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City Manager ~ Brian Funderburk

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TEXAS



*A unique community where families
enjoy life and feel at home*

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Thursday, March 12, 2015

Library Conference Room, 3900 Main Street

1. Meeting called to order by Chair Pat Harris at 6:30 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Tana Daniels, Jerry Hickman, Bill Schwab, Deborah Smith and Cassie Wilson*
 - *Members absent: Linda Maki*
 - *Visitors: Shenerial Gipson, Freshman at Kilgore College*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Consider approving the minutes from the regular meeting held February 12, 2015.
 - *Motion made by Tana Daniels to accept the February 12, 2015 meeting minutes as written; motion seconded by Jerry Hickman; motion passed unanimously.*
4. Acknowledge communications and announcements.
 - *Kathy Freiheit gave a progress report on remodeling of the Library's temporary facility at 5702 Rowlett Road and shared samples of interior finishes. The Library will be closed the entire month of May. Soft opening anticipated June 1st and Summer Reading Program kickoff will be held June 8th. Kickoff location is yet to be confirmed.*
5. Discuss and recommend temporary location for Library statues and memorial bricks.
 - *Kathy reported that the two interior statues (eagle and girl reading a book) have been temporarily relocated indoors to the Human Resources department. She shared photos of the temporary library location for the Board's consideration in recommending what should be done with The Book Worms and Mark Twain statues. Both were gifts of Friends of the Rowlett Public Library, Inc.*
 - *Kathy also shared information provided by City Public Works department staff about the original installation of both statues and what would be involved in moving them.*
 - *Discussion ensued about possible locations for both statues, including the temporary Library location and in places on the City campus.*
 - *Kathy shared her original trepidations about removing the 600 memorial bricks at the front of the Library. Public Works staff did some experimentation in December and were able to successfully remove them intact. Kathy has received a number of inquiries about the memorial bricks, all of which have been favorable to the idea of removing and storing them for possible use in a permanent facility. Public Works staff are prepared to remove, palletize and stretch wrap the bricks, and take them to storage until a permanent location can be found for them. Bill Schwab moved to recommend this action, second by Cassie Wilson; motion carried.*
 - *It was a consensus of the group that the Mark Twain statue is so closely associated with the Library that it needs to be moved to the temporary location. Bill Schwab moved to recommend this relocation, seconded by Jerry Hickman; motion carried. Board members asked for more time to evaluate possible temporary locations for The Book Worms statues. A recommendation will be made at the April meeting.*
6. Discuss "Happy Trails" event scheduled for Saturday, April 11, 2015.
 - *Jerry H. gave an update on the "Happy Trails" event sponsored by Friends of the Rowlett Library. The event will be a special remembrance celebration for the existing library. Planned events include crafts, refreshments, live*

music, prize drawings, guest speakers, and more. Jerry and Friends' Board member Lawrence Jackson are soliciting financial and other donations like gift cards, refreshments, etc., for the event.

- Jerry asked Library Advisory Board members for their help with the event: setting up, serving as runners, clean up, etc. On average, the Library serves between 700 – 1,000 visitors on Saturdays in March and April. Stanley Pollard is seeking volunteer assistance from the Boy Scout Council.
- Jerry will email Board members about the next Happy Trails planning meeting.

7. Receive Staff reports.

a) Ongoing reports on programs

- Kathy gave an update on Spring Break programs. Storm Chasers was a very popular program for both youth and adults.

b) Announce upcoming events

- The Texas State Library and Archives Commission (TSLAC) Annual Report is complete and has been submitted to the State. TSLAC uses this report to determine if the Library meets accreditation standards.

c) 84th Legislature – State Library Budget Priorities

- No update at this time

8. Discuss staff appreciation activity.

- Planned for two Fridays in May. Bill Schwab has offered to provide pizza. Kathy will make sure he has the necessary ordering and delivery location information.

9. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.

- N/A

10. Future Topics for next meeting.

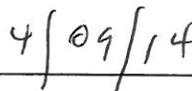
- Call to order
- Chair selects voting alternate(s), if necessary
- Consider approving the minutes from the previous meeting
- Acknowledge communications and announcements
- Discuss and take possible action to determine temporary location for bookworm statues
- Receive update on soft opening at 5702 Rowlett Road on June 1, 2015
- Receive update on Summer Reading Program beginning June 8, 2015
- Discuss "Happy Trails" event scheduled for Saturday, April 11, 2015
- Receive Staff reports
 - Ongoing report on programs
 - Announce upcoming events
 - 84th Legislature – State Library Budget Priorities
- Discuss staff appreciation activity
- Public announcements
- Future agenda items
- Adjourn

11. Adjournment.

- Motion made to adjourn by Bill Schwab and seconded by Tana Daniels; passed unanimously. Meeting adjourned at 7:38 p.m.



Chairperson



Date