

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, May 12, 2015
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Dawna Carabajal called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30 pm on Tuesday May 12, 2015. The following members were present: Dawna Carabajal, Dr. McKelroy. Absent members: Kelli Keath. City Staff present were: Lt. Marvin Gibbs, David Erickson, Maria Martinez, and Jackie Lozada.
- II. Consider approving minutes from March 10, 2015 meeting.
The Minutes from the March 10, 2015 meeting were passed out and board members were given time to review them. The Chairperson, Dawna Carabajal, opened the floor for comments or questions. Maria Martinez made a motion to approve minutes. Seconded by David Erickson. Motion passed.
- III. New board member introduction
Lt. Marvin Gibbs informed the board Amanda Traister is leaving the City of Rowlett and David Erickson will be taking her place on the board.
- IV. Update from Staff on Shelter Stats.
Maria Martinez presented the shelter stats to the board (Attachment 1). Placement Rate is 99%. As discussed in last meeting, stats were broken out to include Humane Adoptions and Transferred/Rescued. Maria will begin to provide last year's numbers in order to compare.
- V. Update on improvements to the shelter.
Lt. Gibbs informed the board that the back area (Eagle Scouts) is complete. Cat room is one of the items on hold. Cracks were discovered which is indicative of foundation problems. Autoclave (sterilizer) is arriving on Monday. Two additional cameras were added. Maria informed the board that the awning will be completed in the next three weeks.
- VI. Update on boosters.
Maria Martinez stated that the puppies that come in to the shelter receive boosters after three weeks in the shelter. Maria will provide the number of boosters administered at the shelter for the next meeting.
- VII. New Business.
Monica Patterson will be taking over Amanda's duties at the shelter effective Thursday, May 14, 2015.
Animal quarantines – vaccinations for rabies. If the vet is there when the animal clears quarantine, an animal should be vaccinated for rabies. Lt. Gibbs would like to enforce giving a pet owner a citation if the pet has bitten someone and does not have current rabies

vaccination. Then another citation will be issued after 5 business days, if the pet still does not have rabies vaccination after release. Lt. Gibbs asked for Board approval and the board agreed.

VIII. Public Announcement

May 16, 2015 Adopt-a-thon, Shot Clinic 1:00 – 3:00

Library re-opens June 1st, 5702 Rowlett Rd.

Water restrictions lifted as of May 1st. You can now water twice a week.

Memorial Day celebration, featuring Touch a Truck, May 23rd.

July 4th celebration Fireworks – Bayside

Next meeting will be held on Tuesday, July 14, 2015

IX. Future Agenda Topics

Update from staff on shelter stats

Comparison (stats) with last fiscal year

Update on Adoptathon

Update on Shelter Improvements

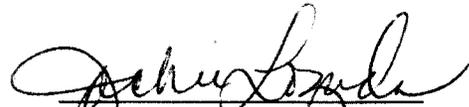
Update on boosters

Stats for vaccinated animals.

X. Adjournment

The Chairperson called for a Motion to adjourn. The Motion was made by Dr. McKelroy and seconded by David Erickson. The motion passed. The meeting was adjourned at 8:06 pm.


Dawna Carabajal, Chairperson


Jackie Lozada, Assigned City Staff

7/14/2015
Date Approved

City of Rowlett

Animal Services

Yearly Report

10/01/2014 - 09/30/2015

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	238	170	170	239	183	233	270						1503
Live Pickups	74	98	84	75	48	92	116						587
Animals Euthanized	0	0	1	4	0	1	0						6
Animals Redeemed	23	35	11	35	10	36	52						202
Humane Adoptions	39	64	54	50	37	39	54						337
Transferred/Rescued	7	6	12	14	8	7	7						61

Placement Rate 99%