



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, June 16, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Bobbitt, Councilmember Pankratz, Councilmember van Bloemendaal and Councilmember Sheffield

**Absent:** Mayor Pro Tem Gallops

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:45 p.m.

**2. EXECUTIVE SESSION**

*There are no items for this session.*

**3. WORK SESSION (5:45 P.M.)** \* Times listed are approximate.

- 3A.** Discuss authorizing the issuance and sale of City of Rowlett, Texas General Obligation Refunding and Improvement Bonds, Waterworks and Sewer System Refunding and Improvement Bonds, both Series 2015, and discussing the future potential sale of Certificates of Obligation. (30 minutes)

This item was discussed second and then continued in numbered order.

Wendy Badgett, Interim Finance Director, reviewed the different bonds that will be sold. August 15, 2015, has been slated for the close on the bond sale.

- 3B.** Discuss an amendment for the extension of the completion of construction period in the Economic Development Program Agreement with 3840 Main LLC for property located at 3840 Main Street. (15 minutes)

Jim Grabenhorst, Director of Economic Development, presented information on the reasoning for the extension request.

- 3C.** Discuss the appointment of a Charter Review Commission under Sections 12.02, 12.03 and 12.04 of the City of Rowlett Home Rule Charter. (15 minutes)

Jim Proce, Assistant City Manager, provided Councilmembers with the list of names submitted by Council for appointment. Councilmembers will make their selections for seven members and two alternates from the list, which will be considered individually during the regular meeting.

- 3D.** Discuss short and long term needs for seniors with the Senior Advisory Board. (30 minutes)

This item was discussed first due to several members of the Senior Advisory Board (SAB) in attendance.

Deputy Mayor Pro Tem Dana-Bashian commented on the task put forth to the SAB in assessing resources for short and long-term goals. Angie Smith, Recreation Division Manager, along with Della Vickers, SAB Chair, provided information on surrounding communities' senior programs. They provided a list of priorities generated from surveys of Rowlett seniors. Some short-term goals were: transportation, part-time Senior Coordinator, handicapped and easy accessibility to the Community Centre. Long-term goals included: a dedicated Senior Center and a full-time Senior Coordinator for it. Funding requests for fiscal year 2017 included a part-time Senior Coordinator and an interlocal agreement with STAR to provide transportation to the Rowlett Community Centre and to provide day trips. Council further tasked the SAB with how to conduct senior outreach to increase the number of participants in the senior programming.

- 3E.** Discuss the property transfer from the City of Rowlett to TxDOT for the PGBT service roads. (10 minutes)

Robbin Webber, Assistant Director of Public Works, explained the history and process behind this transfer.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:21 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened at 7:30 p.m.

**INVOCATION** – Stephen Leatherwood, Chaplain – RPD/RFD

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Certificate of Recognition to Brooke Schmidt for winning the Miss Ouachita Baptist University Pageant.

Councilmember Pankratz presented the certificate.

- 5B.** Presentation of Life Saving award to Officer Vedran Nasic.

Mike Brodnax, Police Chief, presented the award.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council Meetings - next regular council meetings will be held on Tuesday, July 7<sup>th</sup> and 21<sup>st</sup>. Annual Council Retreat will be held on Friday & Saturday, July 10<sup>th</sup> & 11<sup>th</sup>; location to be determined. Special Work Session will be held Tuesday, July 14<sup>th</sup> in the Annex Conference Room. P & Z Meetings – Tuesday, June 23<sup>rd</sup> – held in the City Hall Conference Room at 6pm. Mosquito season - The City contracts with Dallas County for testing, abatement and spraying for all of Rowlett (portion in Rockwall County too). Be proactive to help in the fight – practice the four D's: Dress, Deet, Drain, Dusk & Dawn. City of Rowlett providing "dunks" for free at the Development Services building located at 3901 Main Street, 8am to 5pm Monday thru Friday (first come, first served basis). Rowlett library - Reminder!! The library is now open and ready for you to visit them at their new location: 5702 Rowlett Road. Upcoming events: Summer Reading Program – runs from June 8<sup>th</sup> through July 31<sup>st</sup>. There are so many activities throughout the program, check with the library for a complete listing. For more information on any of the reading programs, stop by the reference desk or call 972-412-6161. Parks and Recreation - Upcoming events: Fireworks at Bayside! Saturday, July 4<sup>th</sup> from 6 – 10pm; headliner: Sister Sledge. Food and fun – all your favorite festival foods and lots of activities for the kids. Wet Zone is open and offers hours of fun for your family! Visit [wetzonewaterpark.com](http://wetzonewaterpark.com) for more information about prices and hours of operation. Check out Camp Rowlett – summer fun in your own hometown! Utility billing - reminder – Mint Bills – a new and convenient way to pay your Rowlett utility bill – download the app for free. Pay utility bill with all major credit cards, including American Express. Customers currently using Netbill for recurring payments will have until July 1<sup>st</sup> to migrate over to Mint Bills. Rowlett Chamber of Commerce Freedom 5k - register now for the "freedom 5k on main". \$25 for adults & \$10 for kids 12 & under; prices go up after June 19<sup>th</sup>. Register up-to and on the day of race. Held on Saturday, July 4<sup>th</sup> starting at 7:45am for the 1 mile fun run and 8am for the 5k. Activities for seniors: Father's Day Breakfast - Wednesday, June 17<sup>th</sup>, 8:30am at the RCC. \$3 per person. Seniors AT&T Stadium Tour, Wednesday, June 24<sup>th</sup>, 10am – 2pm. \$20 per person. AARP safe driver class, call 972.412.6170 for date & time. Senior potluck lunch social, second Thursday of the month; 11:30am at RCC. July 9<sup>th</sup> and August 13<sup>th</sup> – next lunches. Animal shelter - next low cost vaccine clinic at animal shelter – Saturday, June 20<sup>th</sup>, 1 – 3pm. Shelter is open Monday – Saturday, 10am – 5pm.

Animal Control Officer, Monica Patterson, brought Peaches – a sweet Rottweiler mix 6yo spayed female, who is available for adoption at the Animal Shelter. Councilmember van Bloemendaal offered to sponsor the \$25 adoption fee in memory of his dog, Peaches.

Councilmember Bobbitt commented on the Flag Day event that she and Mayor Gottel attended at a Senior living facility in Rowlett on Sunday. The Rowlett Fire Honor Guard posted colors for the event.

**6. CITIZENS' INPUT**

There were no speakers.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the June 2, 2015, City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to adopt an ordinance adopting and enacting Supplement Number 15, Volume I and Volume II, dated March 2015, to the Code of Ordinances.

**This item was approved as ORD-023-15 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution amending the Economic Development Program Agreement with 3840 Main LLC for the extension of the completion of construction period to March 31, 2016 and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said amendment.

**This item was approved as RES-071-15 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Alley Reconstruction Project in the amount of \$107,596.64 to Camino Construction, L.P. and authorize the Mayor to execute the necessary documents for said services.

**This item was approved as RES-072-15 on the Consent Agenda.**

- 7E.** Consider action to accept the bid of and award a contract to Freightliner of Austin for the purchase of a VAC CON V311LHA 1300 sewer vacuum truck in the amount of \$315,892.75 through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract #430-13.

**This item was approved as RES-073-15 on the Consent Agenda.**

- 7F.** Consider action to accept the bid of and award a contract to Rush Truck Center for the purchase of a sanitary sewer camera truck in the amount of \$289,600.00 through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract #430-13.

**This item was approved as RES-074-15 on the Consent Agenda.**

- 7G. Consider action to approve a resolution accepting the bid of and awarding a contract to Tri-Con Services in the amount of \$365,000 for the total base bid plus up to \$15,000 for an early completion bonus and a ten percent contingency of \$38,000, resulting in a total project amount of \$418,000 for the 16-Inch Waterline Along Main Street West of Kirby Road (PGBT) Project and authorize the Mayor to execute the necessary documents for said services.

**This item was approved as RES-075-15 on the Consent Agenda.**

- 7H. Consider action to accept the bid of and award a contract to Volvo & Mack Trucks of Waco for the purchase of a Mack CHU613, 12-yard dump truck in the amount of \$129,810.70 for the Utilities Division through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard), Contract #430-13.

**This item was approved as RES-076-15 on the Consent Agenda.**

- 7I. Consider action to approve a resolution accepting the bid of and awarding a contract for the purchase of a S750 Bobcat Skid Steer Loader to Bobcat of Dallas in the amount of \$45,017.33 for the Fleet Services Division through the Interlocal Purchasing Agreement with Texas Local Government Purchasing Cooperative (BuyBoard), Contract #454-13.

**This item was approved as RES-077-15 on the Consent Agenda.**

- 7J. Consider action to approve a resolution accepting the bid of and awarding contracts for the purchase of three (3) Crew Cab Dodge Ram 5500 with dump bed (\$163,401.00); one (1) Crew Cab Dodge Ram 2500 with air compressor (\$46,668.00); one (1) Mega Dodge Ram 3500 (\$45,350.00); and three (3) Regular Cab Dodge Ram 2500 with utility bed (\$122,615.01) to Freedom—CDJR for a total amount of \$378,034.01 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston area council (H-GAC), Contracts #VE11-13 & #HT06-14.

**This item was approved as RES-078-15 on the Consent Agenda.**

- 7K. Consider action to approve a resolution accepting the bid of and awarding a contract to Whitney Bank in the amount of \$773,825.15, utilizing an interest rate of 1.632 percent for the seven year lease-purchase financing of three trucks for Public Works & Utilities and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

**This item was approved as RES-079-15 on the Consent Agenda.**

- 7L. Consider and take action on an Alternative Landscape Plan for Sprouts located at 2801 Lakeview Parkway, further described as a 12.608-acre tract of land from the Reason Crist Survey, Abstract No. 225 and the U. Matthusen Survey, Abstract No. 1017, City of Rowlett, Dallas County, Texas. (DP14-736).

**This item was approved as RES-080-15 on the Consent Agenda.**

- 7M.** Consider action to approve a resolution approving the sale of parcels 8/8E/8TE/26 and 53 to TxDOT and City of Rowlett regarding a portion of the Eastern Extension of the President George Bush Turnpike and authorize the Mayor to execute the necessary documents for said transaction.

**This item was approved as RES-081-15 on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Sheffield, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider action to adopt an ordinance terminating and dissolving the Tax Increment Financing Reinvestment Zone Number One.

Mr. Grabenhorst provided the background information on this item. The public hearing opened and closed with no speakers.

**A motion was made by Councilmember Sheffield, seconded by Deputy Mayor Pro Tem Dana-Bashian, to table the item. The motion carried with a unanimous vote of those members present.**

- 8B.** Consider action to approve a resolution to appoint a Charter Review Commission under Sections 12.02, 12.03 and 12.04 of the City of Rowlett Home Rule Charter.

Mr. Proce provided Councilmembers with the list of names Council had selected.

**A motion was made by Deputy Mayor Pro Tem Dana-Bashian, seconded by Councilmember Sheffield, to approve the list of appointees: Regular Members: Deb Shinder, Whitney Laning, Pam Liston, Martha Brown, Leisa Oleson Peebles, Thomas Finney, Ray Kneggs; Alternate Members: Bruce Mahnken and Dan Pence. The motion carried with a unanimous vote of those members present. This item was adopted as RES-082-15.**

**A motion was made by Councilmember Pankratz, seconded by Deputy Mayor Pro Tem Dana-Bashian to appoint Councilmember Bobbitt as the Council liaison to the Charter Review Commission. The motion carried with a vote of 5 members in favor and 1 abstention (Bobbitt).**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

9. **ADJOURNMENT**

Mayor Gottel adjourned the meeting at 8:17 p.m.



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Todd W. Gottel, Mayor



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Laura Hallmark, City Secretary

Date Approved: July 7, 2015