



City of Rowlett

Meeting Agenda

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, September 1, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION (5:45 P.M.)** * Times listed are approximate.
 - 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) and §551.074 (Personnel) to receive legal advice from the City Attorney and to discuss pay and other matters for municipal judges and prosecutors. (30 minutes)
3. **WORK SESSION (6:15 P.M.)**
 - 3A. Discuss FY2016 Budget. (30 minutes)
 - 3B. Update on Community Health Paramedicine Pilot Program. (10 minutes)
 - 3C. Discuss FY2015 Budget Amendment. (20 minutes)

4. **DISCUSS CONSENT AGENDA ITEMS**

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

INVOCATION

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE

Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation to Cliff and Jan Hand, owners of Recherche' Furnishings, Inc., Keep Texas Beautiful Civic Organization Award for a Locally Owned Business.
- 5B.** Presentation of Proclamation in recognition of Hunger Action Month.
- 5C.** Presentation of Proclamation in recognition of Blood Cancer Awareness Month.
- 5D.** Hear presentation of the Monthly Financial report for the period ending July 31, 2015.
- 5E.** Hear Third Quarter Investment Report for June 30, 2015.
- 5F.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS' INPUT

At this time, three-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. No action can be taken by the Council during Citizens' Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 7A.** Consider action to approve minutes from the August 11, 2015, Joint City Council and Charter Review Commission Meeting, the August 17, 2015, City Council Budget Work Session, and the August 18, 2015, City Council Regular Meeting.
- 7B.** Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Eastside Lift Station Upgrades Project in the amount of \$155,625 to J.S. Haren Company and authorize the Mayor to execute the necessary documents for said services.
- 7C.** Consider action to approve a resolution accepting the bid of and awarding a contract to Silsbee Ford for the purchase of one (1) Ford Fusion Hybrid in the amount of \$25,081.00 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract # 430-13.
- 7D.** Consider action to approve a resolution accepting the bid of and awarding a contract to Freedom-CDJR for the purchase of one (1) four wheel drive Chevy Colorado in the amount of \$29,790.00 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Texas Smart Buy), Contract # 071-A1.
- 7E.** Consider action to approve a resolution accepting the bid of and awarding contract to Freedom-CDJR in the amount of \$34,505.00 for the purchase of one (1) Regular Cab Dodge Ram 2500

long bed for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston Area Council (H-GAC), Contract # VE11-13, Product Code # J04.

- 7F.** Consider a resolution to approve Task Authorization #143-FNI for the Agreement for Professional Services with Freese & Nichols, Inc. in the amount of \$110,364.00 to update the City's stormwater utility ordinance and fee schedule and authorizing the Mayor to execute the necessary documents for said services.
- 7G.** Consider action to approve a resolution authorizing Change Order #1 in the amount of \$3,000.00, and the final acceptance of the 2015 Chamber Building Relocation Project, and authorizing the Mayor to execute the necessary documents.
- 7H.** Consider action to authorize the City Manager to negotiate and execute an interlocal agreement between the City of Garland and the City of Rowlett for the acquisition of the Public Safety Radio System.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Consider and take action on a request to allow an alternative building material at 8120 Lakeview Parkway, further described as Lot 1, Block A, Primo Plaza Addition, City of Rowlett, Dallas County, Texas.
- 8B.** Conduct a public hearing (2nd) on the ad valorem tax rate for FY 2015-16.
- 8C.** Conduct a public hearing (2nd) on the proposed budget for FY 2015-16.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

9. ADJOURNMENT

Laura Hallmark

Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 28th day of August 2015, by 5:00 p.m.



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 2A

TITLE

The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) and §551.074 (Personnel) to receive legal advice from the City Attorney and to discuss pay and other matters for municipal judges and prosecutors. (30 minutes)



City of Rowlett
Staff Report

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AGENDA DATE: 09/01/15

AGENDA ITEM: 3A

TITLE

City Council Budget Work Session. (30 minutes)

STAFF REPRESENTATIVE

Brian Funderburk, City Manager
Terri Doby, Budget Officer

SUMMARY

The purpose of this item is to discuss the FY2016 Proposed Budget presented by the City Manager on August 4, 2015.

BACKGROUND INFORMATION

Section 6.02 of the City Charter requires the City Manager to present to City Council the Proposed Budget for the upcoming fiscal year. The City Manager presented the FY2016 Proposed Budget on August 4, 2015. The purpose of this item is to allow City Council discuss the FY2016 Proposed Budget.

DISCUSSION

The purpose of the work session is to discuss operating funds, capital improvements plan, and other aspects of the proposed budget.

Following is a schedule of the FY2016 Budget Work Sessions and Public Hearings:

August 4	Proposed Budget submitted to City Council
August 17, 18	City Council Budget Work Sessions
August 18	1 st Public Hearing on Proposed Budget
September 1	2 nd Public Hearing on Proposed Budget
September 15	City Council meeting to set tax rate and adopt budget
October 1	Begin Fiscal year 2015-2016

The sections of the budget to be discussed on September 1, 2015 are:

- Municipal judge and prosecutor compensation
- Changes to the FY2016 Proposed budget

	FY2016 Proposed 8/4/2015	Current Proposal
Fire Explorers program	\$-	\$10,000
Keep Rowlett Beautiful	\$10,000	\$15,000
New Arts program	\$-	\$40,000
Neighborhood Advocate program	\$65,394	\$90,394
Passenger Van (CERT & City use)	\$-	\$30,000

- New Proposal (Ongoing funding for Economic Development):

One of the issues discussed in the FY2016 Proposed Budget is ongoing funding for economic development. Rowlett has many tools in its tool box such as tax-increment financing zones, municipal management districts, 380 agreements, etc. However, Rowlett does not have a cash component to provide cash for incentive-based development. This could potentially limit our ability to attract certain development. As a result, ongoing funding was an identified strategy that needs to be developed in the future.

Since the last budget work session held on Tuesday, August 18th, an idea has developed to possibly dedicate or set aside sales taxes from package liquor stores. There are several reasons that make this idea plausible. First, the citizens have just passed a local option election that now allows package liquor stores in Rowlett. Second, we have been very conservative with revenue projections so the City is not yet truly “relying” on these sales taxes for budget purposes. Therefore, if such a decision is to be made, now is a good time to do it. Third, one store has already opened and four other such businesses have initiated the permitting process under the Texas Alcoholic Beverage Commission (TABC) for a total of five. These stores, along with others that may be opened in the future, could provide a significant amount of dollars in sales taxes. Finally, as a member of Dallas Area Rapid Transit (DART), Rowlett gives up one of the possible two cents it could have dedicated to sales tax. Many cities who are not a member of DART, such as Rockwall, use the additional cent for economic development or other purposes. These cities are referred to as 4a/4B cities and use such funds to incentivize economic development. As indicated earlier, Rowlett does not have this option, so a funding source must come out of other City funds.

Utilizing sales taxes from package liquor stores would not be a legal dedication but an annual “targeted” allocation for the purposes of providing cash, when necessary, for incentive-based development. This recommendation is not for the purposes of operations for the Economic Development department. Instead, it is intended to be project specific, based on criteria developed by the Economic Development Advisory Board and approved by the Rowlett City Council. Such criteria could include the number and quality of jobs, the amount of tax base, to further the vision of *Realize Rowlett 2020*, etc. If Council agrees to implement this strategy, staff would recommend that the City discuss its current incentive policy before any funds are distributed.

Excerpt from FY2016 Budget Presentation on August 4, 2015

What other Strategies do we need to be talking about?

Economic Development

- Rowlett has many tools at hand including THRZ, MMDs, PIDs, 380 agreements, impact fees, RR2020, FBC, etc.

The only tool missing from our toolbox is an ongoing cash component!



Chart showing area cities contributions toward Economic Development

City	Value	4A	4B	Other
Rockwall	\$4.6M	X (½ cent)		
Sachse	\$0.5M		X (½ cent)	
Garland (direct contribution to Chamber)	\$0.5M			X – DART & CHAMBER*
Plano (allocates 2 cents of property tax rate)	\$5.7M			X – DART & FOUNDATION
Wylie	\$3.9M	X (½ cent)	X (½ cent)	
Mesquite	\$10.0M		X (½ cent)	
Murphy	\$0.8M		X (½ cent)	
Heath	\$0.5M	X (½ cent)	X (½ cent)	

RECOMMENDED ACTION

There is no action necessary. Discussion only.



City of Rowlett Staff Report

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AGENDA DATE: 09/01/15

AGENDA ITEM: 3B

TITLE

Update On Community Health Paramedicine Pilot Project. (20 minutes)

STAFF REPRESENTATIVE

Neil Howard, Fire Chief

Chris Weinzapfel, EMS Director

SUMMARY

With the advent of the Affordable Care Act of 2010, the landscape of healthcare in the United States has dramatically changed. While evidence of this is found throughout the healthcare industry, this impact has been especially noticeable with pre-hospital medical services. Today, this is rapidly changing. For many years there has existed a gap in services that lies between non-urgent medical needs and emergency medicine. This gap has been identified by the Affordable Care Act and as a result, new pre-hospital services are emerging to address the need. The ultimate goal of this new service is to meet patient's needs and prevent them from frequent re-admittance into the hospital.

Through a strategic and innovative partnership with the Lake Pointe Hospital Network (LPHN), Rowlett Fire Rescue has developed a model program to enhance the quality of lives of those who live in the City of Rowlett. The results of a collaborative 11-month pilot program have yielded exciting results. This supports moving the program from its pilot phase into a full-time, financially sustainable service to the community at no cost.

BACKGROUND INFORMATION

Community Health Paramedicine (CHP) is a new and evolving model of community-based health care. CHP programs typically address specific, local problems. They take advantage of collaboration between EMS and other health care providers, which in our case is Lake Pointe Health Care System. Rowlett Fire Rescue EMS is pre-hospital emergency 9-1-1 that is being provided by the nation's finest firefighter EMTs and paramedics. Due to the training and expertise of fire service-based EMS responders, they are capable of simultaneously securing a scene, mitigating the hazard, treating, and transporting the patients to an appropriate medical facility. Time efficiency has been a key component of the best designed EMS systems in the country. The pilot program has proven that CHP has exceeded expectations, not only for LPHN but we have also seen a reduction in 911 overuse.

DISCUSSION

The fire department is committed to making the right choices for those we serve, while remaining

fiscally responsible. As concern about health care costs continues to rise, efforts have been made to ensure that emergency care resources are optimally utilized. Since the future of EMS relies on fire departments and other publicly funded agencies, providers have increasingly sought to secure additional sources of financial support.

The Affordable Care Act is forcing all health care providers – whether Fire, EMS, or hospitals – to find more creative ways to deliver top level services. There is an increasing demand for accountable care organizations. The pilot program is the first step in Rowlett Fire Rescue becoming a top level provider.

Community Health Paramedics - Pilot Results

The Community Health Paramedics pilot began on November 5, 2014. The pilot is scheduled to end October 31, 2015. The pilot program results through June 30, 2015 are as follows:

Volumes and statistics for Patients in Program

- 30 patients have been served through the Community Health Paramedics program
- 13 patients are currently active in the program
- Eight patients have successfully graduated from the program
- Nine patients have been transferred to long-term care facilities or have selected alternative sources of care.

Table 1 indicates the principle diagnosis of the patients in the program.

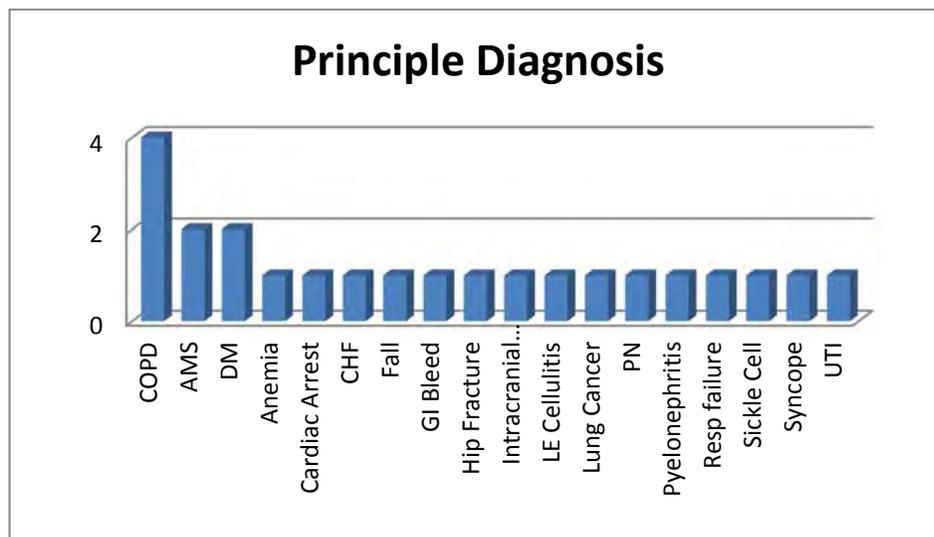


Table 1: Highest Number of Readmissions at LPHN

Reduced Patient Dependence on Hospital

- Total readmissions for program participants was 38 one year prior to November 2014
- Total readmissions for the pilot period was only 17 – a 56% reduction

Total Readmissions
 Dec 2013 to October 2014
 compared to annualized
 November 2014 to May
 2015

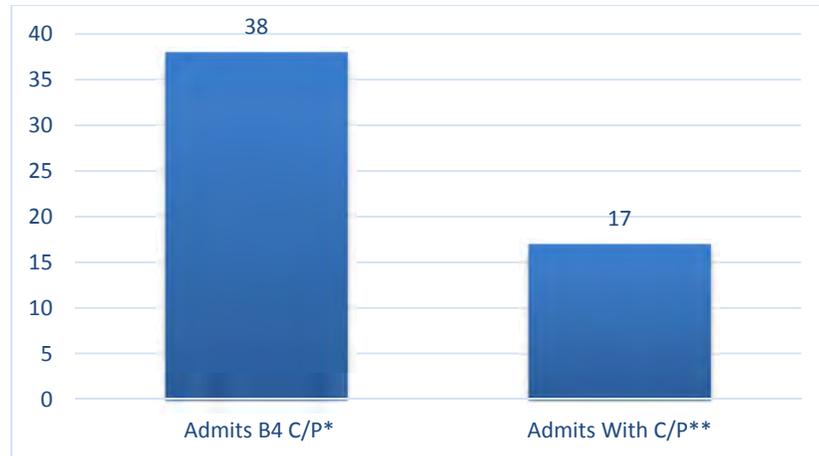


Table 2: Readmissions Before and During Pilot Phase

Reduced Patient Dependence on Emergency Department

- Total emergency department visits for program participants was 32 visits for the one year period prior to November 2014
- Total annualized visits for the pilot period was only 10 – a 69% reduction

LPHN E.D. Visits
 Dec 2013 to October 2014
 compared to annualized
 November 2014 to May
 2015

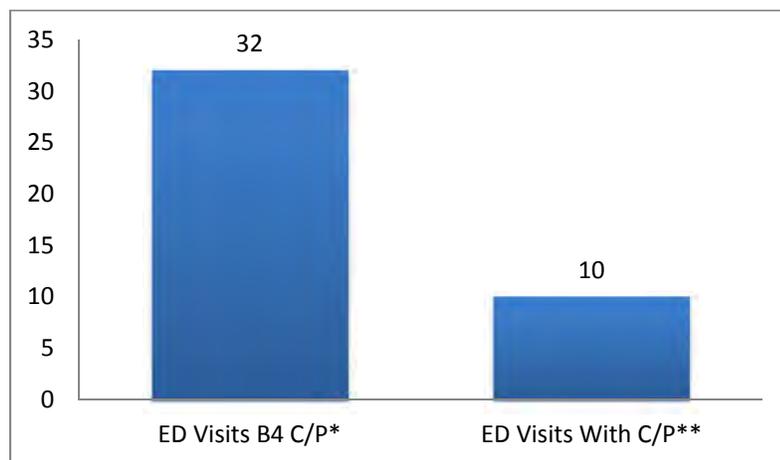


Table 3: E.D. Visits Before and During Pilot Phase

Patient Satisfaction with Community Health Paramedicine Program

Patient Satisfaction is measured with surveys that are administered after the patient has been in the program for thirty days and then again as the patient exits the program. The survey asks 12 questions encompassing satisfaction with care, satisfaction with communication and likelihood patient would recommend the program to others.

Question	Average Response (5=Excellent, 1=Poor)
Safety evaluation of home	4.67
Quality of medical evaluation and care given	4.78
Time between discharge and initial visit	4.78

Frequency of visits	4.78
Assistance in scheduling doctor's appointments	4.22
Time spent listening to your questions or concerns	4.89
Time spent answering your questions	4.89
Time spent explaining medications and care	4.44
Explained things so you understood	4.67
Overall time spent with you	4.78
Overall Satisfaction with the program	4.89
Would you recommend this program? (yes/no)	100% yes

Table 4: Patient Satisfaction with CHP Program

Reduction of Preventable Emergency Department Overuse

The scope of the program during the pilot phase has been limited in size to allow for process development, measurement, and improvement in the program. As the previous section highlights, LPHN and the Rowlett EMS team are having success in reducing preventable Emergency Department (ED) overuse for enrolled patients. ED visits for patients were reduced by nearly 70 percent. It is our goal to expand the CHP to enroll as many vulnerable ED patients as possible in order to reduce unnecessary ED visits and EMS transports. There is much work to do in this regard. In 2014, LPHN's top 50 ED patients accounted for over 600 visits. This group of patients will be our first priority for inclusion in the program as it expands.

Reduction of Preventable Readmissions

Lake Pointe Medical Center (LPMC) must continue to reduce preventable readmissions in order to improve the overall quality of patient care and to reduce/eliminate penalties assessed by CMS and other managed care organizations. LPMC's Unplanned/Preventable Readmissions Goal for CMS patients is 12 percent or less. Prior to the Community Health Program, LPMC's readmission rate exceeded 14 percent. Since the advent of the Community Health Program, in conjunction with other readmission reduction programs, LPMC has been able to reduce unplanned readmissions to less than 12 percent.

Continued Focus on High Risk Patients

The top cadre of patients that are re-admitted for unplanned observation or inpatient care within 30 days continues to be patients that were discharged to "home under self-care" and patients whose home care has expired.

In most cases, home under self-care works well and patients are able to return to a normal work/life routine. Studies have shown that the top reasons for 30 day unplanned re-admissions, for patients that are discharged to home, are for the following reasons:

- Failure to follow discharge instructions
- Did not understand medication instructions
- Did not follow-up with PCP and/or Specialist, (no transportation, could not afford)
- Did not use home medical equipment correctly
- Did not monitor their condition and seek support when necessary

- Failure to adjust eating, hygiene, smoking behaviors
- Failure to secure medications (did not have ability to pick-up, could not afford)

The Community Health Paramedicine program has focused on these “high risk” patients and has had a high rate of success as shown in the previous section entitled “Community Health Paramedicine Program - Pilot Results.” Going forward, the program will continue to focus on this group of patients.

FINANCIAL/BUDGET IMPLICATIONS

Our goal is to expand the Community Health Paramedicine program to a fully sustainable program. The funding we seek will allow for hiring six full time Paramedics, the purchase of a vehicle, and associated small equipment and supplies. This will allow LPHN and Rowlett Fire Rescue to expand the Community Health Paramedicine services dramatically.

Starting in 2016, the CHP program will expand in order to meet the following goals:

1. The service area will expand to include portions of neighboring cities around Rowlett.
2. The CHP will be capable of serving as many as 45 active patients at a time.
3. Patient encounters will increase from 300 to over 800 per year.
4. Patients will have access to the Community Health Paramedics 24/7. The pilot was limited to 8 AM to 5 PM, Monday-Friday, which caused the program to miss opportunities to visit the patient versus have the patient call 911 resulting in transport to the ED.
5. CHP will respond to calls when they are not visiting patients, which will reduce wear and tear on fire apparatus.

In order to reach the goals outlined above, and to create a three-year program, Lake Pointe Health Network and the City of Rowlett Fire and Rescue Department are requesting multi-year support from the Hospital Engagement Network for the following amounts:

- November 2015 to October 2016 - \$588,066
- November 2016 to October 2017 - \$554,304
- November 2017 to October 2018 - \$554,304

RECOMMENDED ACTION

If we receive funding from LPHN and Dallas County Hospital Coalition, we would be returning to Council for approval to expand and continue our Community Health Paramedicine program beginning in October 2015, when the pilot phase ends. If LPHN does not receive funding, we will discontinue the program.

ATTACHMENTS

Attachment 1 – Success Stories from CHP Patients

Attachment 2 –CHP Program Costs Breakdown

Community Health Paramedics Program - Success Stories

The following are examples of Community Health Paramedic program success stories:

- “One of our CHP patients has reached a major milestone. This patient has been in the program for 30 days now. In the previous 365 days before entering the program she was admitted to the hospital a total of 61 times, an average of once every 6 days almost. These admits came via personal transportation and 911 calls. It is our pleasure to report to you that in the past 30 days of being in the program she has been admitted to the hospital.....not even once. This is an incredible achievement for this patient when given her recent history and medical conditions. On our last visit we made her aware of this achievement. She and her husband credited the CHP program for the success. They are both amazed that even in the face of changing weather conditions that typically aggravate her condition that she has not needed to go back. It has been truly amazing to see her quality of life improve so much in this short time. She is even exercising on a regular basis now.”
- “You may remember the last report I sent you about a patient that was unable to make a physician’s visit. CHP made contact with that doctor and scheduled an appointment on behalf of the patient when she had been trying for four days to do the same since her health had been declining. In our last follow up visit with this patient she shared with us the results of that appointment with her doctor. He diagnosed her with "rapid onset bronchitis" and treated her. This simple act of helping our patient make the appointment when she had given up saved her an ER visit and probably saved her an ambulance bill too. She has not been back to the ER since entering the program.”
- “One of our most frequently seen patients suffers from COPD and chronic bronchitis. She has been a frequent user of the Rowlett EMS system and has taken herself POV to LPMC multiple times. This patient would frequently not go to her doctor’s appointments and neglect her health until it was necessary to call an ambulance for transport to an ER. We see her 2-3 times per week. Since being in the program she has kept all her doctor’s appointments. The constant monitoring of her health has made a difference. She told us that for the first time in the past 3 months she feels good enough to go for evening walks to add exercise into her life. This may not seem like much but this patient was barely able to sit up on the couch when we first began seeing her. The program has been key in helping her keep her appointments and frequent monitoring of her health ensures no medical conditions go unnoticed. She related to us how having CHP check on her makes her feel safer and gives her confidence that she is going to get better. This patient has been in the hospital multiple times in the past few months before the program, since entering it she has been only one time.”

Lake Pointe Health Network and the City of Rowlett EMS Department plan on moving from the Pilot stage of the Community Health Paramedics program to a fully funded and sustainable program that expands patient focus, geographic reach and hours of operation.

Table 5: proposed program expansions and associated costs:

	PILOT	2016, 2017, 2018		
Patient Focus	<ul style="list-style-type: none"> • Patients discharged from LPHN to "Home under self-care" and over 65 years old • Patients with known history of re-admissions 	<ul style="list-style-type: none"> • At risk patients discharged from LPHN to "Home under self-care" • Patients with known history of re-admissions • Frequent ED users, any age • 24 hour, 7 days/week access to CHP 		
Service Area	City of Rowlett (plus case by case outside of Rowlett)	Rowlett plus five-to-ten miles beyond City Limits (includes portions of Rockwall, Garland, Wylie, Sachse and Sunnyvale)		
Active Patient Capacity	25 Full time patients	<ul style="list-style-type: none"> • 25 Full time patients • 5 - 15 short term - in out, Cardiac rehab, etc. • 5 ER, OAAP • Patients enrolled in program per year will be 100 to 125 patients. 		
Annual Patient Encounters	300 - estimated annual home visits	800 to 870 home visits		
Patient Referral Sources	LPHN <ul style="list-style-type: none"> • at risk I/P discharges 	LPHN <ul style="list-style-type: none"> • at risk I/P discharges • ER observation patient follow-up, • Cardiac Service referrals, • PCP referrals 		
Paramedic FTEs	2	6		
Program Costs	Pilot	2016	2017	2018
6 Paramedics, rotating shifts, 8am-5pm, M-F (2 FTE's)	\$155,000			
6 Full Time Paramedics - 24/7 market coverage (2 person teams required for safety of patient and team)		\$588,066	\$554,304	\$554,304
Equipment (one time)	\$5,000	\$38,000	0	0
Vehicle cost (one time)		\$43,062	0	0
Vehicle Maintenance		\$3,500	\$3,500	\$3,500
Supplies (annual)	\$5,000	\$5,000	\$6,500	\$6,500
Total Costs	\$165,000	\$677,628	\$564,304	\$564,304



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4000 Main Street
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AGENDA DATE: 09/01/15

AGENDA ITEM: 3C

TITLE

Discuss amending the Fiscal Year 2014-15 Adopted Operating and Capital Improvements Program Budget. (20 minutes)

STAFF REPRESENTATIVE

Terri Doby, Budget Officer

SUMMARY

Regular budget amendments are an accepted practice in local government and represent a visible demonstration that the municipality manages its fiscal affairs appropriately and with transparency. City staff has completed a detailed analysis of revenues and expenditures and recommends adjustments consistent with that analysis.

TxDOT has submitted a proposal to complete the acquisition of three parcels owned by the City of Rowlett as part of the agreement regarding the President George Bush Turnpike (PGBT). The City has received payment in the amount of \$669,600 and needs to amend the budget to allocate these funds.

The FY2015 CIP totals \$30.1 million from utility revenue bonds and cash funded projects; a budget of this size and scope requires constant monitoring and adjustment. As projects funded with past bond issues or cash CIP funds are completed and final expenditures recorded, new development or other circumstances occur, which cause new projects to be initiated or existing projects to change in scope. An amendment is required to reallocate funding between various related projects.

Garland Independent School District (GISD) has requested that Rowlett add three additional School Resource Officers (SROs) and is willing to start funding the program as soon as officers are hired. These three officers will start on August 27th. While these three officers are included in the FY2016 budget, this budget amendment is needed to allocate funding for the final month of FY2015.

BACKGROUND INFORMATION

On September 16, 2014, the City Council adopted the operating and capital improvements program budget for Fiscal Year 2014-15. The budget was amended on May 5, 2015, to make necessary adjustments to the Capital Improvements Program. An additional amendment focused on the Utility Fund was approved by City Council on July 21, 2015, to proactively address the revenue shortfall that has resulted from Stage 3 water restrictions followed by the wettest May on record.

Economic Development Fund

On November 7, 2006, the City of Rowlett entered into an Interlocal Agreement between the North Texas Tollway Authority (NTTA), Texas Department of Transportation (TxDOT) and the City of Rowlett regarding the President George Bush Turnpike Eastern Extension (RES-183-06). Several parcels of land along the PGBT were adjusted to accommodate the development and alignment. TxDOT has submitted a proposal to complete the acquisition of three parcels owned by the City of Rowlett as part of the agreement regarding the President George Bush Turnpike (PGBT). The City has received payment in the amount of \$669,600 and needs to amend the budget to allocate these funds.

Capital Improvements Program

The FY2015 CIP totals \$30.1 million from utility revenue bonds and cash funded projects; budgets of this size and scope require constant monitoring and adjustment. As projects funded with past bond issues or cash CIP funds are completed and final expenditures recorded, then new development or other circumstances occur, which cause new projects to be initiated or existing projects to change in scope.

Additional School Resource Officers

Rowlett has had an agreement in place to fund School Resource Officers (SROs) in Garland Independent School District (GISD) since 1992. Under the current agreement, Rowlett Police Department provides five (5) SROs spread between the high school, two middle schools, and elementary schools located in the City of Rowlett. In May of 2015, GISD Superintendent Dr. Bob Morrison met with police chiefs and representatives from Rowlett, Garland, and Sachse to discuss a proposal to add additional SROs. Dr. Morrison emphasized that GISD's request was to enhance security and safety of the students and faculty. GISD understood that this request was short notice and was willing to start funding the program as soon as officers are hired.

DISCUSSION

Economic Development Fund

TxDOT has submitted a proposal to complete the acquisition of three parcels owned by the City of Rowlett as part of the agreement regarding the President George Bush Turnpike (PGBT). The City has received payment in the amount of \$669,600 and needs to amend the budget to allocate these funds. At the City Council Strategy Session in July, City Council reached consensus that these funds should be set aside in the Economic Development fund and used for economic development opportunities as they occur in the future.

Capital Improvements Program

The FY2015 CIP totals \$30.1 million from utility revenue bonds and cash funded projects; budgets of this size and scope require constant monitoring and adjustment. As projects funded with past bond issues or cash CIP funds are completed and final expenditures recorded, then new development or other circumstances occur, which cause new projects to be initiated or existing projects to change in scope. The re-allocation amendments to the capital improvements program budget being requested by City staff do not require an increase in spending in the FY2015 CIP but move remaining funds to other projects that need additional resources. Specifically, the proposed re-allocation of project funds is included in the table below.

From/ To	Project Number	Project Title	Adjustment	Purpose
From	WA2095	Upper Pressure Plane/Rowlett Rd Pump Station	(\$408,550)	WA2095 completed; remaining funds being allocated as previously discussed during bid acceptance of WA2110; both projects are part of the UPP.
To	WA2110	Big A Water Line Improvements	\$408,550	
From	WA2108	24" Water Line LPP	(\$182,290)	WA2108, WA2101, and WA2107 bid or completed under budget; reallocating funds to new project, WA2115
	WA2101	PGBT Water Line Miller Heights to RHS	(175,000)	
	WA2107	1.25 MG Elevated Storage Tank UPP	(150,000)	
To	WA2115	16" Water Line West PGBT Service RD	\$507,290	
From	WA2100	Martha Elevated Tank Refurbishing	(\$60,300)	Consolidating remaining funding from completed water tank projects to fund future water tank projects
	WA1118	Water Tank Refurbishing	(\$74,473)	
To	WA2104	Tower and Tank Maintenance	\$134,773	
From	SS1102	Misc. Sewer Line Replacement	(\$18,833)	Allocating to complete funding of emergency repair project
To	SS2104	24" Force Main and TV Inspection	\$18,833	
From	ST2074	Merritt Rd Interconnector	(\$100,000)	ST2074 completed; remaining funds being allocated to new project
	ST2052	Misc. Concrete Repair	(\$410,000)	
To	ST2103	Big A Shoulder Stabilization and Widening	\$510,000	

- On April 7, 2015, Council approved Big "A" Water Line project (WA 2110) bid at higher than the original engineering's estimate of probable cost. During that discussion, staff recommended reallocating some of the remaining funds from the Rowlett Road Pump

Station Improvements (WA2095) to Big “A” Water Line Project (WA2110). Both projects are part of the upper pressure plane.

- The 16” PGBT Water Line West PGBT Service Road (WA2115) is a new project and is currently unfunded. With other projects being completed under budget, this line project can be funded and is the last section that needs to be designed and installed in order to complete the two pressure planes. Funds will be reallocated from the 24” Water Line LPP project (WA2018), PGBT Water Line Miller Height to Rowlett High School (WA 2101), and the 1.25 MG Elevated Storage Tank project (WA2107). This new line project will allow the City to complete the Upper and Lower Planes by next summer.
- This amendment would consolidate remaining funding from completed water tank projects to fund future water tank projects. Funding from Martha Elevated Tank Refurbishing Project (WA2100) and Water Tank Refurbishing (WA118) will move to Tower and Maintenance (WA2104). These transfers eliminate alike programs and create a balance adequate enough to perform maintenance activities.
- Funding is allocated to several projects in the CIP that are labeled as Miscellaneous where the money is used for various smaller repair and replacement projects throughout the City. This funding is also available to be moved to larger projects when needed. Additionally, the 24” Force Main and TV Inspection project (SS2104) was considered a priority repair project after potential for failure was discovered by TV inspection during August, 2013 and has been funded from various completed projects. The project is now complete, and this amendment will fully fund and finish the project.
- Big A Road Shoulder Stabilization and Widening Project (ST2103) is a new street project associated with water line improvements on Big A Road. The size of the project merits it being moved from Miscellaneous Concrete Repair (ST2052) to a stand-alone project. Funds remaining from completed Merritt Road Interconnector Phase I (ST2074) are also being utilized.

Additional School Resource Officers

Garland Independent School District (GISD) has requested that Rowlett add three additional School Resource Officers (SROs) and is willing to start funding the program as soon as officers are hired. This agreement will be a separate agreement from our current agreement and will fully fund the cost of three police officers and equipment and half of the cost associated with the police vehicles. This proposal was presented to the City Council during the work session at the June 2, 2015, meeting.

Rowlett Police Department currently has in place a fast track hiring process, which hires only trained, experienced officers. Recruiting for these three additional police positions began soon after the presentation to City Council in June. As a result, these three officers will start on August 27th. While these three officers are included in the FY2016 budget, this budget amendment is needed to allocate funding for the final month of FY2015.

FINANCIAL/BUDGET IMPLICATIONS

As indicated, this ordinance adjusts revenues and expenditures identified for FY2015. Exhibits A, B and C to the proposed ordinance details the type and purpose.

RECOMMENDED ACTION

City staff recommends the City Council consider an ordinance approving the restructuring and amending of the FY2015 Adopted budget.

ATTACHMENTS

Exhibit A – General Fund and Economic Development Fund Amendment FY2015

Exhibit B – Capital Improvements Program Amendment FY2015

Exhibit C – Grants Fund Amendment FY2015

FY 2015**CITY OF ROWLETT BUDGET****GENERAL FUND**

	Adopted FY2014-15	Change	Revised Adopted FY2014-15
Revenues:			
Beginning Resources	\$ 4,526,776		\$ 4,526,776
Current Revenues:			
Tax Revenues	24,179,696		24,179,696
Franchise Fees	3,077,967		3,077,967
Licenses and Permits	722,933		722,933
Charges for Services	2,806,768		2,806,768
Fines & Forfeitures	1,008,407		1,008,407
Other	741,584	667,000	1,408,584
Transfers In	4,560,112		4,560,112
Current Revenues	<u>37,097,467</u>		<u>37,764,467</u>
Available Resources	<u>41,624,243</u>		<u>42,291,243</u>
Expenditures:			
Personnel Services	24,775,943		24,775,943
Supplies	1,714,727		1,714,727
Purchase Services	8,060,816		8,060,816
Capital Outlay	903,599		903,599
Capital Improvements	-		-
Debt Service	-		-
Transfers Out	1,565,976	667,000	2,232,976
Total Expenditures	<u>37,021,061</u>		<u>37,688,061</u>
Ending Resources	\$ <u>4,603,182</u>		\$ <u>4,603,182</u>

FY 2015**CITY OF ROWLETT BUDGET****ECONOMIC DEVELOPMENT**

	Adopted FY2014-15	Change	Revised Adopted FY2014-15
Revenues:			
Beginning Resources	\$ 266,695		\$ 266,695
Current Revenues:			
Tax Revenues	-		-
Franchise Fees	-		-
Licenses and Permits	1,500		1,500
Charges for Services	-		-
Fines & Forfeitures	-		-
Other	250		250
Transfers In	314,944	667,000	981,944
Current Revenues	316,694		983,694
Available Resources	583,389		1,250,389
Expenditures:			
Personnel Services	225,668		225,668
Supplies	5,850		5,850
Purchase Services	205,075		205,075
Capital Outlay	-		-
Capital Improvements	-		-
Debt Service	-		-
Transfers Out	-		-
Total Expenditures	436,593		436,593
Ending Resources	\$ 146,796		\$ 813,796

FY 2015 CITY OF ROWLETT BUDGET
CAPITAL IMPROVEMENTS PROJECTS

	PROJECT NUMBER	PROJECT NAME	ACCOUNT NUMBER	CHANGE
FROM	WA2095	Upper Pressure Plane/Rowlett Rd Pump Station	526 8101	(\$408,550)
TO	WA2110	Big A Water Line Improvements	526 8101	\$408,550
FROM	WA2108	24" Water Line Lower Pressure Plane	526 8101	(\$182,290)
TO	WA2115	16" Water Line West PGBT Service Road	526 8101	\$182,290
FROM	WA2101	PGBT Water Line Miller Heights to RHS	528 8101	(\$175,000)
TO	WA2115	16" Water Line West PGBT Service Road	528 8101	\$175,000
FROM	WA2107	1.25 MG Elevated Storage Tank UPP	528 8101	(\$150,000)
TO	WA2115	16" Water Line West PGBT Service Road	528 8101	\$150,000
FROM	WA2100	Martha Elevated Tank Refurbishing	528 8101	(\$60,300)
TO	WA2104	Tower and Tank Maintenance	528 8101	\$60,300
FROM	WA1118	Water Tank Refurbishing	520 8101	(\$72,473)
TO	WA2104	Tower and Tank Maintenance	520 8101	\$72,473
FROM	SS1102	Misc. Sewer Line Replacement	520 8102	(\$18,833)
TO	SS2104	24" Force Main and TV Inspection	520 8102	\$18,833
FROM	ST2074	Merritt Rd Interconnector Phase I	309 8002 310 8002	(\$56,530) (\$43,470)
TO	ST2103	Big A Shoulder Stabilization and Widening	309 8002 310 8002	\$56,530 \$43,470
FROM	ST2052	Miscellaneous Concrete Repair	302 8002	(\$410,000)
TO	ST2103	Big A Shoulder Stabilization and Widening	302 8002	\$410,000

FY 2015**CITY OF ROWLETT BUDGET****GRANTS FUND**

	Adopted FY2014-15	Change	Revised Adopted FY2014-15
Revenues:			
Beginning Resources	\$ -		\$ 5,617
Current Revenues:			
Tax Revenues	-		-
Franchise Fees	-		-
Licenses and Permits	-		-
Charges for Services	31,954		31,954
Fines & Forfeitures	-		-
Other	41,838	35,002	76,840
Transfers In	-		-
Current Revenues	<u>73,792</u>		<u>108,794</u>
Available Resources	<u>73,792</u>		<u>114,411</u>
Expenditures:			
Personnel Services	71,434	17,502	88,936
Supplies	-	17,500	17,500
Purchase Services	-		-
Capital Outlay	-		-
Capital Improvements	-		-
Debt Service	-		-
Transfers Out	-		-
Total Expenditures	<u>71,434</u>		<u>106,436</u>
Ending Resources	\$ <u>2,358</u>		\$ <u>7,975</u>



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5A

TITLE

Presentation of Proclamation to Cliff and Jan Hand for Award received from Keep Texas Beautiful.

STAFF REPRESENTATIVE

Brian Funderburk, City Manager

SUMMARY

Keep Texas Beautiful (KTB) held its 48th Annual State Conference in Ft. Worth, Texas June 15 – 17, 2015. KTB's conference goals are to celebrate and recognize the achievements of youth and community leaders (of all ages), civic groups, businesses and governments; offer an array of educational sessions that relay pertinent, innovative approaches to community beautification, waste reduction and litter prevention to those looking to improve their surroundings; and provide unparalleled networking opportunities and exciting presentations from knowledgeable experts and those with a passion for the environment.

With KTB's three distinct awards programs, there is a way to recognize the efforts of individuals, schools, businesses, communities and everything in between who work to keep the Lone Star State's environment clean. Winners of all three awards programs are recognized annually at the KTB Annual Conference. The Civic Organization Award recognizes contributions by civic organizations supporting the KTB mission. The KTB Youth & Educator Awards honor extraordinary students, educators and volunteers working to improve and beautify their communities. Awards are given in a number of categories, to elementary through college-level youth as well as educators and youth organizers. This year, the Keep Texas Beautiful Civic Organization Award for a Locally Owned Business was presented to Cliff and Jan Hand, owners of Recherche' Furnishings, Inc.

BACKGROUND INFORMATION

The Hands were presented with the first place Civic Organization Award for a Locally Owned Business in recognition of their "Naturals Reclaimed Frame" product line, featuring picture frames made from 99 percent recycled materials, including old fence pickets, cardboard and drink can tabs. Their business, Recherche' Furnishings, Inc. has reused over 200,000 pounds of wood, and recycled more than 25,000 drink tabs to date, with ten percent of the proceeds from the sale of their "Naturals Reclaimed Frame" line donated to the "Turning Wood Into Water" campaign, which provides water wells in Africa.

**KEEP TEXAS BEAUTIFUL
CIVIC ORGANIZATION AWARD – LOCALLY OWNED BUSINESS**

WHEREAS, Keep Texas Beautiful is a statewide nonprofit dedicated to beautifying and improving community environments through programming and education; it addresses the areas of litter prevention, community beautification and waste reduction. The nonprofit works with affiliate communities, government agencies, businesses, civic groups, and volunteers to ensure that every Texan has the opportunity to make Texas the cleanest, most beautiful state in the nation; and

WHEREAS, the Keep Texas Beautiful Awards recognize the efforts of individuals and groups who make efforts to enhance their community and protect the Lone Star State; the Civic Organization Award recognizes contributions by civic organizations supporting the Keep Texas Beautiful mission; and

WHEREAS, the first place Civic Organization Award for a Locally Owned Business was presented Recherche' Furnishings, Inc., in recognition of their "Naturals Reclaimed Frame" product line, featuring picture frames made from 99% recycled materials, including old fence pickets, cardboard and drink can tabs

WHEREAS, Recherche' Furnishings, Inc., has reused over 200,000 pounds of wood, and recycled more than 25,000 drink tabs to date, with 10% of the proceeds from the sale of their "Naturals Reclaimed Frame" line donated to the "Turning Wood Into Water" campaign, which provides water wells in Africa

NOW THEREFORE, I, Todd W. Gottel, Mayor of the City of Rowlett, and on behalf of the City Council, do hereby recognize the efforts and the differences that have been made by Recherche' Furnishings, Inc. and encourage citizens to continue supporting their efforts to reduce, reuse and recycle end of life products.



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5B

TITLE

Proclamation recognizing the month of September as Hunger Action Month.

STAFF REPRESENTATIVE

Laura Hallmark, City Secretary

BACKGROUND / HISTORY

Because hunger affects more than 49 million people in the United States, September is being recognized as Hunger Action Month.

ATTACHMENT

Proclamation

HUNGER ACTION MONTH

WHEREAS, September is designated by Feeding America as, and is recognized around the country as, Hunger Action Month; and

WHEREAS, hunger and poverty are issues of grave concern in the United States with 49 million Americans living in food insecure households, in the state of Texas it's 4.8 million and one in every four kids in North Texas; and

WHEREAS, the City of Rowlett is mindful of the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the North Texas Food Bank, with a 13 county service area, provided access to 62 million meals in fiscal year 2014 and is on track for 63 million in fiscal year 2015; and

WHEREAS, food banks across the country will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community.

NOW, THEREFORE, I, Todd W. Gottel, Mayor of the City of Rowlett, do hereby proclaim September 2015, as Hunger Action Month in the City of Rowlett, and encourage all of our residents to learn more about these issues and find ways in which they can help.



City of Rowlett
Staff Report

4000 Main Street
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www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5C

TITLE

Proclamation recognizing the month of September as Blood Cancer Awareness Month.

STAFF REPRESENTATIVE

Laura Hallmark, City Secretary

BACKGROUND / HISTORY

Because blood cancers afflict more than one million people in the United States, with an estimated 148,040 new cases diagnosed each year, September has been recognized by many cities across the nation as Blood Cancer Awareness Month.

ATTACHMENT

Proclamation

LEUKEMIA, LYMPHOMA & MYELOMA AWARENESS MONTH

WHEREAS, blood cancers currently afflict more than one million people in the United States, with an estimated 175,200 new cases diagnosed each year, and

WHEREAS, leukemia, lymphoma and myeloma will kill an estimated 52,560 people in the United States this year, and

WHEREAS, the Leukemia & Lymphoma Society (LLS), through voluntary contributions, is dedicated to finding cures for these diseases through research efforts and the support for those that suffer from them, and

WHEREAS, LLS maintains offices in Dallas and Fort Worth to support patients with these diseases and their family members in the State of Texas, and

NOW THEREFORE, I, Todd W. Gottel, Mayor of the City of Rowlett, and on behalf of the City Council, do hereby recognize the month of September 2015 as Blood Cancer Awareness Month to enhance the understanding of blood related cancers and to encourage participation in voluntary activities to support education programs and the funding of research programs to find a cure for them.



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
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www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5D

TITLE

Hear presentation of the Monthly Financial report for the period ending July 31, 2015.

STAFF REPRESENTATIVE

Wendy Badgett, Interim Director of Finance

SUMMARY

Attached is the Comprehensive Monthly Financial Report for July 2015, in accordance with the City Council's financial strategy to provide timely and accurate reporting. The fiscal year for the City of Rowlett is October 1 through October 30. Ten months of FY2015, or 83.3 percent of the fiscal year is complete.

BACKGROUND INFORMATION

The City of Rowlett Department of Financial Services is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting. The Comprehensive Monthly Finance Report (CMFR) is a unique document that is prepared each month and is directed at providing our audience (internal and external users), with important information about the City's financial position and operations.

DISCUSSION

Attached is the Comprehensive Monthly Financial report for July 2015. Ten months of FY2015, or 83.3 percent of the fiscal year is complete.

Revenues: Overall, the City has earned or received \$75.5 million for FY2015. This amount is 89.7 percent of the approved operating budget of \$84.2 million and is 4.4 percent more than forecast through the month of July.

- General Fund revenues are \$0.4 million or 1.2 percent higher than expected.
- Utility Fund revenues are \$0.7 million or 3.4 percent higher than expected.
 - Utility Fund revenues in total are higher than anticipated as the result of higher than expected impact fee revenue. Water and sewer charges for service, however, are actually lower than expected by a combined 7.9 percent.

These impact fees are being generated from increased development activity, primarily attributable to the Terra Lago and Harmony Hills projects. Staff was initially projecting to collect \$60,000 in utility impact fees in FY2015; however, as of June 30, 2015, \$1,173,969 has been collected. The revenue from these fees is

to be used to support the development activity that generated these fees through capital projects, not for operating expense.

Due to lower than projected usage during the Stage 3 water restrictions and record-breaking rainfall in May, staff performed a detailed analysis of the Utility Fund and concluded that it would be very difficult to make up enough usage in the remaining summer months to hit our target. As a result, staff recommended and the Council approved on July 21, 2015, a two-fold approach to manage this issue for the remainder of FY2015 as follows:

1. Amend the budget by \$1,086,700, made up of \$736,386 in water revenue and \$350,314 in sewer revenue, by reducing expenses and eliminating the \$543,318 surplus buffer budgeted in FY2015.
2. Set aside \$400,000 from the amount allocated to the Utility Fund Cash CIP. If we hit our target in the remaining months, this amount will be reinstated for ongoing projects. If the target is missed, then this amount will be used to cover any additional shortfall.

Additionally, to strengthen the fund balance of the Utility System, staff has developed a two-year strategy primarily based on reducing the amount allocated to the Utility Fund Cash CIP and deferring a planned bond issuance.

Expenditures: Expenses totaled \$68.6 million year-to-date for FY2015. This amount is 79.7 percent of the approved operating budget of \$86.1 million and is 3.0 percent lower than forecast through the month of July.

- General Fund expenditures are \$1.3 million or 4.4 percent lower than expected.
- Utility Fund expenditures are \$0.1 million or 0.4 percent lower than expected.

Surplus: The net surplus from operations through July is \$6.9 million, which is \$5.3 million better than expected at this point in the year. The adopted operating budget for the fiscal year anticipates a total decrease of \$1.9 million.

FINANCIAL/BUDGET IMPLICATIONS

N/A

RECOMMENDED ACTION

Information only. The Comprehensive Monthly Financial Report – July 31, 2015 is attached to this agenda item as Attachment 1.

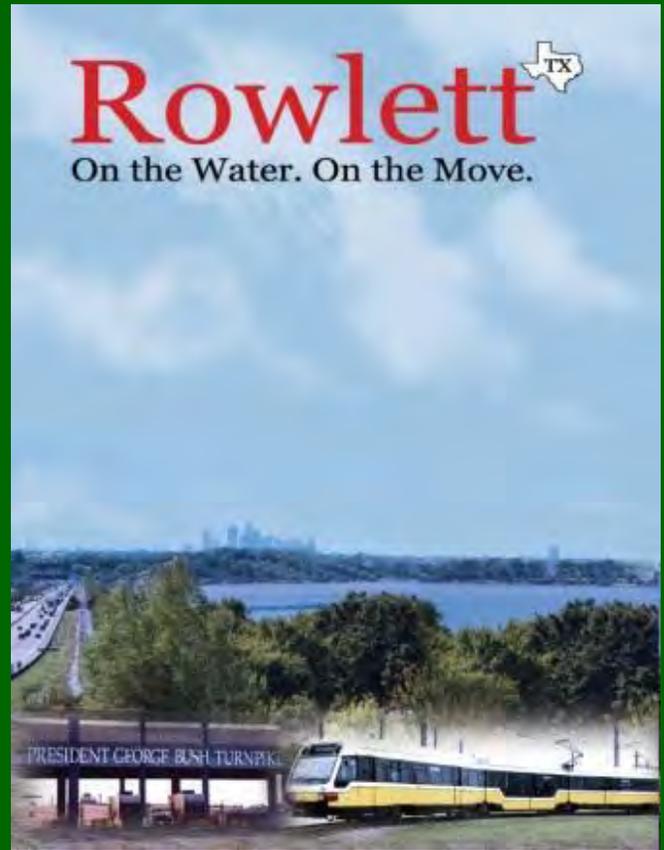
ATTACHMENT

Attachment 1 – Comprehensive Monthly Financial Report – July 31, 2015



**Comprehensive
Monthly
Financial Report**

July 2015





MONTHLY FINANCIAL REPORT

PERFORMANCE AT A GLANCE

July 2015

	YEAR TO DATE	REFERENCE
ALL FUNDS SUMMARY	POSITIVE	Page 4
GENERAL FUND REV VS EXP	POSITIVE	Page 5
PROPERTY TAXES	WARNING	Page 5
SALES TAXES	POSITIVE	Page 6
FRANCHISE FEES	POSITIVE	Page 6
UTILITY FUND REV VS EXP	POSITIVE	Page 7
SEWER REVENUES	WARNING	Page 7
WATER REVENUES	WARNING	Page 8
WATER USAGE	NEGATIVE	Page 8
REFUSE FUND REV VS EXP	POSITIVE	Page 9
DRAINAGE FUND REV VS EXP	POSITIVE	Page 9
DEBT SERVICE FUND REV VS EXP	POSITIVE	Page 10
EMPLOYEE BENEFITS REV VS EXP	POSITIVE	Page 10

PERFORMANCE INDICATORS

POSITIVE

= Positive variance or negative variance < 1% compared to seasonal trends.

WARNING

= Negative variance of 1-5% compared to seasonal trends

NEGATIVE

= Negative variance of >5% compared to seasonal trends.



ECONOMIC INDICATORS

July 31, 2015 – NEWS FOR YOU

ECONOMY

National GDP:

GDP - the output of goods and services produced by labor and property located in the US – increased at a rate of 2.3% in the 2nd quarter of 2015 after increasing 0.6% in the 1st quarter of 2015 as reported by the Bureau of Economic Analysis. The second-quarter increase mainly reflected an increase in consumer spending.

Texas Retail Sales:

Texas retail sales totaled \$41.4 billion for the month of May, an increase of \$0.6 billion (1.5%) over May 2014.

Texas Leading Index:

The Texas Leading Index is a single summary statistic that sheds light on the future of the state's economy. The index is a composite of eight leading indicators—those that tend to change direction before the overall economy. The index decreased 0.4% between the months of May and June.

UNEMPLOYMENT

National Unemployment:

The national unemployment rate remained flat at 5.35 from June to July.

State-Wide:

The Texas unemployment rate decreased from 4.3% in May to 4.2% in June.

Rowlett:

The City of Rowlett unemployment rate increased between May to June from 3.6% to 3.8%. Note – city unemployment rates are not seasonally adjusted.

Attached is the Comprehensive Monthly Financial report for July 2015. Ten months of FY2015, or 83.3% of the fiscal year is complete.

Revenues: Overall, the City has earned or received \$75.5 million for FY2015. This amount is 89.7% of the approved operating budget of \$84.2 million and is 4.4% more than forecast through the month of July.

- General Fund revenues are \$0.4 million or 1.2% higher than expected.
- Utility Fund revenues are \$0.7 million or 3.4% higher than expected.

Expenditures: Expenses totaled \$68.6 million year-to-date for FY2015. This amount is 79.7% of the approved operating budget of \$86.1 million and is 3.0% lower than forecast through the month of July.

- General Fund expenditures are \$1.3 million or 4.4% lower than expected.
- Utility Fund expenditures are \$0.1 million or 0.4% lower than expected.

Surplus: The net surplus from operations through July is \$6.9 million which is \$5.3 million better than expected at this point in the year. The adopted operating budget for the fiscal year anticipates a total decrease of \$1.9 million.

NOTEWORTHY

THE PROPOSED FISCAL YEAR 2016 BUDGET IS NOW AVAILABLE Copies of the Proposed Budget can be viewed online at

<http://www.rowlett.com/DocumentCenter/View/9849>

or at the Rowlett Public Library. City Council budget adoption is scheduled for Tuesday, September 15.



**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

BUDGET SUMMARY OF ALL FUNDS FY2015

	2015 <u>Budget</u>	2015 <u>Forecast</u>	2015 <u>Year-to-Date</u>	<u>Variance</u>
Beginning Reserves	\$ 17,438,670	\$ 13,025,520	\$ 13,025,520	0.0%
Revenues:				
General	37,097,467	33,264,316	33,672,183	1.2%
Water & sewer	27,518,760	21,795,276	22,529,551	3.4%
Debt service	7,783,232	7,549,441	8,052,429	6.7%
Drainage	1,346,939	1,122,443	1,117,679	-0.4%
Refuse	4,699,097	3,915,881	4,091,879	4.5%
Employee health benefits	4,405,117	3,670,931	3,589,237	-2.2%
Impact fees	44,357	36,964	1,231,589	3231.8%
Police seizure	100,550	83,792	87,119	4.0%
Economic development	316,694	263,912	263,054	-0.3%
Hotel/motel tax	47,752	38,775	56,052	44.6%
P.E.G.	85,042	63,672	158,585	149.1%
Grants	73,792	61,493	195,371	217.7%
Community Development Block Grant	186,209	155,174	129,994	-16.2%
Inspection Fees Fund	169,333	141,111	126,738	-10.2%
Juvenile diversion	33,281	27,734	28,225	1.8%
Court technology	26,936	22,447	23,607	5.2%
Court security	20,035	16,696	23,607	41.4%
Golf course	256,564	128,906	159,507	23.7%
Total Revenues	\$ 84,211,157	\$ 72,358,962	\$ 75,536,404	4.4%
Expenses:				
General	37,021,061	30,064,666	28,753,558	-4.4%
Water & sewer	28,062,142	23,186,033	23,096,714	-0.4%
Debt service	7,783,232	6,514,359	6,510,182	-0.1%
Drainage	1,318,500	1,060,064	995,883	-6.1%
Refuse	4,657,232	3,881,027	3,933,209	1.3%
Employee health benefits	4,337,523	3,614,603	3,218,005	-11.0%
Impact fees	916,238	763,532	32,243	-95.8%
Police seizure	350,550	292,125	430,742	47.5%
Economic development	436,593	352,833	332,699	-5.7%
Hotel/motel tax	42,749	42,749	81,506	90.7%
P.E.G.	113,142	104,190	92,204	-11.5%
Grants	71,434	57,544	195,371	239.5%
Community Development Block Grant	186,209	155,174	129,994	-16.2%
Inspection Fees Fund	115,760	94,323	56,311	-40.3%
Juvenile diversion	34,399	28,029	23,165	-17.4%
Court technology	49,005	47,055	133,472	183.7%
Court security	23,989	19,991	25,559	27.9%
Golf course	559,025	431,746	580,605	34.5%
Total Expenses	\$ 86,078,783	\$ 70,710,040	\$ 68,621,422	-3.0%
Current Year Surplus/(Shortfall)	\$ (1,867,626)	\$ 1,648,921	\$ 6,914,981	319.4%
Ending Reserves	\$ 15,571,044	\$ 14,674,441	\$ 19,940,501	35.9%

Positive

Warning

Negative

Positive variance or negative variance <1% compared to forecast
 Negative variance between 1%-5% compared to forecast
 Negative variance >5% compared to forecast

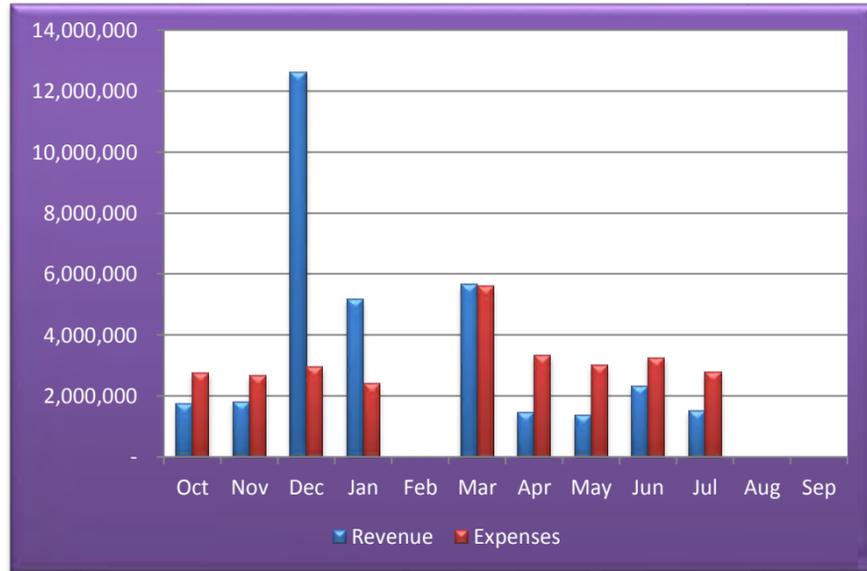


**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

OVERALL FUND PERFORMANCE

GENERAL FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	1,734,785	2,759,381	\$ (1,024,596)
Nov	1,807,432	2,671,992	(864,560)
Dec	12,610,694	2,938,279	9,672,416
Jan	5,184,121	2,416,012	2,768,108
Feb	-	-	-
Mar	5,664,737	5,594,393	70,344
Apr	1,462,874	3,331,111	(1,868,237)
May	1,377,737	2,995,627	(1,617,890)
Jun	2,313,029	3,261,014	(947,985)
Jul	1,516,773	2,785,749	(1,268,977)
Aug	-	-	-
Sep	-	-	-
Total	\$ 33,672,183	\$ 28,753,558	\$ 4,918,624
Cumulative Forecast	\$ 33,264,316	\$ 30,064,666	\$ 3,199,650
Actual to Forecast \$	\$ 407,867	\$ (1,311,107)	\$ 1,718,975
Actual to Forecast %	1.2%	-4.4%	



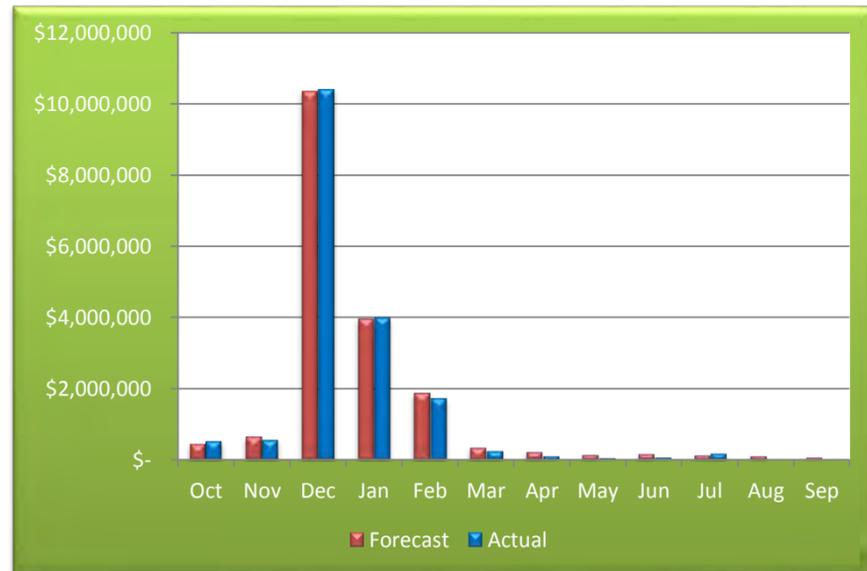
Positive

Cumulatively overall, the General Fund is better than forecasted for this time of the year, with revenues exceeding the forecast by 1.2% and expenses 4.4% lower than forecasted. These differences are primarily due to higher than expected franchise fees and building permit revenues, and the timing of supply and capital equipment purchases.

REVENUE ANALYSIS

PROPERTY TAXES FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 454,997	\$ 526,146	\$ 71,149
Nov	658,035	556,508	(101,527)
Dec	10,362,155	10,407,110	44,955
Jan	3,986,347	3,994,425	8,078
Feb	1,884,055	1,729,174	(154,881)
Mar	340,621	243,070	(97,551)
Apr	216,375	96,413	(119,962)
May	138,080	54,281	(83,799)
Jun	164,504	58,969	(105,535)
Jul	119,972	177,132	57,160
Aug	104,988	-	-
Sep	58,993	-	-
Total	\$ 18,489,122	\$ 17,843,228	\$ (481,913)
Actual to Forecast			-2.6%



Warning

Property taxes represents nearly 50% of the total General Fund revenue budget and serves as the primary funding source for the general government. They are generally collected in December and January of each year. Cumulatively overall, property tax revenues are 2.6% lower than forecasted for this time of the year.



**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

REVENUE ANALYSIS

SALES TAXES FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 478,504	\$ 460,063	\$ (18,441)
Nov	410,264	452,581	42,317
Dec	581,282	598,257	16,975
Jan	405,356	396,499	(8,857)
Feb	376,136	408,413	32,277
Mar	504,779	597,027	92,248
Apr	432,807	464,601	31,794
May	434,829	457,500	22,671
Jun	579,529	566,827	(12,702)
Jul	427,562	427,562	-
Aug	452,415		
Sep	548,190		
Total	\$ 5,631,653	\$ 4,829,330	\$ 198,282
<i>Actual to Forecast</i>			4.3%



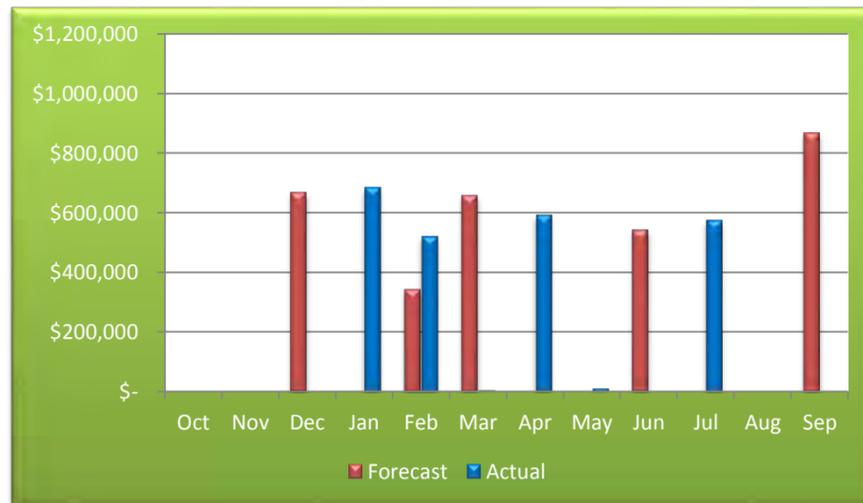
Positive

Sales tax is an important indicator of financial health for the Rowlett community. Sales taxes are collected by the State Comptroller and are recorded two months later. The sales taxes reported here for July represent an estimate. Overall, sales tax revenues are 4.3% higher than forecasted for this time of the year.

REVENUE ANALYSIS

FRANCHISE FEES FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ -	\$ -	\$ -
Nov	-	215	215
Dec	667,417	-	(667,417)
Jan	-	683,614	683,614
Feb	343,788	519,339	175,551
Mar	656,587	4,369	(652,218)
Apr	-	589,708	589,708
May	-	10,131	10,131
Jun	543,057	-	(543,057)
Jul	-	573,615	573,615
Aug	-		
Sep	867,119		
Total	\$ 3,077,966	\$ 2,380,991	\$ 170,144
<i>Actual to Forecast</i>			7.7%



Positive

Franchise fees represents nearly 10% of the total General Fund budget and include electric, gas, cable and telecommunications. Most fees are paid quarterly with natural gas being paid yearly in February. Natural gas franchise fee was 51.1% higher than expected. Overall, franchise fees 7.7% higher than expected.



**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

OVERALL FUND PERFORMANCE

UTILITY FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	2,523,628	1,923,448	\$ 600,179
Nov	2,371,585	1,871,254	500,331
Dec	2,199,908	2,022,527	177,381
Jan	2,071,743	1,921,446	150,298
Feb	-	-	-
Mar	4,162,568	7,533,495	(3,370,927)
Apr	2,319,497	1,957,159	362,338
May	1,981,222	1,833,178	148,044
Jun	2,056,178	2,076,172	(19,993)
Jul	2,843,221	1,958,034	885,187
Aug	-	-	-
Sep	-	-	-
Total	\$ 22,529,551	\$ 23,096,714	\$ (567,162)
Cumulative Forecast	\$ 21,795,276	\$ 23,186,033	\$ (1,390,757)
Actual to Forecast \$	\$ 734,276	\$ (89,319)	\$ 823,595
Actual to Forecast	3.4%	-0.4%	



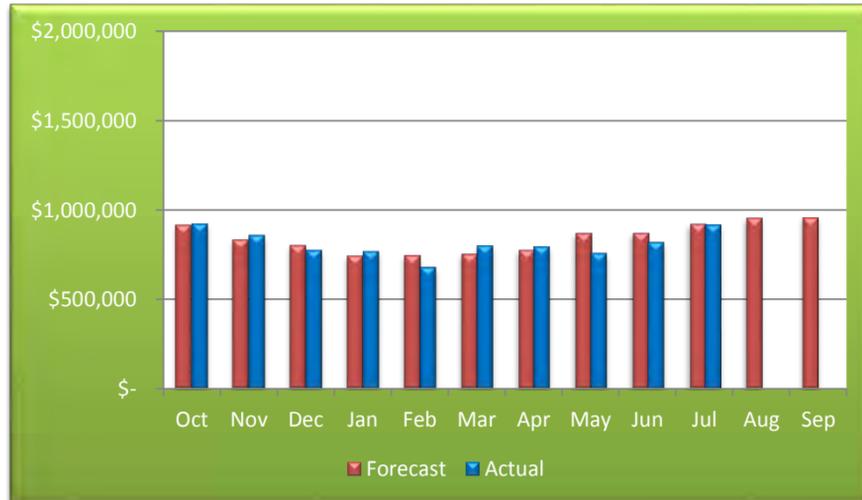
Positive

Utility fund revenues are 3.4% higher than the amended forecast as a result of higher than expected impact fees net lower than expected water and sewer revenues. Expenses are 0.4% lower than the amended forecast. The fund makes semi-annual debt payments in March and September.

REVENUE ANALYSIS

SEWER REVENUES FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 916,365	\$ 919,190	\$ 2,825
Nov	833,754	855,352	21,597
Dec	802,473	772,784	(29,688)
Jan	744,348	766,420	22,071
Feb	745,497	679,354	(66,143)
Mar	753,752	796,213	42,461
Apr	775,606	791,597	15,990
May	870,292	755,162	(115,130)
Jun	869,921	816,984	(52,937)
Jul	920,105	912,597	(7,507)
Aug	954,769	-	-
Sep	956,485	-	-
Total	\$ 10,143,368	\$ 8,065,652	\$ (166,462)
Actual to Forecast			-2.0%



Warning

Sewer sales represent over 40% of the Utility Fund budget and cover the cost of sewer treatment paid to City of Garland. Cumulatively overall, sewer revenues are 2.0% lower than forecasted for this time of year.

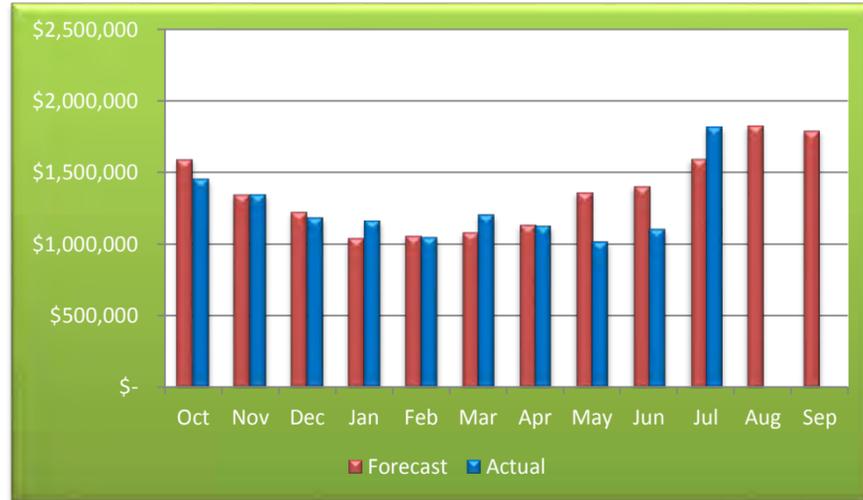


**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

REVENUE ANALYSIS

WATER REVENUES FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 1,591,776	\$ 1,451,221	\$ (140,555)
Nov	1,346,151	1,343,838	(2,313)
Dec	1,225,508	1,182,809	(42,699)
Jan	1,044,611	1,162,524	117,913
Feb	1,057,784	1,045,383	(12,401)
Mar	1,082,048	1,203,771	121,722
Apr	1,133,210	1,126,605	(6,605)
May	1,361,568	1,017,128	(344,440)
Jun	1,402,780	1,103,062	(299,718)
Jul	1,593,044	1,814,632	221,588
Aug	1,827,396		
Sep	1,790,796		
Total	\$ 16,456,672	\$ 12,450,972	\$ (387,508)
Actual to Forecast			-3.0%



Warning

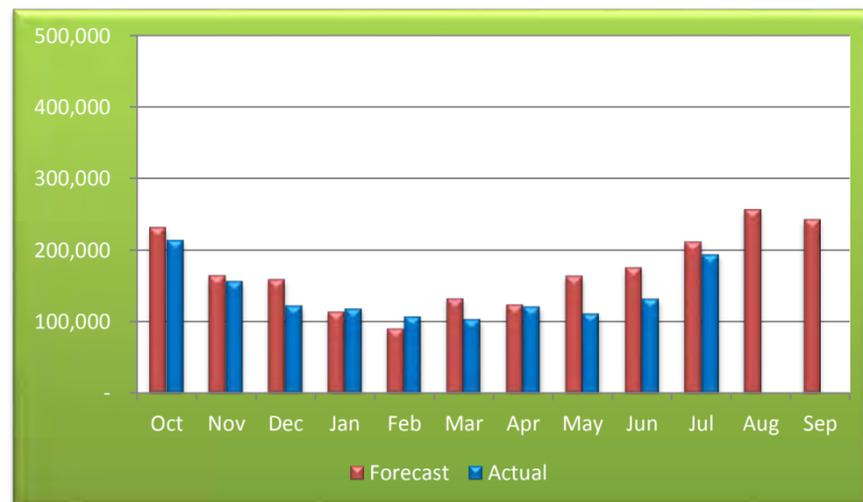
Water sales represent just over 50% of the total Utility Fund budget and cover the cost of water acquisition from the North Texas Municipal Water District. Water revenues are 3.0% less than the amended forecasted for this time of year.

REVENUE ANALYSIS

WATER USAGE FY2015

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	230,714	212,743	(17,971)
Nov	164,000	155,467	(8,533)
Dec	158,656	121,571	(37,085)
Jan	113,907	117,372	3,465
Feb	90,108	106,758	16,650
Mar	132,116	103,031	(29,085)
Apr	123,449	120,442	(3,007)
May	163,827	111,168	(52,659)
Jun	175,086	131,780	(43,306)
Jul	211,170	192,582	(18,588)
Aug	255,754		
Sep	241,994		
Total	2,060,780	1,372,914	(190,119)
Actual to Forecast			-12.2%

(IN THOUSAND GALLONS)



Negative

The City purchases its water from the North Texas Municipal Water District. Customer usage is 12.2% lower than the revised forecast for this time of the year. The contract with NTMWD requires the City to pay for a minimum of 3.2 billion gallons of water per year.



**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

OVERALL FUND PERFORMANCE

REFUSE FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	402,012	389,513	\$ 12,499
Nov	402,813	408,017	(5,204)
Dec	414,147	393,290	20,857
Jan	410,278	396,377	13,901
Feb	411,625	371,957	39,668
Mar	411,625	371,957	39,668
Apr	407,277	396,813	10,464
May	411,116	397,536	13,580
Jun	411,099	401,188	9,911
Jul	409,888	406,561	3,327
Aug			-
Sep			-
Total	\$ 4,091,879	\$ 3,933,209	\$ 158,670
Cumulative Forecast	\$ 3,915,881	\$ 3,881,027	\$ 34,854
Actual to Forecast \$	\$ 175,998	\$ 52,182	\$ 123,816
Actual to Forecast	4.5%	1.3%	



Positive

The Refuse Fund accounts for monies collected from customers on their utility bills and remitted to our solid waste provider. Revenues are currently 4.5% higher than forecasted, and expenses are 1.3% higher than forecasted.

OVERALL FUND PERFORMANCE

DRAINAGE FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	110,599	67,145	\$ 43,454
Nov	111,354	72,873	38,481
Dec	111,572	66,014	45,558
Jan	112,079	67,593	44,486
Feb	111,715	205,389	(93,674)
Mar	111,715	205,389	(93,674)
Apr	111,925	83,177	28,749
May	112,284	76,064	36,220
Jun	112,974	88,538	24,436
Jul	111,462	63,701	47,761
Aug			-
Sep			-
Total	\$ 1,117,679	\$ 995,883	\$ 121,796
Cumulative Forecast	\$ 1,122,443	\$ 1,060,064	\$ 62,379
Actual to Forecast \$	\$ (4,764)	\$ (64,181)	\$ 59,417
Actual to Forecast	-0.4%	-6.1%	



Positive

The Drainage Fund accounts for monies collected from customers on their utility bills for the municipal drainage system. Cumulatively overall, the fund is better than forecasted for this time of the year, with revenues 0.4% lower than forecasted but expenses 6.1% lower than forecasted.

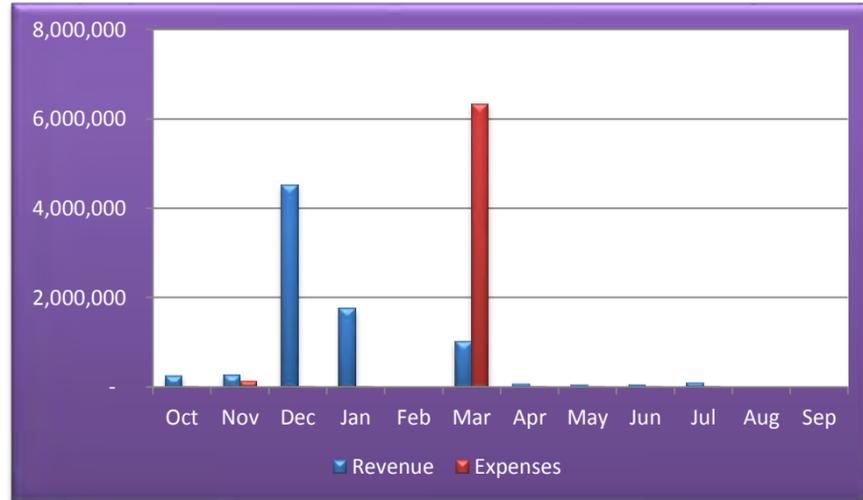


**CITY OF ROWLETT, TEXAS
FINANCIAL STATUS DASHBOARD
July 31, 2015**

OVERALL FUND PERFORMANCE

DEBT SERVICE FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	249,127	10,468	\$ 238,659
Nov	261,982	129,846	132,136
Dec	4,512,111	7,928	4,504,183
Jan	1,753,063	11,311	1,741,752
Feb	-	-	-
Mar	1,020,513	6,324,674	(5,304,161)
Apr	62,873	2,108	60,765
May	43,688	633	43,055
Jun	45,840	10,271	35,568
Jul	103,233	12,943	90,290
Aug			
Sep			
Total	\$ 8,052,429	\$ 6,510,182	\$ 1,542,247
Cumulative Forecast	\$ 7,549,441	\$ 6,514,359	\$ 1,035,082
Actual to Forecast \$	\$ 502,988	\$ (4,176)	\$ 507,165
Actual to Forecast	6.7%	-0.1%	



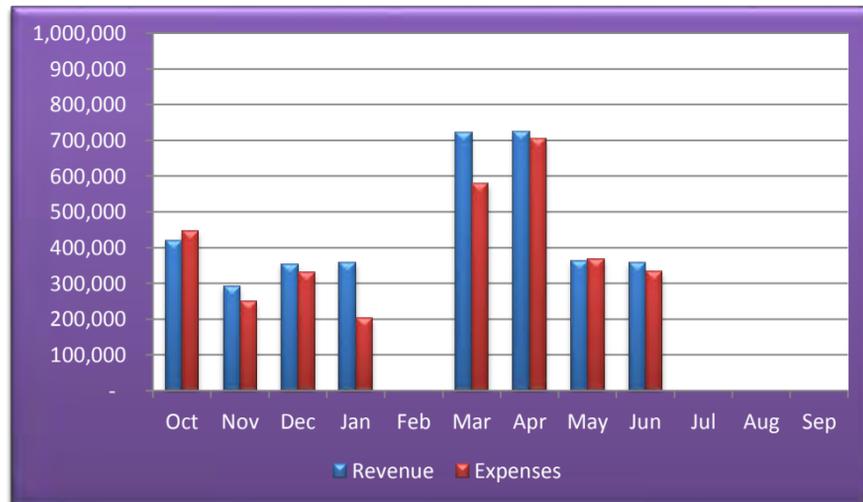
Positive

General Debt Service Fund is used to pay principal and interest on tax-supported debt. Overall, the fund is better than forecasted, with revenues 6.7% higher than projected and expenses 0.1% lower than expected. The fund pays conduit debt in November and makes other semi-annual debt payments in February and August.

OVERALL FUND PERFORMANCE

EMPLOYEE HEALTH BENEFITS FUND REVENUES VS EXPENSES FY2015

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	419,181	447,218	\$ (28,037)
Nov	291,239	249,946	41,293
Dec	354,624	332,130	22,494
Jan	358,108	202,278	155,830
Feb	-	-	-
Mar	722,117	579,469	142,648
Apr	724,226	704,687	19,539
May	362,578	368,259	(5,681)
Jun	357,163	334,018	23,146
Jul			
Aug			
Sep			
Total	\$ 3,589,237	\$ 3,218,005	\$ 371,231
Cumulative Forecast	\$ 3,670,931	\$ 3,614,603	\$ 56,328
Actual to Forecast \$	\$ (81,694)	\$ (396,597)	\$ 314,903
Actual to Forecast	-2.2%	-11.0%	



Positive

Employee Health Benefits Fund accounts for all health related claims paid from the City's partial self-insured fund. Overall, revenues are 2.2% lower than forecasted and expenses are 11.0% lower than forecasted. Revenues reflect lower than expected premium payments due to vacancies and plan choices, and expenses are lower than forecasted due to lower than expected claims.



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5E

TITLE

Hear Third Quarter Investment Report for June 30, 2015.

STAFF REPRESENTATIVE

Wendy Badgett, Interim Director of Finance

SUMMARY

In order for the City of Rowlett to comply with the State of Texas Public Funds Investment Act (PFIA), it has adopted an official Investment Policy. A requirement of this Policy is a quarterly report of the City's investment activity. Finance is pleased to report that the City continues to maintain compliance with the requirement of the PFIA and the City's Investment Policy and that the City's pooled funds and long-term pooled fund portfolios are of high credit quality and invested in TexPool, U.S. Treasury, Federal Agency and high quality commercial paper securities.

The quarterly report is prepared by the City's financial advisor, PFM Asset Management, Inc. (PFM). Please note that the references are to calendar year; therefore, the second quarter is defined as April 1, 2015 through June 30, 2015, but really represents the City's third fiscal year quarter in 2015 (see Attachment 1).

BACKGROUND INFORMATION

Effective September 1, 1995, the Public Funds Investment Act, Chapter 2256 of the Texas Government Code, outlined authorized investments and fund management criteria for governmental entities. Among other criteria, an annual authorization and approval of the City's Investment Policy is required by December 31 of each year for compliance with the State of Texas PFIA. The City Council authorized and approved the last revision of the City's Investment Policy on December 17, 2013. The City's Investment Policy and Section 2256.023 of the Code requires that in conjunction with the Investment Officer(s), the City's Investment Advisor(s) shall provide quarterly investment reports on the City's short-term and long-term core investments to City Council. This agenda item is to fulfill the requirements of the PFIA and the City's Financial Investment Policies for the Quarter ending June 30, 2015.

DISCUSSION

As of June 30, 2015, approximately 45 percent of the City's investments were in U.S. Treasuries and Agency securities, 11 percent invested in commercial paper, and the remaining 44 percent was invested in a constant dollar pool. The City's portfolio of Pooled Funds and Long-Term Pooled Funds are of high credit quality, rated AA+, A-1+ and A-1, and maintain adequate liquidity. The portfolios are invested entirely in Federal Agency, U.S. Treasury, and Commercial Paper

securities. Thirty eight percent (38%) of the City's holdings were in investments with a maturity of one year or more.

The Long Term Portfolio's quarterly total return performance of 0.18 percent outperformed the benchmark of 0.15 percent. Over the past year, the Portfolio earned 0.82 percent, versus 0.88 percent for the benchmark.

The Pooled Funds Portfolio continues to provide the City with favorable yield relative to the benchmark. At quarter end, the portfolio had a Yield to Maturity at Cost of 0.37 percent, exceeding the Yield of the TexPool benchmark by 31 basis points (0.31%).

Comments regarding the economy in general:

Throughout the quarter, improving U.S. economic conditions contrasted with global economic uncertainty, particularly the deteriorating negotiations between Greece and its international creditors, which came to a vital impasse at the end of the quarter. Market participants continued to weigh the impact that adverse global economic conditions would have on the interest rate setting policies of the Federal Open Market Committee (FOMC). The timing for a potential interest rate hike became more uncertain at the end of the quarter due to the potential for the Greek debt crisis to affect the overall global economy.

For the first calendar quarter of 2015, gross domestic product (GDP) declined by 0.2 percent. While estimates initially reflected a larger decline, increases in consumer spending and inventories contributed to the upward revision. We expect U.S. economic conditions to rebound from the first calendar quarter of 2015 contraction. Rising consumer confidence, growth in personal spending and a stronger housing sector should contribute to improved economic conditions. The U.S. labor market continued to improve, as the unemployment rate fell from 5.5 percent in March to 5.3 percent in June. While robust headline job creation continued, some of the underlying metrics related to employment – particularly wage growth – were weak. Improving employment statistics in the U.S. suggest that an increase in the benchmark Federal Funds rate may be appropriate soon. However, stubbornly low inflation remains a concern for the Federal Reserve policy makers. Market participants still expect the FOMC to initiate at least one rate hike in 2015, but the pace of subsequent increases is likely to be gradual. The housing market strengthened, as reflected by improvements in the pace of pending home sales, building permits, new-home sales, and housing starts.

In sector performance, benchmark Treasury indices for shorter-maturity securities ended the quarter slightly positive, as more than sufficient income was generated to overcome the limited decrease in market value that resulted from the rise in yields. Longer maturities did not perform as well because they had significantly larger rate increases. Yield spreads for Federal Agency securities fluctuated within their historically low ranges for the quarter; as a result, the sector's performance was relatively flat when compared to Treasuries. Corporate securities underperformed government issues as yield spreads widened throughout the quarter; bonds with higher credit quality underperformed the most.

Portfolio Strategy:

It is likely that developments in Greece will continue to cause market volatility as investors weigh the impact of possible outcomes on global economic conditions. Recovering U.S. economic conditions, heightened geopolitical uncertainty, and expectations that the FOMC will tighten monetary policy slowly should keep rates in their current ranges in the coming months, with modest bias towards slightly higher levels. Based on this expectation, PFM will maintain the portfolio's duration near the duration of the benchmark's duration. The strategy will be to focus on identifying relative value from among the full range of investment options, and pay careful attention to sector allocation, yield curve placement, credit market dynamics, and individual security selection. These factors will likely be key drivers of performance in an uncertain rate environment.

PFM will continue to navigate the market environment with a keen focus on relative value sector analysis, prudent duration management, and efficient yield curve placement. While producing strong investment returns remains a priority, it is secondary to maintaining safety and liquidity, particularly in the current environment where we expect yields to trend higher.

FINANCIAL/BUDGET IMPLICATIONS

N/A

RECOMMENDED ACTION

There is no action required as this is presented for informational purposes.

ATTACHMENT

Attachment 1 - Quarterly Investment Report for June 30, 2015

City of Rowlett, Texas



Investment Performance Review Quarter Ended June 30, 2015

Investment Advisors

Steven Alexander, CTP, CGFO, CPPT, Managing Director
Robert Cheddar, CFA, Chief Credit Officer, Managing Director
D. Scott Stitche, CFA, Senior Managing Consultant
Richard Pengelly, CFA, CTP, Senior Managing Consultant
Rebecca Geyer, CTP, Senior Analyst

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- F. Investment Officer's Certification

- Tab III. April 30, 2015 PFM Month-End Statement
May 31, 2015 PFM Month-End Statement
June 30, 2015 PFM Month-End Statement
(statements are available online at www.pfm.com)

- Tab IV. April 30, 2015 TexPool Month End Statements
May 31, 2015 TexPool Month End Statements
June 30, 2015 TexPool Month End Statements

This material is based on information obtained from sources generally believed to be reliable and available to the public, however PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or recommendation. The information contained in this report is not an offer to purchase or sell any securities.

TAB I

Summary

- Throughout the quarter, improving U.S. economic conditions contrasted with global economic uncertainty, particularly the deteriorating negotiations between Greece and its international creditors, which came to a vital impasse at the end of the quarter.
- Market participants continued to weigh the impact that adverse global economic conditions would have on the interest rate setting policies of the Federal Open Market Committee (FOMC).

Economic Snapshot

- For the first quarter of 2015, gross domestic product (GDP) declined by 0.2%. While estimates initially reflected a larger decline, increases in consumer spending and inventories contributed to the upward revision.
- The U.S. labor market continued to improve, as the unemployment rate fell from 5.5% in March to 5.3% in June. While robust headline job creation continued, some of the underlying metrics related to employment—particularly wage growth—were weak.
- The housing market strengthened, as reflected by improvements in the pace of pending home sales, building permits, new-home sales, and housing starts.
- Greek-related tensions grew as the troubled nation missed a payment of 1.6 billion euros to the International Monetary Fund (IMF), and Greek voters overwhelmingly rejected austerity measures demanded by creditors as a condition for further financial assistance. These actions leave open the possibility that Greece would abandon the euro and even leave the eurozone.

Interest Rates

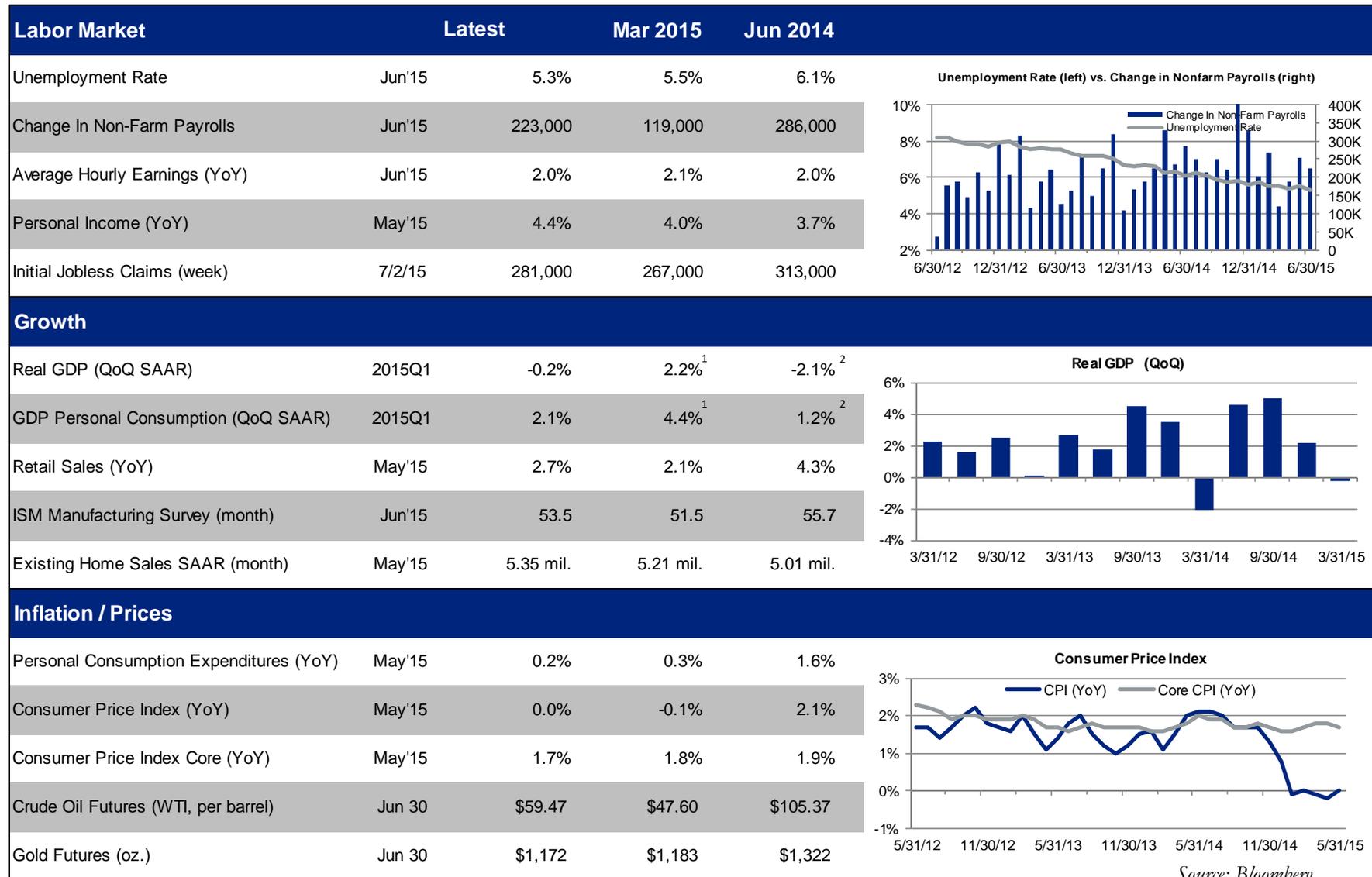
- The FOMC kept the federal funds target rate unchanged for the quarter. While the FOMC's statement left open the possibility of an interest rate increase in the latter half of 2015, this policy decision will depend on labor market conditions and inflation expectations.

- The timing for a potential interest rate hike became more uncertain at the end of the quarter due to the potential for the Greek debt crisis to affect the overall global economy.
- Treasury yields reacted differently across the curve. Yields for short maturities rose only modestly (two- and three-year Treasuries ended the quarter up 0.06% and 0.09%, respectively) while yields for intermediate and longer maturities had sizeable increases (five- and 10-year Treasuries ended the quarter higher by 0.24% and 0.40%, respectively).

Sector Performance

- Benchmark Treasury indices for shorter-maturity securities ended the quarter slightly positive, as more than sufficient income was generated to overcome the limited decrease in market value that resulted from the rise in yields. Longer maturities did not perform as well because they had significantly larger rate increases.
- Yield spreads for Federal Agency securities fluctuated within their historically low ranges for the quarter; as a result, the sector's performance was relatively flat when compared to Treasuries.
- Corporate securities underperformed government issues as yield spreads widened throughout the quarter; bonds with higher credit quality underperformed the most.
- Within the mortgage-backed securities (MBS) sector, structure and coupon were the major determinants of performance for the quarter. Higher-coupon structures were the strongest performers on both an absolute return and relative return basis (compared to similar-duration Treasuries).
- Asset-backed securities (ABS) were among the stronger-performing sectors, as their superior income and limited sensitivity to changes in interest rates fared well in what was a volatile market environment.

Economic Snapshot



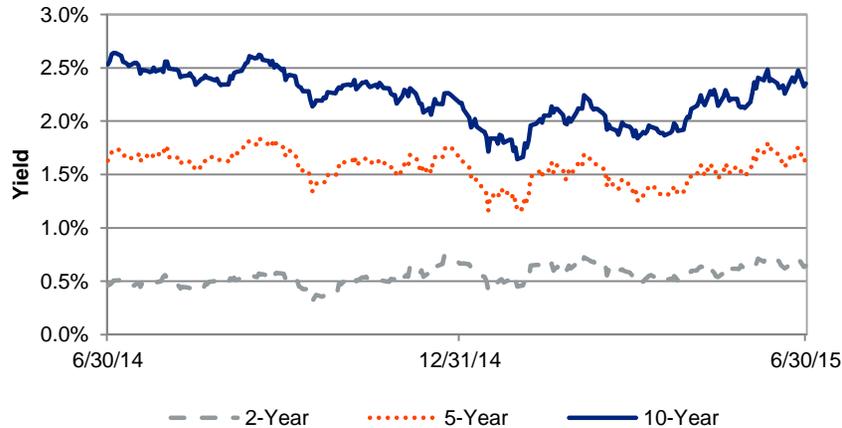
1. Data as of Fourth Quarter 2014

2. Data as of First Quarter 2014

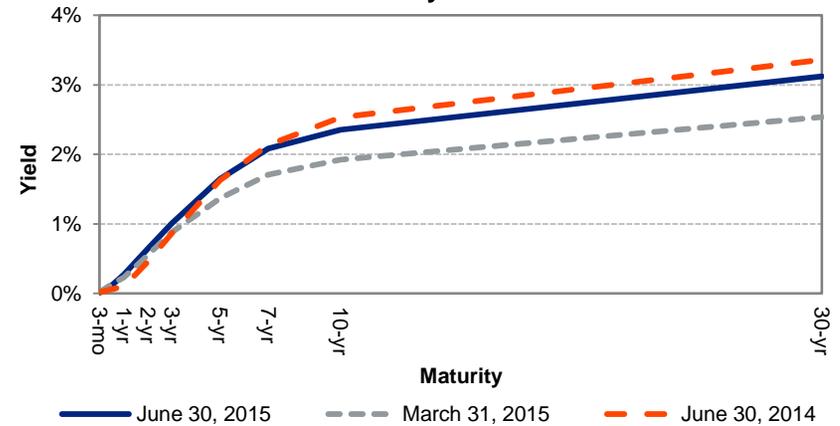
Note: YoY = year over year, QoQ = quarter over quarter, SAAR = seasonally adjusted annual rate, WTI = West Texas Intermediate crude oil

Investment Rate Overview

U.S. Treasury Note Yields



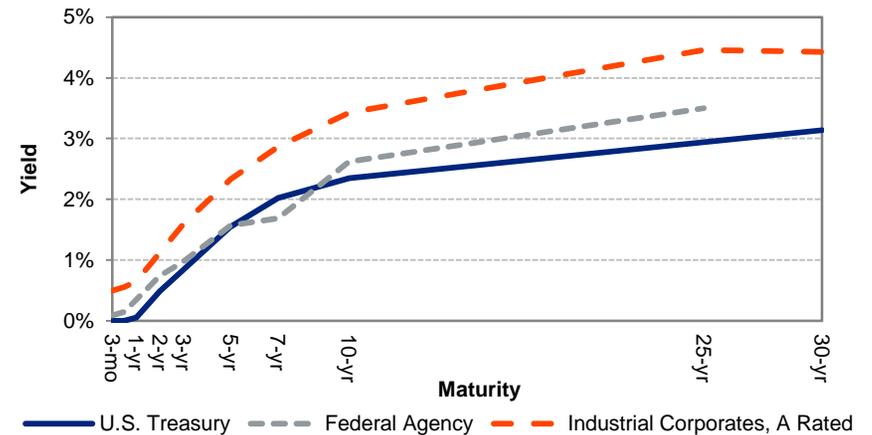
U.S. Treasury Yield Curve



U.S. Treasury Yields

Maturity	6/30/15	3/31/15	Change over Quarter	6/30/14	Change over Year
3-month	0.01%	0.02%	(0.01%)	0.02%	(0.01%)
1-year	0.27%	0.23%	0.04%	0.10%	0.17%
2-year	0.65%	0.56%	0.09%	0.46%	0.19%
5-year	1.65%	1.37%	0.28%	1.63%	0.02%
10-year	2.35%	1.92%	0.43%	2.53%	(0.18%)
30-year	3.12%	2.54%	0.58%	3.36%	(0.24%)

Yield Curves as of 6/30/2015



Source: Bloomberg

BofA Merrill Lynch Index Returns

	As of 6/30/2015		Returns for Periods ended 6/30/2015		
	Duration	Yield	3 Month	1 Year	3 Years
1-3 Year Indices					
U.S. Treasury	1.87	0.63%	0.15%	0.88%	0.66%
Federal Agency	1.74	0.76%	0.16%	0.99%	0.73%
U.S. Corporates, A-AAA rated	2.05	1.45%	0.08%	1.02%	1.76%
Agency MBS (0 to 3 years)	1.93	1.53%	(0.07%)	0.62%	0.96%
Municipals	1.79	0.86%	0.01%	0.40%	0.80%
1-5 Year Indices					
U.S. Treasury	2.70	0.93%	0.02%	1.38%	0.83%
Federal Agency	2.18	0.96%	0.09%	1.31%	0.94%
U.S. Corporates, A-AAA rated	2.81	1.80%	(0.13%)	1.45%	2.36%
Agency MBS (0 to 5 years)	3.34	2.10%	(0.46%)	1.58%	1.68%
Municipals	2.54	1.13%	(0.01%)	0.62%	1.13%
Master Indices (Maturities 1 Year or Greater)					
U.S. Treasury	6.04	1.56%	(1.84%)	2.59%	0.94%
Federal Agency	3.71	1.41%	(0.66%)	2.11%	1.28%
U.S. Corporates, A-AAA rated	6.68	2.89%	(2.59%)	1.75%	3.04%
Agency MBS (0 to 30 years)	4.65	2.60%	(0.79%)	2.16%	1.87%
Municipals	6.93	2.63%	(0.97%)	3.10%	3.21%

Returns for periods greater than one year are annualized

Source: BofA Merrill Lynch Indices

Disclosures

The views expressed within this material constitute the perspective and judgment of PFM Asset Management LLC (PFMAM) at the time of distribution and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFMAM cannot guarantee its accuracy, completeness, or suitability. This material is for general information purposes only and is not intended to provide specific advice or recommendation. The information contained in this report is not an offer to purchase or sell any securities.

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TAB II

Executive Summary

PORTFOLIO STRATEGY

- The City's Pooled Funds and Long Term Pooled Fund Portfolios are of high credit quality and invested in TexPool, U.S. Treasury, Federal Agency, and high quality commercial paper securities.
- The Long Term Pooled Fund Portfolio's quarterly total return performance of 0.18%, outperformed the benchmark's performance of 0.15% by 0.03%. Over the past year, the Portfolio earned 0.82%, versus 0.88% for the benchmark.
- The Pooled Funds Portfolio continues to provide the City with favorable yield relative to the benchmark. At quarter end, the portfolio had a Yield to Maturity at Cost of 0.37%, exceeding the Yield of its benchmark the TexPool by 31 basis points (0.31%).
- We expect U.S. economic conditions to rebound from the first quarter 2015 contraction. Rising consumer confidence, growth in personal spending and a stronger housing sector should contribute to improved economic conditions.
- Improving employment statistics in the U.S. suggest that an increase in the benchmark Federal Funds rate may be appropriate soon. However, stubbornly low inflation remains a concern for the Federal Reserve policy makers. Market participants still expect the FOMC to initiate at least one rate hike in 2015, but the pace of subsequent increases is likely to be gradual.
- It is likely that developments in Greece will continue to cause market volatility as investors weigh the impact of possible outcomes on global economic conditions.
- Recovering U.S. economic conditions, heightened geopolitical uncertainty, and expectations that the FOMC will tighten monetary policy slowly should keep rates in their current ranges in the coming months, with a modest bias towards slightly higher levels. Based on this expectation, we will maintain the portfolio's duration near the duration of the benchmark's duration.
- Our strategy will be to focus on identifying relative value from among the full range of investment options. We will pay careful attention to sector allocation, yield curve placement, credit market dynamics, and individual security selection. These factors will likely be key drivers of performance in an uncertain rate environment.
- PFM will continue to navigate the market environment with a keen focus on relative value sector analysis, prudent duration management, and efficient yield curve placement. While producing strong investment returns remains a priority, it is secondary to maintaining safety and liquidity, particularly in the current environment where we expect yields to trend higher.

Summary Portfolio Statistics

Amortized Cost and Market Value	Amortized Cost^{1,2,3}	Amortized Cost^{1,2,3}	Market Value^{1,2,3}	Market Value^{1,2,3}	Duration (Years)
<u>Account Name</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>	<u>June 30, 2015</u>
Pooled Funds	\$3,495,138.00	\$3,497,850.59	\$3,495,195.90	\$3,498,560.40	0.360
Long Term Pooled Fund	13,607,581.86	13,629,614.74	13,646,761.76	13,676,145.24	1.670
TexPool	13,389,906.14	15,400,710.76	13,389,906.14	15,400,710.76	0.003
Total	\$30,492,626.00	\$32,528,176.09	\$30,531,863.80	\$32,575,416.40	0.789

Yields	Yield to Maturity at Cost⁴	Yield to Maturity at Cost⁴	Yield to Maturity at Market	Yield to Maturity at Market	Duration (Years)
<u>Account Name</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>	<u>March 31, 2015</u>
Pooled Funds	0.37%	0.27%	0.29%	0.17%	0.220
Long Term Pooled Fund	0.78%	0.67%	0.58%	0.45%	1.420
TexPool ⁵	0.06%	0.05%	0.06%	0.05%	0.003
Weighted Average YTM	0.42%	0.33%	0.32%	0.23%	0.621

Monthly Interest earnings YTD^{6,7}

October 2014	\$36,599.01	April 2015	\$6,275.16
November 2014	\$19,783.63	May 2015	\$4,971.75
December 2014	(\$28,907.00)	June 2015	\$13,759.35
January 2015	\$52,987.54	July 2015	
February 2015	(\$18,481.25)	August 2015	
March 2015	\$19,376.19	September 2015	

Total Fiscal Year Net Earnings \$106,364.38

Notes:

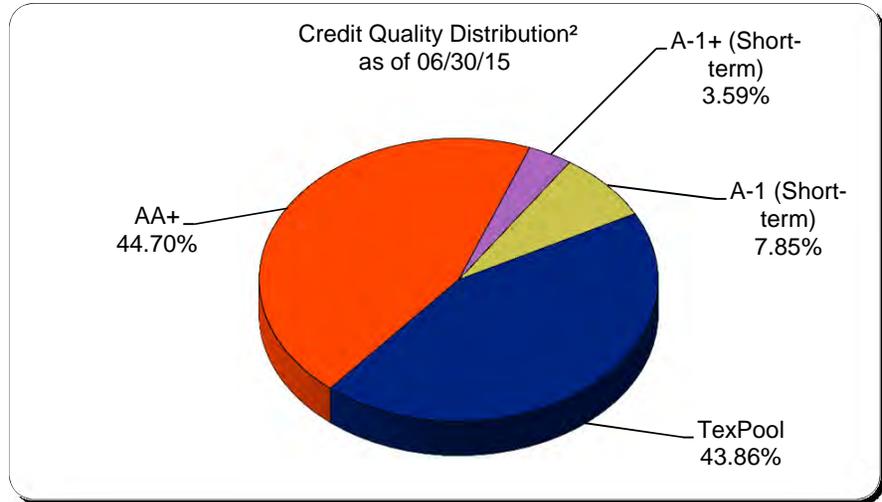
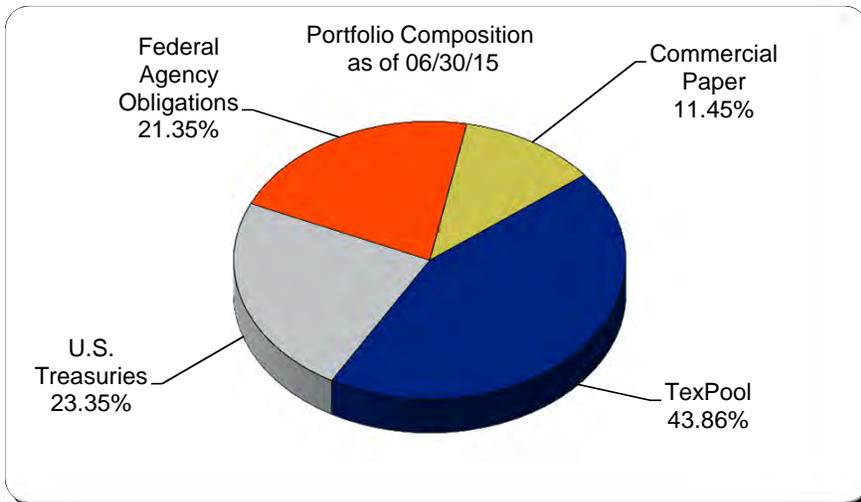
1. On a trade-date basis, including accrued interest.
2. In order to comply with GASB accrual accounting reporting requirements; forward settling trades are included in the monthly balances.
3. Excludes any money market fund/cash balances held in custodian account.
4. Past performance is not indicative of future results.
5. TexPool yield is obtained from www.texpool.com.
6. Earnings are calculated on a cash basis and are subject to the receipt of coupon payments, maturities within the portfolio, and money market fund balances.
7. Earnings are net of fees.

Summary Portfolio Amortized Cost and Market Value Analysis

MONEY MARKET FUNDS					3/31/2015	3/31/2015	3/31/2015	6/30/2015	6/30/2015	6/30/2015	CHANGE IN
CUSIP	DESCRIPTION	PAR	COUPON	MATURITY DATE	ACCRUED INTEREST	AMORTIZED COST	MARKET VALUE	ACCRUED INTEREST	AMORTIZED COST	MARKET VALUE	MARKET VALUE
TEXPOOL	TEXPOOL				\$0.00	\$15,400,710.76	\$15,400,710.76	\$0.00	\$13,389,906.14	\$13,389,906.14	-13.06%
					\$0.00	\$15,400,710.76	\$15,400,710.76	\$0.00	\$13,389,906.14	\$13,389,906.14	-13.06%
TOTAL					\$0.00	\$15,400,710.76	\$15,400,710.76	\$0.00	\$13,389,906.14	\$13,389,906.14	-13.06%
POOLED FUNDS											
COMMERCIAL PAPER											
89233HT12	TOYOTA MOTOR CREDIT CORP COMM	\$1,200,000	0.000	06/01/15	\$0.00	\$1,199,532.34	\$1,199,802.00	\$0.00	\$0.00	\$0.00	0.00%
90262DT13	UBS FINANCE DELAWARE LLC COMM PAPER	1,000,000	0.000	06/01/15	0.00	999,593.33	999,671.00	0.00	0.00	0.00	0.00%
46640QUH2	JP MORGAN SECURITIES LLC COMM PAPER	1,300,000	0.000	07/17/15	0.00	1,298,724.92	1,299,087.40	0.00	1,299,809.33	1,299,911.60	0.06%
06538CZ46	BANK OF TOKYO MITSUBISHI COMM PAPER	1,100,000	0.000	12/04/15	0.00	0.00	0.00	0.00	1,098,188.67	1,098,325.80	0.00%
89233GBS4	TOYOTA MOTOR CREDIT CORP COMM PAPER	1,100,000	0.000	02/26/16	0.00	0.00	0.00	0.00	1,097,140.00	1,096,958.50	0.00%
		\$5,700,000			\$0.00	\$3,497,850.59	\$3,498,560.40	\$0.00	\$3,495,138.00	\$3,495,195.90	-0.10%
TOTAL		\$5,700,000			\$0.00	\$3,497,850.59	\$3,498,560.40	\$0.00	\$3,495,138.00	\$3,495,195.90	-0.096%
LONG TERM POOLED FUND											
FED AGY BOND/NOTE											
3135G0VA8	FANNIE MAE GLOBAL NOTES	\$1,000,000	0.500	03/30/16	\$13.89	\$1,000,952.14	\$1,001,776.00	\$0.00	\$0.00	\$0.00	0.00%
3135G0VA8	FANNIE MAE GLOBAL NOTES	2,000,000	0.500	03/30/16	27.78	1,999,474.56	2,003,552.00	0.00	0.00	0.00	0.00%
3133834R9	FEDERAL HOME LOAN BANK GLOBAL NOTES	2,000,000	0.375	06/24/16	2,020.83	1,995,219.34	1,998,898.00	145.83	1,996,187.44	1,999,864.00	0.05%
3137EADS5	FHLMC NOTES	2,000,000	0.875	10/14/16	8,118.06	2,001,847.38	2,011,206.00	3,743.06	2,001,548.06	2,011,208.00	0.00%
3137EADU0	FHLMC REFERENCE NOTE	2,500,000	0.500	01/27/17	0.00	0.00	0.00	5,729.17	2,495,569.30	2,497,065.00	0.00%
		\$9,500,000			\$14,013.89	\$8,996,768.34	\$9,017,970.00	\$9,618.06	\$6,493,304.80	\$6,508,137.00	-27.83%
US TSY BOND/NOTE											
912828RU6	US TREASURY NOTES	\$1,500,000	0.875	11/30/2016	\$4,399.04	\$1,503,007.56	\$1,510,195.50	\$1,111.68	\$1,502,559.24	\$1,508,788.50	-0.09%
912828SC5	US TREASURY NOTES	1,595,000	0.875	1/31/2017	\$2,313.19	1,596,100.02	1,605,466.39	5,821.53	1,595,950.29	1,603,847.47	-0.10%
912828WP1	US TREASURY NOTES	1,510,000	0.875	6/15/2017	3,883.89	1,509,128.81	1,517,903.34	577.60	1,509,226.52	1,516,841.81	-0.07%
912828UU2	US TREASURY NOTES	2,500,000	0.750	3/31/2018	0.00	0.00	0.00	4,713.11	2,484,699.03	2,487,305.00	0.00%
		\$3,095,000			\$10,596.12	\$4,608,236.39	\$4,633,565.23	\$12,223.92	\$7,092,435.08	\$7,116,782.78	53.59%
TOTAL		\$12,595,000			\$24,610.01	\$13,605,004.73	\$13,651,535.23	\$21,841.98	\$13,585,739.88	\$13,624,919.78	-0.195%
TOTAL PORTFOLIO		\$18,295,000			\$24,610.01	\$32,503,566.08	\$32,550,806.39	\$21,841.98	\$30,470,784.02	\$30,510,021.82	-6.27%

Summary Portfolio Composition and Credit Quality Characteristics

<u>Security Type</u> ¹	<u>June 30, 2015</u>	<u>% of Portfolio</u>	<u>March 31, 2015</u>	<u>% of Portfolio</u>
U.S. Treasuries	\$7,129,006.70	23.3%	\$4,644,161.35	4.4%
Federal Agencies	6,517,755.06	21.3%	9,031,983.89	49.1%
Commercial Paper	3,495,195.90	11.4%	3,498,560.40	0.0%
Certificates of Deposit	0.00	0.0%	0.00	0.0%
Bankers Acceptances	0.00	0.0%	0.00	0.0%
Repurchase Agreements	0.00	0.0%	0.00	0.0%
Municipal Obligations	0.00	0.0%	0.00	0.0%
Corporate Notes/Bonds	0.00	0.0%	0.00	0.0%
Mortgage Backed	0.00	0.00%	0.00	0.0%
TexPool	13,389,906.14	43.9%	15,400,710.76	46.5%
Totals	\$30,531,863.80	100.0%	\$32,575,416.40	100.0%



Notes:

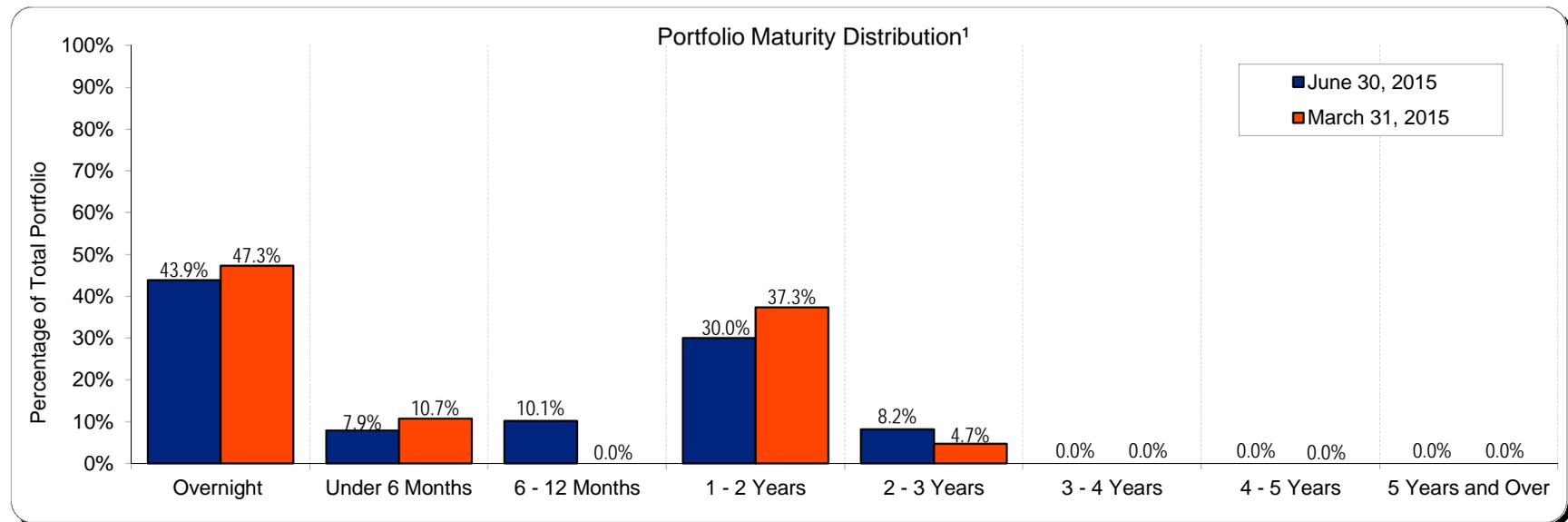
1. End of quarter trade-date market values of portfolio holdings, including accrued interest.
2. Credit rating of securities held in portfolio, exclusive of money market fund/LGIP. Standard & Poor's is the source of the credit ratings.

City of Rowlett, Texas

Investment Report - Quarter Ended June 30, 2015

Summary Portfolio Maturity Distribution

<u>Maturity Distribution¹</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>
Overnight (Money Market Fund)	\$13,389,906.14	\$15,400,710.76
Under 6 Months	2,398,237.40	3,498,560.40
6 - 12 Months	3,096,968.33	0.00
1 - 2 Years	9,154,733.82	12,154,358.01
2 - 3 Years	2,492,018.11	1,521,787.23
3 - 4 Years	0.00	0.00
4 - 5 Years	0.00	0.00
5 Years and Over	0.00	0.00
Totals	\$30,531,863.80	\$32,575,416.40



Notes:

1. Callable securities in portfolio are included in the maturity distribution analysis to their stated maturity date, although they may be called prior to maturity.

Summary Portfolio General Ledger Entries¹

Earnings Calculation		Market Value Basis	Source Document
4/30/2015			
April Market Value		32,975,232.05	1 Account Summary Page
April Accrued Interest		23,353.96	2 Account Summary Page
Less (Purchases & Deposits)		(425,194.09)	3 Security Transactions & Interest
Less Purchased Interest		-	4 Security Transactions & Interest
Add (Sales, Maturities, Paydowns, Withdrawals)		-	5 Security Transactions & Interest
Add Interest Receipts		9,425.78	6 Security Transactions & Interest
Less March Market Value		(32,550,806.39)	7 Account Summary Page
Less March Accrued Interest		(24,610.01)	8 Account Summary Page
Earnings		7,401.30	

Change in Investment Market Value	424,425.66	(1 - 7)
Change in Accrued Interest	(1,256.05)	(2 - 8)
Change in Cash	(415,768.31)	(sum 3 thru 6)

Investment Entries		Debit	Credit	Source Document
<i>To Record Investment Activity</i>				
Cash			425,194.09	Security Transactions & Interest
Investments	424,425.66			Amortization/Accretion
Investment Income	768.43			Earnings
To record investment income/changes				
Cash	9,425.78			Security Transactions & Interest
Accrued Interest			1,256.05	Accrued Interest Difference
Investment Income			8,169.73	Earnings
To record interest income/changes				

Notes:

1. Earnings are calculated using Market Value. This includes unrealized gains and losses, and income.

Summary Portfolio General Ledger Entries¹

Earnings Calculation		Market Value Basis	Source Document
5/31/2015			
May Market Value		33,570,700.98	1 Account Summary Page
May Accrued Interest		19,396.08	2 Account Summary Page
Less (Purchases & Deposits)		(597,027.25)	3 Security Transactions & Interest
Less Purchased Interest		-	4 Security Transactions & Interest
Add (Sales, Maturities, Paydowns, Withdrawals)		-	5 Security Transactions & Interest
Add Interest Receipts		12,327.50	6 Security Transactions & Interest
Less April Market Value		(32,975,907.83)	7 Account Summary Page
Less April Accrued Interest		(23,353.96)	8 Account Summary Page
Earnings		6,135.52	
Change in Investment Market Value		594,793.15	(1 - 7)
Change in Accrued Interest		(3,957.88)	(2 - 8)
Change in Cash		(584,699.75)	(sum 3 thru 6)
Investment Entries			
<i>To Record Investment Activity</i>		Debit	Credit
Cash			597,027.25
Investments	594,793.15		
Investment Income	2,234.10		
		To record investment income/changes	
Cash	12,327.50		
Accrued Interest			3,957.88
Investment Income			8,369.62
		To record interest income/changes	
			Security Transactions & Interest
			Amortization/Accretion
			Earnings
			Security Transactions & Interest
			Accrued Interest Difference
			Earnings

Notes:

1. Earnings are calculated using Market Value. This includes unrealized gains and losses, and income.

Summary Portfolio General Ledger Entries¹

Earnings Calculation		Market Value Basis	Source Document
6/30/2015			
June Market Value		30,509,321.30	1 Account Summary Page
June Accrued Interest		21,841.98	2 Account Summary Page
Less (Purchases & Deposits)		(7,639,153.50)	3 Security Transactions & Interest
Less Purchased Interest		(8,035.63)	4 Security Transactions & Interest
Add (Sales, Maturities, Paydowns, Withdrawals)		10,707,520.00	5 Security Transactions & Interest
Add Interest Receipts		14,237.33	6 Security Transactions & Interest
Less May Market Value		(33,571,465.98)	7 Account Summary Page
Less May Accrued Interest		(19,396.08)	8 Account Summary Page
Earnings		14,869.42	
Change in Investment Market Value		(3,062,144.68)	(1 - 7)
Change in Accrued Interest		2,445.90	(2 - 8)
Change in Cash		3,074,568.20	(sum 3 thru 6)
Investment Entries			
<i>To Record Investment Activity</i>			
	Debit	Credit	Source Document
Cash	3,068,366.50		Security Transactions & Interest
Investments		3,062,144.68	Amortization/Accretion
Investment Income		6,221.82	Earnings
To record investment income/changes			
Cash	6,201.70		Security Transactions & Interest
Accrued Interest	2,445.90		Accrued Interest Difference
Investment Income		8,647.60	Earnings
To record interest income/changes			

Notes:

1. Earnings are calculated using Market Value. This includes unrealized gains and losses, and income.

Pooled Funds Portfolio Statistics

<u>Account Name</u>	Amortized Cost^{1,2,3} June 30, 2015	Amortized Cost ^{1,2,3} March 31, 2015	Market Value^{1,2,3} June 30, 2015	Market Value ^{1,2,3} March 31, 2015	Duration (Years) June 30, 2015
Pooled Funds	\$3,495,138.00	\$3,497,850.59	\$3,495,195.90	\$3,498,560.40	0.36

<u>Account Name</u>	Yield to Maturity at Cost⁴ June 30, 2015	Yield to Maturity at Cost ⁴ March 31, 2015	Yield to Maturity at Market June 30, 2015	Yield to Maturity at Market March 31, 2015	Duration (Years) March 31, 2015
Pooled Funds	0.37%	0.27%	0.29%	0.17%	0.22

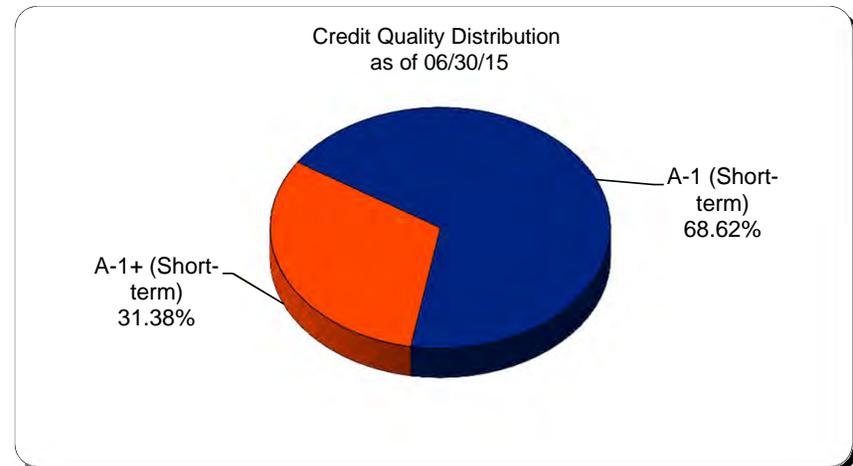
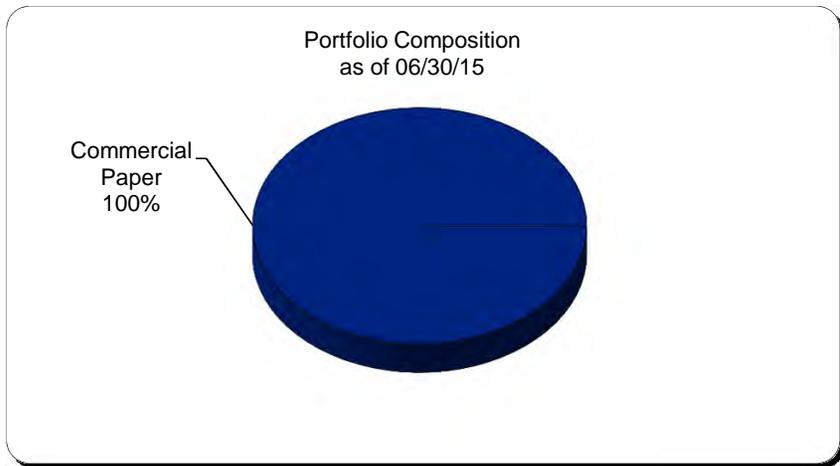
<u>Benchmarks⁵</u>	June 30, 2015	March 31, 2015
TexPool ⁶	0.06%	0.05%

Notes:

1. On a trade-date basis, including accrued interest.
2. In order to comply with GASB accrual accounting reporting requirements; forward settling trades are included in the monthly balances.
3. Excludes any money market fund/cash balances held in custodian account.
4. Past performance is not indicative of future results.
5. Yields presented on an annualized basis as of June 30, 2015.
6. TexPool yield is obtained from www.texpool.com.

Pooled Funds Portfolio Composition and Credit Quality Characteristics

<u>Security Type¹</u>	<u>June 30, 2015</u>	<u>% of Portfolio</u>	<u>March 31, 2015</u>	<u>% of Portfolio</u>
U.S. Treasuries	\$0.00	0.00%	\$0.00	0.00%
Federal Agencies	0.00	0.00%	0.00	0.00%
Commercial Paper	3,495,195.90	100.00%	3,498,560.40	100.00%
Commercial Paper - TLGP	0.00	0.00%	0.00	0.00%
Certificates of Deposit	0.00	0.00%	0.00	0.00%
Bankers Acceptances	0.00	0.00%	0.00	0.00%
Repurchase Agreements	0.00	0.00%	0.00	0.00%
Municipal Obligations	0.00	0.00%	0.00	0.00%
Corporate Notes/Bonds	0.00	0.00%	0.00	0.00%
Mortgage Backed	0.00	0.00%	0.00	0.00%
Money Market Fund/Cash	0.00	0.00%	0.00	0.00%
Totals	\$3,495,195.90	100.00%	\$3,498,560.40	100.00%

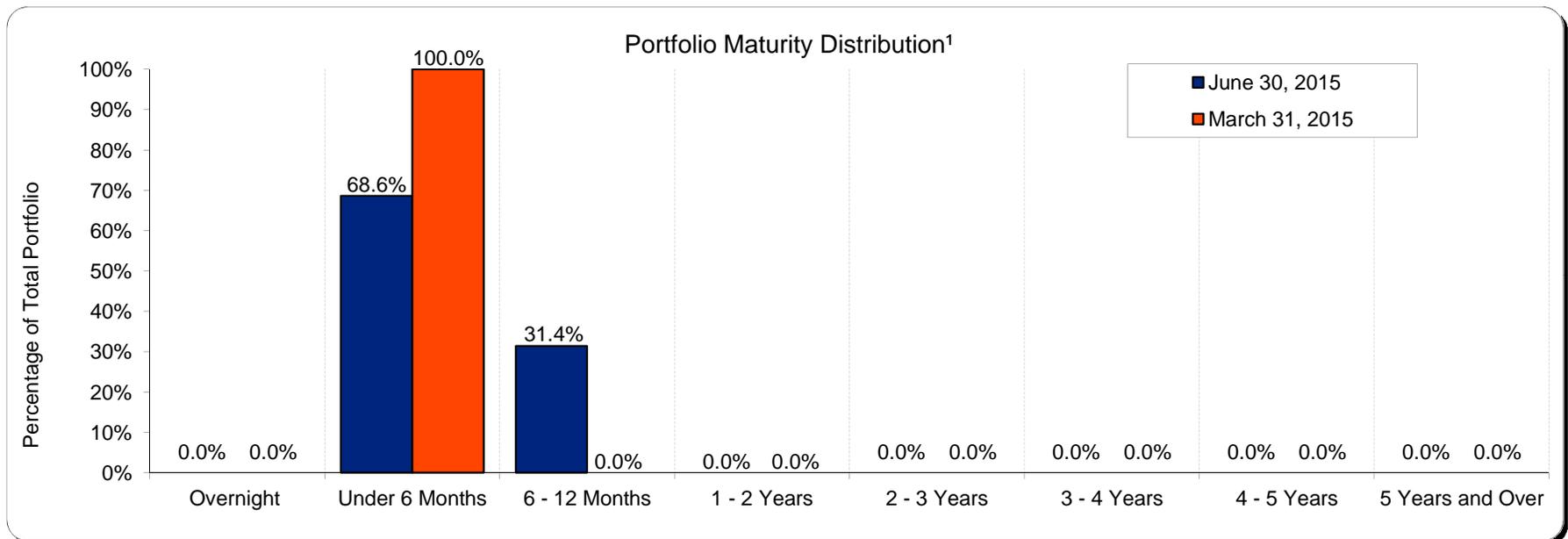


Notes:

1. End of quarter trade-date market values of portfolio holdings, including accrued interest.
2. Credit rating of securities held in portfolio, exclusive of money market fund/LGIP. Standard & Poor's is the source of the credit ratings.

Pooled Funds Portfolio Maturity Distribution

<u>Maturity Distribution¹</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>
Overnight (Money Market Fund)	\$0.00	\$0.00
Under 6 Months	2,398,237.40	3,498,560.40
6 - 12 Months	1,096,958.50	0.00
1 - 2 Years	0.00	0.00
2 - 3 Years	0.00	0.00
3 - 4 Years	0.00	0.00
4 - 5 Years	0.00	0.00
5 Years and Over	0.00	0.00
Totals	\$3,495,195.90	\$3,498,560.40



Notes:

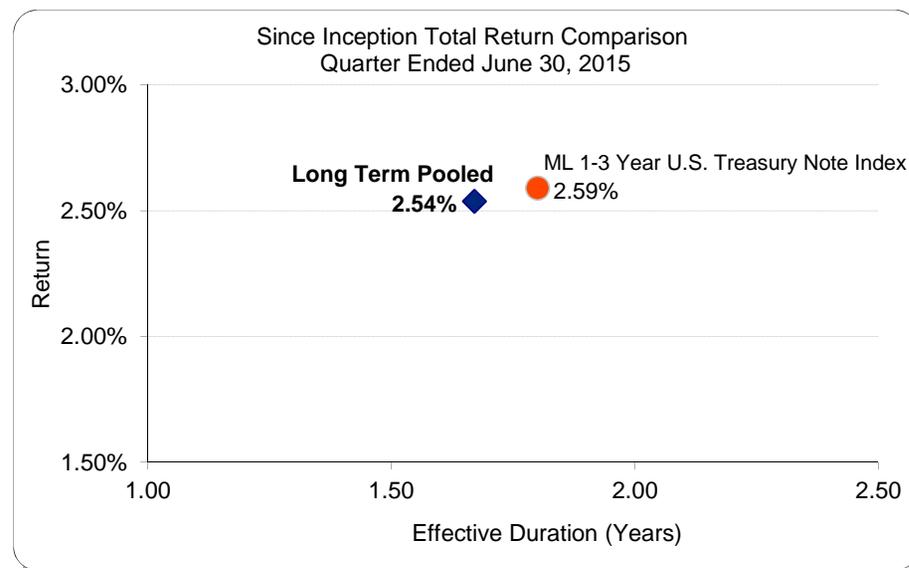
1. Callable securities in portfolio are included in the maturity distribution analysis to their stated maturity date, although they may be called prior to maturity.

Long Term Pooled Fund Portfolio Performance

Total Portfolio Value¹	June 30, 2015	March 31, 2015
Market Value	\$13,646,761.76	\$13,676,145.24
Amortized Cost	\$13,607,581.86	\$13,629,614.74

Total Return^{2,3,4,5}	Quarterly Return June 30, 2015	Last 12 Months	Last 2 Years	Last 5 Years	Last 7 Years	Since Inception June 30, 2006
Long Term Pooled Fund	0.18%	0.82%	0.83%	0.78%	1.58%	2.54%
Merrill Lynch 1-3 Year U.S. Treasury Note Index	0.15%	0.88%	0.82%	0.82%	1.59%	2.59%

Effective Duration(Years)^{4,5}	June 30, 2015	March 31, 2015	Yields	June 30, 2015	March 31, 2015
Long Term Pooled Fund	1.67	1.43	Yield at Market	0.58%	0.45%
Merrill Lynch 1-3 Year U.S. Treasury Note Index	1.80	1.79	Yield at Cost	0.78%	0.67%
Portfolio Duration % of Benchmark Duration	93%	80%			

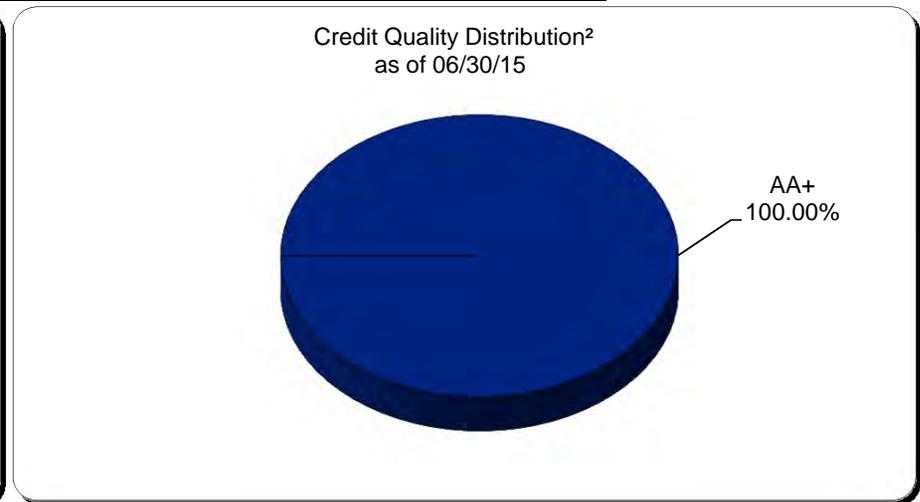
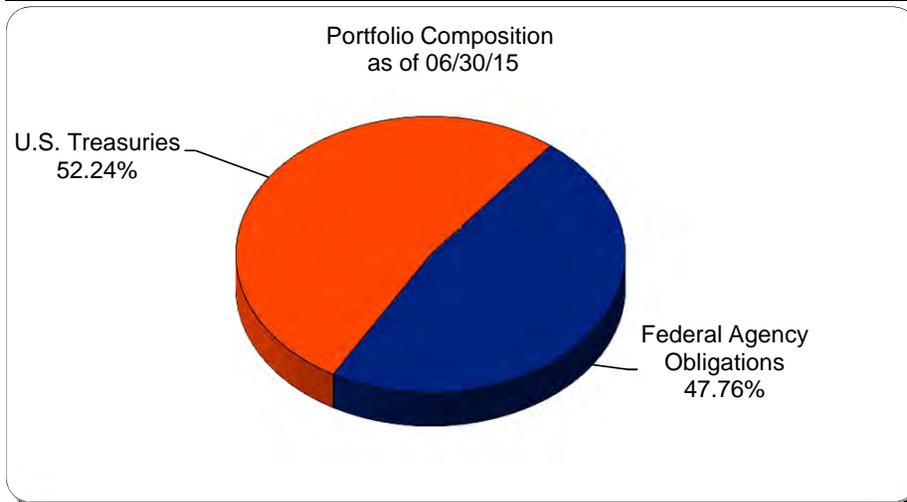


Notes:

1. In order to comply with GASB accrual accounting reporting requirements; forward settling trades are included in the monthly balances. End of quarter trade-date market values of portfolio holdings, including accrued interest.
2. Performance on trade date basis, gross (i.e., before fees), is in accordance with The CFA Institute's Global Investment Performance Standards (GIPS). Quarterly returns are presented on an unannualized basis. Returns presented for 12 months or longer are presented on an annual basis. Past performance is not indicative of future results.
3. Since Inception the benchmark has been the Merrill Lynch 1-3 Year U.S. Treasury Note.
4. Merrill Lynch Indices provided by Bloomberg Financial Markets.
5. Excludes money market fund/cash in performance and duration computations.

Long Term Pooled Fund Portfolio Composition and Credit Quality Characteristics

<u>Security Type¹</u>	<u>June 30, 2015</u>	<u>% of Portfolio</u>	<u>March 31, 2015</u>	<u>% of Portfolio</u>
U.S. Treasuries	\$7,129,006.70	52.2%	\$4,644,161.35	34.0%
Federal Agencies	6,517,755.06	47.8%	9,031,983.89	66.0%
Commercial Paper	0.00	0.0%	0.00	0.0%
Certificates of Deposit	0.00	0.0%	0.00	0.0%
Bankers Acceptances	0.00	0.0%	0.00	0.0%
Repurchase Agreements	0.00	0.0%	0.00	0.0%
Municipal Obligations	0.00	0.0%	0.00	0.0%
Corporate Notes/Bonds	0.00	0.0%	0.00	0.0%
Mortgage Backed	0.00	0.0%	0.00	0.0%
Money Market Fund/Cash	0.00	0.0%	0.00	0.0%
Totals	\$13,646,761.76	100.0%	\$13,676,145.24	100.0%

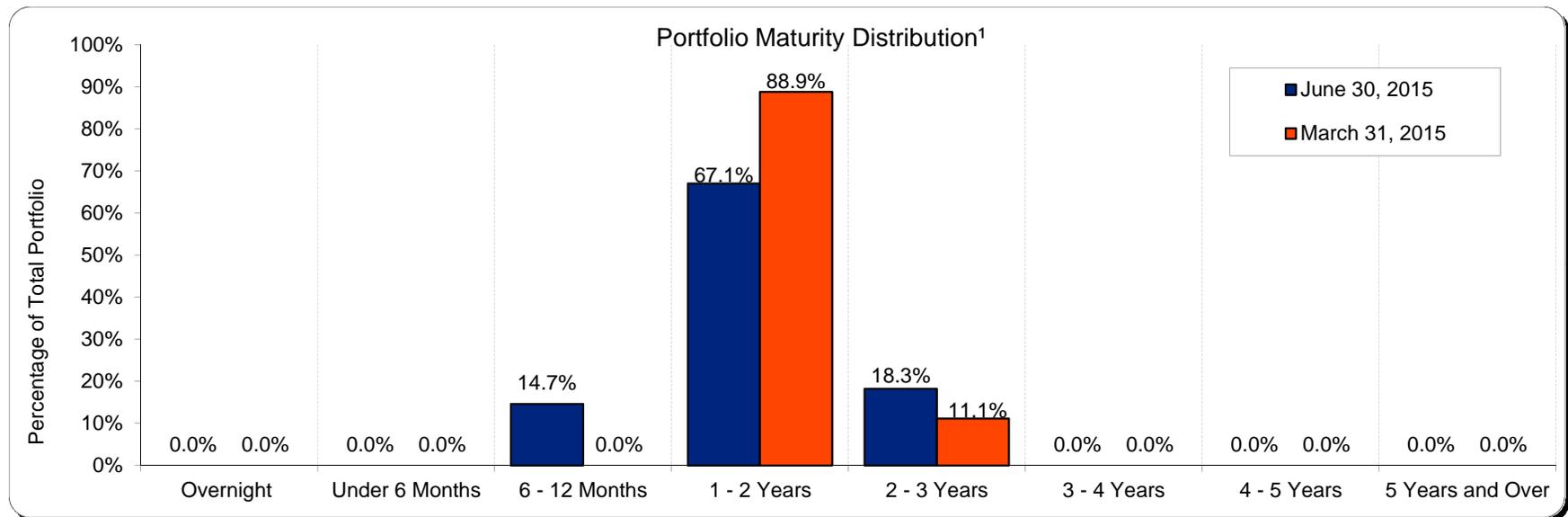


Notes:

1. End of quarter trade-date market values of portfolio holdings, including accrued interest.
2. Credit rating of securities held in portfolio, exclusive of money market fund/LGIP. Standard & Poor's is the source of the credit ratings.

Long Term Pooled Fund Portfolio Maturity Distribution

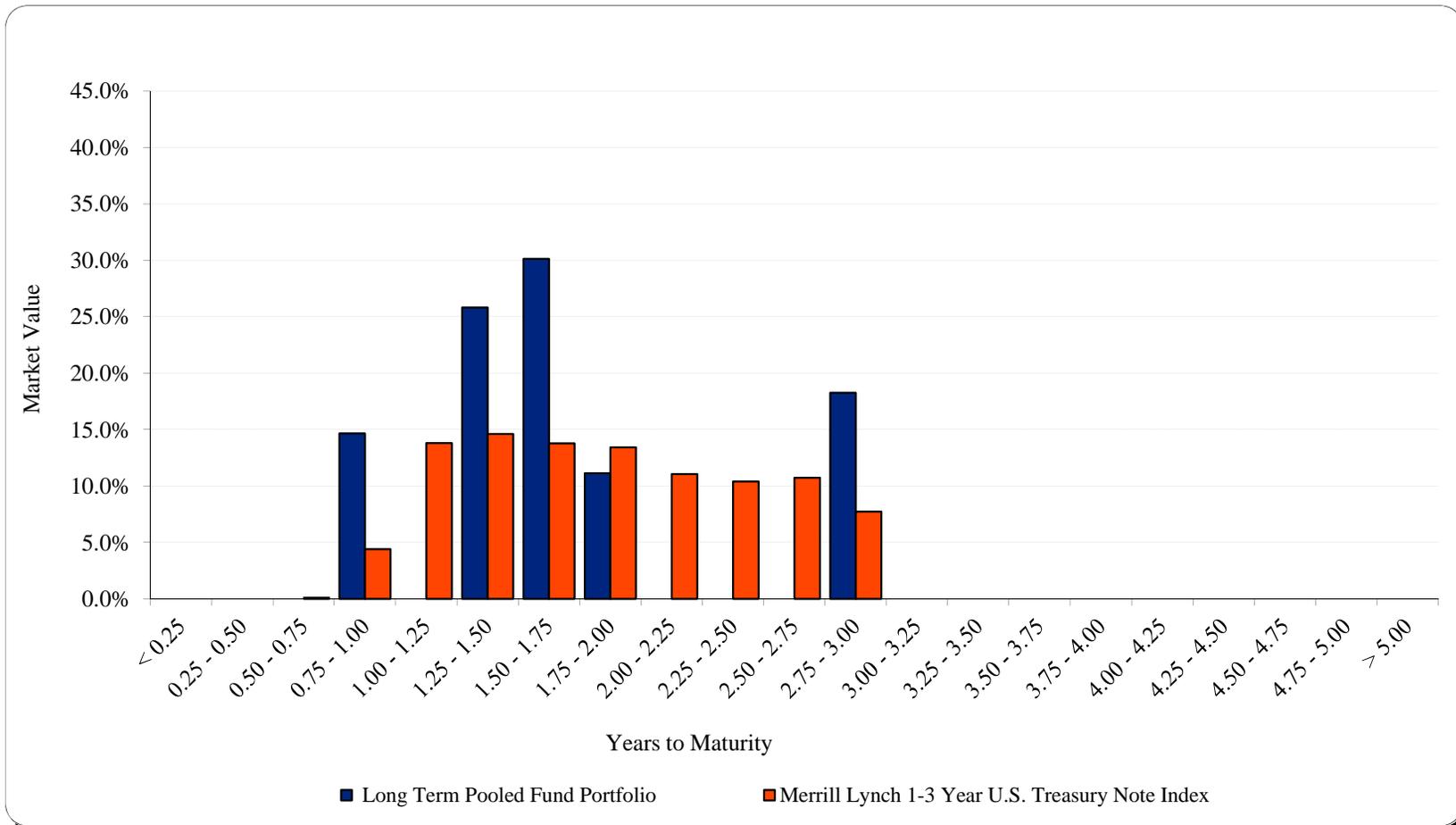
<u>Maturity Distribution¹</u>	<u>June 30, 2015</u>	<u>March 31, 2015</u>
Overnight (Money Market Fund)	\$0.00	\$0.00
Under 6 Months	0.00	0.00
6 - 12 Months	2,000,009.83	0.00
1 - 2 Years	9,154,733.82	12,154,358.01
2 - 3 Years	2,492,018.11	1,521,787.23
3 - 4 Years	0.00	0.00
4 - 5 Years	0.00	0.00
5 Years and Over	0.00	0.00
Totals	\$13,646,761.76	\$13,676,145.24



Notes:

1. Callable securities in portfolio are included in the maturity distribution analysis to their stated maturity date, although they may be called prior to maturity.

Long Term Pooled Fund Portfolio Maturity Distribution versus the Benchmark¹

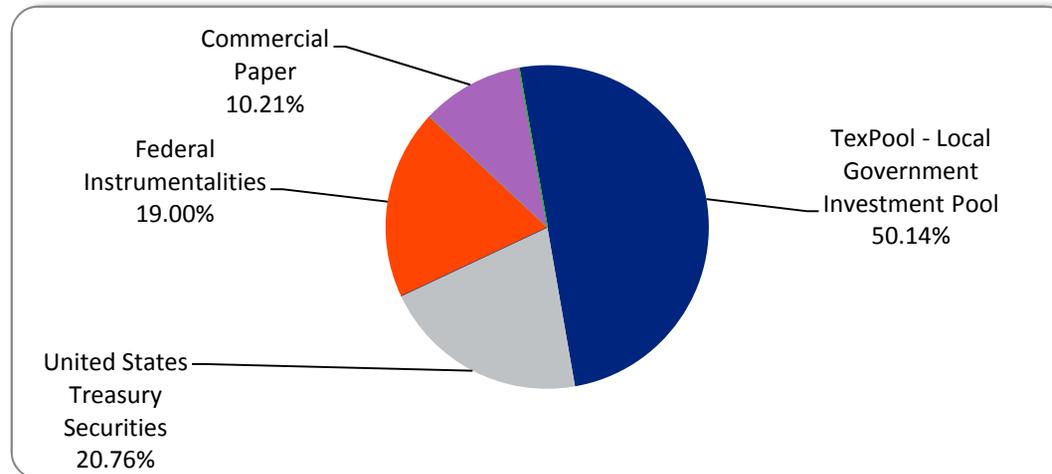


Notes:

1. Due to the nature of the security, Mortgage-Backed Securities are represented based on their average life maturity rather than their final maturity.

City of Rowlett, Texas

Asset Allocation as of June 30, 2015



Security Type ¹	Amortized Cost (Includes Interest)	Allocation Percentage	Notes	Permitted by Policy	In Compliance
TexStar - Local Government Investment Pool	-	0.00%		100%	YES
TexPool - Local Government Investment Pool	17,120,115.68	50.03%		100%	YES
United States Treasury Securities	7,104,659.00	20.76%		100%	YES
United States Government Agency Securities	-	0.00%		100%	YES
Federal Instrumentalities	6,502,922.86	19.00%	2	100%	YES
Mortgage-Backed Securities	-	0.00%	2,3	20%	YES
Certificates of Deposit	-	0.00%		20%	YES
Repurchase Agreements	-	0.00%		20%	YES
Commercial Paper	3,495,138.00	10.21%		25%	YES
Corporate Notes TLGP - FDIC Insured	-	0.00%		50%	YES
Bankers' Acceptances	-	0.00%		25%	YES
State and/or Local Government Debt	-	0.00%		25%	YES
Fixed Income Money Market Mutual Funds	-	0.00%		50%	YES

Notes:

- End of month trade-date amortized cost of portfolio holdings, including accrued interest.
- The combined total of Federal Instrumentalities and Mortgage Backed Securities can not be more than 100%. The combined total as of June 30, 2015 is 19.00%.
- The Investment Policy does allow for Government and Federal Agency mortgage backed securities (MBS). Which is limited to GNMA, FHLMC, and FNMA mortgage backed securities. GNMA securities have the full faith and credit of the United States Treasury. As of September 6, 2008, FHLMC and FNMA have been under conservatorship with the United States Treasury. PFM has imposed an internal maximum allocation limit of 20% in MBS. PFM will notify the City prior to adding MBS to the portfolio.

City of Rowlett, Texas

Asset Allocation as of June 30, 2015

Individual Issuer Breakdown	Amortized Cost (Includes Interest)	Allocation Percentage	Notes	Permitted by Policy	In Compliance
Government National Mortgage Association (GNMA)	-	0.00%		40%	YES
Federal Farm Credit Bank (FFCB)	-	0.00%		40%	YES
Federal Home Loan Bank (FHLB)	1,996,333.27	5.83%		40%	YES
Federal National Mortgage Association (FNMA)	-	0.00%		40%	YES
Federal Home Loan Mortgage Corporation (FHLMC)	4,506,589.59	13.17%		40%	YES
Bank of Tokyo Mitsubishi, Inc. Commercial Paper	1,098,188.67	3.21%		5%	YES
JP Morgan Chase & Company Commercial Paper	1,299,809.33	3.80%		5%	YES
Toyota Motor Corporation Commercial Paper	1,097,140.00	3.21%		5%	YES

Investment Officer's Certification

This report is prepared for City of Rowlett (the "City") in accordance with Chapter 2256 of the Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report which covers the month ended June 30, 2015, is signed by the City's investment officers and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City's approved Investment Policy and Strategy throughout the month. All investment transactions made in the City's portfolio during this month were made on behalf of the City and were made in full compliance with the PFIA and the City's approved Investment Policy.

Alan Guard, Chief Financial Officer

Wendy Badgett, Assistant Finance Director

TAB III

Insert Month End Statement here to complete the report.

In consideration of the safety and security of our client's sensitive information, PFM Asset Management's compliance department does not allow the inclusion of month end statements in any electronic communication including this version of the quarterly performance report.

Statements are available online at **www.pfm.com** login and click on the link to "Monthly Statements" on the left side of the screen.

The most current statements are always available to the client online, however they can only be accessed with the designated username and password.

TAB IV



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 5F

TITLE

Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

STAFF REPRESENTATIVE

Brian Funderburk, City Manager



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7A

TITLE

Consider action to approve minutes from the August 11, 2015, Joint City Council and Charter Review Commission Meeting, the August 17, 2015, City Council Budget Work Session, and the August 18, 2015, City Council Regular Meeting.

STAFF REPRESENTATIVE

Laura Hallmark, City Secretary

SUMMARY

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - (1) state the subject of each deliberation; and
 - (2) indicate each vote, order, decisions or other action taken.

RECOMMENDED ACTION

Move to approve, amend or correct the minutes for the August 11, 2015, Joint City Council and Charter Review Commission Meeting, the August 17, 2015, City Council Budget Work Session, and the August 18, 2015, City Council Regular Meeting.

ATTACHMENTS

- 08-11-15 Joint City Council and Charter Review Commission Meeting Minutes
- 08-17-15 City Council Budget Work Session Minutes
- 08-18-15 City Council Regular Meeting Minutes



City of Rowlett

Joint Meeting Minutes

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City Council/Charter Review Commission

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, August 11, 2015

6:00 P.M.

Rowlett Community Centre –
5300 Main Street – Room B

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Council Present: Mayor Pro Tem Gallops, Councilmember Sheffield, Councilmember Bobbitt, and Councilmember van Bloemendaal

Commissioners Present: Chair Laning, Shinder, Liston, Brown, Finney, Kneggs

1. Call to order.

Mayor Pro Tem Gallops called the meeting to order at 6:06 p.m.

2. Welcome and introduction of the Commission members.

Mr. Gallops asked all present to introduce themselves.

3. Administer the Oath of Office and the Statement of Elected/Appointed Officer to newly appointed members.

Laura Hallmark, City Secretary, administered the Oath of Office to those Commission members present. The Statement of Elected/Appointed Official was also obtained.

4. Discuss the purpose and the scope of the Charter Review Commission.

Mr. Gallops reviewed the scope for the Commission as set forth by the Council.

5. Discuss resources available to the Commission.

Ms. Hallmark reviewed the information that would be available to the Commission members, including the City's website, staff members, and charters for other cities.

6. Discussion of the format for public input.

Ms. Hallmark reviewed the form that was implemented to receive public input and explained it will be made available online.

7. Discussion of dates and start times for future meetings.

Whitney Laning, Commission Chair, surveyed the members for days that would best meet with everyone's schedule to set the Commission meetings. The next meeting was tentatively scheduled for Wednesday, September 2nd.

8. Members of the Charter Review Commission may request topics for future meetings. No member of the Commission may discuss any of the requested subjects until such matter has been properly placed on the posted agenda.

There were no items requested.

9. Adjournment.

There being no further business, Mr. Gallops adjourned the meeting at 6:39 p.m.



City of Rowlett

Budget Work Session Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Monday, August 17, 2015

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Council Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Bobbitt, Councilmember Sheffield and Councilmember van Bloemendaal

Council Absent: Councilmember Pankratz and

1. Call to Order

Mayor Gottel called the meeting to order at 5:32 p.m.

2. Work Session

2A. City Council Budget Work Session. (180 minutes)

- Overview of City's Manager's recommendations for the proposed budget
- Impact of development on the proposed budget
- Property tax rate
- Impact of drought on utility system and plan to improve Utility Fund reserves
- Rate changes from North Texas Municipal Water District (water) and City of Garland (sewer)
- Proposed strategy to increase funding for infrastructure
- Allocation of additional funds (General Fund)
- Proposed strategy to hold bond elections every three years and set a targeted rate for the interest & sinking portion of the tax rate
- Five Year Capital Improvement Plan
- Other policy proposals and programs from the City Manager

Brian Funderburk, City Manager, reviewed the proposed budget document including cumulative changes in taxable value, projected increase in taxable values, and sustainability challenges and strategies.

He outlined the four policy recommendations for the upcoming fiscal year:

1. Health of the Utility Fund – it was the consensus of Council to reduce the allocation for cash maintenance, noting that rates will increase due to a pass-through of increased costs from the North Texas Municipal Water District and City of Garland.

2. Funding for infrastructure – it was the consensus of Council to set aside as much as possible for infrastructure improvements each year so as not to fall behind in maintaining and repairing infrastructure.
3. Additional funds for allocation – Council reviewed the list of proposed allocations and were presented with additional options.
4. Capital Bond Program – it was the consensus of Council to pursue bond elections every three years to keep up with development, maintenance, and help provide sustainability for Rowlett.

Mr. Funderburk continued with the review of the overview of the budget, which included highlights and discussion related to the following: year two implementation of the employee compensation study; additional employees including the youth baseball league programmer; General Fund revenues and expenses; capital equipment; park maintenance standards; Utility Fund – water/sewer charges and expenses and debt service; Refuse Fund; Drainage Fund; other smaller funds; Debt Service Fund; and the Employee Health Benefits Fund.

Discussion will continue tomorrow evening with Capital Maintenance.

3. Adjournment

There being no further discussion, the meeting adjourned at 8:18 p.m.



City of Rowlett

City Council Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, August 18, 2015

5:40 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember van Bloemendaal, Councilmember Bobbitt and Councilmember Sheffield

Absent: Councilmember Pankratz

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:41 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate on property at 3913 Main Street. (45 minutes) [THIS EXECUTIVE SESSION SHALL OCCUR AFTER THE REGULAR MEETING]

In at 9:10 p.m. Out at 10:14 p.m.

3. WORK SESSION (5:40 P.M.) * Times listed are approximate.

- 3A.** Discuss FY2016 Budget (90 minutes)

Jim Proce, Assistant City Manager, reviewed the Capital Improvement Program as proposed for FY16, which included: Utility Fund projects, capital maintenance program, community enhancement projects, 2015 bond projects, Master Plans, pavement infrastructure – streets and alleys, 2018 potential bond projects, and off-site infrastructure improvements needed to support the Bayside development.

Brian Funderburk, City Manager, provided information on additional funds requested by CERT for a passenger van, which could be utilized by other City departments as well. It was the consensus of Council to include that request in the upcoming budget.

- 3B.** Review final submittal of Hwy 66 east and west median design to be funded through the Texas Department of Transportation Governor's Community Achievement Award \$250,000 Grant. (20 minutes)

This item was discussed first.

Jermel Stevenson, Director of Parks and Recreation, along with Martha Brown, Director of Keep Rowlett Beautiful, described the award parameters, regulations, and next steps.

4. DISCUSS CONSENT AGENDA ITEMS

Council took a short break at 7:19 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:32 p.m.

INVOCATION – Cole Hedgecock, First Baptist Rowlett

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation to Teri Jenkins, Keep Texas Beautiful Sadie Ray Graff Educator Award.

Deputy Mayor Pro Tem Dana-Bashian presented the proclamation.

- 5B.** Presentation of the Rowlett Police Department's Lifesaving Award to Officer Patrick Ray.

Chief Mike Brodnax presented the award to Officer Ray.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council meetings – Council will hold special meetings on Tuesday – Thursday, August 25th, 26th and 27th to interview Board & Commission applicants. Next regular Council meetings will be held on Tuesday, September 1st & 15th. Notice – no Council meeting on the first Tuesday in October – 10/6, so that Council may attend National Night Out events throughout the City. Council meetings in October will be Tuesday, October 13th and 20th. P & Z meetings – Tuesday, August 25th – held in the City Hall Conference Room at 6:30pm.

Mosquito season - Dallas County sprayed for mosquitoes in the southeast quadrant of the City last Thursday night, Friday night and Monday nights as a result of a mosquito testing positive for West Nile Virus. The City contracts with Dallas County for testing, abatement and spraying for all of Rowlett (portion in Rockwall County too). Be proactive to help in the fight – practice the four D’s: Dress, Deet, Drain, Dusk & Dawn. Still available! – City of Rowlett providing “dunks” for free at the Development Services Building located at 3901 Main St, 8am to 5pm Monday thru Friday (first come, first served basis). Rowlett Library - the library is located at 5702 Rowlett Road. Upcoming events: library camps – all held @ RCC: Rule the School – Saturday, August 21st @ 2pm. Arts & Humanities Photography Contest. 2015 theme – Whatever Floats Your Boat. Entries accepted @ the RCC on Saturday, September 5th from 10am to noon. Visit Arts & Humanities page at Rowlett.com for more information. Police Department - Citizen Police Academy - registration for 36th class is open throughout August. Beginning September 3rd, this 12-week course is held every Thursday evening from 7-10pm. To learn more about the program, contact Officer Chad Caldwell @ 972-412-6242. Parks and Recreation - Isaac Scruggs Park rededication by family. Saturday, August 22nd at 9am. Speech from Isaac Scruggs’ granddaughter. Improvements to the park from the Community Development Block Grant (CDBG) and upcoming additions to the park. “I love Isaac Scruggs Park” pledge – asking community to sign a promise to participate in only “positive recreation” in this park or any park. Kids Kingdom - Kids Kingdom playground committee meets weekly, all meetings open to public – Held on Tuesday evenings at RCC; for more information check on the City’s website on the home page, rebuild Kids Kingdom! Selling fence pickets now – for the price \$50 each. Volunteers sign up now for “build week” – Nov. 30 – Dec. 6. Activities for Seniors: Senior potluck lunch social - second Thursday of the month; 11:30am at RCC. September 10th and October 8th are the next lunches. Lunch around town - fourth Tuesday of the month @ 11:30 am; August 25th next date. Animal Shelter - low cost vaccine clinic at animal shelter – Saturday, August 22nd, 1 – 3pm. Located at 4402 Industrial St. Shelter is open Monday – Saturday, 10am – 5pm. The Clear the Shelter event on Saturday, August 15th was successful with 24 adoptions.

Animal Shelter staff member brought Bonnie, one of the dogs available for adoption at the shelter.

Cub Scouts acknowledged park staff and a special thanks to Angie Smith and the City for providing a place for the cub scouts to hold their annual Cub Scout Twilight Camp for all scouts in Rowlett, Garland and Sachse. Purchased six (6) fence pickets for Kids Kingdom with money raised during the camp. Thanks to Councilmember Robbert van Bloemendaal for the idea. These pickets represent the superb cooperation our district has experienced in bringing the scouting program to approximately 1,000 kids during the three year relationship with Twilight Camp and Cub Fun Day.

6. CITIZENS’ INPUT

1. Diane Perkins, 4414 Dexham, Rowlett; spoke in opposition to the Creekside development.
2. Sam Seidel, 1901 Palomino Drive, Rowlett; spoke in opposition to the Creekside development.
3. Mark Hemphkins, 1613 Palomino Drive, Rowlett; spoke in opposition to the Creekside development.

4. Zabrina Martinson, 4313 Pecan Grove Lane, Rowlett; provided an update on the Kids Kingdom fundraising efforts.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the August 4, 2015, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider a resolution to accept the petition and call a Public Hearing on creation of the Bayside Public Improvement District (PID) submitted on behalf of Bayside Land Partners LLC for the property known as Bayside.

This item was approved as RES-096-15 on the Consent Agenda.

- 7C. Consider action to approve a resolution accepting the bid of and awarding a contract to Pavecon LTD in the amount of \$326,261.00 for the total base bid with a ten percent (10%) contingency for \$32,626.10 and up to \$7,500.00 for an early completion bonus, resulting in a total project amount of \$366,387.10 for the Roadway Improvements on President George Bush Turnpike (PGBT) Northbound Frontage Road and State Highway 66 (Lakeview Parkway) Right Turn Lane Project, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-097-15 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider an ordinance to rezone from Single Family-40 Zoning District to the New Neighborhood Form-Based Zoning District, with Major Warrants to allow modification to the lighting and open space standards for buildings fronting on open space, for properties located at 4401, 4413, 4501, 4509, 4513, 4601, 4609, 4613 and 4701 Dexham Road. (Case FW14-740)

Marc Kurbansade, Director of Development Services, provided some background information as a refresher for Council. Councilmembers provided comments on the item.

A motion was made by Councilmember Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion failed due to a lack of majority with a vote of three in favor (van Bloemendaal, Gallops, Sheffield) and three opposed (Bobbitt, Gottel, Dana-Bashian).

- 8B. Conduct a public hearing (1st) on the ad valorem tax rate for FY 2015-16.

Terri Doby, Budget Officer, presented information on the proposed tax rate, effective tax rate, and the rollback rate.

The public hearing opened and closed with no speakers.

- 8C.** Conduct a public hearing (1st) on the proposed budget for FY 2015-16.

Terri Doby, Budget Officer, provided highlights of the proposed budget.

The public hearing opened and closed with one speaker:
Craig Williams, 1709 Palomino Drive, Rowlett.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 10:14 p.m.

+



City of Rowlett
Staff Report

4000 Main Street
P. O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7B

TITLE

Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Eastside Lift Station Upgrades Project in the amount of \$155,625 to J.S. Haren Company and authorize the Mayor to execute the necessary documents for said services.

STAFF REPRESENTATIVE

Tim Rogers, Director of Public Works
Walter Allison, City Engineer

SUMMARY

This project consists of replacing the existing four pumps with larger pumps, two control panels, piping, valves, a hydro-pneumatic surge tank, an air compressor, an emergency generator, and other miscellaneous improvements. These improvements were designed to enable flow from the Eastside Lift Station (ESLS) to bypass the Westside Lift Station (WSLS).

BACKGROUND INFORMATION

As part of the City's Sanitary Sewer Evaluation Survey (SSES) previously conducted by Pipeline Analysis and Grantham & Associates, Incorporated, the City's lift stations require substantial repairs and upgrades. The conclusion in the report recommended permanent bypassing of the sewage flows from the ESLS past the WSLS to the gravity sewer system. This proposed construction upgrades will now provide the permanent bypass solution for the WSLS and adds redundancy to the system.

The key components to upgrades for ESLS to bypass flows at the WSLS are:

- Right sizing of pipe discharge, pumps and control panel.
- Installation of a permanent generator for redundancy backup power.
- Installation of a hydro-pneumatic surge tank to reduce extensive pressures on the 24-inch force main crossing the lake.

On May 6, 2014, City Council adopted a resolution awarding the base bid to J.S. Haren Company in the amount of \$1,530,826 for the Eastside Lift Station Upgrades Project and authorized the Mayor to execute the Standard Public Works Construction Contract for said services.

DISCUSSION

J.S. Haren Company has satisfactorily completed the project as designed in accordance with the contract plans and specifications. Staff has inspected the construction ensuring compliance with the provisions of the contract and recommends acceptance of such improvements with a final

acceptance and release of retainage in the amount of \$155,625. The photographs below depict the final product for this project.



Final Product After Upgrades



New Surge Tank



Emergency Generator

FINANCIAL/BUDGET IMPLICATIONS

Final payment amount of \$896 plus retainage of \$154,729 yields a final acceptance and release of retainage in the amount of \$155,625. Funding in the amount of \$155,625 is available in Sanitary Sewer Repair and Reconstruction in account code 605-8201-531-8002, Project Code SS1159 for the Eastside Lift Station Rehabilitation Project.

Project Code	Project Title	YTD Project Balance	Project Amount
SS1159	Eastside Lift Station Rehabilitation	\$567,583.36	\$155,625

RECOMMENDED ACTION

Staff recommends the City Council approve a resolution authorizing the final acceptance and release of retainage for the Eastside Lift Station Upgrades Project in the amount of \$155,625 to J.S. Haren Company and authorize the Mayor to execute the necessary documents for said services.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, AUTHORIZING FINAL ACCEPTANCE AND RELEASE OF RETAINAGE FOR THE EASTSIDE LIFT STATION UPGRADES PROJECT IN THE AMOUNT OF \$155,625 TO J.S. HAREN COMPANY; AUTHORIZING THE MAYOR TO EXECUTE THE NECESSARY DOCUMENTS FOR SAID SERVICES PURSUANT TO APPROVAL; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted Resolution Number RES-032-14 awarding Bid # 2014-48 to accomplish the Eastside Lift Station Upgrades Project on May 06, 2014, in the amount of \$1,617,368 to J.S. Haren Company; and

WHEREAS, J.S. Haren Company has completed the project within the construction time frame and within budget; and

WHEREAS, City staff has inspected the construction ensuring that it complies with the provisions of the contract and recommends acceptance of such improvements as well as the release of retainage.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the City Council of the City of Rowlett, Texas, hereby accepts the completion of the Eastside Lift Station Upgrades Project and approves the release of retainage to J.S. Haren Company in the amount of \$155,625.

Section 2: The City Council of the City of Rowlett does hereby authorize the Mayor to execute the necessary documents to conform to this resolution.

Section 3: This resolution shall be effective immediately upon its passage.

ATTACHMENT

Exhibit A – Final Payment Request Form

PAYMENT REQUEST (4.51)

PROJECT:	<u>EASTSIDE LIFT STATION</u>	PROJECT NUMBER
OWNER:	<u>CITY OF ROWLETT</u>	<u>ROW13161</u>
CONTRACTOR:	<u>J. S. HAREN COMPANY</u>	
ENGINEER:	<u>GRANTHAM & ASSOCIATES</u>	

PAYMENT PERIOD FROM: 4/15/2015 TO 6/15/15 **ESTIMATE NO.:** 7 FINAL

SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS

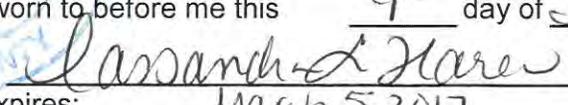
Original Contract Amount	\$	1,530,826.00
Approved Change Orders	\$	18,660.00
Current Contract Amount	\$	1,549,486.00
Total Value of Original Contract Performed (Attachment "A" consisting of __ pages)	\$	1,529,526.00
Extra Work on Approved Change Orders (Attachment "B" consisting of __ pages)	\$	18,660.00
Materials on Hand (Attachment "C" consisting of __ pages)	\$	-
Total Value of Work to Date	\$	1,548,186.00
Less Amount Retained at <u>0</u> %		
Net Amount Earned on Contract	\$	1,548,186.00
Less Amount of Previous Payments	\$	1,392,561.00
BALANCE DUE THIS STATEMENT	\$	155,625.00
Percentage of Contract Paid to Date		90%

The undersigned Contractor certifies that all work, including materials on hand, covered by this Periodical Payment has been completed and delivered and stored in accordance with the Contract Documents, that all amounts have been paid by him for work, materials, and equipment for which previous Periodical Payments were issued and received from the Owner, and that the current payment shown herein is now due.

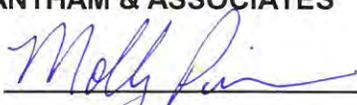
Contractor: J. S. HAREN COMPANY By 

Date: June 9, 2015

Subscribed and sworn to before me this 9th day of June, 2015

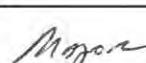
Notary Public: 

My Commission expires: March 5, 2017

Recommended for Payment by
GRANTHAM & ASSOCIATES
By  6/16/15
Date

Approved for Payment by
[OWNER]
By  7/28/15
Date

Approved for Payment by
[OWNER]
By  07/31/15
Date
 07/31/15

Approved for Payment by
[OWNER]
By _____
Date


TABULATION OF VALUES FOR ORIGINAL CONTRACT WORK PERFORMED

PROJECT: East Side Lift Station Upgrades		PROJECT NUMBER										
OWNER: CITY OF ROWLETT												
CONTRACTOR: J. S. HAREN COMPANY												
ENGINEER: GRANTHAM & ASSOCIATES, Inc.												
PAYMENT PERIOD FROM: 4/15/2015		ESTIMATE NO.: 7 FINAL										
		6/15/2015										
		TO										
ITEM NO.	DESCRIPTION	QUANTITY ORIGINAL ESTIMATE	UNIT OF MEASURE	UNIT PRICE	TOTAL CONTRACT AMOUNT	PREVIOUS QUANTITY	WORK COMPLETED FROM THIS ESTIMATE	QUANTITY THIS ESTIMATE	WORK COMPLETED FROM THIS ESTIMATE	BALANCE OF MATERIALS ON HAND	TOTAL VALUE OF WORK COMPLETED	% OF WORK COMPLETE
1	MOBILIZATION	1	LS	\$ 35,000.00	\$ 35,000.00	1	35,000		\$ -		\$ 35,000.00	100.00%
2	TEMPORARY CONSTRUCTION FENCING	300	LF	\$ 3.00	\$ 900.00		-		\$ -		\$ -	0.00%
3	EROSION CONTROL	1	LS	\$ 1,000.00	\$ 1,000.00	1	1,000		\$ -		\$ 1,000.00	100.00%
4	CAPITAL IMPROVEMENTS SIGN PREPARE, SUBMIT & IMPLEMENT CONSTRUCTION SEQUENCING PLAN INCLUDING BUT NOT LIMITED TO BYPASS PUMPING, INTERMEDIATE ELEC	1	LS	\$ 400.00	\$ 400.00		-		\$ -		\$ -	0.00%
5	REMOVE SHRUBS INSIDE FENCE FOR EMERGENCY GENERATOR	1	LS	\$ 1,700.00	\$ 1,700.00	1	1,700				\$ 1,700.00	100.00%
6	REMOVE SLUICE GATES, STEMS & GUIDES	7	LS	\$ 50.00	\$ 350.00	7	350		\$ -		\$ 350.00	100.00%
7	REMOVE EX. METAL HATCH COVERS	2	EA	\$ 2,825.00	\$ 5,650.00	2	5,650		\$ -		\$ 5,650.00	100.00%
8	REMOVE EX PUMPS & BASE ELBOWS, DELIVER PUMPS TO CITY YARD	5	EA	\$ 500.00	\$ 2,500.00	5	2,500		\$ -		\$ 2,500.00	100.00%
9	REMOVE EX DISCHARGE PIPING & CORE WALLS	3	EA	\$ 1,500.00	\$ 4,500.00	3	4,500		\$ -		\$ 4,500.00	100.00%
10	24" X 24" COPLASTIC SLUICE GATE	1	LS	\$ 10,000.00	\$ 10,000.00	1	10,000		\$ -		\$ 10,000.00	100.00%
11	SLUICE GATE STEM	2	EA	\$ 15,000.00	\$ 30,000.00	2	30,000		\$ -		\$ 30,000.00	100.00%
12	STEM GUIDE	2	EA	\$ 5,000.00	\$ 10,000.00	2	10,000		\$ -		\$ 10,000.00	100.00%
13	14" HDPE DR 11 DISCHARGE PIPING	8	EA	\$ 400.00	\$ 3,200.00	8	3,200		\$ -		\$ 3,200.00	100.00%
14	8" X 14" DI ECCENTRIC REDUCER ON BASE ELBOW	1	LS	\$ 40,000.00	\$ 40,000.00	1	40,000		\$ -		\$ 40,000.00	100.00%
15	14" PLUG VALVE	4	EA	\$ 500.00	\$ 2,000.00	4	2,000		\$ -		\$ 2,000.00	100.00%
16	14" BALL CHECK VALVE	4	EA	\$ 11,000.00	\$ 44,000.00	4	44,000		\$ -		\$ 44,000.00	100.00%
17	TRENCH SAFETY FOR 14" PIPING OUTSIDE OF LS	10	LF	\$ 20.00	\$ 200.00	10	200		\$ -		\$ 200.00	100.00%
18	59-1/2" X 89" AL SAFETY HATCH COVER	4	EA	\$ 2,000.00	\$ 8,000.00	4	8,000		\$ -		\$ 8,000.00	100.00%
19	42 1/2" x 46" ALUMINUM SAFETY COVER	1	EA	\$ 2,000.00	\$ 2,000.00	1	2,000		\$ -		\$ 2,000.00	100.00%
20	CONCRETE FOUNDATION FOR EMERGENCY GENERATOR	6.4	CY	\$ 500.00	\$ 3,200.00	6.4	3,200		\$ -		\$ 3,200.00	100.00%
21	CONCRETE WALL IN WET WELL	0.8	CY	\$ 3,000.00	\$ 2,400.00	0.8	2,400		\$ -		\$ 2,400.00	100.00%
22	6' CHAIN LINK FENCE	261	LF	\$ 30.00	\$ 7,830.00	261	7,830		\$ -		\$ 7,830.00	100.00%
23	6' X 14' COMMERCIAL GALVANIZED STEEL GATE	2	EA	\$ 1,200.00	\$ 2,400.00	2	2,400		\$ -		\$ 2,400.00	100.00%
24	6" THICK CRUSHED STONE	341	SY	\$ 7.00	\$ 2,387.00	341	2,387		\$ -		\$ 2,387.00	100.00%
25	BERMUDA SOD	224	SY	\$ 4.00	\$ 896.00		-	224	\$ 896.00		\$ 896.00	100.00%
26	SUBMERSIBLE PUMP	4	EA	\$ 137,000.00	\$ 548,000.00	4	548,000		\$ -		\$ 548,000.00	100.00%
27	2 DUPLEX 480V CONTROL PANEL	1	EA	\$ 159,513.00	\$ 159,513.00	1	159,513		\$ -		\$ 159,513.00	100.00%
28	72" X 78" X 18" SS ENCLOSURE	1	EA	\$ 10,000.00	\$ 10,000.00	1	10,000		\$ -		\$ 10,000.00	100.00%
29	72" X 118" X 18" SS ENCLOSURE	1	EA	\$ 10,000.00	\$ 10,000.00	1	10,000		\$ -		\$ 10,000.00	100.00%
30	REMOVE EX ELECTRICAL EQUIPMENT	1	LS	\$ 6,000.00	\$ 6,000.00	1	6,000		\$ -		\$ 6,000.00	100.00%
31	INSTALL TRANSCLOSURE	1	LS	\$ 1,000.00	\$ 1,000.00	1	1,000		\$ -		\$ 1,000.00	100.00%
32	4" CONDUIT FROM ONCOR POLE/TRANSFORMER/M	500	LF	\$ 250.00	\$ 125,000.00	500	125,000		\$ -		\$ 125,000.00	100.00%
33	2 MAIN SERVICE DISCONNECTS & WIREGUTTER	1	LS	\$ 32,000.00	\$ 32,000.00	1	32,000		\$ -		\$ 32,000.00	100.00%
34	TRANSFER SWITCH FOR EMERGENCY GENERATOR	1	LS	\$ 23,000.00	\$ 23,000.00	1	23,000		\$ -		\$ 23,000.00	100.00%
35	15 KVA STEP-DOWN TRANSFORMER	1	LS	\$ 3,000.00	\$ 3,000.00	1	3,000		\$ -		\$ 3,000.00	100.00%
36	450KW EMERGENCY WATER COOLED DIESEL GENERATOR	1	LS	\$ 130,000.00	\$ 130,000.00	1	130,000		\$ -		\$ 130,000.00	100.00%

ITEM NO.	DESCRIPTION	QUANTITY ORIGINAL ESTIMATE	UNIT OF MEASURE	UNIT PRICE	TOTAL CONTRACT AMOUNT	PREVIOUS QUANTITY	WORK COMPLETED FROM PREVIOUS ESTIMATE	QUANTITY THIS ESTIMATE	WORK COMPLETED FROM THIS ESTIMATE	BALANCE OF MATERIALS ON HAND	TOTAL VALUE OF WORK COMPLETED	% OF WORK COMPLETE
40	INSTALL OTHER CONDUIT, WIRE, CABLE & ELECT	1	LS	\$ 33,000.00	\$ 33,000.00	1.0	33,000		\$ -		\$ 33,000.00	100.00%
41	CONNECT EXISTING LIGHTING PANEL TO NEW 15 K	1	LS	\$ 1,000.00	\$ 1,000.00	1.0	1,000		\$ -		\$ 1,000.00	100.00%
42	CONNECT EX HOIST TO EX PANEL "LP"	1	LS	\$ 2,000.00	\$ 2,000.00	1	2,000		\$ -		\$ 2,000.00	100.00%
43	24" PVC DR 18 FORCE MAIN PIPE	48	LF	\$ 200.00	\$ 9,600.00	48	9,600		\$ -		\$ 9,600.00	100.00%
44	24" RESTRAINED JOINT DI BEND (45 DEGREE)	2	EA	\$ 2,500.00	\$ 5,000.00	2	5,000		\$ -		\$ 5,000.00	100.00%
45	24" RESTRAINED JOINT DI BEND (90 DEGREE)	1	EA	\$ 300.00	\$ 300.00	1	300		\$ -		\$ 300.00	100.00%
46	24" RESTRAINED JOINT PLUG VALVE	1	EA	\$ 13,950.00	\$ 13,950.00	1	13,950		\$ -		\$ 13,950.00	100.00%
47	TRENCH SAFETY	45	LF	\$ 10.00	\$ 450.00	45	450		\$ -		\$ 450.00	100.00%
48	CONSTRUCT REINFORCED CONC FOUNDATION FOR	8.6	CY	\$ 900.00	\$ 7,740.00	8.6	7,740		\$ -		\$ 7,740.00	100.00%
49	CONST REINFORCED CONC FOUNDATION FOR A/C	2.7	CY	\$ 500.00	\$ 1,350.00	2.7	1,350		\$ -		\$ 1,350.00	100.00%
50	120" DIA X 27' HYDROPNEUMATIC SURGE TANK	1	LS	\$ 151,410.00	\$ 151,410.00	1	151,410		\$ -		\$ 151,410.00	100.00%
51	10HP DUPLEX AIR COMPRESSOR	1	LS	\$ 25,000.00	\$ 25,000.00	1	25,000		\$ -		\$ 25,000.00	100.00%
TOTAL FOR PAGE / PROJECT					\$1,530,826.00		\$1,528,630.00		\$ 896.00	\$ -	\$1,529,526.00	

ATTACHMENT "B"
PAYMENT REQUEST
TABULATION OF VALUES FOR APPROVED CHANGE ORDERS

PROJECT: East Side Lift Station Upgrades **PROJECT NUMBER** _____
OWNER: CITY OF ROWLETT _____
CONTRACTOR: J. S. HAREN COMPANY _____
ENGINEER: GRANTHAM & ASSOCIATES, Inc. _____

PAYMENT PERIOD FROM: 4/15/2015 **TO** 6/15/2015 **ESTIMATE NO.:** 7 FINAL

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY ORIGINAL ESTIMATE	UNIT OF MEASURE	UNIT PRICE	TOTAL CONTRACT AMOUNT	QUANTITY THIS ESTIMATE	WORK COMPLETED FROM PREVIOUS ESTIMATE	BALANCE OF MATERIALS ON HAND	TOTAL VALUE OF WORK COMPLETED	% OF WORK COMPLETE
1	Remove 90 Bend & Install 24x16" tee	1	LS	\$ 7,674.00	\$ 7,674.00	1	\$ 7,674.00		\$ 7,674.00	100%
2	Add Surge Tank Foundation	8.6	CY	\$ 900.00	\$ 7,740.00	8.6	\$ 7,740.00		\$ 7,740.00	100%
2	Add Concrete Wall in Wet Well	0.8	CY	\$ 3,000.00	\$ 2,400.00	0.8	\$ 2,400.00		\$ 2,400.00	100%
3	Add Disconnect & wiring at step down tran	1	LS	\$ 846.00	\$ 846.00	1	\$ 846.00		\$ 846.00	100%
TOTAL FOR PAGE / PROJECT										
										\$ 18,660.00



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Eastside Lift Station	PROJECT NUMBER:
OWNER: City of Rowlett	ROW1361
CONTRACTOR: J. S. Haren Company	
ENGINEER: Grantham & Associates	

The work performed under this contract has been inspected by authorized representatives of the Owner, Contractor and Engineer and the Project (or part of as described below) is declared to be substantially complete in accordance with the Contract Documents on the date indicated below. A tentative list of items to be corrected is appended to this certificate as Attachment "A". The failure to include an item on the list does not alter the responsibility of the Contractor to complete the work in accordance with the Contract Documents.

The following items are considered to be substantially complete as of this the 30th day of April, 20 15.

Critical items	
Description	Completion Date

<p>Recommended By GRANTHAM & ASSOCIATES</p> <p>By <u></u> <u>6/16/15</u> [Name] Date</p>	<p>Approved By J. S. HAREN COMPANY</p> <p>By <u></u> <u>6/10/15</u> J. S. Haren Date</p>
<p>Approved By CITY OF ROWLETT</p> <p>By <u></u> <u>07/31/15</u> [Name] Date</p>	



CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

PROJECT: EASTSIDE LIFT STATION	PROJECT NUMBER: ROW13161
OWNER: CITY OF ROWLETT	
CONTRACTOR: J. S. HAREN COMPANY	
ENGINEER: GRANTHAM & ASSOCIATES	

The Contractor, in accordance with the Contract Documents, hereby certifies that, except as listed below, all obligations for all materials and equipment furnished, for all work labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might in any way be held responsible have been paid in full or have otherwise been satisfied in full.

EXCEPTIONS: (If none, write "NONE". The Contractor shall furnish a bond, acceptable to the Owner, for each exception.)

NONE

CONTRACTOR J. S. HAREN COMPANY

BY *[Signature]*

TITLE J. S. HAREN, PRESIDENT

Subscribed and sworn to before me this 9TH day of JUNE, 2015.

Notary Public: *[Signature]*

My Commission Expires: MARCH 5, 2017



**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

Bond # ERCA311500003

AIA DOCUMENT G707

PROJECT: Eastside Lift Station Upgrades, Rowlett, TX; Job# 14-297
(name, address)

TO (OWNER)

City of Rowlett
4000 Main St
Rowlett, TX 75088

CONTRACTOR: J. S. HAREN COMPANY

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

ENDURANCE REINSURANCE CORPORATION OF AMERICA

750 Third Avenue
New York, NY 10017

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

J. S. HAREN COMPANY

1175 Highway 11 N
Athens, TN 37303

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the
Surety Company of any of its obligations to (here insert name and address of Owner)

City of Rowlett, OWNER

4000 Main St
Rowlett, TX 75088

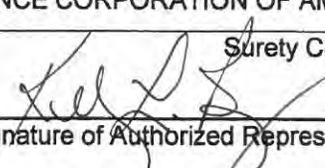
as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

the Surety Company has hereunto set its hand this 9th day of June, 2015.

ENDURANCE REINSURANCE CORPORATION OF AMERICA

Surety Company



Signature of Authorized Representative

Attest:
(Seal):

Kelly L. Berry, Attorney In Fact
Bonds Southeast, Inc.
1030 17th Ave. South Nashville, TN 37212
(615) 321-9700

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition **AIA DOCUMENT G707** CONSENT OF SURETY COMPANY TO FINAL PAYMENT APRIL 1970 EDITION AIA® ONE PAGE © THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., NW, WASHINGTON, D.C. 20006

ENDURANCE REINSURANCE CORPORATION OF AMERICA

POWER OF ATTORNEY

Know all Men by these Presents, that ENDURANCE REINSURANCE CORPORATION OF AMERICA, a Delaware corporation (the "Corporation"), with offices at 4 Manhattanville Road, 3rd Floor, Purchase, NY 10577, Purchase, New York 10804, has made, constituted and appointed and by these presents, does make, constitute and appoint GREGORY E. NASH, PHILLIP H. CONDRA, KELLY L. BERRY its true and lawful Attorney(s)-in-fact, at NASHVILLE in the State of TN and each of them to have full power to act without the other or others, to make, execute and deliver on its behalf, as surety or co-surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Corporation for any portion of the penal sum thereof in excess of the sum of SEVEN MILLION FIVE HUNDRED THOUSAND Dollars (\$7,500,000).

Such bonds, extensions, agreements, waivers, consents or stipulations, when duly executed by said attorney(s)-in-fact, shall be binding upon the Corporation as fully and to the same extent as if signed by the President of the Corporation under its corporate seal attested by its Corporate Secretary.

This Power of Attorney is made under and by authority of certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on the 9th of January, 2014, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is sealed and attested under and by authority of the following resolution adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolution has not since been revoked, amended or repeated:

RESOLVED, that in granting powers of attorney pursuant to certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014, the signatures of such directors and the seal of the Corporation may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate so signed or sealed by facsimile signature or seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking to which it is attached.

This Power of Attorney shall expire and all authority hereunder shall terminate without notice at midnight (Standard Time where said attorney(s)-in-fact is authorized to act.) APRIL 6TH, 2016

IN WITNESS WHEREOF, the Corporation has caused these presents to be duly signed and its corporate seal to be hereunto affixed and attested this 9th day of April, 2015 at Purchase, New York.

(Corporate Seal)
ATTEST

Marianne L. Wilbert
MARIANNE L. WILBERT, SENIOR VICE PRESIDENT

ENDURANCE REINSURANCE CORPORATION OF AMERICA

By *Sharon L. Sims*
SHARON L. SIMS, SENIOR VICE PRESIDENT

STATE OF NEW YORK ss: Purchase
COUNTY OF WESTCHESTER

On the 9th day of April, 2015, I, _____, personally came SHARON L. SIMS, SENIOR VICE PRESIDENT to me known, who being by me duly sworn, did depose and say that (s)he resides in SOUTH BRAIN, NEW JERSEY that (s)he is a SENIOR VICE PRESIDENT of ENDURANCE REINSURANCE CORPORATION OF AMERICA, the Corporation described in and which executed the aforesaid instrument; that (s)he knows the seal of said Corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Corporation, and that (s)he signed his (her) name thereto by the order.
(Notarial Seal)



Anie Licari
ANIE LICARI, Notary Public - My Commission Expires 10/23/2015

CERTIFICATE

STATE OF NEW YORK ss: Purchase
COUNTY OF WESTCHESTER

I, CHRISTOPHER DONELAN, the PRESIDENT of ENDURANCE REINSURANCE CORPORATION OF AMERICA, a Delaware Corporation (the "Corporation"), hereby certify:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of the Corporation and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolutions have not since been revoked, amended or modified:

*RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Corporation any and all bonds, undertakings or obligations in surety or co-surety with others:

CHRISTOPHER DONELAN, SHARON L. SIMS, MARIANNE L. WILBERT

And be it further

RESOLVED, that the undersigned above is authorized to appoint attorney-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety on behalf of the Corporation.

3. The undersigned further certifies that the foregoing resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 9th day of June, 2015

(Corporate Seal)



Christopher Donelan
CHRISTOPHER DONELAN, PRESIDENT



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7C

TITLE

Consider action to approve a resolution accepting the bid of and awarding a contract to Silsbee Ford for the purchase of one (1) Ford Fusion Hybrid in the amount of \$25,081.00 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract # 430-13.

STAFF REPRESENTATIVE

Tim Rogers, Director of Public Works
Sol Moore, Fleet Supervisor

SUMMARY

To provide a Ford Fusion Hybrid for the City Engineer and his staff to attend meetings and field inspections for the Public Works Department.

BACKGROUND INFORMATION

On May 12, 2015, City staff presented a Work Session item to City Council outlining a comprehensive approach to addressing staffing needs associated with increased development within the Public Works and Development Services departments. At this meeting, there was a consensus from City Council to move forward with hiring additional staff in FY15 and acquiring the necessary resources to support these functions.

DISCUSSION

The Ford Fusion will be utilized by engineering staff to attend meetings and field inspections in the order of doing City business related to development and for conducting onsite investigations/evaluations of capital projects city-wide.

FINANCIAL/BUDGET IMPLICATIONS

While this vehicle was not originally budgeted in FY2015, funding is available in the Vehicle Services budget in the amount of \$25,081.

Account Number	Account Title	Budget Amount	Proposed Amount
1015010 6709	Capital - Motor Vehicles	\$0	\$25,081
Total		\$0	\$25,081

RECOMMENDED ACTION

Staff recommends City Council approve a resolution accepting the bid of and awarding a contract to Silsbee Ford for the purchase of one (1) Ford Fusion Hybrid in the amount of \$25,081.00 for

the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract # 430-13.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, ACCEPTING THE BID OF AND AWARDING A CONTRACT TO SILSBEE FORD FOR ONE (1) FORD FUSION HYBRID IN THE TOTAL AMOUNT OF \$25,081.00 FOR THE FLEET DIVISION THROUGH THE INTERLOCAL COOPERATIVE PURCHASING AGREEMENT WITH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUY BOARD), CONTRACT # 430-13; AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS PURSUANT TO APPROVAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to procure one (1) Ford Fusion Hybrid, for the Fleet Division from Silsbee Ford in the amount of \$25,081.00; and

WHEREAS, the City of Rowlett has entered into an Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Buy Board), Contract # 430-13 for products and services; and

WHEREAS, the Texas Local Government Purchasing Cooperative (Buy Board) has taken sealed bids for the equipment and has contract # 430-13 in place for said equipment; and

WHEREAS, the City Council of the City of Rowlett, Texas desires to award a contract to Silsbee Ford.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the City Council of the City of Rowlett does hereby approve the purchase of one (1) Ford Fusion Hybrid in an amount not to exceed \$25,081.00 from Silsbee Ford for the Engineering Division through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Buy Board), Contract # 430-13.

Section 2: That the City Council does hereby authorize the City Manager or his designee to issue purchase orders to conform to this resolution in accordance with the contract attached hereto and incorporated herein by reference as Exhibit A.

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENT

Exhibit A – Quote for one (1) Ford Fusion Hybrid from Silsbee Ford

PRODUCT PRICING SUMMARY BUYBOARD CONTRACT #430-13
Vehicles and Heavy Duty Trucks
VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF ROWLETT
 Contact: SOL MOORE
 Email: SMOORE@ROWLETT.COM
 Product Description: 2016 FORD FUSION

Prepared by: RICHARD HYDER
 Phone: (409) 300-1385
 Email: rhyder.cowboyfleet@gmail.com
 Date: August 5, 2015

A. Bid Series: 94 A. Base Price: **\$ 15,181.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
POU	FUSION S HYBRID FWD	\$ 9,500.00			
44W	AUTOMATIC TRANSMISSION	\$ -		EPA MILEAGE	
YZ	EXTERIOR WHITE	\$ -		CITY--44	
AE	INTERIOR EARTH CLOTH	\$ -		HIGHWAY--41	
Total of B. Published Options:					\$ 9,500.00

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
ETA ~60-90 DAYS ARO			
Total of C. Unpublished Options:			\$ -

- D. Pre-delivery Inspection: **\$ -**
- E. Texas State Inspection: **\$ -**
- F. Manufacturer Destination/Delivery: **\$ -**
- G. Floor Plan Interest (for in-stock and/or equipped vehicles): **\$ -**
- H. Lot Insurance (for in-stock and/or equipped vehicles): **\$ -**
- I. Contract Price Adjustment: _____ **\$ -**
- J. Additional Delivery Charge: 0 miles CUSTOMER TO PICK UP **\$ -**
- K. Subtotal: **\$ 24,681.00**
- L. Quantity Ordered 1 x K = **\$ 24,681.00**
- M. Trade in: _____ **\$ -**
- N. BUYBOARD Administrative Fee (\$400 per purchase order) **\$ 400.00**
- O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE **\$ 25,081.00**



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7D

TITLE

Consider action to approve a resolution accepting the bid of and awarding a contract to Freedom-CDJR for the purchase of one (1) four wheel drive Chevy Colorado in the amount of \$29,790.00 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Texas Smart Buy), Contract # 071-A1.

STAFF REPRESENTATIVE

Tim Rogers, Director of Public Works
Sol Moore, Fleet Supervisor

SUMMARY

To provide a four wheel drive Chevy Colorado for an Engineering Assistant to conduct inspections of private development and Capital Improvement Projects (CIP) for the Public Works Department.

BACKGROUND INFORMATION

On May 12, 2015, City staff presented a Work Session item to City Council outlining a comprehensive approach to addressing staffing needs associated with increased development within the Public Works and Development Services departments. At this meeting, there was a consensus from City Council to move forward with hiring additional staff in FY15 and acquiring the necessary resources to support these functions.

DISCUSSION

This agenda item is to approve a resolution accepting the bid and awarding a contract to Freedom-CDJR for the purchase of one (1) four wheel drive Chevy Colorado in the amount of \$29,790.00.

Staff has evaluated, determined and identified the needs for the Engineering Division, requiring a four-wheel-drive vehicle to accomplish their on-site inspections.

Staff considered the tasks that our engineering assistants perform in their regular duties. There are several jobsites in which the engineering staff are responsible for inspections that are not readily accessible by paved roads. At times, they are required to drive off road into areas that a two wheel drive truck is incapable of traversing. To ensure our engineering assistants can perform their duties as required, it is necessary to provide a four-wheel-drive truck for access to assigned construction sites.

The Chevy Colorado will be utilized for inspections conducted by the Engineering Assistant within the Public Works Department, which is one of the FY15 staff members to be added to address increased development.

FINANCIAL/BUDGET IMPLICATIONS

While not originally budgeted in FY2015, funding is available in the Vehicle Services budget in the amount of \$29,790.

Account Number	Account Title	Budget Amount	Proposed Amount
1015010 6709	Capital - Motor Vehicles	\$0	\$29,790
Total		\$0	\$29,790

RECOMMENDED ACTION

Staff recommends City Council approve a resolution accepting the bid of and awarding a contract to Freedom-CDJR for the purchase of one (1) four wheel drive Chevy Colorado in the amount of \$29,790.00 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Texas Smart Buy), Contract # 071-A1.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, ACCEPTING THE BID OF AND AWARDING A CONTRACT TO FREEDOM-CDJR FOR THE PURCHASE OF ONE (1) CHEVY COLORADO IN THE TOTAL AMOUNT OF \$29,790.00 FOR THE FLEET DEPARTMENT THROUGH THE INTERLOCAL COOPERATIVE PURCHASING AGREEMENT WITH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (TEXAS SMART BUY), CONTRACT # 071-A1; AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS PURSUANT TO APPROVAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to procure a one (1) four wheel drive Chevy Colorado, for the Engineering Division from Freedom-CDJR in the amount of \$29,970.00; and

WHEREAS, the City of Rowlett has entered into an Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Texas Smart Buy), Contract # 071-A1 for products and services; and

WHEREAS, the Texas Local Government Purchasing Cooperative (Texas Smart Buy) has taken sealed bids for the equipment and has contract # 071-A1 in place for said equipment; and

WHEREAS, the City Council of the City of Rowlett, Texas desires to award a contract to Freedom-CDJR.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the City Council of the City of Rowlett does hereby approve the purchase of one (1) four wheel drive Chevy Colorado in an amount not to exceed \$29,970.00 from Freedom-CDJR for the Engineering Division through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (Texas Smart Buy), Contract # 071-A1.

Section 2: That the City Council does hereby authorize the City Manager or his designee to issue purchase orders to conform to this resolution in accordance with the contract attached hereto and incorporated herein by reference as Exhibit A.

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENT

Exhibit A – Quote from Freedom-CDJR



FREEDOM CHEVROLET

8008 MARVIN D LOVE FWY
 DALLAS, TEXAS 75237
 972-707-9474 fax 214-350-0085

QUOTE

Customer

Name Rowlett
 Address _____
 City _____ State TX ZIP _____
 Phone _____

Date 8/10/2015
 Order No. _____
 Rep TM
 FOB State 071-A1

Qty	Description	Unit Price	TOTAL
1	2016 Chevrolet Colorado Crew Cab V6	\$ 24,750.00	\$24,750.00
1	4X4	\$3,800.00	\$3,800.00
1	Fleet Convenience Group	\$490.00	\$490.00
1	Transfer Case Shield	\$75.00	\$75.00
1	Trailer Package	\$250.00	\$250.00
1	Auto Locking Rear	\$325.00	\$325.00
<p>PLEASE MAIL PAYMENT TO: Freedom Chevrolet 8008 Marvin D. Love Fwy Dallas, Tx. 75237</p> <p>TERMS: NET 30</p>			

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

Subtotal	\$29,690.00
Shipping & Handling	\$100.00
Taxes State	
TOTAL	\$29,790.00

Office use only

PLEASE REMIT PAYMENT TO FREEDOM CHEVROLET



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7E

TITLE

Consider action to approve a resolution accepting the bid of and awarding contract to Freedom–CDJR in the amount of \$34,505.00 for the purchase of one (1) Regular Cab Dodge Ram 2500 long bed for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston Area Council (H-GAC), Contract # VE11-13, Product Code # J04.

STAFF REPRESENTATIVE

Tim Rogers, Director of Public Works
Sol Moore, Fleet Supervisor

SUMMARY

To provide a Regular Cab Dodge Ram 2500 long bed for the additional Parks Department staff to perform park maintenance.

BACKGROUND INFORMATION

In the FY2015 Budget, City Council allocated three-fourths of one cent to the property tax rate to enhance parks maintenance standards and improvements in the amount of \$245,552, to include staffing, vehicles and equipment.

DISCUSSION

Staff considered the tasks that our Parks maintenance employees perform in their regular duties. There are several jobsites in which the Parks staff are responsible for transporting tools, equipment and materials. This vehicle also provides mobility for Parks staff to get from project to project enabling them to complete their tasks.

FINANCIAL/BUDGET IMPLICATIONS

Funding for the equipment replacement program in the amount of \$34,505.00 is available in the FY2015 General Fund Budget in Parks Maintenance/Motor Vehicles line item (1015505 6709).

Budget Account Number	Account Title	Budget Amount	Proposed Amount
1015505 6709	Capital - Motor Vehicles	\$34,505	\$34,505
Total		\$34,505	\$34,505

RECOMMENDED ACTION

Staff recommends City Council approve a resolution accepting the bid of and awarding contract to Freedom–CDJR in the amount of \$34,505.00 for the purchase of one (1) Regular Cab Dodge Ram 2500 long bed for the Fleet Department through the Interlocal Cooperative Purchasing

Agreement with Houston-Galveston Area Council (H-GAC), Contract # VE11-13, Product Code # J04.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, ACCEPTING THE BID OF AND AWARDING A CONTRACT TO FREEDOM-CDJR FOR THE PURCHASE OF ONE (1) REGULAR CAB DODGE RAM 2500 LONG BED IN THE AMOUNT OF \$34,505.00 FOR THE FLEET DIVISION THROUGH THE INTERLOCAL COOPERATIVE PURCHASING AGREEMENT WITH HOUSTON-GALVESTON AREA COUNCIL (H-GAC), # VE11-13, PRODUCT CODE # J04; AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS PURSUANT TO APPROVAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to procure one (1) Regular Cab Dodge Ram 2500 long bed in the amount of \$34,505.00 for the Fleet Division; and

WHEREAS, the City of Rowlett has entered into an Interlocal Cooperative Purchasing Agreement with the Houston-Galveston area council (H-GAC), Contracts # VE11-13, Product Code # J04 for products and services; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) has taken sealed bids for one (1) Regular Cab Dodge Ram 2500 long bed \$34,505.00 Contract # VE11-13, Product Code # J04 in place for said vehicle; and

WHEREAS, the City Council of the City of Rowlett, Texas desires to award such bids to Freedom-CDJR.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the City Council of the City of Rowlett does hereby approve the purchase of one (1) Regular Cab Dodge Ram 2500 long bed in an amount not to exceed \$34,505.00 from Freedom-CDJR for the Fleet Division through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston area council (H-GAC), Contract # VE11-13, Product Code # J04

Section 2: That the City Council does hereby authorize the City Manager or his designee to issue purchase orders to conform to this resolution in accordance with the contract attached hereto and incorporated herein by reference as Exhibit A

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENT

Exhibit A – Quote for a Regular Cab Dodge Ram Truck



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7F

TITLE

Consider a resolution to approve Task Authorization #143-FNI for the Agreement for Professional Services with Freese & Nichols, Inc. in the amount of \$110,364.00 to update the City's stormwater utility ordinance and fee schedule and authorizing the Mayor to execute the necessary documents for said services.

STAFF REPRESENTATIVE

Tim Rogers, Director of Public Works
Robbin Webber, Assistant Director of Public Works

SUMMARY

The purpose of this proposal is to update the City's stormwater utility fee structure in a manner that is more reasonable, equitable, and non-discriminatory in accordance with Texas Local Government Code 552 Subchapter C (Municipal Drainage Systems Act).

BACKGROUND INFORMATION

The Drainage Utility program was adopted on March 19, 2002, by Ordinance 3-19-02E, Article IV. Section 70-281 through 70-299. The established fee is based upon water meters servicing occupied properties. The bills are collected through the Utility billing process which ensures reliable collection.

On March 17, 2014, Freese & Nichols was asked to conduct a stormwater utility fee schedule update and recommend approaches to modify the fee structure. The purpose of the study is to assess the rate structure for the stormwater management program and to develop components of a stormwater utility fee structure that is reasonable, equitable, and non-discriminatory.

On August 19, 2014, Staff discussed the current Drainage Utility Fee with City Council to obtain direction.

On March 10, 2015, Staff presented the results of the Freese and Nichols Drainage Utility Fee Study to City Council. Council approved of the plan to update the Drainage Utility Fee but not to include the tier rate schedule for residential units.

DISCUSSION

Task Authorization #143-FNI & Scope of Services (see Exhibit A) provided by Freese & Nichols, Inc. is presented in the amount of \$110,364.00 to update the City's stormwater utility ordinances and rate schedule.

The purpose of the study is to assess the rate structure for the stormwater management program and to develop components of a stormwater utility fee structure that is reasonable, equitable, and non-discriminatory.

Freese and Nichols, Inc. is tasked with the development of the updates to the stormwater utility fee structure. The scope of services will include these items:

- Project coordination
- Review, revise, and link the existing data
- Stormwater management cost of service
- Develop approach for new billing structure
- Provide methodology for utility account maintenance
- Review and update stormwater utility ordinance and schedule

The estimated time to complete the assessment is 6 months.

FINANCIAL/BUDGET IMPLICATIONS

Funding in the amount of \$110,364.00 is available in Project Code DR2065 – Miscellaneous Drainage Improvements.

Project Code	Project Title	Available Budget	Proposed Amount
DR2065	Miscellaneous Drainage Improvements	\$193,843	\$110,364

RECOMMENDED ACTION

Staff recommends the Rowlett City Council adopt a resolution approving Task Authorization #143-FNI for the Agreement for Professional Services with Freese & Nichols, Inc. in the amount of \$110,364.00 to update the City’s stormwater utility ordinances and fee schedule and authorizing the Mayor to execute the necessary documents for said services.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, APPROVING TASK AUTHORIZATION #143-FNI UNDER THE AGREEMENT FOR PROFESSIONAL SERVICES WITH FREESE & NICHOLS, INC. IN THE AMOUNT OF \$110,364.00 TO UPDATE THE CITY’S STORMWATER UTILITY ORDINANCES AND FEE SCHEDULE; AUTHORIZING THE MAYOR TO EXECUTE THE NECESSARY DOCUMENTS FOR SAID SERVICES; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has approved a Professional Services Agreement by and between the City of Rowlett and Freese & Nichols, Inc. for engineering services; and

WHEREAS, the City Council of the City of Rowlett, Texas has been presented a proposed Task Authorization #143-FNI to the approved professional engineering agreement with Freese & Nichols, Inc. to update the City's stormwater utility ordinances and fee schedule; and

WHEREAS, upon full review and consideration of the Agreement, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute Task Authorization #143-FNI on behalf of the City of Rowlett.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That Task Authorization #143-FNI attached hereto as Exhibit A having been reviewed by the City Council of Rowlett, Texas is hereby approved in the amount of \$110,364.00.

Section 2: That the City Council of the City of Rowlett does hereby authorize the Mayor to execute the necessary documents to conform to this resolution.

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENT

Exhibit A – Task Authorization #143-FNI & Scope of Services

Rev. 06/10



TASK ORDER

Client: City of Rowlett 4000 Main Street Rowlett, TX 75088 Attn: Jim Proce	FNI Project No.: <hr/> Phase/Task/Dept. No.: <hr/> Date: July 23, 2015	
This authorization is in accordance with the terms and conditions outlined in the Master Agreement executed on March 20, 2012.		
Project Description: Stormwater Utility Update Study		
Description of Services: As detailed in the attached Scope of Services.		
Deliverables: As detailed in the attached Scope of Services.		
Compensation shall be as follows: Basic Services shall be the lump sum fee of Eighty Four Thousand Three Hundred Thirty Four Dollars (\$84,334) as more fully described in attached Scope of Services. Per approval from City, Special Services will be provided in accordance with the Master Agreement schedule of charges on a not-to-exceed basis and may include Public Outreach and/or On-Call Support in the total amount of Twenty Six Thousand Thirty Dollars (\$26,030).		
	Basic Services	\$84,334.00
	Special Services	\$26,030.00
	Amount of this Authorization	\$110,364.00
Schedule shall be as follows: Final Deliverable at six (6) months from notice to proceed.		

The above described services shall proceed upon return of this Task Authorization. Services will be billed as they are done. All other provisions, terms, and conditions of the agreement for services which are not expressly amended shall remain in full force and effect.

- A contract modification will be submitted.
- This Task Authorization will serve as notice to proceed.

FREESE AND NICHOLS, INC.:

CITY OF ROWLETT, TEXAS:

BY: Jim Brown

BY: _____

Jessica Brown
 Print or Type Name

 Print or Type Name

TITLE: Vice President

TITLE: _____

DATE: 7/23/15

DATE: _____

SCOPE OF SERVICES

Stormwater Utility Update Implementation Study

We are pleased to submit this proposal for providing professional engineering services to the City of Rowlett (City) to update the City's stormwater utility in accordance with Texas Local Government Code 552 Subchapter C (Municipal Drainage Utility Systems Act). In 2014, Freese and Nichols conducted a conceptual study for a stormwater utility rate schedule update and recommended approaches to modify the fee structure to better address the requirements of the Municipal Drainage Utility Systems Act. The purpose of this study is to assess and summarize the stormwater management program in Rowlett and to develop the components of a stormwater utility fee structure that is "reasonable, equitable, and non-discriminatory" as a continuing source of storm system funding.

Freese and Nichols (FNI) will assist the City with the development of the updated stormwater utility fee structure for consideration of approval by City Council. FNI will provide the following services for the development of an updated stormwater utility fee structure.

BASIC SERVICES

1. Project Coordination

- a. Kickoff meeting / meet with City and LP&L to acquire data for project activities
- b. Monthly progress meetings and update reports
- c. General project Quality Assurance (QA) reviews

2. Review, Revise, and Link Existing City Data

FNI will compile all available data necessary to assign a basis for the stormwater utility fee to each non-exempt property, using the proposed approach assuming a single flat rate will be maintained for each residential property. Upon request of the City, FNI will evaluate and integrate residential accounts in a tiered fee structure as described in the Special Services section of this agreement.

The following data will be evaluated and analyzed, as necessary, for use in determining each developed property's contribution to the drainage system:

- a. City GIS data
- b. Appraisal district parcel data and GIS layers
- c. City utility billing records
- d. Recent aerial photography
- e. Planimetrics

FNI will coordinate with City staff to obtain data for new development for use in updating the existing land coverage dataset. FNI will review the City's GIS and billing data, geocoding the data to link to the impervious area layer. FNI will meet with City staff to discuss the GIS and utility billing datasets, following a review and analysis of the geocoded and linked data.

3. Stormwater Management Cost of Service

By State law, the stormwater utility fee is required to be based on the City's cost of providing drainage service. FNI will work with City staff to review current stormwater services and to develop an updated five-year program strategy for stormwater management in the City. The five-year service strategy will be based on existing available information and input obtained in up to two (2) meetings with the City.

4. Develop Proposed Approach for New Billing Structure

FNI will meet one (1) time with City staff to review and discuss proposed fee structure approach options based on available data and State law. FNI will populate parcel data with the impervious area layer to be used in development of the new rate structure. FNI will run Stormwater Utility Model scenarios, analyze various stormwater utility rate structure options, and conduct what-if analyses to identify approaches to optimize the proposed rate structure. FNI will compile the results of these analyses into preliminary and final rate structure findings and will present these reports to City staff in one (1) meeting, followed by one (1) meeting with City Council to present staff's recommended options and to obtain Council direction for the preferred option.

5. Provide Quality Control Testing Prior to Transition

FNI will work with City staff to integrate the revised stormwater utility billing data into the City's utility billing system. This scope assumes that programming modifications to the utility billing system will not be necessary and that the utility billing system can accept batch uploads of stormwater utility billing data for integration into the billing system. If programming modifications are necessary, FNI will coordinate with the City's utility billing staff and/or vendor as an Additional Service. FNI will conduct two (2) trial billing runs prior to utility billing implementation "go-live". Following each cycle FNI will conduct trial data exports to GIS for maintenance updates.

6. Provide Methodology for Utility Account Maintenance

FNI will coordinate with the City to develop a data integration approach for maintenance of the dataset to add future accounts and review existing accounts. This will include maintenance of data through project development to keep dataset current. FNI will develop and deliver an operation and maintenance workflow for use by City staff. FNI will conduct on-site training for City staff on data maintenance procedures.

7. Review and Update Stormwater Utility Ordinance and Fee Schedule

FNI will develop a draft revised fee schedule for Council adoption and if necessary will develop a draft revised stormwater utility ordinance. The City will be responsible for publishing public notice for the proposed ordinance and fee schedule in a publication of general circulation in Rowlett three (3) times beginning at least 30 days prior to a public hearing. Each public hearing must be held prior to each vote by City Council.

8. Council Adoption

FNI will attend one (1) City Council meeting when the Stormwater Utility Ordinance and Fee Schedule are scheduled to be considered for adoption. FNI will be available upon request from the City staff to address Council or community questions about the Ordinance and/or Fee Schedule.

9. Stormwater Utility Report

FNI will provide a summary report documenting the basis and approach for the updated stormwater utility fee structure. FNI will provide two (2) hard copies and an electronic copy of the draft report for City review and comment. Upon receipt of final comments from the City on the draft report, FNI will finalize the report and provide two (2) hard copies and an electronic copy to the City.

SPECIAL SERVICES

FNI will provide the following selected Special Services only as requested by the City. Special Services are identified in this scope as services often relevant to the development or update of a stormwater utility fee but not always determined to be necessary through the course of the effort. If the City determines that any of the Special Services below are necessary or beneficial to the successful completion of the stormwater utility update effort, FNI will provide those services upon the request of the City.

1. Public Outreach

FNI will initiate a multi-faceted public outreach effort throughout the duration of the project. This effort will include general community outreach, targeted community outreach and council work sessions and meetings.

a. Printed Educational Material

FNI will utilize existing media for stormwater education to provide information about the function of a stormwater utility and a need for the proposed revisions. FNI will provide content for a utility billing insert, a web site (City-hosted or FNI hosted), or a news article. The City will be responsible for printing and delivery of the inserts and coordination with publications about the inclusion of news article content.

b. Non-Residential Property Owners Community Meeting

FNI will coordinate with the City to conduct one (1) community meeting with representatives from commercial properties to provide an overview of the stormwater utility fee structure update and gather community input. The City will be responsible for securing the facilities for the meeting.

c. Council Work Session

FNI will visit one time with Council members in a work session setting to brief them on the stormwater utility update process and approach and obtain feedback and direction. The City will assist FNI to schedule Council visits to occur within the same day. FNI will coordinate with Council to identify preferred approaches for the updated fee structure.

2. On-Call Support

Upon request by the City, FNI will provide up to 40 hours of on-call support for the continued implementation of the Updated Stormwater Utility Fee. Additional support will be provided upon request of the City as an Additional Service. Typical services requested for on-call support are to assist

with customer inquiries and appeals, utility billing integration follow-up, and/or streamlining of stormwater utility data maintenance workflows.

TIME OF COMPLETION

FNI is authorized to commence work on the Project upon execution of this AGREEMENT and agrees to complete the Basic Services within five (5) months from the Notice to Proceed.

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may include but are not limited to delays in the City or regulatory reviews, delays on the flow of information to be provided to FNI, governmental approvals, etc. These delays may result in an adjustment to compensation as outlined on the face of this AGREEMENT and in Attachment CO.

RESPONSIBILITIES OF CLIENT

The City shall perform the following in a timely manner so as not to delay the services of FNI:

- 1) As necessary, contract with utility billing vendor for any programming or technical support required by utility vendor for implementation of stormwater utility fee.
- 2) Designate in writing a person to act as the City's representative with respect to the services to be rendered under this AGREEMENT. Such person shall have contract authority to transmit instructions, receive information, interpret and define the City's policies and decisions with respect to FNI's services for the Project.
- 3) Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to the Project.
- 4) Make necessary arrangements for the stormwater utility public hearing, including securing the location, publishing public notices, and providing standard meeting equipment, such as tables and chairs.
- 5) Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this AGREEMENT.
- 6) Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as the City deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of FNI.
- 7) Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City may require or FNI may reasonably request with regard to legal issues pertaining to the Project.

DESIGNATED REPRESENTATIVES

FNI and CLIENT designate the following representatives:

CLIENT's Designated Representative

Jim Proce
3901 Main Street
Phone: 972-412-3919
Fax: 972-412-6228
E-mail: jproce@rowlett.com

FNI's Project Manager

Trey Shanks
2711 N. Haskell, Suite 3300
Phone: 214-217-2221
Fax: 214-217-2201
E-mail: ts@freese.com

FNI's Accounting Representative

Matt Shafer
4055 International Plaza, Suite 200
Phone: 214-217-2238
Fax: 817-735-7492
E-mail: mcs@freese.com

Schedule of Charges:

<u>Position</u>	<u>Rate</u>
Professional - 1	113
Professional - 2	137
Professional - 3	156
Professional - 4	178
Professional - 5	209
Professional - 6	240
Construction Manager - 1	91
Construction Manager - 2	117
Construction Manager - 3	138
Construction Manager - 4	173
CAD Technician/Designer - 1	96
CAD Technician/Designer - 2	126
CAD Technician/Designer - 3	153
Corporate Project Support - 1	92
Corporate Project Support - 2	111
Corporate Project Support - 3	148
Intern/ Coop	57

Rates for In-House Services**Technology Charge**

\$8.50 per hour

Travel

Standard IRS Rates

Bulk Printing and Reproduction

Black and White	\$0.10 per copy
Color	\$0.25 per copy
Plot - Bond	\$2.50 per plot
Plot - Color	\$5.75 per plot
Plot - Other	\$5.00 per plot
Binding	\$0.25 per binding

OTHER DIRECT EXPENSES:

Other direct expenses are reimbursed at actual cost times a multiplier of 1.15. They include outside printing and reproduction expense, communication expense, travel, transportation and subsistence away from the FNI office and other miscellaneous expenses directly related to the work, including costs of laboratory analysis, test, and other work required to be done by independent persons other than staff members. For Resident Representative services performed by non-FNI employees and CAD services performed In-house by non-FNI employees where FNI provides workspace and equipment to perform such services, these services will be billed at cost times a multiplier of 2.0. This markup approximates the cost to FNI if an FNI employee was performing the same or similar services.

These rates will be adjusted annually in February.



City of Rowlett

Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7G

TITLE

Consider action to approve a resolution authorizing Change Order #1 in the amount of \$3,000.00, and the final acceptance of the 2015 Chamber Building Relocation Project, and authorizing the Mayor to execute the necessary documents.

STAFF REPRESENTATIVE

Marc Kurbansade, Director of Development Services

SUMMARY

On January 20, 2015, City Council awarded a contract to D4 Construction Services, LLC in the amount of \$374,688, for the Chamber of Commerce relocation from 3910 Main Street to 4418 Main Street. City Manager, Brian Funderburk approved one change order in the amount of \$3,000, for a total project cost of \$377,688. Final payment of \$10,000.00 has been withheld pending final staff review and approval of project completion, which has occurred.

BACKGROUND INFORMATION

The City of Rowlett issued a Request for Proposals (RFP) on December 11, 2014, for the completion of this work. The City received two submittals on January 6, 2015, in response to the RFP. Based on the responses received, City staff recommended acceptance of the proposal with D4 Construction Services, LLC. On January 20, 2015, City Council awarded the contract to D4 Construction Services, LLC. All parties executed the contract on February 3, 2015. The City Manager executed a change order for \$3,000 on June 24, 2015, for an upgrade of decking material for the front porch of the Chamber building. D4 Construction Services, LLC, requested a final walk-through on July 29, 2015, and City staff conducted a final walk-through on July 31, 2015, and City staff determined all work to be complete on August 5, 2015. All amounts due on the contract have been paid, with the exception of \$10,000.00, pending final staff review and approval of project completion, which has occurred.

DISCUSSION

City Staff has had several public discussions regarding the Chamber of Commerce building as it relates to the Village of Rowlett development. These discussions resulted in City Council deciding to relocate the Chamber of Commerce from its location at 3910 Main Street to 4418 Main Street.

A bulleted list of the entire project schedule is as follows:

- July 8, 2014 – City Council Workshop Item
- September 2, 2014 – City Council Workshop Item

- October 31, 2014 – Completion of Asbestos and Lead Analysis for Chamber of Commerce building and Old Fire Station
- January 6, 2015 – Response from RFP's due
- January 6-9, 2015 – RFP Responses scored by Selection Committee
- January 20, 2015 – City Council Consideration of Award
- February 3, 2015 – Contract Execution
- July 31, 2015 – Final Walk Through Conducted
- August 5, 2015 – All Work Completed

The completion of this project represents City Council's vision to protect this structure, which has a rich history within the City of Rowlett.

FINANCIAL/BUDGET IMPLICATIONS

A total amount of \$400,000 was budgeted in the Cash Capital Improvements Program (Cash CIP) under Project SP2090. City Council approved the contract for \$374,688. City Manager, Brian Funderburk approved one change order in the amount of \$3,000, for a total project cost of \$377,688.

Project Code	Project Title	Budget Amount	Proposed Amount
SP2090	Chamber Building Relocation	\$400,000	\$377,688

RECOMMENDED ACTION

Move to approve a resolution authorizing Change Order #1 in the amount of \$3,000.00, and the final acceptance of the 2015 Chamber Building Relocation Project, authorizing the Mayor to execute the necessary documents.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, AUTHORIZING, APPROVING AND RATIFYING CHANGE ORDER #1 IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) AND APPROVING FINAL ACCEPTANCE OF THE CHAMBER OF COMMERCE RELOCATION PROJECT AND RELEASE OF FINAL PAYMENT IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) TO D4 CONSTRUCTION SERVICES, LLC; AUTHORIZING THE MAYOR TO EXECUTE THE NECESSARY DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council awarded the contract to D4 Construction Services, LLC., for the Chamber of Commerce Relocation Project as per project RFP No. 2015-24 on January 20, 2015; and

WHEREAS, all work has been completed, and staff recommends final acceptance of the Project, the release of final payment in the amount of \$10,000.00, and approval/ratification of Change Order #1 in the amount of \$3,000.00 for an upgrade of decking material for the front porch of the Chamber building.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the City Council of the City of Rowlett, Texas, accepts the completion of the Chamber of Commerce Building Relocation Project, authorizes release of final payment in the amount of \$10,000.00, and approves and ratifies Change Order #1 in the amount of three thousand dollars and zero cents (\$3,000.00) to D4 Construction Services, LLC.

Section 2: That the City Council does hereby authorize the Mayor to execute the necessary documents pursuant to approval and does further authorize the issuance of payments to conform to this resolution as appropriate

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENTS

Exhibit A – Change Order Form

Exhibit B – Contractor's Affidavit of Payment of Debts & Claims

March 10,2015
Marc Kurbansade
City of Rowlett
3901 Main Street
Rowlett, Tx. 75088

Re: PROJECT Rowlett Chamber of Commerce
D4CS Job No. 151003

Subj.: Change Proposal # 1

Dear : Marc Kurbansade

The following is our itemized breakdown for the additional materials requested at the above referenced project.

- 1) Per our conversation of us using Trex Decking on front deck, instead of Pressure treated decking, with the added cost difference of. \$3,000.00
- | | |
|------------|------------|
| Materials | \$3,000.00 |
| Sales Tax | \$ |
| Total cost | \$3,000.00 |

Sincerely,

D4 CONSTRUCTION SERVICES

Nathan Welge

Signature authorizes D4 CONSTRUCTION SERVICES to proceed with Scope of Work changes as stated above.

Approved: Brian Fulmer

6-24-15
Date



CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

PROJECT: <u>Chamber Building Relocation Project</u>	PROJECT NUMBER: _____
OWNER: <u>City of Rowlett</u>	<u>RFP 2015-24</u>
CONTRACTOR: <u>D4 Construction Services, LLC</u>	_____
ENGINEER: _____	_____

The Contractor, in accordance with the Contract Documents, hereby certifies that, except as listed below, all obligations for all materials and equipment furnished, for all work labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might in any way be held responsible have been paid in full or have otherwise been satisfied in full.

EXCEPTIONS: (If none, write "NONE". The Contractor shall furnish a bond, acceptable to the Owner, for each exception.)

NONE.

CONTRACTOR D4 Construction Services, LLC

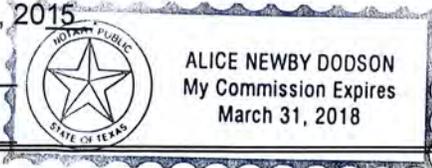
BY Mick Donnelly *Mick Donnelly*

TITLE President

Subscribed and sworn to before me this 25th day of August, 2015

Notary Public: *Alice Newby Dodson*

My Commission Expires: 3-31-18





City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 7H

TITLE

Consider action to authorize the City Manager to negotiate and execute an interlocal agreement between the City of Garland and the City of Rowlett for the acquisition of the Public Safety Radio System.

STAFF REPRESENTATIVE

W.M. Brodnax, Chief of Police
Neil Howard, Fire Chief

SUMMARY

The cities of Garland and Mesquite have signed interlocal agreements to purchase a Motorola 800 Megahertz public safety radio system. The Rowlett Public Safety Departments will continue to be a user on this public safety radio system and must enter into an interlocal agreement with the City of Garland, who is the hosting agency of the public safety radio system. At the time of publishing the interlocal agreement was being developed to be reviewed by the City Attorney.

BACKGROUND INFORMATION

The Rowlett Public Safety Departments have been a user of the Garland Public Radio System for the past twenty (20) years. In 2013, the City of Rowlett was notified by the City of Garland that the public safety radio system would be coming to its end of life in December, 2016. At that time, Garland requested that Rowlett remain a user of the public safety radio system along with Mesquite who is partner to the system and Sachse who is a user. Garland advised that having these partners and users on this project would help to reduce overall costs and to improve the infrastructure of the system.

After reviewing the options, it was decided that it would be in the best interest of Rowlett to remain as a user with Garland.

On February 19, 2014, City Manager, Brian Funderburk, signed a Letter of Intent to confirm the desire to work with the cities of Garland and Mesquite to identify and/or create the mechanism for the procurement of the radio system.

On March 11, 2014, Public Safety Staff discussed the public safety radio system with Council in a work session. In this meeting Staff presented preliminary equipment needs along with the estimated cost of the total project to Council.

Work began on the project to identify all cities that would be participating along with a needs assessment study conducted by RCC Consultants to identify equipment needs and any additional

radio towers. This study took approximately twelve months. As mentioned Garland and Mesquite are partners and owners of the public safety radio system, while Rowlett and Sachse are users of the system.

In September, 2014, discussions began with two vendors, Motorola and Harris Corporation, for pricing of the new system. Both vendors gave presentations which outlined what their systems would provide and their respective estimated costs. In the first quarter of calendar year 2015, Motorola was chosen as the vendor of the new public safety radio system.

DISCUSSION

With the selection of Motorola as the vendor of the new public safety radio system, we are ready to move forward with the project. The project is planned to be implemented and completed and operational by December, 2016.

This proposed interlocal agreement must be approved with Garland prior to moving forward with the public safety radio system implementation. All participating Cities will be required to issue purchase orders to Motorola for some of the equipment needed for this project. Staff will be bringing those purchase orders to council at the second meeting of September, 2015.

FINANCIAL/BUDGET IMPLICATIONS

There is no immediate financial implication regarding this interlocal agreement.

The interlocal agreement will depict future costs based upon established user fees once the new system is operational. The City of Rowlett will be purchasing all Motorola radio equipment directly from Motorola, based upon contract language and agreement. The City of Rowlett will be reimbursing the City of Garland for Rowlett's portion of infrastructure costs. The City of Rowlett will be issuing CO's to provide for the funding on the Public Safety Radio System and will be making payments based upon the following charts that depict the estimated cost of the project.

The projected costs are depicted as follows:

Initial Rowlett System Costs

Implementation Item	Total Cost
Remote Simulcast Site 8 (Table 13.2.4G) - Schrade Road	\$1,430,131
Ring Schrade Road (Fire Station 2) to Rowlett RD and SFP Modules	\$134,462
Spur Schrade Road (Fire Station 2) to Rowlett Dispatch	\$140,793
Rowlett Dispatch Consoles	\$317,450
Rowlett Dispatch Logging Recorder – Upgrade / Replacement	\$135,357
Rowlett Fire Station Alerting	\$142,858
Additional FSA Scope	\$135,128
Fire Station Sound System Cost Estimate (Table 13.2.14D) - Rowlett	\$24,651
Interoperability & Mutual Aid Equipment in Rowlett	\$20,666
Rowlett User Radios	\$763,947
Systems integration, Freight, Performance Bond	\$231,312
System Incentives and Warranty Credit	(\$1,011,152)
Total	\$2,465,603

System Maintenance Costs Years 3 & 4

Maintenance Item	Rowlett Yearly Cost
Infrastructure Equipment	\$34,394
Microwave Radio Equipment	\$4,384
Dispatch Equipment	\$3,772
Mobile, Portable, and Control Station Equipment	4-Year Warranty
Software Maintenance Agreement	\$55,732
Optional On-Site Response Service Subtotal	\$77,804
Total Yearly Maintenance	\$176,086

System Maintenance Costs Years 5 - 10

Maintenance Item	Rowlett Yearly Cost
Infrastructure Equipment	\$34,394
Microwave Radio Equipment	\$4,384
Dispatch Equipment	\$3,772
Mobile, Portable, and Control Station Equipment	\$13,502
Software Maintenance Agreement	\$55,732
Optional On-Site Response Service Subtotal	\$77,804
Total Yearly Maintenance	\$189,588

System Maintenance Costs Breakdown***

Maintenance Item	Rowlett Yearly Cost
Infrastructure Equipment	
Depot Repair Service (Infra Repair)	\$34,394
Tech Support	
FSA Hardware	
Microwave Radio Equipment	
Microwave Warranty Plus (repair services)	\$4384
ProVizion Support	
MPLS Warranty Plus (repair services)	
Dispatch Equipment	
Depot Repair Service	\$3772
Technical Support	
VPI Equipment Repair/Adv Replacement	
Software Maintenance Agreement	
SUA II (software and hardware refresh 2 years)	\$55,732
Security Update Service	

System Maintenance Costs Breakdown* (cont.)**

Maintenance Item	Rowlett Yearly Cost
On-Site Response Services Breakdown - \$77,804	
Infrastructure Eq On-Site Response	\$18,401
FSA Maintenance On-Site Response	\$5,393
Microwave Eq On-Site Response	\$7,122
MPLS Eq On-Site Response	\$1,404
Dispatch Eq On-Site Response	\$3,999
Infrastructure Eq Call Management	\$1,690
Dispatch Eq Call Management Service	\$754
Optional Infrastructure Equipment Advanced Exchange Service	\$5,439
Optional Dispatch Equipment Advanced Exchange Service	\$379
Optional VPI Software Support	\$11,184
Optional FSA Software Support	\$7,115
Optional Network Monitoring	\$5,958
Optional Security Monitoring	\$4,214
Optional Preventive Maintenance (annual)	\$4,752

System Maintenance Costs Breakdown* (cont.)**

- No maintenance costs until Year 3
- Each of these items are negotiable and costs are based on quantities of equipment proposed.
- Costs are subject to change after Detailed Design Review (DDR)
- The City of Garland plans to provide support services in order to reduce overall operational costs

Estimated Payment / Implementation Schedule

Milestone	Anticipated Date	Percentage on Infrastructure	Percentage on User Radio Equipment	Infrastructure Equipment Cost Due	User Radio Equipment Cost Due
Contract Execution	Month 1	5%		\$85,083	
Design Review Complete	Month 3	5%		\$85,083	
Subscriber Radios Ship	Month 3		70%		\$534,763
Successful Completion of Factory Staging	Month 6	15%		\$255,249	
Delivery of Equipment	Month 6				
Infrastructure Installed*	Month 10	50%		\$850,830	
Successful Completion of Acceptance Testing	Month 15	15%		\$255,249	
Final System Acceptance	Month 17	10%	30%	\$170,165	\$229,184
Total by Category		100%	100%	\$1,701,656	\$763,947
System Total					\$2,465,603

RECOMMENDED ACTION

Approve action to authorize the City Manager to negotiate and execute an interlocal agreement between the City of Garland and the City of Rowlett for the acquisition of the Public Safety Radio System.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT TO REMAIN A USER OF THE PUBLIC SAFETY RADIO PROJECT WITH THE CITIES OF GARLAND AND MESQUITE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Rowlett has been a user on the City of Garland's radio system for approximately 17 years; and

WHEREAS, the City Council of the City of Rowlett, Texas has presented a letter of intent to the City of Garland to enter into a proposed Agreement by and between the City of Garland and the City of Rowlett for participation in the Public Safety Radio Project; and

WHEREAS, the City of Rowlett desires to participate in an interlocal cooperation agreement with the City of Garland.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: The City of Rowlett is desirous to enter into an interlocal agreement with the City of Garland for participation in the Public Safety Radio Project.

Section 2: The City Council of the City of Rowlett hereby authorizes the City Manager to execute an Interlocal Agreement with the City of Garland for participation in the Public Safety Radio Project.

Section 3: This resolution shall become effective immediately upon its passage.

ATTACHMENT

Attachment 1 – Letter of Intent for City of Rowlett



Letter of Intent for City of Rowlett

The City of Garland has signed the attached "Letter of Intent" with the City of Mesquite to work cooperatively with the City of Mesquite to create a jointly owned and operated P25 Radio System to support interoperable communications.

As a current Garland Radio System User in the area a Radio System Needs Assessments was performed for the City of Rowlett during the Garland Radio Needs Assessment.

The purpose of this "Letter of Intent" is to confirm the desire of the City of Rowlett to work with the Cities of Garland and Mesquite to identify and/or create the mechanism for the procurement of the Radio System that will include the City of Rowlett. This model will serve all recipients; allocate the needed resources to fulfill this goal and to document the efforts in creating a combined, mutually beneficial Radio System.

A formal "Inter-local Agreement" will follow at a later date.

The City of Rowlett

Authorized Signature: Brian Fulmer
(City Manager's Signature)

Date: 2-19-14



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 8A

TITLE

Consider and take action on a request to allow an alternative building material at 8120 Lakeview Parkway, further described as Lot 1, Block A, Primo Plaza Addition, City of Rowlett, Dallas County, Texas.

STAFF REPRESENTATIVE

Garrett Langford, AICP, Principal Planner

SUMMARY

This is an Alternative Building Material (ABM) request to allow an addition to utilize cementitious fiber board as an exterior material at 8120 Lakeview Parkway (Attachment 1 - Location Map). Per the Rowlett Development Code (RDC), commercial construction requires 100 percent masonry on the exterior. Alternative materials such as cementitious fiber board may be allowed following recommendation by the planning and zoning commission and approval by the City Council.

The Planning and Zoning Commission voted 5-1 to recommend approval of this item at their August 11, 2015, meeting. Commissioner James Moseley voted in opposition. The discussion can be viewed at the following link as item C2: <http://rowlettx.swagit.com/play/08112015-1151>

BACKGROUND INFORMATION

The subject property is located at 8120 Lakeview Parkway and is zoned General Commercial (C-2). The applicant and property owner, Denisio Malo, developed the property in 2010 with a multitenant retail building (Attachment 2 – Site Plan). Earlier this year the applicant expanded on the rear of the building without obtaining a building permit (Attachment 3 – Site Pictures). City Staff sent a notice on March 11, 2015, informing the applicant of the need to obtain the required permits (Attachment 4 – Notice).

City Staff explained to the applicant that a certificate of occupancy would not be issued for the remaining tenant space until he obtains a building permit for the additions. However, a building permit cannot be issued for the addition due to the use of cementitious fiber board, which is a not permitted material. The applicant submitted the request on July 27, 2015, for an alternative building material to allow the cementitious-fiber board.

The applicant constructed the multitenant building in 2010 with brick, stone and stucco exterior finishes (Attachment 5 – Façade Plan). The applicant made two additions on the rear of the building, one of which has a stucco exterior finish while the other uses cementitious fiber board. The RDC requires 100 percent masonry materials for the exterior of building on all four sides. Acceptable materials include brick, stone, split-faced CMU, stucco and concrete-panel construction. The cementitious fiber board can be approved as an alternative building material request through the Planning and Zoning Commission and City Council.

DISCUSSION

The building requirements are in Section 77-507.C.2 of the RDC, which state the following:

- a) Buildings shall be 100 percent masonry construction per elevation, exclusive of roofs, doors, and windows.
- b) A minimum 20 percent of each elevation's masonry requirement shall incorporate accent bricks or stones. If accent bricks or stones are used to accent windows, doorways, porticos, porte cocheres, canopies, awnings, or support structures, such application shall only satisfy a maximum of one-half of the required 20 percent per elevation. As the term is used in this subsection, an "accent brick or stone" is one that provides a contrast by color of the natural material or stucco, shape, size, and/or texture to the field or primary bricks or stones in an elevation. 100 percent masonry exterior construction is required.

The purpose of the code is outlined in Section 77-507.A. of the RDC, which states:

This section is intended to promote high-quality non-residential building design, encourage visual variety in non-residential areas of the city, foster a more human scale and attractive street fronts, project a positive image to encourage economic development in the city, and protect property values of both the subject property and surrounding areas. In addition, this section intends to create a distinct image for important or highly visible areas of the city in order to enhance the public image of the city and encourage high quality economic development.

The RDC's architectural requirements are intended to use high quality, long lasting masonry materials such as brick, stone, split-faced CMU, and three-quarter inch stucco. Cementitious fiber board is not generally classified as a masonry material. In addition, the RDC requires that commercial buildings utilize a four-side design where the architectural elements on the façade are carried out on all sides of the building. While the use of the cementitious fiber board is located in the rear of the building and is not visible from Lakeview Parkway, it is not a part of an overall architectural design for the building. Allowing this material would run counter to the intent of the RDC's architectural elevation requirements.

While preparing the recommendation, staff evaluated the architectural standards within the Form-Based Code. In these standards, cementitious fiber board is permitted in the single family product types and it is permitted on a limited basis for multifamily, mixed use and commercial product types. This material is of high quality, and this perception is further justified because of its permissibility in the Form-Based Code districts. However, the RDC's intent is clearly not to permit cementitious fiber board by right. Therefore, it is Staff's opinion that the request does not meet the intent of the RDC's architectural requirements.

FISCAL IMPACT/BUDGET IMPLICATIONS

N/A

RECOMMENDED ACTION

Staff recommends the denial of the request.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, GRANTING A MINOR MODIFICATION ALLOWING FOR THE USE OF AN ALTERNATE EXTERIOR BUILDING MATERIAL TO ALLOW THE USE OF CEMENTITIOUS FIBER BOARD ON A REAR BUILDING ADDITION FOR PRIMO PLAZA LOCATED AT 8120 LAKEVIEW PARKWAY, BEING FURTHER DESCRIBED AS LOT 1, BLOCK A OF THE PRIMO PLAZA ADDITION TO THE CITY OF ROWLETT, DALLAS COUNTY, TEXAS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Rowlett and the governing body of the City of Rowlett, in compliance with the laws of the State of Texas and the ordinances of the City of Rowlett, have given the requisite notices by publication and otherwise, and where the governing body having legislative discretion has concluded that this resolution is in the best interest of the City of Rowlett.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That a building addition on the rear of Primo Plaza located at 8120 Lakeview Parkway, being Lot 1, Block A, of the Primo Plaza Addition, be and is hereby granted a minor modification to allow for the use of alternate exterior building materials, specifically, cementitious fiber board, as shown on Exhibit 'A'.

Section 2: That should any sentence, paragraph, subdivision, clause, phrase or section of this resolution be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this resolution as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional.

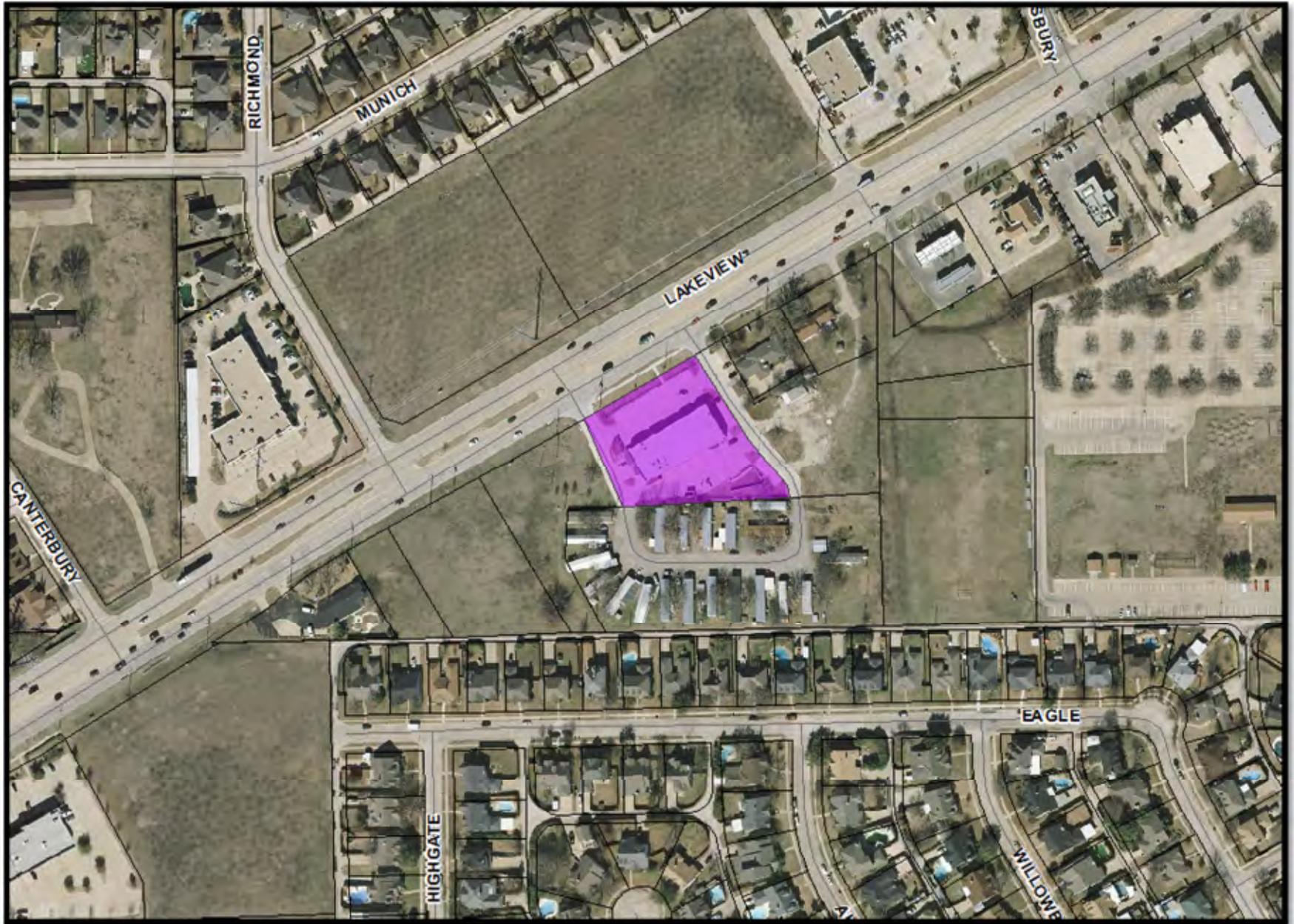
Section 3: That this resolution shall take effect immediately from and after its passage and the publication of the caption of said resolution as the law in such cases provides.

ATTACHMENTS

Exhibit A – Rear Building Elevation
Attachment 1 – Location Map
Attachment 2 – Site Plan
Attachment 3 – Site Pictures
Attachment 4 – Notice
Attachment 5 – Façade Plan

EXHIBIT A





LEGEND

- 6" WROUGHT IRON FENCE
- FIRELANE/ACCESSE ESMT. STRIPPING
- EXISTING WATER LINE
- PROPOSED WATER LINE
- EXISTING SANITARY SEWER
- PROPOSED SANITARY SEWER LINE
- PROPOSED SANITARY SEWERMANHOLE
- EXISTING SANITARY SEWER MANHOLE
- EXISTING STORM SEWER LINE
- PROPOSED CONTOUR LINE
- EXISTING CONTOUR LINE
- INSTALL 7" 4000psi REINFORCED CONCRETE PAVEMENT WITH #3 BARS @ 18" OC
- INSTALL 6" 3600psi REINFORCED CONCRETE PAVEMENT WITH #3 BARS @ 18" OC



SITE DATA SUMMARY

ZONING	C-2
LOT AREA	1,252 ACRES
BUILDING SQUARE FOOTAGE	9,920 SQ. FT.
BUILDING FOOTPRINT	9,920 SQ. FT.
BUILDING HEIGHT	18 FT.
LOT COVERAGE	73%
PROPOSED USE	RESTAURANT (3000)
PARKING REQUIRED	1 SPACE/100 S.F.
PARKING PROVIDED	30 SPACES
PROPOSED USE	RESTAURANT (3000)
PARKING REQUIRED	1 SPACE/100 S.F.
PARKING PROVIDED	30 SPACES
PROPOSED USE	RETAIL (2000)
PARKING REQUIRED	1 SPACE/300 S.F.
PARKING PROVIDED	7 SPACES
PROPOSED USE	RETAIL (1920)
PARKING REQUIRED	1 SPACE/300 S.F.
PARKING PROVIDED	6 SPACES
HANDICAP PARKING REQ'D	2 SPACES
HANDICAP PARKING PROVIDED	2 SPACES
TOTAL PARKING REQUIRED	73 SPACES
PARKING PROVIDED	67 SPACES
INTERIOR LANDSCAPING REQ'D	15% OF TOTAL SITE (8,182 SQ.F.T.)
INTERIOR LANDSCAPING PROVIDED	14,988 SQ. FT.
TOTAL SQUARE FOOTAGE OF IMPERVIOUS SURFACE	39,559 SQ. FT.

ZONING: C-2
 DAVID E. GEORGE
 VOLUME 2002038, PAGE 3749
 D.R.D.C.T.

ZONING: C-2
 REMAINDER
 FRANK SPERLING
 HAROLD SPERLING
 VOLUME 2318, PAGE 87
 D.R.D.C.T.
 UNDEVELOPED

- NOTES:
- EXISTING STORM SEWER CALCULATIONS PER TXDOT# 000903025
 - ALL DIMENSIONS ARE TO FACE OF CURB
 - ANY/ALL SIGNAGE IS SUBJECT TO FINAL APPROVAL UNDER SEPARATE APPLICATION/PERMIT BY THE CHIEF BUILDING OFFICIAL OR DESIGNEE.
 - PAVING CONTRACTOR SHALL REMOVE EXISTING ASPHALT PAVMENT IN THE 25' ACCESS EASEMENTS

THIS SET OF CONSTRUCTION PLANS IS INTENDED FOR INTERIM REVIEW ONLY UNDER THE AUTHORITY OF W.L. DOUPHRATE II, P.E. TEXAS NO. 60102 ON . IT IS NOT TO BE USED FOR BIDDING, CONSTRUCTION, OR PERMIT PURPOSES.

SUBMITTAL NO.	SUBMITTAL / REVISION DATE
1	JUNE 24, 2008
2	AUGUST 20, 2008
3	APRIL 20, 2009

REV.	COMMENTS	BY	DATE

Rowlett CITY OF ROWLETT, TEXAS
 DEPARTMENT OF PUBLIC WORKS

PRIMO PLAZA
 SITE PLAN - Modified
 LOT 1 BLOCK A, PRIMO PLAZA ADDITION
 JAMES SANDERS SURVEY, ABSTRACT NO. 1424

DOUPHRATE & ASSOCIATES, INC.
 2235 RIDGE ROAD #200
 ROCKWALL, TX 75087
 (972) 771-9004

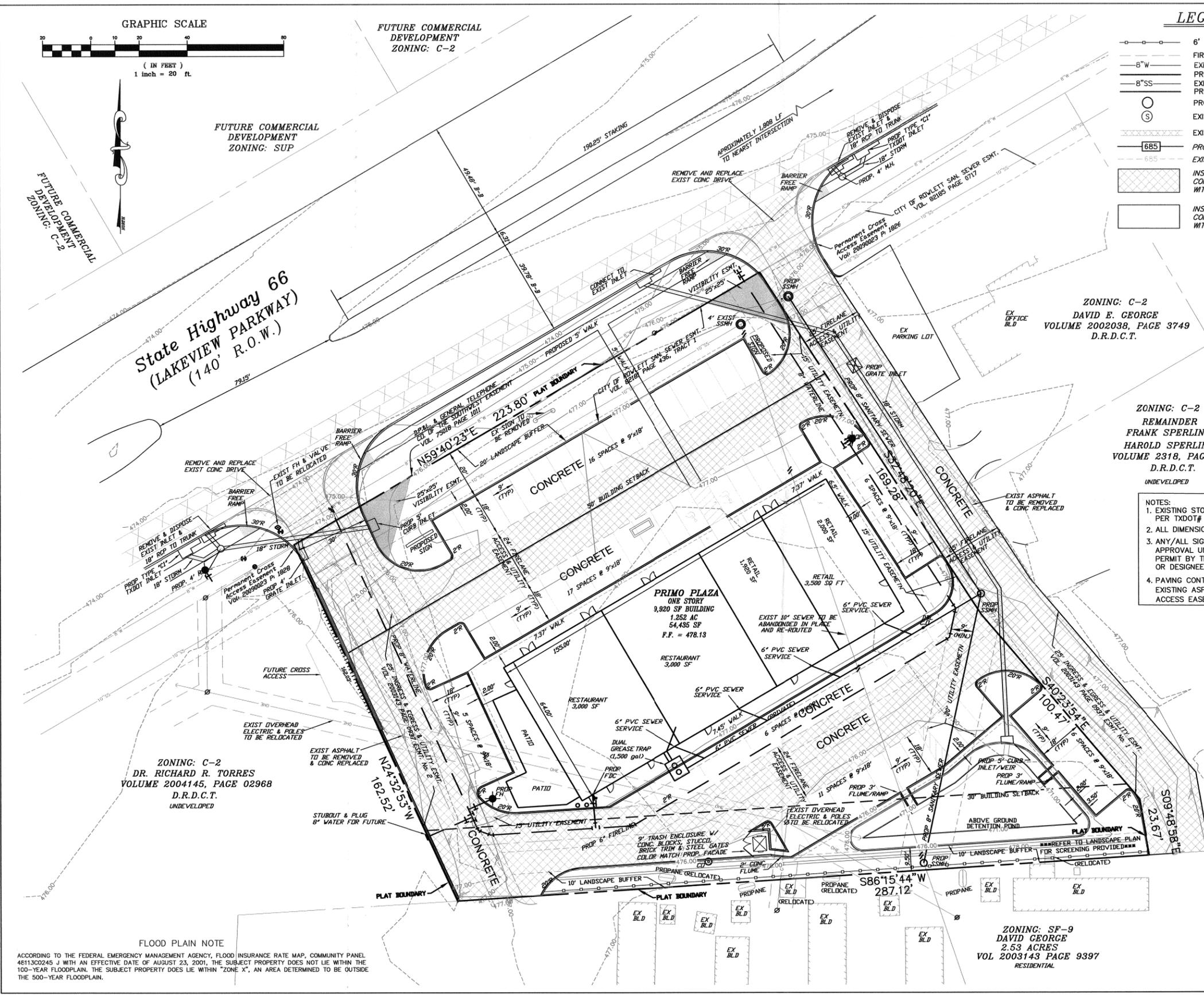
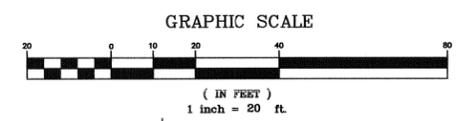
DESIGN:	DAC	SCALE:	NOTED	PROJECT NO.	SHEET
DRAWN:	RTS	DATE:	08/13/2009	0810 SITE	4 OF X
CHECKED:	WLD				

OWNER/DEVELOPER
 DENISIO MALO
 6501 DALROCK ROAD
 ROWLETT, TX 75089
 PHONE: (972) 412-7622

ZONING: SF-9
 DAVID GEORGE
 2.53 ACRES
 VOL 2003143 PAGE 9397
 RESIDENTIAL

ZONING: C-2
 DR. RICHARD R. TORRES
 VOLUME 2004145, PAGE 02968
 D.R.D.C.T.
 UNDEVELOPED

FLOOD PLAIN NOTE
 ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FLOOD INSURANCE RATE MAP, COMMUNITY PANEL 48113C0245 4 WITH AN EFFECTIVE DATE OF AUGUST 23, 2001, THE SUBJECT PROPERTY DOES NOT LIE WITHIN THE 100-YEAR FLOODPLAIN. THE SUBJECT PROPERTY DOES LIE WITHIN "ZONE X", AN AREA DETERMINED TO BE OUTSIDE THE 500-YEAR FLOODPLAIN.



State Highway 66
 (LAKEVIEW PARKWAY)
 (140' R.O.W.)

FUTURE COMMERCIAL
 DEVELOPMENT
 ZONING: C-2

FUTURE COMMERCIAL
 DEVELOPMENT
 ZONING: SUP

FUTURE COMMERCIAL
 DEVELOPMENT
 ZONING: C-2

RECEIVED
 AUG 18 2009
 PLANNING DEPT.
 Approved by Rowlett Planning & Zoning Commission
 8/25/2009





Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Carl Pankratz
City Council ~
Rick Sheffield
Tammy Dana-Bashian
Debby Bobbitt
Robbert van Bloemendaal
City Manager ~ Brian Funderburk



ATTACHMENT 4



*A unique community where families
enjoy life and feel at home*

March 11, 2015

Denisio Malo
6501 Dalrock Road, #109
Rowlett Texas 75089

RE: Conditions Pertaining to Certificate of Occupancy (8120 Lakeview Pkwy #300)

Dear Mr. Malo:

As previously discussed, construction was performed on the above-mentioned property without the necessary permits being obtained. As a result, you will be required to obtain these building permits and complete this work. However, the obtaining of necessary permits and completion of work will not delay the granting of the Certificate of Occupancy for the property at 8120 Lakeview Pkwy, #300.

With regard to the required fire sprinklers, plans will be required to be submitted and permits issued within 30 days of the date this letter (April 10, 2015). Please contact Bryan Beckner, Fire Marshal in order to begin this process. With regard to the required masonry exterior, this work will be required to be completed within 45 days of the date of this letter (April 24, 2015). Please contact Blake Scott, Building Official to obtain the necessary permits for this work.

Should this work not be completed within 45 days, this matter will be forwarded to our Code Enforcement Department for potential fines and/or fees to be assessed. Please contact me at 972.412.6187 or mkurbansade@rowlett.com with any questions. Thank you.

Regards,

A handwritten signature in blue ink that reads "Marc Kurbansade".

Marc Kurbansade, AICP
Director of Development Services

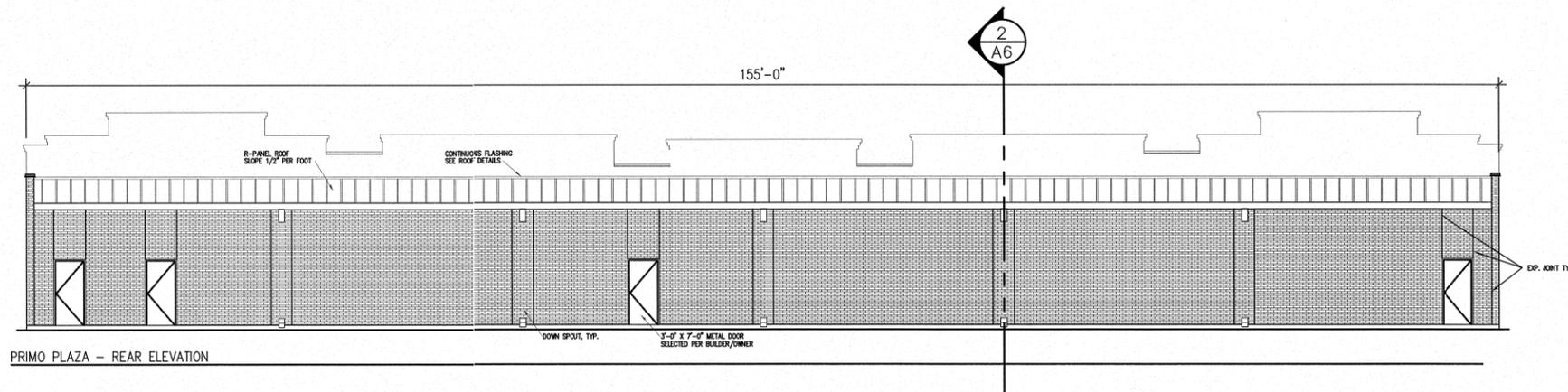
CC: Blake Scott, Building Official
Bryan Beckner, Fire Marshal

File: C:\Users\mkurbansade\Desktop\20150311 Ltr DMalo.docx

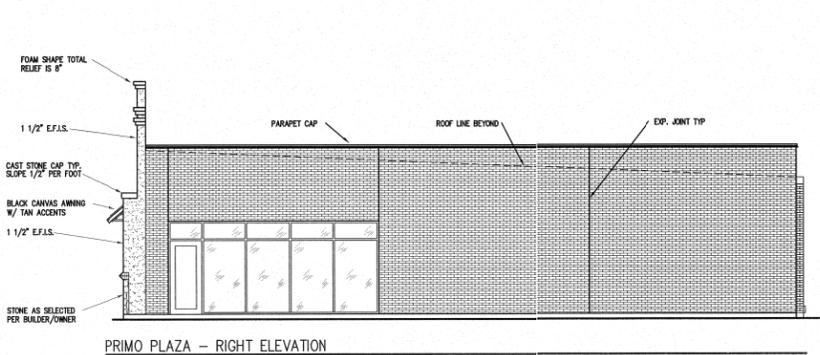
I hereby acknowledge the conditions pertaining to the granting of the above-mentioned Certificate of Occupancy.

Name (Printed): Dono
Name (Signature): [Handwritten Signature] Date: 03/11/15

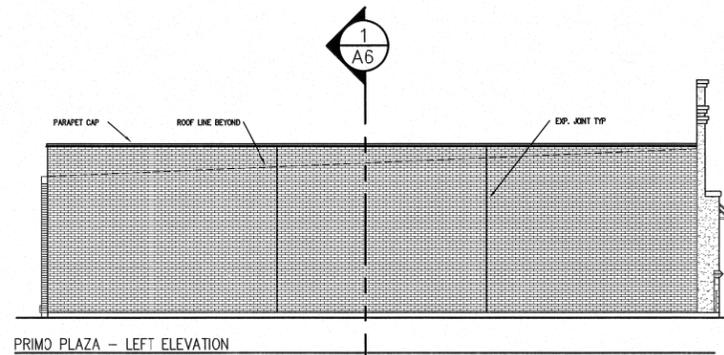
CONTRACTOR TO VERIFY PLANS AND TO VISIT SITE AND NOTIFY MERSHAWN ARCHITECTS OF ANY DISCREPANCIES BEFORE CONSTRUCTION.



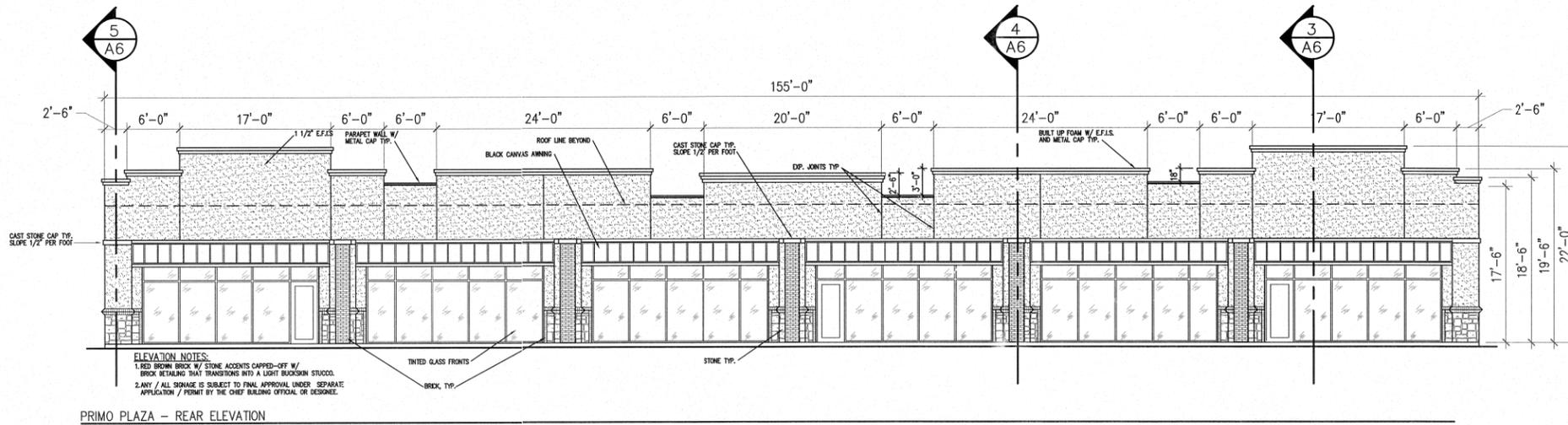
PRIMO PLAZA - REAR ELEVATION



PRIMO PLAZA - RIGHT ELEVATION



PRIMO PLAZA - LEFT ELEVATION



PRIMO PLAZA - REAR ELEVATION

ELEVATION NOTES:
 1. RED BROWN BRICK W/ STONE ACCENTS CAPPED-OFF W/ BRICK RETAINING THAT TRANSITIONS INTO A LIGHT BUCKSKIN STUCCO.
 2. ANY / ALL SIGNAGE IS SUBJECT TO FINAL APPROVAL UNDER SEPARATE APPLICATION / PERMIT BY THE CHIEF BUILDING OFFICIAL OR DESIGNEE.

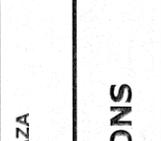
PRICING & CONSTRUCTION
 GENERAL NOTES:

1. THESE DRAWINGS ARE DIAGRAMMATIC IN NATURE AND ARE NOT INTENDED TO INDICATE EACH AND EVERY FITTING, OFFSET, OR OTHER APPURTENANCE NECESSARY TO COMPLETE THE SYSTEM.
2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REVIEW THE DOCUMENTS AND INCLUDE ALL NECESSARY ITEMS TO PROVIDE A COMPLETE OPERATIONAL SYSTEM.
3. ANY DISCREPANCIES NOTED BY THE CONTRACTOR SHALL BE BROUGHT TO THE ATTENTIONS OF THE ARCHITECT (IN WRITING) BEFORE BIDDING THIS PROJECT.
4. AFTER BIDS ARE TURNED IN, THE CONTRACTOR SHALL COMPLETE THE SYSTEMS AT NO ADDITIONAL COST.

MEDICAL COMMERCIAL CHURCHES
MERSHAWN ARCHITECTS
 RESIDENTIAL RESTAURANTS INSTITUTIONAL
 PHONE: 972-792-9836
 FAX: 972-722-9898
 2313 RIDGE ROAD #103
 ROCKWALL, TEXAS 75087

DATE	REVISION

8-19-10



PRIMO PLAZA
ELEVATIONS

Scale:	1/8" = 1'-0"
Date:	7/27/10
Project No.:	10402
Drawn:	SM
Checked:	WM

SHEET
A3 OF
 7



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 8B

TITLE

Conduct a public hearing on the ad valorem tax rate for Fiscal Year 2015-2016.

STAFF REPRESENTATIVE

Brian Funderburk, City Manager
Terri Doby, Budget Officer

SUMMARY

Truth-in-taxation is a concept embodied in the Texas Constitution and the Tax Code that requires local taxing units to make taxpayers aware of tax rate proposals. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must hold two public hearings to allow the public the opportunity to express their views on the proposed tax rate.

BACKGROUND INFORMATION

The City Manager presented the proposed budget for Fiscal Year 2015-2016 on August 4, 2015. The City Council held a Budget Work Session on August 17, 2015. The first public hearing was held on August 18, 2015.

DISCUSSION

The State of Texas "Truth in Taxation" law requires that the City Council conduct two public hearings on its proposed ad valorem tax rate each year if such rate exceeds the rollback rate or the effective tax rate, whichever is lower. The effective tax rate shows the relation between prior year's revenue and the current year's value. The rollback rate is the maximum rate that can be applied and not be subjected to a rollback petition.

City staff presented the Proposed Budget for Fiscal Year 2015-2016 on August 4, 2015 during a City Council Work Session. Ad valorem, or property taxes, are collected by local governments in two components: (1) operations and maintenance (O & M); (2) interest and sinking fund (I & S). The proposed budget was prepared with an operations and maintenance tax rate of \$0.577919 and a debt service tax rate of \$0.209254 for a total tax rate of \$0.787173 per \$100 of taxable value.

The effective tax rate and rollback rate have been calculated and the Notice of Proposed Tax Rate has been published in the local newspaper and on the City's web site as required by law. The following table illustrates the proposed tax rate, the rollback tax rate, and the effective tax rates appropriately split between the I&S rate and the O&M rate.

	FY 2014-2015 Adopted	FY 2015-2016 Proposed	FY 2015-2016 Effective	FY 2015-2016 Rollback
O & M	0.549770	0.577919	0.507559	0.559697
Debt	0.237403	0.209254	0.234492	0.234492
Total	0.787173	0.787173	0.742051	0.794189

The proposed tax rate to be considered is \$0.787173, which is more than the effective tax rate. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. If the motion passes, the governing body must schedule two public hearings on the proposal. City staff proposed that these two public hearings be held on Tuesday, August 18, 2015, and Tuesday, September 1, 2015, at 7:30 pm. These public hearings will be held in the City Council Chambers, located in City Hall at 4000 Main Street, Rowlett, Texas.

FINANCIAL/BUDGET IMPLICATIONS

N/A

RECOMMENDED ACTION

City staff recommends the City Council conduct a public hearing to allow the public the opportunity to express their views on the proposed tax rate. No official action is required after the public hearing.

At each hearing, the governing body must announce the date, time and place of the meeting at which it will vote on the tax rate. The City of Rowlett will vote on the tax rate on September 15, 2015 at 7:30pm at City Hall, 4000 Main Street, Rowlett, Texas 75088.



City of Rowlett
Staff Report

4000 Main Street
P.O. Box 99
Rowlett, TX 75080-0099
www.rowlett.com

AGENDA DATE: 09/01/15

AGENDA ITEM: 8C

TITLE

Conduct a public hearing (2nd) on the proposed budget for Fiscal Year 2015-2016.

STAFF REPRESENTATIVE

Brian Funderburk, City Manager
Terri Doby, Budget Officer

SUMMARY

Sec. 102.006 of the Local Government Code requires that the governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing.

BACKGROUND INFORMATION

The City Manager presented the proposed budget for Fiscal Year 2015-2016 on August 4, 2015. The City Council held a Budget Work Session on August 17, 2015. The first public hearing on the budget was held on August 18, 2015.

DISCUSSION

State law requires that the governing body of a municipality shall hold a public hearing on the proposed budget. Any taxpayer of the municipality may attend and participate in the hearing. Public notice of the date, time and location of the hearing has been published in a newspaper of general circulation as required by state law.

The final steps in the budget process include the public hearing scheduled for tonight, September 1, 2015, with consideration of final adoption by the City Council currently scheduled for September 15, 2015.

FINANCIAL/BUDGET IMPLICATIONS

N/A

ATTACHMENTS

N/A