



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, September 2, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Sheffield and Councilmember van Bloemendaal

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (15 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 7:06 p.m. Out at 7:11 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects regarding the Rowlett Public Library transition plan. (30 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 9:35 p.m. Out at 10:14 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate legal issues relating to the Northeast Gateway tollway and Public Werks, Inc. (10 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 7:11 p.m. Out at 7:30 p.m.

3. WORK SESSION (5:30 P.M.)* Times listed are approximate

- 3A.** Discuss Tee & Bunker Study. (30 minutes)

Jermel Stevenson, Director of Parks and Recreation, presented the results of the study along with Golf Advisory Board (GAB) recommendations. Brian Funderburk, City Manager, reviewed the current costs of approved projects and anticipated shortfall in funding due to increased materials cost for the improvements to the pavilion/clubhouse. It was the consensus of Council to support the recommendations of the GAB.

- 3B.** Discussion on a transition plan for the Rowlett Public Library and the Rowlett Chamber of Commerce located at 3900 & 3910 Main Street as it relates to the Village of Rowlett project. (45 minutes)

Jim Grabenhorst, Director of Economic Development, reviewed the Village of Rowlett project and timeline for relocation. Marc Kurbansade, Director of Development Services, reviewed the cost projections for the Chamber building relating to options of relocation versus demolition. Council discussion regarding possible space for the Chamber in the future, the possibility of refurbishing the Old Fire Station for use by the Chamber, and determining the feasibility of developer contribution to the cost of demolition of the Old Fire Station.

- 3C.** Discuss migration from Verizon Southwest as the City's 9-1-1 provider to a hosted solution provided by the North Central Texas Council of Governments (NCTCOG), utilizing Emergency Call Works for the customer premise equipment (CPE). (30 minutes)

Mike Brodnax, Police Chief, along with Beth English, Communications Director, reviewed background information regarding the current 911 system capabilities and maintenance needs. The introduced the currently offered system through the NCTCOG and its capabilities. Council discussion regarding other systems that might be available and the current users of this proposed system. Stability and longevity of the system was also discussed. It was the consensus of Council to consider this acquisition at a later date.

- 3D.** Discuss the process for appointments to the various City of Rowlett Boards and Commissions and proposed amendments to the Rowlett Boards and Commissions Handbook related to appointments. (45 minutes)

This item was discussed at the conclusion of Executive Session item 2B at the end of the Regular Session.

Laura Hallmark, City Secretary, presented a proposed resolution amending the Boards and Commissions Handbook. Council discussion regarding the application process and evaluation topics for applicants, term limits, and reviewing alternate members for regular positions based on merit rather than tenure. It was the consensus of Council to consider this resolution with the discussed changes at an upcoming meeting.

4. DISCUSS CONSENT AGENDA ITEMS

Council took a short break at 7:30 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened in Regular Session at 7:37 p.m.

INVOCATION – Rev. Ann Dotson

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of proclamation recognizing September as Library Card Sign-Up Month.

Councilmember Dana-Bashian presented the proclamation to Kathy Freiheit, Director of Library Services, along with staff members Tonya Hartline and Laura Tschoerner.

5B. Proclamation recognizing the month of September as Blood Cancer Awareness Month.

Councilmember Dana-Bashian presented the proclamation.

5C. Presentation of a Proclamation to the Texas Amateur Athletic Federation Rowlett Rays Swim Team, United Sports Track Team and Rowlett Extreme Speed Track Team in recognition of the Texas Amateur Athletic Federation (TAAF) "Games of Texas" qualifiers.

Mayor Pro Tem Gallops presented the proclamations to the respective teams.

5D. Hear presentation of the Monthly Financial report for the period ending July 31, 2014.

Alan Guard, Chief Financial Officer, presented the report. He clarified that the surcharge for the ice event will be discontinued at the end of September.

- 5E. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottle announced the following: Upcoming City Council meetings: Tuesday, September 16th; Regular Meeting – City Hall Conference Room. No special Council Work Session for September 9th – Council conducting Board & Commission interviews on September 4th, 9th, and 11th. Upcoming Planning & Zoning Commission meetings will be Tuesday, September 9th & 23rd; 6pm in City Hall Conference Room. NEW – MAYOR'S MONTHLY MESSAGE - This month's edition answers Frequently Asked Questions about the upcoming Budget. WATER RESTRICTIONS – North Texas Municipal Water District is easing Stage 3 restrictions. Allow landscape watering once a week with sprinklers or irrigation systems. Through the end of October 2014. This will help to maintain the required chlorine residuals for water quality. REGISTER TO VOTE - Must be registered by Monday, October 6th to vote in November 4th General Election. Voter registration cards available at City Hall, Rowlett Public Library or online @ www.rowlett.com. ANIMAL SHELTER – Low-cost vaccine clinic Saturday, September 20th 1-4pm. Normal business hours at 4402 Industrial Street are Monday-Friday, 10am-5pm and Saturday, 10:30am-5pm. Upcoming events for Parks and Recreation: Movies on Main will start at approximately 6pm on Main Street downtown: September 5th (The Smurfs 2); September 12th (Free Birds); September 19th (Monsters University). Diversity Day – Saturday, October 4th, 12-4pm at RCC. Check out all the Fall programs at www.rowlett.com on the Parks Department page - - Camp Fear is back – October 24–25th!! Upcoming events at the Rowlett Public Library: September is LIBRARY CARD SIGN-UP MONTH!! Arts & Humanities Annual Photography Contest: 2014 Theme – “Rowlett Up Close!” Entries accepted at the Rowlett Library on Saturday, September 6th from 10am to noon. Will be on display through October 4th. More information at Rowlett.com on the Arts & Humanities page. Saturday Movie @ the Library, *The Pirates! Band of Misfits!* – September 6th, 2pm. Saturday, September 13th: Crafts starts @ 2pm and Will Planning starts @ 2pm. Talk Like a Pirate Day Program – Saturday, September 20th, 2pm. Check out all the fun at www.rowlett.com – Library – Programs.

Deputy Mayor Pro Tem Pankratz announced an informational meeting for Rowlett non-profits to learn more about the Community Development Block Grant (CDBG) program and how to be involved. The meeting will take place on October 16th from 6 – 8 p.m. at City Hall.

6. **CITIZENS' INPUT**

Susan Coyle Kirby, 5217 Miller Road, Rowlett; spoke in favor of relocating and preserving the Chamber of Commerce building.

7. **CONSENT AGENDA**

- 7A. Consider action to approve minutes from the August 14-15, 2014, City Council Special Work Session, and the August 19, 2014, City Council Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution authorizing the City Manager to execute an amendment to a Subrecipient Grant Agreement with Life Message, Inc. as part of the Public Services portion of the City of Rowlett Community Development Block Grant (CDBG) for program year 2013-2014.

This item was approved as RES-073-14 on the Consent Agenda.

- 7C. Consider action to approve a resolution amending the City's Financial and Fiscal Policies.

This item was approved as RES-074-14 on the Consent Agenda.

- 7D. Consider action to approve a resolution awarding a bid for the purchase of Self-Contained Breathing Apparatus (SCBA) and accessories equipment to Hoyt Breathing Air Products in the amount of \$397,658.06 for Rowlett Fire Rescue through the Interlocal Cooperative Purchasing Agreement with the City of Frisco.

This item was approved as RES-075-14 on the Consent Agenda.

- 7E. Consider an ordinance amending the Fiscal Year 2013-14 Adopted Operating and Capital Improvements Program Budget.

This item was approved as ORD-030-14 on the Consent Agenda.

- 7F. Consider action to approve a resolution authorizing Change Order #1 in the amount of \$116,000 to the existing Bureau Veritas North America, Inc. Agreement for planning review and building inspections services and authorizing the City Manager to execute the necessary documents for said change.

This item was approved as RES-076-14 on the Consent Agenda.

- 7G. Consider action approving a resolution to accept the Texas Department of Transportation (TxDOT) Traffic Safety eGrant, Program Comprehensive Grant for FY2015.

This item was approved as RES-077-14 on the Consent Agenda.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Conduct a public hearing on the ad valorem tax rate for Fiscal Year 2014-2015.

Alan Guard, Chief Financial Officer, made a short presentation outlining the proposed tax rate.

The public hearing opened and closed with no speakers.

- 8B. Conduct a public hearing (2nd) on the proposed budget for Fiscal Year 2014-2015.

Alan Guard, Chief Financial Officer, made a short presentation outlining the proposed budget.

The public hearing opened and closed with three speakers:

- 1) Joyce Bradley, 3306 Toler Road, Rowlett
- 2) Stanley Pollard, 3110 Sycamore, Rowlett
- 3) Zabrina Martinson, 4313 Pecan Grove, Rowlett

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

After a short break at 9:24 p.m., Council reconvened in the Executive Session at 9:35 p.m.

9. ADJOURNMENT

Mayor Gottel left the meeting at 10:30 p.m. There being no further business, Deputy Mayor Pro Tem Gallops adjourned the meeting at 10:57 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: September 16, 2014