

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Carl Pankratz

City Council ~
Rick Sheffield
Tammy Dana-Bashian
Debby Bobbitt
Robbert van Bloemendaal

City Manager ~ Brian Funderburk

Rowlett
TEXAS



*A unique community where families
enjoy life and feel at home*

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Thursday, February 12, 2015

Library Conference Room, 3900 Main Street

1. Meeting called to order by Chair Pat Harris at 6:37 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Tana Daniels, Jerry Hickman, Bill Schwab, Deborah Smith, Cassie Wilson and Linda Maki (arrived late)*
 - *Members absent: N/A*
 - *Staff present: Brian Funderburk, City Manager, Laura Tschoerner, Circulation Services Supervisor, and Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Consider approving the minutes from the regular meeting held January 8, 2015.
 - *Motion made by Bill Schwab to accept the January 8, 2015 meeting minutes as written; motion seconded by Jerry Hickman; motion passed unanimously.*
4. Acknowledge communications and announcements.
 - *N/A*
5. Discuss library transition planning with City Manager Brian Funderburk.
 - *With Village of Rowlett development, the City purchased facility at 5702 Rowlett Road and will temporarily move library to this location. Desire is to keep Library downtown and plans are to relocate library back on Main Street within 18 – 24 months. City can reuse 5702 location to house other departments, or could choose to sell the property in the future.*
 - *Discussion ensued about where libraries are going in the future, more digital options versus books/shelving; City may never have a library larger than 12, 000 sq. ft.*
 - *Brian asked for Board's help in creating a plan for the future physical space and ideas to build from; will ask Friends of the Rowlett Library, library users, volunteers, etc. for their input also. Wants a task force to work with the general public and patrons on creating a vision for what the future library will be.*
 - *Discussion included desire for a large library, with books and electronics; some people really like books in print, others come to the library for music. Most important is to serve as many people as possible. Brian said that every library has to consider its public's unique needs, but it may not be able to meet everyone's.*
 - *Village of Rowlett will have outside places and demographics will be a mixed bag, opening opportunities for new programs; imagine the library as part of a one-stop-shop, versus going everywhere to things done.*
6. Discuss "Happy Trails" event.
 - *Jerry Hickman presented proposal for a "Happy Trails" event organized through Friends of the Rowlett Library, the celebration would be a special remembrance event for the current library. Jerry asked Board members for their help with event: party set-up, errands, clean-up, etc.*
 - *Tana volunteered to help; Pat asked for an agenda, Jerry will send a recap to Board.*
 - *Date is Saturday, April 11th from 11:30 a.m. to 5:30 p.m.; hot dogs will be served, formal ceremony from 2-3 p.m. with Mayor and City Manager speaking. The next Friends meeting is Tuesday, February 24th at 5:30 p.m., Library Board members encouraged to attend; Kathy will make sure a reminder email is sent out.*

- *Brian glad Jerry had this brilliant idea; Kathy wants everyone to have opportunity to respectfully remember their library.*

7. Receive Staff reports.

- Ongoing reports on programs
 - *N/A*
- Announce upcoming events
 - *N/A*
- 84th Legislature – State Library Budget Priorities
 - *Texas Library Association handout given to members; with previous cuts to State Library funding, we need to contact State House and Senate representatives urging their support for TexShare database funding and workforce/economic development initiatives in libraries*
 - *Google “Texas legislature” to find who your representatives are, or Google legislator’s name for a personal page with photo and email tab which brings up a fill-in template*
 - *Library advocates need to have a strong voice*

8. Discuss staff appreciation activity.

- *Discussion about when to have staff appreciation; Kathy suggested maybe during the month of May when staff are working to relocate the library; possible times: May 8th and maybe May 22nd*
- *Maybe pizza; Bill Schwab offered to donate; Pat Harris concurred that treating staff both times sounds great*

9. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.

- *Kathy reported tha people have been asking about the Mark Twain statue and memorial bricks; will include as discussion item on March agenda*

10. Future Topics for next meeting.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving the minutes from the previous meeting*
- *Acknowledge communications and announcements*
- *Discuss and recommend temporary location for Library statuary and memorial bricks*
- *Discuss April 11th Happy Trails event*
- *Receive Staff reports*
 - *Ongoing report on programs*
 - *Announce upcoming events*
 - *84th Legislature – State Library Budget Priorities*
- *Discuss staff appreciation activity*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

11. Adjournment.

- *Motion made to adjourn by Bill Schwab and was seconded by Tana Daniels, passed unanimously. Meeting adjourned at 7:35 p.m.*

Pat Harris
Chairperson

3/12/15
Date