

Mayor ~ Todd Goutci
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Tammy Dana-Bashian

City Council ~
Robbert van Bloemendaal
Carl Pankratz
Debby Bobbitt
Rick Sheffield

City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, April 14, 2015

Library Conference Room, 3900 Main Street, Rowlett, TX

- 1) Meeting called to order by Vice-Chair Brian Hokanson at 6:33 p.m. and determined a quorum was present.
 - *Members present: Brian Hokanson, Jeff Hendrickson, Deborah Crosby, Gary Alexander, Tamra Williams, Jim Katzenberger and Janet Alvarez (arrived at 6:45 p.m.)*
 - *Members absent: Mary Drayer and Aimee Lanier*
 - *Staff present: Robbin Webber, Assistant Director of Public Works; Keith Flournoy, Parks Division Manager; Sean Fay, Assistant Fire Chief; Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate members Deborah C. and Jim K. selected as voting members in the absence of Mary D. and Aimee L.*
- 3) Consider approving minutes from the regular meeting of March 10, 2015.
 - *Motion made by Gary A. to accept the March 10, 2015 meeting minutes as written; Tamra W. seconded motion. Motion passed unanimously.*
- 4) Presentation for Community Investment Program Bond Election.
 - *Robbin Webber, Keith Flournoy and Sean Fay in attendance to present information on the upcoming Community Investment Program Bond Election on May 9, 2015.*
 - *Robbin W. discussed and answered questions regarding Proposition 1 – Streets.*
 - *Keith F. discussed and answered questions regarding Proposition 2 – Parks.*
 - *Sean F. discussed and answered questions regarding Proposition 3 – Public Safety.*
 - *Community Investment Program Bond Election information handed out to Commission members.*
- 5) Review budget overview from prior month.
 - *FY2015 Arts and Humanities Commission budget amount: \$4,000; current balance \$1,631.52.*
 - *One expense (\$68.48) paid for the purchase of straps for display panels. Kathy F. thanked Gary A. for creating hangers and custom made hooks to be used with them. Kathy reported that the display panels have been moved to the Annex (building behind City Hall) for storage. Glass display cases will be moved to the Annex also. Future Young Artists Exhibit and Photography Contest entries will be displayed there.*
 - *Upcoming expenses to be paid: Writing Contest and Photography Contest awards.*
- 6) Review updates and take possible action from standing committees.
 - *Public Art Project*
 - *Update on proposal presented at March 17th City Council work session*
 - *Brian H., Jim K. and Tamra W. met with City Manager Brian Funderburk to discuss possible funding for a Public Art project*
 - *City Manager is supportive of three-year funding for a Public Art project at \$40,000, \$50,000 and \$60,000 respectively. Standing Committee presented a revised Year One budget for Commission input and approval*

- *Standing Committee to provide Kathy F. with finalized budget by Tuesday, May 26th in anticipation of upcoming City Council budget retreat*
 - *Cultural Arts Grants (Aimee L. and Brian H.)*
 - *Nothing to report*
 - *Arts in Education Grants (Aimee L., Deborah C. and Gary A.)*
 - *At last meeting, Deborah C. expressed concerns Garland ISD teachers may not have received grant information and agreed to check with teachers she knows*
 - *Deborah C. reported that emails had been received; problem could be that of large volumes of emails that make it difficult for teachers to respond*
 - *Young Artists Exhibit (Jeff H. and Jim K.)*
 - *Nothing to report*
 - *Writing Contest (Mary D., Tamara W. and Deborah C.)*
 - *Deborah C. provided names of two judges for contest; confirmed entries are to be emailed to them*
 - *With regard to concerns that contest information may not be reaching teachers, Kathy F. suggested that Commission members might wish to lobby individual teachers about annual contests in an effort to increase awareness and encourage participation*
 - *Writing Contest entries are due Monday, April 20th*
 - *Photography Contest (Mary D. and Jim K.)*
 - *Theme needed for this year; will include this as an item on June agenda; please bring ideas to June meeting so a decision can be made then, as Commission does not meet in July*
 - *Photography Contest entries will be displayed at the Annex*
 - *Publicity (Brian H. and Janet A.)*
 - *Writing Contest publicity sent out to various media outlets*
 - *Will include "best use of social media" as a discussion item on the June agenda*
 - *Kathy F. confirmed with the City Manager that it is okay for AHC members to post contest information on personal online sources, but not in representation as a City official*
 - *Cultural arts center (Mary D. and Gary A.)*
 - *No report.*
- 7) Announce cancellation of May 2015 Arts and Humanities Commission meeting and location for June 2015 meeting.
- *Kathy F. announced that the May AHC meeting has been cancelled; City Manager has approved this in light of the Library's move to a new facility. The next meeting will be held on Tuesday, June 9th at 6:30 p.m. in Room B at City Hall. Please plan to arrive between 6:15 – 6:30 p.m.*
- 8) Public Announcements.
- *No announcements*
- 9) Future topics.
- *Call to order*
 - *Chair selects voting alternate(s), if necessary*

- *Chair to appoint member to fill regular position vacancy (tabled at April meeting)*
- *Consider approving minutes from previous meeting*
- *Review budget from prior month*
- *Review Standing Committee task lists for possible creation of templates*
- *Review updates and take possible action on standing committee reports:*
 - *Public Art Project*
 - *Cultural Arts Grants*
 - *Arts in Education Grants*
 - *Young Artists Contest*
 - *Writing Contest*
 - *Photography Contest*
 - *Theme for 2015*
 - *Publicity*
 - *Discuss best use of social media*
 - *Cultural Arts Center*
- *Public Announcements*
- *Future agenda items*
- *Adjourn*

10) Meeting adjourned at 8:30 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Mary Orayer

Signature

6/9/15

Date