



SENIOR ADVISORY BOARD
MINUTES
Monday, June 15, 2009, 10:00 a.m.

City Hall Conference Room
*4000 Main Street * Rowlett, Texas 75088*

Present: Bobbie Jo Kelly, Clarence James, Fred Cares, Bobby Wright, Bob Landrum
Absent: Susan Turek Ex, Ceaser Hancock, Ex, Ruth James?
Guests: Larry & Gaylyn Beckham, Linda "Penny" Prieto, Marvin Overstreet, Verla Marquardt, Ken & B.J. Middaugh. Lily Gaytan, Marvin Overstreet
Staff: Heath Olinger, Recreation Manager; Dianne Zachary, Sr. Administrative Assistant

1. The meeting was called to order at 10:00 am by the Chair.
2. Quorum was present.
3. The minutes from the May, 2009 meeting were unanimously approved after a motion by Bobby Wright that was seconded by Bob Landrum.
4. Staff Update:
 - Press releases, training on June 29th at 11:00 a.m. Meals on Wheels July 6th first meal at the RCC. 15 volunteers so far.
 - Sign up one day prior to the meal in order to eat.
 - Larry Beckham and Blake Holder are coordinating the volunteers.
 - Bobbie Jo suggested making Golden Classics presentation.
 - RCC computers - Guidelines are in handouts.
 - One-on-one training-ask at front desk and they will schedule you
 - Lakeside Leisure deadline June 30th
 - Bob Landrum will teach some computer classes.
 - Senior age was approved by Council; final adoption will be 2nd meeting in July.
 - Replacement for Janet Loper, Mayor pulled and will do in October with other appointments.
 - Mayor should send a note to those who applied for the position. Heath will check on it.
 - Volunteers for cooling tent for 1 hour terms. Call Jenn or Dianne. July 3rd on Main Street. 6-10pm.

5. Railing at RCC – Donor fees for railing and put plaques. Heath has met with a contractor to get cost estimate for failing from the drive to the building. PALCO will handle the project.
6. Fall Computer Classes – September, October & November; 1 class a month. Basic in Sept, Oct email, Nov How to use the internet. May have Excel.

Donna Davis needs to be relieved with another instructor. Bobbie Jo asked if anyone knows of someone who could teach, let us know. Let the High School know we need students to tutor Fred Suggested. Jeff suggested there are programs to teach people to type.

7. Dissolve Resource Services and Communication with Seniors Subcommittees. Donna Huerta is publishing in a brochure for all city facilities to have available for seniors.

Motion: Bobbie Jo Kelly

Second: Bobby Wright

Communication: committee dissolution:

Motion: Bobbie Jo Kelly

Second: Bob Landrum

8. Jeff Sheldon, committee member, not-for-profit organization Tax exemption is an element that follows the recognition of the organization by the state. They are separate actions. Development of materials for application was covered by Jeff. Subcommittee has established that there are a number

- Mission Statement – established purpose, values etc.
- Board of Directors, from 3 to 11 people chosen on the basis on how well they reflect the mission statement
- By-Laws-rules by which the organization functions.
- Objectives
- Record keeping system – minutes
- Financial Statements, tax filings
- Accounting system in place-responsible for the dollars that flow through the corporation
- Bank Account – already opened but not yet in the name of the corporation. Requires 2 signatures.
- When this is done, can start soliciting funds from county, state or federal, private sector, educational for use in supporting seniors in all ways. Probably what needs to be done, there needs to be a chair for the board chosen.

Bob Landrum met with Ben white: Independent living (low moderate or high income) Townhouse styles, multi-story apartment living; type of property required – McKinney facility on 55 acres example; location (waterfront?) 2000 housing units in the waterfront area, but may not be an option because of cost. Wide range of pricing may be available. Other lakefront properties are available but will be expensive.

Facility ownership – investor owned, independent, or City (probably no) Grant money would come through the developer, not the city.

McKinney, Rockwall, Mesquite and Rowlett are comparable. McKinney grew 97%. 6.8 seniors in McKinney. 5.2 in Rowlett. Developers are looking at these kinds of numbers to determine the sights they pick. New facility in Arbor House and Evergreen in Rockwall.

Ben White indicated that the holdup has been what type of facility is needed in Rowlett, and Bob suggested all types except health care related which we already have. Facility would need to be from independent to multi-story for lower income. Decisions will not be made by Ben White or the Board, but by the developer or investors. Ben has a long list of people who are looking at funding such developments. They look to the city to help them find the property that will fit their needs. Waterford in Mesquite, Evergreen offers variety of levels, Arbor House is Alzheimer's.

Lynda will be at our July meeting.

9. Tabled

10. Goals –

- Bobbie Jo talked about the original goals and how they correspond with goals now.
- New Goals:

11. Garage sale was a success.

All American City Kick off at 7:30 at RCC

Tomorrow is the Father's Day Breakfast at RCC. Email blast was done. 9am.

Ken Middaugh- Hometown Heroes series being shown on Channel 16, and Peter Clemente is the next one. Ray McNeal was suggested by Bob Landrum.

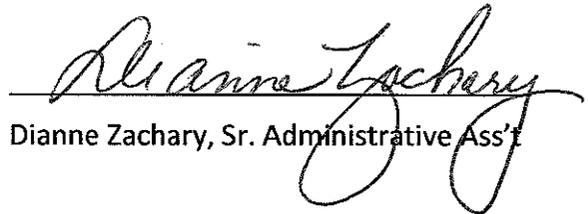
12. Agenda for July

- Appoint replace on Grant Subcommittee for Janet Loper.
- Lynda Humble will be at the meeting.

13. Adjourned at 11:30 am after a motion by Bobbie Jo, seconded by Fred Cares.



Bobbie Jo Kelly, Chair



Dianne Zachary, Sr. Administrative Ass't



Rowlett Community Centre Lap Top Lab Policy

General Information

To use the Lap Top Lab, you must have a valid Rowlett Community Centre Membership.

Lap Tops are for class/program use only. Lap tops may be checked out to approved borrowers for program use within the Community Centre.

Laptops are for "in-community center use" only. They may not be taken outside or into restrooms. Laptops must remain in the possession of the borrower at all times, and should not be left with another person or left unattended at any time.

Senior Program facilitators will be authorized to check out lap tops for class/program use within the Community Centre. Senior Program Participants may check out a lap top for class/program use within the Community Centre, once authorized by RCC Management or a Senior Program facilitator.

Checking out a Laptop Computer

RCC staff will retain the patron's Community Centre Membership card for the duration of the loan period.

Borrowers are financially responsible for loss, theft or damage of the laptop when checked out.

Delinquency

The borrower agrees to return the laptop in the same order and condition as when received and if such equipment is damaged, lost or stolen while on loan, agrees to reimburse the City of Rowlett for repair or replacement costs, as determined by the City's IT staff.

Laptops are considered lost if not returned by the time the Community Centre closes for the evening. Repair/replacement costs are assigned immediately to the borrower if the laptop is not returned or is returned damaged, and the user will be billed the next regular working day. In such cases, the membership card may be retained.

Downloading and Saving Files

It is possible to download articles, information, or files to a portable USB drive so you can read, print, or use them on your home computer. All applicable copyright laws apply.

Security Issues

All the following activities are prohibited on the Lab computers:

- Attempts to violate the system security of the Community Centre computers.
- Disruption of network services, including but not limited to the transmission of viruses.
- Actions prohibited by law, including viewing inappropriate images or visuals.
- Violation of copyright
- Violation of software licenses.
- Loading software on Community Centre computers.



Violation of the Community Centre Acceptable Use Policy will result in loss of privileges to use the Lap top Lab.

Viruses

WARNING: Although the Community Centre uses a virus detection program on all its computers, this will not completely eliminate the chance of getting a virus. It is strongly recommended that patrons obtain a virus detection program for their home computers. The Rowlett Community Centre is not responsible for damage to a patron's USB drive, or loss of data that may occur from patron use of the Community Centre computers.

Staff Assistance

While the level of computer expertise varies widely among the Community Centre staff and computer trained staff may not always be available to assist, please bring your questions to the Front Desk and we will do our best to assist you.

The Lap Top Lab is intended primarily as a program/class based lab.

Internet Filtering

There are no filters on the Community Centre wi-fi.