



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, August 12, 2015
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Mike DeLatte, Lonnie Cornwell, E.C. Umberger III, Wayne Baxter, Ken Romaine, Linda Fugitt, Matt Grubisich

ABSENT: Rhetta Bowers, Zabrina Martinson, Bruce Hargrave

VISTORS: Mike Lancaster

STAFF: Jermel Stevenson, Parks and Recreation Director; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Recreation Division Manager; Keith Flournoy, Parks Division Manager; Elise Bowers, Recreation Assistant for Parks.

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1. Wayne Baxter, Chairman called meeting to order at 7:03 p.m.
 2. Quorum present.
 3. Lonnie Cornwell motioned to accept the July 8, 2015 minutes. Ken Romaine seconded the motion. The motion was unanimous for approval by those members present.
 4. Isaac Scruggs Park – Rededication Program on August 22, 2015 – Jermel Stevenson
 - a. J. Stevenson communicated to members a rededication for Isaac Scruggs Park is scheduled for August 22, 2015. There may be a request for board members to participate in this program therefore notices will soon be sent to members.
 - b. J. Stevenson provided a brief history as to the funding for the park’s enhancements such as the basketball courts and shade structure. In addition a pavilion will be built in the near future.
 - c. It appears the Scruggs’ family will have a large presence for this event. The program will begin at 9:00am.
 5. Update on Scenic Point Park
 - a. Keith Flournoy reported the contractor is on site. Presently they are performing a maintenance inspection. Once this inspection is complete on the bridge the staining process will begin.
 - b. The heavy springtime rains and flooding changed the timeline. The target to open is October.
 - c. Questions were asked and answers provided.
 6. Kids Kingdom Discussion
 - a. General Information
 - A1. K. Flournoy mentioned approximately 296 pickets have been sold and other donations have been obtained as well as others being secured.
 - A2. K. Flournoy stated first order for equipment has been made and a second order will be made next week.
 - A3. Playground Committee meetings will continue to be held every Tuesday.
 - A4. K. Flournoy communicated meetings with Public Works has begun in preparation for build week.



- A5. K. Flournoy reminded members of the Pre-Construction visit with Lee Archin from Play by Design to be held August 28th. A schedule has been sent to all board members.
- b. Subcommittee reports.
- A1. Volunteer Recruitment.
- aa. A decision was made to not host a volunteer rally as originally planned therefore going to target football games.
 - bb. Working on ways to coordinate with local churches.
 - cc. Reaching out to other departments such as the Fire Department. Possibly have interdepartmental meetings to recruit volunteers.
 - dd. Present to other City of Rowlett boards and commissions.
 - ee. M. Grubisich shared on Saturday at Chic-fi-la there will be a table to recruit volunteers and sell pickets, as well as a presence at the Movies on Main events.
 - ff. Communication needs to be initiated with those who have signed up to volunteer.
 - gg. Volunteer recruitment signs have been received.
 - hh. Wrist bands will be used for the volunteers to distinguish who is eligible to receive food.
- A2. Fundraising/Finance.
- aa. K. Flournoy announced approximately 296 pickets have been sold.
 - bb. Bond funds should still arrive in August.
 - cc. Other donations have been obtained to purchase two of the playground features such as the zip line and giant bouncy spider.
 - dd. There has been a fundraising blitz for the mini Apollo since it has to be ordered by August 17, 2015 in order to arrive for build week.
 - ee. Pursuing corporate donors, private donors and special interest groups.
 - ff. Need to look at adding music sensory equipment for special needs therefore this will need to be added to fundraising.
 - gg. Various locations are being considered and contacted for picket sales.
 - hh. Sub-committee chair is needing to be re-assigned.
 - ii. Expenses thus far have been reviewed. There is enough money to purchase three equipment needs.
 - jj. Seeking to find a new Fundraising Chair for this sub-committee.
- A3. Public Relations
- aa. T-shirts were purchased and will be worn by members to bring awareness to the community for volunteers, donations, etc.
 - bb. Graphics for the A-frame signs are complete and printed.
 - cc. Need to work on the piece for "Angle Kids" for "Angle Play"
 - dd. Dallas Morning News Article reached those in Garland, Mesquite and Rowlett.
 - ee. Possible local radio coverage and seek sponsorship for it.
 - ff. Will plan on scheduling another television spot and the mayor will talk about the pickets on channel 16.
 - gg. Need a sign at Pecan Grove Park for the future home of Kids Kingdom location.
 - dd. M. Lancaster announced Nancy Lancaster posted updated information on media sites about Kids Kingdom.
- A4. Food Committee
- aa. A commitment letter for Life Message in order for them to be provide services. Money will need to come through fundraising and/or the Parks Division budget.



- A5. Tools/Materials
 - aa. K. Flournoy mentioned there is still coordination occurring with Home Depot, as well as ACE Hardware and Harbor Freight regarding materials and tools.
 - bb. If not able to obtain update from Home Depot then will pursue other donors.
- 7. Annual Boards and Commission applications due by August 14, 2015.
 - a. W. Baxter reminded members the board applications are due August 14, 2015.
 - b. Shelly Monroe shared the names of those board members who are eligible to re-apply and those applications that have yet to be received.
 - c. W. Baxter announced Eric Bonilla's resignation from this board and explained he is relocating from Rowlett.
- 8. Assistance with City Council liaison role – Wayne Baxter
 - a. W. Baxter addressed the board with a concern that the City Council liaison for this board does not seem to have time to be an active participant with this board. He further explained due to the multiple projects including Kids Kingdom there needs to be a strong presence of the liaison in order to serve as a good conduit between the board and City Council. He advised members to engage in a discussion about the significance of this matter with consideration to recommend to City Council to have a new liaison assigned.
 - b. Discussion was held and resulted in a motion. M. Grubisich made motion for a letter to be devised for City Council requesting the appointment for a Parks and Recreation Advisory Board liaison who can be more involved. E.C. Umberger seconded the motion. Approved in favor 6 – 0.
- 9. Director's Report
 - a. The final Angel Swim event will be held at Wet Zone Waterpark on Saturday, August 8th from 8:30am-10:30am. This swim time is specifically set aside for those with special needs and their families.
 - b. The Rowlett Manta Rays Swim Team competed in the Regional Texas Amateur Athletic Federation (TAAF) Swim Meet on Saturday, July 18th in Frisco. The Rays had 16 team members qualify for the TAAF State Meet this year that will be held in College Station July 30th – August 2nd. The girl's 8U Relay team took 1st place at the Regional Meet.
 - c. Renovations of the decking at the Springfield Park Pavilion have been completed. The Pavilion is now available for rental.
 - d. Windscreens have been installed at the Herfurth Park Tennis Courts.
 - e. Upgrades at Springfield are nearing completion! The contractors have poured the pavilion base, added a sandstone color and stamped a brick pattern into the concrete. After the foundation dries it will be power washed and sealed. New picnic tables and benches will be installed to finish out the project. The pavilion should be ready for use in about two weeks.
 - f. Herfurth Park bathrooms have been repainted.
 - g. Upcoming events: Movies at Pecan Grove Park September 4th featuring Alexander and the Terrible, Horrible, No Good, Very Bad Day, Movies at Pecan Grove Park: September 11th featuring Paddington, and Movies on Main: September 18th featuring Big Hero 6.
 - h. A couple weeks ago our local news broadcast made it sound like Rowlett is inundated with spider webs. The area the breeding is taking place is not in Lakeside Park but it is near it. The City of Dallas has been informed of the matter. Our department has been working with Parks and Wildlife in order to truly get an identification on this spider and its breeding pattern.



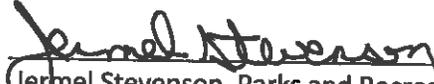
10. Public announcements by members of the Board and/or staff.
 - a. L. Cornwell stated Keep Rowlett Beautiful is hosting a Great American Cleanup Day September 19, 2015 from 9:00am – 1:00pm. Volunteers can sign up online at www.keepprowlettbeautiful.org.
 - b. Linda Fugitt commented the youth academy used the Wet Zone facility and had a very positive experience.

11. Any member of the Board may requested topics for future agenda meetings.
 - W. Baxter requested an update on the pro-rata fund amount.

12. M. Grubisich motioned to adjourn at 7:28 p.m. M. Delatte seconded the motion. The vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks and Recreation Director