



# City of Rowlett

## Meeting Agenda

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, August 4, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**1. CALL TO ORDER**

**2. EXECUTIVE SESSION**

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding the marina currently located at Bayside. (15 minutes)

**3. WORK SESSION (6:00 P.M.) \* Times listed are approximate.**

- 3A.** Presentation of the Fiscal Year 2016 (FY2016) Proposed Budget. (60 minutes)

- 3B.** Update City Council on Year Five of the Employee Benefits Strategy to include Plan Performance Updates and the Wellness Accountability Plan status. (30 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE**

*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A. Presentation of the Promotion of Lieutenant Michael Godfrey to Assistant Chief of Police, effective July 8, 2015, and the Promotion of Sergeant Dan Miller to Lieutenant of Police, effective July 30, 2015.
- 5B. Hear presentation of the Monthly Financial report for the period ending June 30, 2015.
- 5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

**6. CITIZENS' INPUT**

*At this time, three-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. No action can be taken by the Council during Citizens' Input.*

**7. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 7A. Consider action to approve minutes from the July 10-11, 2015, City Council Planning and Strategic Development Meeting, the July 14, 2015, City Council Work Session, and the July 21, 2015, City Council Regular Meeting.
- 7B. Consider action to approve a resolution exercising the second of three one-year renewal options for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.
- 7C. Consider action to approve a resolution for Insurance carrier changes from Aetna to QBE Corporation, for Individual and Aggregate Stop Loss Insurance in the amount of \$473,375; Dental Insurance carrier change from Delta Dental to Aetna Dental in the estimated amount of \$240,427 and authorizing the City Manager to execute all necessary documents.

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A. Present the Community Development Block Grant Program – 2015 Annual Plan; conduct a public hearing requesting citizen input on participation in the program; consider a resolution supporting participation in the Community Development Block Grant programs, adopting the 2015 Community Development Block Grant Annual Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development (HUD).
- 8B. Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development

Code. The subject property is located at 2800 Lakewood Drive being further described as Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. (SUP15-785)

- 8C.** Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development Code. The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. (SUP15-786)
- 8D.** Conduct a public hearing and take action on a request to amend Planned Development Ordinance 4-7-77B to modify the setback and parking requirements in order to allow the subject property to be subdivided into two lots. The subject property is located at 5313 Lakeview Parkway further described as being 0.5503 acres of land in the Thomas Lumley Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas.
- 8E.** Conduct a public hearing and take action on a request to rezone to a Planned Development with an underlying General Commercial/Retail (C-2) base zoning district to allow a wholesale nursery. The subject property is located at 1100 and 1200 Lakeview Parkway further described as being a portion of Lot 1 and all of Lot 2, Block 1 of Oaktree Golf Center, City of Rowlett, Dallas County, Texas. (PD15-766)
- 8F.** Consider action to approve a resolution to place a proposal to adopt a tax rate for FY2015-2016 on the agenda of a future meeting and schedule two public hearings.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**

*Laura Hallmark*

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Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website ([www.rowlett.com](http://www.rowlett.com)) on the 31<sup>st</sup> day of July 2015, by 5:00 p.m.



**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 2A

**TITLE**

The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding the marina currently located at Bayside. (15 minutes)



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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 3A

**TITLE**

Presentation of the Fiscal Year 2016 (FY2016) Proposed Budget. (60 minutes)

**STAFF REPRESENTATIVE**

Brian Funderburk, City Manager  
Terri Doby, Budget Officer

**SUMMARY**

The purpose of this item is to hear the presentation of the FY2016 Proposed Budget by the City Manager.

**BACKGROUND INFORMATION**

Section 6.02 of the City Charter requires the City Manager to present to City Council the Budget for the upcoming Fiscal Year. This presentation will be for the FY2016 Proposed Budget.

**DISCUSSION**

Following is a schedule of the FY2016 Budget Workshops and Public Hearing schedule:

August 4	Proposed Budget submitted to City Council
August 18, 20	City Council Budget Workshops
August 18	1 <sup>st</sup> Public Hearing on Budget
September 1	2 <sup>nd</sup> Public Hearing on Budget
September 15	City Council meeting to set tax rate and adopt budget
October 1	Begin Fiscal Year 2015-2016

A complete copy of the City Manager's budget proposal will be posted on the City website following the presentation to the City Council on August 4, 2015.

**RECOMMENDED ACTION**

There is no action necessary. Presentation only.



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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 3B

**TITLE**

Update City Council on Year Five of the Employee Benefits Strategy to include Plan Performance Updates and the Wellness Accountability Plan status. (30 minutes)

**STAFF REPRESENTATIVE**

Irene Kasujja, Interim Director of Human Resources  
Brian Funderburk, City Manager

**SUMMARY**

The purpose of this item is to update Council on the employee benefits strategy and projected changes for the upcoming year.

**BACKGROUND INFORMATION**

In Fiscal Year 2010, Staff developed a five-year benefits strategy to address the rising costs of employee healthcare and wellness. FY2015 represents the fifth year of that strategy. This presentation will highlight the City's continued efforts towards this goal and upholding our Mission of *Building a Culture of Wellness and Creating Educated Consumers of Healthcare*.

**DISCUSSION**

In an effort to curb the increasing cost of healthcare, the City of Rowlett transitioned from a traditional fully-insured insurance approach to a partial self-funded insurance approach in FY2011. Staff realized that controlling the cost of healthcare goes beyond short-term solutions of adjusting co-pays and deductibles but rather requires the ongoing monitoring of plan performance and effectiveness, a strong commitment to wellness and continuing efforts to educate consumers about healthcare products and making informed choices.

**Trend**

Over the last 12 months (LTM) as of May 2015 we show:

- Total claims per capita (individual) at \$9,659 a decrease of 3.2 percent from 2013-2014.
- Total plan cost per capita at \$11,413 a decrease of 2.2 percent from 2013-2014.
- Claims paid in network were 94.1 percent and generic utilization was at 79.7 percent in 2013-2014 with a downward trend to 93.1 percent of claims paid being in network and generic utilization at 79.4 percent.

We attribute these results to a combination of factors, including but not limited to:

- Employee education on fiscally responsible healthcare and pharmacy options.

- Use of Compass healthcare advisors for cost effective procedures, hospital facilities and billing.
- An active, effective and versatile Wellness Accountability Program.
- Safety awareness through partnership with Texas Municipal League.

### **Consumer Education**

As an organization, we continue to increase communication with employees regarding the importance and benefits of being educated consumers. We have consequently experienced positive results:

- High utilization of in-network office visits.
- Generic drug substitutions instead of costly brand names.
- Lower claims costs for both the City of Rowlett and its employees.

The City also continues its partnership with Compass. Compass, an employee benefit advocacy firm, assists our employees and their dependents in understanding their benefits. Compass is also the liaison between our employees and the medical community and advocates for the best and most cost effective services. The services provided by Compass include:

- Unbiased Provider/Doctor recommendations
- Hospital cost and quality information
- Medical bill review and reconciliation
- Cost information for various medical procedures
- Scheduling services for doctor's appointments
- Pharmaceutical alternatives and cost reduction information

### **Wellness Accountability Program (WAP)**

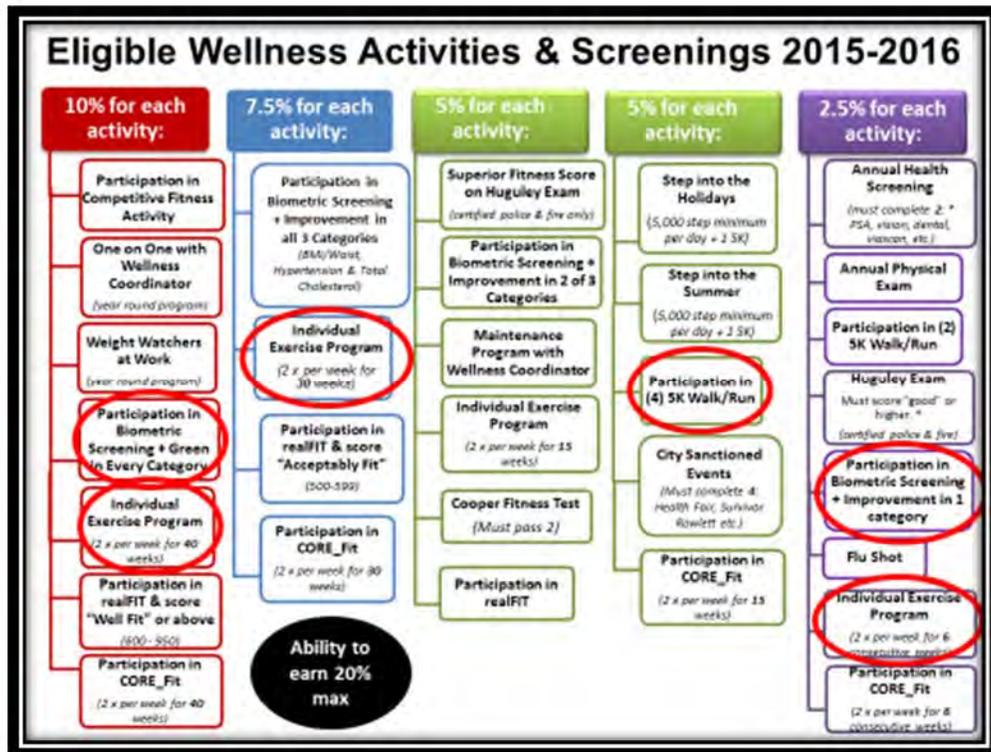
Developing a sound wellness program is another ongoing effort to address spiraling health care costs and promote wellness. This is integral to maintaining a healthy workforce, reduce absenteeism, and mitigating increasing health and prescription drug costs. In addition to this program, City employees participate in a variety of nutrition and weight loss programs ranging from one-on-one counseling sessions with our Wellness Coordinator to monthly "Weight Watchers" meetings.

### **Wellness Strategy**

In line with our Mission of *Building a Culture of Wellness and Creating Educated Consumers of Healthcare*, we will continue to identify cost effective ways to enhance benefits and promote wellness, but also contain costs and remain competitive with our survey cities. This will include continued Biometric Screenings and annual physicals; providing education and fitness classes (Core Fit and Real Fit) and promoting programs like 5-K runs and *Step-Into-Summer* programs. These programs keep employees active and continue to pay off. We continue to seek better ways to not only generate results but to motivate and encourage employees to live and breathe wellness.

The City implemented its WAP at the beginning of FY2013. In FY2014, the plan was modified to allow more flexibility in choice of activities and to add/change programs throughout the year. In

all, employees on the City's medical plan were required to earn 20 percentage points to satisfy the full year requirement. Those who did not fulfill the requirement incurred higher medical premiums. For FY2015, proposed changes to the WAP program will offer even more choices of elective options which, incidentally, are "Low Cost/No Cost" events. The new activities added specifically target the Biometric Screening elements. *A key component to the WAP this year is that many of the programs add a level of accountability with results to receive the incentive.*



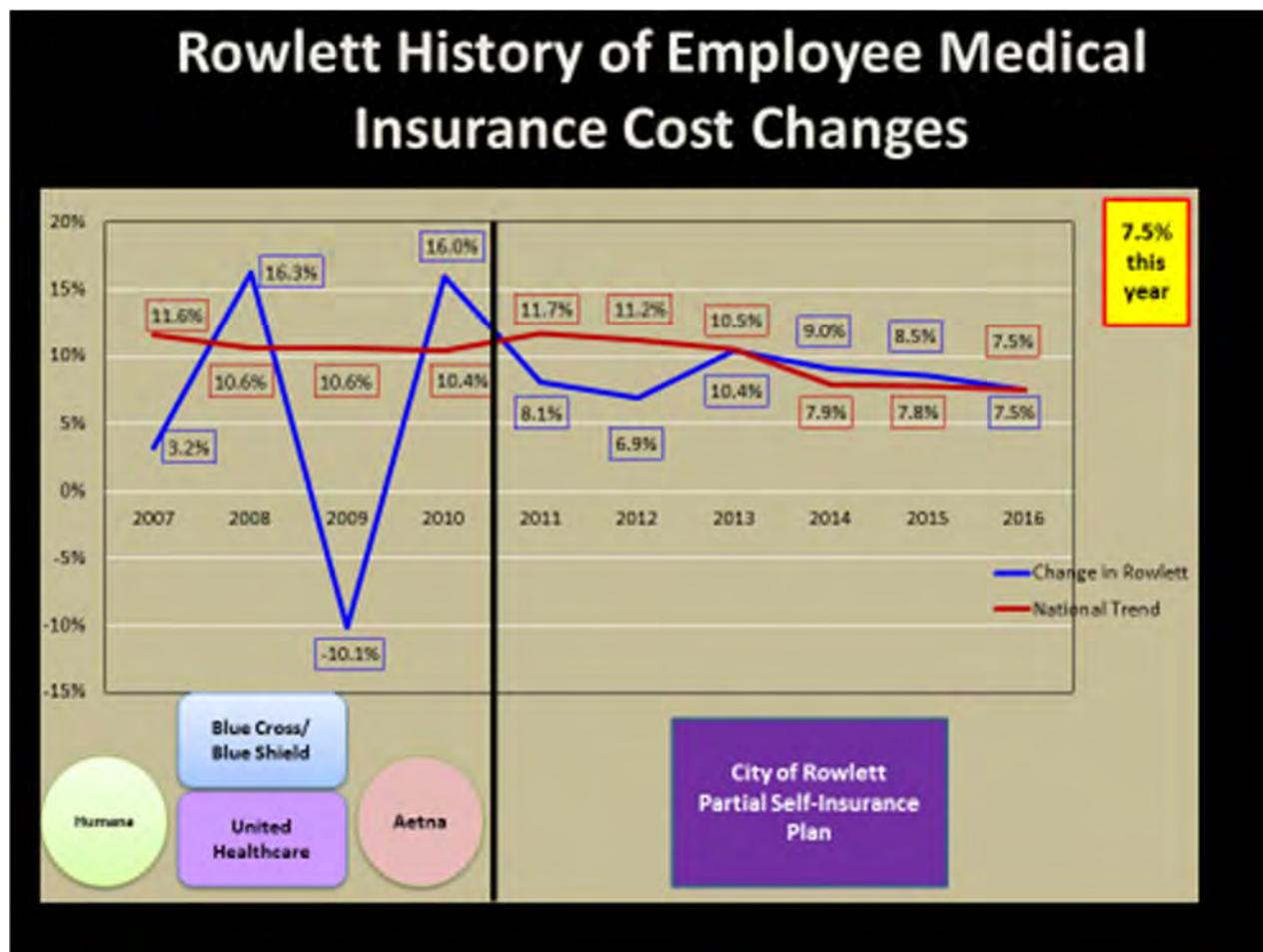
While we do make completing a Biometric Screening an option to all employees on the medical plan, we do not receive individual scores. The aggregate results we receive will not be compiled until the end of July 2015. However we are confident to say that this continues to be a measurable objective which we will continue to improve, expand and promote.

### Historical Trend

The City's decision to become partially self-insured was intended to address spiraling health care costs and promote wellness. This strategy gives the City the ability to gain greater access to population-specific claim detail, which provides increased ability for medical case management and cost containment. This information plays an integral role in the development of a sound wellness program, which is essential to maintaining a healthy workforce, reducing absenteeism, and mitigating increasing health and prescription drug costs.

We're also confident that the successes we are seeing in our plan performance are directly tied to stability in our medical benefits providers. Past decisions to stabilize our annual rate and plan changes have dramatically reduced the turmoil associated with changing plans every year. As

you can see from the chart below, since 2007, the City has been with Humana, Blue Cross/Blue Shield, United Healthcare and Aetna. This resulted in huge spreads between years and, in some cases, even bigger increases were proposed. However, the City made changes to its plans to reduce those proposed increases. Since the City moved to its own partial self-insurance, the annual rate of increase has somewhat evened out and, in some cases, resulted in costs lower than that of national trends. For FY2016, we will experience a rate increase of 7.5 percent, equal to the national trend.



#### Employee clinic

The City continues to partner with Lake Pointe Medical to enable our employees to get, in most instances, same-day treatment for a variety of minor illnesses. The ease of access and convenience is not only a cost saving financially but a time saver for our employees. Lake Pointe Medical continues to tabulate our usage rates, which enables us to identify inefficiencies and address them.

#### FINANCIAL/BUDGET IMPLICATIONS

In FY2014, Medical Insurance minimal program changes were anticipated. The overall increase to the health insurance fund budget was estimated at about 8.5 percent and included expected claims, Third-Party Administration costs, Stop Loss Premiums, Wellness Initiatives and other medical plan

specific line items. As we have done for the past four years, the City will share the renewal increase with employees at the stakeholder meetings in July. Based on the expected claims cost and final bid premiums from the City's benefits advisor, IPS, the City's and employee medical insurance rates will increase by 7.5 percent. This includes the Other Post-employment Benefits strategy. According to IPS, the national trend for this year is 7.5 percent; therefore, Rowlett is right on target.

**RECOMMENDED ACTION**

This item will be considered under the Consent Agenda for this meeting.



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Staff Report

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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 5A

**TITLE**

Presentation of the Promotion of Lieutenant Michael Godfrey to Assistant Chief of Police, effective July 8, 2015, and the Promotion of Sergeant Dan Miller to Lieutenant of Police, effective July 30, 2015.

**STAFF REPRESENTATIVE**

W.M. Brodnax, Chief of Police

**SUMMARY**

With the resignation of Paul Sandman, the Assistant Chief of Police position has become available. The naming of the Assistant Chief of Police is the responsibility of the Chief of Police and must be filled with someone that understands the needs of the organization and is capable of working closely with the Chief of Police on all issues involving the organization. Michael Godfrey fits that criteria and was promoted to Assistant Chief of Police on July 8, 2015.

Michael Godfrey began his employment with the Rowlett Police Department on July 26, 1999. During his tenure, Michael promoted through the ranks making Sergeant on October 1, 2005, and Lieutenant on June 1, 2013. Michael has experience working in many areas of the Police Department including: Patrol, Support Services, Field Training Program, Crime Scene Investigations, Crisis/Hostage Negotiations, and many more. Michael is a Master Peace Officer and a graduate of the FBI National Academy, Class #258.

Michael has been married to his wife Keri for 19 years and has two children, Kainan (15 years old) and Christian (12 years old).

With Michael Godfrey's promotion, a Lieutenant of Police position became available. After an application and interview process with the Chief of Police and his Command Staff, Sergeant Dan Miller was selected as our new Lieutenant of Police, effective July 30, 2015.

Dan Miller began his employment as a police officer with the Rowlett Police Department on February 12, 2004. Dan has served in many capacities within the police department. He has been assigned as a patrol officer and as a community services officer. He has fulfilled duties in field training, crime scene, firearms, and a less lethal instructor. He currently has his Masters Peace Officer Certification and graduated from the ILEA Command College in 2014.

Dan has been married to his wife Carla for 15 years and they have two children, Gabriella and Luke.



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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 5B

**TITLE**

Hear presentation of the Monthly Financial report for the period ending June 30, 2015.

**STAFF REPRESENTATIVE**

Wendy Badgett, Interim Director of Finance

**SUMMARY**

Attached is the Comprehensive Monthly Financial Report for June 2015, in accordance with the City Council's financial strategy to provide timely and accurate reporting. The fiscal year for the City of Rowlett is October 1 through October 30. Nine months of FY2015, or 75.0 percent of the fiscal year is complete.

**BACKGROUND INFORMATION**

The City of Rowlett Department of Financial Services is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting. The Comprehensive Monthly Finance Report (CMFR) is a unique document that is prepared each month and is directed at providing our audience (internal and external users), with important information about the City's financial position and operations.

**DISCUSSION**

Attached is the Comprehensive Monthly Financial report for June 2015. Nine months of FY2015, or 75.0 percent of the fiscal year is complete.

**Revenues:** Overall, the City has earned or received \$70.0 million for FY2015. This amount is 82.1 percent of the approved operating budget of \$85.3 million and is 3.0 percent more than forecast through the month of June.

- General Fund revenues are \$0.4 million or 1.2 percent higher than expected.
- Utility Fund revenues are \$0.3 million or 1.3 percent lower than expected.
  - Utility Fund revenues in total are higher than anticipated as the result of higher than expected impact fee revenue. Water and sewer charges for service, however, are actually lower than expected by a combined 7.9 percent.

These impact fees are being generated from increased development activity, primarily attributable to the Terra Lago and Harmony Hills projects. Staff was initially projecting to collect \$60,000 in utility impact fees in FY2015; however, as of June 30, 2015, \$1,173,969 has been collected. The revenue from these fees is to be used to support the development activity that generated these fees through capital projects, not for operating expense.

Due to lower than projected usage during the Stage 3 water restrictions and record-breaking rainfall in May, staff performed a detailed analysis of the Utility Fund and concluded that it would be very difficult to make up enough usage in the remaining summer months to hit our target. As a result, staff recommended and the Council approved on July 21, 2015, a two-fold approach to manage this issue for the remainder of FY2015 as follows:

1. Amend the budget by \$1,086,700, made up of \$736,386 in water revenue and \$350,314 in sewer revenue, by reducing expenses and eliminating the \$543,318 surplus buffer budgeted in FY2015.
2. Set aside \$400,000 from the amount allocated to the Utility Fund Cash CIP. If we hit our target in the remaining months, this amount will be reinstated for ongoing projects. If the target is missed, then this amount will be used to cover any additional shortfall.

Additionally, to strengthen the fund balance of the Utility System, staff has developed a two-year strategy primarily based on reducing the amount allocated to the Utility Fund Cash CIP and deferring a planned bond issuance.

**Expenditures:** Expenses totaled \$62.9 million year-to-date for FY2015. This amount is 73.1 percent of the approved operating budget of \$86.1 million and is 2.9 percent lower than forecast through the month of June.

- General Fund expenditures are \$0.9 million or 3.3 percent lower than expected.
- Utility Fund expenditures are \$0.3 million or 1.5 percent lower than expected.

**Surplus:** The net surplus from operations through June is \$7.1 million, which is \$3.9 million better than expected at this point in the year. The adopted operating budget for the fiscal year anticipates a total decrease of \$0.8 million.

## **FINANCIAL/BUDGET IMPLICATIONS**

N/A

## **RECOMMENDED ACTION**

Information only. The Comprehensive Monthly Financial Report – June 30, 2015 is attached to this agenda item as Attachment 1.

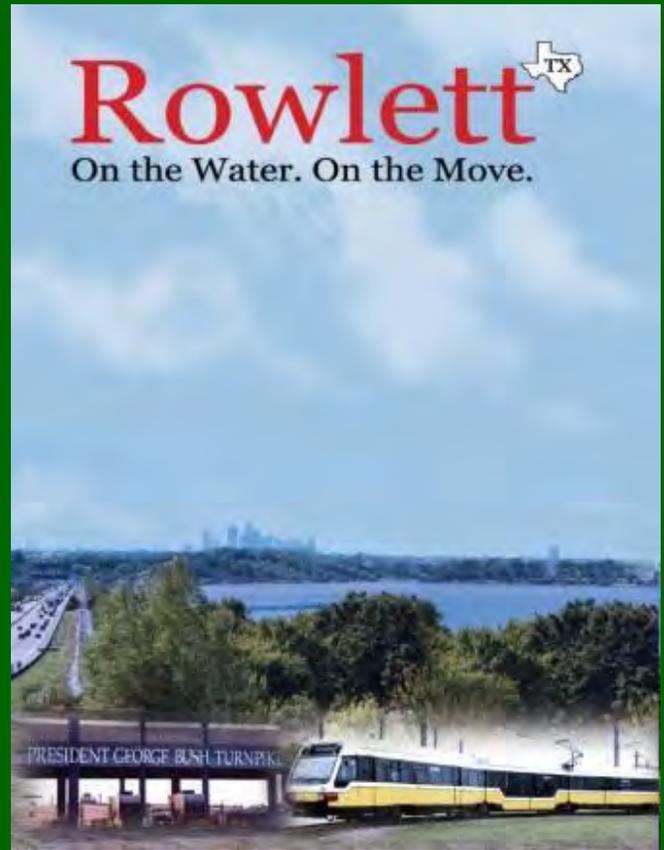
## **ATTACHMENT**

Attachment 1 – Comprehensive Monthly Financial Report – June 30, 2015



# **Comprehensive Monthly Financial Report**

**June 2015**





# MONTHLY FINANCIAL REPORT

## PERFORMANCE AT A GLANCE

**June 2015**

	YEAR TO DATE	REFERENCE
ALL FUNDS SUMMARY	POSITIVE	Page 4
GENERAL FUND REV VS EXP	POSITIVE	Page 5
PROPERTY TAXES	WARNING	Page 5
SALES TAXES	POSITIVE	Page 6
FRANCHISE FEES	POSITIVE	Page 6
UTILITY FUND REV VS EXP	POSITIVE	Page 7
SEWER REVENUES	NEGATIVE	Page 7
WATER REVENUES	NEGATIVE	Page 8
WATER USAGE	NEGATIVE	Page 8
REFUSE FUND REV VS EXP	POSITIVE	Page 9
DRAINAGE FUND REV VS EXP	POSITIVE	Page 9
DEBT SERVICE FUND REV VS EXP	POSITIVE	Page 10
EMPLOYEE BENEFITS REV VS EXP	POSITIVE	Page 10

## PERFORMANCE INDICATORS

**POSITIVE**

= Positive variance or negative variance < 1% compared to seasonal trends.

**WARNING**

= Negative variance of 1-5% compared to seasonal trends

**NEGATIVE**

= Negative variance of >5% compared to seasonal trends.



ECONOMIC INDICATORS	June 30, 2015 – NEWS FOR YOU
<b>ECONOMY</b>	
<p><b>National GDP:</b> </p> <p>GDP - the output of goods and services produced by labor and property located in the US – decreased at a rate of 0.2% in the 1st quarter of 2015 after increasing 2.2% in the 4th quarter of 2014 as reported by the Bureau of Economic Analysis. The decline reflects declines in exports, business investments, and state and local government spending offset by an increase in consumer spending on services.</p> <p><b>Texas Retail Sales:</b> </p> <p>Texas retail sales totaled \$41.8 billion for the month of April, an increase of \$1.3 billion (3.2%) over April 2014.</p> <p><b>Texas Leading Index:</b> </p> <p>The Texas Leading Index is a single summary statistic that sheds light on the future of the state's economy. The index is a composite of eight leading indicators—those that tend to change direction before the overall economy. The index increased 0.8% between the months of April and May.</p>	<p>Attached is the Comprehensive Monthly Financial report for June 2015. Nine months of FY2015, or 75.0% of the fiscal year is complete.</p> <p><b>Revenues:</b> Overall, the City has earned or received \$70.0 million for FY2015. This amount is 82.1% of the approved operating budget of \$85.3 million and is 3.0% more than forecast through the month of June.</p> <ul style="list-style-type: none"> <li>• General Fund revenues are \$0.4 million or 1.2% higher than expected.</li> <li>• Utility Fund revenues are \$0.3 million or 1.3% lower than expected.</li> </ul> <p><b>Expenditures:</b> Expenses totaled \$62.9 million year-to-date for FY2015. This amount is 73.1% of the approved operating budget of \$86.1 million and is 2.9% lower than forecast through the month of June.</p> <ul style="list-style-type: none"> <li>• General Fund expenditures are \$0.9 million or 3.3% lower than expected.</li> <li>• Utility Fund expenditures are \$0.3 million or 1.5% lower than expected.</li> </ul> <p><b>Surplus:</b> The net surplus from operations through June is \$7.1 million which is \$3.9 million better than expected at this point in the year. The adopted operating budget for the fiscal year anticipates a total decrease of \$0.8 million.</p>
<b>UNEMPLOYMENT</b>	
<p><b>National Unemployment:</b> </p> <p>The national unemployment rate decreased from 5.5% to 5.3% from May to June.</p> <p><b>State-Wide:</b> </p> <p>The Texas unemployment rate increased from 4.2% in April to 4.3% in June.</p> <p><b>Rowlett:</b></p> <p>The City of Rowlett unemployment rate remained the same for April and May at 3.5%. Note – city unemployment rates are not seasonally adjusted.</p>	<p><b>NOTEWORTHY</b></p> <p><b>CIP BOND PROJECTS</b> As shared in the May issue of this newsletter, the \$25.8 million capital improvement plan bond election passed on May 9. Projects funded by those bonds are fully in the planning and execution stages! Kids Kingdom will break ground in November, various parks improvements will soon be underway, and the preconstruction planning and design has begun on some of the streets projects. These bonds will be sold over a three year period as part of a pre-determined strategy to sell the bonds without having to increase the property tax rate.</p>



**CITY OF ROWLETT, TEXAS**  
**FINANCIAL STATUS DASHBOARD**  
**June 30, 2015**

**BUDGET SUMMARY OF ALL FUNDS FY2015**

	2015 <u>Budget</u>	2015 <u>Forecast</u>	2015 <u>Year-to-Date</u>	<u>Variance</u>
<b>Beginning Reserves</b>	\$ 17,438,670	\$ 13,025,520	\$ 13,025,520	0.0%
<b>Revenues:</b>				
General	37,097,467	31,776,801	32,155,410	1.2%
Water & sewer	28,605,460	19,951,879	19,686,330	-1.3%
Debt service	7,783,232	7,485,314	7,949,196	6.2%
Drainage	1,346,939	1,010,203	1,006,217	-0.4%
Refuse	4,699,097	3,524,315	3,681,991	4.5%
Employee health benefits	4,405,117	3,303,838	3,232,073	-2.2%
Impact fees	44,357	33,268	1,210,649	3539.1%
Police seizure	100,550	75,413	87,119	15.5%
Economic development	316,694	237,521	236,809	-0.3%
Hotel/motel tax	47,752	33,999	47,490	39.7%
P.E.G.	85,042	63,672	125,200	96.6%
Grants	73,792	55,344	181,593	228.1%
Community Development Block Grant	186,209	139,657	89,212	-36.1%
Inspection Fees Fund	169,333	127,000	112,150	-11.7%
Juvenile diversion	33,281	24,961	26,106	4.6%
Court technology	26,936	20,202	21,759	7.7%
Court security	20,035	15,026	16,282	8.4%
Golf course	256,564	128,751	159,507	23.9%
<b>Total Revenues</b>	\$ 85,297,857	\$ 68,007,161	\$ 70,025,092	3.0%
<b>Expenses:</b>				
General	37,021,061	26,865,054	25,967,809	-3.3%
Water & sewer	28,062,142	21,458,053	21,138,679	-1.5%
Debt service	7,783,232	6,505,163	6,497,239	-0.1%
Drainage	1,318,500	980,140	932,182	-4.9%
Refuse	4,657,232	3,492,924	3,526,648	1.0%
Employee health benefits	4,337,523	3,253,142	2,883,987	-11.3%
Impact fees	916,238	687,179	32,243	-95.3%
Police seizure	350,550	262,913	363,914	38.4%
Economic development	436,593	317,897	319,416	0.5%
Hotel/motel tax	42,749	21,375	56,732	165.4%
P.E.G.	113,142	101,809	88,880	-12.7%
Grants	71,434	50,599	181,593	258.9%
Community Development Block Grant	186,209	139,657	89,212	-36.1%
Inspection Fees Fund	115,760	85,748	53,123	-38.0%
Juvenile diversion	34,399	25,481	21,729	-14.7%
Court technology	49,005	46,080	133,472	189.7%
Court security	23,989	17,992	24,838	38.1%
Golf course	559,025	431,746	580,605	34.5%
<b>Total Expenses</b>	\$ 86,078,783	\$ 64,742,949	\$ 62,892,302	-2.9%
<b>Current Year Surplus/(Shortfall)</b>	\$ (780,926)	\$ 3,264,212	\$ 7,132,790	118.5%
<b>Ending Reserves</b>	\$ 16,657,744	\$ 16,289,732	\$ 20,158,309	23.7%

Positive

Warning

Negative

Positive variance or negative variance <1% compared to forecast  
 Negative variance between 1%-5% compared to forecast  
 Negative variance >5% compared to forecast

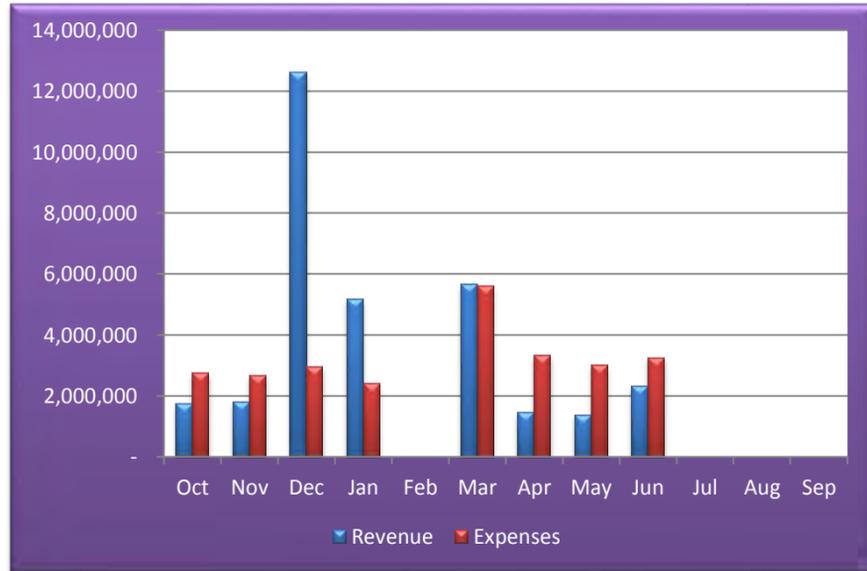


**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**OVERALL FUND PERFORMANCE**

**GENERAL FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	1,734,785	2,759,381	\$ (1,024,596)
Nov	1,807,432	2,671,992	(864,560)
Dec	12,610,694	2,938,279	9,672,416
Jan	5,184,121	2,416,012	2,768,108
Feb	-	-	-
Mar	5,664,737	5,594,393	70,344
Apr	1,462,874	3,331,111	(1,868,237)
May	1,377,737	2,995,627	(1,617,890)
Jun	2,313,029	3,261,014	(947,985)
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 32,155,410</b>	<b>\$ 25,967,809</b>	<b>\$ 6,187,601</b>
<b>Cumulative Forecast</b>	<b>\$ 31,776,801</b>	<b>\$ 26,865,054</b>	<b>\$ 4,911,747</b>
<b>Actual to Forecast \$</b>	<b>\$ 378,610</b>	<b>\$ (897,245)</b>	<b>\$ 1,275,854</b>
<b>Actual to Forecast %</b>	<b>1.2%</b>	<b>-3.3%</b>	



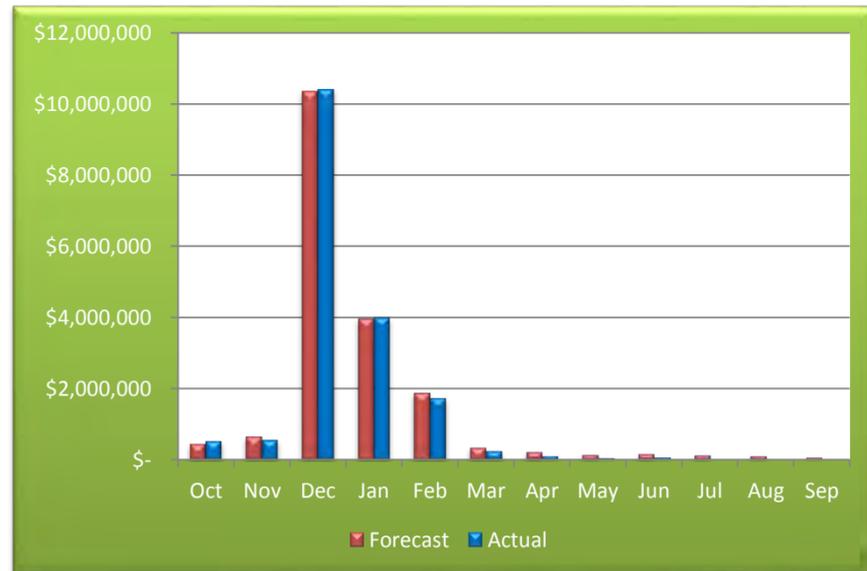
**Positive**

Cumulatively overall, the General Fund is better than forecasted for this time of the year, with revenues exceeding the forecast by 1.2% and expenses 3.3% lower than forecasted. These differences are primarily due to higher than expected franchise fees and building permit revenues, and the timing of supply and capital equipment purchases.

**REVENUE ANALYSIS**

**PROPERTY TAXES FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 454,997	\$ 526,146	\$ 71,149
Nov	658,035	556,508	(101,527)
Dec	10,362,155	10,407,110	44,955
Jan	3,986,347	3,994,425	8,078
Feb	1,884,055	1,729,174	(154,881)
Mar	340,621	243,070	(97,551)
Apr	216,375	96,413	(119,962)
May	138,080	54,281	(83,799)
Jun	164,504	58,969	(105,535)
Jul	119,972	-	-
Aug	104,988	-	-
Sep	58,993	-	-
<b>Total</b>	<b>\$ 18,489,122</b>	<b>\$ 17,666,096</b>	<b>\$ (539,073)</b>
<b>Actual to Forecast</b>			<b>-3.0%</b>



**Warning**

Property taxes represents nearly 50% of the total General Fund revenue budget and serves as the primary funding source for the general government. They are generally collected in December and January of each year. Cumulatively overall, property tax revenues are 3.0% lower than forecasted for this time of the year.

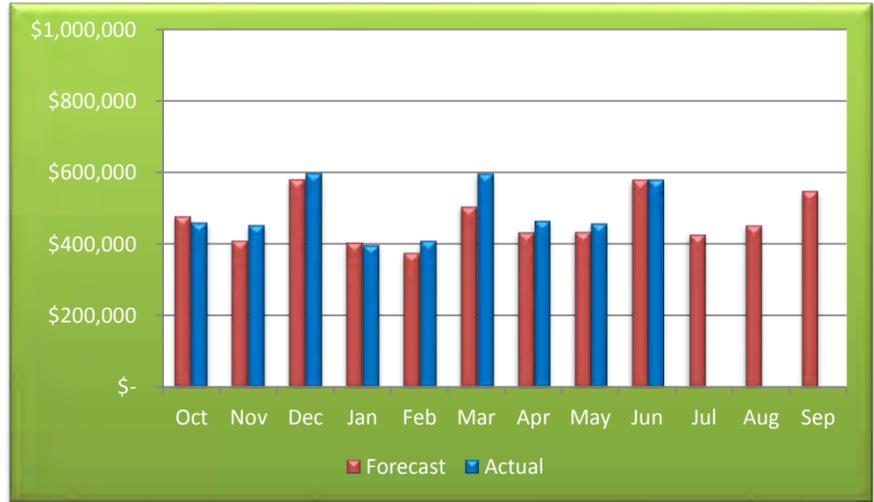


**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**REVENUE ANALYSIS**

**SALES TAXES FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 478,504	\$ 460,063	\$ (18,441)
Nov	410,264	452,581	42,317
Dec	581,282	598,257	16,975
Jan	405,356	396,499	(8,857)
Feb	376,136	408,413	32,277
Mar	504,779	597,027	92,248
Apr	432,807	464,601	31,794
May	434,829	457,500	22,671
Jun	579,529	<b>579,529</b>	-
Jul	427,562		
Aug	452,415		
Sep	548,190		
<b>Total</b>	<b>\$ 5,631,653</b>	<b>\$ 4,414,470</b>	<b>\$ 210,984</b>
<i>Actual to Forecast</i>			5.0%



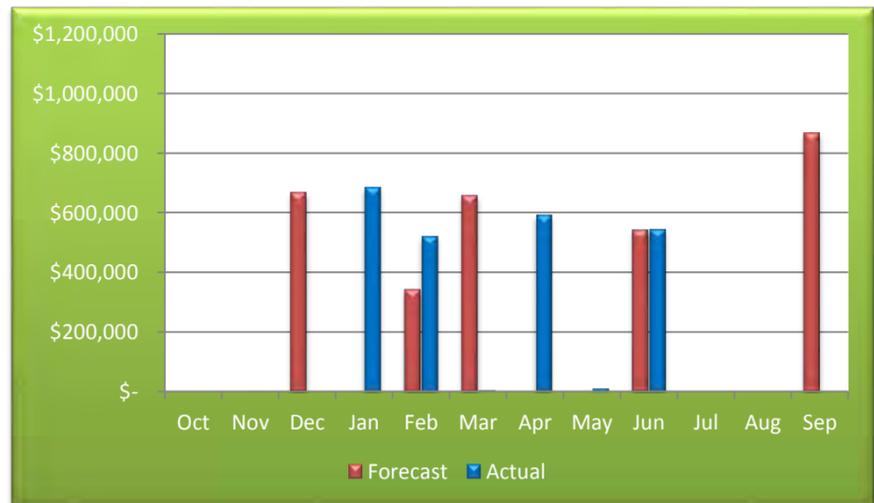
**Positive**

Sales tax is an important indicator of financial health for the Rowlett community. Sales taxes are collected by the State Comptroller and are recorded two months later. The sales taxes reported here for June represent an estimate. Overall, sales tax revenues are 5.0% higher than forecasted for this time of the year.

**REVENUE ANALYSIS**

**FRANCHISE FEES FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ -	\$ -	\$ -
Nov	-	215	215
Dec	667,417	-	(667,417)
Jan	-	683,614	683,614
Feb	343,788	519,339	175,551
Mar	656,587	4,369	(652,218)
Apr	-	589,708	589,708
May	-	10,131	10,131
Jun	543,057	<b>543,057</b>	0
Jul	-		
Aug	-		
Sep	867,119		
<b>Total</b>	<b>\$ 3,077,966</b>	<b>\$ 2,350,432</b>	<b>\$ 139,585</b>
<i>Actual to Forecast</i>			6.3%



**Positive**

Franchise fees represents nearly 10% of the total General Fund budget and include electric, gas, cable and telecommunications. Most fees are paid quarterly with natural gas being paid yearly in February. Natural gas franchise fee was 51.1% higher than expected. Overall, franchise fees 6.3% higher than expected.

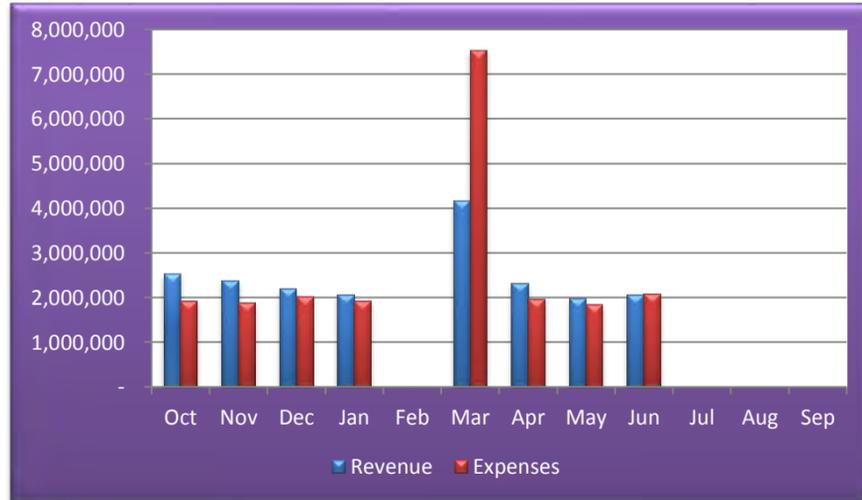


**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**OVERALL FUND PERFORMANCE**

**UTILITY FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	2,523,628	1,923,448	\$ 600,179
Nov	2,371,585	1,871,254	500,331
Dec	2,199,908	2,022,527	177,381
Jan	2,071,743	1,921,446	150,298
Feb	-	-	-
Mar	4,162,568	7,533,495	(3,370,927)
Apr	2,319,497	1,957,159	362,338
May	1,981,222	1,833,178	148,044
Jun	2,056,178	2,076,172	(19,993)
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
<b>Total</b>	<b>\$ 19,686,330</b>	<b>\$ 21,138,679</b>	<b>\$ (1,452,349)</b>
<b>Cumulative Forecast</b>	<b>\$ 19,951,879</b>	<b>\$ 21,458,053</b>	<b>\$ (1,506,174)</b>
<b>Actual to Forecast \$</b>	<b>\$ (265,549)</b>	<b>\$ (319,373)</b>	<b>\$ 53,825</b>
<b>Actual to Forecast</b>	<b>-1.3%</b>	<b>-1.5%</b>	



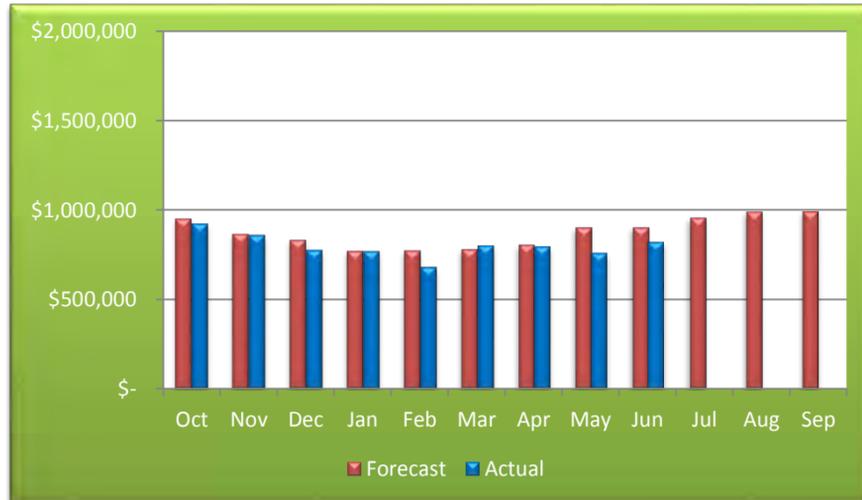
Positive

Utility fund revenues are 1.3% lower than forecast as a result of lower than expected water and sewer revenues net higher than expected impact fees and penalty charges. Expenses are lower than projected by 1.5% because of lower than expected personnel costs and the timing of supply and capital equipment purchases. The fund makes semi-annual debt payments in March and September.

**REVENUE ANALYSIS**

**SEWER REVENUES FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 950,041	\$ 919,190	\$ (30,851)
Nov	864,394	855,352	(9,042)
Dec	831,962	772,784	(59,178)
Jan	771,702	766,420	(5,282)
Feb	772,893	679,354	(93,539)
Mar	781,451	796,213	14,762
Apr	804,109	791,597	(12,512)
May	902,274	755,162	(147,112)
Jun	901,889	816,984	(84,905)
Jul	953,917	-	-
Aug	989,855	-	-
Sep	991,635	-	-
<b>Total</b>	<b>\$ 10,516,122</b>	<b>\$ 7,153,055</b>	<b>\$ (427,660)</b>
<b>Actual to Forecast</b>			<b>-5.6%</b>



Negative

Sewer sales represent over 40% of the Utility Fund budget and cover the cost of sewer treatment paid to City of Garland. Cumulatively overall, sewer revenues are 5.6% lower than forecasted for this time of year.



**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**REVENUE ANALYSIS**

**WATER REVENUES FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	\$ 1,660,832	\$ 1,451,221	\$ (209,611)
Nov	1,404,552	1,343,838	(60,714)
Dec	1,278,675	1,182,809	(95,866)
Jan	1,089,930	1,162,524	72,594
Feb	1,103,674	1,045,383	(58,291)
Mar	1,128,991	1,203,771	74,779
Apr	1,182,373	1,126,605	(55,768)
May	1,420,637	1,017,128	(403,509)
Jun	1,463,637	1,103,062	(360,576)
Jul	1,662,155		
Aug	1,906,674		
Sep	1,868,487		
<b>Total</b>	<b>\$ 17,170,618</b>	<b>\$ 10,636,340</b>	<b>\$ (1,096,961)</b>
<b>Actual to Forecast</b>			<b>-9.3%</b>



**Negative**

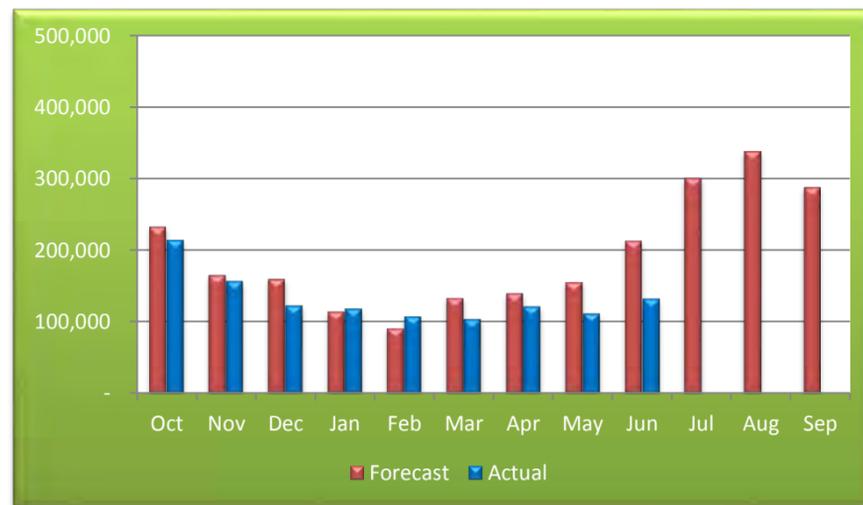
Water sales represent just over 50% of the total Utility Fund budget and cover the cost of water acquisition from the North Texas Municipal Water District. Water revenues are 9.3% less than forecasted for this time of year.

**REVENUE ANALYSIS**

**WATER USAGE FY2015**

Month	2015 Forecast	2015 Actual	Monthly Variance
Oct	232,649	212,743	(19,906)
Nov	165,375	155,467	(9,908)
Dec	159,987	121,571	(38,416)
Jan	114,863	117,372	2,509
Feb	90,864	106,758	15,894
Mar	133,224	103,031	(30,193)
Apr	139,785	120,442	(19,343)
May	155,805	111,168	(44,637)
Jun	213,518	131,780	(81,738)
Jul	300,529		
Aug	338,135		
Sep	287,959		
<b>Total</b>	<b>2,332,694</b>	<b>1,180,332</b>	<b>(225,739)</b>
<b>Actual to Forecast</b>			<b>-16.1%</b>

(IN THOUSAND GALLONS)



**Negative**

The City purchases its water from the North Texas Municipal Water District. Customer usage is 16.1% lower than forecasted for this time of the year. The contract with NTMWD requires the City to pay for a minimum of 3.2 billion gallons of water per year.



**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**OVERALL FUND PERFORMANCE**

**REFUSE FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	402,012	389,513	\$ 12,499
Nov	402,813	408,017	(5,204)
Dec	414,147	393,290	20,857
Jan	410,278	396,377	13,901
Feb	411,625	371,957	39,668
Mar	411,625	371,957	39,668
Apr	407,277	396,813	10,464
May	411,116	397,536	13,580
Jun	411,099	401,188	9,911
Jul			-
Aug			-
Sep			-
<b>Total</b>	<b>\$ 3,681,991</b>	<b>\$ 3,526,648</b>	<b>\$ 155,343</b>
<b>Cumulative Forecast</b>	<b>\$ 3,524,315</b>	<b>\$ 3,492,924</b>	<b>\$ 31,391</b>
<b>Actual to Forecast \$</b>	<b>\$ 157,677</b>	<b>\$ 33,724</b>	<b>\$ 123,953</b>
<b>Actual to Forecast</b>	<b>4.5%</b>	<b>1.0%</b>	



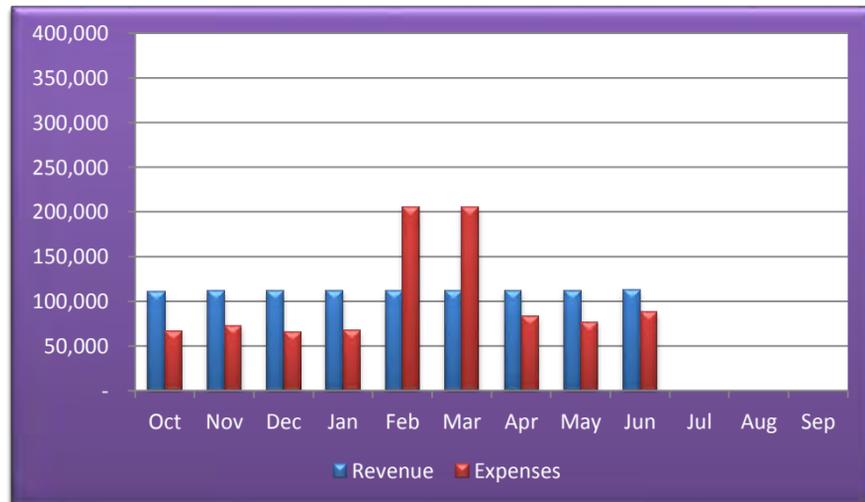
Positive

The Refuse Fund accounts for monies collected from customers on their utility bills and remitted to our solid waste provider. Revenues are currently 4.5% higher than forecasted, and expenses are 1.0% higher than forecasted.

**OVERALL FUND PERFORMANCE**

**DRAINAGE FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	110,599	67,145	\$ 43,454
Nov	111,354	72,873	38,481
Dec	111,572	66,014	45,558
Jan	112,079	67,593	44,486
Feb	111,715	205,389	(93,674)
Mar	111,715	205,389	(93,674)
Apr	111,925	83,177	28,749
May	112,284	76,064	36,220
Jun	112,974	88,538	24,436
Jul			-
Aug			-
Sep			-
<b>Total</b>	<b>\$ 1,006,217</b>	<b>\$ 932,182</b>	<b>\$ 74,035</b>
<b>Cumulative Forecast</b>	<b>\$ 1,010,203</b>	<b>\$ 980,140</b>	<b>\$ 30,063</b>
<b>Actual to Forecast \$</b>	<b>\$ (3,986)</b>	<b>\$ (47,958)</b>	<b>\$ 43,972</b>
<b>Actual to Forecast</b>	<b>-0.4%</b>	<b>-4.9%</b>	



Positive

The Drainage Fund accounts for monies collected from customers on their utility bills for the municipal drainage system. Cumulatively overall, the fund is better than forecasted for this time of the year, with revenues 0.4% lower than forecasted but expenses 4.9% lower than forecasted.



**CITY OF ROWLETT, TEXAS  
FINANCIAL STATUS DASHBOARD  
June 30, 2015**

**OVERALL FUND PERFORMANCE**

**DEBT SERVICE FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	249,127	10,468	\$ 238,659
Nov	261,982	129,846	132,136
Dec	4,512,111	7,928	4,504,183
Jan	1,753,063	11,311	1,741,752
Feb	-	-	-
Mar	1,020,513	6,324,674	(5,304,161)
Apr	62,873	2,108	60,765
May	43,688	633	43,055
Jun	45,840	10,271	35,568
Jul			-
Aug			-
Sep			-
<b>Total</b>	<b>\$ 7,949,196</b>	<b>\$ 6,497,239</b>	<b>\$ 1,451,957</b>
<b>Cumulative Forecast</b>	<b>\$ 7,485,314</b>	<b>\$ 6,505,163</b>	<b>\$ 980,152</b>
<b>Actual to Forecast \$</b>	<b>\$ 463,882</b>	<b>\$ (7,923)</b>	<b>\$ 471,805</b>
<b>Actual to Forecast</b>	<b>6.2%</b>	<b>-0.1%</b>	



Positive

General Debt Service Fund is used to pay principal and interest on tax-supported debt. Overall, the fund is better than forecasted, with revenues 6.2% higher than projected and expenses 0.1% lower than expected. The fund pays conduit debt in November and makes other semi-annual debt payments in February and August.

**OVERALL FUND PERFORMANCE**

**EMPLOYEE HEALTH BENEFITS FUND REVENUES VS EXPENSES FY2015**

Month	2015 Revenue	2015 Expenses	Monthly Variance
Oct	419,181	447,218	\$ (28,037)
Nov	291,239	249,946	41,293
Dec	354,624	332,130	22,494
Jan	358,108	202,278	155,830
Feb	-	-	-
Mar	722,117	579,469	142,648
Apr	724,226	704,687	19,539
May	362,578	368,259	(5,681)
Jun			-
Jul			-
Aug			-
Sep			-
<b>Total</b>	<b>\$ 3,232,073</b>	<b>\$ 2,883,987</b>	<b>\$ 348,086</b>
<b>Cumulative Forecast</b>	<b>\$ 3,303,838</b>	<b>\$ 3,253,142</b>	<b>\$ 50,696</b>
<b>Actual to Forecast \$</b>	<b>\$ (71,765)</b>	<b>\$ (369,155)</b>	<b>\$ 297,390</b>
<b>Actual to Forecast</b>	<b>-2.2%</b>	<b>-11.3%</b>	



Positive

Employee Health Benefits Fund accounts for all health related claims paid from the City's partial self-insured fund. Overall, revenues are 2.2% lower than forecasted and expenses are 11.3% lower than forecasted. Revenues reflect lower than expected premium payments due to vacancies and plan choices, and expenses are lower than forecasted due to lower than expected claims.



**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
[www.rowlett.com](http://www.rowlett.com)

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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 5C

**TITLE**

Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

**STAFF REPRESENTATIVE**

Brian Funderburk, City Manager



**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

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**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 7A

**TITLE**

Consider action to approve minutes from the July 10-11, 2015, City Council Planning and Strategic Development Meeting, the July 14, 2015, City Council Work Session, and the July 21, 2015, City Council Regular Meeting.

**STAFF REPRESENTATIVE**

Laura Hallmark, City Secretary

**SUMMARY**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - (1) state the subject of each deliberation; and
  - (2) indicate each vote, order, decisions or other action taken.

**RECOMMENDED ACTION**

Move to approve, amend or correct the minutes for the July 10-11, 2015, City Council Planning and Strategic Development Meeting, the July 14, 2015, City Council Work Session, and the July 21, 2015, City Council Regular Meeting.

**ATTACHMENTS**

07-10-15 & 07-11-15 City Council Planning and Strategic Development Meeting Minutes  
07-14-15 City Council Work Session Minutes  
07-21-15 City Council Regular Meeting Minutes



**CITY COUNCIL PLANNING AND STRATEGY DEVELOPMENT  
ANNEX CONFERENCE ROOM  
4004 MAIN STREET  
JULY 10-11, 2015**

**MINUTES**

**COUNCIL PLANNING AND STRATEGY DEVELOPMENT  
FRIDAY, JULY 10, 2015:**

**Gather & enjoy refreshments**

**Welcome & opening remarks**

Mayor Gottel called the meeting to order at 8:22 a.m. and provided some opening remarks. Brian Funderburk, City Manager, provided some opening remarks and reviewed some of the discussion on items from last year's planning session. He reviewed the agenda for the two days.

**It's all about that development**

Staff reviewed known and planned development projects, private investment dollars, potential property tax dollars, economic benefits of the Bayside project along with clarification of what costs will be borne by the developer, the City, and reimbursable by the TIRZ. Staff also discussed the status of the Homestead at Liberty Grove, Terra Lago, and Harmony Hills projects.

Council discussion regarding opportunities and challenges this level of growth provides such as increased bonding capacity, enhanced community amenities, larger population for service, and additional traffic congestion. Mr. Funderburk discussed changes in taxable value and the existing infrastructure needs.

Council discussion regarding pavement infrastructure needs and other project needs, rental properties within Rowlett and a possible ordinance for an inspection program.

Break at 10:15 a.m. Reconvene at 10:22 a.m.

**Sustainability and how it applies to Rowlett**

Review of Realize Rowlett 2020 and framework for the future – the things that we are doing right: form-based code that ensures high quality development; more connected because of PGBT/DART; making Rowlett a community that is attractive to people at all stages of their lives; obtaining Bayside that will allow utilization of natural assets like never before; have a roadmap for a vibrant downtown. Then the things that still need work: poor infrastructure in a number of

neighborhoods (streets, alleys, drainage, utilities); lack diverse mobility options in most neighborhoods; and lack diverse business opportunities.

Discussion about barriers that may prevent Rowlett from being sustainable – lack of cash for economic development; inadequate infrastructure; resources; aging neighborhoods; utility franchises; lack of daytime population and brand recognition; and lack of activities for teenagers.

Discussion of how the acquisition of Bayside has changed the view on sustainability by providing an income stream to meet existing needs and provide new community amenities.

Break at 12:10 p.m. Reconvene at 12:33 p.m.

### **What are some of the long-term trade-offs to sustainability? (working lunch)**

Council discussion regarding lowering tax rate versus becoming sustainable, could lowering the tax rate today mean an increase in the future, what impact could lowering the tax rate have on revenue from Bayside? Further discussion of tax rate, roll back requirements, and future bond capacity.

Break at 1:05 p.m. Reconvene at 1:16 p.m.

### **Discuss potential trade-offs for FY2016 & FY2017**

Council discussed potential areas for budget allocations with a comparison of tax rates in Dallas County, reviewed last year's allocation of the two cents, and reviewed 4A/4B Economic Development allocations for neighboring cities.

Jim Proce, Assistant City Manager, discussed the neighborhood advocate program that was in place where he previously worked in Florida.

Council exercise to allocate unbudgeted funds.

### **Wrap-up & closing remarks**

Mr. Funderburk and the Mayor thanked everyone for their participation and engaging conversation.

Adjourned at 3:42 p.m.

## **COUNCIL PLANNING AND STRATEGY DEVELOPMENT (AMENDED JULY 8, 2015 8:00 A.M.) SATURDAY, JULY 11, 2015:**

### **Gather & enjoy refreshments**

Mayor Gottel called the meeting to order at 8:15 a.m. and thanked Council for the productive conversation the previous day.

### **Review status of FY2015 Work Plan**

Mr. Funderburk reviewed all areas of the work plan including economic development, development services and the CDBG housing rehabilitation program and the recently

implemented 500' courtesy notification for zoning cases, infrastructure and public works, parks and recreation and discussion of downtown event series, holiday parade event, and the potential for a post-mortem of events, arts and humanities and a possible increase for their funding. There was further discussion regarding a possible "Spirit of Rowlett" award that would recognize citizens for their service to our community. Also discussed two-year and long-term strategies.

Break at 10:00 a.m. Reconvene at 10:18 a.m.

### **What changes, additions or modifications do we need for the FY2016 & FY2017 Work Plans?**

Discussed changes and list of possible additions as well as the purpose for boards and commissions.

Break at 12:03 p.m. Reconvene at 12:23 p.m.

### **Council governance (working lunch)**

Laura Hallmark, City Secretary, led the discussion regarding the 2<sup>nd</sup> Tuesday Council work sessions and the reorganization of those topics to regular Council meetings. It was the consensus of Council to review those items as part of the regular 1<sup>st</sup> and 3<sup>rd</sup> Tuesday meetings and discontinue the 2<sup>nd</sup> Tuesday meetings. There was also acknowledgement that there may be a need for special meetings as items come forward.

Further discussion regarding Council travel, training, and registration funding and use. It was the consensus of Council to allocate funds for individual Councilmembers rather than one large sum. It was also agreed that members would brief the Council upon their return from an event.

### **Budget planning topics & strategies**

Discussion regarding the utility fund and North Texas Municipal Water District, water rates, and utility fund capabilities and fund balance. There was review of departmental master plans and a schedule for their revision. Staff provided a 2015 bond update and reviewed the first round of rankings, the CIP ongoing process, and the five-year plan.

There was agreement to change "Cash CIP" to "Capital Maintenance" and reviewed pavement infrastructure needs, reviewed the pavement condition index (PCI) conditions, and other project needs.

There was a review of public safety needs, their social media exposure, and activity on the newly acquired section of Interstate 30.

### **Discuss the scope of review for the Charter Review Commission.**

Mr. Proce reviewed the items that had been previously discussed by Council and it was the consensus of Council to proceed with the scope as presented. The next step will be a joint meeting between the Council and the Charter Review Commission to kick off the process, appoint a Chair and Vice Chair, and outline the scope as set forth.

### **Wrap-up & closing remarks**

Once again, the Mayor and Mr. Funderburk thanked staff for their hard work in putting all the information together to facilitate the discussions and for Council for their engaging discussions.

Meeting adjourned at 4:00 p.m.



# City of Rowlett

## Work Session Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, July 14, 2015

5:30 P.M.

Annex Building – 4004 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Council Present:** Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Bobbitt, Councilmember Sheffield, Councilmember van Bloemendaal and Councilmember Pankratz

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

#### 2. WORK SESSION

##### 2A. Discuss amending the Fiscal Year 2014-15 Adopted Operating and Capital Improvements Program Budget. (20 minutes)

Terri Doby, Budget Officer, reviewed the reasons for the proposed amendment due to heavy rainfall and previous water restrictions and decreased revenue in the utility fund.

Brian Funderburk, City Manager, commented about bond ratings and reserves in the fund.

Council discussion regarding North Texas Municipal Water District's "take and pay" feature and the funds paid over sales.

##### 2B. Discuss allocation of funds for 2015 Plan Year Community Development Block Grant. (60 minutes)

This item was discussed first.

Marc Kurbansade, Director of Development Services, along with Erin Jones, Senior Planner, outlined the process for the home rehabilitation program and provided an update on this year's program along with a proposal for the next program year.

Mayor Pro Tem Gallops left the room prior to this discussion due to a conflict of interest and returned for the next item. Mr. Gallops has filed a Conflict of Interest form with the Office of the City Secretary.

Council discussion regarding the use of public services funds for seniors, youth, and families; the possible allocation of more funds for the housing rehabilitation, assessing further needs of Scruggs Park as well as the needs of Life Message and Honor Academy.

Approval of the next program year will be presented at a future meeting.

- 2C.** Discuss Economic Development Incentive Policies & Economic Development Advisory Board. (45 minutes)

This item was discussed second.

Jim Grabenhorst, Director of Economic Development, and Nathan Weber, Economic Development Specialist, introduced members of the Economic Development Advisory Board (EDAB) and provided an update on their participation, involvement in the incentive review process, activities, and recommendations, and comparisons of surrounding cities' incentive policies.

Council discussion regarding the makeup of the board, EDAB's involvement in the incentive review process, major areas of focus and hiring a broker to specialize in the North Shore area.

### **3. EXECUTIVE SESSION**

- 3A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to consult with the City Attorney regarding the Creekside Village Project and Form-Based Code zoning.

In at 8:28 p.m. Out at 8:59 p.m.

### **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

### **4. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:59 p.m.



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, July 21, 2015

6:00 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Bobbitt, Councilmember Pankratz, Councilmember van Bloemendaal and Councilmember Sheffield**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 6:00 p.m.

**2. EXECUTIVE SESSION (6:00 P.M.)** \* Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) to discuss commercial or financial information and the offer of incentives to business prospects that the City may seek to have locate, stay or expand in Rowlett and with which the City is conducting economic development negotiations. (45 minutes)

In at 6:01 p.m. Out at 7:30 p.m.

**3. WORK SESSION (6:45 P.M.)** \* Times listed are approximate.

- 3A.** Discuss authorizing the issuance and sale of City of Rowlett, Texas General Obligation Refunding and Improvement Bonds and Waterworks and Sewer System Refunding Bonds, both Series 2015, and future issuance of Waterworks and Sewer System Improvement Bonds and Certificates of Obligation. (15 minutes)

This discussion will take place when this item is presented for individual consideration.

- 3B.** Update Council on Year 5 of Employee Benefits Strategy to include Plan Performance Update, Wellness Update, Live Healthy America Challenge, Biometric Screening Results & Comparisons, Stakeholders Code of Conduct, and Year 4 Strategy. (30 minutes)

This item will be postponed to the August 4<sup>th</sup> Council meeting.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:31 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened at 7:39 p.m.

**INVOCATION** – Kason Huddleston, Freedom Place

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation in recognition of Jason Michael Ross attaining the rank of Eagle Scout.

Deputy Mayor Pro Tem Dana-Bashian presented the proclamation.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council Meetings - next regular Council meetings will be held on Tuesday, August 4<sup>th</sup> & 18<sup>th</sup>. Special budget work session meeting will be held Thursday, August 20<sup>th</sup> in the Annex Conference Room. Council will no longer meet on a regular basis on the second Tuesday of the month for work session – only two meetings a month except for special items. P & Z meetings - Tuesday, July 28<sup>th</sup> – held in the City Hall Conference Room at 6:30pm. New start time is 6:30pm unless a work session is needed then the meeting will start at 6pm. Boards & Commissions Volunteer Fair - Thursday, July 30 from 6:30 – 8 pm @ RCC. 6<sup>th</sup> annual volunteer fair – learn about various City Boards and Commissions. Volunteer opportunities at the Animal Shelter, Library, Police Department and other City departments as well as Keep Rowlett Beautiful and the Rowlett Citizen Corps Council. Accepting applications for boards & commissions - applications now being accepted for all the boards and commissions. Council will appoint citizens to fill term vacancies during the September 15<sup>th</sup> council meeting. Detailed descriptions and the application to serve are available on the main website page under Rowlett news. Mosquito season - Dallas County sprayed for mosquitoes in the northeast quadrant of the City last Thursday night, Sunday and Monday nights as a result of a mosquito testing positive for West Nile Virus. The City contracts with Dallas County for testing, abatement and spraying for all of Rowlett (portion in Rockwall County too). Be proactive to help in the fight – practice the four

D's: Dress, Deet, Drain, Dusk & Dawn. Still available! – City of Rowlett providing “dunks” for free at the Development Services building located at 3901 Main St, 8am to 5pm Monday thru Friday (first come, first served basis). Rowlett Library - the Library is now located at 5702 Rowlett Road. Upcoming events: Summer Reading Program – runs through July 31<sup>st</sup>. End of Summer Reading party @ Wet Zone on August 1<sup>st</sup>, 11am – 1pm. Arts & Humanities Photography Contest - 2015 theme “whatever floats your boat.” Entries accepted @ the RCC on Saturday, September 5<sup>th</sup> from 10am to noon. Visit Arts & Humanities page at Rowlett.com for more information. Parks and Recreation - Kids Kingdom update: Kids Kingdom playground committee meets weekly, all meetings open to public. Held on Tuesday evenings at RCC; for more information check on the City's website on the home page, rebuild Kids Kingdom! Selling fence pickets now. Volunteers sign up now for “build week” – Nov. 30 – Dec. 6. Upcoming events: movies at Pecan Grove Park begin at 6:15pm. September 4<sup>th</sup> – Alexander and the Terrible, Horrible, No Good Very Bad Day. September 11<sup>th</sup> – Paddington. September 18<sup>th</sup> – Big Hero 6. Utility billing - reminder – Mint Bills – a new and convenient way to pay your Rowlett utility bill – start using it today! Download the app for free. Pay utility bill with all major credit cards including American Express. Activities for seniors: senior potluck lunch social. Second Thursday of the month; 11:30am at RCC. August 13<sup>th</sup> and September 10<sup>th</sup> are the next lunches. Lunch around town - fourth Tuesday of the month; 11:30 am. July 28<sup>th</sup> – McAlister's. Community Emergency Response Team (CERT) - CERT class – Saturday, August 1<sup>st</sup> and August 8<sup>th</sup>, 8am – 5pm. Course fee of \$20 covers disposable materials used in the class. Is an essential component of large City events along with being well established and integrated into the City's emergency plan. Animal shelter - next low cost vaccine clinic at animal shelter – Saturday, August 15<sup>th</sup>, 1 – 3pm. Located at 4402 Industrial St. Shelter is open Monday – Saturday, 10am – 5pm.

Members of Coldwell Banker - Apex presented a check to Friends of the Rowlett Animal Shelter in the amount of \$200. These funds were collected at a fundraiser and adoption event held at their offices. They plan to host additional events in September and October.

## **6. CITIZENS' INPUT**

1. Jerry Nichols, 2005 Portsmouth Drive, Richardson; provided information regarding Senior Awareness Day on August 7<sup>th</sup>.
2. Sam Seidel, 1901 Palomino Drive, Rowlett; spoke regarding the Creekside Village development.

## **7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the July 7, 2015, City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution adopting the City's Investment Guidelines Document for the Other Post-Employment Benefits (OPEB) Trust Plan within the Public Agency Retirement Services (PARS) Post-Retirement Health Care Plan Trust Program.

**This item was approved as RES-090-15 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution exercising the first of four one-year renewal options for Section I mowing services to Ely Tree and Landscape in the unit amounts bid with an estimated annual amount of \$65,000 for the Community Services Code Enforcement Division.

**This item was approved as RES-091-15 on the Consent Agenda.**

- 7D.** Consider amending the Fiscal Year 2014-15 Adopted Operating and Capital Improvements Program Budget.

**This item was approved as ORD-026-15 on the Consent Agenda.**

### **Passed the Consent Agenda**

**A motion was made by Councilmember Pankratz, seconded by Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Consider adoption of an ordinance authorizing the issuance and sale of City of Rowlett, Texas General Obligation Refunding and Improvement Bonds, Series 2015 and Waterworks and Sewer System Refunding Bonds, Series 2015; approving the official statement, providing an effective date; and enacting other provisions relating to the subject.

Wendy Badgett, Interim Director of Finance, presented the overview of the bond sale. Boyd London, with First Southwest, provided the details for the transaction.

**A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-027-15.**

- 8B.** Consider an ordinance to rezone from Single Family-40 Zoning District to the New Neighborhood Form-Based Zoning District, with Major Warrants to allow modification to the lighting and open space standards for buildings fronting on open space, for properties located at 4401, 4413, 4501, 4509, 4513, 4601, 4609, 4613 and 4701 Dexham Road. (Case FW14-740)

Marc Kurbansade, Director of Development Services, informed the Council that the applicant is discussing the issues with the Dexham Estates HOA and requested that the item be tabled until the August 18<sup>th</sup> City Council meeting.

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to table the item until the August 18<sup>th</sup> meeting. The motion carried with a unanimous vote of those members present.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 8:53 a.m.



**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 7B

**TITLE**

Consider action to approve a resolution exercising the second of three one-year renewal options for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

**STAFF REPRESENTATIVE**

Neil Howard, Fire Chief  
Chris Weinzapfel, EMS Director

**SUMMARY**

The purpose of this item is to exercise the second one-year renewal option for the purchase of emergency medical supplies and medication for the citizens of the City of Rowlett and Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

**BACKGROUND INFORMATION**

On April 2, 2013, the City Council approved Resolution Number RES-036-13 awarding the bid for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

On March 5, 2014, the City of Cedar Hill contacted the group cooperatively purchasing EMS Supplies and indicated that they accepted an initial contract extension from Bound Tree Medical. Bound Tree Medical's Regional Sales Manager indicated that Bound Tree Medical agreed to "hold" their current prices until April 25, 2014, to allow additional time to review the renewal prices offered for 2015.

On May 20, 2014, the City Council approved Resolution Number RES-039-14 exercising the first one-year renewal option for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

**DISCUSSION**

The City of Cedar Hill had taken sealed competitive bids for medical supplies and medication on February 8, 2013, and awarded the bid for medical supplies and medication to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor when Bound Tree Medical is not able to supply. The term of the bid was for a one-year period with options to renew for three additional one-year periods. Revised bid prices for the second one-year renewal period are shown in Exhibit A.

Approximately twenty (20) governmental entities currently participate in this cooperative purchase of emergency medical supplies and medication with the City of Cedar Hill.

In March of 2015 the City of Cedar Hill Purchasing Director Gregory Pervis and EMS Division Chief Kevin Cunningham met with Bound Tree representatives to discuss a requested price increase for several medications that we all use. Although the contract states that prices will be secure for one year, the City of Cedar Hill staff felt like it was in our best interest to work with Bound Tree staff and grant them the price increases. In tracking the medication issues for the last several years with supply shortages, it was anticipated that it would only be a matter of time before vendors started to not honor the one year contract price for medications. Cedar Hill staff is aware that recently Bound Tree is the only company that will even bid on medications because of how volatile the pharmaceutical industry is at this time.

All contracts signed with Bound Tree after May 18<sup>th</sup> will be reviewed quarterly by City of Cedar Hill staff and representatives with Bound Tree. Increases in price are expected in the future in July and January. Cedar Hill staff believed that working with Bound Tree on a quarterly basis rather than monthly keeps our prices low for everyone and also shows good faith that we are working with them and do not wish to see them pull medications from the contract because they are losing money on them. In the past several months Bound Tree was losing over \$50.00 for each Glucagon order because of their vendor (Lily) increasing their price, but we did not allow them to increase it for us due to the contract. Even many of the larger cities are now subject to the 30 day review for medications, so overall the quarterly review is a better solution. For most Fire Departments a small increase is anticipated overall. Cedar Hill anticipates a \$500.00 a year increase depending on how many CPR's are required.

In the future, we anticipate medical supplies to increase across the board due to the recent unrest in the stock market in China and with many of our supplies coming from there. We expect that when the renewal is up in March 2016, we may see an increase on a lot of EMS items that have traditionally not had an increase in price in the past.

#### **FINANCIAL/BUDGET IMPLICATIONS**

Funding in the amount of \$80,800 is included in the FY2015 budget. Of this \$80,800, about 65 percent of expenditures are used for the Bound Tree contract. Bound Tree items are purchased out of account 1014503-6299. Other items such as medical oxygen are budgeted in this account. For the proposed FY2016 budget, \$98,134 is included for EMS supplies. Bound Tree supplies is estimated to cost an average of 22.7 percent more in FY2016 than in FY2015 or approximately \$12,000-\$13,000 per year. This is the main reason for the increase in the EMS budget. However,

because of our increase in ambulance billing approved this past Spring, EMS supply costs will not directly impact our customers. The City will review its ambulance rates on a bi-annual basis.

Budget Account Number and/or Project Code	Account or Project Title	Proposed Budget Amount FY2016	Proposed Amount
1014503-6299	Supplies - EMS	\$98,134	\$98,134
<b>Total</b>		<b>\$98,134</b>	<b>\$98,134</b>

### RECOMMENDED ACTION

City staff recommends the City Council approve a resolution exercising the second one-year renewal option for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

### RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, EXERCISING THE SECOND OF THREE ONE-YEAR RENEWAL OPTIONS TO PURCHASE EMERGENCY MEDICAL SUPPLIES AND MEDICATION FOR ROWLETT FIRE RESCUE TO BOUND TREE MEDICAL LLC AS THE PRIMARY VENDOR AND HENRY SCHEIN MATRIX AS THE ALTERNATE VENDOR IN THE UNIT PRICES BID AND IN AN ESTIMATED ANNUAL AMOUNT OF \$98,134 THROUGH THE INTERLOCAL PURCHASING AGREEMENT WITH THE CITY OF CEDAR HILL AS PER CONTRACT RENEWAL PRICING 2015; AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS PURSUANT TO APPROVAL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary to procure emergency medical supplies and medication for the citizens of the City of Rowlett and Rowlett Fire Rescue; and

**WHEREAS**, the City of Rowlett has entered into an Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill on April 3, 2007 (RES-051-07); and

**WHEREAS**, the City of Cedar Hill has taken sealed bids for medical supplies and medication and has contracts and renewals in place for medical supplies and medication; and

**WHEREAS**, the City of Cedar Hill has exercised the second one-year renewal option of the bid and contract; and

**WHEREAS**, the City Council of the City of Rowlett desires to exercise the second of three one-year renewal options with Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill per contract renewal pricing 2015.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the City Council of the City of Rowlett does hereby exercise the second of three one-year renewal options for the purchase of emergency medical supplies and medication for Fire Rescue under the existing contract with Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the unit amounts bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill as per contract renewal pricing 2015, as attached hereto and incorporated herein by reference as Exhibit A.

**Section 2:** That the City Council does hereby authorize the City Manager to issue appropriate purchase orders to conform to this resolution.

**Section 3:** This resolution shall become effective immediately upon its passage.

**ATTACHMENTS**

Exhibit A – 2015 Prices

Exhibit B – 2015 Price Increases



CITY OF CEDAR HILL

BID #: ITB-19-0-2013/GCP

RENEWAL PROPOSAL

APRIL 25, 2014

2013 ENDING DATE MAY31, 2014

2014 RENEWAL START DATE JUNE 1, 2014

Pharma Supplies

	MEDICATION or SUPPLY	FY 13 EACH	FY 13 BOX	FY 13 CASE	CASE QUANTITY	FY 14 Each	FY 14 Box	FY 14 Case	% change	letter #
1	LACTATED RINGERS 1000CC (Baxter) 14 CASE	1.20		16.80	14.00	1.49		20.86	19.46%	No Letter Provided
2	NORMAL SALINE 0.9% 1000cc (Baxter) 14 Case	0.97		13.58	14.00	1.31		18.34	25.95%	No Letter Provided
3	NORMAL SALINE 0.9% 500cc (Baxter) 24 Case	0.90		21.60	24.00	1.24		29.76	27.42%	No Letter Provided
4	NORMAL SALINE 0.9% 250cc (Baxter)	0.850		30.60	36.00	1.13		40.68	24.78%	No Letter Provided
5	ACETAMINOPHEN SUSPENSION 32MG/ML	0.680	68.00			0.68	68.00			
6	ACTIDOSE - Actidose Aqua Suspension 50gM/240ml	24.87		298.44	12.00	24.87		298.44		
7	ADENOSINE - 12 mg/ml 4 ml (Adenocard) prefilled	28.00	280.00			28.00	280.00			
8	ADENOSINE - 6 mg/ml 2 ml (Adenocard) prefilled	19.70	197.00			19.70	197.00			
9	ADENOSINE 12MG/4ML VIAL	10.05	100.50			10.05	100.50			
10	ADENOSINE 6mg/2 ml vial	6.15				6.15				
11	ALBUTEROL - 2.5 mg in 3 ml solution	0.15	3.87			0.15	3.87			
12	AMIODORONE 150mg vial	1.71				1.71				
13	AMIODORONE HCL 150mg/3ml (3ml PFS Luer-Jet Syringe)	N/A				N/A				
14	AMINOPHYLLINE 500MG/20ML Vial	2.05				5.59			172.68%	MH1, MH2, MH3
15	AMINOPHYLLINE 250/10ML Vial	1.50				4.27			184.67%	MH1, MH2, MH3
16	Anzemet (Dolasetron) 20mg/ml .625ml 12.5mg SDV	21.32				21.32				
17	ASPIRIN – 81 mg Tabs CHEWABLE	0.75				0.75				
18	ATIVAN (LORAZEPAM) – 2 mg/1ml (VIAL)	1.15	11.50			1.57	15.71		36.61%	MH2
19	ATIVAN (LORAZEPAM) – 2mg/1ml	3.33	33.28			4.17	41.73		25.39%	MH1, MH2, MH3
20	ATIVAN (LORAZEPAM) – 4mg/1ml VIAL	2.11	21.05			2.16	21.57		2.47%	MH2
21	ATIVAN (LORAZEPAM) – 4mg/1ml	2.99	29.90			3.30	32.95		10.20%	MH1
22	ATROPINE – 1 mg/10 ml pre-filled	8.88				10.27			15.65%	MH2
23	ATROPINE – 1 mg/10 ml pre-filled	4.23				4.78			13.00%	MH2
24	ATROPINE – 1 mg/10 ml pre-filled	2.66	26.60			2.66	26.60			
25	ATROVENT – .5mg/2.5 ml. 0.02%	0.18	4.42			0.18	4.42			
26	BENANDRYL 50MG Leur locking Carpuject	1.550				1.93			24.52%	MH1, MH2, MH3
27	BENADRYL – 50 mg vial	0.900	22.50			1.09	27.25		20.69%	MW1
28	CALCIUM CHLORIDE 1gm 10ml	3.99				9.51			138.35%	MH2
29	CALCIUM CHLORIDE 1gm/10ml	2.98				2.98				
30	CALCIUM CHLORIDE 1gm/10ml vial	2.98				2.98				
31	CALCIUM GLUCONATE 10% 10ML	3.20				3.93			18.58%	No Letter Provided
32	CAPTOPRIL 25mg/SL Tab Blister	0.12	12.03			0.19	19.00		36.68%	No Letter Provided
33	DIAZEPAM 10 MG (valium) 5mg/ml (2ml Pre-filled Carpuject	9.40	94.00			12.94	129.39		37.65%	MH1, MH3

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
34	D-50 DEXTROSE 50ml	5.58				5.80			3.94%	MH2
35	D50-DEXTROSE 50% 25gm pre-filled	10.20				10.71			5.03%	MH2
36	D50-DEXTROSE 50% 25gm pre-filled	3.75				3.75				
37	D25-DEXTROSE 25% (pedi)	5.85				7.61			36.38%	MH2, MH3
38	DEXTROSE 5% IN Water 100cc bag	1.29	5.15	32.19	25.00	1.29	5.15	32.19		
39	DILTIAZEM 25mg/5ml	1.25	12.50			1.25	12.50			
40	DOPAMINE – 400mg/250 cc bag	10.03		180.54	18.00	10.03		180.54		
41	DOPAMINE 800mg/500 cc bag	15.13		181.56	12.00	15.13		181.56		
42	DOPAMINE – 400mg/10cc vial	0.86				1.23			43.02%	MH1, MH2
43	DOBUTAMINE 250mg/250 cc bag			68.45	12.00			79.07	15.51%	MH2
44	DUONEB	0.36	10.80			0.36	10.80			
45	EPINEPHRINE 1:1,000 – 30 ml Vial	3.90				13.42			59.46%	No Letter Provided
46	EPINEPHRINE 1;1,000 ampule	1.16				2.49			114.66%	MH2
47	EPI (Racemic) 1.12mg/.5cc	1.57				1.68			6.55%	No Letter Provided
48	EPINEPHRINE 1/10000	2.550				5.29			107.45%	MH2
49	EPINEPHRINE 1/10000	2.300				2.30				
50	EPI Pen (2 pack)	126.00	252.00			173.64	347.28		63.72%	DEY, DEY1
51	EPI PEN	126.00	252.00			173.64	347.28		63.72%	DEY, DEY1
52	ENALAPRIL 1.25MG vial	4.00				4.00				
53	ETOMIDATE 40MG/20cc (Amidate)	9.24				9.24				
54	FENTANYL 100mcg 100mcg/2cc 25/box Vial	0.98	24.50			1.01	25.15		2.65%	MH2
55	FENTANYL 100mcg Carpuject 10/box	1.65	16.47			2.00	20.01		21.49%	MH1, MH2
56	GEODON 20mg (10 to a box)	19.95	199.46			21.42	214.15		6.86%	No Letter Provided
57	GLUCAGEN Diagonstic Kit 1mg/1ml (2050)	132.00				157.07			15.96%	MC1
58	GLUCAGON- 1mg LILY Red Box	152.53				152.53				
59	GLUCOSE-INSTANT 15gm tubes (3pkg)	1.83	5.50	66.00	36.00	1.83	5.50	66.00		
60	GLUCOSE-INSTANT 15gm packets (3pkg)	1.83	5.50	66.00	36.00	1.83	5.50	66.00		
61	HALDOL – 5 mg/Vial	2.55				2.55				
62	HYDROMORPHONE 2mg/1ml	1.11	27.64			1.89	47.23		70.88%	MW1
63	HYDROXOCOBALAMIN 5gms/250cc	785.00				785.00				
64	KETAMINE 200mg vial	N/A				N/A				
65	KETAMINE 500mg/5ml vial		101.57				113.86		12.10%	MH2
66	LABETALOL 20mg Carpuject	3.64				4.41			21.15%	MH1, MH2
67	LABETALOL 100mg/vial	1.92				1.97			2.60%	MH2
68	LASIX 40mg/4ml Vial	0.73				2.01			175.34%	MH2, MH3

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
69	LASIX – 100 mg prefilled	9.95				13.56			36.28%	MH2, MH3
70	LASIX – 40 mg/4 ml pre-filled	6.800				7.20			5.56%	MH2
71	LEVOPHED – 1 mg/1 ml 4 mg	9.000				13.83			53.67%	MH1, MH3
72	Lidocaine 1% 200mg/20cc vial	0.78	19.50			1.35	33.75		73.08%	MH2
73	LIDOCAINE 2% 100mg 5ml 1026c	2.65				2.76			4.15%	MH2
74	LIDOCAINE 2% 100mg 5ml 1026A	2.98				4.99			67.45%	MH1
75	Lidocaine 2%	2.45	24.50			2.45	24.50			
76	LIDOCAINE 4% - 1 gm/250 ml D5W pre-mixed bag (each)	8.38		201.12	24.00	8.38		201.12		
77	LIDOCAINE 4% - 2 gm/500 ml D5W pre-mixed bag (each)	4.20		100.80	24.00	4.20		100.80		
78	MAGNESIUM SULFATE 1gram / 2 ml pre-filled syringe	N/A				N/A				
79	MAGNESIUM SULFATE 1gm/2ml SDV 0064-02	1.05	26.25	105.00	100.00	1.31	32.75	131.00	24.71%	MC2
80	MAGNESIUM SULFATE 5gm/10ml sdv	1.31	32.75	131.00	100.00	1.64	41.00	164.00	25.47%	MC2
81	MAGNESIUM SULFATE 1gm/2ml	1.05	26.25	105.00	100.00	1.31	32.75	131.00	24.71%	MC2
82	MAGNESIUM SULFATE 5gm/10ml	N/A				N/A				
83	METOPROLOL 5mg/5ml	3.90	39.00			3.90	39.00			
84	MORPHINE SULFATE – 10 mg/1ml 25 per box vial	1.07	26.75			1.19	29.77		11.29%	MW1
85	MORPHINE SULFATE - 10 mg/1ml Carpujet (10/box)	1.99	19.89			2.37	23.70		19.16%	MH1, MH2, MH3
86	NARCAN- 1mg/1ml 2ml	14.94				14.94				
87	NARCAN 4mg/10ml vial	58.10				153.38			163.99%	MH1, MH2, MH3
88	NITRO SPRAY – Nitroglycerin spray	190.00		2280.00	12.00	190.00		2,280.00		
89	NITRO SPRAY – Nitroglycerin spray	155.00				155.00				
90	NITRO SPRAY – Nitroglycerin spray	299.54		3594.48	12.00	299.54		3,594.48		
91	NITRO SPRAY – Nitroglycerin spray	290.95				290.95				
92	NITRO TABS 0.4%	10.520				10.52				
93	Nitro premix 25mg/250cc	7.110		85.32	12.00	7.11		85.32		
94	PHENERGAN- 25mg/1ml amps	1.40	35.00			1.56	39.00		11.49%	MW1
95	PHENERGAN 25mg/vial	1.38	34.50			1.54	38.50		11.49%	MW1
96	PROPARACAINE 0.5% 15ml	6.20				6.20				
97	PULMICORT (0.5mg) 2ml ampule	13.04	391.07			13.04	391.07			
98	REGLAN (10mg/2ml) vial	0.82				1.47			79.27%	MH1, MH2, MH3
99	ROCURONIUM (100mg/10ml) vial	9.00	90.00			9.00	90.00			
100	SALINE BULLETS 0.9% 3ml	0.11	11.00	110.00	1000.00	0.13	13.00	113.00	15.38%	No Letter Provided
101	SALINE IRR – 0.9% saline : 250cc	1.30		31.20	24.00	1.68		40.32	22.62%	No Letter Provided
102	SIMVASTATIN 80 mg	27.31				27.31				
103	SODIUM BICARB-7.5% 50 ML 44.6 meq pre-filled –	9.52				14.77			55.15%	MH2, MH3

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
104	SODIUM BICARB-8.4% 50 ML 50 meq	2.98	29.80			2.98	29.80			
105	SODIUM BICARB-8.4% 10 ML 10 Meq	10.15				12.69			25.02%	MH2
106	SODIUM BICARB-4.2% 10 ML 5 meq (Infant) pre-filled -	5.16				9.68			87.60%	MH1, MH2, MH3
107	SODIUM CHLORIDE INJECTIBLE - 0.9% 30 ml vial	0.69	17.25			1.03	25.75		49.28%	MH1, MH2
108	SODIUM CHLORIDE 0.9% 10cc Flush	0.40	40.00	480.00	1200.00	0.40	40.00	480.00		
109	TERBUTALINE 1mg	1.60	16.00			1.60	16.00			
110	SOLU-MEDROL 125mg/2ml	5.93	148.25			5.93	148.25			
111	STERILE WATER Irrigation 100ml 25/cs			24.85	25.00			25.16	1.23%	No Letter Provided
112	STERILE WATER (IRRIGATION) 250ml	1.10		26.40	24.00	1.45		34.80	24.14%	No Letter Provided
113	Sterile Water Irrigation 500ml	0.97		17.46	18.00	1.30		23.40	25.38%	No Letter Provided
114	SUCCINYLCHOLINE (ANECTINE) 200mg/10ml	2.450				11.77			380.41%	MH1, MH2, MH3
115	TERBUTALINE 1mg/ml	1.600	16.00			5.44	54.40		239.22%	MW1
116	TETRACAINE 0.5% ophthalmic solution BTM 15ml bottle	8.50				8.50				
117	THIAMINE 200 mg MDV	11.50				11.50				
118	VASOPRESSIN 20units/1ml MDV	2.30				2.30				
119	VECURONIUM 10mg/10ml vial W/O Diluent	5.35	53.50			5.35	53.50			
120	VERSED (MIDAZOLAM) 10mg/2ml	1.01	10.10			1.04	10.43		3.27%	MH2
121	VERSED (MIDAZOLAM) 5mg/1ml	1.79	17.93			1.79	17.93			
122	XOPENEX (Levalbuteral) 1.25mg 3ml	5.17	124.00			5.17	124.00			
123	XYLOCAINE/LIDOCAINE JELLY - 2% 100 mg/5 ml Tube Type	5.50				5.50				
124	ZOFRAN (Ondansetron) 4MG 4mg/2cc Vial	1.47	14.70	147.00	100.00	1.54	15.40	154.00	4.76%	MH2
125	ZOFRAN (Ondansetron) 4mg/pill ODT unit dose	0.32	9.60			0.32	9.60			

**EMS Supplies**

<b>Line #</b>	<b>MEDICAL SUPPLIES</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% Change</b>	
1	ADC #603BK	21.91		219.10	10.00	21.91		219.10		
2	ADC Aneroid Sphygmomanometer (Adult) Size 11	44.00		880.00	20.00	44.00		880.00		
3	ADC BP handle	32.27				32.27				
4	ADC BP Cuff/Sphygmomanometer	10.03		200.60	20.00	10.03		200.60		
5	Alcohol Preps	0.01	1.35	27.00	4000.00	0.01	1.35	27.00		
6	Alcohol Preps	0.01	1.48	29.60	4000.00	0.01	1.48	29.60		
7	Aluminum Oxygen Bottles-D size	42.98				52.99			18.89%	SALL
8	Aluminum Oxygen Bottles-E size	51.54				59.02			12.67%	SALL
9	Ambu 1.5" Center Snap Electrodes	0.94	5.64	56.40	60.00	0.94	5.64	56.40		
10	Ambu 1.5" Center Snap Electrodes	5.17	258.50			5.17	258.50			
11	Ambu EID TubeCheck Bulb type	1.93		38.60	20.00	1.93		38.60		
12	Ambu Permit Ace C-Collar	4.39		131.70	30.00	4.55		136.50	3.52%	SAMB

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
13	Ambu Permit Ace C-Collar	4.39		131.70	30.00	4.55		136.50	3.52%	SAMB
14	Ambu Permit ACE C-collar & head wedge CID combo (30cs)	9.17		275.00	30.00	9.17		275.00		
15	Ambu Spur (child) BVM	9.80		117.60	12.00	10.17		122.04	3.64%	SAMB
16	Ambu Spur (infant) BVM	9.80		117.60	12.00	10.17		122.04	3.64%	SAMB
17	Ambu Spur-(adult) BVM	8.54		102.48	12.00	8.86		106.32	3.61%	SAMB
18	Ambu Spur (combo infant/child)	13.89		166.68	12.00	13.89		166.68		
19	Ambu-type Rescue Pump	40.00				40.00				
20	Ammonia INCH (Inhalant noxious ammonia)	0.21	2.10			0.21	2.10			
21	Antimicrobial diaphragms for stethoscopes (Adult)	0.91	181.71			0.91	181.71			
22	Backboard Biohazard Bags	1.45		72.50	50.00	1.45		72.50		
23	Backboard Iron Duck Base Board (yellow)	92.08				92.08				
24	Backboard Iron Duck Base Board (yellow)	104.56				104.56				
25	Backboard Iron Duck Base Board (blue)	92.08				92.08				
26	Backboard Iron Duck Base Board (blue)	104.56				104.56				
27	Backboard LSP HDx Plastic (blue)	81.35				115.43			29.52%	SALL
28	Backboard LSP HDx Plastic (blue)	96.27				147.51			34.74%	SALL
29	Backboard XTRA	81.35				81.35				
30	Backboard XTRA	96.27				96.27				
31	Straps Nylon 2 piece 5' w/loop ends and push button buckle	2.10		75.60	36.00	2.10		75.60		
32	Backboard Straps 3 pkg (disposable)	2.23	6.68			2.23	6.68			
33	Backboard Straps single 5ft two piece Plastic buckle	2.24				2.24				
34	Bandage Rap Self Adherent Fully Stretched (Blue)	1.75		63.00	36.00	1.75		63.00		
35	Bandage Rap Self Adherent Fully Stretched (Tan)	0.63		22.68	36.00	0.63		22.68		
36	Bandage Shears – 7.25 with plastic handle	0.74				0.74				
37	Bandage Roll	0.60		60.00	100.00	0.60		60.00		
38	Band-Aids (childrens)	0.13	2.63			0.13	2.63			
39	Band-Aids (100 TO A BOX)	0.02	1.50	36.00	2400.00	0.02	1.50	36.00		
40	Band-Aids (100 TO A BOX)	0.03	1.58	37.92	1200.00	0.03	1.58	37.92		
41	Band-Aids (100 TO A BOX)	0.02	2.00	48.00	2400.00	0.02	2.00	48.00		
42	BD Syringes Blunt Cannula 1cc									
43	BD Syringes Blunt Cannula 3cc	0.33	33.00	264.00	800.00	0.33	33.00	264.00		
44	BD Syringes Blunt Cannula 5cc	0.39	39.00	156.00	400.00	0.39	39.00	156.00		
45	BD Syringes Blunt Cannula 10cc	0.41	41.00	164.00	400.00	0.41	41.00	164.00		
46	Beck Airway Airflow Monitor (BAAM)	6.10		610.00	100.00	6.10		610.00		
47	Bed Pan (plastic disposable)	0.87		43.50	50.00	0.87		43.50		
48	Bemis System II Suction Canister Replacements (blue)	2.71		108.40	40.00	2.71		108.40		
49	Bemis System II Suction Canister Replacements (green)	3.25		156.00	48.00	3.25		156.00		
50	Benzoin Tinctures	0.19	9.44	94.40	500.00	0.20	9.92	99.20	4.84%	SPDI
51	Betadine Swabs / Pads	0.04	3.52	35.20	1000.00	0.04	3.52	35.20		
52	Biohazard Disposal Bags	0.08		40.00	500.00	0.11		55.00	27.27%	SMED
53	Biohazard Disposal Bags	0.11		27.50	250.00	0.11		27.50		
54	Biohazard Sharps Container (1qt stackable with clear lid)	1.88		188.00	100.00	1.88		188.00		
55	Biohazard Sharps Container (3.3qt 9.5x6 x 5.25)	3.66		87.84	24.00	3.66		87.84		
56	Biohazard Sharps Container 1 gallon (9x7x6)	7.50		300.00	40.00	7.50		300.00		
57	Biohazard Sharps Container 2 gallon (11x9x6)	9.19		220.56	24.00	9.19		220.56		
58	Biohazard sharps container 5qt in room	4.32		86.40	20.00	4.32		86.40		
59	Biohazard Sharps Container 3gallon red(15.25x13.5x6)	9.18		91.80	10.00	9.18		91.80		
60	Bio Hoop Hazardous Waste Bags (with hook)	1.35	16.20	648.00	480.00	1.35	16.20	648.00		
61	Blue Sensor EKG Electrodes (SP-00-S)	1.22	152.50	305.00	250.00	1.22	152.50	305.00		
62	Blue Sensor EKG Electrodes (SP-10-S)	2.41	241.00	482.00	200.00	2.51	251.00	502.00	3.98%	SAMB
63	Blue Sensor EKG Electrodes (SP-50-S)	10.74	214.80	429.60	40.00	11.15	223.00	446.00	3.68%	SAMB

	MEDICATION or SUPPLY	FY 13 EACH	FY 13 BOX	FY 13 CASE	CASE QUANTITY	FY 14 Each	FY 14 Box	FY 14 Case	% change	letter #
64	Board Splint-padded	2.04		306.00	150.00	2.10		315.00	2.86%	SAMB
65	Board Splint-padded	3.48				3.48				
66	Board Splint-padded	3.64		273.00	75.00	3.65		273.75	0.27%	SDMS
67	Board Splint-padded	5.15		257.50	50.00	5.17		258.50	0.39%	SDMS
68	Bougie style Tracheal Tube Introducer	5.37	53.70	0.00		5.37	53.70	0.00		
69	Bougie (pocket)	N/A				N/A				
70	BVM - Adult	9.15		109.80	12.00	9.15		109.80		
71	BVM - Child	9.15		109.80	12.00	9.15		109.80		
72	BVM - Infant	9.15		109.80	12.00	9.15		109.80		
73	Carry Case for StiffNeck Extrication Collars	24.75		0.00		24.75		0.00		
74	Carpject Injector	0.02		0.00		0.02		0.00		
75	al Safe Cuff Disposable blood pressure cuffs to be used with	7.04		35.20	5.00	7.04		35.20		
76	al Safe Cuff Disposable blood pressure cuffs to be used with	8.32		41.60	5.00	8.32		41.60		
77	al Safe Cuff Disposable blood pressure cuffs to be used with	10.96		54.80	5.00	10.96		54.80		
78	Cavicide Disinfectant spray	8.25		99.00	12.00	8.25		99.00		
79	Chlordexamine Preps	0.15	15.09	150.86	1000.00	0.15	15.09	150.86		
80	Child O2 Mask-NRB	1.00		50.00	50.00	1.00		50.00		
81	Child O2 Mask-NRB	0.71		35.50	50.00	0.71		35.50		
82	Cold Packs 6x9	0.27		6.48	24.00	0.27		6.48		
83	Color-Coded Airways (blue)--50mm	0.14	7.00			0.14	7.00			
84	Color-Coded Airways (black)--60mm	0.14	7.00			0.14	7.00			
85	Color-Coded Airways (white)--70mm	0.14	7.00			0.14	7.00			
86	Color-Coded Airways (green)--80mm	0.14	7.00			0.14	7.00			
87	Color-Coded Airways (yellow)--90mm	0.14	7.00			0.14	7.00			
88	Color-Coded Airways (red)--100mm	0.14	7.00			0.14	7.00			
89	Combi-Carrier Backboard Split Litter	N/A				N/A				
90	Combi-Carrier Backboard Split Litter	631.63				631.63				
91	Combine Abdominal Pads 5x9 25/tray	0.10	2.55	40.80	400.00	0.10	2.55	40.80		
92	CAT Tourniquet (Black)	29.20				29.20				
93	ConMed Huggable Pedi ECG Electrodes	0.15	4.56	91.20	600.00	0.15	4.56	91.20		
94	ConMed Veni-Gard IV securing device	0.38	37.90	189.50	500.00	0.38	37.90	189.50		
95	Convince Bag - vomit/urine	1.02		244.80	240.00	1.02		244.80		
96	er Emergency Cricothyrotomy Catheter Set (special operatio	149.90				149.90				
97	Cook Critical Retrograde Intubation Set	115.15				115.15				
98	Cook Pneumothorax Kit	99.36				102.35			2.92%	SCOK
99	Cot Sheets -Heavy Duty fitted disposable	1.16		58.18	50.00	1.16		58.18		
100	Cot Sheets -Heavy Duty non-fitted disposable	0.66		32.93	50.00	0.66		32.93		
	COT SHEET POLY-PRO FITTED 50/CS 36702S (30 X 72)	0.77		38.64	50.00	0.77		38.64		
101	Cuffed Resuscitator Mask Disposable	1.90		38.00	20.00	1.90		38.00		
102	Cuffed Resuscitator Mask Disposable	1.90		38.00	20.00	1.90		38.00		
103	Cuffed Resuscitator Mask Disposable	1.90		38.00	20.00	1.90		38.00		
104	Cuffed Resuscitator Mask Disposable	1.90		38.00	20.00	1.90		38.00		
105	Cuffed Resuscitator Mask Disposable	1.90		38.00	20.00	1.90		38.00		
106	Dermacel tape J&J hypo-allergenic 1"	0.68	8.13	97.56	144.00	0.68	8.13	97.56		
107	Dermacel tape hypo-allergenic 2"	1.36	8.13	97.56	72.00	1.36	8.13	97.56		
108	Dermacel tape hypo-allergenic 3"	2.03	8.13	97.56	48.00	2.03	8.13	97.56		
109	icide Ultra Disinfecting Towelletes 160 6x6 .75 Towelletes/canis	0.06	9.12	109.44	1920.00	0.06	9.12	109.44		
110	Disposable Blankets	0.62		31.02	50.00	0.62		31.02		
111	Disposable Blankets	3.97		71.46	18.00	3.97		71.46		
112	Disposable Scalpel #11	0.47	4.70	47.00	100.00	0.47	4.70	47.00		
113	Disposable Polyester Blanket 60x80	4.10		32.80	8.00	4.10		32.80		

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
114	Easy Cap CO2 Detector	9.29		222.96	24.00	9.29		222.96		
115	Easy Cap CO2 Detector	9.43		226.32	24.00	9.43		226.32		
116	Emergent CPAP Circuit	32.92		329.20	10.00	32.92		329.20		
117	Emergent CPAP Control Unit	999.99				999.99				
118	Emergent CPAP Mask (small)	7.66		383.00	50.00	7.66		383.00		
119	Emergent CPAP Mask (adult)	6.49		324.50	50.00	6.49		324.50		
120	Emergent CPAP Mask (xlarge)	9.89		494.50	50.00	9.89		494.50		
121	Emesis Basin -10 plastic	0.10		25.00	250.00	0.16		40.00	37.50%	SMED
122	Envirocide	5.73		68.76	12.00	5.73		68.76		
	Envirocide 24 OZ	9.26		111.12	12.00	9.26		111.12		
123	Evac-U-Splint (small)	64.83				66.35			2.29%	SHAR
124	Evac-U-Splint (medium)	83.50				85.58			2.43%	SHAR
125	Evac-U-Splint (large)	113.08				116.20			2.69%	SHAR
126	Evac-U-Splint Extremity Kit	213.30				213.30				
127	Evac-U-Splint (small)-disposable									
128	Evac-U-Splint (medium) disposable									
129	Evac-U-Splint (large) disposable									
130	Evac-U-Splint Extremity Kit (disposable)									
131	F.A.S.T. 1 Sternal I/O System	134.57		281.60	10.00	134.57		281.60		
132	Fast Splint kits and Singles	9.66		192.30	10.00	9.66		192.30		
133	Fast Splint kits and Singles	128.79		157.00	10.00	128.79		157.00		
134	Fast Splint kits and Singles	33.91				33.91				
135	Fast Splint kits and Singles (Large)	28.16				28.16				
136	Fast Splint kits and Singles (Medium)	19.23				19.23				
137	Fast Splint kits and Singles (Small)	15.70				15.70				
138	Foil Baby Bunting	3.11				3.11				
139	Forceps—5 ½ curved Kelly	0.91				0.91				
140	No Letter Providednch Style Suction Catheter 8fr	0.17		8.50	50.00	0.17		8.50		
141	No Letter Providednch Style Suction Catheter 12fr	0.17		8.50	50.00	0.17		8.50		
142	No Letter Providednch Style Suction Catheter 16fr	0.17		8.50	50.00	0.17		8.50		
143	Gauze 3x3 sterile	0.06	2.83	67.92	1200.00	0.06	2.83	67.92		
144	Gauze 4x4 non-sterile	0.01	2.65	53.00	4000.00	0.01	2.65	53.00		
145	Gauze 4x4 non-sterile	0.02	3.21	64.20	4000.00	0.02	3.21	64.20		
146	Gauze 4x4 sterile	0.07	1.74	41.76	600.00	0.07	1.74	41.76		
147	Gauze 4x4 sterile	0.09	2.20	52.80	600.00	0.09	2.20	52.80		
148	Glucometer - Precision									
149	Glucometer - Precision Test Strips Box of 50	0.47	23.40	280.80	600.00	0.47	23.40	280.80		
150	Glucometer-Contour	0.01				0.01				
151	Glucometer-Contour Test Strips	0.40	20.00	480.00	1200.00	0.40	20.00	480.00		
152	Glucometer-No Letter Providedede Style Test Strips-Box of 100	0.41	41.47	248.82	600.00	0.41	41.47	248.82		
153	Graham Medical 170-500 Professional Towels	0.04		20.00	500.00	0.04		20.00		
154	Guedel Airway	0.45	4.50			0.45	4.50			
155	Guedel Airway	0.45	4.50			0.45	4.50			
156	Guedel Airway	0.45	4.50			0.45	4.50			
157	Guedel Airway	0.45	4.50			0.45	4.50			
158	Guedel Airway	0.49	4.90			0.49	4.90			
159	Guedel Airway	0.49	4.90			0.49	4.90			

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
160	HeadBed II CID	4.00		400.00	100.00	4.00		400.00		
161	Head Immobilizer-Stay Blocks	4.15		124.50	30.00	4.15		124.50		
162	Health Protective Gowns	0.37	3.66	18.30	50.00	0.37	3.66	18.30		
163	Heat Packs 6"x9"	0.30		7.14	24.00	0.30		7.14		
164	Huber Needles	3.43		68.64	20.00	3.43		68.64		
165	Huber Needles	2.50		50.00	20.00	2.50		50.00		
166	Hudson Emergency Lifesaver Oral Airway	28.94				28.94				
167	Hudson Oral Airways Catheter Guide	1.30	13.00			1.30	13.00			
168	Hudson Oral Airways Catheter Guide	1.00	12.00	48.00	48.00	1.00	12.00	48.00		
169	Hudson Oral Airways Catheter Guide	1.00	12.00	48.00	48.00	1.00	12.00	48.00		
170	Hudson Oral Airways Catheter Guide	1.00	12.00	48.00	48.00	1.00	12.00	48.00		
171	Hudson Oral Airways Catheter Guide	1.00	12.00	48.00	48.00	1.00	12.00	48.00		
172	Hudson Oral Airways Catheter Guide	1.00	12.00	48.00	48.00	1.00	12.00	48.00		
173	Hydrogen Peroxide 3% 16oz bottle	0.88		10.56	12.00	0.88		10.56		
174	Hypodermic Needles 18ga x 1.5"	0.02	2.42	24.20	1000.00	0.02	2.42	24.20		
175	Hypodermic Needles 21ga x 1.5"	0.02	2.42	24.20	1000.00	0.02	2.42	24.20		
176	Infant NRB 02 Mask	1.24		62.00	50.00	1.24		62.00		
177	Infant O2 Mask -Simple-Partial	3.97				3.97				
178	Interlink System "T" connector Baxter	3.57	178.50	714.00	200.00	3.57	178.50	714.00		
179	Interlink System "T" connector Baxter	1.52	152.00			1.52	152.00			
180	Iron Duck Ultra Breathsaver	289.94				289.94				
181	IV Boards – pedi	0.70		35.00	50.00	0.70		35.00		
182	I-Gel Intubation	14.64		366.00	25.00	14.64		366.00		
183	I-Gel Intubation	14.64		366.00	25.00	14.64		366.00		
184	I-Gel Intubation	14.64		366.00	25.00	14.64		366.00		
185	IV Catheters Terumo 14ga	0.75	37.50	150.00	200.00	0.75	37.50	150.00		
186	IV Drip set 10gtts with 10 inch extension	4.12		206.00	50.00	4.12		206.00		
187	IV Drip Set	1.53		76.50	50.00	1.53		76.50		
188	IV Drip Set	1.71		85.50	50.00	1.71		85.50		
189	IV Drip Set (see comments)	5.64		270.72	48.00	5.64		270.72		
190	extension Set 10in 24hr w/removable bravo24 clamp rotating	1.37		68.50	50.00	1.37		68.50		
191	IV Flow Control Set 12in	4.09		245.40	60.00	4.09		245.40		
192	part Kits –includes tourniquet, alcohol prep, iodine prep, venipunct	1.00		100.00	100.00	1.00		100.00		
193	J&J Eye Pads (oval eye pads)	0.09	4.30	51.60	600.00	0.09	4.30	51.60		
194	Jamishidi Intraosseous needles – 15 G size	9.57		95.70	10.00	9.57		95.70		
195	KED-Kendrick extrication device	56.25				56.25				
196	Kendall Combitube-Rollup Kit	45.06		180.24	4.00	45.06		180.24		
197	Kendall Combitube-Rollup Kit	45.06		180.24	4.00	45.06		180.24		
198	Kendall Monoject 18 1/2 ga needle	0.06	5.92	59.20	1000.00	0.06	5.92	59.20		
199	Kendall Monoject 21 1/2 ga needle	0.06	5.92	59.20	1000.00	0.06	5.92	59.20		
200	Kerlix Sterile 4.5in x 4.1 yards	1.24		124.00	100.00	1.24		124.00		
201	Kid02's Pedi –Aerosol &O2 Delivery									
202	King Airway									
203	King Airway	29.40		147.00	5.00	29.40		147.00		
204	King Airway LT-D	29.20		146.00	5.00	29.20		146.00		
205	King Airway LT-D									
206	King Airway LT-D	29.20		146.00	5.00	29.20		146.00		

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
207	King Airway LT-D									
208	King Airway LT-D	29.20		146.00	5.00	29.20		146.00		
209	King Airway LT-D									
210	King Airway LTS-D	31.20				31.20				
211	King Airway LTS-D	31.20				31.20				
212	King Airway LTS-D	31.20				31.20				
213	Kling 4"x 4.1yds roll (Dukal)	0.57		57.00	100.00	0.57		57.00		
214	KY Jelly or surgilube 3 gm packages	0.05	7.20	86.40	1728.00	0.05	7.20	86.40		
215	Laerdal Disposable Pocket Mask	5.34		53.40	10.00	5.34		53.40		
216	Lancets 21g (Haemolancet)	0.18	17.88			0.18	17.88			
217	Laryngoscope Handle-Standard Handle	7.64				7.64				
218	Laryngoscope Handle-Standard Handle	7.64				7.64				
219	LP-12/15 EKG Paper	1.72	8.62	172.40	100.00	1.72	8.62	172.40		
220	LSP Cuffed Mask for Nitronox									
221	LSP Cuffed Mask for Nitronox									
222	Lubricating Jelly	0.06	8.12	97.44	1728.00	0.07	9.72	116.64	16.46%	SPDI
223	MAD (Mucosal Atomization Device)	3.54		354.00	100.00	3.54		354.00		
224	MAD (Mucosal Atomization Device) with syringe	4.04		404.00	100.00	4.04		404.00		
225	Magill Forceps	3.66				3.66				
226	Magill Forceps-	2.75				2.75				
227	Mechanical Advantage Tourniquet	27.63	2763.00			27.63	2,763.00			
228	Meconium Aspirator	4.33	173.20			4.33	173.20			
229	MDI EMS Immobile-Vac Splint System	240.32				240.32				
230	Medline Yankauer Suction Tip with tubing	1.05		21.00	20.00	1.05		21.00		
231	Medline Yankauer Suction Tip without tubing	0.42		21.00	50.00	0.42		21.00		
232	Medline/Emergency Linen Quality fitted disposable cot sheet	0.77		38.64	50.00	0.77		38.64		
233	Medtronic or similar 100mm paper for									
234	Mega Mover	16.67		166.70	10.00	16.67		166.70		
235	Metrex Cavicide Disinfectant spray	8.25		99.00	12.00	8.25		99.00		
236	Metrex Vionex No-Rinse Hand Sanitizer	3.72		89.28	24.00	3.72		89.28		
237	Micro Flex Neopro ER Gloves-Extended Cuff	0.18	9.03	90.30	500.00	0.18	9.03	90.30		
238	Micro Flex Neopro ER Gloves-Extended Cuff	0.18	9.03	90.30	500.00	0.18	9.03	90.30		
239	Micro Flex Neopro ER Gloves-Extended Cuff	0.18	9.03	90.30	500.00	0.18	9.03	90.30		
240	Micro Flex Safe Grip Exam Gloves	0.21	10.63	106.30	500.00	0.21	10.63	106.30		
241	Micro Flex Safe Grip Exam Gloves	0.21	10.63	106.30	500.00	0.21	10.63	106.30		
242	Micro Flex Safe Grip Exam Gloves	0.21	10.63	106.30	500.00	0.21	10.63	106.30		
243	Micro Flex Safe Grip Exam Gloves	0.21	10.63	106.30	500.00	0.21	10.63	106.30		
244	Micro Flex Ultra 1 exam gloves-	0.21	10.40	104.00	500.00	0.21	10.40	104.00		
245	Micro Flex Ultra 1 exam gloves	0.21	10.40	104.00	500.00	0.21	10.40	104.00		
246	Micro Flex Ultra 1 exam gloves	0.21	10.40	104.00	500.00	0.21	10.40	104.00		
247	Micro Flex Ultra 1 exam gloves	0.21	10.40	104.00	500.00	0.21	10.40	104.00		
248	Micro Flex UltraSense EC Gloves	0.10	9.75	97.50	1000.00	0.10	9.75	97.50		
249	Micro Flex UltraSense EC Gloves	0.10	9.75	97.50	1000.00	0.10	9.75	97.50		
250	Micro Flex UltraSense EC Gloves	0.10	9.75	97.50	1000.00	0.10	9.75	97.50		
251	Micro Flex UltraSense EC Gloves	0.10	9.75	97.50	1000.00	0.10	9.75	97.50		
252	Micro Flex UltraSense EC Gloves	0.10	9.75	97.50	1000.00	0.10	9.75	97.50		
253	Micro Flex UltraSense EC Gloves	N/A				N/A				

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
254	Mucosal Atomization Device with 3ml syringe	4.04		404.00	100.00	4.04		404.00		
255	Multi-Trauma Dressing	0.76		38.00	50.00	0.76		38.00		
256	N100 Mask Respirator	4.72	23.58	141.48	30.00	4.72	23.58	141.48		
257	N100 Mask Respirator	4.72	23.58	141.48	30.00	4.72	23.58	141.48		
258	N95 Particulate Masks	0.83	16.60	132.80	160.00	0.83	16.60	132.80		
259	N95 Particulate Masks	0.57	20.12	120.72	210.00	0.57	20.12	120.72		
260	N95 Particulate Masks	0.57	20.12	120.72	210.00	0.57	20.12	120.72		
261	N95 Particulate Masks	1.29				1.29				
262	N95 Particulate Masks	0.73	14.52	290.40	400.00	0.73	14.52	290.40		
263	N95 Particulate Mask with eye protection	0.52	18.20	109.20	210.00	0.52	18.20	109.20		
264	Nail Polish Remover	0.04	3.75	37.50	1000.00	0.04	3.75	37.50		
265	Nasal Cannula 02	0.27		13.50	50.00	0.27		13.50		
266	Nasal Cannula 02 Mask-Hudson #1104	0.32		16.00	50.00	0.32		16.00		
267	Nebulizer Adult Mask	0.55		27.50	50.00	0.55		27.50		
268	Nebulizer with Adult Mask	0.84		42.00	50.00	0.84		42.00		
269	Nebulizer with Child/Pedi Mask	0.85		42.50	50.00	0.85		42.50		
270	Nebulizer Pediatric Mask-with spike puppy mask	1.39		69.50	50.00	1.39		69.50		
271	Nebulizer Tee (CPAP)	0.38		19.00	50.00	0.38		19.00		
272	Nellcor Durasensor DS-100A	130.04				130.04				
273	Nellcor EC-4 Sensor Extension Cable	44.22				44.22				
274	Nellcor N-25 Pulse-Ox Probes	19.54		468.96	24.00	19.54		468.96		
275	Nellcor Ox sensor II D-20 Disposable Pedi Pulse Oximeter Probe	13.98		335.52	24.00	13.98		335.52		
276	Nellcor Ox sensor II D-25	14.58		349.92	24.00	14.58		349.92		
277	Nellcor OXI-A/N Adult/Neonatal Sensor	118.94				118.94				
278	Nellcor OXI-P/I Pediatric/Infant Sensor	121.92				121.92				
279	Newborn Insulating Material (Foil type)	3.11				3.11				
280	Nitrile Gloves Defender (100 box)	0.09	9.11	91.10	1000.00	0.09	9.11	91.10		
281	Nitrile Gloves Defender (100 box)	0.09	9.11	91.10	1000.00	0.09	9.11	91.10		
282	Nitrile Gloves Defender (100 box)	0.09	9.11	91.10	1000.00	0.09	9.11	91.10		
283	Nitrile Gloves Defender (100 box)	0.09	9.11	91.10	1000.00	0.09	9.11	91.10		
284	Nitrile Gloves Defender (100 box)	0.10	9.11	91.10	900.00	0.10	9.11	91.10		
285	Nitrile Gloves Defender (50 box)	0.15	7.57	75.70	500.00	0.15	7.57	75.70		
286	Nitrile Gloves Defender (50 box)	0.15	7.57	75.70	500.00	0.15	7.57	75.70		
287	Nitrile Gloves Defender (50 box)	0.15	7.57	75.70	500.00	0.15	7.57	75.70		
288	Nitrile Gloves Defender (50 box)	0.15	7.57	75.70	500.00	0.15	7.57	75.70		
289	Nitrile Safe Skin Purple Nitrile Extra Gloves	0.16	8.13	81.30	500.00	0.16	8.13	81.30		
290	Nitrile Safe Skin Purple Nitrile Extra Gloves	0.16	8.13	81.30	500.00	0.16	8.13	81.30		
291	Nitrile Safe Skin Purple Nitrile Extra Gloves	0.16	8.13	81.30	500.00	0.16	8.13	81.30		
292	Nitrile Safe Skin Purple Nitrile Gloves	0.16	8.13	81.30	500.00	0.16	8.13	81.30		
293	NRB 02 Mask (Partial)	0.71		35.50	50.00	0.71		35.50		
294	NRB 02 Mask (Partial)	0.71		35.50	50.00	0.71		35.50		
295	NRB 02 Mask (Total)	0.78		39.00	50.00	0.78		39.00		
296	NRB 02 Mask (Total)	1.12		56.00	50.00	1.12		56.00		
297	NRB 02 Mask - Hudson #1060 (Adult)	1.25		62.50	50.00	1.25		62.50		
298	OB Kit-Soft Pack-Sterile OB kit with Scissors									
299	OB-Kit Sealed Standard	4.85				4.85				
300	Occlusive Dressing 3"x9" Vaseline gauze	0.59	29.50	118.00	200.00	0.59	29.50	118.00		
301	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
302	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
303	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
304	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
305	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
306	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
307	Oral Airways Rusch Berman	0.14	7.00			0.14	7.00			
308	PAWS Antimicrobial Wipes	0.04	4.15	41.50	1000.00	0.04	4.15	41.50		
309	Pedi Traction Splint -Hare/Ferno Trac	139.29				139.29				
310	PEEP-disposable valves	3.25		65.00	20.00	3.25		65.00		
		248.85				248.85				
311	Pelican Case-1500									
312	Pelican Case-1550	289.64				289.64				
313	Pelican Case-1500	181.10				186.54			2.92%	SPEL
314	Pelican 1500	122.00				122.00				
315	Penlight	0.60		180.00	300.00	0.60		180.00		
316	Peroxide 16oz bottle	0.88		10.56	12.00	0.88		10.56		
317	Philips Paper MRx paper	3.86	38.60	308.80	80.00	3.86	38.60	308.80		
318	Philips MRx Pads-Adult	19.81	198.10			19.81	198.10			
319	Philips Mrx Pads-Pedi	21.65	108.25			21.65	108.25			
320	Philips AED pads									
321	Pillow Cases	0.27		26.71	100.00	0.27		26.71		
322	Pillows	2.16		25.92	12.00	2.16		25.92		
323	Pillows Moisture Proof	2.43				2.43				
324	PMX -MX Pro Black Oxygen Regulator	58.44				58.44				
325	PMX-MX Pro Black Oxygen Regulator	63.64				63.64				
326	Prep Razors	0.34	17.00	85.00	250.00	0.34	17.00	85.00		
327	Pressure Infuser Bag	14.13		141.25	10.00	14.13		141.25		
328	Protective IV Cath 14ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
329	Protective IV Cath 16ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
330	Protective IV Cath 18ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
331	Protective IV Cath 20ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
332	Protective IV Cath 22ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
333	Protective IV Cath 24ga	1.61	80.50	322.00	200.00	1.61	80.50	322.00		
334	Protective Plus IV Cath 14ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
335	Protective Plus IV Cath 16ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
336	Protective Plus IV Cath 18ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
337	Protective Plus IV Cath 20ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
338	Protective Plus IV Cath 22ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
339	Protective Plus IV Cath 24ga	1.69	84.50	338.00	200.00	1.69	84.50	338.00		
340	Professional towels 1 case	0.04		20.00	500.00	0.04		20.00		
341	Pro-Splint Kit MedSpec	161.64				161.64				
342	Quick Trach System	128.57				128.57				
343	Quick Trach System	128.57				128.57				
344	Rescue pump refills/cartridges	7.31		73.10	10.00	7.31		73.10		
345	Ring Cutter and Replacement Blades	5.51				5.51				
346	Ring Cutter and Replacement Blades	1.34	5.36			1.34	5.36			
347	Roehampton Burn Sheets 66"x99" Sterile	5.49		131.76	24.00	5.49		131.76		
348	Roehampton Burn Sheets 66"x99" Sterile Linen	16.18		194.16	12.00	16.18		194.16		
349	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
350	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
351	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
352	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
353	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
354	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
355	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
356	Rusch - Lite Disposable Laryngoscope Blades	3.38				3.55			4.79%	STRU
357	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
358	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
359	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
360	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
361	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
362	Rusch Flex-set ET Tubes	1.44	14.40	144.00	100.00	1.44	14.40	144.00		
363	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
364	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
365	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
366	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
367	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
368	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
369	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
370	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
371	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
372	Rusch Flex-set ET Tubes	1.70	17.00	170.00	100.00	1.70	17.00	170.00		
373	Rusch Nasopharyngeal Airway - Nasal Trumpet	2.27	22.70			2.27	22.70			
374	Rusch Nasopharyngeal Airway - Nasal Trumpet	2.06	20.60			2.06	20.60			
375	Rusch Nasopharyngeal Airway - Nasal Trumpet	2.06	20.60			2.06	20.60			
376	Rusch Nasopharyngeal Airway - Nasal Trumpet	2.06	20.60			2.06	20.60			
377	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
378	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
379	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
380	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
381	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
382	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
383	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
384	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
385	Rusch Nasopharyngeal Airway - Nasal Trumpet	1.92	19.20			1.92	19.20			
386	Rusch Non-Disposable Laryngoscope Blades	10.28				10.28			4.81%	STRU
387	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
388	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
389	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
390	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
391	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
392	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
393	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
394	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
395	Rusch Non-Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
396	Rusch-Lite Disposable Laryngoscope Blades	10.28				10.80			4.81%	STRU
397	Safetec Antiseptic Bio hand cleaner	1.08		25.92	24.00	1.08		25.92		
398	Safety Goggles with clear lens	0.95	11.40			0.95	11.40			
399	Safety Goggles-Safety glasses	5.36	53.60			5.36	53.60			
400	Safe Seal Latex Gloves	0.22	11.08	110.80	500.00	0.22	11.08	110.80		
401	Safe Seal Latex Gloves	0.22	11.08	110.80	500.00	0.22	11.08	110.80		
402	Safe Seal Latex Gloves	0.22	11.08	110.80	500.00	0.22	11.08	110.80		

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
403	Safe Seal Latex Gloves	0.22	11.08	110.80	500.00	0.22	11.08	110.80		
404	Safe Seal Latex Gloves	0.22	11.08	110.80	500.00	0.22	11.08	110.80		
405	Sam Seal	18.09	904.50			18.09	904.50			
	Sam Seal Non Vented	22.46	1123.00			22.46	1,123.00			
406	Sam Splint (Flex All Splint)	5.28				5.28				
407	Sam Splint	6.34		380.40	60.00	6.34		380.40		
408	Sam Splint Pelvic Immobilizer	57.46				57.46				
409	Sharps Shuttle	1.55		1.55	24.00	1.55		1.55		
410	Silver Swaddler Griptight Newborn Blanket	2.97				2.97				
411	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
412	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
413	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
414	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
415	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
416	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
417	Slick Set ET Tubes	3.94	39.40			3.94	39.40			
	Slick Set ET Tubes	4.46	4.46			4.46	4.46			
	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
418	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
419	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
420	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
421	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
422	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
423	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
424	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
425	Slick Set ET Tubes	4.46	44.60			4.46	44.60			
426	Sodium Chloride 0.9% for Irrigation 250ml	0.85		30.60	36.00	0.85		30.60		
427	Soft pack OB Kit									
	3M Blade Model 9660	3.98		199.00	50.00	3.98		199.00		
428	Splint 15" padded board splint	2.04		306.00	150.00	2.10		315.00	2.86%	SDMS
429	Splint 18" padded disposable cardboard	1.26		31.50	25.00	1.26		31.50		
430	Splint 18" padded	3.24				3.24				
431	Splint 24" padded board splint	3.48				3.48				
432	Splint 36" disposable cardboard leg/ankle splint 34"	2.39		117.11	49.00	2.39		117.11		
433	Splint 36" padded board splint	3.64		273.00	75.00	3.65		273.75	0.27%	SDMS
434	S-Scort III Portable Suction Unit (complete)	506.10				506.10				
435	S-Scort III Replacement Battery	32.05				32.05				
436	S-Scort 9	730.00				730.00				
437	S-Scort Model 2310	945.00				945.00				
438	S-Scort Model 2310	N/A				N/A				
439	S-Scort Model 2310	N/A				N/A				
440	S-Scort Model 2310	720.21				738.84			2.52%	SSCO
441	Stat Pads II (AED Plus)	51.07				51.07				
442	Stat Pads II (AED Plus)	114.12				114.12				
443	Stethoscope - Adscope 609	12.61				12.61				
444	Stethoscope	68.54				74.78			8.34%	No Letter Provided

	MEDICATION or SUPPLY	FY 13 EACH	FY 13 BOX	FY 13 CASE	CASE QUANTITY	FY 14 Each	FY 14 Box	FY 14 Case	% change	letter #
445	Sterile Gloves (non-latex)	1.05	26.25	105.00	100.00	1.05	26.25	105.00		
446	Sterile Gloves (non-latex)	1.05	26.25	105.00	100.00	1.05	26.25	105.00		
447	Sterile Gloves (non-latex)	1.05	26.25	105.00	100.00	1.05	26.25	105.00		
448	Sterile Gloves (non-latex)	3.79		189.64	50.00	3.79		189.64		
449	Sterile Gloves (non-latex)	3.57		178.64	50.00	3.57		178.64		
450	Stylette 14 No Letter Providednch for use with 7mm-10mm ET	1.60		32.00	20.00	1.60		32.00		
451	Suction Bulb	0.60		30.00	50.00	0.60		30.00		
452	Suction Cath 10fr	0.35		17.50	50.00	0.35		17.50		
453	Suction Cather Set (BIG YANK)	10.48			10.00	10.48				
454	Suction Easy Disp. Suction unit with adapter and catheter	23.67				23.67				
455	Suction Tip Big Stick	1.50		75.00	50.00	1.50		75.00		
456	Suction Tubing 9/32 -6ft	0.95		47.50	50.00	0.95		47.50		
457	Sun-Med Green Line D (Medium)	35.12				35.12				
458	Sun-Med Green Line D (Medium)	35.12				35.12				
459	Sun-Med Green Line D (Medium)	35.12				35.12				
460	Sun-Med Green Line D (Medium)	35.12				35.12				
461	Sun-Med Green Line D (Medium)	35.12				35.12				
462	Sun-Med Green Line D (Medium)	35.12				35.12				
463	Sun-Med Green Line D (Medium)	35.12				35.12				
464	Sun-Med Green Line D (Medium)	35.12				35.12				
465	Sun-Med Green Line D	N/A				N/A				
466	Sun-Med Green Line D Figer Optic Disposable Blade	52.25				52.25				
467	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
468	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
469	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
470	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
471	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
472	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
473	un-Med Green Line D Fiber Optic Disposable Blade (Medium	3.70		74.00	20.00	3.70		74.00		
474	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
475	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
476	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
477	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
478	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
479	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
480	Green Line D Fiber Optic Disposable Blade (Generic)	3.29		65.80	20.00	3.46		69.20	4.91%	STRU
481	Sun-Med Green Line Fiber optics Handle (Medium)	39.24				39.24				
482	Surgical Dressing 5x9 sterile gauze	0.10	2.55	40.80	400.00	0.10	2.55	40.80		
483	Surgical Dressing 8x10 sterile gauze	0.17	3.35	53.60	320.00	0.17	3.35	53.60		
484	Surgical Hair Clipper (3M) Disposable Shaver Head	56.84				56.84				
485	Surgical Hair Clipper 3M (9661) with charger	112.56				112.56				
486	Surgical Hair Clipper Charger	56.84				56.84				
487	Syringe 10cc luer lock without needle	0.11	11.44	91.52	800.00	0.11	11.44	91.52		
488	Syringe 10cc luer tip with needle	0.17	16.50	132.00	800.00	0.17	16.50	132.00		
489	Syringe 10cc with needle	N/A				N/A				
490	Syringe 1cc TB with needle	0.24	23.54			0.24	23.54			
491	Syringe 1cc-TB syringe	0.09	9.00	144.00	1600.00	0.09	9.00	144.00		
492	Syringe 35cc luer lock without needle	0.39	19.50	97.50	250.00	0.39	19.50	97.50		
493	Syringe 3cc luer lock without needle	0.05	5.00	120.00	2400.00	0.05	5.00	120.00		
494	Syringe 3cc with 21 gauge needle	0.08	7.50	120.00	1600.00	0.08	7.50	120.00		
495	Syringe 5cc luer lock without needle	0.08	8.00	160.00	2000.00	0.08	8.00	160.00		
496	Syringe 5cc luer tip with needle (bid only with 21ga needle)	0.59	29.64	237.12	400.00	0.59	29.64	237.12		

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
497	Syringe 5cc with needle	N/A				N/A				
498	Syringe 60cc luer slip without needle	0.42	10.54	63.24	150.00	0.42	10.54	63.24		
499	System 5 B/P Cuff Kit (ADC)	98.25				98.25				
500	Fluid Shield Surgical Masks with face shield- slip over the ea	0.55	13.72	109.76	200.00	0.55	13.72	109.76		
501	Tegaderm IV Dressing 3m	0.31	30.95	123.80	400.00	0.31	30.95	123.80		
502	Temp Probe Covers (Welch Allyn Sure Temp)	0.04	1.02	40.80	1000.00	0.04	1.02	40.80		
503	Therma Scan- Protective covers	0.07	13.33	53.32	800.00	0.07	13.33	53.32		
504	an Thermometer –electronic digital type handheld with all a	174.99				174.99				
505	Thermometer-Welch Allyn Sure Temp 690	258.12				258.12				
506	Thomas ST-ET Tube Stabilizer	2.53		253.00	100.00	2.53		253.00		
507	Thomas ST-ET Tube Stabilizer	2.53		253.00	100.00	2.53		253.00		
508	TigerStraps	34.12	68.23			34.12	68.23			
509	Tourniquet Latex No Letter Provided 3/4 x 19	6.55	32.75	131.00	20.00	6.55	32.75	131.00		
510	Tracheostomy O2 Mask	1.32		66.00	50.00	1.32		66.00		
511	Traction Splint	240.64				240.64				
512	Traction Splint	259.30				272.09			4.70%	SMIN
513	Traction Splint	139.29				139.29				
514	Traction Splint	139.29				139.29				
515	Trauma Dressing 10X30	0.76		38.00	50.00	0.76		38.00		
516	Triage Tags (Std Field Tag)	0.76	38.00			0.76	38.00			
517	Triangular Bandages Jumbo	0.26		62.40	240.00	0.26		62.40		
518	Unistick Safety Lancet (100 box)	0.21	20.57			0.21	20.57			
519	Urinal – disposable	0.44		22.00	50.00	0.85		42.50	48.24%	SMED
520	Utility Blanket 60x90	4.85		38.80	8.00	4.85		38.80		
521	Vacuum Mattress (Pediatric)	169.64				169.64				
522	Vacuum Mattress Deluxe (Large)	749.69				766.56			2.20%	SHAR
523	Vacuum Mattress Strap	32.46				32.46				
524	Vacuum Mattress with Pump (Pediatric)	135.64				135.64				
525	Ventilation circuit	4.98		74.70	15.00	4.98		74.70		
526	V-Vac Adapter Tips	5.39	21.54			5.39	21.54			
527	V-Vac Replacement Cartridge	16.55		1324.00	80.00	16.55		1,324.00		
528	V-Vac Suction Catheters	2.54	10.15			2.54	10.15			
529	V-Vac Suction Kit	67.17		1007.55	15.00	67.17		1,007.55		
530	Whistle tip Suction Catheter	0.17		8.50	50.00	0.17		8.50		
531	Whistle tip Suction Catheter	0.17		8.50	50.00	0.17		8.50		
532	Yankauer-Suction tip	0.45		22.50	50.00	0.45		22.50		
533	Yankauer – suction catheter w/control vent and tubing	1.05		21.00	20.00	1.05		21.00		
534	Zoll 1400/1800 M-Series Battery									
535	Zoll M Series EKG Paper									
536	Zoll M Series EKG Paper									
537	Zoll Multi-Function Electrodes									
538	Zoll Multi-Function Electrodes									
539	Zoll Pacing Pads									
540	Zoll Pacing Pads									

	<b>MEDICATION or SUPPLY</b>	<b>FY 13 EACH</b>	<b>FY 13 BOX</b>	<b>FY 13 CASE</b>	<b>CASE QUANTITY</b>	<b>FY 14 Each</b>	<b>FY 14 Box</b>	<b>FY 14 Case</b>	<b>% change</b>	<b>letter #</b>
541	Zoll Pedi Padz (Electrodes Multi-Function)									
542	Zoll Peds/Adult Airway Adapter									
543	Zoll Stat-Padz Adult									

### Cedar Hill Renewal Letter Key

Letter Ref #	Mfgr.	Notes	
MH1	HOSPIRA		13-Feb
MH2	HOSPIRA		13-Jul
MH3	HOSPIRA		14-Jan
DEY	DEY LABS		13-Nov
DEY1	DEY LABS		13-Jul
MC1	CAPITAL WHOLESAL		13-Jan
MW1	WESTWARD	MULTI DATES	
MC2	CAPITAL WHOLESAL		13-Apr
SALL	ALLIED		13-Feb
SAMB	AMBU		13-Jan
SCOK	COOK		13-Jan
SDMS	DMS		13-Sep
SHAR	HARTWELL		13-Jan
SMED	MEDICAL ACTION IND		13-Nov
SMIN	MINTO		13-Mar
SPDI	PDI		13-Jan
SPEL	PELICAN		13-Jan
SSCO	SSCOR		13-Dec
STRU	TRUPHATEK		13-Feb

SALL



1720 Sublette Ave.  
St. Louis, Mo. 63110  
314-268-1605  
workest@alliedhpi.com

February 1, 2013

*Price Notification 2013*

Dear Customer:

As you are aware of, prices for raw materials are constantly changing. Since 2008, Allied Healthcare has absorbed these costs. With this in mind, Allied Healthcare has found it necessary to update our pricing as of April 1, 2013.

Of the 344 parts listed to Boundtree the price updates range from -45.31% to 63.47% of which 153 total end items have no change.

Allied Healthcare has reviewed this pricing carefully to ensure we provide you with quality product at competitive market pricing.

We would like to take this opportunity to thank you for your continued support and assure you that we are working hard to serve your needs for quality medical products.

Please mark your records accordingly.

Sincerely,

Terri A. Workes  
Contract Administration Supervisor

SAMB



Ambu Inc.  
6740 Baymeadow Drive  
Glen Burnie, MD 21060  
P. 800-262-8462  
F. 800-262-8673  
[www.ambu.com](http://www.ambu.com)

November 1, 2012

**Re: Ambu Price Increase Effective January 1, 2013**

Dear Valued Customer,

Due to increased shipping cost as well as general product cost increase it has become necessary to increase our prices offered to you.

The price increase of 3.8% will be applied to all products effective January 1, 2013.

We thank you for your continued support of Ambu and can assure you we will continue to manufacture the highest valued healthcare products on the market. Please do not hesitate to contact us should you have any questions.

Sincerely,

Allan Jensen  
VP Sales  
Ambu Inc.  
[atj@ambu.com](mailto:atj@ambu.com)

MC1

Analy\$ource® Monthly

## WAC Unit Pricing History

GLUCAGEN - 55390-0004-01

Effective Date	Percent Change
11/1/2000	4.0035
4/4/2005	9.2620
1/1/2007	7.6923
4/1/2010	14.2857
4/1/2011	12.5000
10/1/2011	11.1111
12/21/2012	10.0000
12/2/2013	8.1818

## Product Detail

NDC	55390-0004-01
Brand Name	GLUCAGEN
Generic Name	GLUCAGON,HUMAN RECOMBINANT
Label Name	GLUCAGEN 1 MG VIAL
Labeler Name	BEDFORD LABS
Dosage Form	VIAL (EA)
Strength	1 mg/mL
Package Size	1.000
Repackaged Indicator	N
Package Description	VIAL
Case Pack	1
Rx/OTC Indicator	RX
GCN Seq Number	66517
Orange Book Code	ZC
USC #	78800
Therapeutic Class	ALL OTHER MISCELLANEOUS DRUGS, ETHICAL
Generic Price Spread Indicator	
Generic Therapeutic Drug Indicator	Single source
Generic Price Indicator	
Additional Descriptor	W/DILUENT
Route of Administration	INJECTION
Previous NDC	
Replacement NDC	
Federal DEA Code	No Control
Innovator Indicator	Yes
Private Labeler Indicator	All Others
Drug Category	DIAGNOSTICS
Unit of Use	Non Unit of Use Products
Date Added to the Database	09 1999

SCOK



COOK INCORPORATED  
750 DANIELS WAY, P.O. BOX 489  
BLOOMINGTON, IN 47402-0489 U.S.A.  
PHONE: 812.339.2235 TOLL FREE: 800.457.4500  
WWW.COOKMEDICAL.COM

To: Bound Tree Medical, LLC  
Account: C11108  
From: Cook Medical Incorporated

DECEMBER 1, 2012

Dear Valued Customer:

We greatly appreciate your business and will always make an effort to find ways to continue to provide you with the highest quality products and customer service at the best possible pricing. Unfortunately due to the continual increases in transportation costs, labor, and raw materials, effective January 1, 2013, Cook Medical Incorporated needed to pass along to Bound Tree Medical a nominal price increase of approximately 2.97 – 11.11%, on several items. We appreciate your continued interest in Cook products. Please note List Price is good for one year starting on 1/1 and ending on 12/31 of a given year, at which time the prices can be subject to change. If you should have any questions, please feel free to contact Sales Operations at 866-807-7684 and select option #5 to speak with a Pricing Team member.

Sincerely,

COOK MEDICAL INCORPORATED

Rocky Lynch

Sales Operations

# **DMS**

**Dick Medical Supply**

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August 30, 2013

Dear Dick Medical Customer,

In the effort to partially alleviate raw material increases over the past 5 years, a 3 to 5 percent price revision will be implemented effective September 16, 2013. Despite only our second price increase in 10 years, DMS will remain steadfast in avoiding such increases, yet remain a viable and profitable company.

It is also important to note several high volume products have been substantially lowered. Kindly review the enclosed pricelist.

Your continued support, cooperation and understanding are deeply appreciated.

Sincerely,

**David Dick**  
CEO

---

**670 Marion Road Columbus, Ohio 43207 (614) 444-2300 Office (614) 444-2301 Fax**

*Proud Manufacturer in the USA!*

MC2

Fresenius Abraxis  
Magnesium Sulfate

**WAC Unit Pricing History**  
MAGNESIUM SULFATE - 63323-0064-02

Effective Date	Change	Percent Change
9/1/1990	N/A	N/A
8/1/1993	\$ 0.10500	24.7060
12/5/1994	\$ -0.10500	(19.8110)
1/7/1999	N/A	N/A
4/4/2013	\$ 0.10500	24.7059

**WAC Unit Pricing History**  
MAGNESIUM SULFATE - 63323-0064-10

Effective Date	Change	Percent Change
6/1/1992	N/A	N/A
1/14/1999	N/A	N/A
4/4/2013	\$ 0.02700	25.4717

SHAR

## **HARTWELL MEDICAL**

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*Creating Quality Products for Life*

January 1, 2013

Dear Valued Customer:

We greatly appreciate your business and will continue to provide you with innovative emergency care products of the highest quality at a competitive price. Unfortunately, due to increases in transportation and operating costs, labor and raw materials, effective January 1, 2013, Hartwell Medical needed to pass along to Bound Tree Medical a nominal price increase of approximately 1% to 8.5% on several items.

Thank you for your understanding.

Best regards,



Gary R. Williams  
President and CEO

SMED



**Medical Action**  
INDUSTRIES INC.

500 Expressway Drive South, NY 12717  
Phone: 631.231.4600  
Fax: 631.404.3899  
[www.medical-action.com](http://www.medical-action.com)

November 22, 2013

*Re: January 1, 2014 Price Changes*

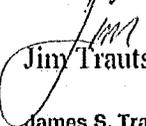
Dear Valued Customer,

On behalf of Medical Action Industries Inc., and the PROcure Division, attached are some minor adjustments to your product pricing effective January 1, 2014. The Price List file includes a comprehensive listing of all of your items on one tab, labeled 2014 Complete Price File, and the items that have had a price change on the second tab, labeled 2014 Price Changes.

We continually look for ways to maximize efficiency and manage costs in all areas so that there will be minimum impact to you, our valued customer. Once again, we have kept the number of price changes to an absolute minimum.

Medical Action / PROcure remains dedicated to providing our customers with cost effective, high quality products and services. We look forward to continuing to exceed your expectations. Please contact me, or our customer service department, at (800) 645-7042 / [cs@medical-action.com](mailto:cs@medical-action.com) if you have any questions regarding the 2014 price changes.

Thank you for your business!

  
Jim Trautschold

James S. Trautschold  
Senior Director

PROcure -- A Division of



**Medical Action**  
INDUSTRIES INC.

Right From the Beginning

P.O. Box 228  
209 Medegen Drive  
Gallaway, TN 38036  
[Jim.Trautschold@medical-action.com](mailto:Jim.Trautschold@medical-action.com)  
Direct: 901.867.4250  
Cell: 901.484.5042  
Fax: 901-867-4280

Right, From the Beginning.



SMIN



leaders in the development of quality EMS products

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20270 Charlanne Drive  
Redding, California  
USA, 96002-9223

Telephone: 530.222.2373  
Fax: 530.222.0679  
Toll Free: 1.800.642.6468  
Email: MINTORD@aol.com

**From:** Anne Borschneck  
**Sent:** Sunday, February 17, 2013 2:48 PM  
**To:** Love, Andrew, Bound Tree Medical LLC  
**Subject:** Minto Research & Development, Inc. Price Increase Notice  
**Importance:** High

Ref.: Price Increase Notice 2013, Bound Tree Medical, LLC, Tri-Anim, EMP (Emergency Medical Products, WI).

Dear Valued Minto Distributor,

Minto Research & Development, Inc. has worked diligently over the course of the past couple of years to keep our overall prices unchanged. Unfortunately, the rising cost of raw materials has ultimately forced us to apply a 5% price increase to our entire product line. The new price list (Exhibit D, of the Minto Distributor Agreement) will take effect March 31, 2013. Please note that any orders placed on or after March 31, 2013 will be priced according to the new revised rates. Thank you for your continued support – we truly value your business.

Feel free to contact Minto should you have any questions or require more information. Please distribute this notice to your appropriate departments.

Sincerely,

A handwritten signature in cursive script that reads "Anne L. Borschneck".

Anne L. Borschneck President  
Minto Research & Development, Inc.

Attachments: 2013 Minto Research & Development, Inc. Exhibit D Price list (Excel)



easy on you, easy on your patient

[www.sagersplints.com](http://www.sagersplints.com)



Two Nice-Pak Park  
Orangeburg, New York 10962  
P 845.365.1700  
pdipdi.com

September 28, 2012

Dear Valued PDI Customer:

PDI is committed to helping you create an environment in which it is possible to achieve and maintain zero healthcare-associated infections. We do this by offering you infection prevention products, technical assistance, education and clinical support to help reduce infection rates and associated costs.

We would like to take this opportunity to thank you for your continued support and business this past year. Effective January 1, 2013, PDI will be issuing a new updated distributor price list. This new price list provides product packaging, tier and pallet information for more efficient order placement.

In our continuous focus on process improvement in operational and supply chain efficiencies we have completed a major sku rationalization initiative to reduce the number of non-relevant skus (See chart on second page). In addition, due to increasing operational and raw material costs, we are forced to pass along a price adjustment on select commodity products.

**Please note: PDI will not accept orders in excess of your monthly average order pattern history, for those items that have a price increase.**

In 2013 PDI will continue to bring you new, innovative infection prevention solutions and products to address your needs for Environmental Hygiene/Surface Disinfection, Skin Antisepsis, Hand Hygiene and Patient Care.

Again, we thank you for your partnership, business and continued support.

A handwritten signature in black ink that reads 'Joann Reilly'.

Joann Reilly  
Senior Director of Channel Marketing

Attachment: 2013 Distributor Price List

SPEL



23215 Early Avenue, Torrance, CA 90505  
T. 310.326.4700 F. 310.326.3311 Toll Free 800.473.5422  
[www.pelican.com](http://www.pelican.com)

Dear Customer,

As 2012 rapidly draws to a close, there have been many triumphs and challenges but we're happy to report that we are gaining momentum in new markets and product offerings and are on track for a great 2013. A highlight of this past year was the introduction of Pelican ProGear™, which features new product lines such as Urban/Sport Backpacks and Coolers (see below for the MAP policy and updated MAP pricing). We are happy to report that with the success of these new lines, we have many more new products in the pipeline for launch in 2013.

Please be advised that with world and domestic events unfolding as they have, costs continue to increase and, as a result, we are implementing a modest price increase on most items for 2013. However, with the new momentum gained in 2012, we're extremely confident that this coming year will be a banner year for our partnership and we look forward to working with you to capitalize on even greater opportunities.

Best Regards,

**Stephan Corti**

Senior Vice President of Worldwide Sales  
23215 Early Avenue, Torrance, CA 90505  
Tel: 310.326.4700 | Toll free: 800.473.5422  
[stephan.corti@pelican.com](mailto:stephan.corti@pelican.com) | [www.pelican.com](http://www.pelican.com)

**Pelican Products, Inc.**

Pelican Cases | Pelican Storm Cases | Pelican-Hardigg Cases | Pelican Advanced Lighting Systems



**SSCOR, INC.**

[www.sscor.com](http://www.sscor.com)

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Friday, December 13, 2013

Peg Dozier  
Bound Tree Medical |EMS Product Marketing  
Product Marketing Program Administrator  
5000 Tuttle Crossing Blvd  
Dublin, OH 43016

Dear Peg,

Attached is the SSCOR 2014 price list. We are very pleased to be able to again hold the price of many of our best selling products and announce only minor increases between 2% and 4.33%, in the dealer cost of several others.

We appreciate your support and will continue our efforts to control costs while providing you the highest quality medical aspirators.

Thank you and best regards,



**Sam D. Say**  
**President/CEO**  
**SSCOR, Inc.**

[www.sscor.com](http://www.sscor.com)

p 818-504-4054

f 818-504-6032

[samdsay@sscor.com](mailto:samdsay@sscor.com)

*Clearing The Airway Is Our #1 Priority*



February 19, 2013

Bound Tree Medical LLC  
5000 Tuttle Crossing Blvd  
Dublin, OH 43016

Dear Valued Customer,

As you are aware, prices for raw materials, transportation and services are constantly increasing. For the past few years, Truphatek has absorbed these costs. However, effective January 1, 2013, we needed to initiate a price increase for Bound Tree Medical, of 5%.

We are continually developing and bringing new products to the market and that this year you look forward to introducing them to Truflex, our novel flexible stylet that is causing quite an interest in EMS circles in Europe and has recently been listed by NATO for uses by its forces.

We greatly appreciate your business and will always make an effort to find ways to continue to provide you with the highest quality products and customer service at the best possible pricing.

Sincerely,

A handwritten signature in black ink that reads 'Tracy Banning'. The signature is written in a cursive, flowing style.

Tracy Banning  
Business Development Manager

Truphatek, Inc  
Tracy Banning  
100 E Broadway, Suite B  
Ashland, MO 65010  
T: 573-657-0907  
F: 573-657-0908  
tbanning@truphatek.com  
www.truphatek.com



**Bound Tree Medical**  
**Direct Price Changes**

<b>NDC#</b>	<b>Product Description</b>	<b>Effective Date</b>	<b>Increase rate</b>
0143-9875-10	AMIODARONE INJ 150 MG/3 ML case of 10	5/3/2013	25.00%
641600010	ATIVAN 20MG/10ML VIAL X 10	5/3/2013	20.30%
641600125	ATIVAN 2MG/ML VIAL X 25	5/3/2013	10.23%
641600210	ATIVAN 40MG/10ML VIAL X 10	5/3/2013	10.23%
641600325	ATIVAN 4MG/ML VIAL X 25	5/3/2013	10.21%
641600610	ATROPINE 8MG/20ML VIAL X 10	7/1/2013	61.08%
0143-9729-05	Benztropine Mesylate Inj 2mg/2ml-5amp/pk	5/3/2013	32.00%
641600810	BUMETANIDE 1MG/4ML VIAL X 10	5/3/2013	33.54%
641600710	BUMETANIDE 2.5MG/10ML VIAL X 10	5/3/2013	33.45%
0143-9983-03	CEFAZOLIN 10G PHARM BULK PACK case of 10	5/3/2013	26.51%
0143-9924-90	CEFAZOLIN INJECT 1G/10ML case of 25	5/3/2013	10.73%
0143-9935-91	CEFOTAXIME SOD. INJ-10g/100ml VIAL 1/cs	5/3/2013	16.94%
0143-9876-10	CEFOXITIN INJ 10 g VIAL 10/CS	5/3/2013	8.56%
0143-9878-25	CEFOXITIN INJ 1G - case of 25	5/3/2013	130.33%
0143-9877-25	CEFOXITIN INJ 2 G - case of 25	5/3/2013	102.75%
0143-9857-25	CEFTRIAXONE INJ 1G/10ML case of 25	5/3/2013	36.53%
0143-9977-22	CEFUROXIME INJECT 1.5g/20ML-Case of 25	5/3/2013	22.28%
641139735	CHLORPROMAZINE 25MG/ML AMPUL X 25	6/18/2013	58.40%
641139835	CHLORPROMAZINE 50MG/2ML AMPUL X 25	6/18/2013	58.65%
0143-9724-01	CLONIDINE INJ 1 MG/10 ML VIAL	5/3/2013	43.53%
0143-9723-01	CLONIDINE INJ 5 MG/10 ML VIAL	5/3/2013	40.72%
641036725	DEXAMETHASONE 10MG/ML VIAL X 25	5/3/2013	24.75%
641141035	DIGOXIN 500MCG/2ML AMPUL X 25	6/18/2013	194.93%
641601310	DILTIAZEM 25MG/5ML VIAL X 10	5/3/2013	3.02%
641601410	DILTIAZEM 50MG/10ML VIAL X 10	5/3/2013	14.74%
641037625	DIPHENHYDRAMINE 50MG/ML VIAL X 25	5/3/2013	20.69%
0143-9787-10	ENALAPRILAT INJ 1.25MG/ML CS/10	5/3/2013	93.66%
0143-9786-10	ENALAPRILAT INJ 2.5MG/ 2 ML CS/10	5/3/2013	65.31%
641602110	FAMOTIDINE 200MG/20ML VIAL X 10	5/3/2013	36.51%
641602225	FAMOTIDINE 20MG/2ML VIAL X 25	5/3/2013	34.56%
641602325	FAMOTIDINE 40MG/4ML VIAL X 25	5/3/2013	3.66%
641602925	FENTANYL 1000MCG/20 ML VIAL X 25	6/18/2013	75.23%
641602605	FENTANYL 1000MCG/20ML AMPUL X 5	6/18/2013	72.00%
641602410	FENTANYL 100MCG/2ML AMPUL X 10	6/18/2013	36.57%
641602725	FENTANYL 100MCG/2ML VIAL X 25	6/18/2013	43.39%
641603001	FENTANYL 2500MCG/50ML VIAL X 1	6/18/2013	102.53%
641602510	FENTANYL 250MCG/5ML AMPUL X 10	6/18/2013	61.13%
641602825	FENTANYL 250MCG/5ML VIAL X 25	6/18/2013	69.45%
0143-9899-91	Fluconazole inj 200mg/100ml- case of 6	5/3/2013	318.71%
641603110	FLUMAZENIL 0.5MG/5ML VIAL X 10	5/3/2013	63.54%



**WEST-WARD**  
PHARMACEUTICALS

**Bound Tree Medical**  
**Direct Price Changes**

<b>NDC#</b>	<b>Product Description</b>	<b>Effective Date</b>	<b>Increase rate</b>
641603210	FLUMAZENIL 1MG/10ML VIAL X 10	5/3/2013	7.89%
0143-9784-10	FLUMAZENIL INJ 0.5MG/5ML CS/10	5/3/2013	76.82%
0143-9783-10	FLUMAZENIL INJ 1MG/10ML - CS/10	5/3/2013	36.05%
0143-9130-60	Gemfibrozil Tabs 600mg- 60s (IG)	5/3/2013	71.16%
641012125	HYDROMORPHONE 2MG/ML VIAL X 25	6/18/2013	70.88%
641234141	HYDROMORPHONE 40MG/20ML VIAL X 1	6/18/2013	75.55%
641604610	LORAZEPAM 20MG/10ML VIAL X 10	5/3/2013	13.53%
641604425	LORAZEPAM 2MG/ML VIAL X 25	5/3/2013	16.48%
641604710	LORAZEPAM 40MG/10ML VIAL X 10	5/3/2013	48.83%
641604525	LORAZEPAM 4MG/ML VIAL X 25	5/3/2013	65.22%
641605425	MEPERIDINE 100MG/ML VIAL X 25	6/18/2013	21.53%
641605225	MEPERIDINE 25MG/ML VIAL X 25	6/18/2013	16.35%
641605325	MEPERIDINE 50MG/ML VIAL X 25	6/18/2013	11.14%
0143-9873-10	METOPROLOL TART INJ 1MG/ML - 5ML CS/10	5/3/2013	22.96%
641605610	MIDAZOLAM 10MG/10ML VIAL X 10	5/3/2013	25.75%
641606310	MIDAZOLAM 10MG/2ML VIAL X 10	5/3/2013	16.50%
641606325	MIDAZOLAM 10MG/2ML VIAL X 25	5/3/2013	16.55%
641605710	MIDAZOLAM 2MG/2ML VIAL X 10	5/3/2013	14.54%
641605725	MIDAZOLAM 2MG/2ML VIAL X 25	5/3/2013	12.19%
641606010	MIDAZOLAM 50MG/10ML VIAL X 10	5/3/2013	53.51%
641605910	MIDAZOLAM 5MG/5ML VIAL X10	5/3/2013	143.55%
641606110	MIDAZOLAM 5MG/ML VIAL X 10	5/3/2013	39.75%
641606125	MIDAZOLAM 5MG/ML VIAL X 25	5/3/2013	39.69%
0143-9710-10	Milrinone Inj 10 mg/10 mL Vial - CS/10	5/3/2013	67.27%
0143-9709-10	Milrinone Inj 20 mg/20 mL Vial - CS/10	5/3/2013	47.01%
0143-9708-01	Milrinone Inj 50 mg/50 mL Vial	5/3/2013	85.15%
641607025	MORPHINE 10MG/ML VIAL X 25	6/18/2013	11.29%
641607125	MORPHINE 15MG/ML VIAL X 25	6/18/2013	11.18%
641607201	MORPHINE 300MG/20ML VIAL X 1	6/18/2013	11.30%
641607325	MORPHINE 5MG/ML VIAL X 25	6/18/2013	11.34%
641607525	MORPHINE 8MG/ML VIAL X 25	6/18/2013	10.94%
641607825	ONDANSETRON 4MG/2ML VIAL X 25	5/3/2013	75.79%
641611525	OXYTOCIN (SYNTH) 100 UNITS/10ML VL X25	5/3/2013	56.78%
641611425	OXYTOCIN (SYNTH) 10UNITS/ML VL X 25	5/3/2013	60.03%
641608225	PHENERGAN 25MG/ML AMPUL X 25	5/3/2013	11.49%
641608425	PHENERGAN 25MG/ML VIAL X 25	5/3/2013	11.49%
641608325	PHENERGAN 50MG/ML AMPUL X 25	5/3/2013	11.23%
641608525	PHENERGAN 50MG/ML VIAL X 25	5/3/2013	11.23%
641047725	PHENOBARBITAL 130MG/ML VIAL X 25	6/18/2013	32.13%
641047625	PHENOBARBITAL 65MG/ML VIAL X 25	6/18/2013	32.69%



**WEST-WARD**  
PHARMACEUTICALS

**Bound Tree Medical  
Direct Price Changes**

<b>NDC#</b>	<b>Product Description</b>	<b>Effective Date</b>	<b>Increase rate</b>
641049325	PHENYTOIN 100MG/2ML VIAL X 25	5/3/2013	55.43%
641255545	PHENYTOIN 250MG/5ML VIAL X 25	5/3/2013	56.45%
0143-9725-01	PROGESTERONE INJ 500MG/10ML VIAL	5/3/2013	28.36%
641149535	PROMETHAZINE 25MG/ML AMPUL X 25	5/3/2013	17.89%
641092825	PROMETHAZINE 25MG/ML VIAL X 25	5/3/2013	20.69%
0143-9872-01	PROPRANOLOL INJ 1 MG/ML case of 10	5/3/2013	21.95%
641610325	ROBAXIN 1000MG/10ML VIAL X 25	6/18/2013	76.94%
641610425	ROBINUL 0.2MG/ML VIAL X 25	6/18/2013	162.15%
641610525	ROBINUL 0.4MG/2ML VIAL X 25	6/18/2013	208.89%
641610625	ROBINUL 1MG/5ML VIAL X 25	6/18/2013	276.78%
641610710	ROBINUL 4MG/20ML VIAL X 10	6/18/2013	185.47%
641611110	SUFENTANIL 100MCG/2ML AMPUL X 10	5/3/2013	88.83%
641611210	SUFENTANIL 250MCG/5ML AMPUL X 10	5/3/2013	14.47%
641611010	SUFENTANIL 50MCG/ML AMPUL X 10	5/3/2013	105.51%
0143-9746-10	TERBUTALINE SULF. INJECT 1MG/ML cs of 10	5/3/2013	239.22%

MDEY



Seeing  
is believing

Mylan Specialty L.P.  
110 Allen Road, 4<sup>th</sup> Floor  
Basking Ridge, NJ 07920 USA  
Phone 908.542.1999  
Fax 908.542.2594  
Web [mylanspecialty.com](http://mylanspecialty.com)

November 7, 2013

Stacey Barksdale  
Pharmaceutical Product Manager  
Bound Tree Medical  
5000 Tuttle Crossing  
Dublin, OH 43016

RE: EPIPEN® auto-injector Price Change

Dear Stacey,

Due to increased costs associated with the marketing and distribution of EPIPEN® auto-injector, Mylan Specialty L.P. f/k/a Dey Pharma, L.P. will be raising the contract price to Bound Tree Medical for this product by 14.9%, effective immediately.

Sincerely,

***Amy Peterpaul***

Amy Peterpaul  
Senior Director, Strategic Pricing and Market Access

DEY1



Seeing  
is believing

Mylan Specialty L.P.  
110 Allen Road, 4<sup>th</sup> Floor  
Basking Ridge, NJ 07920 USA  
Phone 908.542.1999  
Fax 908.542.2594  
Web [mylanspecialty.com](http://mylanspecialty.com)

July 17, 2013

Mark Triguba  
Director, Inventory and Supply Chain Management  
Bound Tree Medical  
5000 Tuttle Crossing  
Dublin, OH 43016

RE: EPIPEN® auto-injector Price Change

Dear Mark,

Due to increased costs associated with the marketing and distribution of EPIPEN® auto-injector, Mylan Specialty L.P. f/k/a Dey Pharma, L.P. will be raising the contract price to Bound Tree Medical for this product by 9.9%, effective immediately.

Sincerely,

***Amy Peterpaul***

Amy Peterpaul  
Senior Director, Strategic Pricing and Market Access



Stacey Barksdale-Price  
 Bound Tree Medical  
 Product Manager  
 Pharmaceuticals and IV Therapy

Dear Stacey,

On February 15, 2013, Hospira will be increasing acquisition pricing to Bound Tree Medical on various contracted products. To assist with communicating to your customers the percent increase Bound Tree Medical is receiving on those products, I have created a product listing that shows the percent increases by product. The listing is sorted alphabetically and divided into two sections: Non-Drug Products and NDC Products.

Sincerely,

Brian Davidson  
 Hospira Worldwide, Inc.  
 National Account Executive  
 Trade Relations

Hospira List-Tuc# (Product Code) Non-Drug Products	Product Description	Percent Increase
05816-11	EMPTY STERILE 10ML FTV	23.08%
05816-31	EMPTY STERILE 30ML FTV	20.17%
05829-30	EMPTY STERILE 30ML TTV	29.41%

Hospira List-Tuc# (Product Code) NDC Products	Product Description	Percent Increase
03308-03	ACETYLCYSTEINE 20% SOLUTION, USP, 30 ML	30.90%
04346-73	AMINOCAPROIC ACID INJ USP (250MG/ML) 20ML FTV	22.64%
05921-01	AMINOPHYLLINE INJ USP 250MG 10ML IN 20ML FTV	21.95%
05922-01	AMINOPHYLLINE INJ USP 500MG 20ML IN 50ML FTV	20.00%
06043-01	AMMONIUM CL INJ 100 MEQ 20ML FTV	49.47%



Hospira List-Tuc# (Product Code) NDC Products	Product Description	Percent Increase
00418-07	Aquasol A ® Parenteral, 50,000 USP units/mL 2mL SDV	352.22%
04272-01	BUPIVACAINE HCL INJ USP 0.25% 20 ML STERILE PK AMP	22.15%
04273-01	BUPIVACAINE HCL INJ USP 0.5% 20ML STERILE PCK AMP	13.45%
02012-32	BUPRENORPHINE HCL INJ CIII 0.3 MG/ML (CARPUJECT)	50.00%
04093-01	CHROMIUM TRACE METAL ADDITIVE 10ML FTV	20.28%
04765-86	CIPROFLOXACIN INJ USP 200MG 1% SINGLE DOSE 20ML	25.73%
04778-86	CIPROFLOXACIN INJ USP 400MG 1% SINGLE DOSE 40ML	4.53%
04092-01	COPPER TRACE METAL ADDITIVE 10ML FTV	25.00%
01201-20	DEMEROL (MEPER HCL INJ USP) CII 10% 20ML MDV	12.32%
01256-01	DEMEROL (MEPER HCL INJ USP) CII 100MG/1ML AMP	23.60%
01203-01	DEMEROL (MEPER HCL INJ USP) CII 25MG/0.5ML AMP	18.52%
01181-30	DEMEROL (MEPER HCL INJ USP) CII 5% 30ML MDV	3.14%
01254-01	DEMEROL (MEPER HCL INJ USP) CII 50MG/1.5ML AMP	42.86%
01253-01	DEMEROL (MEPER HCL INJ USP) CII 50MG/1ML AMP	21.05%
01255-02	DEMEROL (MEPER HCL INJ USP) CII 50MG/ML 2ML AMP	22.45%
01179-30	DEMEROL (MEPER HCL INJ USP) CII 75MG 1ML CJT SLMPK	10.47%
01180-69	DEMEROL(MEP HCL INJ USP)CII 100MG/1ML CJLL SLMPK	7.95%
01176-30	DEMEROL(MEP HCL INJ USP)CII 25MG/1ML CJTLL SLMPK	20.25%
01178-30	DEMEROL(MEP HCL INJ USP)CII 50MG/ML CJTLL SLMPK	20.12%
06648-02	DEXTROSE 50% INJ 50ML FTV ADDITIVE	32.23%
01273-32	DIAZEPAM INJ CIV 5MG/ML 2ML CJT LL SLMPK	10.07%
03213-12	DIAZEPAM INJ USP CIV 5MG/ML 10ML FTV	16.52%
02290-31	DIPHENHYDRAMINE HCL INJ USP 50MG/ML,1ML CJT LL SLP	7.44%
02025-20	DOBUTAMINE INJ USP 12.5 MG/ML 20 ML VIAL	7.03%
02344-01	DOBUTAMINE INJ USP 250 MG/20 ML FTV	12.04%
02344-02	DOBUTAMINE INJ USP 250 MG/20 ML FTV	15.89%
05820-01	DOPAMINE HCL 200MG 40MG/ML 5ML FTV	20.00%
09104-20	DOPAMINE HCL INJ USP 400MG 10ML IN 20ML FTV	23.29%
01187-01	DROPERIDOL INJ USP 2.5MG/ML 2ML	66.96%
06482-01	ERYTHROCIN (STR ERY LACTO)500MG VIAL(BENZ AL FREE)	142.02%
06476-44	ERYTHROCIN(STR ERY LACTO) 500MG ADD-V VIAL	6.23%
01276-32	FENTANYL CITR INJ USP CII 0.05MG/ML 2ML CJT LL SLP	10.37%



Hospira List-Tuc# (Product Code) NDC Products	Product Description	Percent Increase
01207-03	GENTAMICIN SULF 40MG/ML 2ML FTV	11.11%
01280-33	HEPARIN LK FL SOLN USP 10 U/ML 3 ML/5 ML CJT LL	9.37%
01280-35	HEPARIN LK FL SOLN USP 10 U/ML 5 ML/5 ML CJT LL	9.37%
01152-70	HEPARIN LK FL SOLN USP 100 U/ML 10 ML FTV	23.19%
01152-78	HEPARIN LK FL SOLN USP 100 U/ML 30 ML FTV	19.81%
01555-54	HEXTEND (6% HETASTARCH IN LACTATE ELECT)INJ 500 ML	7.41%
01283-31	HYDROMORPHONE HCL INJ USP CII 1MG,1ML/2ML CPLL SLP	10.43%
01312-30	HYDROMORPHONE HCL INJ USP CII 2MG 1ML CJT LL SLMPK	10.23%
01410-01	ISUPREL (ISOPROTERENOL HCL INJ USP)1:5000 1ML AMP	5.29%
01410-05	ISUPREL (ISOPROTERENOL HCL INJ USP)1:5000 5ML AMP	10.00%
02288-31	KETOROLAC TROMETHAMINE INJ 15MG/ML 1ML CJTLL SLMPK	11.49%
02287-31	KETOROLAC TROMETHAMINE INJ 30MG/ML 1ML CJTLL SLMPK	11.49%
02287-61	KETOROLAC TROMETHAMINE INJ 30MG/ML 2ML CJTLL SLMPK	25.15%
02339-34	LABETALOL HCL INJ, USP 5MG/ML 4ML CARPUJECT LL	15.38%
01443-04	LEVOPHED (NOREPI BITARTRATE) INJ USP 1MG/ML4ML AMP	2.46%
04712-01	LIDOCAINE 5% HCL W/7.5% DEXTROSE INJ USP 2 ML AMP	27.02%
03182-02	LIDOCAINE HCL 2% / EPI INJ USP 1:100,000 30ML FTV	5.66%
04904-34	LIDOCAINE HCL INJ USP 1% 5 ML ABBOJECT SYR LS	60.71%
04903-34	LIDOCAINE HCL INJ USP 2% 5ML(21GX1-1/2) ABJ LS SYR	67.35%
01985-30	LORAZEPAM INJ USP CIV 2MG/ML 1ML CJT LL SLMPK	3.63%
01539-31	LORAZEPAM INJ USP CIV 4MG/ML 1ML CJT LL SLIMPAK	10.20%
00423-83	M.V.I. -12 <sup>®</sup> (Without Vitamin K) Pharm Bulk Pack 2 x 50mL	9.52%
02168-02	MAGNESIUM SULFATE 50% INJ USP 20ML FTV	26.32%
04091-01	MANGANESE TRACE METAL ADDITIVE 10ML FTV	20.12%
04031-01	MANNITOL 25% INJ USP 50ML FTV	30.21%
03414-01	METOCLOPRAMIDE INJ, USP 10MG, 2ML FTV	35.59%
01778-35	METOPROLOL TARTRATE INJ USP 1 MG/ML 5 ML CJT LL	8.11%
02285-05	METOPROLOL TARTRATE INJ, USP, 1 MG/ML 5 ML AMP	21.50%
02306-62	MIDAZOLAM HCL INJ CIV (PF) 1MG/ML 2ML CPJ LL SLMPK	10.00%
02307-60	MIDAZOLAM HCL INJ CIV (PF) 5MG/ML 1ML CPJ LL SLMPK	20.00%
02306-12	MIDAZOLAM HCL INJ CIV PF 1MG/ML 2ML ISECURE SYR V2	27.27%
01893-01	MORPHINE SULF INJ USP CII (PF) 10MG/1ML CPJT SLM	6.16%



Hospira List-Tuc# (Product Code) NDC Products	Product Description	Percent Increase
01894-01	MORPHINE SULF INJ USP CII (PF) 15MG/1ML CPJT SLM	5.44%
01890-01	MORPHINE SULF INJ USP CII (PF) 2MG/ML 1ML CPJT SLM	6.16%
01891-01	MORPHINE SULF INJ USP CII (PF) 4MG/1ML CPJT SLM	5.44%
03814-12	MORPHINE SULF INJ USP CII 0.5MG/ML 10ML FTV PF	14.94%
01261-30	MORPHINE SULF INJ USP CII 10MG/1ML CJT LL SLMPK	6.16%
01264-31	MORPHINE SULF INJ USP CII 15MG/1ML CJT LL SLMPK	5.44%
03815-12	MORPHINE SULF INJ USP CII 1MG/ML 10 ML FTV PF	31.09%
06179-14	MORPHINE SULF INJ USP CII 25MG/ML 10 ML ADD-V	3.04%
01762-30	MORPHINE SULF INJ USP CII 2MG/ML 1ML CJT LL SLMPK	6.16%
01258-30	MORPHINE SULF INJ USP CII 4MG 1ML CARPUJECT SLMPK	5.44%
01134-03	MORPHINE SULF INJ USP CII 50MG/ML H-CONC 20ML FTV	6.86%
01134-05	MORPHINE SULF INJ USP CII 50MG/ML H-CONC 50ML FTV	9.98%
01260-69	MORPHINE SULF INJ USP CII 8MG/ML 1ML CJT LL SLMPK	9.86%
01135-02	MORPHINE SULF INJ USPCII 25MG/ML H-CONC10ML FTV/PF	18.83%
01463-01	NALBUPHINE HCL INJ 10 MG/ML 1 ML AMP	41.13%
01464-01	NALBUPHINE HCL INJ 10 MG/ML 10 ML FTV	14.79%
01465-01	NALBUPHINE HCL INJ 20 MG/ML 1 ML AMP	22.77%
01467-01	NALBUPHINE HCL INJ 20 MG/ML 10 ML FTV	10.37%
01782-69	NALOXONE HCL INJ USP 0.4 MG/ML 1 ML CARPUJECT LL	96.08%
01215-01	NALOXONE HCL INJ USP 0.4MG (0.4MG/ML) 1ML FTV	41.88%
01219-01	NALOXONE HCL INJ USP 4.0MG (0.4MG/ML) 10ML FTV	9.99%
06609-02	NEUT 4% (SODIUM BICARBONATE ) 5ML FTV ADD	11.42%
03024-01	NITROPRESS (SOD NITROPRUSSIDE) 50MG/2ML FTV	9.99%
04646-01	PANCURONIUM BROMIDE INJ (1 MG/ML) 10 ML FTV	141.61%
01844-32	PHENYTOIN SODIUM INJ USP 100MG 2ML CPJ LL SLMPK	9.93%
01317-02	PHENYTOIN SODIUM INJ USP 50MG/ML 5ML AMP	19.57%
08183-01	POTASSIUM ACETATE 40MEQ 20ML FTV	32.65%
06635-01	POTASSIUM CL INJ 10MEQ 5ML/10ML FTV	22.95%
06651-06	POTASSIUM CL INJ 20MEQ 10ML IN 20ML FTV	29.21%
06636-01	POTASSIUM CL INJ 30MEQ 15ML/30ML FTV	19.85%
06653-05	POTASSIUM CL INJ 40MEQ 20ML IN 30ML FTV	28.21%
01902-01	PROCAINAMIDE HCL INJ USP (100MG/ML) 10ML FTV	9.76%



Hospira List-Tuc# (Product Code) NDC Products	Product Description	Percent Increase
01903-01	PROCAINAMIDE HCL INJ USP (500MG/ML) 2ML FTV	12.00%
06970-10	QUELICIN (SUCCLCHOLINE CL)INJ 1000MG 10ML 20ML FTV	17.56%
06629-02	QUELICIN(SUCCINYLCHOLINE CL) INJ (20MG/ML)10ML FTV	92.00%
06625-02	SOD BICARB INJ USP 8.4% 50 MEQ 50 ML FTV	25.00%
03299-06	SODIUM ACETATE 2 MEQ/ML 100 ML FTV (PBP)	39.53%
03299-05	SODIUM ACETATE 2 MEQ/ML 50 ML FTV (PBP)	31.58%
07299-73	SODIUM ACETATE INJ., USP 40MEQ (2MEQ/ML)20ML FTV	26.32%
05534-34	SODIUM BICARB INJ USP 4.2% 5 MEQ 10ML ABBOJECT LS	21.07%
04888-10	SODIUM CL INJ USP 0.9% 10 ML FTV	51.16%
04888-12	SODIUM CL INJ USP 0.9% 10 ML FTV LS	21.43%
01966-12	SODIUM CL INJ USP 0.9% 10ML FTV(BACTERIOSTATIC)-LS	25.30%
01918-32	SODIUM CL INJ USP 0.9% 2 ML CARPUJECT LL	33.33%
02102-02	SODIUM CL INJ USP 0.9% 2 ML FTV - LS	20.34%
04888-20	SODIUM CL INJ USP 0.9% 20 ML FTV	21.62%
01966-05	SODIUM CL INJ USP 0.9% 20ML FTV (BACTERIOSTATIC)	30.14%
01918-33	SODIUM CL INJ USP 0.9% 3 ML CARPUJECT LL	26.67%
01966-07	SODIUM CL INJ USP 0.9% 30ML FTV (BACTERIOSTATIC)	45.45%
01918-35	SODIUM CL INJ USP 0.9% 5 ML CARPUJECT LL	28.57%
02102-05	SODIUM CL INJ USP 0.9% 5 ML FTV - LS	31.58%
04888-50	SODIUM CL INJ USP 0.9% 50 ML FTV	41.59%
01130-02	SODIUM CL INJ USP 23.4% 250ML	19.86%
01141-02	SODIUM CL INJ USP 23.4% FTV 100ML (BULK PKG)	25.00%
07391-72	SODIUM PHOSPHATE INJ USP 45 MMP 15 ML FTV	25.00%
04887-10	STERILE WATER FOR INJ USP 10 ML FTV	35.42%
04887-99	STERILE WATER FOR INJ USP 100 ML FTV	30.54%
04887-20	STERILE WATER FOR INJ USP 20 ML FTV	23.08%
03977-03	STERILE WATER FOR INJ USP 30 ML FTV BACTERIOSTATIC	53.06%
04887-50	STERILE WATER FOR INJ USP 50 ML FTV	43.56%
03382-22	SUFENTANIL CITRATE INJ USP CII 50MCG/ML 2 ML FTV	20.02%
01941-01	TALWIN (PENTAZO LACT)INJ USP CIV 30MG/ML 1ML U-AMP	7.17%
01593-04	THAM (TROMETHAMINE) INJ SOLUTION 500ML	6.58%
03577-01	TOBRAMYCIN SULF INJ USP (20MG/2ML) FTV	20.00%



<b>Hospira List-Tuc# (Product Code) NDC Products</b>	<b>Product Description</b>	<b>Percent Increase</b>
05779-01	TPN ELECT (MULTIPLE ELECT ADD) 20ML IN 50ML FTV	28.50%
04011-01	VERAPAMIL HCL INJ 2.5MG/ML 2ML AMP	5.93%
01144-05	VERAPAMIL HCL INJ 2.5MG/ML 2ML FTV	10.03%
09633-05	VERAPAMIL HCL INJ 2.5MG/ML 4ML ANSYR SYR	8.64%
01144-02	VERAPAMIL HCL INJ 2.5MG/ML 4ML FTV	9.97%
09158-01	VITAMIN K1 (PHYTONADIONE) INJ 10MG AMP	25.04%
09157-01	VITAMIN K1 (PHYTONADIONE) INJ 1MG AMP	16.83%
01029-02	VOLUVEN (6% HES 130/0.4 IN 0.9% SOD CHL) 500 ML	1.53%
01029-01	VOLUVEN 6% HYDRXYLETHYL STRCH 0.9% SDCL INJ 500ML	3.00%
04090-01	ZINC TRACE METAL ADDITIVE (1MG/ML) 10ML FTV	3.63%

MH2



Stacey Barksdale-Price  
Bound Tree Medical  
Product Manager  
Pharmaceuticals and IV Therapy

Dear Stacey,

On July 1, 2013, Hospira increased acquisition pricing to Bound Tree Medical on various contracted products. To assist with communicating to your customers the percent increase Bound Tree Medical received on those products, I have created a product listing that shows the percent increases by product. The listing is sorted alphabetically and divided into two sections: Non-Drug Products and NDC Products.

Sincerely,

Brian Davidson  
Hospira Worldwide, Inc.  
National Account Executive  
Trade Relations

Hospira List-Tuc# (Product Code) Non-Drug Products	NDC#	Product Description	Percent Increase
14265-28	-	GEM 2CLV 110IN(CS/50)	12.31%
12662-28	-	LF CP BCV 2CP PBK(CS/48)	3.93%
12665-28	-	LF CP BCV PBK OL(CS/48)	1.49%
12672-28	-	LF CP PPINJ OL ND(CS/48)	2.75%
12656-28	-	LF MACBR O-L ND(CS/50)	25.00%
12660-28	-	LF MACRBR CLV OL(CS/50)	7.65%
12658-28	-	LF MICBR O-L ND(CS/50)	4.40%
12677-28	-	LF MICBR TCON CLV(CS/120)	4.00%
12661-28	-	LF PRI CP CLV O-L(CS/48)	4.78%
12538-28	-	LFLSPRIMPLUM CLV(CS/48)	2.67%
12361-48	-	LS ADD PPIN-CLAVE(CS/48)	5.79%
12341-01	-	LS BURT CAPPT CLV(CS/20)	12.83%



Hospira List-Tuc# (Product Code) Non-Drug Products	NDC#	Product Description	Percent Increase
20655-28	-	LS LF Y MICROB 8IN(CS/48)	7.06%
11301-01	-	LS LFREE PPR ADPT(CS/120)	14.75%
12007-01	-	LS VIAL ADPTR CLV(CS/50)	0.48%
11994-48	-	LS Y-TYP BLOOD OL(CS/48)	42.15%
13265-28	-	MICRO 96IN(CS/50)	4.87%
13738-28	-	MICRO GEM 16IN(CS/50)	5.18%
14221-28	-	PRiset 100IN(CS/50)	22.33%
14229-28	-	SECSET 34IN(CS/50)	8.22%

Hospira List-Tuc# (Product Code) NDC Products	NDC#	Product Description	Percent Increase
07983-25	0409-7983-25	0.9% SODCHL 250ML(CS/24)	0.84%
07984-06	0409-7984-06	0.9% SODCHL 50ML(CS/60)	5.23%
07101-02	0409-7101-02	0.9% SODCHL ADVAN(CS/24)	8.28%
07984-11	0409-7984-11	0.9% SODCHL100ML(CS/60)	5.23%
03178-01	0409-3178-01	1% LIDO EPIN 20ML(BX/25)	5.11%
03178-03	0409-3178-03	1% LIDO EPN 50ML(BX/25)	10.88%
03182-02	0409-3182-02	2% LIDO EPIN 30ML(BX/25)	20.71%
07922-25	0409-7922-25	5% DEXTROSE 250ML(CS/24)	8.11%
06648-02	0409-6648-02	50% DEX 50ML FLTP(BX/25)	16.25%
04902-34	0409-4902-34	50% DEX 50ML LFS(BX/10)	5.03%
08061-01	0409-8061-01	AMIDATE 40MG AMP(BX/5) USP	19.62%
08060-29	0409-8060-29	AMIDATE 40MG LFS(BX/10) USP	6.69%
05921-01	0409-5921-01	AMINOPHYLN 250MG(BX/25)	16.67%
05922-01	0409-5922-01	AMINOPHYLN 500MG(BX/25)	13.64%
04910-34	0409-4910-34	ATROPIN 5ML LFSHD(BX/10)	8.22%
04911-34	0409-4911-34	ATROPINE 10ML LFS(BX/10)	15.60%
01630-10	0409-1630-10	ATROPN 10ML ANSYR(BX/10)	13.05%



Hospira List-Tuc# (Product Code) NDC Products	NDC#	Product Description	Percent Increase
09630-05	0409-9630-05	ATRP 5MLPED ANSYR(BX/10)	8.69%
01412-04	0409-1412-04	BUMETANIDE 0.25MG(BX/10)	25.37%
04272-01	0409-4272-01	BUPV 0.25% 20ML(BX/5)	8.00%
01162-01	0409-1162-01	BUPV 0.5% 10ML(BX/25)	14.29%
01162-02	0409-1162-02	BUPV 0.5% 30ML(BX/25)	3.21%
01165-02	0409-1165-02	BUPV 0.75% 30ML(BX/25)	16.53%
04928-34	0409-4928-34	CALC CHL 10% 10ML(BX/10)	138.39%
01631-10	0409-1631-10	CALCHL 10% ANSYR(BX/10)	5.05%
04765-86	0409-4765-86	CIPRO 200MG 20ML(EACH)	5.12%
04778-86	0409-4778-86	CIPRO 400MG 40ML(EACH)	5.00%
01180-69	0409-1180-69	DEM10%100MG SLPLL(BX/10)	10.00%
01256-01	0409-1256-01	DEMEROL 100MG 1ML(BX/25)	16.36%
01176-30	0409-1176-30	DEMRL 2.5%25MG LL(BX/10)	10.20%
01253-01	0409-1253-01	DEMRL 5%50MG 1ML(BX/25)	15.65%
01179-30	0409-1179-30	DEMRL 7.5%75MG LL(BX/10)	10.00%
01178-30	0409-1178-30	DEMROL 5%50MG LL(BX/10)	9.85%
01775-10	0409-1775-10	DEX25% 10MLANSYR(BX/10)	9.92%
07517-16	0409-7517-16	DEX50%50ML ANSYII(BX/10)	3.93%
03213-12	0409-3213-12	DIAZEPAM 10ML FTV(BX/10)	15.98%
02290-31	0409-2290-31	DIPHHY 1ML CLLSLP(BX/10)	5.38%
02346-32	0409-2346-32	DOBUT 250MG 250ML(CS/12)	15.52%
02344-02	0409-2344-02	DOBUTMN 20ML FLTP(BX/10)	14.29%
02344-01	0409-2344-01	DOBUTMN 20ML FLTP(EACH)	6.25%
05820-01	0409-5820-01	DOPAMN 200MG/5ML(BX/25)	55.56%
09104-20	0409-9104-20	DOPAMN 400MG/10ML(BX/25)	15.56%
04921-34	0409-4921-34	EPINE 10ML LS ABJ(BX/10)	107.62%
07241-01	0409-7241-01	EPINE 1ML UNIAMP(BX/25)	114.38%
06476-44	0409-6476-44	ERYTHROCN 500MG V(BX/10)	25.02%
09094-28	0409-9094-28	FENTANYL 10ML FL(BX/25)	10.00%



Hospira List-Tuc# (Product Code) NDC Products	NDC#	Product Description	Percent Increase
09094-22	0409-9094-22	FENTANYL 2ML FTOP(BX/25)	2.67%
09094-25	0409-9094-25	FENTANYL 5ML FTOP(BX/25)	3.64%
01276-32	0409-1276-32	FENTL 2ML CPLLSLP(BX/10)	10.07%
01639-10	0409-1639-10	FUROS 10ML ANSYR(BX/10)	9.93%
06102-02	0409-6102-02	FUROSEM 20MG FLPV(BX/25)	79.63%
06102-04	0409-6102-04	FUROSEM 40MG FLPV(BX/25)	73.77%
09631-04	0409-9631-04	FUROSMD 10MG ANSYR(BX/10)	5.93%
06102-10	0409-6102-10	FURSM 100MG/10ML(BX/25)	58.57%
07620-03	0409-7620-03	HEPAR SOD/0.9 SOD(CS/18)	3.99%
01152-78	0409-1152-78	HEPARN 100UNIT/ML(BX/25)	7.87%
07793-62	0409-7793-62	HEPARN 25000/D5W(CS/24)	51.88%
07650-62	0409-7650-62	HEPARN 25000/SOD(CS/24)	13.70%
07651-03	0409-7651-03	HEPARN 25000/SOD(CS/24)	1.55%
01402-12	0409-1402-12	HEPNSOD 1ML CJLL	3.33%
07248-03	0409-7248-03	HETASTCH 6%500ML(CS/12)	2.99%
01312-30	0409-1312-30	HYDROMORP 2MG CLL(BX/10)	9.79%
07074-26	0409-7074-26	KCL 10MEQ 100 1-1(CS/24)	4.35%
02051-05	0409-2051-05	KETAMN 100MG 5MLV(BX/10)	12.10%
03796-01	0409-3796-01	KETOROLAC 60MG FT(BX/25)	25.00%
02287-31	0409-2287-31	KETR 30MG/1ML SLP(BX/10)	10.30%
02287-61	0409-2287-61	KETR30MG/2ML CLLS(BX/10)	9.80%
02339-34	0409-2339-34	LABETALO 4ML CJLL(BX/10)	5.08%
02267-20	0409-2267-20	LABETALOL 20ML MV(EACH)	2.54%
02267-54	0409-2267-54	LABETALOL 40ML MV(EACH)	2.66%
07953-02	0409-7953-02	LACTATED RINGERS(CS/24)	2.63%
09137-05	0409-9137-05	LIDO 1%5ML ANSYR(BX/10)	30.00%
01323-05	0409-1323-05	LIDO 2%5ML ANSYR(BX/10)	4.21%
04278-01	0409-4278-01	LIDOCN 0.5% 50ML(BX/25)	6.72%
04276-01	0409-4276-01	LIDOCN 1% 20ML FT(BX/25)	73.33%



Hospira List-Tuc# (Product Code) NDC Products	NDC#	Product Description	Percent Increase
04713-32	0409-4713-32	LIDOCN 1% 2ML AMP(BX/50)	32.76%
04279-02	0409-4279-02	LIDOCN 1% 30ML TT(BX/25)	5.10%
04276-02	0409-4276-02	LIDOCN 1% 50ML FT(BX/25)	5.23%
04713-02	0409-4713-02	LIDOCN 1% 5ML AMP(BX/25)	8.33%
04904-34	0409-4904-34	LIDOCN 1% 5ML LFS(BX/10)	5.04%
04282-02	0409-4282-02	LIDOCN 2% 10ML(BX/25)	5.21%
04277-01	0409-4277-01	LIDOCN 2% 20ML FT(BX/25)	5.15%
04282-01	0409-4282-01	LIDOCN 2% 2ML AMP(BX/25)	8.51%
04277-02	0409-4277-02	LIDOCN 2% 50ML FT(BX/25)	11.85%
02066-05	0409-2066-05	LIDOCNE 2% 5ML VL(BX/10)	10.97%
01985-30	0409-1985-30	LORAZ 2MG 1ML CLL(BX/10)	10.00%
06778-02	0409-6778-02	LORZEP 2MG 1ML FT(BX/10)	36.61%
06779-02	0409-6779-02	LORZEP 4MG 1ML FT(BX/10)	2.48%
06729-23	0409-6729-23	MAGSF/WTR4G/100ML(CS/24)	9.40%
01754-10	0409-1754-10	MAGSULF 10MLANSY(BX/10)	10.06%
06727-23	0409-6727-23	MAGSULF 1G/100ML(CS/24)	8.02%
06729-24	0409-6729-24	MAGSULF 2G/50ML(CS/24)	15.32%
04031-01	0409-4031-01	MANNITOL 25% 50ML(BX/25)	16.00%
01587-50	0409-1587-50	MARCN .25%50ML MV(EACH)	11.44%
01610-50	0409-1610-50	MARCN 0.5%50ML MV(EACH)	8.75%
03414-01	0409-3414-01	METOCLOP 2ML FLP(BX/25)	25.00%
01778-05	0409-1778-05	METOPROLOL 5ML VL(BX/10)	23.33%
02285-05	0409-2285-05	METOPROLOL 5ML(BX/12)	16.15%
02596-03	0409-2596-03	MIDAZL 5MG/ML 5MLFTV(BX/10)	14.05%
02306-62	0409-2306-62	MIDZ 1MG/2ML CJSP(BX/10)	5.30%
02305-05	0409-2305-05	MIDZ-FL1MG/5MLFTV(BX/10)	6.67%
02305-17	0409-2305-17	MIDZ-PF1MG/2MLFTV(BX/25)	27.78%
02308-02	0409-2308-02	MIDZ-PF5MG/2MLFTV(BX/10)	3.33%
01893-01	0409-1893-01	MORPH 10MG 1MLCLLSLP(BX/10)	10.32%



Hospira List-Tuc# (Product Code) NDC Products	NDC#	Product Description	Percent Increase
01894-01	0409-1894-01	MORPH 15MG 1ML CLLSLP(BX/10)	10.32%
01890-01	0409-1890-01	MORPH 2MG 1ML CLLSLP(BX/10)	10.32%
01891-01	0409-1891-01	MORPH 4MG 1ML CLLSLP(BX/10)	10.32%
01892-01	0409-1892-01	MORPH 8MG 1ML CLLSLP	9.86%
03815-12	0409-3815-12	MORPHINE 1MG FLTP(BX/5)	15.94%
01464-01	0409-1464-01	NALBUPHIN 10MG FT(CS/25)	19.97%
01463-01	0409-1463-01	NALBUPHN 10MG AMP(BX/10)	20.00%
01465-01	0409-1465-01	NALBUPHN 20MG AMP(BX/10)	20.00%
01467-01	0409-1467-01	NALBUPHN 20MG FLP(CS/25)	29.98%
01782-69	0409-1782-69	NALOX HYDRO 0.4MG(BX/10)	5.00%
01215-01	0409-1215-01	NALOXN 0.4MG FLP(BX/10)	9.98%
01219-01	0409-1219-01	NALOXONE 4MG 10ML(CS/25)	20.01%
07967-09	0409-7967-09	NORM-R LC 1000ML(CS/12)	1.23%
01120-12	0409-1120-12	ONDSTRN 4MG/2ML I(BX/10)	4.59%
04646-01	0409-4646-01	PANCURONIUM 10ML(BX/25)	10.00%
06653-05	0409-6653-05	POT CHL 20ML FLIP(BX/25)	16.00%
01902-01	0409-1902-01	PROCAINAMIDE 10ML(CS/25)	16.00%
01903-01	0409-1903-01	PROCAINAMIDE 2ML(BX/25)	16.01%
04699-24	0409-4699-24	PROPOFOL 100ML(BX/10)	5.02%
04699-30	0409-4699-30	PROPOFOL 20ML(BX/5)	5.09%
04699-33	0409-4699-33	PROPOFOL 50ML(CS/20)	4.94%
06629-02	0409-6629-02	QUELICIN 20MG FLP(BX/25)	19.94%
06970-10	0409-6970-10	QUELICIN-1000(BX/25)	19.98%
05534-34	0409-5534-34	SOD BIC 4.2% 10ML(BX/10)	25.00%
04916-34	0409-4916-34	SOD BIC 7.5% 50ML(BX/10)	25.07%
04900-34	0409-4900-34	SOD BIC 8.4% 10ML(BX/10)	25.06%
06625-02	0409-6625-02	SOD BIC FLIPTOP(BX/25)	50.00%
04888-10	0409-4888-10	SOD CHL INJ 10ML(BX/25)	2.52%
04888-12	0409-4888-12	SOD CHL INJ 10ML(BX/25)	16.47%



<b>Hospira List-Tuc# (Product Code) NDC Products</b>	<b>NDC#</b>	<b>Product Description</b>	<b>Percent Increase</b>
04888-20	0409-4888-20	SOD CHL INJ 20ML(BX/25)	3.44%
01966-07	0409-1966-07	SOD CHL INJ 30ML(BX/25)	2.90%
01918-33	0409-1918-33	SODCHL .9%3ML CLL(BX/25)	5.26%
06535-01	0409-6535-01	VANCO USP1G ADD-V(BX/10)	17.44%
04011-01	0409-4011-01	VERAPAMIL 2ML AMP(BX/5)	16.00%
01144-05	0409-1144-05	VERAPAMIL 2ML FLP(BX/25)	16.02%
01144-02	0409-1144-02	VERAPAMIL 4ML FLP(BX/5)	16.01%
09633-05	0409-9633-05	VERAPM 4ML ANSYR(BX/10)	4.00%
04887-10	0409-4887-10	WATER INJ 10ML(BX/25)	15.38%
04887-20	0409-4887-20	WATER INJ 20ML(BX/25)	16.25%
03977-03	0409-3977-03	WATER INJ 30ML(BX/25)	16.00%
04887-50	0409-4887-50	WATER INJ 50ML(BX/25)	15.86%

MH3



Stacey Barksdale-Price  
Bound Tree Medical  
Product Manager  
Pharmaceuticals and IV Therapy

Dear Stacey,

On January 1, 2014, Hospira is increasing acquisition pricing to Bound Tree Medical on various contracted products. To assist with communicating to your customers the percent increase Bound Tree Medical received on those products, I have created a product listing that shows the percent increases by product. The listing is sorted alphabetically and divided into two sections: Non-Drug Products and NDC Products.

Sincerely,

A handwritten signature in black ink that reads "Brian Davidson".

Brian Davidson  
Hospira Worldwide, Inc.  
National Account Executive  
Trade Relations

Hospira List-Tuc# Non-Drug Products	NDC#	Product Description	Percent Increase
05816-11		EMPTY STERILE 10ML FTV	5.38%
05816-31		EMPTY STERILE 30ML FTV	4.82%
05829-30		EMPTY STERILE 30ML TTV	4.69%

Hospira List-Tuc# NDC Products	NDC#	Product Description	Percent Increase
03308-03	0409-3308-03	ACETYLCYSTEINE 20% SOLUTION, USP, 30 ML	9.97%
04346-73	0409-4346-73	AMINOCAPROIC ACID INJ USP (250MG/ML) 20ML FTV	50.30%



Hospira List-Tuc# NDC Products	NDC#	Product Description	Percent Increase
05921-01	0409-5921-01	AMINOPHYLLINE INJ USP 250MG 10ML IN 20ML FTV	100.00%
05922-01	0409-5922-01	AMINOPHYLLINE INJ USP 500MG 20ML IN 50ML FTV	100.00%
06043-01	0409-6043-01	AMMONIUM CL INJ 100 MEQ 20ML FTV	100.00%
00418-07	61703-418-07	AQUASOL A PRN 2ML(BX/10)	250.00%
01626-02	0409-1626-02	BUTORPHANOL TARTRATE INJ USP CIV 2MG/ML 2 ML FTV	18.23%
04093-01	0409-4093-01	CHROMIUM TRACE METAL ADDITIVE 10ML FTV	200.00%
04765-86	0409-4765-86	CIPROFLOXACIN INJ USP 200MG 1% SINGLE DOSE 20ML	4.87%
04778-86	0409-4778-86	CIPROFLOXACIN INJ USP 400MG 1% SINGLE DOSE 40ML	5.08%
H0023-25	00039-0023-25	CLAFORAN (CEFOTAXIME SODIUM) 1 GM ADD-V	4.90%
04092-01	0409-4092-01	COPPER TRACE METAL ADDITIVE 10ML FTV	200.00%
02304-01	0409-2304-01	CORLOPAM (FENOLDOPAM MESYLATE) 10MG/ML 1ML AMP	100.00%
01201-20	0409-1201-20	DEMEROL (MEPER HCL INJ USP) CII 10% 20ML MDV	100.00%
01256-01	0409-1256-01	DEMEROL (MEPER HCL INJ USP) CII 100MG/1ML AMP	100.00%
01203-01	0409-1203-01	DEMEROL (MEPER HCL INJ USP) CII 25MG/0.5ML AMP	100.00%
01181-30	0409-1181-30	DEMEROL (MEPER HCL INJ USP) CII 5% 30ML MDV	100.00%
01254-01	0409-1254-01	DEMEROL (MEPER HCL INJ USP) CII 50MG/1.5ML AMP	100.00%
01253-01	0409-1253-01	DEMEROL (MEPER HCL INJ USP) CII 50MG/1ML AMP	100.00%
01255-02	0409-1255-02	DEMEROL (MEPER HCL INJ USP) CII 50MG/ML 2ML AMP	100.00%
01179-30	0409-1179-30	DEMEROL (MEPER HCL INJ USP) CII 75MG 1ML CJT SLMPK	100.00%
01180-69	0409-1180-69	DEMEROL(MEP HCL INJ USP)CII 100MG/1ML CJLL SLMPK	100.00%
01176-30	0409-1176-30	DEMEROL(MEP HCL INJ USP)CII 25MG/1ML CJTLL SLMPK	100.00%
01178-30	0409-1178-30	DEMEROL(MEP HCL INJ USP)CII 50MG/ML CJTLL SLMPK	100.00%
01775-10	0409-1775-10	DEXTROSE 25% INJ USP 2.5G (INF) 10ML ANSYR SYR	24.06%
06648-02	0409-6648-02	DEXTROSE 50% INJ 50ML FTV ADDITIVE	4.84%
01273-32	0409-1273-32	DIAZEPAM INJ CIV 5MG/ML 2ML CJT LL SLMPK	25.06%
04350-03	0409-4350-03	DILTIAZEM HCL FOR INJ, 100MG 15ML ADD-VANTAGE VIAL	4.97%
02290-31	0409-2290-31	DIPHENHYDRAMINE HCL INJ USP 50MG/ML,1ML CJT LL SLP	10.22%
02025-20	0409-2025-20	DOBUTAMINE INJ USP 12.5 MG/ML 20 ML VIAL	5.00%
02344-01	0409-2344-01	DOBUTAMINE INJ USP 250 MG/20 ML FTV	4.94%
02344-02	0409-2344-02	DOBUTAMINE INJ USP 250 MG/20 ML FTV	5.00%
05820-01	0409-5820-01	DOPAMINE HCL 200MG 40MG/ML 5ML FTV	5.00%
06482-01	0409-6482-01	ERYTHROCIN (STR ERY LACTO)500MG VIAL(BENZ AL FREE)	50.00%



Hospira List-Tuc# NDC Products	NDC#	Product Description	Percent Increase
06476-44	0409-6476-44	ERYTHROCIN(STR ERY LACTO) 500MG ADD-V VIAL	50.02%
06102-02	0409-6102-02	FUROSEM 20MG FLPV(BX/25)	34.02%
06102-04	0409-6102-04	FUROSEM 40MG FLPV(BX/25)	58.49%
01639-10	0409-1639-10	FUROSEMIDE INJ USP (10 MG/ML) 10 ML ANSYR SYR	23.97%
06102-10	0409-6102-10	FURSM 100MG/10ML(BX/25)	71.17%
01555-54	0409-1555-54	HEXTEND (6% HETASTARCH IN LACTATE ELECT)INJ 500 ML	50.00%
01410-01	0409-1410-01	ISUPREL (ISOPROTERENOL HCL INJ USP)1:5000 1ML AMP	5.00%
01410-05	0409-1410-05	ISUPREL (ISOPROTERENOL HCL INJ USP)1:5000 5ML AMP	5.00%
02287-31	0409-2287-31	KETOROLAC TROMETHAMINE INJ 30MG/ML 1ML CJTLL SLMPK	9.89%
02287-61	0409-2287-61	KETOROLAC TROMETHAMINE INJ 30MG/ML 2ML CJTLL SLMPK	9.82%
01443-04	0409-1443-04	LEVOPHED (NOREPI BITARTRATE) INJ USP 1MG/ML4ML AMP	50.00%
03375-04	0409-3375-04	LEVOPHED (NOREPI BITARTRATE)INJ USP 1MG/ML 4ML VL	100.00%
09137-05	0409-9137-05	LIDOCAINE HCL INJ USP 1% 5ML ANSYR SYR	76.19%
01985-30	0409-1985-30	LORAZEPAM INJ USP CIV 2MG/ML 1ML CJT LL SLMPK	10.00%
02168-02	0409-2168-02	MAGNESIUM SULFATE 50% INJ USP 20ML FTV	100.00%
01754-10	0409-1754-10	MAGNESIUM SULFATE INJ, USP 50% 10ML ANSYR SYR	100.00%
04091-01	0409-4091-01	MANGANESE TRACE METAL ADDITIVE 10ML FTV	200.00%
03414-01	0409-3414-01	METOCLOPRAMIDE INJ, USP 10MG, 2ML FTV	6.00%
01778-35	0409-1778-35	METOPROLOL TARTRATE INJ USP 1 MG/ML 5 ML CJT LL	25.00%
02285-05	0409-2285-05	METOPROLOL TARTRATE INJ, USP, 1 MG/ML 5 ML AMP	25.17%
01893-01	0409-1893-01	MORPHINE SULF INJ USP CII (PF) 10MG/1ML CPJT SLM	1.75%
01894-01	0409-1894-01	MORPHINE SULF INJ USP CII (PF) 15MG/1ML CPJT SLM	1.75%
01890-01	0409-1890-01	MORPHINE SULF INJ USP CII (PF) 2MG/ML 1ML CPJT SLM	1.75%
01891-01	0409-1891-01	MORPHINE SULF INJ USP CII (PF) 4MG/1ML CPJT SLM	1.75%
01892-01	0409-1892-01	MORPHINE SULF INJ USP CII (PF) 8MG/ML 1ML CJT LL SLMPK	1.92%
03814-12	0409-3814-12	MORPHINE SULF INJ USP CII 0.5MG/ML 10ML FTV PF	1.99%
03815-12	0409-3815-12	MORPHINE SULF INJ USP CII 1MG/ML 10 ML FTV PF	1.96%
06179-14	0409-6179-14	MORPHINE SULF INJ USP CII 25MG/ML 10 ML ADD-V	2.01%
01134-03	0409-1134-03	MORPHINE SULF INJ USP CII 50MG/ML H-CONC 20ML FTV	2.01%
01134-05	0409-1134-05	MORPHINE SULF INJ USP CII 50MG/ML H-CONC 50ML FTV	2.02%
01135-02	0409-1135-02	MORPHINE SULF INJ USPCII 25MG/ML H-CONC10ML FTV/PF	2.04%
01463-01	0409-1463-01	NALBUPHINE HCL INJ 10 MG/ML 1 ML AMP	50.00%



Hospira List-Tuc# NDC Products	NDC#	Product Description	Percent Increase
01464-01	0409-1464-01	NALBUPHINE HCL INJ 10 MG/ML 10 ML FTV	50.00%
01465-01	0409-1465-01	NALBUPHINE HCL INJ 20 MG/ML 1 ML AMP	50.00%
01467-01	0409-1467-01	NALBUPHINE HCL INJ 20 MG/ML 10 ML FTV	50.00%
01782-69	0409-1782-69	NALOXONE HCL INJ USP 0.4 MG/ML 1 ML CARPUJECT LL	100.00%
01215-01	0409-1215-01	NALOXONE HCL INJ USP 0.4MG (0.4MG/ML) 1ML FTV	100.00%
01219-01	0409-1219-01	NALOXONE HCL INJ USP 4.0MG (0.4MG/ML) 10ML FTV	100.00%
06609-02	0409-6609-02	NEUT 4% (SODIUM BICARBONATE ) 5ML FTV ADD	50.00%
08183-01	0409-8183-01	POTASSIUM ACETATE 40MEQ 20ML FTV	100.00%
06635-01	0409-6635-01	POTASSIUM CL INJ 10MEQ 5ML/10ML FTV	100.00%
06651-06	0409-6651-06	POTASSIUM CL INJ 20MEQ 10ML IN 20ML FTV	100.00%
06636-01	0409-6636-01	POTASSIUM CL INJ 30MEQ 15ML/30ML FTV	100.00%
06653-05	0409-6653-05	POTASSIUM CL INJ 40MEQ 20ML IN 30ML FTV	100.00%
07295-01	0409-7295-01	POTASSIUM PHOSPHATE 45MMP 15ML IN 20ML FTV	100.00%
01902-01	0409-1902-01	PROCAINAMIDE HCL INJ USP (100MG/ML) 10ML FTV	100.00%
01903-01	0409-1903-01	PROCAINAMIDE HCL INJ USP (500MG/ML) 2ML FTV	100.00%
06970-10	0409-6970-10	QUELICIN (SUCCLCHOLINE CL)INJ 1000MG 10ML 20ML FTV	50.00%
06629-02	0409-6629-02	QUELICIN(SUCCINYLCHOLINE CL) INJ (20MG/ML)10ML FTV	100.00%
04916-34	0409-4916-34	SOD BICARB INJ USP 7.5%, 50ML ABBOJECT LS	24.03%
06625-02	0409-6625-02	SOD BICARB INJ USP 8.4% 50 MEQ 50 ML FTV	233.33%
03299-06	0409-3299-06	SODIUM ACETATE 2 MEQ/ML 100 ML FTV (PBP)	100.00%
03299-05	0409-3299-05	SODIUM ACETATE 2 MEQ/ML 50 ML FTV (PBP)	100.00%
07299-73	0409-7299-73	SODIUM ACETATE INJ., USP 40MEQ (2MEQ/ML)20ML FTV	100.00%
05534-34	0409-5534-34	SODIUM BICARB INJ USP 4.2% 5 MEQ 10ML ABBOJECT LS	24.00%
04888-12	0409-4888-12	SODIUM CL INJ USP 0.9% 10 ML FTV LS	5.05%
01966-12	0409-1966-12	SODIUM CL INJ USP 0.9% 10ML FTV(BACTERIOSTATIC)-LS	4.81%
04888-50	0409-4888-50	SODIUM CL INJ USP 0.9% 50 ML FTV	5.00%
07391-72	0409-7391-72	SODIUM PHOSPHATE INJ USP 45 MMP 15 ML FTV	100.00%
04887-10	0409-4887-10	STERILE WATER FOR INJ USP 10 ML FTV	10.67%
04887-99	0409-4887-99	STERILE WATER FOR INJ USP 100 ML FTV	10.10%
04887-20	0409-4887-20	STERILE WATER FOR INJ USP 20 ML FTV	9.68%
03977-03	0409-3977-03	STERILE WATER FOR INJ USP 30 ML FTV BACTERIOSTATIC	10.34%
04887-50	0409-4887-50	STERILE WATER FOR INJ USP 50 ML FTV	10.12%



<b>Hospira List-Tuc# NDC Products</b>	<b>NDC#</b>	<b>Product Description</b>	<b>Percent Increase</b>
05779-01	0409-5779-01	TPN ELECT (MULTIPLE ELECT ADD) 20ML IN 50ML FTV	100.00%
04011-01	0409-4011-01	VERAPAMIL HCL INJ 2.5MG/ML 2ML AMP	100.00%
01144-05	0409-1144-05	VERAPAMIL HCL INJ 2.5MG/ML 2ML FTV	100.00%
09633-05	0409-9633-05	VERAPAMIL HCL INJ 2.5MG/ML 4ML ANSYR SYR	100.00%
01144-02	0409-1144-02	VERAPAMIL HCL INJ 2.5MG/ML 4ML FTV	100.00%
09158-01	0409-9158-01	VITAMIN K1 (PHYTONADIONE) INJ 10MG AMP	9.99%
04090-01	0409-4090-01	ZINC TRACE METAL ADDITIVE (1MG/ML) 10ML FTV	200.00%

# WAC Unit Pricing History

GLUCAGEN - 55390-0004-01

Effective Date	Percent Change
11/1/2000	4.0035
4/4/2005	9.2620
1/1/2007	7.6923
4/1/2010	14.2857
4/1/2011	12.5000
10/1/2011	11.1111
12/21/2012	10.0000
12/2/2013	8.1818

## Product Detail

NDC	55390-0004-01
Brand Name	GLUCAGEN
Generic Name	GLUCAGON,HUMAN RECOMBINANT
Label Name	GLUCAGEN 1 MG VIAL
Labeler Name	BEDFORD LABS
Dosage Form	VIAL (EA)
Strength	1 mg/mL
Package Size	1.000
Repackaged Indicator	N
Package Description	VIAL
Case Pack	1
Rx/OTC Indicator	RX
GCN Seq Number	66517
Orange Book Code	ZC
USC #	78800
Therapeutic Class	ALL OTHER MISCELLANEOUS DRUGS, ETHICAL
Generic Price Spread Indicator	
Generic Therapeutic Drug Indicator	Single source
Generic Price Indicator	
Additional Descriptor	W/DILUENT
Route of Administration	INJECTION
Previous NDC	
Replacement NDC	
Federal DEA Code	No Control
Innovator Indicator	Yes
Private Labeler Indicator	All Others
Drug Category	DIAGNOSTICS
Unit of Use	Non Unit of Use Products
Date Added to the Database	09 1999

Exhibit B

Item ID	Item Description	UoM	Price	New Price
0047-22	SOLU-MEDROL, 125 MG, 2 ML VIAL 25EA/BX	EA	5.93	8.01
375002	EPIPEN 2-PAK 0.3 MG AUTO-INJECTOR, ADULT, 2 AUTO-INJECTORS AND 1 TRAINER	PK	399.03	458.49
375012	EPIPEN JR. 2-PAK 0.15 MG AUTO-INJECTOR, 2 AUTO-INJECTORS AND 1 TRAINER	PK	399.03	458.49
377515	DEXTROSE 50% 50ML ANSYR SYRINGE 1013C	EA	5.80	6.12
371113	C4 MIDAZOLAM 10MG, 2ML VIAL (5MG/ML) 10/BOX CS13 (VERSED)	BX	10.43	10.65
379094	C2 FENTANYL 0.05MG/ML 2ML SDV 25/BX	BX	25.15	28.14
0074490301	LIDOCAINE 2% 100MG 5ML ANSYR SYRINGE 1026C	EA	2.76	3.23
0074490201	DEXTROSE 50% 25GM 50ML LIFESHIELD SYRINGE 1013A	EA	10.71	11.08
373301	DEXTROSE 50% 25GM 50ML LUER JET 1013B	EA	6.71	11.14
371035	SODIUM BICARBONATE 8.4% 50ML LUER JET 1035B 10EA/PK	EA	7.43	11.96
4276-01S	LIDOCAINE 1% 20 ML MDV 25EA/BX *NO EPI*	EA	1.35	1.40
371006	ATROPINE 1MG 10ML LUER JET 1006B 10EA/PK	EA	4.66	11.00
1120-12	Ondansetron Injection, 4 mg, 2 ml iSecure v2 10ea/bx 10bx/cs	EA	1.54	1.61
6695-02	AMIDATE (ETOMIDATE) 40MG, 20ML VIAL	EA	9.24	9.53
373304	CALCIUM CHLORIDE 1GM, 10 ML LUER JET 1010B	EA	6.13	12.57
2051-05	C3 KETAMINE 100MG/ML, 5ML VIAL, 10/BX	BX	113.86	125.36
371100	C4 LORAZEPAM 2MG 1ML VIAL 10/BOX *REFRIGERATE**CS01	BX	15.71	27.93
9558-10	Rocuronium 10 mg/ml, 10 ml vial *REFRIGERATE*	EA	9.00	9.54
0641142035	EPINEPHRINE 1:1000 1MG 1ML AMPULE 2043	EA	2.49	3.76
0517113001	EPINEPHRINE 1:1000 30MG 30ML MDV 2044	EA	13.42	56.90



City of Rowlett  
Staff Report

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 7C

**TITLE**

Consider action to approve a resolution for Insurance carrier changes from Aetna to QBE Corporation, for Individual and Aggregate Stop Loss Insurance in the amount of \$473,375; Dental Insurance carrier change from Delta Dental to Aetna Dental in the estimated amount of \$240,427 and authorizing the City Manager to execute all necessary documents. (30 minutes)

**STAFF REPRESENTATIVE**

Brian Funderburk – City Manager

Irene Kasujja – Interim Director of Human Resources

**SUMMARY**

The purpose of this item is to update Council on the employee benefits strategy, and projected changes for the upcoming year including cost savings realized from switching Stop Loss Insurance and Dental Insurance carriers.

**BACKGROUND INFORMATION**

In Fiscal Year 2010, Staff developed a five-year benefits strategy to address the rising costs of employee healthcare and wellness. FY2015 represents the fifth year of that strategy. This presentation will highlight the City's continued efforts towards this goal and how we are upholding our Mission of *Building a Culture of Wellness and Creating Educated Consumers of Healthcare*.

**DISCUSSION**

In an effort to curb the increasing cost of healthcare, the City of Rowlett transitioned from a traditional fully-insured insurance approach to a partial self-funded insurance approach in FY2011. Staff realized that controlling the cost of healthcare goes beyond short-term solutions of adjusting co-pays and deductibles but rather requires the ongoing monitoring of plan performance and effectiveness, a strong commitment to wellness and continuing efforts to educate consumers about healthcare products and making informed choices.

**Trend**

Over the last 12 months (LTM) as of May 2015 we show:

- Total claims per capita (individual) at \$9,659 a decrease of 3.2 percent from 2013-2014.
- Total plan cost per capita at \$11,413 a decrease of 2.2 percent from 2013-2014.
- Claims paid in network were 94.1 percent and generic utilization was at 79.7 percent in 2013-2014 with a downward trend to 93.1 percent of claims paid being in network and generic utilization at 79.4 percent.

We attribute these results to a combination of factors, including but not limited to:

- Employee education on fiscally responsible healthcare and pharmacy options.
- Use of Compass healthcare advisors for cost effective procedures, hospital facilities and billing.
- An active, effective and versatile Wellness Accountability Program.
- Safety awareness through partnership with Texas Municipal League.

### **Consumer Education**

As an organization, we continue to increase communication with employees regarding the importance and benefits of being educated consumers. We have consequently experienced positive results:

- High utilization of in-network office visits.
- Generic drug substitutions instead of costly brand names.
- Lower claims costs for both the City of Rowlett and its employees.

The City also continues its partnership with Compass. Compass, an employee benefit advocacy firm, assists our employees and their dependents in understanding their benefits. Compass is also the liaison between our employees and the medical community and advocates for the best and most cost effective services. The services provided by Compass include:

- Unbiased Provider/Doctor recommendations
- Hospital cost and quality information
- Medical bill review and reconciliation
- Cost information for various medical procedures
- Scheduling services for doctor's appointments
- Pharmaceutical alternatives and cost reduction information

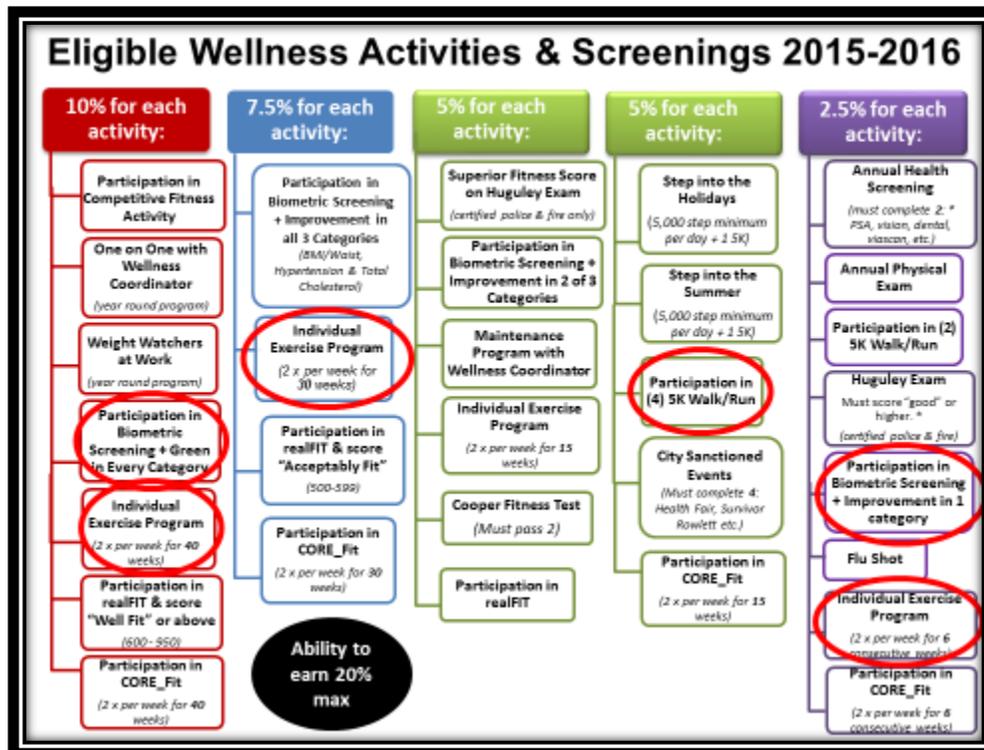
### **Wellness Accountability Program (WAP)**

Developing a sound wellness program is another ongoing effort to address spiraling health care costs and promote wellness. This is integral to maintaining a healthy workforce, reduce absenteeism, and mitigating increasing health and prescription drug costs. In addition to this program, City employees participate in a variety of nutrition and weight loss programs ranging from one-on-one counseling sessions with our Wellness Coordinator to monthly "Weight Watchers" meetings.

### **Wellness Strategy**

In line with our Mission of *Building a Culture of Wellness and Creating Educated Consumers of Healthcare*, we will continue to identify cost effective ways to enhance benefits and promote wellness, but also contain costs and remain competitive with our survey cities. This will include continued Biometric Screenings and annual physicals; providing education and fitness classes (Core Fit and Real Fit) and promoting programs like 5-K runs and *Step-Into-Summer* programs. These programs keep employees active and continue to pay off. We continue to seek better ways to not only generate results but to motivate and encourage employees to live and breathe wellness.

The City implemented its WAP at the beginning of FY2013. In FY2014, the plan was modified to allow more flexibility in choice of activities and to add/change programs throughout the year. In all, employees on the City's medical plan were required to earn 20 percentage points to satisfy the full year requirement. Those who did not fulfill the requirement incurred higher medical premiums. For FY2015, proposed changes to the WAP program will offer even more choices of elective options which, incidentally, are "Low Cost/No Cost" events. The new activities added specifically target the Biometric Screening elements. A key component to the WAP this year is that many of the programs add a level of accountability with results to receive the incentive.

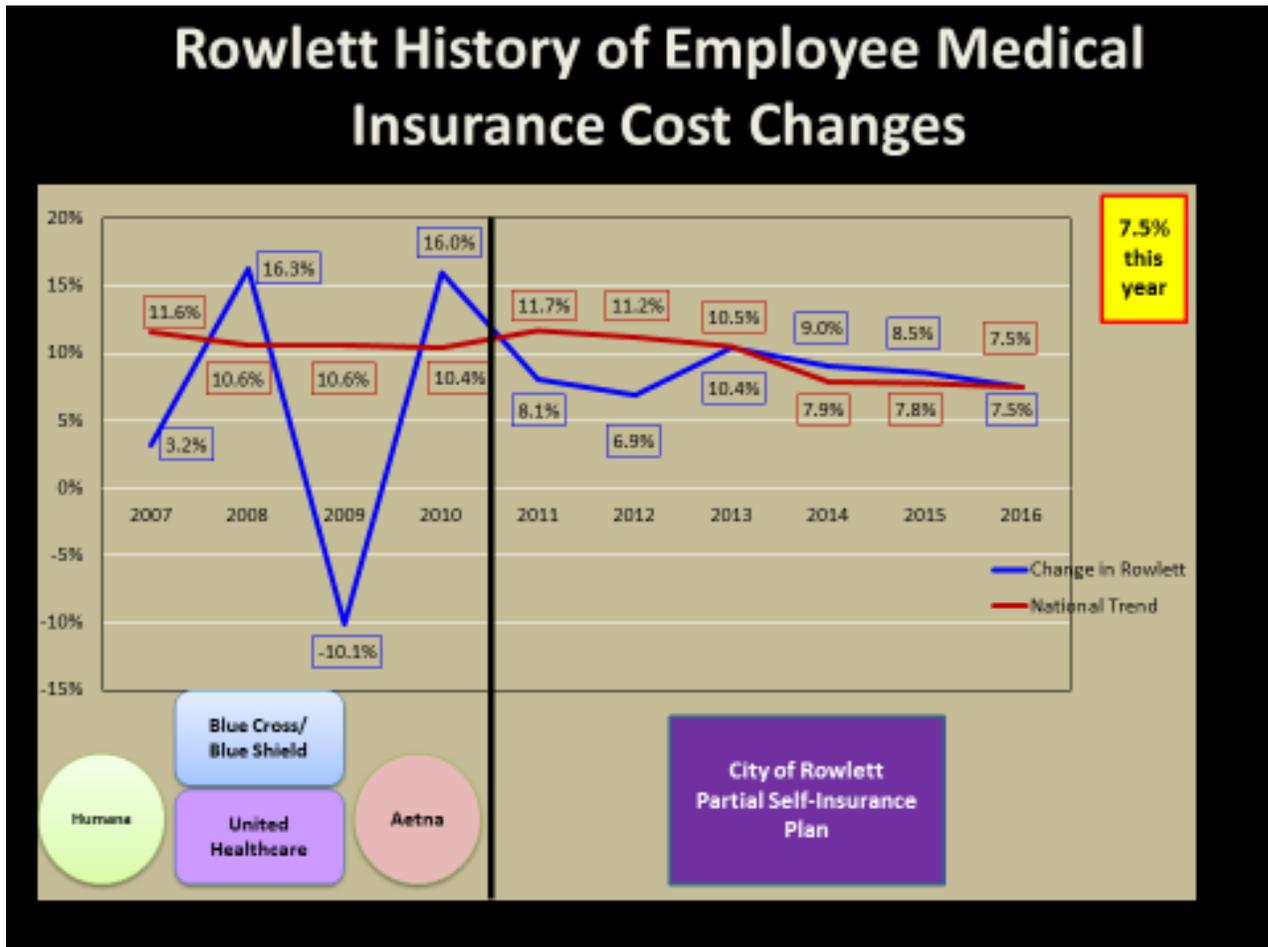


While we do make completing a Biometric Screening an option to all employees on the medical plan, we do not receive individual scores. The aggregate results we receive will not be compiled until the end of July 2015. However we are confident to say that this continues to be a measurable objective which we will continue to improve, expand and promote.

### Historical Trend

The City's decision to become partially self-insured was intended to address spiraling health care costs and promote wellness. This strategy gives the City the ability to gain greater access to population-specific claim detail, which provides increased ability for medical case management and cost containment. This information plays an integral role in the development of a sound wellness program, which is essential to maintaining a healthy workforce, reducing absenteeism, and mitigating increasing health and prescription drug costs.

We're also confident that the successes we are seeing in our plan performance are directly tied to stability in our medical benefits providers. Past decisions to stabilize our annual rate and plan changes have dramatically reduced the turmoil associated with changing plans every year. As you can see from the chart below, since 2007, the City has been with Humana, Blue Cross/Blue Shield, United Healthcare and Aetna. This resulted in huge spreads between years and, in some cases, even bigger increases were proposed. However, the City made changes to its plans to reduce those proposed increases. Since the City moved to its own partial self-insurance, the annual rate of increase has somewhat evened out and, in some cases, resulted in costs lower than that of national trends. For FY2016, we will experience a rate increase of 7.5 percent, equal to the national trend.



### Employee clinic

The City continues to partner with Lake Pointe Medical to enable our employees to get, in most instances, same-day treatment for a variety of minor illnesses. The ease of access and convenience is not only a cost saving financially but a time saver for our employees. Lake Pointe Medical continues to tabulate our usage rates, which enables us to identify inefficiencies and address them.

## **FINANCIAL/BUDGET IMPLICATIONS**

In FY2014, Medical Insurance minimal program changes were anticipated. The overall increase to the health insurance fund budget was estimated at about 8.5 percent and included expected claims, Third-Party Administration costs, Stop Loss Premiums, Wellness Initiatives and other medical plan specific line items. As we have done for the past four years, the City will share the renewal increase with employees at the stakeholder meetings in July. Based on the expected claims cost and final bid premiums from the City's benefits advisor, IPS, the City's and employee medical insurance rates will increase by 7.5 percent. This includes the Other Post-employment Benefits strategy. According to IPS, the national trend for this year is 7.5 percent; therefore, Rowlett is right on target.

## **RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, APPROVING CONTRACT CHANGES FOR FISCAL YEAR 2015-2016 FROM AETNA TO QBE CORPORATION FOR INDIVIDUAL AND AGGREGATE STOP LOSS INSURANCE IN THE AMOUNT OF \$473,375; FROM DELTA DENTAL TO AETNA DENTAL INSURANCE IN THE ESTIMATED AMOUNT OF \$240,427 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.**

**WHEREAS**, it is necessary to provide employee group dental insurance to City employees; and to have adequate individual and aggregate stop loss insurance; and

**WHEREAS**, the City has complied with the requirements of law regarding the solicitation of bids and proposals; and

**WHEREAS**, the Purchasing Division obtained competitive bids for the individual and aggregate stop loss coverage and dental insurance programs which resulted in the selection of and contractual relationships with stop loss and dental carriers as per Bid # 2015-73 and in accordance with the Texas Local Government Code; and

**WHEREAS**, the City Council of the City of Rowlett, Texas desires to award various proposals for medical, supplemental medical, dental, basic life and accidental death, optional (voluntary) life and accidental death, core/buy long-term disability and voluntary short-term disability, employee assistance program, optional vision insurance, and educated consumerism services.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the City Council of the City of Rowlett does hereby approve and award contracts to QBE Corporation in the estimated amount of \$ 473,375 for Individual and Aggregate Stop Loss Insurance and to Aetna Dental for Dental Insurance in the estimated amount of \$240,427.

**Section 2:** That the City Manager is hereby authorized to execute the necessary agreements pursuant to the awards granted herein.

**Section 3:** This resolution shall become effective immediately upon its passage.



**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8A

**TITLE**

Present the Community Development Block Grant Program – 2015 Annual Plan; conduct a public hearing requesting citizen input on participation in the program; consider a resolution supporting participation in the Community Development Block Grant programs, adopting the 2015 Community Development Block Grant Annual Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development (HUD).

**STAFF REPRESENTATIVE**

Erin Jones, Senior Planner

**SUMMARY**

The City of Rowlett will be receiving \$179,247 in Community Development Block Grant (CDBG) funds for the 2015 Plan year (October 1, 2015 – September 30, 2016). The purpose of this item is to conduct a required public hearing and provide authorization to the City Manager to transmit the 2015 Annual Plan to HUD. The Annual Plan contains the allocation of funds by program for the 2015 Plan year.

**BACKGROUND INFORMATION**

On August 2, 2011, the City Council approved the 2011-2015 Community Development Block Grant Consolidated Plan. The 2011-2015 Consolidated Plan is the comprehensive planning document that details how the City will spend its federal funds during the five-year period. Concurrent with the adoption of the Consolidated Plan and each successive year, the City has adopted Annual Plans in 2011, 2012, 2013, and 2014. The 2015 Annual Plan will detail the proposed usage of the CDBG funds for the next year starting October 1, 2015, and concluding September 30, 2016.

On May 20, 2014, City Council approved a Substantial Amendment to the 2011-2015 Consolidated Plan. The purpose of this amendment was to reallocate funds to a new Housing Rehabilitation program and a new Public Service (Life Message, Inc.) program. Both programs have subsequently been implemented in the 2014 Annual Plan year.

A City Council Work Session was conducted on July 14, 2015, to discuss the allocation of funds by program. The allocation of funds included in the 2015 Annual Plan to be transmitted represents the consensus reached by City Council at this Work Session. This is with the understanding that a Substantial Amendment will be brought forward for consideration in September 2015, providing Council the opportunity to move funding between program areas

once additional information becomes available about the expenses associated with the final phase of Isaac Scruggs Park.

## DISCUSSION

The City of Rowlett will be receiving \$179,247 in Community Development Block Grant (CDBG) funds for the fiscal year beginning October 1, 2015. As required by federal regulations, CDBG funds may be used to support projects that assist low-income citizens, remove slum and blight, or for urgent needs (disaster relief). Eligible activities include Affordable Housing projects, such as Housing Rehabilitation, Homebuyers Assistance, and Acquisition; Public Services; Code Enforcement; Demolition; and improvements to Public Facilities, such as Parks, Streets, and Community Centers.

As required by HUD, two public hearings were held on May 7, 2015, at 1:30 p.m. and 5:30 p.m. In addition, a public hearing will be conducted this evening (August 4, 2015). The purpose of these public hearings is to obtain citizen comments regarding community needs and priorities for eligible programs prior to the City submitting the 2015 Annual Plan to HUD by August 14, 2015. The hearings provide information regarding the amount of assistance the City expects to receive (including anticipated program income) for the next fiscal year, the range of activities that are expected to be undertaken, the estimated amount of the anticipated funds that will be utilized to benefit low-moderate income persons, and the City's policy on minimizing displacement of any person.

The public was encouraged to attend the public hearings to provide citizen comment and input regarding the proposed priorities, funding, projects and activities. Following the public hearings and the Council's final approval on August 4, 2015, the proposed Annual Plan will be submitted to HUD by August 14, 2015. At the 1:30 p.m. meeting on May 7, 2015, there were nine attendees present. There were no attendees at the 5:30 p.m. meeting. However, Staff did stay in the room for an hour to provide an opportunity for input for all interested parties. The minutes from these meetings can be reviewed as Attachment 1.

Consistent with the consensus received by City Council at the July 14, 2015, Work Session, the proposed budget for the 2015 Plan year will be transmitted as follows:

Project Description	2015 Plan Proposed Allocation	
	Amt (%)	Amt (\$)
Housing Rehabilitation Program	32.5%	\$58,256
Public Facilities – Improvements to Isaac Scruggs Park	32.5%	\$58,255
Public Services – Funding for Life Message, Honor Academy, Senior Citizen Transportation	15%	\$26,887
Administration – Administrative and management costs	20%	\$35,849
<b>Total Grant</b>		<b>\$179,247</b>

## **FINANCIAL/BUDGET IMPLICATIONS**

The program grant funds pay for the direct costs, including administration of the program. The administrative expenses will be as much as 20 percent (approximately \$35,849) of the approximately \$179,247 total grant amount, contingent on the programs chosen, revisions to annual plan, revisions to the five-Year Consolidation Plan, leaving the balance for the program funding.

The total grant amount from HUD has been reduced from prior year funding by approximately 3.7 percent, from \$186,206 to \$179,247.

## **RECOMMENDED ACTION**

Staff recommends that City Council approve a resolution supporting participation in the Community Development Block Grant programs, adopting the 2015 Community Development Block Grant Annual Plan; and authorizing the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development (HUD).

## **RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, APPROVING THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ADOPTING THE 2015 ANNUAL PLAN AND AUTHORIZING THE CITY MANAGER TO EXECUTE AND SUBMIT ALL DOCUMENTATION AND CERTIFICATIONS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) IN ORDER TO RECEIVE FUNDING THROUGH THE PROGRAMS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Rowlett has the goal of providing a safe, healthy, and quality environment for all residents in the City; and

**WHEREAS**, the City of Rowlett has requested funding from the United States Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program to be used to further the achievement of goals, delivery of services, and increase opportunities for residents with low-income or special needs in the City of Rowlett; and

**WHEREAS**, the City of Rowlett has obtained extensive statistical demographic and research information, solicited citizen input, and a 2015 Annual Plan to address identified community needs for low-income citizens and those with special needs; and

**WHEREAS**, the City of Rowlett has been successful in obtaining Community Development Block Grant Program funding to accomplish community goals and strategies; and

**WHEREAS**, the City of Rowlett is in need of executing and submitting documentation to the U. S. Department of Housing and Urban Development to receive the federal CDBG Program funds.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the City of Rowlett hereby adopts the 2015 Annual Plan, a copy of which is attached hereto as Exhibit A.

**Section 2:** That the City of Rowlett hereby grants, designates and delegates to the City Manager the authority to execute and submit all documentation and certifications necessary to the United States Department of Housing and Urban Development (HUD) in order to receive Community Development Block Grant (CDBG) Program funding to provide and facilitate eligible services and programs for low-income and special needs residents in the City.

**Section 3:** This resolution shall become effective immediately upon its passage.

**ATTACHMENTS**

Exhibit A – 2015 Annual Plan

Attachment 1 – Annual Plan Public Meeting Minutes

# City of Rowlett

## 2015 ACTION PLAN

For the use of  
Community Development Block Grant (CDBG)  
Funds



# City of Rowlett

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The City of Rowlett would like to express our appreciation to the service agencies, city departments, committees, and residents who participated in the development of the 2011-2015 Consolidated Plan and 2015 Annual Plan for the City of Rowlett.

**Brian Funderburk, City Manager**  
**Jim Proce, Assistant City Manager**  
**Marc Kurbansade, Director of Development Services**

## **City Council**

**Todd W. Gottel, Mayor**  
**Michael Gallops, Mayor Pro Tem**  
**Tammy Dana-Bashian, Deputy Mayor Pro Tem**  
**Robbert van Bloemendaal, Councilmember**  
**Carl Pankratz, Deputy Mayor Pro Tem**  
**Debby Bobbitt, Councilmember**  
**Rick Sheffield, Councilmember**

## **Prepared by:**

Jo Carroll - Community Development and Training Network

ADOPTED ON **AUGUST 4, 2015** BY THE CITY OF ROWLETT CITY COUNCIL  
SUBMITTED TO U.S. HOUSING AND URBAN DEVELOPMENT ON **AUGUST 15, 2015**

**ADA/EOE/ADEA**

## Table of Contents

1. Introduction/Executive Summary	1
2. Citizen Participation	2
3. Expected Resources	4
4. Annual Goals and Objectives	5
5. Project Summary	6
6. Projects	7
7. Geographic Distribution	15
8. Affordable Housing	16
9. Public Housing	16
10. Homeless and Other Special Needs Activities	17
11. Barriers to Affordable Housing	17
12. Other Actions	19
13. Program Specific Requirements	22

## Attachments

- A SF 424
- B Certifications
- C Public Hearings and Comments

# Annual Action Plan

## Introduction/Executive Summary

The City of Rowlett is a Metropolitan Entitlement City and receives a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD).

Through the use of federal, state, and local funds the City plans to carry out the objectives set forth in this 2015 Annual Action Plan.

To receive its annual entitlement funds, the City must produce an Annual Action Plan each year. The Annual Action Plan describes the City's planned investments for the coming program year, including proposed actions and proposed CDBG projects.

The Annual Action Plan is similar to a yearly operating plan for a business. It outlines the City's proposed activities in several areas and relates these activities back to the 5-year strategies to address priority needs described in the 2011-2015 Consolidated Plan.

The City works in partnership with public institutions, private and nonprofit partners, to implement activities and projects that require multiple funding sources. The Rowlett Development Services Department works with other City departments to develop coordinated plans, and to leverage resources for parks, infrastructure, code enforcement, clearance of substandard structures, economic development, housing development, and other projects throughout the City. Coordination with and support from adjacent HUD entitlement grantees and the North Central Texas Council of Governments is also sought when appropriate.

The City of Rowlett is located north of Interstate Highway 30, twenty miles northeast of Dallas in northeastern Dallas County and western Rockwall County. Rowlett Creek and the City of Garland border the city on the west, with Lake Ray Hubbard forming the border on the east and south. The Cities of Wylie and Sachse adjoin the northern limits. Rowlett, incorporated in 1952 with a population of 200 and 10

businesses, is centered among the Cities of Garland, Heath, Murphy, Rockwall, Sachse, St. Paul, Sunnyvale, and Wylie. According to the U.S. Census Bureau, the city has a total area of approximately 20.2 miles. Considered a quiet "bedroom community" to the 5<sup>th</sup> largest U.S. Metroplex – the Dallas-Ft. Worth Metroplex, the City's population has dramatically risen from 1,015 in 1960 to 44,503 in 2000, and an estimated 2010 count of 56,354. The most recent population estimate puts the population stabilized around 56,000 for the past few years.



Rowlett's citizens have easy access to the Metroplex, with endless shopping, dining and entertainment just a short drive away. However, the close proximity to the Metroplex is also in some ways a double-edged sword - the surrounding Dallas County's economic influence and population size does affect the availability and affordability of housing inside of the Rowlett

city limits due to the number of workers that commute to the Metroplex for the more profitable

employment opportunities.

For decades, the surrounding urbanized areas and cities in the north central region of Texas commonly referred to as the “Metroplex” have struggled with the overwhelming issues of providing a suitable living environment and decent, safe, and affordable housing for their citizens. The region’s widespread substandard and aging housing stock combined with the lack of adequate funding to address the need has resulted in severe housing conditions now being experienced by many low income families in the central urban areas.

*Although the numbers in need are far lower and the severity of the housing conditions are far less, the City of Rowlett is no exception to this situation, with 1,565 (63%) of the 2,482 low-income homeowner households reporting critical housing needs, and 287 (65.53%) of the 438 low income rental households reporting critical housing needs (2010 Census data).*

## **Lead Entity**

The City of Rowlett is the responsible Lead Entity to oversee the development of the 2011-2015 Consolidated Plan and the 2015 Annual Plan. Through the submittal of this document, the City of Rowlett is officially adopting this 2015 Annual Plan as its official strategic plan for the receipt of federal Community Development Block Grant (CDBG) funds and other funds subject to this requirement. The City of Rowlett will retain full and sole responsibility for the appropriate use and expenditure of CDBG funds, and other funds that the City receives through either formula allocation or through competitive grant applications.

The City’s Development Services Department (DSD) is responsible for the daily administrative and management responsibilities, project implementation, fiscal oversight, contract monitoring, and the development and implementation of this Consolidated Plan, upon the review and adoption by the City Council of the City of Rowlett. As needed, the DSD may utilize citizen advisory committees for various duties, including the annual review and selection of Subrecipients (non-profit organizations) seeking federal funds. The City Manager of the City of Rowlett is the designated Certification Officer for all program documents necessary for submittal to HUD. The required certifications for the 2015 Annual Plan are included in this document as **Appendix A**.

## **Citizen Participation**

The development phase of the Annual Plan began with the consulting of community service organizations and other public agencies regarding the City’s housing and non-housing needs, reviewing of existing needs assessments, and gathering input from City staff, elected officials, and residents. Information on homeless and special needs was obtained from Habitat for Humanity, the Metro Dallas Homeless Alliance, local churches, the Rowlett Police Department, and various service providers. The process also included the gathering of more detailed data and input regarding the City’s housing market, types of housing needs, target populations, distribution of funding, and potential projects.

Two public hearings were held during the initial development phase. The meetings were publicized in local newspapers and public notices were posted in key areas around the City. The meetings were held at the Rowlett Community Centre at 1:30 p.m. and 5:30 p.m. At the 1:30 p.m. meeting there were nine attendees present. There were no attendees at the 5:30 p.m. meeting. However, Staff remained in the room for an hour to provide an opportunity for input for all interested parties.

A third public hearing was held at the Rowlett City Council meeting for adoption of the plan. Attendance

at the meetings included interested residents, senior citizens, elected officials, and management staff from the City of Rowlett. The meetings were held at accessible and convenient locations and during daytime and nighttime hours in order to accommodate and encourage attendance, in addition to being broadcast on the local community service channel.

The public hearings were opened with an explanation of the need and purpose of the public hearings and the 2015 Annual Plan. Information was provided regarding CDBG-eligible activities and the availability of funding for affordable housing programs, public facilities, and public services. A brief review was given regarding the proposed goals and objectives to be included in the 5-year plan and the 2015 Annual Plan.

The meetings were then opened to a general discussion to receive comments about the Consolidated Plan and Annual Plan processes, community needs, and eligible projects and activities. See Attachment C for public hearing details and a copy of all comments received.

Information regarding non-profit organizations was obtained directly from specific providers and gleaned from reviewing existing surveys and reports containing comments from numerous health and human services providers regarding their service levels, resources, and anticipated needs.

Citizens were invited to attend any of the publicized public hearings. The final public meeting was held to present the proposed priorities, strategies, and 2015 budget, goals, and objectives during the approval stage on August 4, 2015, just prior to approval by the Rowlett City Council. No written comments were received during the 30-day period posted before the final approval.

The City of Rowlett conducted a number of public hearings to enable citizens to provide input into the Consolidated Plan Process:

Location	Time and Date
Rowlett Community Centre – 5300 Main, Rowlett	1:30 – 2:30 May 7, 2015
Rowlett Community Centre – 5300 Main, Rowlett	5:30 - 6:30 p.m. May 7, 2015
City Council Chambers – 4000 Main Street – Rowlett Texas	7:30 p.m. August 4, 2015

## AP-15 Expected Resources

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available 2015			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Total: \$		
CDBG	public - federal	<ul style="list-style-type: none"> <li>• Admin and Planning</li> <li>• Public Services</li> <li>• Housing</li> <li>• Public Facilities</li> </ul>	\$179,427	\$ 0	\$179,427	\$0	Final Year of Con Plan

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

The City of Rowlett does not anticipate other state or federal resources, such as the HOME Program funds, McKinney-Vento Homeless Assistance Programs, Low Income Housing Tax Credit (LIHTC), Emergency Shelter Grant (ESG), Shelter Plus Care, or FEMA. However, the City does anticipate that Rowlett residents may continue to benefit from HUD Housing Choice Voucher Program funds and other State funds, local funding, private lender financing, private foundation funds, non-profit organizations, for-profit developers, and local contributors.

The City does not anticipate the receipt of program income, Section 108 funds or program income, surplus funds from urban renewal projects, or income from float-funded activities. Any return of grant funds will be budgeted back to the original project or activity, or to another planned and approved eligible project or activity. The City does not anticipate funding any “urgent need” projects or activities.

Development and planning of programs eligible to receive federal funding will be approached with the concept of maximizing the extent of the federal dollar commitment with the least actual dollar commitment required to make the project feasible. Leveraging will also be accomplished through the infusion of local funds and the coordination of programs with non-profit organizations, faith-based groups, for-profit partners, and volunteer work groups providing labor and assistance.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City does not retain public land to be used to address the needs identified in the plan.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives

### Goals Summary Information

<b>Objective 1: Decent Housing</b>		
<i>Preserve, Improve and Expand the Quality, Affordable, and Accessible Housing Opportunities for Low and Moderate Income Households</i>		
<b>Specific Objectives</b>		<b>Expected One Year Output</b>
<b>Availability/Accessibility of Decent Housing (DH-1)</b>		
DH-1.1	Fair Housing Information - educate and provide information regarding Fair Housing to increase accessibility to rental and purchased housing	<ul style="list-style-type: none"> <li>• 20 households receive Fair Housing information</li> <li>• 1 annual publication of Fair Housing information</li> <li>• 1 annual review of Analysis of Impediments and Fair Housing Ordinance</li> <li>• Documents provided in English and Spanish</li> </ul>
DH-1.2	Emergency Shelter/Temporary Housing	20 low-income or special need populations receive information and/or assistance with emergency/temporary shelter and affordable housing opportunities
<b>Affordability of Decent Housing (DH-2)</b>		
DH-2.1	Encourage affordable housing opportunities for low-income homebuyers or renters	<ul style="list-style-type: none"> <li>• 20 households receive information regarding availability of homebuyers assistance and rental assistance opportunities</li> </ul>
<b>Sustainability of Decent Housing (DH-3)</b>		
DH-3.2	Lead Hazard Reduction Information provided	<ul style="list-style-type: none"> <li>• 20 low-income households</li> </ul>
<b>Objective 2: A Suitable Living Environment</b>		
<i>Encourage reinvestment in low and moderate income neighborhoods, the delivery of health and human services that encourage self-sufficiency and reduce poverty, and public facilities that provide safe, secure, and healthy environments for low-income, homeless, and populations with special needs</i>		
<b>Availability/Accessibility of Suitable Living Environment (SL-1)</b>		
SL-1.1	Increase accessibility to health and human services that improve the quality of life and assist low-income persons, elderly, homeless, victims of domestic violence, and other populations with special needs	50 low income or special need persons receive assistance with health and human services
SL-1.2	Capacity Building - Homeless and Special Need Populations - support and expand collaboration and networking efforts of local non-profit service providers	<ul style="list-style-type: none"> <li>• Participation in meetings and conferences regarding shelter, housing, and service needs of homeless and special need populations</li> <li>• Identification of local, state, and federal resources to assist with homeless prevention and homeless services</li> </ul>
<b>Sustainability of Suitable Living Environment (SL-3)</b>		
SL-3.1	Improvements to streets, parks, water, sewer, drainage, sidewalks, infrastructure, or	Project development will begin for a park improvement project in a low-income neighborhood, with project

	community centers located in low-income areas or that provide services primarily to low income households	completion occurring in PY2015
<b>Objective 3: Expanded Economic Opportunities</b>		
<i>Encourage the development and delivery of opportunities and activities that maintain or increase economic and employment stability, educational and job training opportunities, and reduce poverty</i>		
<b>Availability/Accessibility of Expanded Economic Opportunities (EO-1)</b>		
EO-1.1	Increase access to employment opportunities for low-income households	The City will continue with business and economic development activities utilizing local or other funds

**\*Goals are subject to increase or decrease based upon funding availability.**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The City is continuing its Housing Repair program to assist low-income households with minor repairs and weatherization needs. The assistance is provided in the form of a deferred forgivable loan. It is anticipated that 3-5 low-income households will be assisted.

**AP-38 Project Summary**

**Project Summary Information**

<b>Project Name</b>	<b>Goals Supported</b>	<b>Needs Addressed</b>	<b>Funding</b>
CDBG Program Administration	Not Applicable – this is an administrative activity	Not Applicable – this is an administrative activity	\$35,885
Public Services (PSA)	SL 1.1 Public Services	Public Services – Low-Income Households	\$26,914
Public Facilities and Improvements (Parks)	SL 3.1 Infrastructure Improvements	Public Facilities – Park Improvements	\$58,314
Housing	DH 1.2 Housing	Housing – Minor Repairs and Weatherization	\$58,314
<b>TOTAL 2015 GRANT</b>			<b>\$179,427.00</b>

## AP-35

### Projects

#### Introduction

The City will undertake activities that will address priority needs and objectives established and adopted by City Council. This will include a summary of proposed activities including local objectives and priority needs, proposed accomplishments, and a target date for completion.

#	Project
1	CDBG Program Administration
2	Public Services – Funds will be provided for 3 public services activities, including: a) Life Message - a local non-profit organization for a pantry providing food and basic living necessities for low-income or special need households. It is expected that 100 low-income or special need families will be assisted. Services will be provided city-wide. b) Honor Academy – a local non-profit organization will provide mentoring and character education program services for at-risk youth. c) City of Rowlett Development Services Department – will work with DART to provide transportation vouchers for elderly citizens.
3	Public Facilities and Improvements (Parks) – Funds will be provided to make improvements to the Isaac Scruggs Park, a park located in a low-income neighborhood.
4	Housing Repair – Funds will be provided to make minor repairs and weatherization improvements to 5 houses occupied by low-income households.

#### CPMP Project Summaries, Table 3A, and Table 3B

The following pages contain information produced on HUD’s CPMP program and provide the Project Title, a description of the Priority/Objectives identified in the 2011-2015 Consolidated Plan to be addressed with each project, and the proposed budget for each project. The tables also provide the HUD Matrix code, the project-level accomplishments, funding source, and performance measures.

**Table 3A** provides a **Summary of Specific Annual Objectives** with information about the City’s CDBG funded projects.

**Table 3B – Annual Housing Completion Goals** – indicates the amount of federal funds that the City of Rowlett will be allocating for the completion of housing related activities.

**Tables 3C – Consolidated Plan Listing of Projects** – provides project-specific summary information.

#### Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 3A**

**SUMMARY OF SPECIFIC ANNUAL OBJECTIVES**

<b>Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)</b>							
<b>Specific Objective</b>	<b>Source of Funds</b>	<b>Year</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Percent Completed</b>	
<b>DH 1.1</b> Fair Housing Information – educate and provide information regarding Fair Housing to increase accessibility to rental and purchased housing		2011	20	20	30	150%	
		2012	20	20	35	175%	
		2013	20	20	20	100%	
		2014	20	20	20	100%	
		2015	20	20	20	%	
		<b>MULTI-YEAR GOAL</b>					
<b>Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)</b>							
<b>Specific Objective</b>	<b>Source of Funds</b>	<b>Year</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Percent Completed</b>	
<b>DH 1.2</b> Emergency Shelter/ Temporary Hsg- Support & expand collaboration & net-working efforts of local non-profit service providers		2011	20	20	20	100%	
		2012	20	20	20	100%	
		2013	0	0	0	%	
		2014	0	0	0	%	
		2015	0	0	0	%	
		<b>MULTI-YEAR GOAL</b>					
<b>Decent Housing with Purpose of New or Improved Affordability (DH-2)</b>							
<b>DH 2.1</b> Encourage affordable housing opportunities for low-income homebuyers, homeowners, or renters		2011	20	20	30	150%	
		2012	20	20	35	175%	
		2013	3	3	3	100%	
		2014	20	20	20	100%	
		2015	3	3		%	
		<b>MULTI-YEAR GOAL</b>					
<b>Decent Housing with Purpose of New or Improved Sustainability (DH-3)</b>							
<b>DH 3.1</b> Provide Lead Hazard Reduction Information		2011	20	20	30	150%	
		2012	20	20	35	175%	
		2013	20	20	20	100%	
		2014	20	20	20	100%	
		2015	20	20	20	%	
		<b>MULTI-YEAR GOAL</b>					
<b>Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)</b>							
<b>SL 1.1</b> Increase accessibility to health/human services that improve quality of life & assist low-income persons, elderly, homeless, victims of domestic violence, & other populations w/ special needs		2011	10	10	25	250%	
		2012	10	10	10	100%	
		2013	50	50	50	100%	
		2014	50	50	50	100%	
		2015	100	100		%	
		<b>MULTI-YEAR GOAL</b>					

<b>Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)</b>							
<b>SL 1.2</b>	Capacity Building - Homeless and Special Need Populations - support and expand collaboration and networking efforts of local non-profit service providers		2011		0	0	%
			2012		0	0	%
			2013		0	0	%
			2014		0	0	%
			2015		0	0	%
			<b>MULTI-YEAR GOAL</b>				
<b>Suitable Living Environment with Purpose of New or Improved Sustainability (SL-3)</b>							
<b>SL 3.1</b>	Improvements to streets, parks, water, sewer, drainage, sidewalks, infrastructure, or community centers located in low-income areas or that provide services primarily to low income households		2011	1	1	0	0%
			2012	0	0	0	0%
			2013	1	1	1	100%
			2014	1	1	0	0%
			2015	1	1		%
			<b>MULTI-YEAR GOAL</b>				
<b>Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)</b>							
<b>Specific Objective</b>		<b>Source of Funds</b>	<b>Year</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Percent Completed</b>
<b>EO 1.1</b>	Increase access to employment opportunities for low-income households		2011	0	0		%
			2012	0	0		%
			2013	0	0		%
			2014	0	0		%
			2015	0	0		%
			<b>MULTI-YEAR GOAL</b>				

**Table 3B  
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS**

Grantee Name: <i>City of Rowlett Texas</i> Program Year: <u>2015</u>	Expected Annual Number of Units To Be Completed	Actual Annual # of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	4		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	3		<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>	7		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	7		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Tables 3C  
CONSOLIDATED PLAN LISTING OF PROJECTS**

**PROJECT #1**

**Priority Need:** *General Administration*

**Project Title:** *Administration*

**Description:**

Reasonable costs of overall program management, coordination, monitoring, and evaluation of the CDBG Program and other eligible activities that benefit low-income citizens, with services provided by staff, contractors, and/or consultants.

**Objective Category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome Category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** City of Rowlett Development Services Department, 4310 Industrial Boulevard, Rowlett, Texas

<b>Objective Number:</b> NA	<b>Project ID:</b> 1	<b>Funding Sources</b>	<b>Amounts</b>
<b>HUD Matrix Code:</b> 21A - Planning/Administration	<b>CDBG Citation:</b> 570.206	CDBG	<b>\$35,885.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> NA	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$35,885.00</b>
<b>Performance Indicator:</b> NA	<b>Annual Units:</b> NA	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$35,885.00</b>

**The primary purpose of the project is to help:**  
 the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Tables 3C  
CONSOLIDATED PLAN LISTING OF PROJECTS**

**PROJECT #2**

**Priority Need:** *Support Public Services to increase health and human services*

**Project Title:** *Public Services*

**Description:**

Provide funding to Life Message, a non-profit organization, that provides a food pantry serving low-income, elderly, disabled, and special need populations. Services include providing food products and basic living necessities and are available city-wide.

**Objective Category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome Category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** City-wide

Objective Number: SL-1.1	Project ID: 2	Funding Sources	Amounts
<b>HUD Matrix Code:</b> 05 – Public Services (General)	<b>CDBG Citation:</b> 570.201(e)	CDBG	<b>\$11,057.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> LMC	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$11,057.00</b>
<b>Performance Indicator:</b> 1 - People	<b>Annual Units:</b> 100	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$11,057.00</b>

**The primary purpose of the project is to help:**  
 the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Tables 3C  
CONSOLIDATED PLAN LISTING OF PROJECTS**

**PROJECT #3**

**Priority Need:** *Support Public Services to increase health and human services*

**Project Title:** *Public Services*

**Description:**

Provide funding to Honor Academy, a non-profit organization, that provides mentoring and character education program services for at-risk youth. Services are available city-wide.

**Objective Category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome Category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** City-wide

<b>Objective Number:</b> SL-1.1	<b>Project ID:</b> 2	<b>Funding Sources</b>	<b>Amounts</b>
<b>HUD Matrix Code:</b> 05D – Youth Services	<b>CDBG Citation:</b> 570.201(e)	CDBG	<b>\$11,057.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> LMC	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$11,057.00</b>
<b>Performance Indicator:</b> 1 - People	<b>Annual Units:</b> 50	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$11,057.00</b>

**The primary purpose of the project is to help:**

the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Tables 3C  
CONSOLIDATED PLAN LISTING OF PROJECTS**

## PROJECT #4

**Priority Need:** *Support Public Services to increase health and human services*

**Project Title:** *Public Services*

**Description:**

Provide funding for transportation voucher services through DART for elderly residents. Services are available city-wide.

**Objective Category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome Category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** City-wide

<b>Objective Number:</b> SL-1.1	<b>Project ID:</b> 2	<b>Funding Sources</b>	<b>Amounts</b>
<b>HUD Matrix Code:</b> 05E – Transportation	<b>CDBG Citation:</b> 570.201(e)	CDBG	<b>\$4,800.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> LMA	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$4,800.00</b>
<b>Performance Indicator:</b> 1 - People	<b>Annual Units:</b> 50	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$4,800.00</b>

**The primary purpose of the project is to help:**  
 the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Tables 3C**

**CONSOLIDATED PLAN LISTING OF PROJECTS**

**PROJECT #5**

**Priority Need:** *Decent Housing – Preserve, improve, and expand the quality, affordable, and accessible housing opportunities for low and moderate income households*

**Project Title:** *Housing Repairs*

**Description:**

Provide housing repairs and weatherization services for residential single-family housing occupied by low-income homeowners. Eligible activities will include repair or replacement of essential systems, including roofs, heating/cooling systems, security, access, windows, plumbing, electrical, and other health or safety issues as determined by on-site inspections and in accordance with approved rehabilitation standards.

**Objective Category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome Category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** City-wide

<b>Objective Number:</b> DH – 2.1	<b>Project ID:</b> 2	<b>Funding Sources</b>	<b>Amounts</b>
<b>HUD Matrix Code:</b> 14A – Rehab: Single-Unit Residential	<b>CDBG Citation:</b> 570.202	CDBG	<b>\$58,314.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> LMC	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$58,314.00</b>
<b>Performance Indicator:</b> 04 - Households	<b>Annual Units:</b> 3	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$58,314.00</b>

**The primary purpose of the project is to help:**  
 the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Tables 3C  
CONSOLIDATED PLAN LISTING OF PROJECTS**

## PROJECT #6

**Priority Need:** *Support Public Facility Improvements/Infrastructure and Other Projects and Activities to provide safe, secure, and healthy environments*

**Project Title:** *Park Improvements*

**Description:**

Park improvements – Includes improvements to parks located in low income neighborhoods. The Isaac Scruggs Park in Census Tract 181.35 will receive a basketball court, shade structures, playground equipment, and other related amenities.

**Objective Category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome Category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** CT 181.35 – low income neighborhood (Block Groups 1 and 2)

Objective Number: SL-3.1	Project ID: 4	Funding Sources	Amounts
<b>HUD Matrix Code:</b> 03F – Park Improvements	<b>CDBG Citation:</b> 570.201(c)	CDBG	<b>\$58,314.00</b>
<b>Type of Recipient:</b> Local Government	<b>CDBG National Objective:</b> LMA	ESG/HOME/HOPWA	0
<b>Start Date:</b> 10-1-2015	<b>Completion Date:</b> 9-30-2016	<b>Total Formula</b>	<b>\$58,314.00</b>
<b>Performance Indicator:</b> 11 – Public Facility	<b>Annual Units:</b> 1	Prior Year Funds	
<b>Local ID:</b> NA	<b>Units Upon Completion:</b>	Assisted Housing	
		PHA	
		Other Funding	
		<b>Total</b>	<b>\$58,314.00</b>

**The primary purpose of the project is to help:**

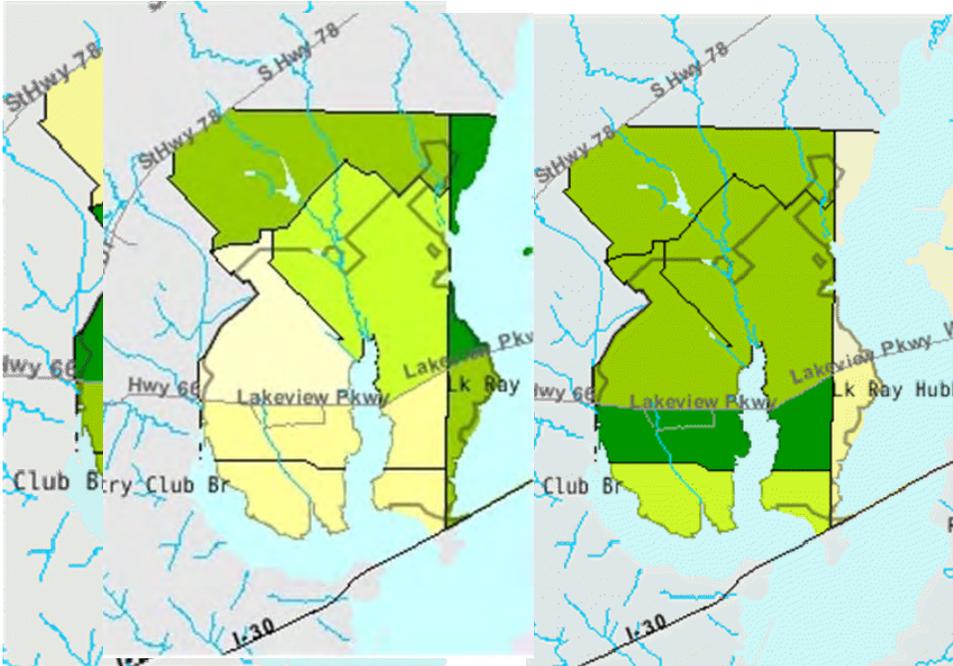
the Homeless   
  Persons with HIV/AIDS   
  Persons with Disabilities   
  Public Housing Needs

## AP-50 Geographic Distribution

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic analysis shows that the incidence of older housing stock overlaps with a concentration of low to moderate income families.

The maps below indicate the dispersal of racial groups in Rowlett (2010 Census).



<b>Black Concentrations Data Classes - %</b>	
Lightest Yellow	2.1 – 2.1
Light Yellow	4.4 – 4.4
Light Green	6.4 – 6.4
Medium Green	8.7 – 9.4
Dark Green	10.9 – 10.9

<b>Hispanic Concentrations Data Classes - %</b>	
Lightest Yellow	2.1 – 2.1
Light Yellow	4.4 – 4.4
Light Green	6.4 – 6.4
Medium Green	8.7 – 9.4
Dark Green	10.9 – 10.9

<b>White Concentrations Data Classes - %</b>	
Lightest Yellow	78.8 – 78.8
Light Yellow	80.9 – 81.1
Light Green	82.9 – 82.9
Medium Green	86.9 – 87.7
Dark Green	93.1 – 93.1

## Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Based on the information gained during the development of the Consolidated Plan and as determined during the annual budget process, the City will make CDBG Program funds available for public services and affordable housing activities throughout the City, with no geographic preference. However, every effort will be made to distribute the funds in a manner that addresses the priorities of needs identified in this plan. This includes distributing the funding throughout a variety of projects and activities that serve the maximum number of low-

income, elderly, and special need households.

All eligible projects and activities will be available on a city-wide basis unless they are required by HUD regulations to be limited to specific identified low-income areas. The proposed park improvement project will be located in a low-income neighborhood. There are no CDFI or Strategy areas.

## Affordable Housing

### AP-55 Affordable Housing

#### Introduction

The City's housing priorities are: increasing the supply of quality affordable housing; expanding homeownership opportunities; revitalizing neighborhoods; and creating mixed-income communities.

The Dallas County Housing Authority provides a Housing Choice Voucher Program that is available to the very-low income segment of the City's population.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	3
Special-Needs	0
Total	3

One Year Goals for the Number of Households to be Supported	
Rental Assistance	4
The Production of New Units	0
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	7

### AP-60 Public Housing

#### Introduction

There are no Public Housing Authorities in the City of Rowlett.

#### Actions planned during the next year to address the needs to public housing

There are no Public Housing Authorities in the City of Rowlett.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

There are no Public Housing Authorities in the City of Rowlett.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

There are no Public Housing Authorities in the City of Rowlett.

**AP-65 Homeless and Other Special Needs Activities**

**Introduction**

There are no reported incidences of chronic homelessness in the City of Rowlett. Public Service providers and religious organizations report a low and sporadic need for temporary assistance with housing shelter and mortgage, rental, or utility payments.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will be providing \$26,914.00 in Public Services funds for non-profit organizations to assist with a pantry providing food and basic living necessities, mentoring and character education services for at-risk youth, and transportation vouchers for elderly citizens. As a part of this service, the City will collect demographic and income information about the persons and households assisted with the funds. The City will continue to work with local organizations to identify needs and develop plans to address those needs.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

There are no reported incidences of chronic homelessness in the City of Rowlett. Public Service providers and religious organizations report a low and sporadic need for temporary assistance with housing shelter and mortgage, rental, or utility payments.

**AP-75 Barriers to Affordable Housing**

**Introduction**

The City reviewed property tax policies, land use controls, zoning ordinances, building codes requirements, impact and other fees, public housing, environmental requirements, public transportation, and other factors in order to determine any barriers to affordable housing. A review of the federal regulations and requirements and local building codes did not reveal any obvious issues that would discourage the development of affordable housing. There appears to be no significant barriers to affordable housing with regard to public policies. There were no public policies that limit or affect the return on residential investments.

The City of Rowlett conducted an analysis of impediments to housing choice during the development of the 2011-2015 Five-Year Consolidated Plan, and developed goals and strategies to further the practice of Fair Housing and to encourage the availability of housing choice.

It is the adopted Affirmative Marketing Goal of the City to ensure that organizations and individuals who normally might not apply for grants or for assistance because of their race, color, religion, age, sex, national origin, handicap or familial status know about the availability of assistance and have the opportunity to apply. Public notices will be placed in local newspapers, public service announcements will be advertised through local television stations, signs will be posted throughout the government offices, and public hearings will be held at accessible locations and times to inform the general public when funds are available and what projects will be funded.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In order to continue to address and eliminate any potential barriers to affordable housing, the City has identified the following areas where the City could take action to minimize barriers to affordable housing:

1. Promote the provision of foreclosure prevention counseling and buyer education
2. Seek additional resources to reduce barriers
3. Make efforts to coordinate its housing initiatives with local and regional transportation planning strategies to ensure, to the extent practical, that affordable housing owners and tenants have access to public transportation

## AP-85 Other Actions

### Introduction

This section will describe the City's plans for the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### Actions planned to address obstacles to meeting underserved needs

The City of Rowlett, through the implementation of the 2011-2015 Consolidated Plan and the 2015 Annual Plan, will continue its efforts to addressing identified obstacles to meeting underserved needs and barriers to affordable housing. The City will provide relevant information regarding the availability of homebuyer's assistance, rental assistance, and lead based paint issues to residents by posting the referral information on the City's website, and at public locations at the Rowlett Community Centre and the Rowlett Development Services Department. The information provided will include a listing of providers of each service, including the state and federal programs for homebuyers' assistance, a listing of subsidized housing providers available for Rowlett residents (e.g., Dallas County Housing Voucher Program), and lead-paint education materials and contact information for the Dallas County Health and Human Services Department and Rockwall County Environmental Health Coordinator.

Identified obstacles and actions to address these obstacles include:

- *The lack of adequate and sustained financial resources* - The data gathered during the Consolidated Plan and Annual Plan process will be made available to organizations seeking state and federal grant funds to assist in their provision of services. The City has made a concerted effort to identify community issues, thereby establishing a data-base that will be useful to establish the housing and public service needs of low-income and special need populations. The City will also consider seeking additional state and federal grant funds, including HOME Program funds, in addition to encouraging other organizations to actively seek external funding resources.
- *Ability to provide current and relevant information to citizens in an effective and timely manner regarding community resources and issues* - The City will place information regarding community development issues on the city's website. City staff will also actively participate in community forums, community meetings, and special focus groups related to issues and needs identified in the City's Consolidated Plan, such as homelessness, domestic violence, and elderly.
- *The lack of a coordinated intake and referral system* - City staff will actively participate in local and regional groups and organizations to facilitate coordination and collaboration amongst service-providers, non-profit organizations, and faith-based groups. A focus will be the sharing of information and resources to increase efficiency and effectiveness.

## **Actions planned to foster and maintain affordable housing**

The City of Rowlett, through the implementation of the 2011-2015 Consolidated Plan and the 2015 Annual Plan, will continue its efforts to foster decent housing for residents. Specifically, the City will:

- Initiate and develop a program to assist with minor repairs and weatherization needs for low-income households
- Enforce building and housing codes that set forth the standards for all affordable housing programs administered and/or supported by the City
- Provide educational opportunities and training for its staff developing and administering affordable housing programs that provide housing meeting building and housing codes
- Facilitate the efforts of other entities and non-profit organizations providing affordable and standard housing
- Make available technical assistance and funding, if available, in support of other projects and activities that remove health and safety hazards
- Make available technical assistance and funding, if available, in support of public facility and infrastructure improvements in low income neighborhoods in order to encourage the redevelopment and new development of new affordable and decent housing opportunities and to improve the overall quality of life for low income residents

## **Actions planned to reduce lead-based paint hazards**

The 2009 ACS indicated that 13% of the housing in the City was built prior to 1980, and 3% were built prior to 1970. HUD recommended methods that consider the age and condition of the properties were used in estimating the number of dwellings potentially impacted. A significant percentage of pre-1979 housing typically contains lead-based paint, which presents some special issues regarding the health of occupants and construction abatement procedures. It is estimated that more than 1,539 (10.56%) of the City's residential properties may have some interior or exterior lead paint present. A smaller undetermined percentage of these may have deteriorated paint that could pose health risks for occupants. *Considering the age of the City's housing combined with the percentage of low-income residents, it is estimated 321 (20.84% of the estimated number of pre-1979 houses with lead) of the estimated number of housing units containing lead paint could be occupied by low-income residents.*

According to the most recent estimates, approximately 3.2% of children aged 1-5 years in Texas had elevated lead levels. A blood lead level greater or equal to 10 mg/dL is considered to be an elevated blood lead level by the federal government. The highest blood lead levels are found in 1-2 year old children who are poor and who live in older housing that is in poor condition.

*Utilizing the health data as described above regarding potential hazards to 3.2% of children aged 1-5 years, it is noted that approximately 30-35 children in Rowlett may be impacted by elevated blood lead levels. However, it should be noted that the age of Rowlett's housing is significantly younger than the state-wide average, leading to an even lower number of young children in Rowlett that may be exposed to lead paint.*

The City is aware of the possible dangers of lead poisoning and will continue to monitor available health data to identify the incidence of the problem. The City will distribute information to the public regarding the hazards of lead.

The following actions will be undertaken:

- Provide public information and education regarding lead-based paint
- Monitor regular reports from the County Health Department and Texas Department of Health to monitor the level of reported lead poisoning issues
- Encourage local construction contractors to become certified as lead paint inspectors, removers, and abaters

### **Actions planned to reduce the number of poverty-level families**

In an effort to promote and encourage economic and social self-sufficiency, the City will undertake the following actions:

- Support the efforts of the Housing Choice Voucher Homeownership Program that is designed to provide supportive and educational services leading to a decreased dependence on subsidy programs.
- Support the efforts of existing affordable housing programs to reduce the economic impact of rent and homeownership burdens on low-income households.
- Continue to provide economic development incentives utilizing local funds to encourage the retainment and creation of employment opportunities available to low income residents.
- Continue to include and enforce requirements of Section 3 in applicable contracts utilizing federal funds.
- Support the efforts of non-profit organizations that provide educational courses in homebuyer and homeowner responsibilities, home maintenance, budgeting, nutrition, parenting, affordable rental units, and other health and human services.
- Support the efforts of public service activities that enhance the quality of life of low-income residents.
- Continue to support public service activities that allow youth to meet their maximum potential and ultimately leave the poverty environment.
- Encourage and initiate efforts to promote collaboration and reduce duplication of effort amongst the region's entities and public service providers.

### **Actions planned to develop institutional structure**

It has been and remains a priority for the City to develop and enhance an effective and efficient program delivery system for the use of federal funds. Even though the system has been streamlined and improved in recent years, the City continues to monitor, assess, and seek ways to further improve its performance. Solid relationships have been built with public institutions, private and nonprofit partners, to implement activities and projects that require multiple funding sources. All partners are encouraged to share their thoughts on how the delivery system and programs could be made better.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Rowlett will coordinate and administer the identified goals, objectives, and strategies discussed in this document through its Development Services Department. The City will utilize and administer its CDBG and other local, state, and federally-funded programs (as available) to support affordable housing programs and

other community development activities to assist low-income citizens and revitalize declining neighborhoods. The City will also consider and offer letters of support when appropriate to other organizations and agencies seeking grant or state/federal funding. In addition, the City will provide technical assistance and funding of health and public services as funds are available, as well as actively seeking to enhance coordination of services amongst service providers. A more detailed listing of potential partners that are committed to work cooperatively with the City to improve the quality of life for its citizens is contained in the 2011-2015 Consolidated Plan.

## AP-90 Program Specific Requirements

### Introduction

This section will describe activities planned with respect to all CDBG funds expected to be available during the program year (including program income that will have been received before the start of the next program year), except that an amount generally not to exceed ten percent of such total available CDBG funds may be excluded from the funds for which eligible activities are described if it has been identified for the contingency of cost overruns.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220.(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Description	Amount of Program Income
The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
The amount of surplus funds from urban renewal settlements	\$0
The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	<b>\$0</b>

### Other CDBG Requirements

- |   |     |
|---|-----|
| 1. The amount of urgent need activities   | 0   |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. | 70% |

# ATTACHMENT A

SF 424

ATTACHMENT B

CERTIFICATIONS

ATTACHMENT C

PUBLIC HEARINGS

**Minutes from the 2015 Community Development Block Grant (CDBG) Annual Plan Public Meetings Held May 7, 2015 at 1:30 p.m. and 5:30 p.m.\* at the Rowlett Community Centre-Room A, 5300 Main Street Rowlett, TX**

*\*No attendees were present at the 5:30 p.m. meeting. However, City Staff waited one hour to ensure that anyone wishing to participate was given an opportunity.*

**City Staff Present:** Erin Jones, Senior Planner

**Other Attendees:** See sign-in sheet and comment cards included as Attachment 1

Erin Jones, Senior Planner, greeted the attendees as they arrived and asked them to sign-in and fill out a comment card if they wanted to provide written comments. She then provided a PowerPoint Presentation outlining what the Community Development Block Grant (CDBG) is and options for eligible program expenses. At the conclusion of the presentation she solicited public input regarding priorities for the 2015 Annual Action Plan.

In summary, the public input focused on services for senior citizens with the following priorities being provided:

1. Transportation for seniors
2. A senior facilitator on staff at the Rowlett Community Centre
3. Making the Rowlett Community Centre more accessible by constructing a porte-cochère to allow vehicles to drop patrons off at the door
4. Ensuring that the funds are allocated in a way to maximize energy efficiency improvements

Several of the attendees also brought up concerns about funding public service agencies that provide services to people outside of Rowlett, citing Life Message as the example. They stated that they would like to see that funding directly allocated to seniors or other citizens of Rowlett. The question was also asked if the CDBG funds could help lessen the amount of money being allocated to the public facilities recently approved through the bond election. Mrs. Jones explained that based on the magnitude of the bond projects and the amount of CDBG funds available it would not be possible to make a substantial impact.

At the conclusion of the meeting Mrs. Jones told the attendees that there would be one additional public hearing on August 4<sup>th</sup> at the City Council Meeting and invited them to attend.

Community Development Block Grant Annual Plan Priorities- Public Meeting

Thursday May 7, 2015- Rowlett Community Centre- 1:30 p.m.

Name	Address	Phone Number	Email Address
Dorothy Beckman	9313 Willard	972 4120599	beckman@verizon.net
LARRY Beckman	"	"	"
Elaine Battenfield	6930 Lohenvic Cir	972-475-2686	_____
Marvin Overstreet	3009 Bois D'Arc	972-412-2199	_____
Marvill Test	9022 Lakeshore	972-463-2252	
Jan Test	"	"	
Lella Vicker	9006 Chimneyroad	972-463-9502	
Robert Vickers	" "	" " "	

**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**Thursday May 7, 2015- Rowlett Community Centre- 1:30 p.m.**

Name	Address	Phone Number	Email Address
Debbie Bobbitt	4413 Chaha Rd	214 282 1914	D@bobbitt@rowlett.com

**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: Della Vickers

Address: 9006 Chimneywood Dr. Rowlett

Comments: 1. transportation for seniors  
2. handicapped accessibility for Rowlett Community Center

**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: Robert Vickers

Address: 9006 Chimneywood Dr. Rowlett

Comments: 1. Need transportation for seniors  
2. better accessibility for handicapped to RCC.

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**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name:           *Colaine Battenfield*          

Address:           *6930 LAKEVIEW CIR.*          

Comments:           *entrance for handicap at Community center*            
          *Bus FOR Senior trips*          

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**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: Larry Beckham

Address: 9313 Willard St

Comments: Priorities:

1. TRANSPORTATION For seniors.

2. HANDICAPPED Access For RCC.

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**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: Gayly Beckham

Address: 9213 Willard St

Comments: Access to Community Center for crippled people.

Need to transport to disability thing pick up & take home.

**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: Marian Overstreet

Address: 3009 Boie D'Arce Rowlett Texas

Comments: Transportation for seniors to & from community center,  
doctor's appointments etc.

A door to community center for seniors & people with  
disabilities. The second door could be used. A drive thru  
that is covered.

**Community Development Block Grant Annual Plan Priorities- Public Meeting**

**PUBLIC COMMENT**

Name: \_\_\_\_\_

*Jan Test*

Address: \_\_\_\_\_

*9022 Lakepointe Ave*

Comments: \_\_\_\_\_

- 1) transportation for seniors (-bus or van)*
- 2) easier access to community center for seniors*
- 3) more day trips or overnights*

Community Development Block Grant Annual Plan Priorities- Public Meeting

PUBLIC COMMENT

Name: Darrell Test

Address: 9022 Lakepointe Ave, Rowlett TX

Comments: ② Use all of the 65% for streets to  
reduce amount needed from bonds.

You are spending my money and I would like to  
receive some benefit.

① Handicap Entrance for Community Center (backdoor)

**Minutes from the 2015 Community Development Block Grant (CDBG) Annual Plan Public Meetings Held May 7, 2015 at 1:30 p.m. and 5:30 p.m.\* at the Rowlett Community Centre-Room A, 5300 Main Street Rowlett, TX**

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3. Making the Rowlett Community Centre more accessible by constructing a porte-cochère to allow vehicles to drop patrons off at the door
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Marvill Test	9022 Lakeshore	972-463-2252	
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Lella Vickers	9006 Chimneyroad	972-463-9502	
Robert Vickers	" "	" " "	



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Name: Della Vickers

Address: 9006 Chimneywood Dr. Rowlett

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Community Development Block Grant Annual Plan Priorities- Public Meeting

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**Community Development Block Grant Annual Plan Priorities- Public Meeting**

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Address:           *6930 LAKEVIEW CIR.*          

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**Community Development Block Grant Annual Plan Priorities- Public Meeting**

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A door to community center for seniors & people with  
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- \_\_\_\_\_

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Comments: ② Use all of the 65% for streets to  
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You are spending my money and I would like to  
receive some benefit.

① Handicap Entrance for Community Center (backdoor)



City of Rowlett  
Staff Report

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8B

**TITLE**

Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development Code. The subject property is located at 2800 Lakewood Drive being further described as Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. (SUP15-785)

**STAFF REPRESENTATIVE**

Garrett Langford, AICP, Principal Planner

**SUMMARY**

The property owner, Linda Derby, is proposing to construct a 1,144 square foot carport at 2800 Lakewood Drive (Attachment 1 – Location Map and Attachment 2 – Applicant's Request). A Special Use Permit (SUP) is needed as the applicant's proposal will not meet the size, width and architectural integration requirements in Section 77-303 of the Rowlett Development Code (RDC).

The Planning and Zoning Commission voted unanimously to recommend approval of this item at their July 14, 2015, meeting. The discussion can be viewed at the following link as item C3: <http://rowlettx.swagit.com/play/07142015-1152>.

**BACKGROUND INFORMATION**

The subject property at 2800 Lakewood Drive is a 19,889 square-foot lot zoned Single Family 10. The subject property currently has a 3,285 square-foot single-family residence constructed of brick. The j-swing garage has been converted into living space. The applicant's request is to construct a 1,144 square-foot carport that will be located in the front of the house (Attachment 3 – Site Plan and Building Elevations). The exterior of the carport will include wood exterior post and a pitched roof with composition shingles; however, the carport will not be attached to the house.

The proposed structure requires an SUP as it will exceed the maximum size of 500 square feet maximum width and will not be architecturally integrated with the roof of the main structure. The Rowlett Development Code (RDC) requires carports that are viewable from a street to meet the requirements listed below. The portions bolded and underlined are the requirements that the proposed carport does not meet.

1. Carports shall not be located within any required front or side yard setback.

2. **The carport shall be architecturally integrated with the main structure.** The exterior building materials and roof materials shall not consist of metal and shall be comprised of materials of similar type, size, shape, texture, and color of the primary structure.
3. The ceiling height shall not exceed eight feet.
4. The carport shall have a pitched roof that is either a closed or opened gable or hip design that matches the existing pitch and **is structurally integrated into the roof of the principal structure** provided that, if the carport abuts a two-story wall of the home, the carport shall be attached to the abutting wall. The carport shall use roofing materials that substantially match the color and type of the roofing materials used on the principal structure.
5. In front yards, **carports shall be no greater than 500 square feet** and cannot extend 20 feet beyond the front or exterior building line proper. **The width of a front carport shall not exceed 40 percent of the length of the front façade of the principal structure.**

## DISCUSSION

The Rowlett Development Code permits a carport that does not meet the before mentioned requirements with the approval of a Special Use Permit. The approval criteria for an SUP are outlined in Section 77-206 of the RDC. The Planning and Zoning Commission should consider the request based on these approval criteria as detailed below. Staff has added additional commentary in bold italics beneath each point of consideration where applicable.

*Section 77-206.D. Approval Criteria.* Recommendations and decisions on Special Use Permits shall be based on consideration of the following criteria:

1. The proposed Special Use Permit is consistent with the Comprehensive Plan and other infrastructure-related plans, all applicable provisions of this Code, and applicable state and federal regulations;

***The subject property is not located within one of the 13 opportunity areas in the Realize Rowlett 2020 Comprehensive Plan. However, the Guiding Principles in the Plan should be considered in decisions about zoning. The most relevant principle to this zoning request is the principle of “value existing neighborhoods.” Although the proposed structure exceeds the maximum size by more than 500 square feet, Staff sees the proposed structure as being consistent with the home. The proposed structure utilizes wood exterior posts with a pitched roof. Based on the quality of the proposed structure, it is Staff’s opinion that the request would not deter the value of the surrounding properties.***

2. The proposed Special Use Permit is consistent with the purpose and intent of the zoning district in which it is located;

***Carports are allowed in residential zoning districts. While the carport is larger than what is permitted by the RDC, it does meet setback and lot coverage requirements.***

3. Whether the proposed Special Use Permit meets the challenge of some changing condition, trend, or fact;

***The special use permit is being requested to construct a front carport 1,144 square feet in size that does not meet the before mentioned carport requirements.***

4. Whether the proposed Special Use Permit will protect or enhance the health, safety, morals, or general welfare of the public;

***The proposal should not negatively affect the health, safety, morals, or general welfare of the public.***

5. Whether the municipality and other service providers will be able to provide sufficient transportation and utility facilities and services to the subject property, while maintaining sufficient levels of service to existing development;

***Adequate utilities, access roads, and drainage facilities are being provided for the subject property. This SUP will not increase any demands on utilities.***

6. Whether the proposed Special Use Permit is consistent with or will have significant adverse impacts on other property in the vicinity of the subject tract; and

***The proposed structure will be constructed with materials that are consistent and compatible with the house on the property. It should be noted that the size of the structure will cover up a majority of the frontage of the house and will be highly visible from Dalrock Road and Lakewood Drive. The design and quality of the structure should make it less intrusive. Therefore, it is Staff's opinion that the proposed structure will not have any significant adverse impact on the adjacent properties.***

7. The suitability of the subject property for the existing zoning and the proposed use sought by the Special Use Permit;

***A carport is a permitted use in SF-10. Although the carport is 1,144 square feet in size, it does meet the front setback requirements and does not exceed the maximum lot coverage requirements.***

It is Staff's opinion that the request meets the criteria outlined in the RDC for a Special Use Permit. The request is not expected to have an adverse impact on adjacent properties. The proposed structure represents significant investment in the property. The design and quality of the proposed structure will make it compatible with the house and surrounding structures.

### **Public Notice**

On June 29, 2015, a total of 14 notices were mailed to property owners within 200 feet and a total of 24 courtesy notices were mailed to property owners within 500 feet. As of July 29, 2015, five public notices (not including the property owner) were received in favor of the request while none were received in opposition (Attachment 5 – 200-ft Public Notice Responses). One response from the 500-ft courtesy notices was received in favor of the request while two were received in opposition (Attachment 6 – 500-ft Courtesy Notice Responses).

Staff published the Legal Notice in the *Rowlett Lakeshore Times* on July 2, 2015, and placed a zoning sign on the subject property on July 3, 2015, in accordance with the Rowlett Development Code.

#### **FISCAL IMPACT/BUDGET IMPLICATIONS**

N/A

#### **RECOMMENDED ACTION**

Staff recommends approval of the request.

#### **ORDINANCE**

**AN ORDINANCE OF THE CITY OF ROWLETT, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE, PLAN AND MAP OF THE CITY OF ROWLETT, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A SPECIAL USE PERMIT FOR PROPERTY LOCATED AT 2800 LAKEWOOD DRIVE BEING A 19,889 +/- SQUARE-FOOT TRACT OF LAND DESCRIBED AS LOT 14, BLOCK 2, LAKEWOOD ESTATES, CITY OF ROWLETT, ROCKWALL COUNTY, TEXAS, TO AUTHORIZE THE CONSTRUCTION OF A 1,144 SQUARE-FOOT CARPORT UNDER CONDITIONS SPECIFIED HEREIN; PROVIDING DEVELOPMENT AND USE STANDARDS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission of the City of Rowlett and the governing body of the City of Rowlett, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners and interested persons generally, the governing body of the City of Rowlett is of the opinion that said zoning ordinance and map should be amended as provided herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1.** That the Comprehensive Zoning Ordinance, Plan and Map of the City of Rowlett, Texas, heretofore duly passed by the governing body of the City of Rowlett, as heretofore amended, be and the same are hereby amended by granting a Special Use Permit for property located at 2800 Lakewood Drive,

Rowlett, Texas, being a 19,889 +/- square-foot tract of land described as Lot 14, Block 2, of the Lakewood Estates, City of Rowlett, Rockwall County, Texas, ("Property"), said property being zoned as Single Family Residential District – SF-10, to authorize the construction and use of an accessory building under the conditions set forth herein.

**Section 2.** That an accessory structure be and is hereby authorized to be constructed and used on the Property under the following terms and conditions:

1. The accessory structure shall be a carport, as defined by the Rowlett Development Code;
2. The accessory structure may be constructed up to 1,144 square feet in size;
3. The columns of the accessory structure may be constructed of wood and/or masonry;
4. The accessory structure shall be constructed on the Property in the dimensions and location set forth in Exhibit "A," attached hereto and incorporated herein, notwithstanding size and structural integration requirements imposed by the Development Code;
5. The Property and the accessory structure shall be used only in the manner and for the purposes provided herein and by the ordinances of the City of Rowlett, Texas, as heretofore amended, and as amended herein. Except as otherwise expressly provided for in this Ordinance, the development, use and occupancy of the Property and the accessory structure shall conform to the standards and regulations set forth in the SF-10 District and the regulations pertaining to accessory structures in residential districts of the Rowlett Development Code (Chapter 77 of the Code of Ordinances of the City of Rowlett, Texas), and the Code of Ordinances of the City of Rowlett, Texas, as amended; and
6. The authorization contained in this Ordinance is not intended and shall not be construed to approve any development plan of any kind, including but not limited to a site plan, landscaping plan, façade plan, or other plan, nor to grant any permit of any kind, otherwise required by existing ordinances of the City.

**Section 3.** That all provisions of the ordinances of the City of Rowlett in conflict with the provisions of this ordinance as applicable to the Property be and the same are hereby repealed and all other provisions of the ordinances of the City of Rowlett not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 4.** That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of

Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 5.** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid the same shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

**Section 6.** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Rowlett, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**Section 7.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

## **ATTACHMENTS**

Exhibit A – Site Plan and Building Elevations

Attachment 1 – Location Map

Attachment 2 – Applicant’s Request

Attachment 3 – Site Plan and Building Elevations

Attachment 4 – Site Photos

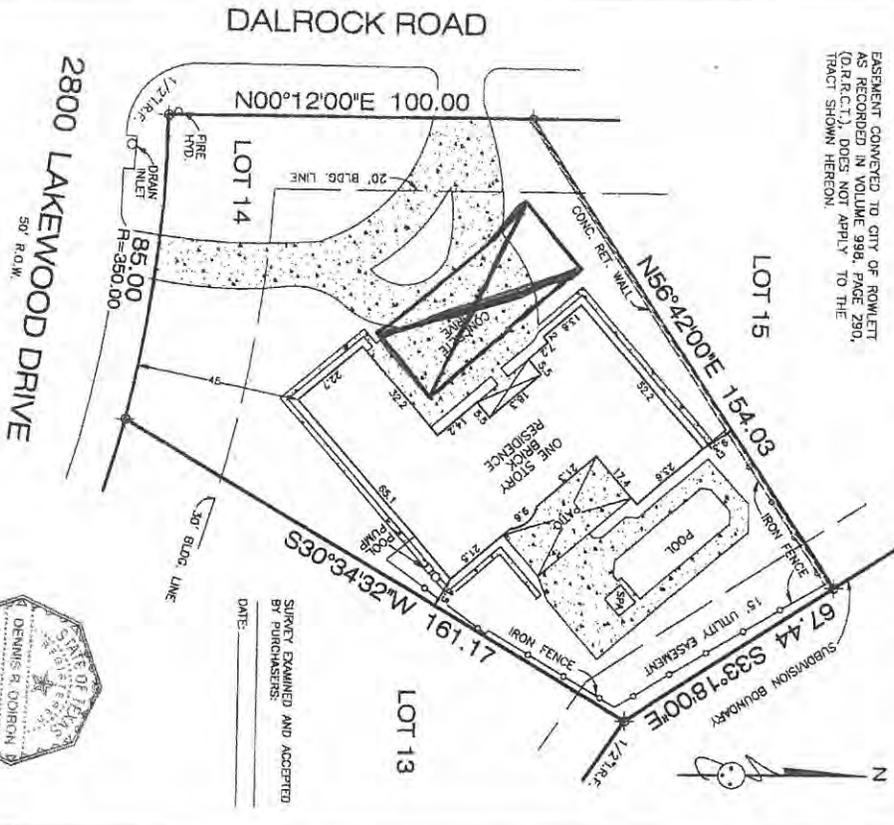
Attachment 5 – 200-ft Public Notice Responses

Attachment 6 – 500-ft Courtesy Notice Responses

**SURVEY PLAT**

THIS IS TO CERTIFY THAT I HAVE, THIS DATE, MADE A CAREFUL AND ACCURATE SURVEY ON THE GROUND OF THE PROPERTY LOCATED AT 2800 LAKEWOOD DRIVE IN THE CITY OF ROWLETT, TEXAS. Lot 14, Block 2 of Lakewood Estates, an addition to the City of Rowlett, Rockwall County, Texas, according to the plat thereof recorded in Cabinet A, Slide 73, Plat Records, Rockwall County, Texas.

EASEMENT CONVEYED TO CITY OF ROWLETT AS RECORDED IN VOLUME 988, PAGE 290, (O.R.C.T.), DOES NOT APPLY TO THE TRACT SHOWN HEREON.

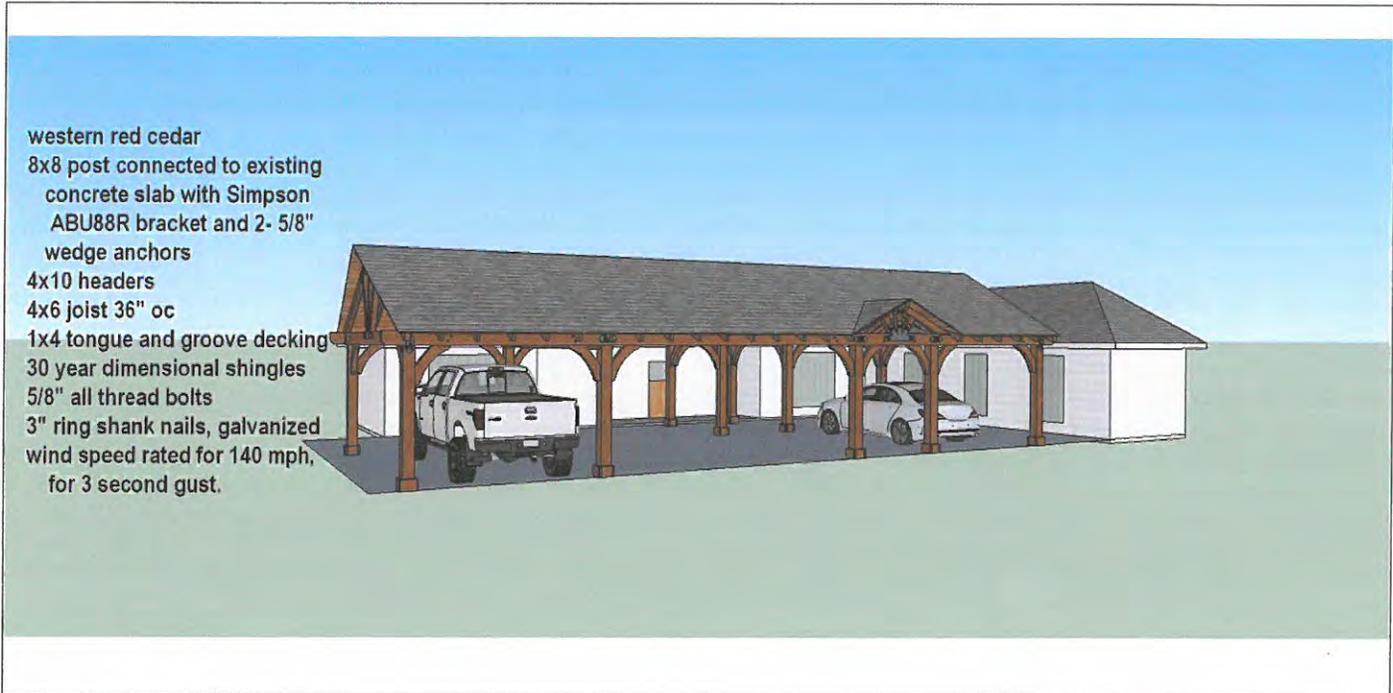


SURVEY EXAMINED AND ACCEPTED BY PURCHASERS:  
DATE: \_\_\_\_\_

*Dennis R. Dobson*  
  
 DENNIS R. DOBSON  
 5987

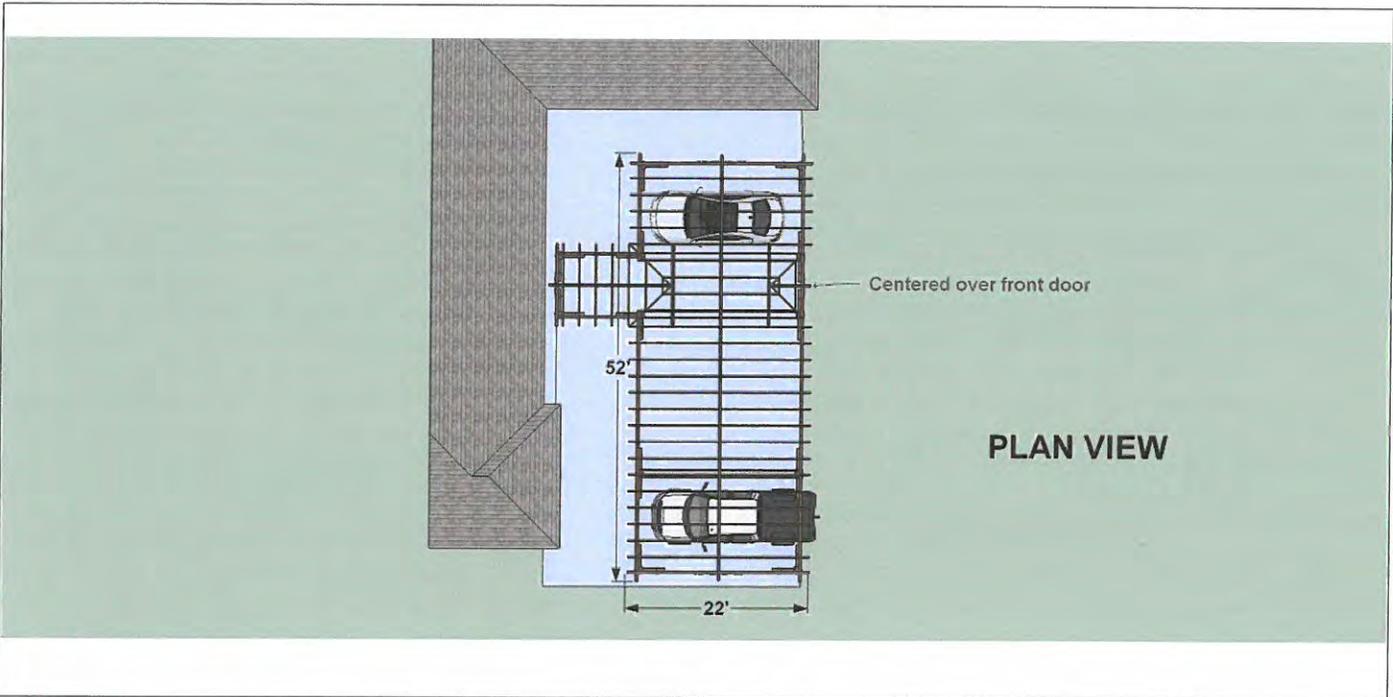
TO: CHICAGO TITLE CO. & BILLY S. WEST, JR.  
 THIS SURVEY IS FOR THE EXCLUSIVE USE OF THE HEREIN NAMED PURCHASER AND THE COMPANY ONLY AND IS MADE RELYING ON THE INFORMATION PROVIDED BY SAID TITLE COMPANY AND CONSTRUCTION WITH THE INFORMATION DESCRIBED IN 62-292127-2-14. USE OF THIS SURVEY BY ANY OTHER PERSON OR ENTITY SHALL BE AT USER'S OWN RISK AND ANY LOSS AT THE USER'S RISK. THIS SURVEY IS A CORRECT AND ACCURATE REPRESENTATION OF THE PROPERTY LINES AND DIMENSIONS AS SHOWN AND THE DISTANCES ARE AS SHOWN AND EXCEPT AS SHOWN, THERE ARE NO VISIBLE AND APPARENT ENCUMBRANCES OR PROBLEMS WITH THIS SURVEY. THIS SURVEY IS ONLY VALID WITH ORIGINAL SIGNATURE AND DATE. UNAUTHORIZED USE IS NOT PERMITTED WITHOUT THE WRITTEN CONSENT OF THE SURVEYOR. ALL RIGHTS RESERVED.

THIS PROPERTY APPEARS TO LIE WITHIN ZONE X  
 ACCORDING TO FLOOD INSURANCE RATE MAP FOR  
 DALLAS COUNTY TEXAS, COMMUNITY PANEL NO. 4811302245-J DATED AUG. 23, 2001  
 SCALE: 1"=30'  
 DATE: 1/6/2003  
 JOB NO. 10503  
 DRAWN BY: C.C.  
 VEACH LAND SURVEYING CO.  
 (972) 790-5581  
 FAX (972) 254-4288  
 944 W. AIRPORT Fwy.  
 IRVING, TX. 75062



	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		
Reviewer: <small>(FOR OFFICE USE ONLY)</small>	<b>Customer Approval</b> – After reviewing this document, please sign and date all included pages. Signature _____ Date _____		
Contents and designs of these drawings are the exclusive property of Lawn Master Outdoor Living LLC and duplication of such drawings is unauthorized without the expressed written consent of Lawn Master Outdoor Living LLC.			

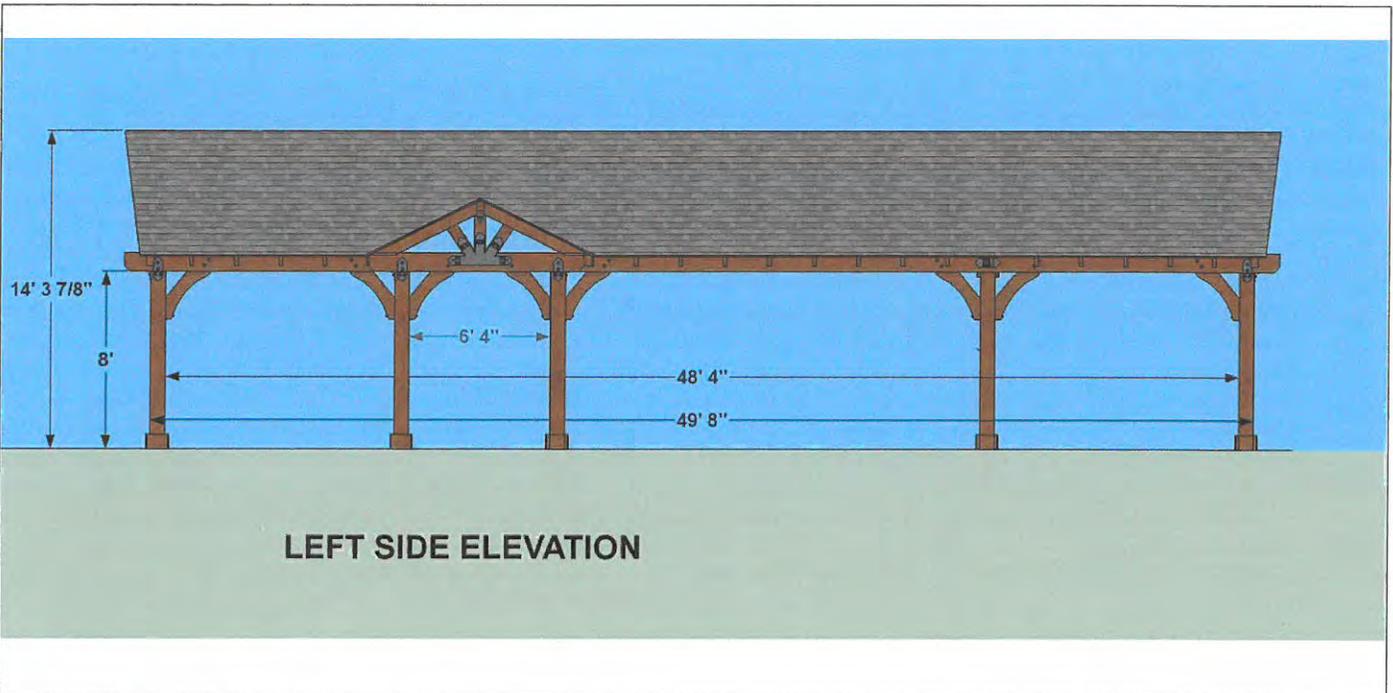
( ) -  
 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation  
**(NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)**



	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
<b>Territory Manager:</b> <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		
Reviewer: <small>FOR OFFICE USE ONLY</small>	<b>Customer Approval – After reviewing this document, please sign and date all included pages.</b> Signature _____ Date _____		
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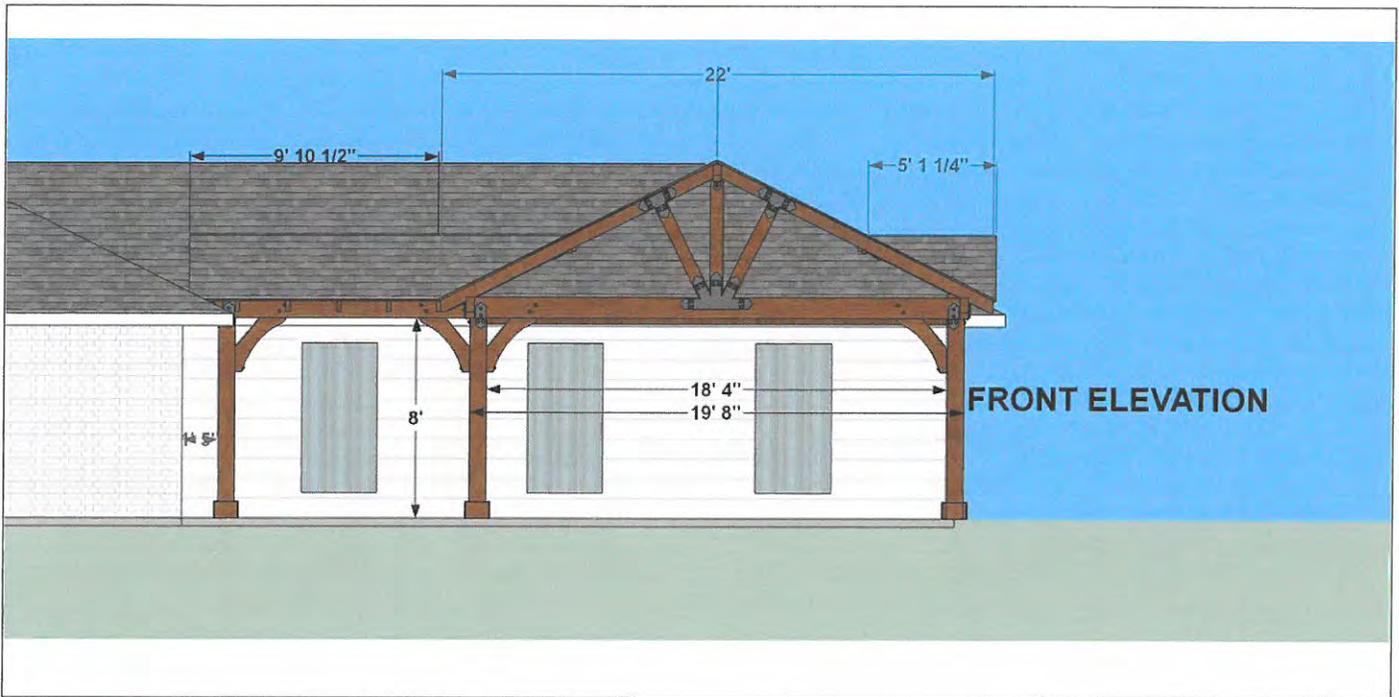
	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager:	Project Address: <b>2800 Lakewood Dr.</b>		
<b>Cody Curry</b>	City, State & ZIP: <b>Rowlett, TX</b>		
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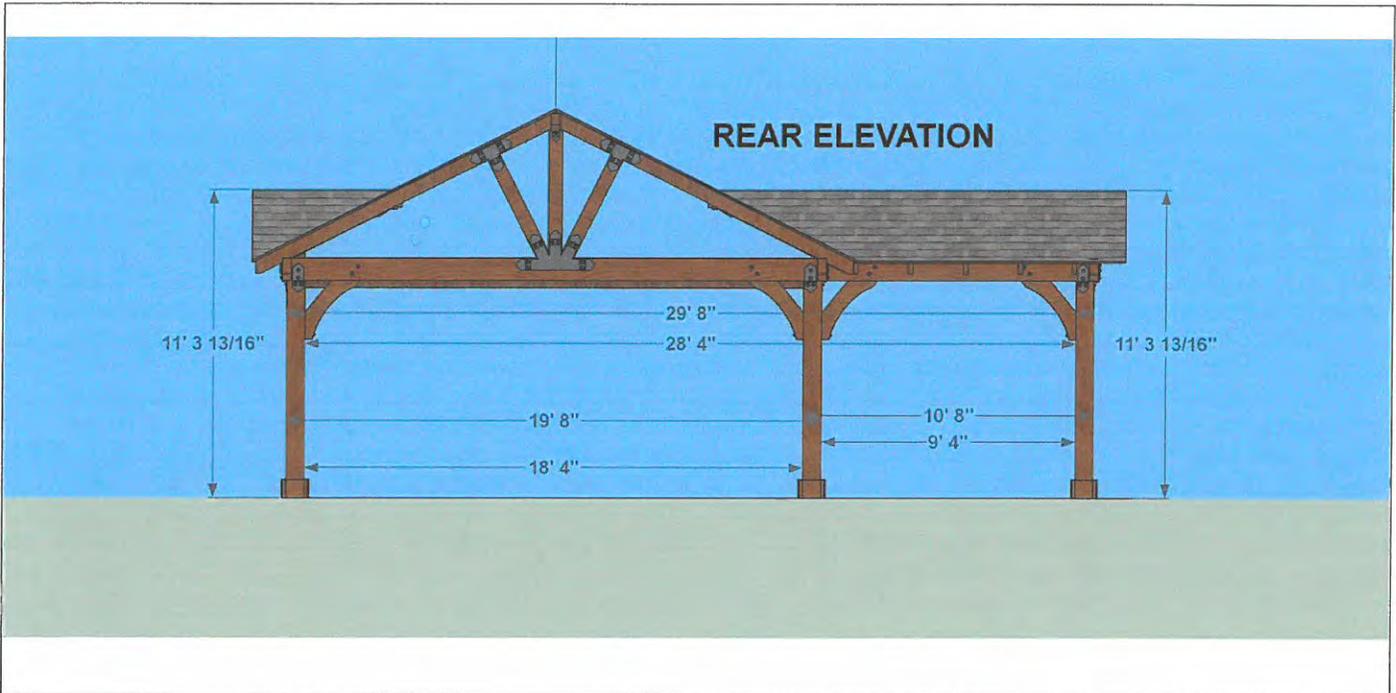
**LEFT SIDE ELEVATION**

	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
<b>Territory Manager:</b> <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		
Reviewer: <small>(FOR OFFICE USE ONLY)</small>	<b>Customer Approval</b> – After reviewing this document, please sign and date all included pages. Signature _____ Date _____		( ) - Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
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**EXHIBIT A**



	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		
Reviewer:	<b>Customer Approval</b> – After reviewing this document, please sign and date all included pages. Signature _____ Date _____		
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	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
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	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		(____) ____ - ____ Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
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Project Address: **2800 Lakewood Dr.**

The purpose of this structure is to create a covered area for parking cars, boats etc. Secondly, this structure is being built with the intent to provide coverage from the weather. We at Lawn-Master Outdoor Living, LLC. want to create an outdoor experience for the customer while building a safe, and stable structure that can be there for years to come.

Regards,

Cody Curry

Lawn-Master Outdoor Living, LLC.

A handwritten signature in cursive script that reads "Cody Curry". The signature is written in black ink and is positioned below the typed name and company name.

**Exhibit A- Concept Plan**

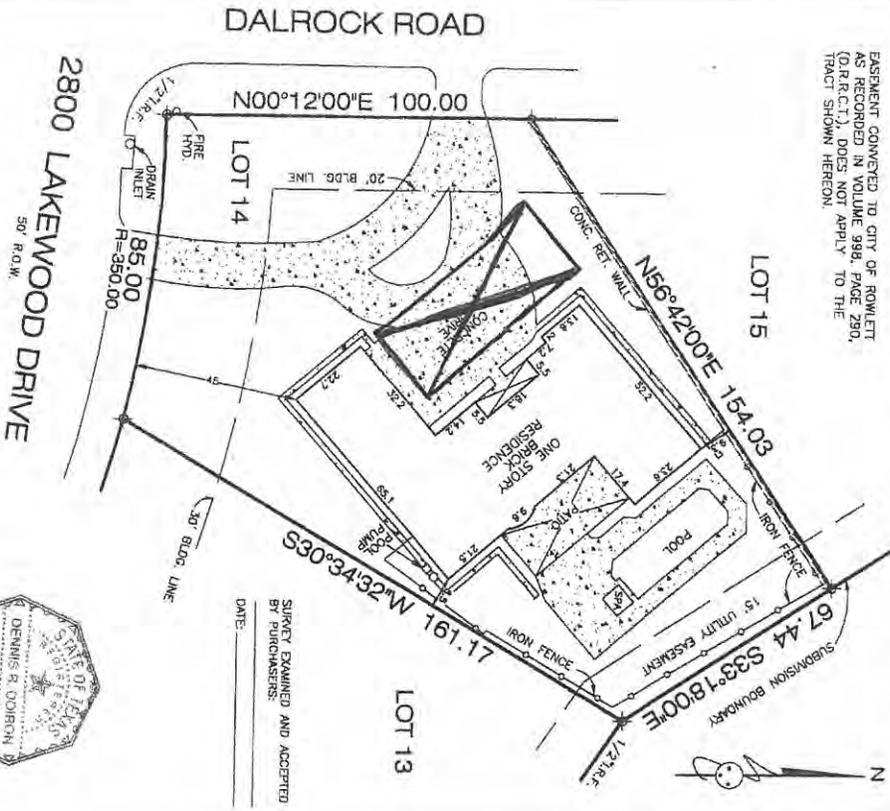
**LOT 14  
BLOCK 2  
Of  
Lakewood Estates  
In  
Rockwall County**

	Project Description: 22x52 Gable Pavilion - Carport		Notes: Lot 14 Block 2 Lakewood Estates Rockwall County
	Stain Color: Natural	Endcut style: Champher	
Customer Name: David Stell & Linda Derby			
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: Rowlett, TX		
Reviewer:	<b>Customer Approval</b> – After reviewing this document, please sign and date all included pages. Signature _____ Date _____		( _____ ) _____ - _____ Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
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**SURVEY PLAT**

THIS IS TO CERTIFY THAT I HAVE, THIS DATE, MADE A CAREFUL AND ACCURATE SURVEY ON THE GROUND OF THE PROPERTY LOCATED AT 2800 LAKEWOOD DRIVE IN THE CITY OF ROWLETT, TEXAS. Lot 14, Block 2 of Lakewood Estates, an addition to the City of Rowlett, Rockwall County, Texas, according to the plat thereof recorded in Cabinet A, Slide 73, Plat Records, Rockwall County, Texas.

EASEMENT CONVEYED TO CITY OF ROWLETT AS RECORDED IN VOLUME 988, PAGE 290, (O.R.C.T.), DOES NOT APPLY TO THE TRACT SHOWN HEREON.



SURVEY EXAMINED AND ACCEPTED BY PURCHASERS:  
DATE: \_\_\_\_\_

*Dennis R. Dobrick*  
  
 DENNIS R. DOBRICK  
 No. 5987  
 STATE OF TEXAS

TO: CHICAGO TITLE CO. & BILLY S. WEST, JR.  
 THIS SURVEY IS FOR THE EXCLUSIVE USE OF THE HEREIN NAMED PURCHASER AND THE COMPANY ONLY AND IS MADE RELYING ON THE INFORMATION PROVIDED BY SAID TITLE COMPANY AND CONSTRUCTION WITH THE INFORMATION DESCRIBED IN 62-292127-Z-14. USE OF THIS SURVEY BY ANY OTHER PARTY IS AT THEIR OWN RISK AND ANY LOSS AT THE USER'S RISK. THE USER SHALL BE AT USER'S OWN RISK AND ANY LOSS AT USER'S RISK. THIS SURVEY IS A CORRECT AND ACCURATE REPRESENTATION OF THE PROPERTY LINES AND DIMENSIONS AS SHOWN AND THE DISTANCES AND BEARINGS ARE AS SHOWN AND EXCEPT AS SHOWN ALL APPROVED AND APPROPRIATE ENCUMBRANCES OF THE PROPERTY ARE SHOWN. THERE ARE NO VISIBLE AND APPARENT ENCUMBRANCES OF THE PROPERTY SHOWN. THIS SURVEY IS ONLY VALID WITH ORIGINAL SIGNATURE AND DATE. UNAUTHORIZED USE IS NOT PERMITTED WITHOUT THE WRITTEN CONSENT OF THE SURVEYOR. ALL RIGHTS RESERVED.

THIS PROPERTY APPEARS TO LIE WITHIN ZONE X ACCORDING TO FLOOD INSURANCE RATE MAP FOR DALLAS COUNTY TEXAS, COMMUNITY PANEL NO. 4811302245-J DATED AUG. 23, 2001  
 SCALE: 1"=30'  
 DATE: 1/6/2003  
 JOB NO.: 10503  
 DRAWN BY: C.C.  
 VEATCH LAND SURVEYING CO.  
 (972) 790-5581  
 FAX (972) 254-4288  
 944 W. AIRPORT Fwy.  
 IRVING, TX. 75062

western red cedar  
 8x8 post connected to existing  
 concrete slab with Simpson  
 ABU88R bracket and 2- 5/8"  
 wedge anchors  
 4x10 headers  
 4x6 joist 36" oc  
 1x4 tongue and groove decking  
 30 year dimensional shingles  
 5/8" all thread bolts  
 3" ring shank nails, galvanized  
 wind speed rated for 140 mph,  
 for 3 second gust.



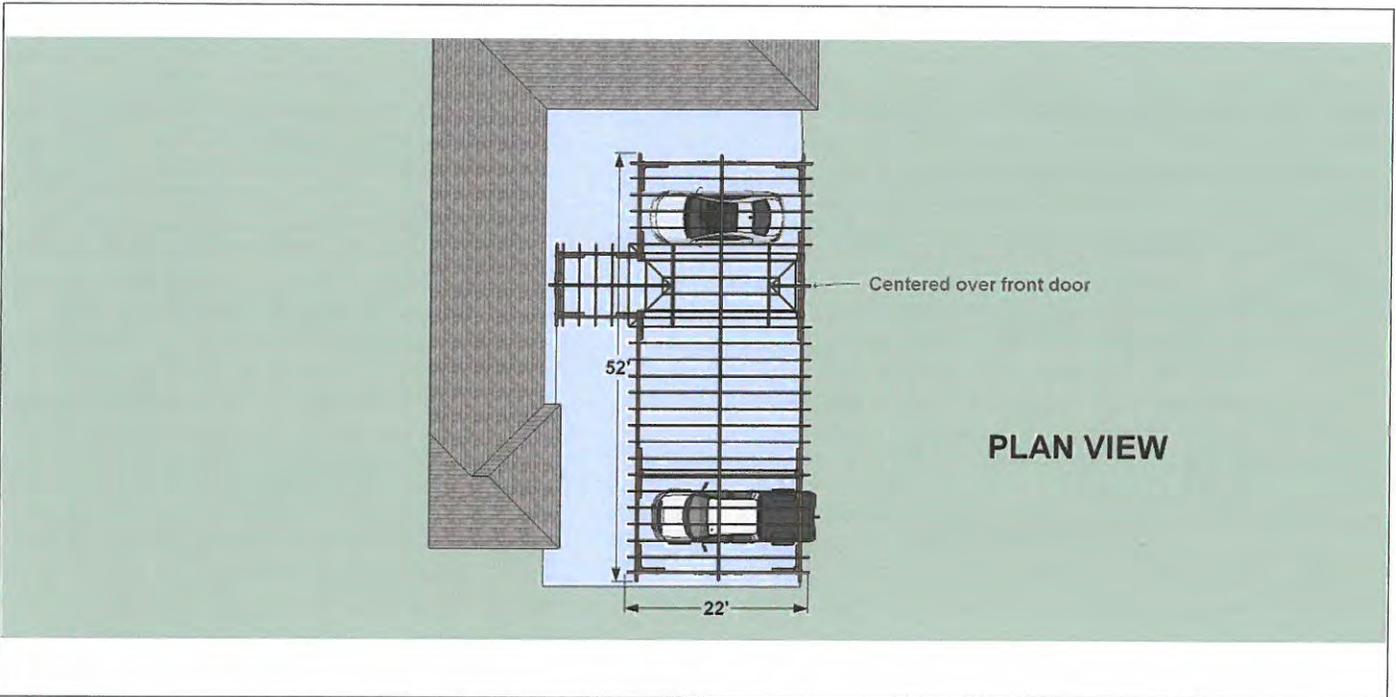
	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b>		
City, State & ZIP: <b>Rowlett, TX</b>			
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	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
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	Stain Color: _____ Endcut style: <b>Champfer</b>	
Customer Name: <b>David Stell &amp; Linda Derby</b>		
<b>Territory Manager:</b> <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>	
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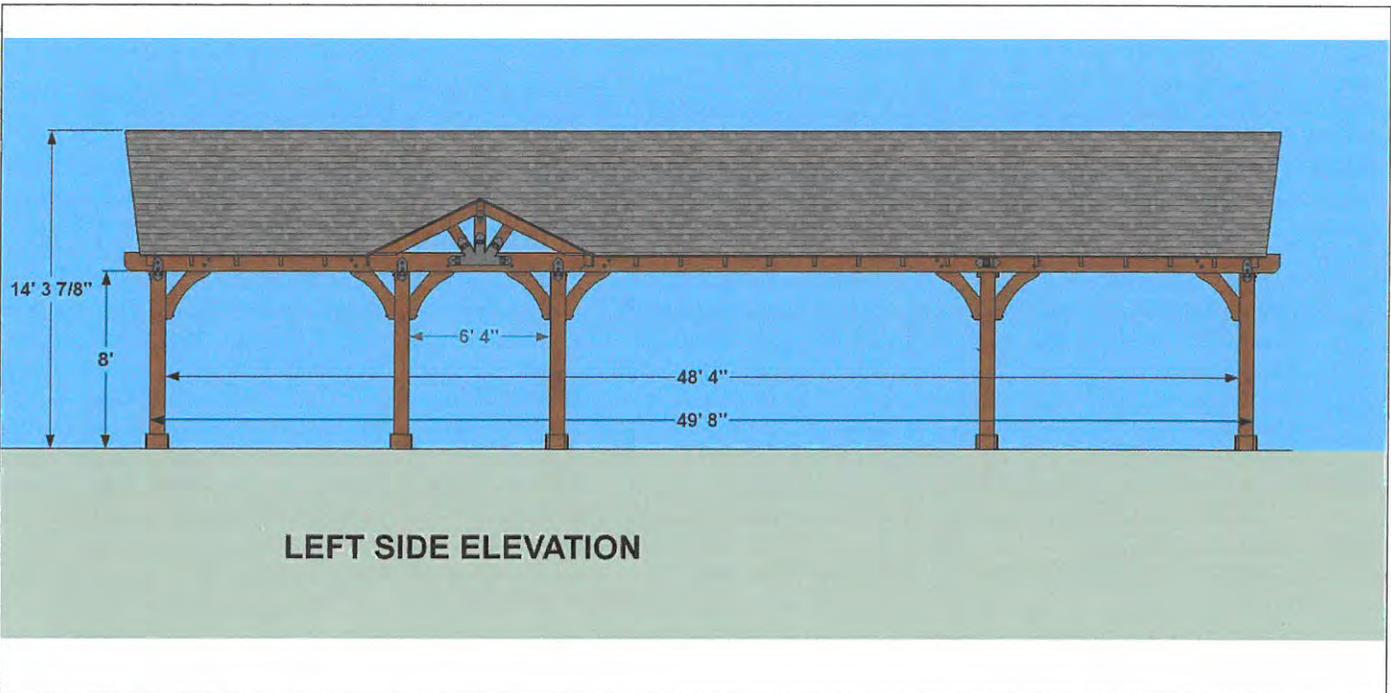


	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
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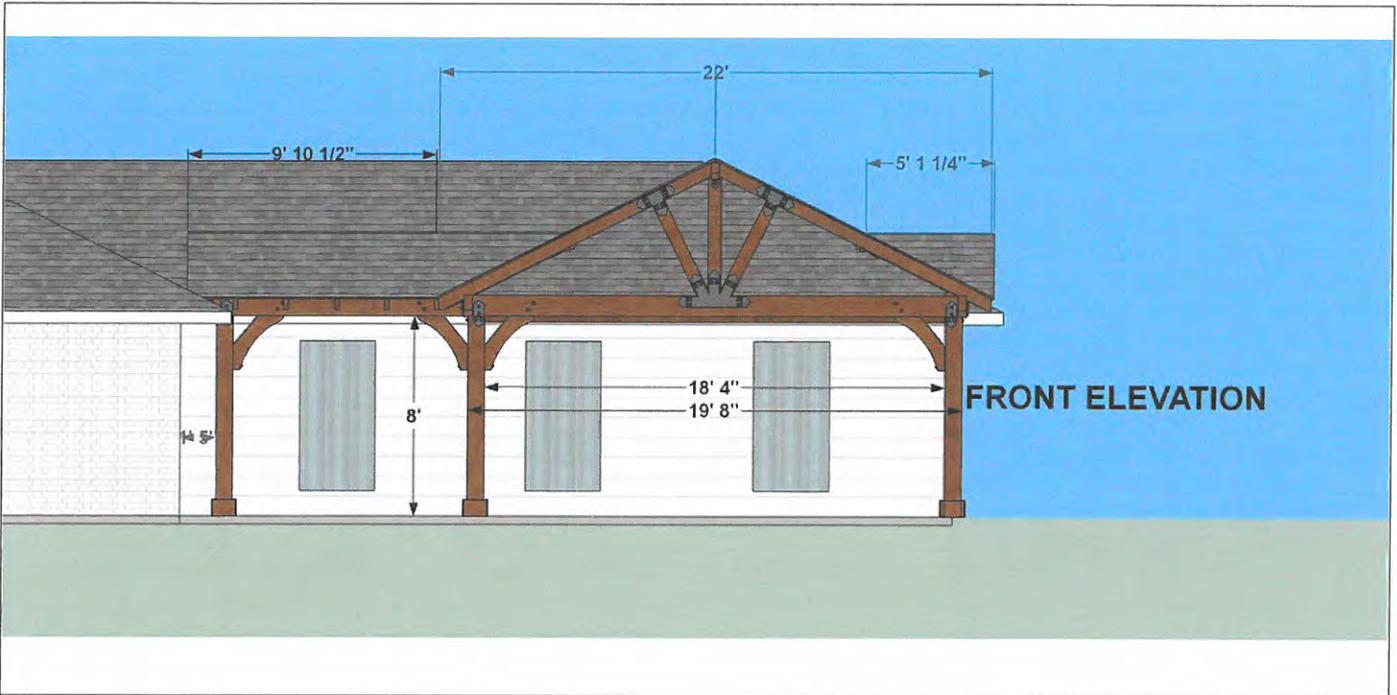
**SIDE ELEVATION**

	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
	Stain Color:	Endcut style: <b>Champfer</b>	
	Customer Name: <b>David Stell &amp; Linda Derby</b>		
Territory Manager: <b>Cody Curry</b>	Project Address: <b>2800 Lakewood Dr.</b> City, State & ZIP: <b>Rowlett, TX</b>		(____)____-____ Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
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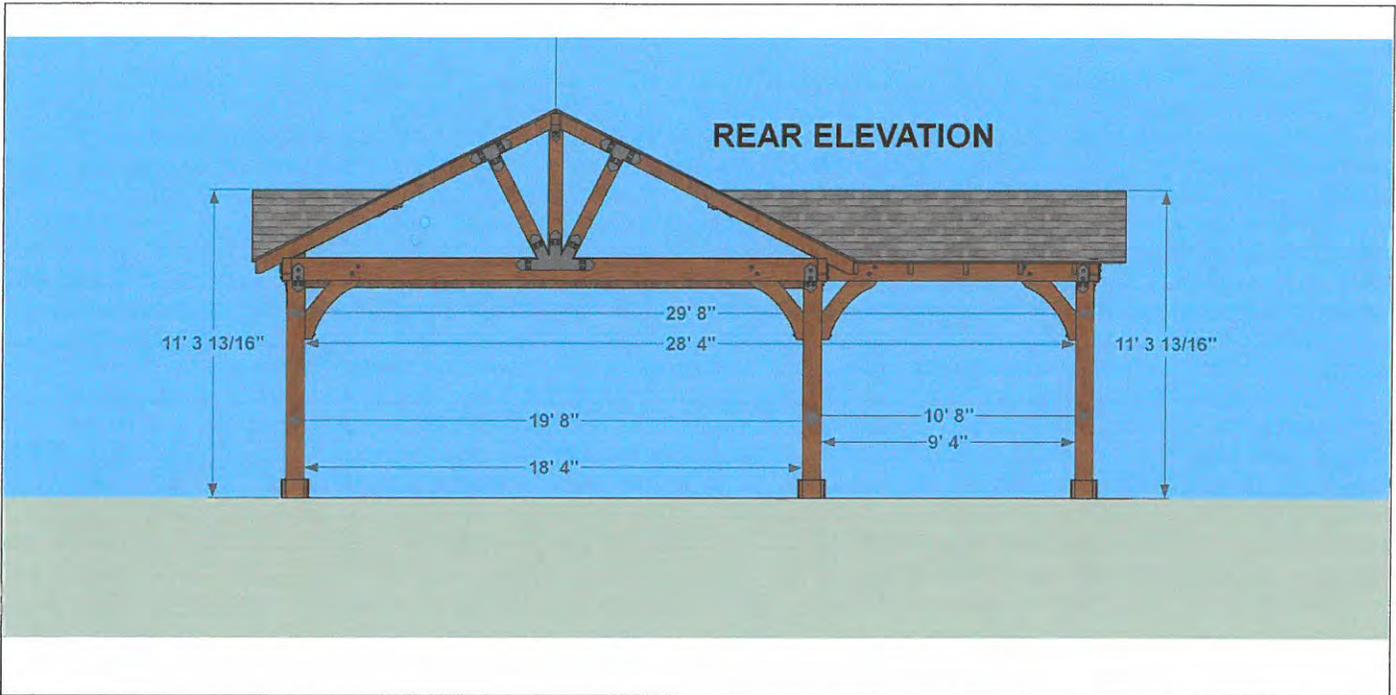


**LEFT SIDE ELEVATION**

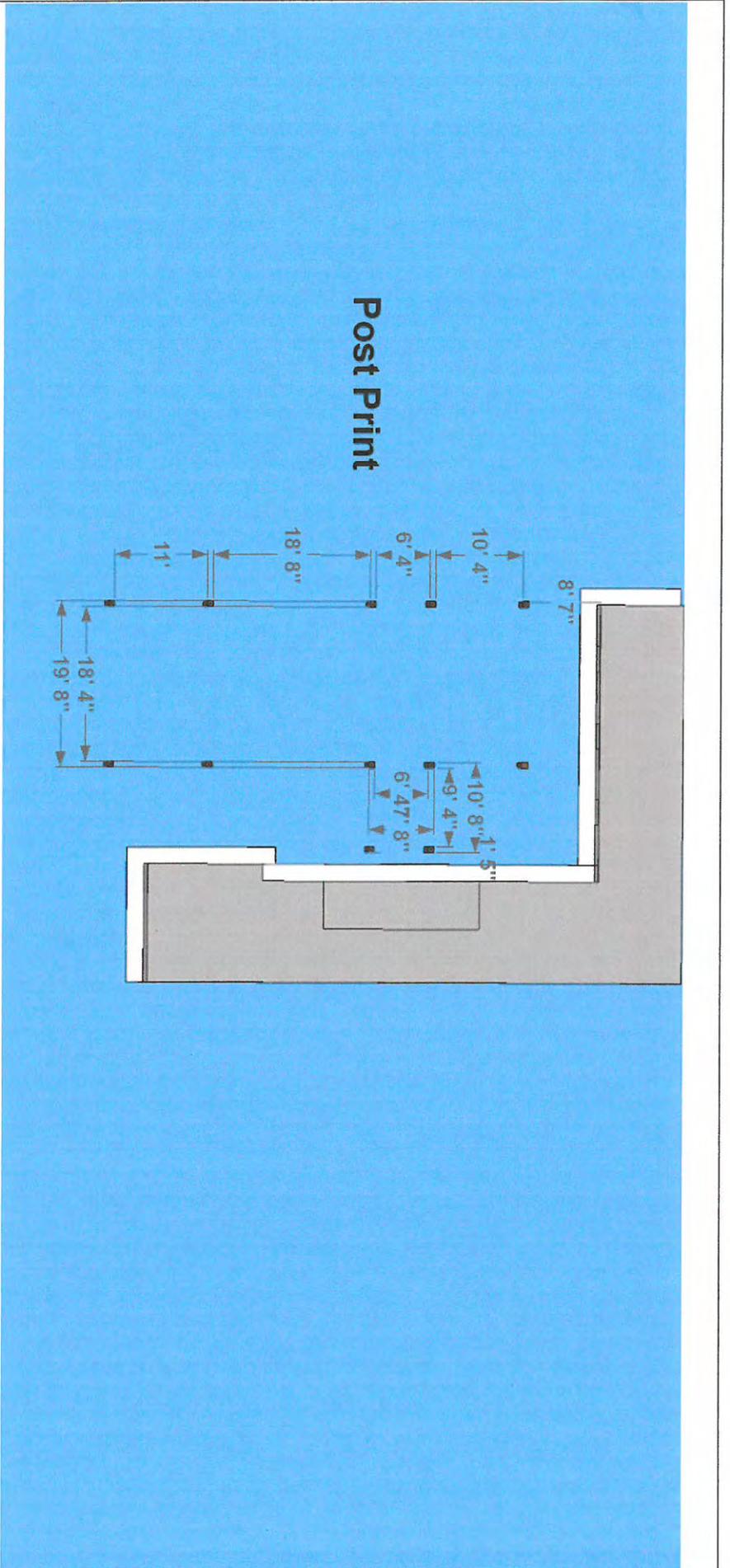
	Project Description: <b>22 x 52 Gable Pavilion</b>		Notes:
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Department of Development Services

NOTICE OF PUBLIC HEARING

**TO:** Property Owner  
**RE:** Application for a Special Use Permit  
**LOCATION:** The subject property is located at 2800 Lakewood Drive further described as being Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. A map is attached for reference. This notice and the notification area are required under Chapter 211.007 of the Texas Local Government Code.  
**EXPLANATION OF REQUEST:** The applicant is proposing to construct a 1,144 square-foot carport at 2800 Lakewood Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-305 of Rowlett Development Code. (SUP15-785)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:**

**PROPERTY OWNER NAME (print):** VANIO DILOY  
**SIGNATURE:** *[Handwritten Signature]*  
**ADDRESS:** 2717 LAKEWOOD DR. ROWLETT TX 75080

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet. All responses received by July 29<sup>th</sup> will be forwarded to the Council as well; it is not necessary to respond twice. Responses received after the times noted above shall not be counted in the record of response.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Development Services within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property. If protests in the form of opposition are received from property owners within 200 feet of the subject property, and the property owners own a combined minimum of 20 percent or more of the land area, approval by the city council shall only occur with a concurring vote of at least three-fourths of the full membership of the city council.

If you have any questions concerning this request, please contact the Department of Development Services  
 Phone 972-412-6166  
 FAX 972-412-6228  
[glangford@rowlett.com](mailto:glangford@rowlett.com)

**RETURN BY FAX OR MAIL**  
 City of Rowlett  
 Development Services  
 PO Box 99  
 Rowlett, TX 75080-0099

07-03-15A08:42 RCVD



Department of Development Services

NOTICE OF PUBLIC HEARING

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- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: Good neighbors - OK

PROPERTY OWNER NAME (print): Dr. Gene L. Arnold
SIGNATURE: [Signature]
ADDRESS: 2716 Lakewood Dr. Rowlett

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Table with 2 columns: Contact information for questions (phone, fax, email) and Return by fax or mail address (City of Rowlett, Development Services, PO Box 99, Rowlett, TX 75030-0099).



Department of Development Services

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- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:** IF this can be done tastefully & so to appear as an extension (part) of the house. This is a very public & visible property

**PROPERTY OWNER NAME (print):** Jerry Lanier  
**SIGNATURE:** [Signature]  
**ADDRESS:** 8506 CAPTAIN'S CT

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<p>If you have any questions concerning this request, please contact the Department of Development Services                  Phone 972-412-6166                  FAX 972-412-6228  <a href="mailto:glangford@rowlett.com">glangford@rowlett.com</a></p>	<p><b>RETURN BY FAX OR MAIL</b>                  City of Rowlett                  Development Services                  PO Box 99                  Rowlett, TX 75030-0099</p>
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- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS:

PROPERTY OWNER NAME

(print):

Donna Greenwood

SIGNATURE:

Donna Greenwood

ADDRESS:

8510 Captains Ct. Rowlett 75088

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet. All responses received by July 29<sup>th</sup> will be forwarded to the Council as well; it is not necessary to respond twice. Responses received after the times noted above shall not be counted in the record of response.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Development Services within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property. If protests in the form of opposition are received from property owners within 200 feet of the subject property, and the property owners own a combined minimum of 20 percent or more of the land area, approval by the city council shall only occur with a concurring vote of at least three-fourths of the full membership of the city council.

If you have any questions concerning this request, please contact the Department of Development Services  
 Phone 972-412-6166  
 FAX 972-412-6228  
[glangford@rowlett.com](mailto:glangford@rowlett.com)

**RETURN BY FAX OR MAIL**  
 City of Rowlett  
 Development Services  
 PO Box 99  
 Rowlett, TX 75030-0099



Department of Development Services

NOTICE OF PUBLIC HEARING

**TO:** Property Owner  
**RE:** Application for a Special Use Permit  
**LOCATION:** The subject property is located at 2800 Lakewood Drive further described as being Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. A map is attached for reference. This notice and the notification area are required under Chapter 211.007 of the Texas Local Government Code.

**EXPLANATION OF REQUEST:** The applicant is proposing to construct a 1,144 square-foot carport at 2800 Lakewood Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-785)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:** Carport or Garage will allow cars, truck & boat to be placed out of visibility of Protected

**PROPERTY OWNER NAME (print):** WESLIE TAYLOR

**SIGNATURE:** [Handwritten Signature]

**ADDRESS:** 2804 Dalrock Rd Rowlett TX 75088

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Department of Development Services

NOTICE OF PUBLIC HEARING

TO: Property Owner
RE: Application for a Special Use Permit
LOCATION: The subject property is located at 2800 Lakewood Drive further described as being Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas.
EXPLANATION OF REQUEST: The applicant is proposing to construct a 1,144 square-foot carport at 2800 Lakewood Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-305 of Rowlett Development Code. (SUP15-785)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: Beautification of Rowlett

PROPERTY OWNER NAME (print): Linda Derby
SIGNATURE: [Signature]
ADDRESS: 2800 Lakewood Drive

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FAX 972-412-6228
glangford@rowlett.com

RETURN BY FAX OR MAIL
City of Rowlett
Development Services
PO Box 99
Rowlett, TX 75080-0099



Department of Development Services

COURTESY NOTICE OF PUBLIC HEARING

**TO:** Property Owner  
**RE:** Application for a Special Use Permit  
**LOCATION:** The subject property is located at 2800 Lakewood Drive further described as being Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. A map is attached for reference.  
**EXPLANATION OF REQUEST:** The applicant is proposing to construct a 1,144 square-foot carport at 2800 Lakewood Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-785)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:** As a property owner bordering Dalrock, the western sun is intense. Many properties on this block would benefit from similar structures.

**PROPERTY OWNER NAME (print):** Farrel & Deva Fontenot  
**SIGNATURE:** Deva Fontenot  
**ADDRESS:** 2601 Lakewood Dr Rowlett, TX 75088

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07-09-15A11:11 RCVD



Department of Development Services

COURTESY NOTICE OF PUBLIC HEARING

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- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS:

TRASHY - Neighborhood Blight

PROPERTY OWNER NAME

(print):

LOWELL PARSONS

SIGNATURE:

8506 Wind drift Ln

ADDRESS:

Rowlett 75086

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

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RETURN BY FAX OR MAIL

City of Rowlett

Development Services

PO Box 99

Rowlett, TX 75030-0099

07-09-15A11:10 RCVD



Department of Development Services

COURTESY NOTICE OF PUBLIC HEARING

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- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:** CARPORT WOULD BE EYESORE, MAKING THE PROPERTY LOOK COMMERCIAL, CREATE TRAFFIC PROBLEMS ON A HEAVILY-TRAVELED ROAD

**PROPERTY OWNER NAME (print):** MIKE O'QUINN  
**SIGNATURE:** *[Handwritten Signature]*  
**ADDRESS:** 8510 WIND DRIFT LN

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07-10-15A11:34 RCVD



City of Rowlett  
Staff Report

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8C

**TITLE**

Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development Code. The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. (SUP15-786)

**STAFF REPRESENTATIVE**

Garrett Langford, AICP, Principal Planner

**SUMMARY**

The applicant, William Chambliss, is proposing to construct a 364 square-foot carport at 3813 Ridgecrest Drive (Attachment 1 – Location Map and Attachment 2 – Applicant’s Request). A Special Use Permit (SUP) is needed as the applicant’s proposal will not meet the setback and architectural integration requirements in Section 77-303 of the Rowlett Development Code (RDC).

The Planning and Zoning Commission voted unanimously to recommend approval of this item at their July 14, 2015, meeting with the condition that the front fence be raised in height to eight feet. The discussion can be viewed at the following link as item C4: <http://rowlettx.swagit.com/play/07142015-1152>.

**BACKGROUND INFORMATION**

The subject property at 3813 Ridgecrest Drive is a 10,080 square-foot lot zoned Single Family 10. The subject property currently has a 3,051 square-foot single-family residence constructed of brick. The applicant’s request is to construct a 364 square-foot metal carport that will be located in the side yard to provide covered parking for the applicant’s boat (Attachment 3 – Site Plan). The applicant is proposing to place a 14-foot wide by 26-foot long carport in the side yard behind the front privacy fence. The side yard is 20 feet wide and the proposed carport will be four feet from the house and two feet from the side property line. The applicant wishes to align with the gate opening of the front privacy fence and over the driveway in the side yard. The exterior of the carport will include metal posts and a pitched metal roof (Attachment 4 – Building Elevation). The carport will not be attached to the house.

The height of the carport is eight feet and the applicant has indicated that they will increase the height of the privacy fence from six feet to eight feet to screen the carport from Ridgecrest Drive. The subject property backs to Dalrock Road where there is a six-foot masonry wall along the rear property line. The masonry wall provides some screening of the rear yard. However, a portion of the property, including where the carport will be located, will be visible from Dalrock Road.

The RDC requires carports that are in the side yard and/or are viewable from a street to meet the following requirements. The portions bolded and underlined are the requirements that the proposed carport does not meet.

1. **Carports shall not be located within any required front or side yard setback.**
2. **The carport shall be architecturally integrated with the main structure. The exterior building materials and roof materials shall not consist of metal and shall be comprised of materials of similar type, size, shape, texture, and color of the primary structure.**
3. The ceiling height shall not exceed eight feet.
4. The carport shall have a pitched roof that is either a closed or opened gable or hip design that matches the existing pitch and is **structurally integrated into the roof of the principal structure** provided that, if the carport abuts a two-story wall of the home, the carport shall be attached to the abutting wall. **The carport shall use roofing materials that substantially match the color and type of the roofing materials used on the principal structure.**
5. In front yards, carports shall be no greater than 500 square feet and cannot extend 20 feet beyond the front or exterior building line proper. The width of a front carport shall not exceed 40 percent of the length of the front façade of the principal structure.

## DISCUSSION

The Rowlett Development Code permits a carport that does not meet the before mentioned requirements with the approval of a Special Use Permit. The approval criteria for an SUP are outlined in Section 77-206 of the RDC. The Planning and Zoning Commission should consider the request based on these approval criteria as detailed below. Staff has added additional commentary in bold italics beneath each point of consideration where applicable.

*Section 77-206.D. Approval Criteria.* Recommendations and decisions on Special Use Permits shall be based on consideration of the following criteria:

1. The proposed Special Use Permit is consistent with the Comprehensive Plan and other infrastructure-related plans, all applicable provisions of this Code, and applicable state and federal regulations;

***The subject property is not located within one of the 13 opportunity areas in the Realize Rowlett 2020 Comprehensive Plan. However, the Guiding Principles in the Plan should be considered in decisions about zoning. The most relevant principle to this zoning request is the principle of “value existing neighborhoods.” With limited visibility from the streets, it is staff’s opinion that the request would not deter the value of the surrounding properties.***

2. The proposed Special Use Permit is consistent with the purpose and intent of the zoning district in which it is located;

***Carports are allowed in residential zoning districts. Increasing the height of the side yard privacy fence to eight feet will screen the carport from Ridgecrest Drive. The***

***carport will be visible from Dalrock Road; however, the location and the orientation of the carport should limit the visible profile of the structure from Dalrock Road.***

3. Whether the proposed Special Use Permit meets the challenge of some changing condition, trend, or fact;

***The special use permit is being requested to construct a metal carport 364 square feet in size in the side yard.***

4. Whether the proposed Special Use Permit will protect or enhance the health, safety, morals, or general welfare of the public;

***The proposal should not negatively affect the health, safety, morals, or general welfare of the public.***

5. Whether the municipality and other service providers will be able to provide sufficient transportation and utility facilities and services to the subject property, while maintaining sufficient levels of service to existing development;

***Adequate utilities, access roads, and drainage facilities are being provided for the subject property. This SUP will not increase any demands on utilities.***

6. Whether the proposed Special Use Permit is consistent with or will have significant adverse impacts on other property in the vicinity of the subject tract; and

***As long as the front privacy fence is increased in height, the carport will not be visible from Ridgecrest Road. By locating the carport in the side yard and by orienting the open gable end of the carport towards Dalrock Road should limit its visibility profile. The proposed carport will be located two feet from the side property line. Staff does not anticipate that the proposed structure will have any significant adverse impact on the adjacent properties.***

7. The suitability of the subject property for the existing zoning and the proposed use sought by the Special Use Permit;

***A carport is a permitted use in SF-10. In Staff's opinion, the proposed location of the carport and its limited visibility makes the request suitable for this property.***

It is Staff's opinion that the request meets the criteria outlined in the RDC for a Special Use Permit. The request is not expected to have an adverse impact on adjacent properties. The location of the carport and its orientation, in Staff's view, limits the visibility of the carport from the surrounding properties.

## **Public Notice**

On June 29, 2015, a total of 19 notices were mailed to property owners within 200 feet and a total of 26 courtesy notices were mailed to property owners within 500 feet. As of July 29, 2015, two public notices were received in favor of the request while none were received in opposition (Attachment 5 – 200-ft Public Notice Responses). Three responses from the 500-ft courtesy notices were received in opposition (Attachment 6 – 500-ft Courtesy Notice Responses).

Staff published the Legal Notice in the *Rowlett Lakeshore Times* on July 2, 2015, and placed a zoning sign on the subject property on July 3, 2015, in accordance with the Rowlett Development Code.

### **FISCAL IMPACT/BUDGET IMPLICATIONS**

N/A

### **RECOMMENDED ACTION**

Staff recommends approval of the request.

### **ORDINANCE**

**AN ORDINANCE OF THE CITY OF ROWLETT, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE, PLAN AND MAP OF THE CITY OF ROWLETT, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A SPECIAL USE PERMIT FOR PROPERTY LOCATED AT 3813 RIDGECREST DRIVE BEING A 10,080 +/- SQUARE-FOOT TRACT OF LAND DESCRIBED AS LOT 5, BLOCK A, LAKESIDE VILLAGE ESTATES PHASE 1, CITY OF ROWLETT, ROCKWALL COUNTY, TEXAS, TO AUTHORIZE THE CONSTRUCTION OF A METAL CARPORT UNDER CONDITIONS SPECIFIED HEREIN; PROVIDING DEVELOPMENT AND USE STANDARDS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND, PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission of the City of Rowlett and the governing body of the City of Rowlett, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners and interested persons generally, the governing body of the City of Rowlett is of the opinion that said zoning ordinance and map should be amended as provided herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1.** That the Comprehensive Zoning Ordinance, Plan and Map of the City of Rowlett, Texas, heretofore duly passed by the governing body of the City of Rowlett, as heretofore amended, be and the same are hereby amended by granting a Special Use Permit for property located at 3813 Ridgcrest Drive, Rowlett, Texas, being a 10,080 +/- square-foot tract of land described as Lot 5,

Block A, of the Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas, ("Property"), said property being zoned as Single Family Residential District – SF-10, to authorize the construction and use of an accessory building under the conditions set forth herein.

**Section 2.** That an accessory structure be and is hereby authorized to be constructed and used on the Property under the following terms and conditions:

1. The accessory structure shall be a carport, as defined by the Rowlett Development Code;
2. The accessory structure may be constructed up to 364 square feet in size;
3. The columns and the roof of the accessory structure may be constructed of metal;
4. The accessory structure shall be constructed on the Property in the dimensions and location set forth in Exhibit "A," attached hereto and incorporated herein, notwithstanding setback requirements imposed by the Rowlett Development Code; and may encroach into the side yard setback as shown in Exhibit "A";
5. The Property and the accessory structure shall be used only in the manner and for the purposes provided herein and by the ordinances of the City of Rowlett, Texas, as heretofore amended, and as amended herein. Except as otherwise expressly provided for in this Ordinance, the development, use and occupancy of the Property and the accessory structure shall conform to the standards and regulations set forth in the SF-10 District and the regulations pertaining to accessory structures in residential districts of the Rowlett Development Code (Chapter 77 of the Code of Ordinances of the City of Rowlett, Texas), and the Code of Ordinances of the City of Rowlett, Texas, as amended; and
6. The authorization contained in this Ordinance is not intended and shall not be construed to approve any development plan of any kind, including but not limited to a site plan, landscaping plan, façade plan, or other plan, nor to grant any permit of any kind, otherwise required by existing ordinances of the City.

**Section 3.** That all provisions of the ordinances of the City of Rowlett in conflict with the provisions of this ordinance as applicable to the Property be and the same are hereby repealed and all other provisions of the ordinances of the City of Rowlett not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 4.** That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 5.** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid the same shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

**Section 6.** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Rowlett, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**Section 7.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

## **ATTACHMENTS**

Exhibit A – Site Plan

Attachment 1 – Location Map

Attachment 2 – Applicant’s Request

Attachment 3 – Site Plan

Attachment 4 – Building Elevation

Attachment 5 – 200-ft Public Notice Responses

Attachment 6 – 500-ft Courtesy Notice Responses

Attachment 7 – Site Photos





## ATTACHMENT 2

From: William W. Chambliss

3813 Ridgecrest Ave

Rowlett, Texas, 75088

To The City of Rowlett Texas.

This is a request for a " MINOR SPECIAL USE PERMIT (SUP )

I would like to build a " Car Port " at the mentioned Address above .

This Car Port will cover a concrete slab that was constructed by the builder of my home in 1996.

( Plantation Homes )

This car Port will not interfere, hinder, or inconvenience any of my Neighbors.

This Car Port will be completely behind my Fence.

My Neighbors will not even know that it's there.

This Car Port will match the trimming of my Home as close as possible.

My home is practically paid for so I don't anticipate moving any time soon.

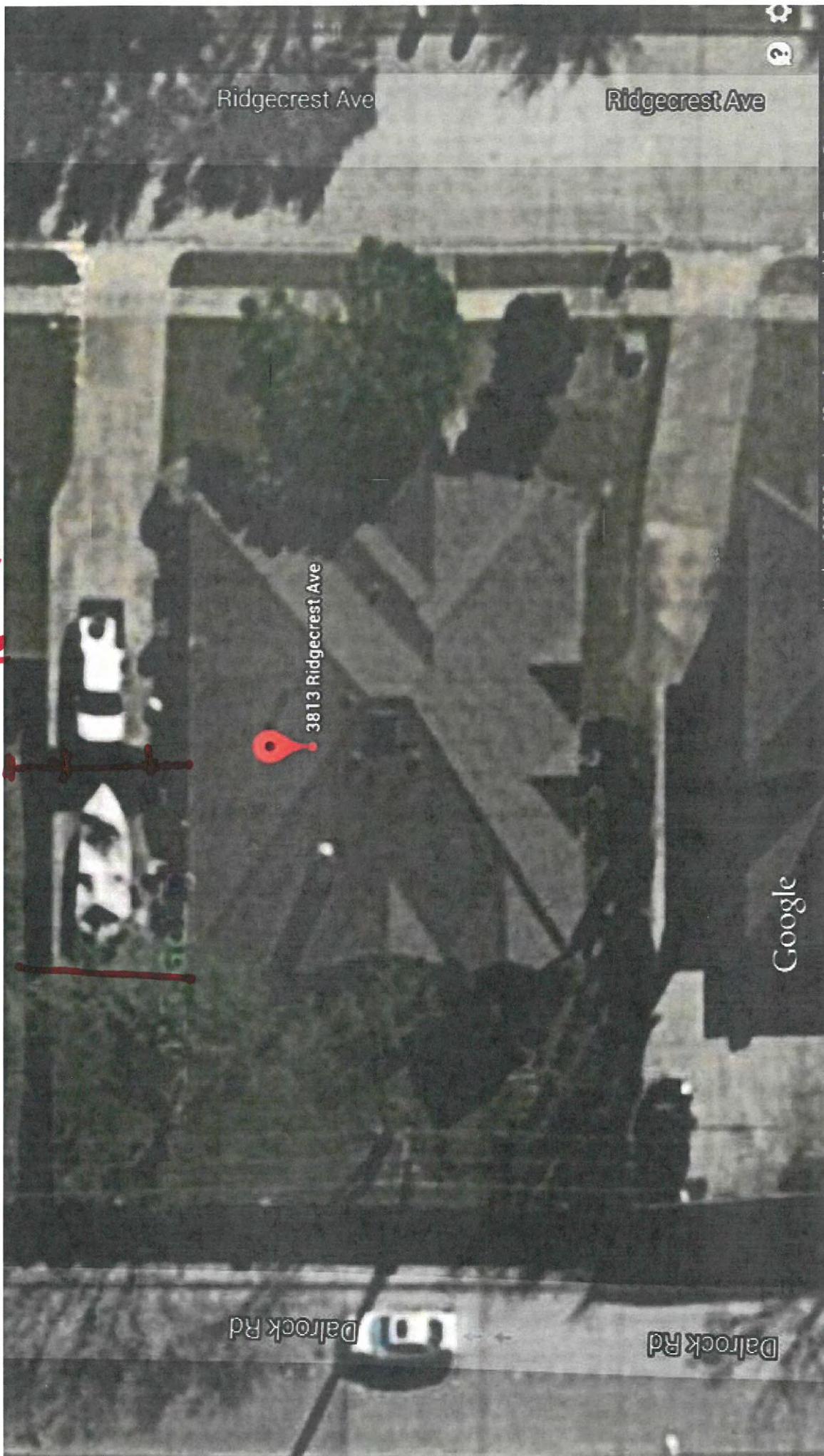
If I do move the new owners will be able to remove this structure very easily if

They desire.

I have three potential builders in mind. The deciding factor will be depending upon who can get the work done the fastest.

The attached brochure is one of those builders .

I would like to get the 18 X 26 X 6 version.



14ft

From the side of the house to the fence 20'

Gate 12'

Car port 14ft

Gate 15ft not in the center



# Leland's

# Regular Carport

ATTACHMENT 4



Pictured is an 18'x21'

**Includes:**

- 6' leg standard on all sizes
- (6) upper corner braces
- Center braces on each bow
- Includes 29 gauge horizontal metal on roof only
- Frame is 1' shorter than roof on all sizes

\* Not all structures meet codes.  
Engineering is available at an additional cost.

**Corner Braces**

- 2ft. - \$15
- 4ft. - \$20

**Screw in Anchors** (for dirt)  
\$30 each installed

**STANDARD PRICES**

WxL	21	26	31	36	41
12	\$ 795	\$ 895	\$ 1,095	\$ 1,295	\$ 1,495
18	\$ 895	\$ 995	\$ 1,195	\$ 1,395	\$ 1,695
20	\$ 1,095	\$ 1,195	\$ 1,495	\$ 1,795	\$ 2,095
22	\$ 1,295	\$ 1,395	\$ 1,795	\$ 2,195	\$ 2,495
24	\$ 1,395	\$ 1,595	\$ 1,995	\$ 2,595	\$ 2,695

**Ask about  
Rent to Own!**

**The following sizes require a truss due to width**

WxL	21	26	31	36	41	46	51
26	\$ 1,995	\$ 2,495	\$ 2,995	\$ 3,495	\$ 4,195	\$ 4,595	\$ 5,095
28	\$ 2,095	\$ 2,595	\$ 3,095	\$ 3,695	\$ 4,395	\$ 4,795	\$ 5,295
30	\$ 2,195	\$ 2,795	\$ 3,395	\$ 3,995	\$ 4,595	\$ 5,095	\$ 5,695



Department of Development Services

NOTICE OF PUBLIC HEARING

07-02-15A09:09 RCVD

TO: Property Owner
RE: Application for a Special Use Permit
LOCATION: The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas.
EXPLANATION OF REQUEST: The applicant is proposing to construct a carport at 3813 Ridgecrest Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-786)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: I don't believe this will have ANY negative impact on the look of our neighborhood.

PROPERTY OWNER NAME (print): Billy Chané
SIGNATURE: Billy Chané Jr.
ADDRESS: 3905 Ridgecrest Ave Rowlett TX 75088

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14th day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4th day of August, 2015.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Development Services within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property.

If you have any questions concerning this request, please contact the Department of Development Services
Phone 972-412-6166
FAX 972-412-6228
glangford@rowlett.com

RETURN BY FAX OR MAIL
City of Rowlett
Development Services
PO Box 99
Rowlett, TX 75030-0099

07-01-15P03:29 RCVD



Department of Development Services

NOTICE OF PUBLIC HEARING

TO: Property Owner
RE: Application for a Special Use Permit
LOCATION: The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas.
EXPLANATION OF REQUEST: The applicant is proposing to construct a carport at 3813 Ridgecrest Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-786)

- [X] I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
[] I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: As long as it is approved by the City of Rowlett.

PROPERTY OWNER NAME (print): MUSHAN FAMILY CEMETERY OF JOSEPH B. JONES
SIGNATURE: Joseph B Jones
ADDRESS: 2110 CHIESA ROAD, ROWLETT, TEXAS 75088 6320

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14th day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4th day of August, 2015.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Development Services within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property.

Table with 2 columns: Contact information for questions and return address for fax or mail.



Department of Development  
Services

COURTESY NOTICE OF PUBLIC HEARING

**TO:** Property Owner

**RE:** Application for a Special Use Permit

**LOCATION:** The subject property is located at 3813 Ridgcrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. A map is attached for reference.

**EXPLANATION OF REQUEST:** The applicant is proposing to construct a carport at 3813 Ridgcrest Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code: (SUP15-786)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS:

PROPERTY OWNER NAME

(print):

Joseph Haskett

SIGNATURE:

*[Handwritten Signature]*

ADDRESS:

3913 Ridgcrest Ave

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet. All responses received by July 29<sup>th</sup> will be forwarded to the Council as well; it is not necessary to respond twice. Responses received after the times noted above shall not be counted in the record of response.

If you have any questions concerning this request,  
please contact the Department of Development  
Services

Phone 972-412-6166

FAX 972-412-6228

[glangford@rowlett.com](mailto:glangford@rowlett.com)

RETURN BY FAX OR MAIL

City of Rowlett

Development Services

PO Box 99

Rowlett, TX 75030-0099



Department of Development Services

COURTESY NOTICE OF PUBLIC HEARING

TO: Property Owner

RE: Application for a Special Use Permit

LOCATION: The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. A map is attached for reference.

EXPLANATION OF REQUEST: The applicant is proposing to construct a carport at 3813 Ridgecrest Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-786)

I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:

I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: IF you CAN SEE it from THE street THEN NO!

PROPERTY OWNER NAME

(print):

Richard Rogers

SIGNATURE:

*[Signature]*

ADDRESS:

8710 EDGELAKE TRAIL

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

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If you have any questions concerning this request, please contact the Department of Development Services

Phone 972-412-6166  
FAX 972-412-6228  
glangford@rowlett.com

RETURN BY FAX OR MAIL

City of Rowlett  
Development Services  
PO Box 99  
Rowlett, TX 75030-0099

07-02-15A09:10 RCVD



**Department of Development Services**

**COURTESY NOTICE OF PUBLIC HEARING**

**TO:** Property Owner  
**RE:** Application for a Special Use Permit  
**LOCATION:** The subject property is located at 3813 Ridgcrest Drive further described as being Lot 5, Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. A map is attached for reference.  
**EXPLANATION OF REQUEST:** The applicant is proposing to construct a carport at 3813 Ridgcrest Drive. A Special Use Permit is needed as the applicant's proposal does not meet the carport requirements in Section 77-303 of Rowlett Development Code. (SUP15-786)

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:**

*This does not follow HOA guidelines and would be an eyesore affecting my property value.*

**PROPERTY OWNER NAME**  
(print):

**SIGNATURE:**

**ADDRESS:**

*But Jon*  
*3810 Cove Rd*  
*Rowlett TX 75088*

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the **14<sup>th</sup> day of July, 2015**, and that the City Council will hold a public hearing at 7:30 p.m. on the **4<sup>th</sup> day of August, 2015**. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet. All responses received by July 29<sup>th</sup> will be forwarded to the Council as well; it is not necessary to respond twice. Responses received after the times noted above shall not be counted in the record of response.

If you have any questions concerning this request, please contact the Department of Development Services

Phone 972-412-6166

FAX 972-412-6228

[glangford@rowlett.com](mailto:glangford@rowlett.com)

**RETURN BY FAX OR MAIL**

City of Rowlett

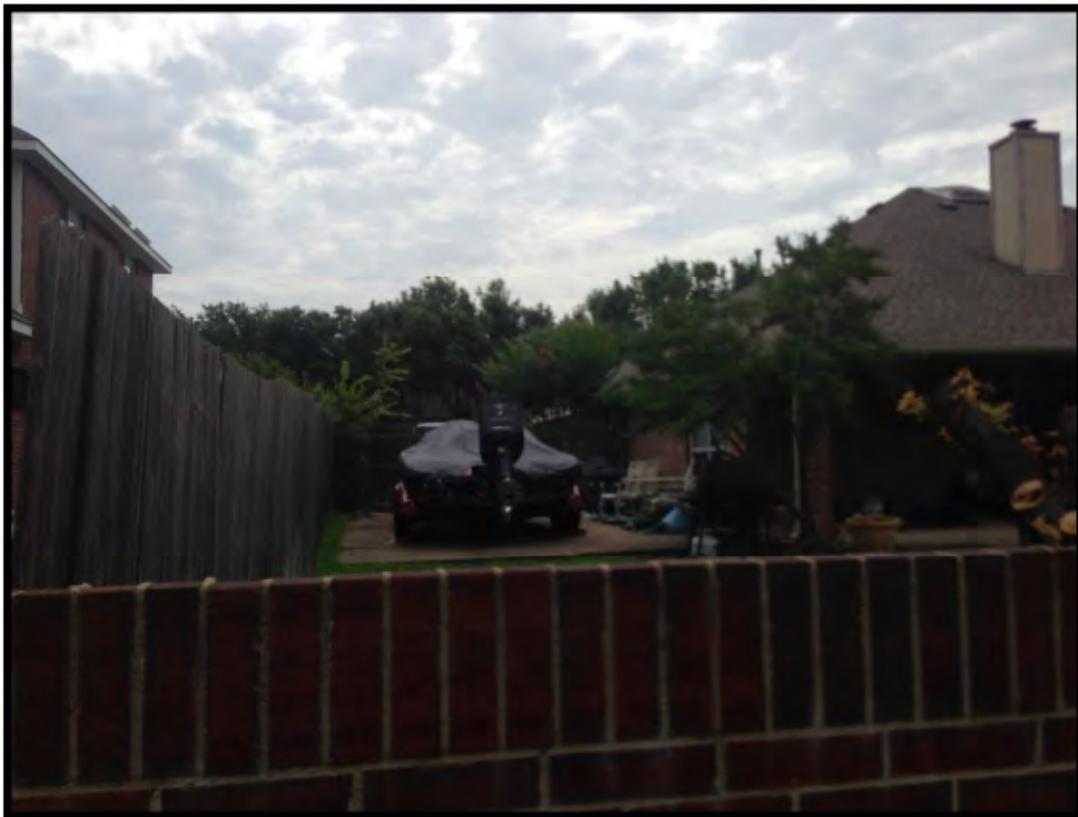
Development Services

PO Box 99

Rowlett, TX 75030-0099

07-09-15A11:11 RCVD









City of Rowlett  
Staff Report

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8D

**TITLE**

Conduct a public hearing and take action on a request to amend Planned Development Ordinance 4-7-77B to modify the setback and parking requirements in order to allow the subject property to be subdivided into two lots. The subject property is located at 5313 Lakeview Parkway further described as being 0.5503 acres of land in the Thomas Lumley Survey, Abstract No. 789, City of Rowlett, Dallas, County, Texas.

**STAFF REPRESENTATIVE**

Garrett Langford, Principal Planner

**SUMMARY**

The applicant is requesting to amend Planned Development (PD) Ordinance #4-7-77B to modify the setback and parking requirements in order to allow the subject property to be subdivided into two lots (Attachment 1 – Location Map). The 0.55-acre property consists of two buildings occupied by a martial arts studio (ATA Marital Arts) and an automotive repair facility (Golden Rule Auto Care). The owner, Chris Coulter, of the Golden Rule Auto Care is attempting to buy the building that he is currently leasing and a portion of the 0.55 acres from the current property owner (Attachment 2 – Statement of Intent). To do this, the property will need to be platted into two lots. However, the existing conditions would not permit the subject property to be subdivided into two lots without violating setback and parking requirements. Mr. Coulter's long term plan is to acquire the property to the north to eventually expand his business and to provide additional parking.

The Planning and Zoning Commission voted unanimously to recommend approval of this item at their July 14, 2015, meeting. The discussion can be viewed at the following link as item C1: <http://rowlettx.swagit.com/play/07142015-1152>.

**BACKGROUND INFORMATION**

The subject property is located at the northwest corner of Lakeview Parkway and Shoreline Drive, with the last rezoning action occurring on April 4, 1977, where the property was zoned to a Planned Development with a base zoning district of C-2. In 1981, the subject property was developed with two buildings for an automotive parts store and a repair facility. The building fronting on Lakeview Parkway is 4,200 square feet in size and currently occupied by ATA Martial Arts. The second building, located in the rear of the subject property fronting on Shoreline Drive, is 3,000 square feet in size and currently occupied by Golden Rule Auto Care.

At the time the subject property was developed, automotive repair service use was permitted by right in C-2 zoning. However, subsequent amendments to the zoning ordinance have made

automotive repair services no longer a permitted use in C-2 zoning making the existing auto repair facility a legal nonconforming use. As a legal nonconforming use, it may remain as long it is not abandoned for more than six continuous months and it is not expanded.

The owner of Golden Rule Auto Care is attempting to buy a portion of the subject property from the current property owner. This will involve subdividing the subject property into two lots, one for the martial arts studio and the other for the auto repair facility. Subdividing the property must be done through a plat. However due to the existing conditions, the plat cannot be approved as subdividing the property would create additional nonconformities.

Currently as a corner lot, the subject property has front and side yard setbacks. As a nonresidential property adjacent to nonresidential properties, the side yard setbacks are zero. Corner lots do not have rear setbacks. Dividing the subject property into two lots will result in a corner lot for the martial arts studio and a standard lot for the auto repair facility. The lot for the auto repair facility will have front, side, and rear setbacks. The rear setback is 30 feet from the property line. The existing building for the auto repair facility is located one foot from what would be the rear property line and therefore would not meet the rear setback requirements. Due to the location of the existing buildings, the property cannot be divided into two lots without violating the setback requirements.

The other primary issue with subdividing the subject property into two lots is having adequate parking for both businesses. Currently, the subject property with the two businesses does not meet the current parking requirements. The existing businesses currently utilize on-street parking on Shoreline Drive to meet their parking demand. The parking requirement for the martial arts studio (one space every 300 square feet) is 14 spaces and for the auto repair facility (four spaces per repair bay) is 28 spaces. The subject property currently has a total of 23 spaces. The site was developed under a previous parking requirement making it legal nonconforming. Subdividing the property would increase the nonconformity.

To address the setback and parking, the applicants are requesting an amendment to the PD to allow the subject property to be subdivided into two lots without having to conform to the setback requirements and to establish a shared parking agreement between the two lots (Attachment 3 – Concept Plan and Attachment 4 – Development Standards). If and when either property is redeveloped, then they will be required to comply with the current development requirements.

## **DISCUSSION**

Section 77-805 of the *Rowlett Development Code (RDC)* states that the Planning and Zoning Commission shall consider the following when making their recommendation to the City Council as it pertains to rezoning requests including Planned Developments. These criteria are listed below:

1. Whether the proposed rezoning corrects an error or meets the challenge of some changing condition, trend, or fact;

***The proposed amendment to the existing PD is needed to allow the possible subdivision of the subject property. The proposed amendment will allow a lot for the auto care facility without a rear setback. The amendment will also establish shared parking on both lots. All other nonconforming issues such as landscaping and signage will continue under the legal nonconforming provisions of the Rowlett Development Code.***

***The legal nonconforming issues with the subject property may remain as it currently exists until the property is redeveloped or loses its legal nonconforming status. Should either lot lose its legal nonconforming status, then as they are redeveloped they will be required to comply with the current development standards such as landscaping, parking and signage. It is the Golden Rule Auto Care owner's plan to eventually expand his facility if he is able to obtain additional property to the north. The owner is not ready to plan for the future expansion at this time. The applicant understands that a separate zoning action will most likely be needed before moving forward with any expansions.***

2. Whether the proposed rezoning is consistent with the comprehensive plan and the purposes of this code stated in subchapter 77-103, Purpose of this Code;

***The subject property is not located within one of the 13 opportunity areas in the Realize Rowlett 2020 Comprehensive Plan. The plan states for areas outside of the opportunity areas that the existing zoning and the Guiding Principles should be considered in decisions about rezoning and site design.***

***The proposed PD is to allow the subject property to be subdivided and leave the existing conditions as they exist today so that a transaction can take place between the current property owner and the owner of the auto repair facility. The proposed PD does not involve establishing a new use or a new development. As a result, there is not a Guiding Principle that is applicable to this rezoning. The rezoning would allow for an existing business owner to start the process of eventual expansion of his business by allowing the property to be subdivided. In this sense, the proposed zoning action could be seen as meeting Guiding Principle #2, "Grow the City's economy through diversification of job and business opportunities."***

3. Whether the proposed rezoning will protect or enhance the health, safety, morals, or general welfare of the public;

***The proposed amendment to the PD is not expected to negatively impact the health, safety, morals, or general welfare of the public. The proposed amendment is minor in scope. This PD amendment will not involve any site improvements to the subject property. This PD amendment will allow the property to be subdivided to allow a transaction between the current property owner and the owner of the auto care***

**facility. The existing conditions will remain as they are now. The site will not be required to come into conformance with the RDC until the site is redeveloped and/or loses its legal nonconforming status.**

4. Whether the municipality and other service providers will be able to provide sufficient transportation and utility facilities and services to the subject property, while maintaining sufficient levels of service to existing development;

**Adequate utilities, access roads, and drainage facilities exist for the subject property and are sufficient for accommodating the demands associated with the request to allow additional land uses.**

5. Whether the proposed rezoning is likely to have significant adverse impacts on the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation;

**The proposed amendment to the PD does not involve any site improvements. It will allow the subject property to be subdivided in order to facilitate a transaction between the current property owner and the owner of the auto care facility. The existing conditions will remain as they are now. This will not have significant adverse impacts on the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation.**

6. Whether the proposed rezoning will have significant adverse impacts on other property in the vicinity of the subject tract;

**The proposed amendment to the PD does not involve any site improvements to the site. The PD will allow the subject property to be subdivided while leaving the existing conditions to remain as they are now. While the subject property is under-parked, the PD will require that all parking be shared between the two uses. Should either use expand in the future or lose their legal nonconforming status, then they will be required to come in compliance and meet the current parking requirements.**

7. The suitability of the subject property for the existing zoning classification and proposed zoning classification;

**The proposed PD does not alter the zoning or involve any improvements to the subject property. The proposed PD will allow the existing conditions to remain while allowing the subject to be subdivided.**

8. Whether there is determined to be an excessive proliferation of the use or similar uses;

**The proposed PD does not involve adding new uses and as a result will not involve an excessive proliferation of the existing uses.**

9. Whether the proposed rezoning will ensure that future uses on the subject tract will be compatible in scale with uses on other properties in the vicinity of the subject tract; and;

***The proposed PD amendment will not involve any site improvements. Neither building will be able to expand or redevelop until additional parking is provided in compliance with the RDC. As there are no proposed site improvements, the development will continue to be compatible in scale with the surrounding developments.***

10. The supply of land in the economically relevant area that is in the use district to be applied by the rezoning or in similar use districts, in relation to the demand for that land.

***The proposed PD amendment to allow the subject property to be subdivided into two lots should not affect the supply of land in the surrounding area. The subject property will continue its existing uses.***

In summary, the proposed PD amendment to allow the subdivision of the subject property into two lots will not have an adverse impact on adjacent properties. The existing conditions will remain until the site is redeveloped or loses its legal nonconforming status. The proposed PD amendment meets the before-mentioned criteria for a rezoning and is consistent with the Realize Rowlett 2020 Comprehensive Plan.

#### Public Notice

On June 29, 2015, Staff mailed a total of 13 notices to property owners within 200 feet and eight courtesy notices within 500 feet. As of Friday, July 29, 2015, Staff has received one response in opposition (Attachment 5 – Public Notice). Staff published the Legal Notice in the *Rowlett Lakeshore Times* on July 2, 2015, and placed a zoning sign on the subject property on July 3, 2015, in accordance with the Rowlett Development Code.

#### **FISCAL IMPACT/BUDGET IMPLICATIONS**

N/A

#### **RECOMMENDED ACTION**

Staff recommends approval of the request.

#### **ORDINANCE**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, AMENDING THE COMPREHENSIVE PLAN, COMPREHENSIVE ZONING ORDINANCE, AND ZONING MAP, GRANTING PLANNED DEVELOPMENT ZONING AS AN OVERLAY FOR C-2 GENERAL COMMERCIAL/RETAIL BASE ZONING FOR PROPERTY LOCATED AT 5313 LAKEVIEW PARKWAY FURTHER DESCRIBED AS BEING 0.5503 +/- ACRES OF LAND IN THE THOMAS LUMLEY SURVEY, ABSTRACT NO. 789, CITY OF ROWLETT, DALLAS COUNTY, TEXAS, AND AUTHORIZING SEPARATE SETBACK AND PARKING REQUIREMENTS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE;**

**PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the owner of the property described herein has made application for a change in zoning, requesting a Planned Development applicable to the property; and

**WHEREAS**, the Planning and Zoning Commission of the City of Rowlett and the governing body of the City of Rowlett, in compliance with the laws of the State of Texas and the ordinances of the City of Rowlett, have given the requisite notices by publication and otherwise, and have held public hearings and afforded a full and fair hearing and where the governing body in the exercise of its legislative discretion has concluded that the Zoning Ordinance of the City of Rowlett of the Code of Ordinances should be amended.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the Comprehensive Plan, Comprehensive Zoning Ordinance, and Zoning Map of the City of Rowlett, Texas are hereby amended by approving a Planned Development zoning overlay with C-2 General Commercial/Retail base zoning for property located at 5313 Lakeview Parkway further described as being 0.5503 +/- acres of land in the Thomas Lumley Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas, and being more particularly described in Exhibit "A," attached hereto and incorporated herein (hereinafter referred to as the "Property").

**Section 2:** That the Property shall be developed and may be used for any use allowable under the C-2 General Commercial/Retail zoning category and, in addition, the use and development of the Property shall be in accordance with and controlled by the standards, requirements and regulations set forth in following exhibits, each of which are attached to this ordinance and, by this reference, incorporated herein:

Exhibit "B" - Zoning Boundary Survey;  
Exhibit "C" - Development Standards  
Exhibit "D" – Concept Plan

**Section 3:** That all development and use regulations and requirements imposed on property in the C-2 General Commercial/Retail zoning district shall apply to the development and use of the Property unless in conflict with any provision of this ordinance, in which case the provisions of this ordinance shall prevail.

**Section 4:** That all provisions of the ordinances at the City of Rowlett, and the Comprehensive Plan and Zoning Ordinances of the City of Rowlett, in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other

provisions of the ordinances of the City of Rowlett not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 5:** That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 6:** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof, other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance or Code of Ordinances as a whole.

**Section 7:** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Rowlett, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**Section 8:** That this ordinance shall take effect immediately from and after its passage and the publication of its caption as the law and charter in such cases provide.

## **ATTACHMENTS**

Exhibit A – Legal Description

Exhibit B – Concept Plan

Exhibit C – Development Standards

Attachment 1 – Location Map

Attachment 2 – Statement of Intent

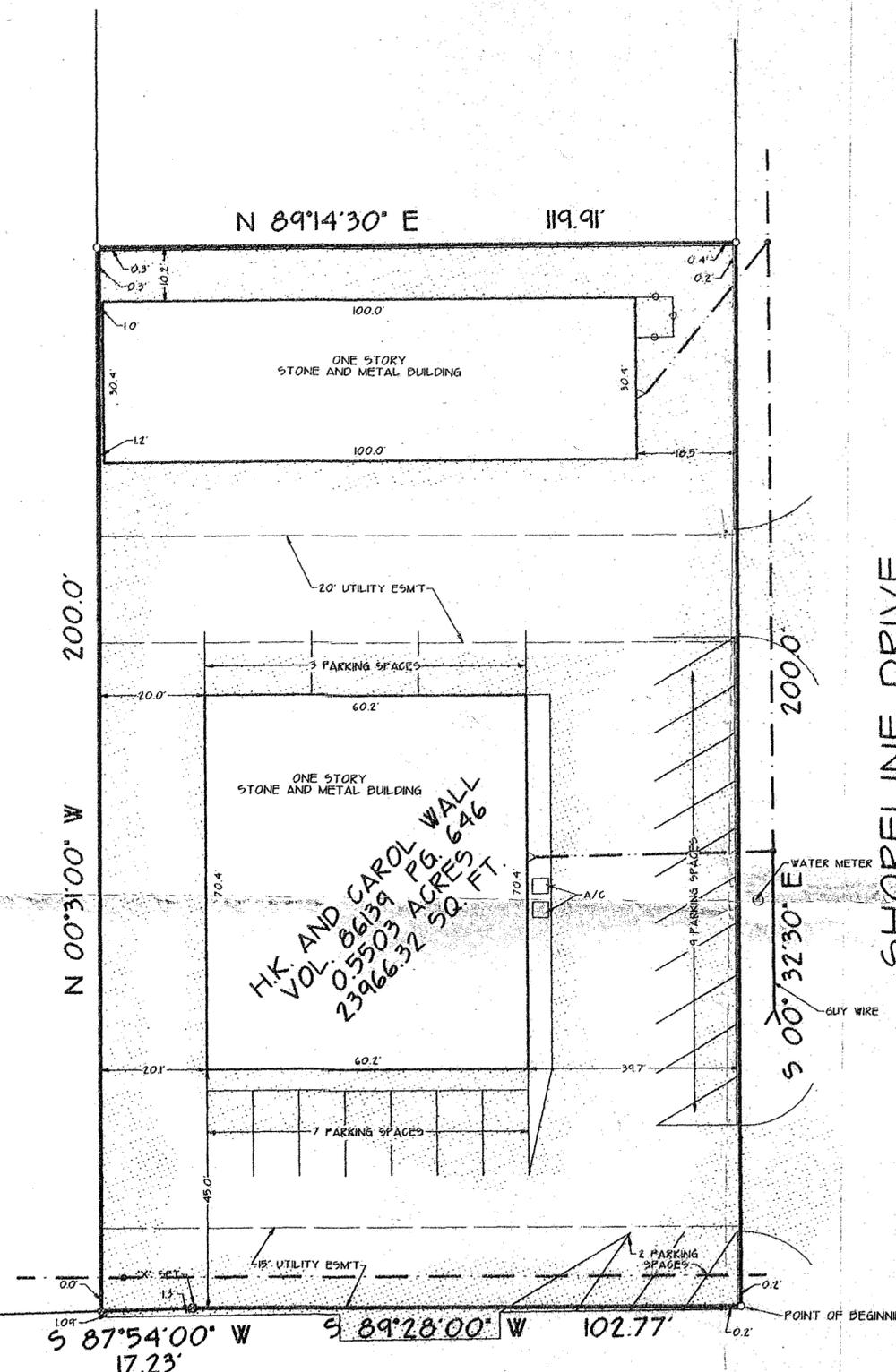
Attachment 3 – Concept Plan

Attachment 4 – Development Standards

Attachment 5 – Public Notice

Attachment 6 – Site Photos

VOL. NE ENLOW  
VOL. 72033 PG. 0481



**PROPERTY DESCRIPTION**

BEING all that certain lot, tract, or parcel of land situated in the Thomas Lagow Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas, and being the same tract of land conveyed to HK and Carol Wall by deed recorded in Volume 86139, Page 646, Deed Records, Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod Found for corner at the intersection of the North line of State Highway No. 66 (Lakeview Parkway) with the West line of Shoreline Drive, said corner being the Southeast corner of said Wall tract:

THENCE South 89 degrees 28 minutes 00 seconds West, along said North line of said State Highway No. 66, a distance of 102.77 Feet to an 'X' set in concrete for corner;

THENCE South 87 degrees 54 minutes 00 seconds West, continuing along said North line of State Highway No. 66, a distance of 1723 Feet to a 1/2 inch iron rod set for corner, said corner being the Southeast corner of a tract of land conveyed to NE Enlow by deed recorded in Volume 72033, Page 0481, Deed Records, Dallas County, Texas;

THENCE North 00 degrees 31 minutes 00 seconds West, along the common line of said Wall and Enlow tracts, a distance of 2000 Feet to a 1/2 inch iron rod Found for corner;

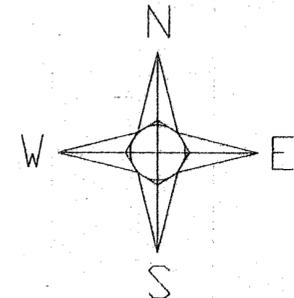
THENCE North 89 degrees 14 minutes 30 seconds East, along the North line of said Wall tract, a distance of 119.91 Feet to a 1/2 inch iron rod Found for corner in the West line of said Shoreline Drive;

THENCE South 00 degrees 32 minutes 30 seconds East, along said West line of Shoreline Drive, a distance of 2000 Feet to the POINT OF BEGINNING, and containing 23966.32 square Feet or 0.5503 acres of land.

EASEMENTS RECORDED IN THE FOLLOWING VOLUMES AND PAGES DO NOT AFFECT THE ABOVE DESCRIBED PROPERTY.  
VOLUME 72184, PAGE 1796

The undersigned Registered Professional Surveyor (Doug Connally) hereby certifies to  
AMERICAN TITLE COMPANY

That (a) this plot of survey and the property description set forth hereon are true and correct and were prepared from an actual on-the-ground survey of the real property (the Property) shown hereon; (b) such survey was conducted by the Surveyor or under his supervision; (c) all monuments shown hereon actually exist and the location, size and type of material thereof, are correctly shown; (d) except as shown hereon there are no encroachments on the Property, there are no visible discrepancies, conflicts, shortages in area, or boundary line conflicts; (e) there are no visible easements except as shown; (f) the size, location, and type of improvements are as shown hereon, and all are located within the boundaries of the Property and set back from the Property lines the distance indicated; (g) the distance from the nearest intersecting street or road is as shown; (h) the property has access to and from a public roadway; and (i) the boundaries, dimensions and other details shown hereon are true and correct.



STATE HIGHWAY NO. 66  
(LAKEVIEW PARKWAY)  
120' R.O.W.

HK Wall  
5-17-98  
Carol A. Wall

NOTE: BEARINGS ARE BASED ON RECORDED PLAT  
NOTE: According to the FIRM, in Community Panel No. 480185 0010C, this property does lie in Zone C and does not lie within the 100 year flood zone.



Carol A. Wall  
3102 Cambridge Dr  
Rowlett, TX 75088  
972-475-4374

Doug Connally  
Exhibit B- 2 zoning Exhibit

LEGEND	
○ 1/2" IRON ROD FOUND	○ ○ ○ CHAIN LINK FENCE
⊗ 1/2" IRON ROD SET	— — — WOOD FENCE
○ 1" PIPE FOUND	— — — BARBED WIRE FENCE
⊠ FENCE POST CORNER	— — — IRON FENCE
⊠ 'X' FOUND IN CONCRETE	▭ CONCRETE
▲ UNDERGROUND ELECTRIC	▭ COVERED AREA
△ OVERHEAD ELECTRIC	— — — EDGE ASPHALT PAVING
● POWER POLE	— — — OVERHEAD ELECTRIC SERVICE
■ BRICK COLUMN	— — — OVERHEAD POWER LINE

DOUG CONNALLY & ASSOC., INC  
9726 SKILLMAN STREET  
DALLAS, TEXAS 75243  
PHONE: (214) 349-9485  
FAX: (214) 349-2216

SCALE	DATE	JOB NO.	C.P. NO.	DRAWN
1" = 20'	5-7-98	983291-1	479900-1	ANTHONY

5317 ST. HWY NO. 66  
(LAKEVIEW PARKWAY)  
THOMAS LAGOW SURVEY ABST. NO. 789  
CITY OF ROWLETT, DALLAS COUNTY



**PLANNED DEVELOPMENT STANDARDS  
5313 and 5317 Lakeview Parkway**

All development shall adhere to the Rowlett subdivision and development regulations set forth in the C-2 Commercial District and the Rowlett Development Code (Chapter 77 of the Code of Ordinances of the City of Rowlett, Texas), as amended, except as outlined herein.

**Shared Parking**

1. All of the parking spaces at 5313 and 5317 Lakeview Parkway shall be shared between both properties.

**Setback**

1. The rear setback for 5313 Lakeview Parkway shall be zero.



**Exhibit C - Statement and Intent of Purpose**

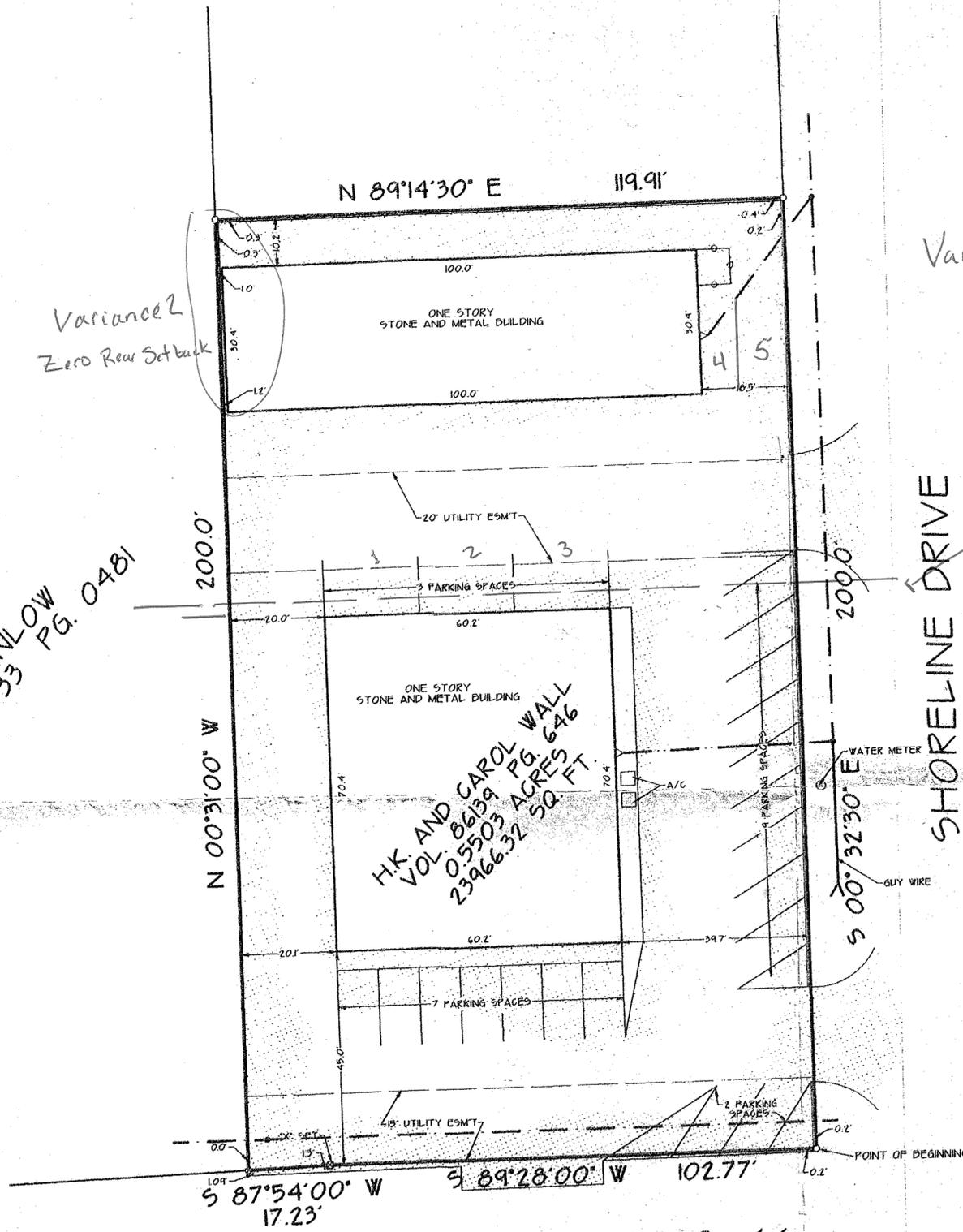
**Description of project use:** The current location is used for general automotive repair, and will continue to be used for general automotive repairs

**Existing and Proposed zoning and land use:** Will continue to do general automotive repair

**Potential residential density:** None

**Address approval Criteria:**

- 1) We are not rezoning the property, just creating a tract from an existing tract
- 2) Yes it is consistent
- 3) It will give a small business a chance to own its own property, which in turn creates longevity for the business and good for the city of Rowlett
- 4) It is an existing business, no issues with transportation
- 5) It is an existing business, it continues to have the same impact as before
- 6) It is an existing business, it continues to have the same impact as before
- 7) It is an existing business, it continues to have the same impact as before
- 8) It is an existing business, it continues to have the same impact as before
- 9) There will be potential for scaling the business
- 10) It is economically relevant



VOL. NE ENLOW PG. 0481  
VOL. 72033

H.K. AND CAROL WALL  
VOL. 08639 PG. 646  
0.55503 ACRES  
23966.32 SQ. FT.

Variance 1 - Shared Parking

New Proposed Property line  
12" from 5317 Rear Building

PROPERTY DESCRIPTION

BEING all that certain lot, tract, or parcel of land situated in the Thomas Lagow Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas, and being the same tract of land conveyed to HK and Carol Wall by deed recorded in Volume 86139, Page 646, Deed Records, Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod Found for corner at the intersection of the North line of State Highway No. 66 (Lakeview Parkway) with the West line of Shoreline Drive, said corner being the Southeast corner of said Wall tract:

THENCE South 89 degrees 28 minutes 00 seconds West, along said North line of said State Highway No. 66, a distance of 102.77 Feet to an 'X' set in concrete for corner:

THENCE South 87 degrees 54 minutes 00 seconds West, continuing along said North line of State Highway No. 66, a distance of 1723 Feet to a 1/2 inch iron rod set for corner, said corner being the Southeast corner of a tract of land conveyed to NE Enlow by deed recorded in Volume 72033, Page 0481, Deed Records, Dallas County, Texas:

THENCE North 00 degrees 31 minutes 00 seconds West, along the common line of said Wall and Enlow tracts, a distance of 200.0 Feet to a 1/2 inch iron rod Found for corner:

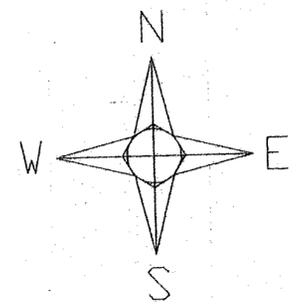
THENCE North 89 degrees 14 minutes 30 seconds East, along the North line of said Wall tract, a distance of 119.91 Feet to a 1/2 inch iron rod Found for corner in the West line of said Shoreline Drive:

THENCE South 00 degrees 32 minutes 30 seconds East, along said West line of Shoreline Drive, a distance of 200.0 Feet to the POINT OF BEGINNING, and containing 23966.32 square Feet or 0.55503 acres of land.

EASEMENTS RECORDED IN THE FOLLOWING VOLUMES AND PAGES DO NOT AFFECT THE ABOVE DESCRIBED PROPERTY:  
VOLUME 72189, PAGE 1796

The undersigned Registered Professional Surveyor (Doug Connally) hereby certifies to  
AMERICAN TITLE COMPANY

That (a) this plat of survey and the property description set forth hereon are true and correct and were prepared from an actual on-the-ground survey of the real property (the "Property") shown hereon; (b) such survey was conducted by the Surveyor or under his supervision; (c) all monuments shown hereon actually exist and the location, size and type of material thereof, are correctly shown; (d) except as shown hereon there are no encroachments on the Property, there are no visible discrepancies, conflicts, shortages in area, or boundary line conflicts; (e) there are no visible easements except as shown; (f) the size, location, and type of improvements are as shown hereon, and all are located within the boundaries of the Property and set back from the Property lines the distance indicated; (g) the distance from the nearest intersecting street or road is as shown; (h) the property has access to and from a public roadway; and (i) the boundaries, dimensions and other details shown hereon are true and correct.



Carol A. Wall  
3102 Cambridge Dr.  
Rowlett, TX 75088  
972-475-4374

Doug Connally  
Exhibit E - Zonis Exhibit

HK Wall  
5-17-98  
Carol A. Wall

STATE HIGHWAY NO. 66  
(LAKEVIEW PARKWAY)  
120' R.O.W.

NOTE: BEARINGS ARE BASED ON RECORDED PLAT  
NOTE: According to the FIRM in Community Panel No. 480185 COLOC, this property does lie in Zone C and does not lie within the 100 year flood zone.

LEGEND	
○ 1/2" IRON ROD FOUND	○ ○ ○ CHAIN LINK FENCE
⊗ 1/2" IRON ROD SET	▨ VOOD FENCE
○ 1" PIPE FOUND	▨ BARBED WIRE FENCE
□ FENCE POST CORNER	▨ IRON FENCE
⊗ 'X' FOUND IN CONCRETE	▨ CONCRETE
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SCALE	DATE	JOB NO.	C.P. NO.	DRAWN
1" = 20'	5-7-98	983291-1	479900-M	ANTHONY

5317 ST. HWY NO. 66  
(LAKEVIEW PARKWAY)  
THOMAS LAGOW SURVEY ABST. NO. 789  
CITY OF ROWLETT, DALLAS COUNTY

**PLANNED DEVELOPMENT STANDARDS  
5313 and 5317 Lakeview Parkway**

All development shall adhere to the Rowlett subdivision and development regulations set forth in the C-2 Commercial District and the Rowlett Development Code (Chapter 77 of the Code of Ordinances of the City of Rowlett, Texas), as amended, except as outlined herein.

**Shared Parking**

1. All of the parking spaces at 5313 and 5317 Lakeview Parkway shall be shared between both properties.

**Setback**

1. The rear setback for 5313 Lakeview Parkway shall be zero.



Department of Development Services

NOTICE OF PUBLIC HEARING

**TO:** Property Owner  
**RE:** Application for a Planned Development Amendment  
**LOCATION:** The subject property is located at 5313 Lakeview Parkway being further described as being a 0.5503 acres of land in the Thomas Lumley Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas. A map is attached for reference. This notice and the notification area are required under Chapter 211.007 of the Texas Local Government Code.  
**EXPLANATION OF REQUEST:** The applicant is proposing to amend Planned Development Ordinance 4-7-77B to modify the setback and parking requirements in order to allow the subject property to be subdivided into two lots.

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

**COMMENTS:** to small All need to subdivide  
 not enough parking

**PROPERTY OWNER NAME (print):**  
**SIGNATURE:**  
**ADDRESS:**

Jimmie Boyd  
 Jim Boyd  
 12160 Cort Rd Dallas TX

Your written comments are being solicited in the above case. Additional information is available in the Department of Development Services located at 3901 Main Street. The Planning and Zoning Commission of the City of Rowlett, Texas, will hold a public hearing at 6:30 p.m. on the 14<sup>th</sup> day of July, 2015, and that the City Council will hold a public hearing at 7:30 p.m. on the 4<sup>th</sup> day of August, 2015. Both hearings will be held at the Municipal Center, 4000 Main Street, Rowlett, Texas.

Please legibly respond in ink. If the signature and/or address are missing, your comments will not be recorded. Your response must be received in the Development Service Department by 5 pm on Wednesday, July 8, 2015, for your comments to be included in the Planning and Zoning Commission packet and/or by Wednesday, July 29, 2015, to be included in the City Council packet. All responses received by July 29<sup>th</sup> will be forwarded to the Council as well; it is not necessary to respond twice. Responses received after the times noted above shall not be counted in the record of response.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Development Services within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property. If protests in the form of opposition are received from property owners within 200 feet of the subject property, and the property owners own a combined minimum of 20 percent or more of the land area, approval by the city council shall only occur with a concurring vote of at least three-fourths of the full membership of the city council.

If you have any questions concerning this information please contact the Department of Development Services  
 Phone 972-412-6166  
 FAX 972-412-6228  
 jlangford@rowlett.com

City of Rowlett  
 Development Services  
 PO Box 99  
 Rowlett, TX 75080-0099







**City of Rowlett**  
**Staff Report**

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8E

**TITLE**

Conduct a public hearing and take action on a request to rezone to a Planned Development with an underlying General Commercial/Retail (C-2) base zoning district to allow a wholesale nursery. The subject property is located at 1100 and 1200 Lakeview Parkway further described as being a portion of Lot 1 and all of Lot 2, Block 1 of Oaktree Golf Center, City of Rowlett, Dallas County, Texas. (PD15-766)

**STAFF REPRESENTATIVE**

Garrett Langford, Principal Planner

**SUMMARY**

The applicant, Neal Gandy, is requesting to rezone the subject properties from General Commercial (C-2) and General Manufacturing (M-2) to a Planned Development (PD) to allow a wholesale garden nursery located at 1100 and 1200 Lakeview Parkway (Attachment 1 – Location Map). Per the Rowlett Development Code (RDC), a wholesale nursery (classified as a Commercial Grower) is not permitted by right or with a Special Use Permit in the C-2 District. The RDC allows Commercial Grower in the Light Manufacturing (M-1) and the General Manufacturing (M-2) by right. The applicant has requested a PD to allow the wholesale nursery at this location.

The Planning and Zoning Commission voted unanimously to recommend approval of this item at their July 14, 2015, meeting. The discussion can be viewed at the following link as item C2: <http://rowlettx.swagit.com/play/07142015-1152>.

**BACKGROUND INFORMATION**

The proposed rezoning involves two properties, 1100 and 1200 Lakeview Parkway, which front on the south side of Lakeview Parkway east of Rowlett Creek. The property at 1100 Lakeview Parkway is zoned C-2 and is located within Rowlett Creek floodway and within a City of Dallas Floodway Easement. The property at 1200 Lakeview Parkway is zoned C-2 and M-2 (Attachment 2 – Current Zoning Map). The property was previously developed as a driving range in 1991. The existing improvements include a parking lot and a 1,020 square-foot building that the applicant plans on utilizing for their business.

The applicant owns and operates a wholesale nursery at 4700 Golden Triangle Road, Fort Worth, called Alta Vista Nursery. The applicant wishes to open a similar operation on the east side of Dallas County. The proposal will involve construction of nine 4,980 square-foot greenhouses located outside of the floodway as shown on Attachment 3 – Concept Plan. The applicant plans to utilize the portion in the floodway by establishing four areas for additional

storage of plantings. Two of these areas will be covered with a trellis structure to provide support for the plantings and will include a micro-irrigation system as shown in Attachment 4 – Nursery Pictures. The products are grown at a farm and then transported to the location for wholesale sales. The applicant expects approximately 25 employees at this location. The facility would be open 7:00 am to 5:00 pm on Monday through Friday and open a half day on Saturday during blooming season.

The proposed improvements in the floodway do not involve reclaiming areas from the floodway. However, the improvements made in the floodway will not be permitted by Staff until the applicant can show that the improvements will not cause a rise in the base flood elevation (BFE). The applicant has been working over the past few months to perform the analysis and believes that they will be able to show that the proposed improvements will not raise the BFE. The final analysis has not been performed as they have not obtained the modeling information from FEMA. In an effort to assist the applicant with the timing of their project, Staff has agreed to move forward with the rezoning while they finalize their analysis. The applicant understands that they will need to complete the necessary permitting with the City of Rowlett, City of Dallas, and FEMA prior to issuing any construction permit.

Approval is not requesting any deviations from the Development Standards in the Rowlett Development Code beyond allowing the outdoor display, storage, trellis and greenhouses. Should the rezoning be approved, the development will be required to meet all applicable development standards in the RDC including landscaping, parking, tree mitigation, etc.

## **DISCUSSION**

Section 77-805 of the *Rowlett Development Code (RDC)* states that the Planning and Zoning Commission shall consider the following when making their recommendation to the City Council as it pertains to rezoning requests including Planned Developments. These criteria are listed below:

1. Whether the proposed rezoning corrects an error or meets the challenge of some changing condition, trend, or fact;

***The proposed rezoning is to allow a wholesale nursery, which is not permitted in C-2 zoning. The subject property has remained vacant for more than several years and has failed to garner development interest given the physical constraints with the property. It is Staff's opinion that allowing a wholesale garden nursery will allow the redevelopment of the subject property where the flood area may be utilized for the outdoor storage of plants.***

2. Whether the proposed rezoning is consistent with the comprehensive plan and the purposes of this code stated in subchapter 77-103, Purpose of this Code;

***The subject property is not located within one of the 13 opportunity areas in the Realize Rowlett 2020 Comprehensive Plan. The Plan states for areas outside of the***

**opportunity areas that the existing zoning and the Guiding Principles should be considered in decisions about rezoning and site design. This proposal meets Guiding Principle #2, "Grow the City's economy through diversification of job and business opportunities." Allowing a wholesale nursery will diversify the City's economy and provide additional employment opportunities at a location that has been vacant for more than ten years.**

3. Whether the proposed rezoning will protect or enhance the health, safety, morals, or general welfare of the public;

**The proposed PD is not expected to negatively impact the health, safety, morals, or general welfare of the public. The wholesale nursery will involve outdoor display and storage of plants including trees, shrubs flowers, and garden related materials. From an aesthetic point view, outdoor display and/or storage of plants will not negatively impact the public as such display would be more appealing than other outdoor storage. Improvements to and/or utilizing the floodway will be subject to approval of a floodplain permit. A floodplain permit will not be issued until the applicant can prove that the proposed improvements will not increase the BFE.**

4. Whether the municipality and other service providers will be able to provide sufficient transportation and utility facilities and services to the subject property, while maintaining sufficient levels of service to existing development;

**Adequate utilities and access roads are available for the subject property and are sufficient for accommodating the demands associated with the request for the proposed development. Adequate drainage facilities will be provided as required by the RDC.**

5. Whether the proposed rezoning is likely to have significant adverse impacts on the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation;

**It is unlikely that the proposed rezoning will have significant adverse impacts on the natural environment. Utilizing the area floodway will be subject to approval of a floodplain development permit after the applicant proves that no rise in the BFE will occur.**

6. Whether the proposed rezoning will have significant adverse impacts on other property in the vicinity of the subject tract;

**It is not anticipated that the proposed rezoning will have an adverse impact on adjacent properties. The proposed development is not located near any residential developments. To the west is the Rowlett Creek floodplain and to the south is the MKT/DART rail line. To the east are vacant properties zoned C-2 and M-2.**

***Development of a wholesale nursery on the subject property is not expected to adversely impact the development of the vacant properties to the east.***

7. The suitability of the subject property for the existing zoning classification and proposed zoning classification;

***The subject property is suited for the proposed PD. Allowing for a wholesale nursery is not expected to increase the intensity of uses that already are allowed within the existing zoning. Given the constraints with the subject property, allowing a wholesale nursery will be more suited for the subject property than a retail oriented use.***

8. Whether there is determined to be an excessive proliferation of the use or similar uses;

***There is not an excessive proliferation of wholesale nurseries within the City of Rowlett. There is one other wholesale nursery located along President George Bush Turnpike.***

9. Whether the proposed rezoning will ensure that future uses on the subject tract will be compatible in scale with uses on other properties in the vicinity of the subject tract; and;

***The proposed development of a wholesale nursery is not expected to be out of scale with what is permitted to be constructed on the adjacent properties zoned C-2 and M-2 to the east.***

10. The supply of land in the economically relevant area that is in the use district to be applied by the rezoning or in similar use districts, in relation to the demand for that land.

***There was not a market study provided for the area around the subject property; therefore, it is difficult for staff to comment on this criterion. The proposed rezoning to a PD does not alter the base zoning which is currently nonresidential. It is not anticipated that the rezoning to a planned development to allow a wholesale nursery will negatively impact the supply or demand for nonresidential property or for similar retail uses in the surrounding area.***

In summary, the proposed amendment to the PD to allow a wholesale nursery at the subject will not have an adverse impact on adjacent properties. Allowing a wholesale nursery will involve the outdoor display of trees, shrubs and flowers and is not expected to negatively impact the aesthetics of the Lakeview Parkway corridor and provide for an appropriate use at the City's western gateway. Should the rezoning be approved, the applicant will be required to complete floodplain analysis and comply with all other development requirements.

Public Notice

Staff mailed, posted, and published notice of this public hearing in accordance with State Law and the Rowlett Development Code. On June 29, 2015, ten notices were mailed to property owners within 200 feet of the subject property and ten courtesy notices were mailed within 500 feet of the subject property. As of Friday, July 29, 2015, Staff did not receive any responses. Staff published the Legal Notice in the *Rowlett Lakeshore Times* on July 2, 2015, and placed a zoning sign on the subject property on July 3, 2015, in accordance with the Rowlett Development Code.

#### **FISCAL IMPACT/BUDGET IMPLICATIONS**

N/A

#### **RECOMMENDED ACTION**

Staff recommends approval of the request.

#### **ORDINANCE**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, AMENDING THE COMPREHENSIVE PLAN, COMPREHENSIVE ZONING ORDINANCE, AND ZONING MAP, GRANTING PLANNED DEVELOPMENT ZONING FOR PROPERTY LOCATED AT 1100 AND 1200 LAKEVIEW PARKWAY FURTHER DESCRIBED AS BEING A PORTION OF LOT 1 AND ALL OF LOT 2, BLOCK 1 OF OAKTREE GOLF CENTER, CITY OF ROWLETT, DALLAS COUNTY, TEXAS, AS MORE SPECIFICALLY DESCRIBED IN EXHIBIT A, TO GRANT A PLANNED DEVELOPMENT ZONING OVERLAY WITH BASE ZONING OF C-2 GENERAL COMMERCIAL/RETAIL; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the owner of the property described herein has made application for a change in zoning, requesting a Planned Development applicable to the property; and

**WHEREAS**, the Planning and Zoning Commission of the City of Rowlett and the governing body of the City of Rowlett, in compliance with the laws of the State of Texas and the ordinances of the City, have given requisite notice by publication and otherwise, and after holding due public hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Comprehensive Zoning Ordinance and Map should be amended.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That the Comprehensive Plan, Comprehensive Zoning Ordinance, and Zoning Map of the City of Rowlett, Texas be and are hereby amended to grant a change in zoning from the existing M-2 General Manufacturing and C-2 General

Commercial/Retail C-2 to PD Planned Development zoning overlay with C-2 General Commercial/Retail, for property located at 1100 and 1200 Lakeview Parkway further described as being a portion of Lot 1 and all of Lot 2, Block 1 of Oaktree Golf Center, City of Rowlett, Dallas County, Texas, as more specifically described in Exhibit "A", attached hereto and incorporated herein (hereinafter referred to as the "Property").

**Section 2:** That the Property shall be developed and may be used for commercial grower operations as defined by the Rowlett Development Code, and any other use allowable under the C-2 General Commercial/Retail. The use and development of the Property shall be in accordance with and controlled by the standards, requirements and regulations set forth in following exhibits, each of which are attached to this ordinance and, by this reference, incorporated herein:

Exhibit B – Zoning Exhibit;

Exhibit C – Development Standards;

Exhibit D – Concept Plan

**Section 3:** That all development and use regulations and requirements imposed on property in the C-2 General Commercial/Retail zoning district shall apply to the development and use of the Property unless in conflict with any provision of this ordinance, in which case the provisions of this ordinance shall prevail.

**Section 4:** That all provisions of the ordinances at the City of Rowlett, and the Comprehensive Plan and Zoning Ordinances of the City of Rowlett, in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the ordinances of the City of Rowlett not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 5:** That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 6:** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof, other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance or Code of Ordinances as a whole.

**Section 7:** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Rowlett, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand

Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**Section 8:** That this ordinance shall take effect immediately from and after its passage and the publication of its caption as the law and charter in such cases provide.

## **ATTACHMENTS**

Exhibit A – Legal Description

Exhibit B – Boundary Survey

Exhibit C – Concept Plan

Exhibit D – Development Standards

Attachment 1 – Location Map

Attachment 2 – Current Zoning Map

Attachment 3 – Nursery Photos

Attachment 4 – Concept Plan

## FIELD NOTES:

BEING, a tract of land situated in the Reason Crist Survey, Abstract Number 225, Dallas County, Texas, and being a portion of Lot 1 and all of Lot 2, Block 1, of the Amended Plat, Oaktree Golf Center, as recorded in Volume 93061, Page 3800 of the Map Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron in the south right-of-way Lakeview Parkway (State Highway 66) (a variable width right-of-way), same being the northwest corner of a tract of land to Dallas Area Rapid Transit, as recorded in Instrument Number 201100336784 of the Official Public Records of Dallas County, Texas;

THENCE South 27 degrees 43 minutes 16 seconds West, along the west line of said Dallas Area Rapid Transit tract, a distance of 872.69 feet to a 5/8 inch iron rod with cap stamped "R.P.L.S. 5430" set for corner;

THENCE South 85 degrees 33 minutes 09 seconds West a distance of 76.76 feet to a 5/8 inch iron rod with cap stamped "R.P.L.S. 5430" set for corner, same being the southwest corner of said Lot 1, Block 1, Oaktree Golf Center;

THENCE South 03 degrees 23 minutes 48 seconds East a distance of 81.13 feet to a 5/8 inch iron rod with cap stamped "RHODES" found for corner, same being the southeast corner of said Lot 2, Block 1, Oaktree Golf Center, also for the beginning of a curve to the left;

THENCE with said curve to the left, along the south line of said Lot 2 and the north line of a tract of land to Dallas Area Rapid Transit as recorded in Instrument Number 20080358898 of the Official Public Records of Dallas County, Texas, having a radius of 1780.00 feet, a central angle of 07 degrees 50 minutes 24 seconds, an arc length of 243.56 feet, a chord bearing of South 80 degrees 33 minutes 54 seconds West a distance of 243.37 feet to a 5/8 inch iron rod with cap stamped "RHODES" found for corner;

THENCE North 45 degrees 16 minutes 41 seconds West departing the south line of said Lot 1 and Lot 2, Block 1, Oaktree Golf Center, continuing along the east line of a tract of land to Mohammad Hossain Dezham, as recorded in Instrument Number 20140012147 of the Official Public Records of Dallas County, Texas a distance of 1225.68 feet to a 1/2 inch iron rod with cap stamped "R.P.L.S. 3691" found for corner in the south right-of-way of Commerce Street (a called 65 foot right-of-way);

THENCE North 85 degrees 57 minutes 02 seconds East continuing along the south right-of-way of said Commerce Street a distance of 933.58 feet to a Concrete Highway Monument found for corner in the south right-of way of said Lakeview Parkway (State Highway 66)(a variable width right-of-way) ;

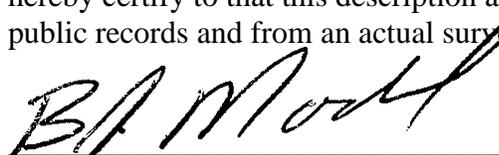
THENCE South 84 degrees 18 minutes 19 seconds East, continuing along the south right-of-way of Lakeview Parkway (State Highway 66) a distance of 157.24 feet to a 3 inch aluminum disk found for corner, same being the northeast corner of Lot 2, Block 1 and the northwest corner of

Lot 1, Block 1;

THENCE South 88 degrees 27 minutes 48 seconds East, continuing along the south right-of-way said Lakeview Parkway (State Highway 66) and the north line of said Lot 1, Block 1, Oaktree Golf Center, a distance of 501.09 feet to the POINT OF BEGINNING containing 833,378 square Feet, or 19.132 acres of land.

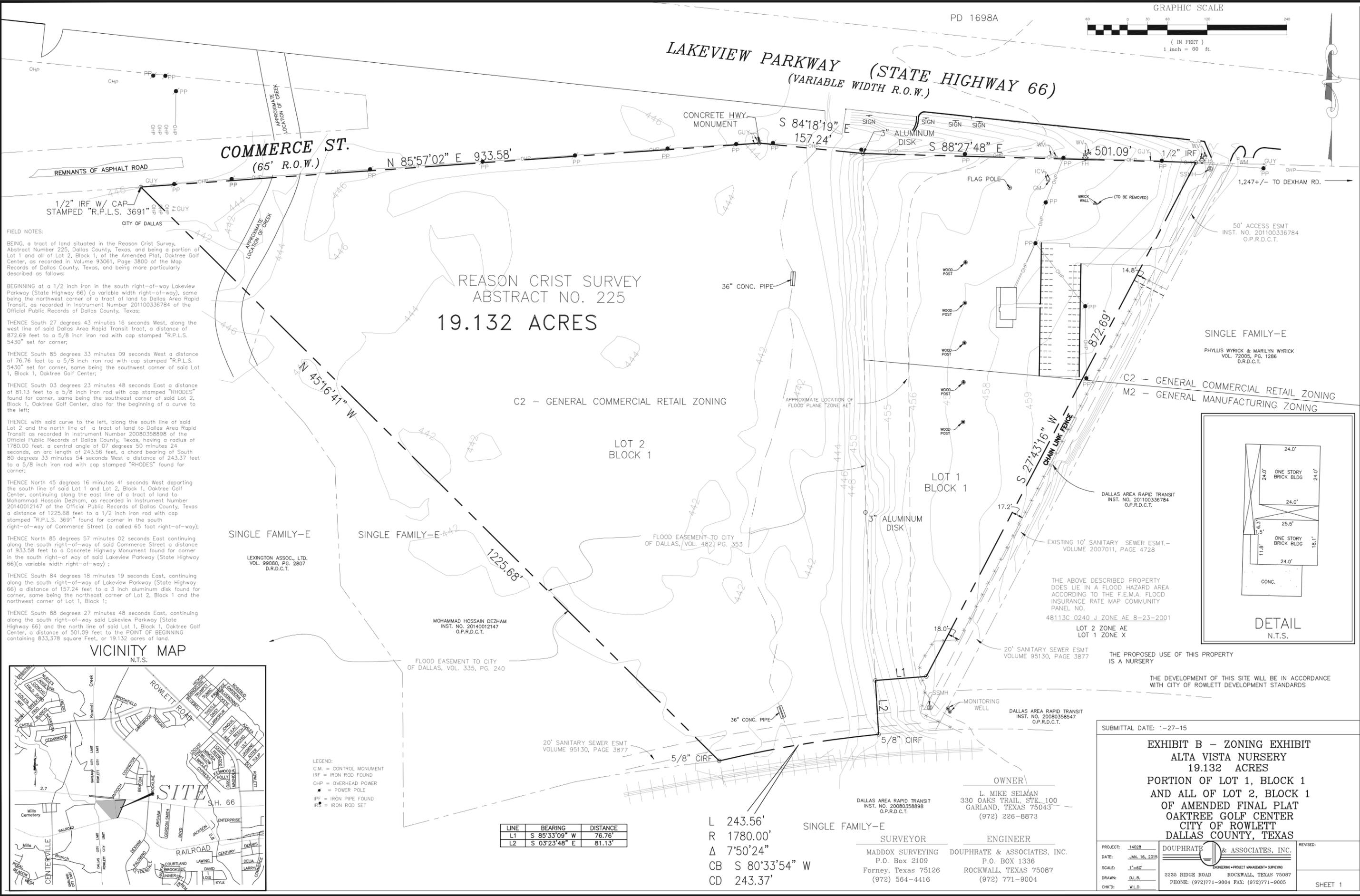
**\*Surveyors Certification\***

**I, Brian J. Maddox**, Registered Professional Land Surveyor Number 5430, State of Texas, do hereby certify to that this description and the sketch attached hereto were prepared from the public records and from an actual survey made on the ground.

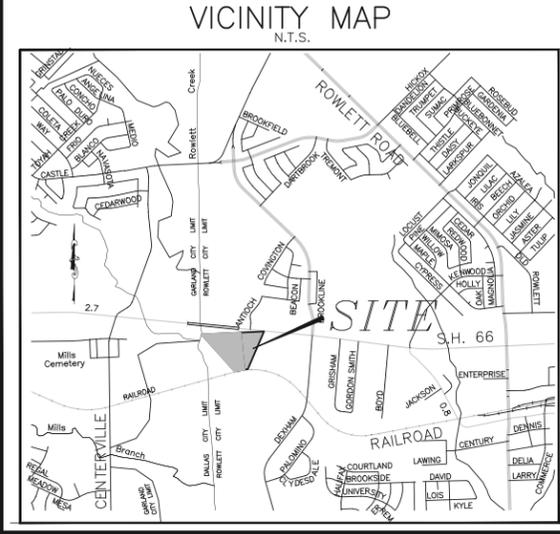


Brian J. Maddox, R.P.L.S.  
January 20, 2015.





**FIELD NOTES:**  
 BEING, a tract of land situated in the Reason Crist Survey, Abstract Number 225, Dallas County, Texas, and being a portion of Lot 1 and all of Lot 2, Block 1, of the Amended Plat, Oaktree Golf Center, as recorded in Volume 93061, Page 3800 of the Map Records of Dallas County, Texas, and being more particularly described as follows:  
 BEGINNING at a 1/2 inch iron in the south right-of-way Lakeview Parkway (State Highway 66) (a variable width right-of-way), same being the northwest corner of a tract of land to Dallas Area Rapid Transit, as recorded in Instrument Number 201100336784 of the Official Public Records of Dallas County, Texas;  
 THENCE South 27 degrees 43 minutes 16 seconds West, along the west line of said Dallas Area Rapid Transit tract, a distance of 872.69 feet to a 5/8 inch iron rod with cap stamped "R.P.L.S. 5430" set for corner;  
 THENCE South 85 degrees 33 minutes 09 seconds West a distance of 76.76 feet to a 5/8 inch iron rod with cap stamped "R.P.L.S. 5430" set for corner, same being the southwest corner of said Lot 1, Block 1, Oaktree Golf Center;  
 THENCE South 03 degrees 23 minutes 48 seconds East a distance of 81.13 feet to a 5/8 inch iron rod with cap stamped "RHODES" found for corner, same being the southeast corner of said Lot 2, Block 1, Oaktree Golf Center, also for the beginning of a curve to the left;  
 THENCE with said curve to the left, along the south line of said Lot 2 and the north line of a tract of land to Dallas Area Rapid Transit as recorded in Instrument Number 20080358898 of the Official Public Records of Dallas County, Texas, having a radius of 1780.00 feet, a central angle of 07 degrees 50 minutes 24 seconds, an arc length of 243.56 feet, a chord bearing of South 80 degrees 33 minutes 54 seconds West a distance of 243.37 feet to a 5/8 inch iron rod with cap stamped "RHODES" found for corner;  
 THENCE North 45 degrees 16 minutes 41 seconds West departing the south line of said Lot 1 and Lot 2, Block 1, Oaktree Golf Center, continuing along the east line of a tract of land to Mohammad Hossain Dezhom, as recorded in Instrument Number 20140012147 of the Official Public Records of Dallas County, Texas a distance of 1225.68 feet to a 1/2 inch iron rod with cap stamped "R.P.L.S. 3691" found for corner in the south right-of-way of Commerce Street (a called 65 foot right-of-way);  
 THENCE North 85 degrees 57 minutes 02 seconds East continuing along the south right-of-way of said Commerce Street a distance of 933.58 feet to a Concrete Highway Monument found for corner in the south right-of-way of said Lakeview Parkway (State Highway 66) (a variable width right-of-way);  
 THENCE South 84 degrees 18 minutes 19 seconds East, continuing along the south right-of-way of Lakeview Parkway (State Highway 66) a distance of 157.24 feet to a 3 inch aluminum disk found for corner, same being the northeast corner of Lot 2, Block 1 and the northwest corner of Lot 1, Block 1;  
 THENCE South 88 degrees 27 minutes 48 seconds East, continuing along the south right-of-way said Lakeview Parkway (State Highway 66) and the north line of said Lot 1, Block 1, Oaktree Golf Center, a distance of 501.09 feet to the POINT OF BEGINNING containing 833,378 square feet, or 19.132 acres of land.



**LEGEND:**  
 C.M. = CONTROL MONUMENT  
 IRF = IRON ROD FOUND  
 OHP = OVERHEAD POWER  
 \* = POWER POLE  
 IPF = IRON PIPE FOUND  
 IR = IRON ROD SET

LINE	BEARING	DISTANCE
L1	S 85°33'09" W	76.76'
L2	S 03°23'48" E	81.13'

L 243.56'  
 R 1780.00'  
 Δ 7°50'24"  
 CB S 80°33'54" W  
 CD 243.37'

**OWNER**  
 L. MIKE SELMAN  
 330 OAKS TRAIL, STE. 100  
 GARLAND, TEXAS 75043  
 (972) 226-8873

**SURVEYOR**  
 MADDOX SURVEYING  
 P.O. Box 2109  
 Forney, Texas 75126  
 (972) 564-4416

**ENGINEER**  
 DOUPHRADE & ASSOCIATES, INC.  
 P.O. BOX 1336  
 ROCKWALL, TEXAS 75087  
 (972) 771-9004

SUBMITTAL DATE: 1-27-15

**EXHIBIT B - ZONING EXHIBIT**  
**ALTA VISTA NURSERY**  
 19.132 ACRES  
 PORTION OF LOT 1, BLOCK 1  
 AND ALL OF LOT 2, BLOCK 1  
 OF AMENDED FINAL PLAT  
 OAKTREE GOLF CENTER  
 CITY OF ROWLETT  
 DALLAS COUNTY, TEXAS

**OWNER**  
 L. MIKE SELMAN  
 330 OAKS TRAIL, STE. 100  
 GARLAND, TEXAS 75043  
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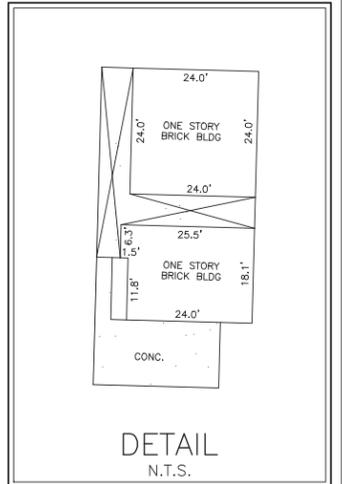
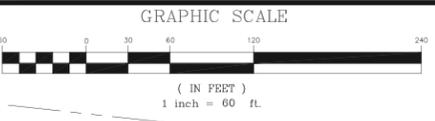
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**PROJECT:** 14028  
**DATE:** JAN. 16, 2015  
**SCALE:** 1"=60'  
**DRAWN:** D.L.B.  
**CHK'D:** W.L.D.

**DOUPHRADE & ASSOCIATES, INC.**  
 ENGINEERING • PROJECT MANAGEMENT • SURVEYING  
 2235 RIDGE ROAD ROCKWALL, TEXAS 75087  
 PHONE: (972)771-9004 FAX: (972)771-9005

REVISD:  
 SHEET 1



C2 - GENERAL COMMERCIAL RETAIL ZONING

C2 - GENERAL COMMERCIAL RETAIL ZONING  
 M2 - GENERAL MANUFACTURING ZONING

THE PROPOSED USE OF THIS PROPERTY IS A NURSERY  
 THE DEVELOPMENT OF THIS SITE WILL BE IN ACCORDANCE WITH CITY OF ROWLETT DEVELOPMENT STANDARDS

THE ABOVE DESCRIBED PROPERTY DOES LIE IN A FLOOD HAZARD AREA ACCORDING TO THE F.E.M.A. FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 48113C 0240 J ZONE AE 8-23-2001

LOT 2 ZONE AE  
 LOT 1 ZONE X

DALLAS AREA RAPID TRANSIT INST. NO. 201100336784 O.P.R.D.C.T.

DALLAS AREA RAPID TRANSIT INST. NO. 20080358898 O.P.R.D.C.T.

DALLAS AREA RAPID TRANSIT INST. NO. 20140012147 O.P.R.D.C.T.

DALLAS AREA RAPID TRANSIT INST. NO. 20080358898 O.P.R.D.C.T.

DALLAS AREA RAPID TRANSIT INST. NO. 201100336784 O.P.R.D.C.T.

**EXHIBIT “C” – Development Regulations**

**PLANNED DEVELOPMENT STANDARDS  
1100 and 1200 Lakeview Parkway**

All development shall adhere to the Rowlett subdivision and development regulations set forth in the C-2 Commercial District and the Rowlett Development Code (Chapter 77 of the Code of Ordinances of the City of Rowlett, Texas), as amended, except as outlined herein. Minor modifications can be approved administratively by staff as long as it does not increase the intensity of the use.

**Use**

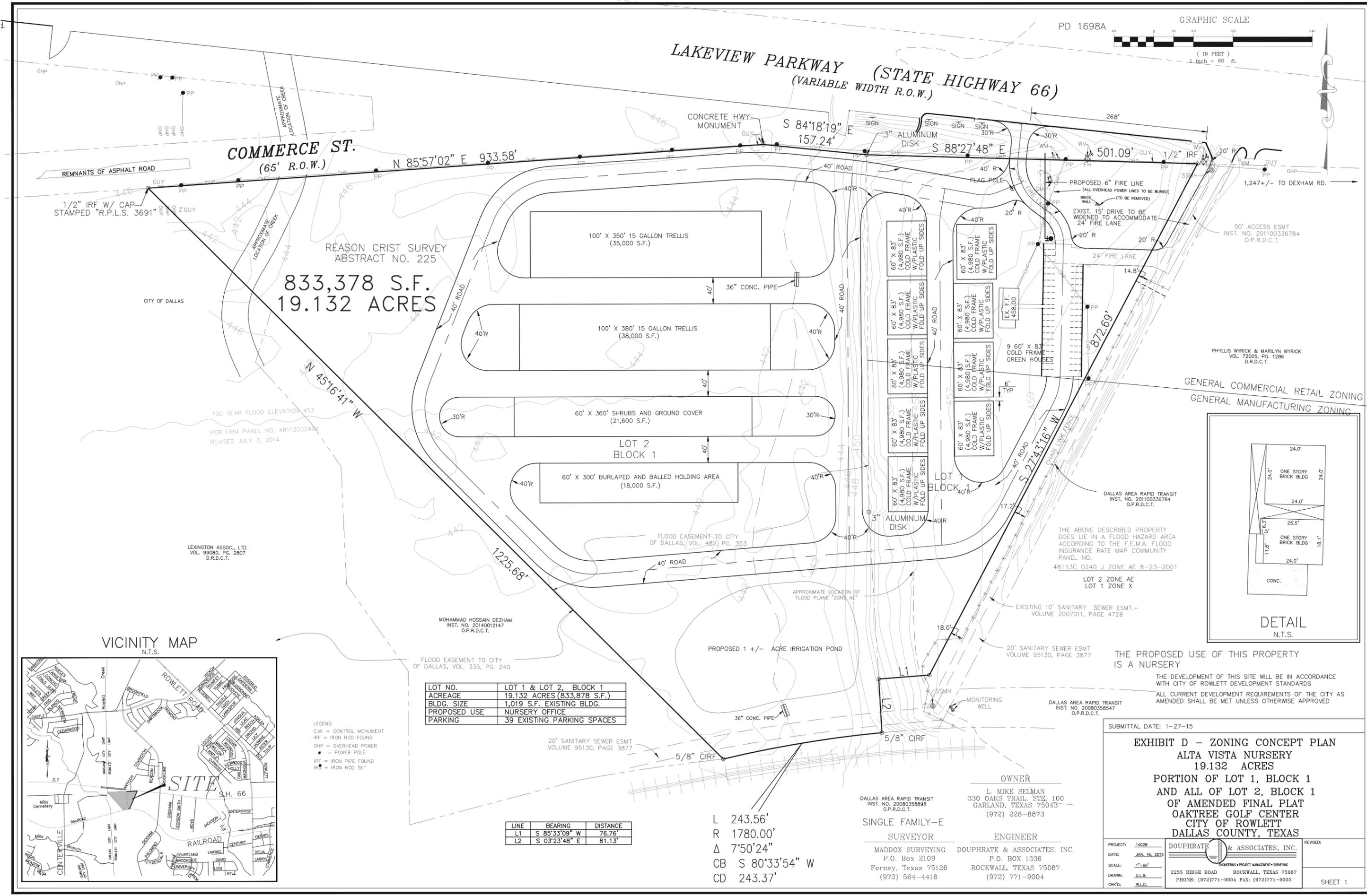
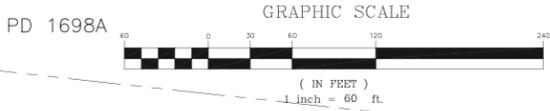
1. A wholesale nursery (commercial grower) with outdoor display and storage will be allowed by right.

**Building materials**

1. The greenhouses and trellis structures are exempt from the façade and masonry requirements in the Rowlett Development Code.

**Parking**

1. Parking shall be calculated 1 parking space per 300 square feet for the office building and 1 parking to 2,000 square feet for the greenhouses.



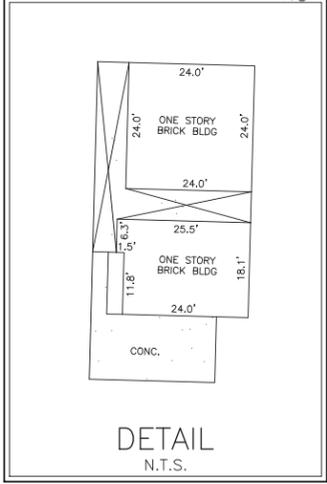
**COMMERCE ST.**  
(65' R.O.W.)

REASON CRIST SURVEY  
ABSTRACT NO. 225

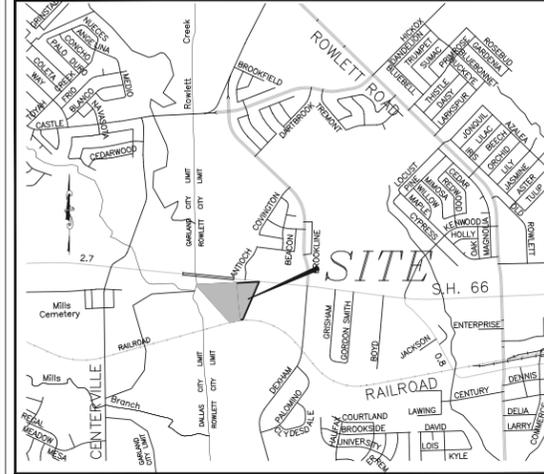
**833,378 S.F.**  
**19.132 ACRES**

**LAKEVIEW PARKWAY (STATE HIGHWAY 66)**  
(VARIABLE WIDTH R.O.W.)

GENERAL COMMERCIAL RETAIL ZONING  
GENERAL MANUFACTURING ZONING



**VICINITY MAP**  
N.T.S.



LOT NO.	LOT 1 & LOT 2, BLOCK 1
ACREAGE	19.132 ACRES (833,878 S.F.)
BLDG. SIZE	1,019 S.F. EXISTING BLDG.
PROPOSED USE	NURSERY OFFICE
PARKING	39 EXISTING PARKING SPACES

LEGEND:  
C.M. = CONTROL MONUMENT  
IRF = IRON ROD FOUND  
OHP = OVERHEAD POWER  
PP = POWER POLE  
IPF = IRON PIPE FOUND  
IRS = IRON ROD SET

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Δ 7°50'24"  
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CD 243.37'

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**SINGLE FAMILY--E**

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**ENGINEER**  
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(972) 771-9004

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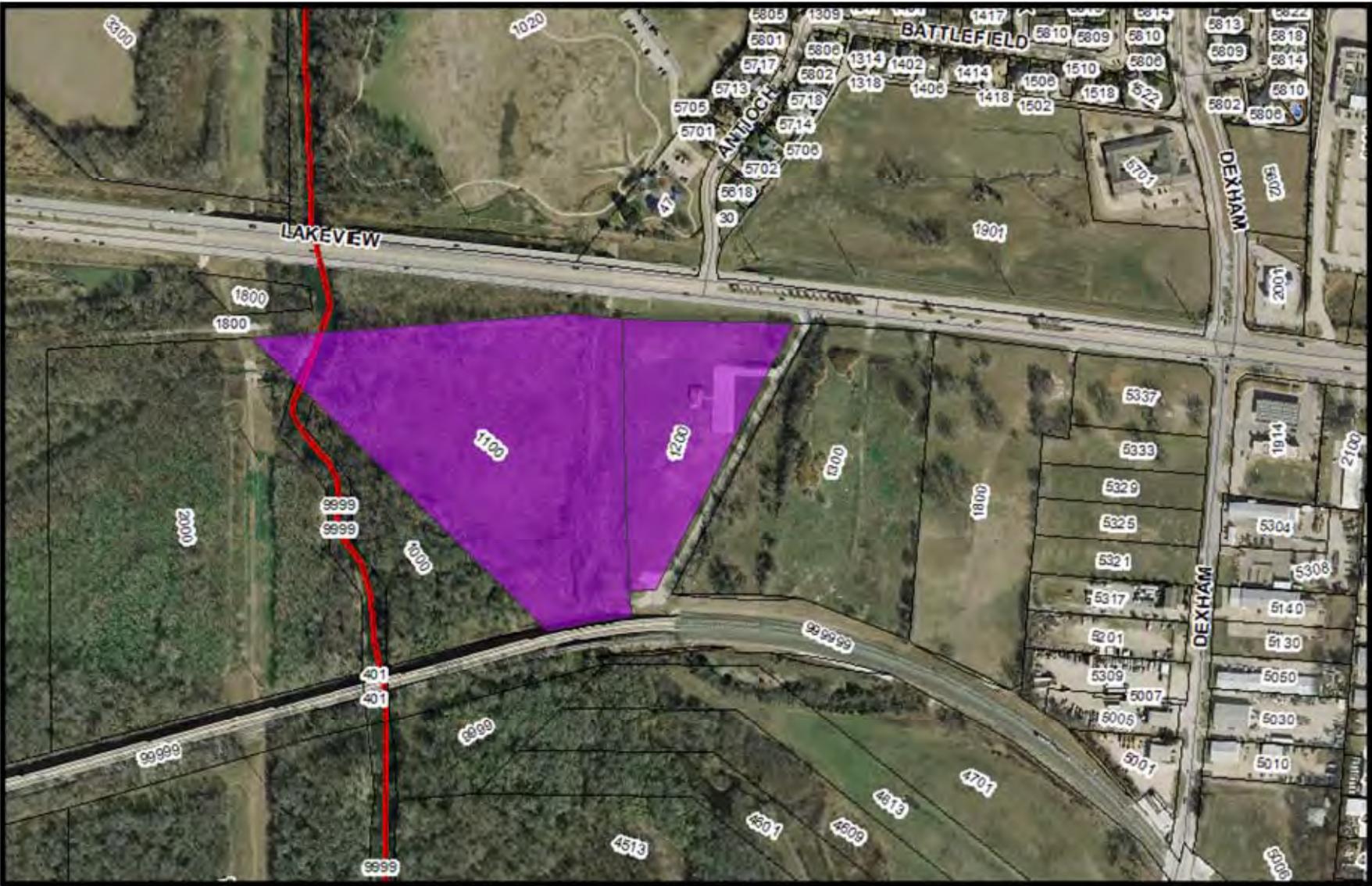
SUBMITTAL DATE: 1-27-15

**EXHIBIT D - ZONING CONCEPT PLAN**  
**ALTA VISTA NURSERY**  
19.132 ACRES  
PORTION OF LOT 1, BLOCK 1  
AND ALL OF LOT 2, BLOCK 1  
OF AMENDED FINAL PLAT  
OAKTREE GOLF CENTER  
CITY OF ROWLETT  
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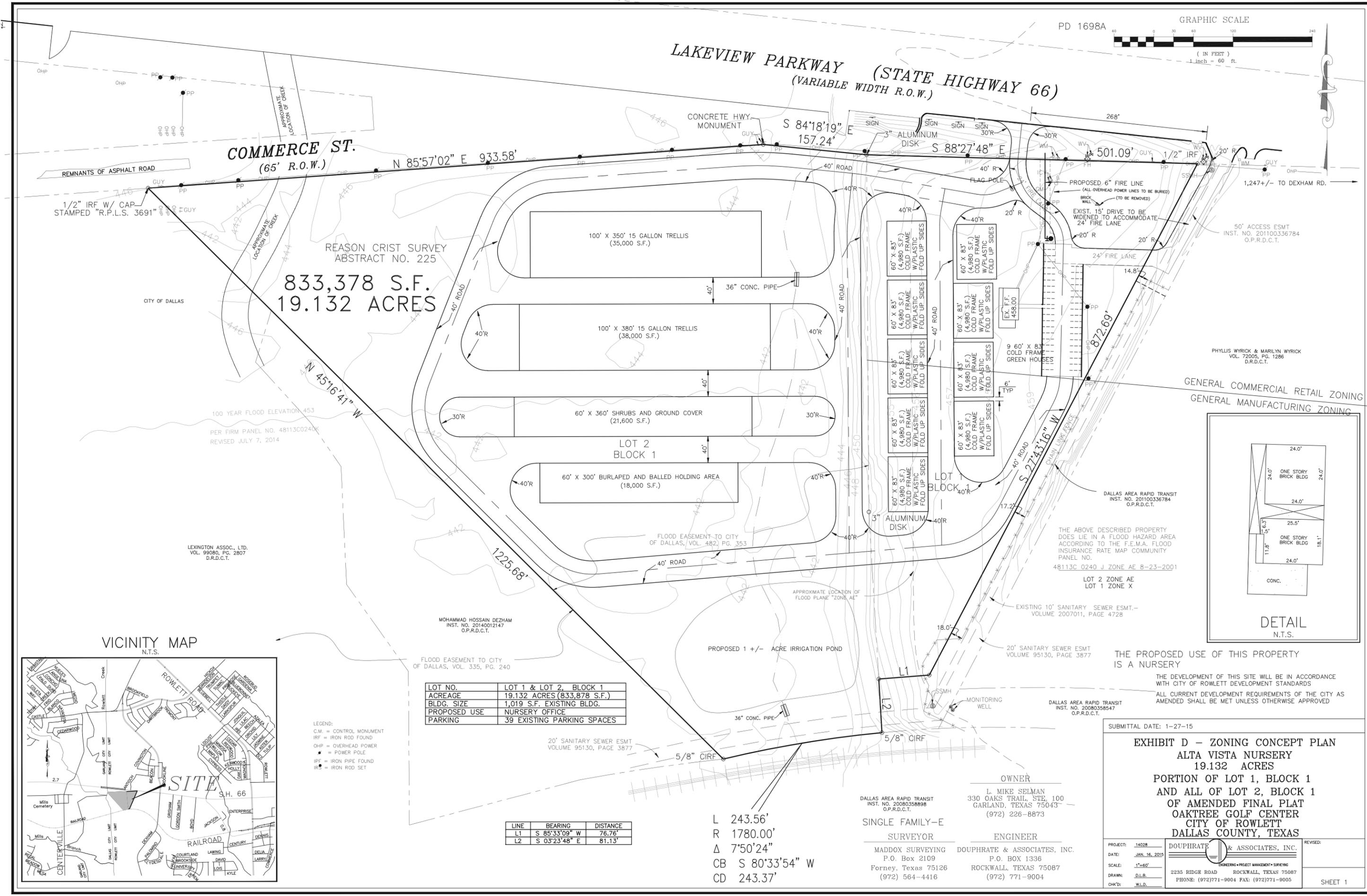
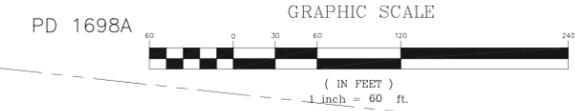
**PROJECT:** 14028  
**DATE:** JAN. 16, 2015  
**SCALE:** 1"=60'  
**DRAWN:** D.L.B.  
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**DOUPHRAATE & ASSOCIATES, INC.**  
2835 RIDGE ROAD ROCKWALL, TEXAS 75087  
PHONE: (972)771-9004 FAX: (972)771-9005

**REVISIONS:**

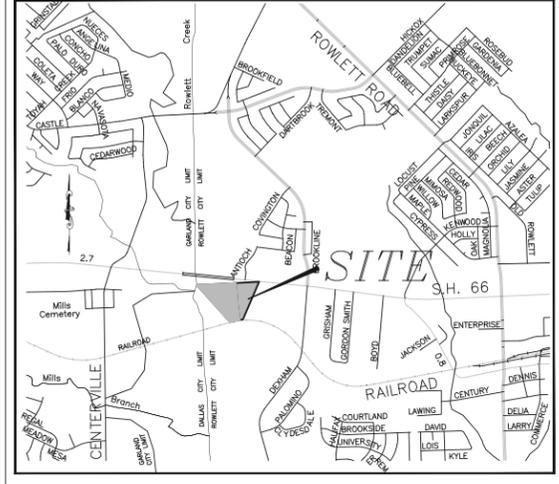






REASON CRIST SURVEY  
ABSTRACT NO. 225  
833,378 S.F.  
19.132 ACRES

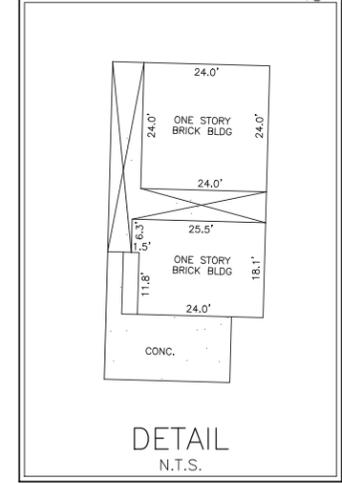
VICINITY MAP  
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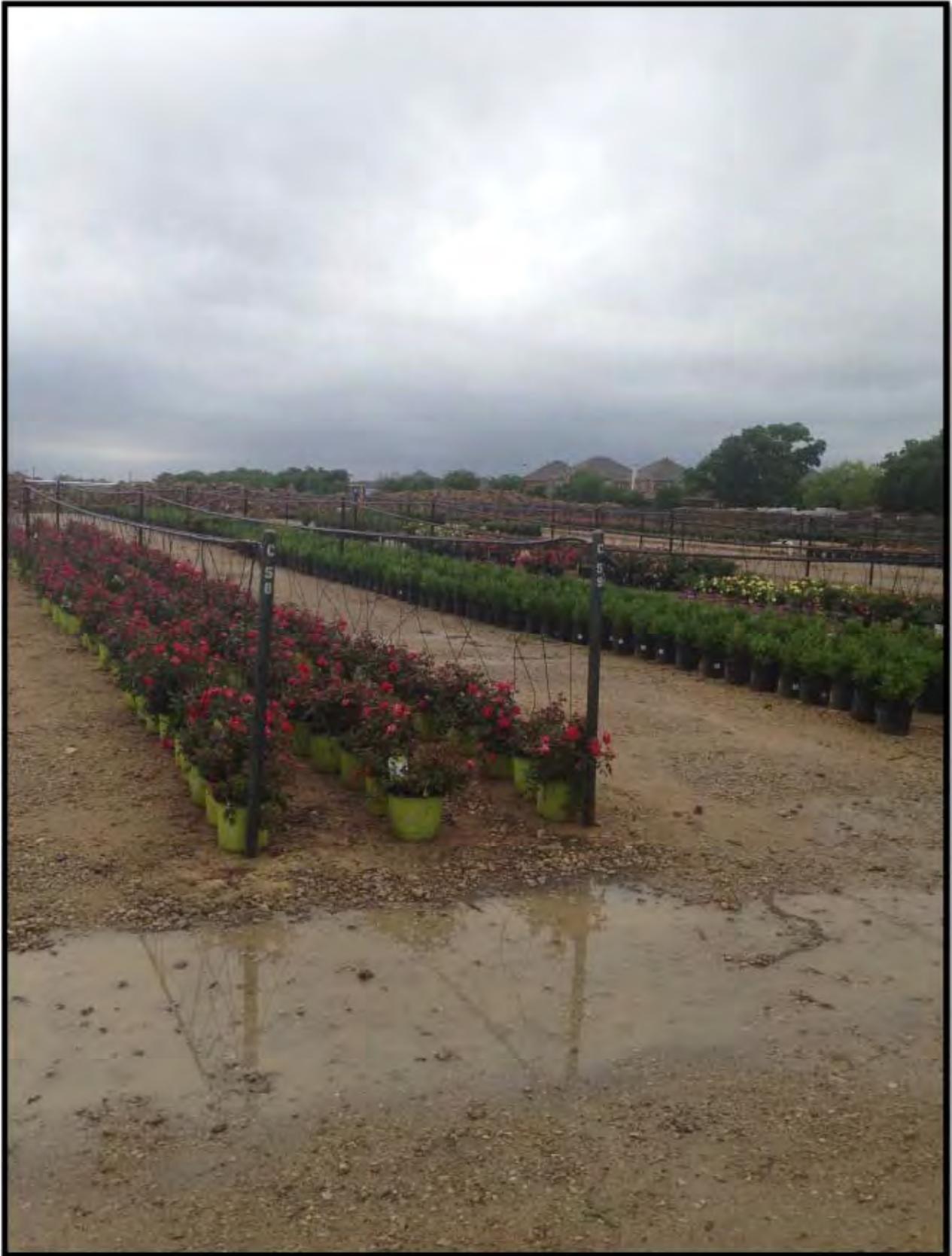
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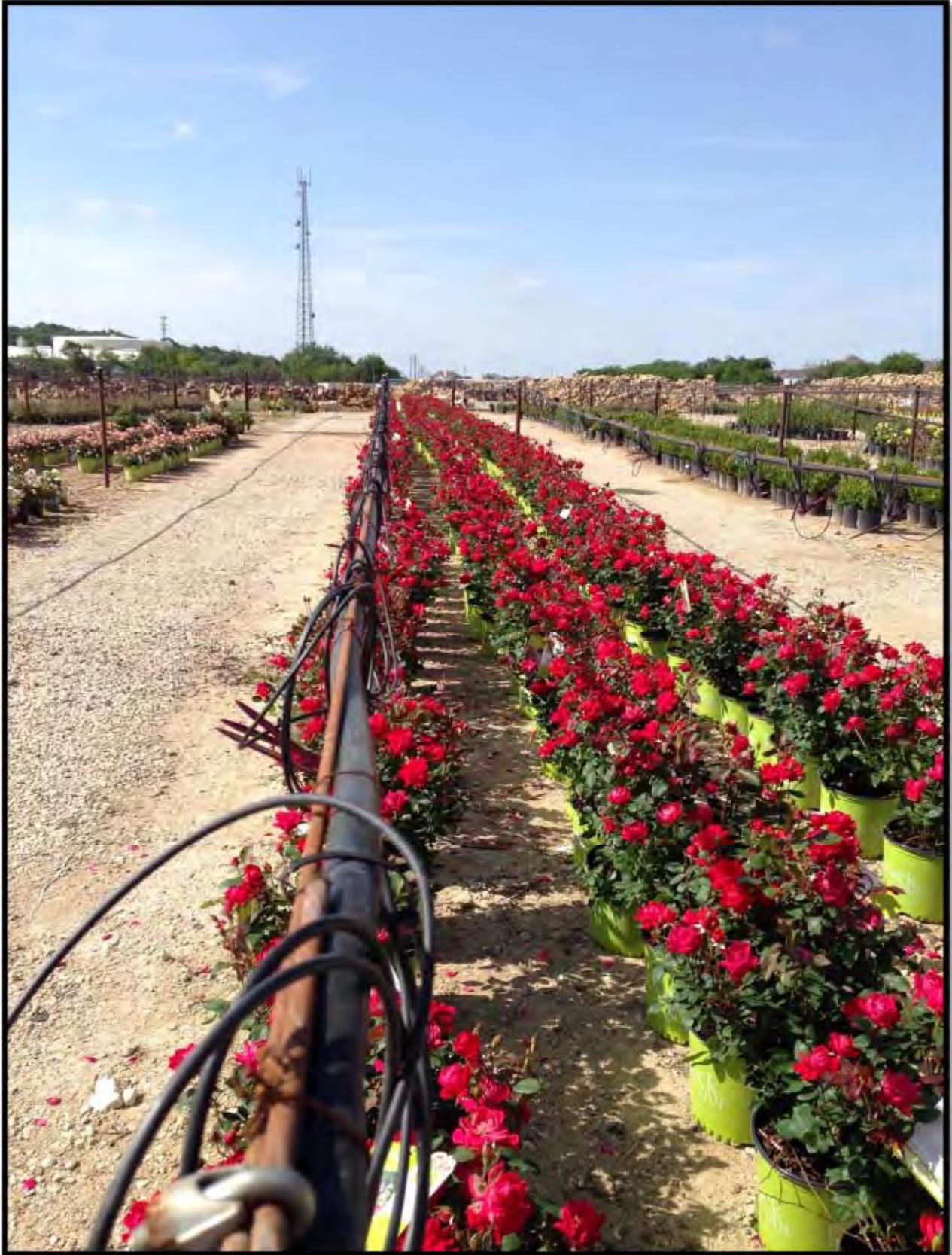
DOUPHRATE & ASSOCIATES, INC.  
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PHONE: (972)771-9004 FAX: (972)771-9005

SUBMITTAL DATE: 1-27-15  
SHEET 1

























# City of Rowlett

## Staff Report

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75080-0099  
www.rowlett.com

**AGENDA DATE:** 08/04/15

**AGENDA ITEM:** 8F

### **TITLE**

Consider action to approve a resolution to place a proposal to adopt a tax rate for FY2015-2016 on the agenda of a future meeting and schedule two public hearings.

### **STAFF REPRESENTATIVE**

Brian Funderburk, City Manager  
Terri Doby, Budget Officer

### **SUMMARY**

Truth-in-taxation is a concept embodied in the Texas Constitution and the Tax Code that requires local taxing units to make taxpayers aware of tax rate proposals. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. This vote must be recorded. The proposal must specify the desired rate. A taxing unit cannot vote to adopt a proposal to increase taxes by an unspecified amount. If the motion passes, the governing body must schedule two public hearings on the proposal.

### **BACKGROUND INFORMATION**

There are four principles to truth-in-taxation:

- Property owners have the right to know about increases in their properties' appraised value and to be notified of the estimated taxes that could result from the new value.
- A taxing unit must publish its effective and rollback tax rates before adopting an actual tax rate.
- A taxing unit must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate.
- If a taxing unit adopts a rate that exceeds the rollback rate, voters may petition for an election to limit the rate to the rollback rate.

The effective tax rate is a calculated rate that would provide the taxing unit with about the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down and vice versa. The rollback rate provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra eight percent increase for those operations, in addition to sufficient funds to pay debts in the coming year.

### **DISCUSSION**

City staff presented the Proposed Budget for Fiscal Year 2015-2016 tonight, August 4, 2015, during the City Council Work Session. The proposed budget was prepared with an operations

and maintenance tax rate of \$0.577919 and a debt service tax rate of \$0.209254 for a total tax rate of \$0.787173 per \$100 of taxable value.

The effective tax rate, which shows the relation between prior year's revenue and the current year's value, has been calculated by the Dallas County Tax Assessor-Collector to be \$0.742051. The rollback rate, which is the maximum rate that can be applied and not be subjected to a rollback petition, has been calculated by the Dallas County Tax Assessor-Collector to be \$0.794189. These rates will be published in the local newspaper, the City's website, and the government access cable channel as required by State law.

	<b>FY 2014-2015 Adopted</b>	<b>FY 2015-2016 Proposed</b>	<b>FY 2015-2016 Effective</b>	<b>FY 2015-2016 Rollback</b>
<b>Operations &amp; Maintenance (O &amp; M)</b>	\$0.549770	\$0.577919	\$0.507559	\$0.559697
<b>Debt Service (I&amp;S)</b>	0.237403	0.209254	0.234492	0.234492
<b>Total</b>	<b>\$0.787173</b>	<b>\$0.787173</b>	<b>\$0.742051</b>	<b>\$0.794189</b>

The proposed tax rate recommended by staff to be considered is \$0.787173, which is more than the effective tax rate. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. If the motion passes, the governing body must schedule two public hearings on the proposal. City staff proposes that these two public hearings be held on Tuesday, August 18, 2015, and Tuesday, September 1, 2015, at 7:30 pm. These public hearings will be held in the City Council Chambers, located in City Hall at 4000 Main Street, Rowlett, Texas.

**FINANCIAL/BUDGET IMPLICATIONS**

N/A

**RECOMMENDED ACTION**

Approve a resolution to place a proposal to adopt the FY2015-2016 tax rate on the agenda of a future meeting as an action item and scheduling two public hearings on the proposal.

**RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, TO PLACE A PROPOSAL TO ADOPT THE FY2015-2016 TAX RATE ON THE AGENDA OF A FUTURE MEETING AS AN ACTION ITEM AND SCHEDULING TWO PUBLIC HEARINGS ON THE PROPOSAL.**

**WHEREAS**, this City Council deems it advisable to give notice of intention to propose the tax rate of the City of Rowlett, Texas as hereinafter provided; and

**WHEREAS**, it is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and public notice of the meeting was given, all as required by Chapter 551, Texas Government Code.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That notice of an effective tax rate and a rollback tax rate for the City of Rowlett, Texas for Fiscal Year 2015-2016 is hereby authorized to be published as required by law.

**Section 2:** That notice of public hearings on tax increases for the City of Rowlett, Texas for Fiscal Year 2015-2016 is hereby authorized to be published as required by law.

**Section 3** That the City Secretary shall cause said notice to be published in a newspaper, as defined by Chapter 26.05 (d), Texas Tax Code of general circulation in the area of said City for at least 7 days prior to the date of the two public hearings.

**Section 4:** This resolution shall become effective immediately upon its passage.

#### **ATTACHMENTS**

N/A