. The meeting adjourned at 7:59 pm.

  
Chair

  
Date



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