



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, November 3, 2015

6:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Pankratz, Councilmember Bobbitt Councilmember van Bloemendaal, and Councilmember Sheffield

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 6:01 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to discuss with and to receive legal advice from the City Attorney regarding pending litigation entitled City of Rowlett v. KMS Retail Rowlett. (15 minutes)

In 6:01 p.m. Out 6:20 p.m.

3. WORK SESSION (6:15 P.M.) * Times listed are approximate.

- 3A.** Year-end Update from the City Manager for FY2015. (45 minutes)

Brian Funderburk, City Manager, presented the report, reviewing the five goals of the Organizational Work Plan, which included: current/upcoming projects of \$500 million in private development, \$1 billion Bayside development, increased property values, reviewed community activities and relationships, Kids Kingdom rebuild, the City's Wellness Program and health care, the Utility Fund – water restrictions and increased water bills over the summer, accreditation of City departments, Economic Development, Community Enhancement Program, and the successful Bond Election.

Council expressed their congratulations to Mr. Funderburk and City staff for having accomplished so much over the past year.

- 3B. Discuss City Hall monument sign. (25 minutes)

4. **DISCUSS CONSENT AGENDA ITEMS**

Councilmember Sheffield asked that items 7C, 7D, and 7E be pulled for individual consideration.

Council took a short break at 7:16 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:30 p.m.

Members of the Lake Cities Chorale performed the National Anthem.

INVOCATION – Michael Hankins, Church in the City

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. **PRESENTATIONS AND PROCLAMATIONS**

- 5A. Presentation of a Proclamation to the Parks and Recreation Department for the recognition and celebration of Arbor Day.

Councilmember van Bloemendaal presented the proclamation to Jermel Stevenson, Director of Parks and Recreation. Mayor Gottel then thanked Mr. Stevenson for his years of service to the City of Rowlett as he departs to head up the Parks Department in the City of Garland.

- 5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council meetings - Next regular Council meetings will be held on Tuesday, November 17th & December 1st. P & Z meetings - Next regular meeting will be held Tuesday, November 10th & 24th in the City Hall Conference Room at 6:30pm. Charter Review Commission - Next meeting on Wednesday, November 11th at 6pm in the City Hall Conference Room. Rowlett Library - Library Visioning Task Force meets Wednesday, November 11th, 6:30pm in the Annex Conference Room. Upcoming events: Saturday Movies: November 7th & November 21st, 2PM @ RCC. Parks and Recreation - Kids Kingdom - Kids Kingdom Playground Committee meets weekly on Tuesday evenings at RCC; for more information check on the City's website on the home page, Rebuild Kids Kingdom! Selling fence pickets now – for the price \$50 each. Volunteers needed!! Sign up now for “build week” – Nov. 30 – Dec. 6. Arbor Day ceremony –

Saturday, November 7th @ 9am – Isaac Scruggs Park. Veterans Day ceremony – Wednesday, November 11th @ 11am @ RCC. Main Street Fest and Holiday parade – Saturday, December 12th from 3pm – 7pm in Pecan Grove Park. Activities for Seniors: Senior health checks – Tuesday, November 10th @ RCC & Medicare seminar @ 10am. Senior potluck lunch social - second Thursday of the month; 11:30am at RCC; November 12th is the next lunch. Lunch around town - fourth Tuesday of the month @ 11:30 am; November 24th next date. City offices closed for Thanksgiving holiday - Thursday and Friday, November 26th & 27th. Waste Management is closed on Thanksgiving Day, November 26th, trash and recycle pickup will be delayed one day. City of Rowlett is SOCIAL - The City has Facebook pages for all departments now – City's main page, Library, Public Works, Parks & Recreation, Fire Department and Police Department. Like us and keep up with current happenings in the City! Animal Shelter - Low cost vaccine clinic at Animal Shelter – Saturday, November 20th, 1 – 3pm. Located at 4402 Industrial Street. Shelter is open Monday – Saturday, 10am – 5pm.

Mr. van Bloemendaal announced a Job Fair to be held at the RCC on November 20th from 9:00am-1:00pm. Further information can be found on the City's website.

Animal Shelter staff brought Java, a pit bull mix, who is one of the many animals available for adoption at the Animal Shelter.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the October 20, 2015, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Westwood Circle Drainage Improvements Project (DR2104) in the amount of \$24,852.82 to Camino Construction and authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-130-15 on the Consent Agenda.

- 7C. Consider action to approve a resolution for Task Authorization #FY16-01NS to the Agreement for Professional Services with Neel-Schaffer, Inc., in the amount of \$471,700 for engineering services to provide construction plans and specifications for the Dalrock Estates Street Reconstruction – Paving & Drainage Improvements, and authorizing the Mayor to execute the necessary documents for said services.

There was no presentation made. Councilmember Sheffield asked that 7C, 7D, and 7E be discussed individually to draw attention to the fact that these were the first of the projects that were approved on the May Bond Election and work is underway.

This item was considered individually.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-131-15.

- 7D. Consider action to approve a resolution for Task Authorization #FY16-GA32 to the Agreement for Professional Services with Grantham & Associates, Incorporated in the amount of \$164,044 for engineering services to provide construction plans and specifications for the Primrose Lane Reconstruction – Paving, Drainage and Utility Improvements, and authorizing the Mayor to execute the necessary documents for said services.

This item was considered individually.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-132-15.

- 7E. Consider a resolution approving Task Authorization # FY16-01WG to the approved professional services agreement with Wallace Group, Inc., in the amount of \$83,406 to provide design surveys for the Alley Improvement Project consisting of approximately 12,239 linear feet of alley paving replacement for thirteen (13) alleys, and authorizing the Mayor to execute the necessary documents for said services.

This item was considered individually.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-133-15.

- 7F. Consider action to approve a resolution authorizing the final acceptance, release of retainage and early completion bonus for the 16" Waterline along Main Street West of Kirby Road (PGBT) (WA1156) in the amount of \$308,529.64 to Tri-Con Services, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-134-15 on the Consent Agenda.

- 7G. Consider a resolution of the City of Rowlett, Texas amending the City's Policy Statement for Economic Development Incentives.

This item was approved as RES-135-15 on the Consent Agenda.

- 7H. Consider action to approve a Resolution approving an Alternative Landscape Plan for F&F Concrete located at 2416 Chandler Drive, further described as Lot 3R, Block A of the Storage Max of Rowlett Addition, City of Rowlett, Dallas County, Texas. (DP14-2015).

This item was approved as RES-136-15 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Conduct a public hearing and consider an ordinance approving a Major Warrant pertaining to the average minimum Build-to Line for the Homestead at Liberty Grove located at the northern terminus of Chiesa Road, north of Liberty Grove Road, being 35.315 +/- acres out of the James M. Hamilton Survey, Abstract No. 544, City of Rowlett, Dallas County, Texas.

Marc Kurbansade, Director of Development Services, presented the information on this item. William Gietema – the developer, was present to answer additional questions. Council discussion regarding future phases and the impact of this decision, how future phases will line up with these homes, and whether approving this item would set a precedent for the future phases.

The public hearing opened and closed with no speakers.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-036-15.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:21 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: November 17, 2015