



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, September 16, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Sheffield and Councilmember van Bloemendaal**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:31 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\* Times listed are approximate**

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (15 minutes)

Council convened in Executive Session at 5:32 p.m. Out at 5:52 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney for property located at the south side of Liberty Grove Road, approximately 200 feet east of the intersection with Merritt Road. (30 minutes)

Council convened in Executive Session at 5:52 p.m. Out at 6:18 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate on property at 2801 Lakeview Pkwy. (30 minutes)

Council convened in Executive Session at 6:18 p.m. Out at 6:31 p.m.

- 2D.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate at 3913 and 4011-4025 Main Street. (15 minutes)

Council convened in Executive Session at 6:34 p.m. Out at 6:58 p.m.

Council then took a short break until 7:01 p.m.

**3. WORK SESSION (7:00 P.M.)\***

- 3A.** Discuss the North Texas Tollway Authority (NTTA) charges for Utility Betterments constructed for the benefit of the City of Rowlett, along the President George Bush Tollway – Eastern Extension (PGBT-EE). (15 minutes)

Jim Proce, Assistant City Manager, presented the information.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:22 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened in Regular Session at 7:30 p.m.

**INVOCATION** – Pastor Kason Huddleston, Freedom Place Church

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of a Proclamation to the City of Rowlett Custodian Workforce in recognition of the National Custodian Appreciation Day.

Councilmember Bobbitt presented the proclamation.

- 5B.** Presentation of the Texas Best Practices Award of “Recognized Law Enforcement Agency” to the Rowlett Police Department.

Police Chief Mike Brodnax accepted the award on behalf of the Rowlett Police Department.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gattel announced the following: Upcoming City Council meetings: Tuesday, October 7<sup>th</sup> & 21<sup>st</sup>; Regular Meeting - 5:00pm start time for October 7<sup>th</sup> meeting – National Night Out; in City Hall Conference Room. Special Council Work Session – Tuesday, October 14<sup>th</sup>; 6pm in Annex Conference Room. Upcoming Planning & Zoning Commission meetings will be Tuesday, September 23<sup>rd</sup> & October 14<sup>th</sup> & 28<sup>th</sup> - 6pm in City Hall Conference Room. NATIONAL NIGHT OUT - Tuesday, October 7<sup>th</sup> in your neighborhoods. Designed to heighten crime & drug prevention awareness. Generate support for & participation in local anti-crime programs. Strengthen neighborhood spirit & police-community partnerships. Sends a message to criminals that citizens are organized & fight back. Turn on your porch light, lock your door and gather with your neighbors. Rowlett police, fire and public works departments would love to drop by & visit your events. Mayor, councilmembers and city staff will be dropping by at your events. Contact Officer Chad Caldwell at [ccaldwell@rowlett.com](mailto:ccaldwell@rowlett.com) or 972.412.6242. NEW – MAYOR'S MONTHLY MESSAGE - September edition covers FAQs about the drought, water and water restrictions. WATER RESTRICTIONS – North Texas Municipal Water District is easing Stage 3 restrictions. Allow landscape watering once a week with sprinklers or irrigation systems. Through the end of October 2014. This will help to maintain the required chlorine residuals for water quality. REGISTER TO VOTE - Must be registered by Monday, October 6<sup>th</sup> to vote in November 4<sup>th</sup> General Election. Voter registration cards available at City Hall, Rowlett Public Library or online @ [www.rowlett.com](http://www.rowlett.com). ANIMAL SHELTER – Low-cost vaccine clinic Saturday, September 20<sup>th</sup> 1-4pm. Normal business hours at 4402 Industrial Street are Monday-Friday, 10am-5pm and Saturday, 10:30am-5pm. Upcoming events for Parks and Recreation: Movies on Main will start at approximately 6pm on Main Street downtown: September 19<sup>th</sup> (Monsters University). Diversity Day – Saturday, October 4<sup>th</sup>, 12-4pm at RCC. Check out all the Fall programs at [www.rowlett.com](http://www.rowlett.com) on the Parks Department page - - Camp Fear is back – October 24–25th!! National Prescription Take Back Day – Saturday, September 27<sup>th</sup>, 10am – 2pm @ RCC. Upcoming events at the Rowlett Public Library: September is LIBRARY CARD SIGN-UP MONTH!! Arts & Humanities Annual Photography Contest: 2014 Theme – “Rowlett Up Close!” Entries will be on display through October 4<sup>th</sup>. Talk Like a Pirate Day Program – Saturday, September 20<sup>th</sup>, 2pm. Saturday Movie + Popcorn – October 4<sup>th</sup>, 2pm. Star Wars Reads Day – Saturday, October 11<sup>th</sup>, All Day. Teen Read Week – October 13<sup>th</sup> – 18<sup>th</sup>, All Day. Check out more fun at [www.rowlett.com](http://www.rowlett.com) – Library - Programs! Blacklands Corridor Feasibility Study/Northeast Gateway public meeting rescheduled for Monday, September 22<sup>nd</sup> at 6:30 – Rockwall High School Performing Arts Center.

## 6. CITIZENS' INPUT

This item was realigned to after Individual Consideration.

1. Megan Way, 4702 Scenic Drive, Rowlett; spoke regarding the invocation policy;
2. Lonnie Cornwell, 4106 Baywatch Drive, Rowlett; spoke regarding the increase to the Keep Rowlett Beautiful (KRB) contribution by the City;
3. Susette Geissler, P.O. Box 621, Rowlett; spoke regarding the invocation policy;
4. Perry Abney, 9958 Merritt Road, Rowlett; thanked staff for resolving issues with his home and spoke regarding the invocation policy;
5. Stanley Pollard, 3110 Sycamore St., Rowlett; spoke regarding protestors;
6. Randy Word, 7605 Bridlewood Ct, North Richland Hills; spoke regarding the invocation policy;
7. Ann Dotson, 7301 Miller Road, Rowlett; spoke regarding the Chamber of Commerce building and the invocation policy;
8. Holly McCue, 1413 Bayou Road, Grapevine; spoke regarding the invocation policy;
9. Zabrina Martinson, 4313 Pecan Grove Lane, Rowlett; spoke regarding upcoming KRB events and the Board and Commission appointments;
10. Chad Aldridge, 3309 Auburn, Rowlett; spoke regarding the invocation policy;
11. Shane Pruitt, 9005 Golden Pond, Rowlett; spoke regarding the invocation policy.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the September 2, 2014, City Council Meeting, the September 4, 2014, City Council Work Session, and the September 9, 2014 City Council Special Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action approving a resolution amending the Master Fee Schedule for rate and fee changes to the Animals, Businesses, Solid Waste, and Utilities Sections for Animal Fees, Food Service Permits, Residential and Commercial Solid Waste Collection Rates, and Water and Sewer Rates.

**This item was removed from the Consent Agenda for individual consideration.**

**A motion was made by Deputy Mayor Pro Tem Pankratz, seconded by Councilmember Dana-Bashian, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-078-14.**

- 7C.** Consider action to approve a resolution accepting the bid of and awarding a contract to Pinnacle Public Finance, Incorporated in the amount of \$377,148.75, utilizing an interest rate of two percent (2%) for the five year lease-purchase financing of two Horton Model 603, Type I Dodge Ambulances for Fire Rescue and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

**This item was approved as RES-079-14 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution accepting the bid of and awarding a contract to Pinnacle Public Finance, Incorporated in the amount of \$446,683.50, utilizing an interest rate of 2.63 percent for the ten year lease-purchase financing of Scott Self-Contained Breathing Apparatus and Accessories Equipment for Fire Rescue and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

**This item was approved as RES-080-14 on the Consent Agenda.**

- 7E.** Consider action to approve a resolution accepting the bid of and awarding a contract to Pinnacle Public Finance, Incorporated in the amount of \$381,751.25, utilizing an interest rate of two percent for the five year lease-purchase financing of a Kronos Telestaff Time Keeping System and a Munis Human Resources Information Systems module for City Departments and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

**This item was approved as RES-081-14 on the Consent Agenda.**

- 7F.** Consider action to approve a resolution accepting the bid of and awarding a contract for the purchase of two 2015 Chevrolet Colorado pick-up trucks to Caldwell Country Chevrolet in the amount of \$52,504 for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston Area Council (H-GAC).

**This item was approved as RES-082-14 on the Consent Agenda.**

- 7G.** Consider action to approve a resolution exercising the second of two one-year renewal options to extend the motor fuel bid to Martin Eagle Oil Company, Incorporated in the unit amounts bid for transporting and delivery per fuel gallon and type in an estimated annual amount of \$380,312.

**This item was approved as RES-083-14 on the Consent Agenda.**

- 7H.** Consider action to approve a resolution entering into an Interlocal Agreement with the City of Weatherford, which will allow both cities to cooperatively purchase goods and services under each other's competitively bid contracts.

**This item was approved as RES-084-14 on the Consent Agenda.**

- 7I.** Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Springfield Estates Drainage Improvements in the amount of \$28,233.10 to A&M Construction and Utilities Incorporated and authorizing the Mayor to execute the necessary documents.

**This item was approved as RES-085-14 on the Consent Agenda.**

- 7J.** Consider action to approve a resolution to migrate from Verizon Southwest as the City's 9-1-1 provider to a hosted solution provided by the North Central Texas Council of Governments (NCTCOG) in the amount of \$49,047.16, utilizing Emergency Call Works for the customer premise equipment (CPE) in the amount of \$155,218.42 and Datamaster for 911 database management in the amount of \$18,500.00, resulting in a total cost of \$222,765.58.

**This item was approved as RES-086-14 on the Consent Agenda.**

- 7K.** Consider a resolution amending the Rowlett Boards and Commissions Handbook related to appointments and term limits.

**This item was approved as RES-087-14 on the Consent Agenda.**

- 7L.** Consider appointments to all of the various boards and commissions.

**This item was approved on the Consent Agenda.**

- 7M.** Consider action to appoint a Chair and Vice Chair for the Community Investment Program Task Force (CIPTF), an ad-hoc committee established by the City Council.

**This item was approved as RES-088-14 on the Consent Agenda.**

- 7N.** Consider action to approve a resolution authorizing the Mayor to sign utility easement documents to amend previously approved easement language associated with a previously approved cellular communications tower to be constructed at Community Park.

**This item was approved as RES-089-14 on the Consent Agenda.**

- 70.** Consider action to approve a resolution to amend the City's Personnel Policies regarding Payout provisions for Employee Vacation Leave.

**This item was removed from the Consent Agenda for individual consideration.**

**A motion was made by Councilmember Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a vote of 6 in favor and 1 opposed (Gallops). This item was adopted as RES-090-14.**

#### **Passed the Consent Agenda**

**A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

#### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Consider action to approve an ordinance approving and adopting the budget for Fiscal Year 2014-2015.

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, to approve the item as presented.**

**A motion was made by Councilmember Bobbitt to remove the Community Enhancement allotment, but failed due to lack of a second.**

**The original motion carried with a vote of five in favor (van Bloemendaal, Gottel, Gallops, Dana-Bashian, Sheffield) and two opposed (Bobbitt, Pankratz). This item was adopted as ORD-031-14.**

- 8B.** Consider an ordinance approving and adopting the proposed ad valorem tax rate of \$0.787173 per \$100 of taxable value for FY 2014-2015.

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to approve the item as presented. The motion carried with a vote of five in favor (van Bloemendaal, Gottel, Gallops, Dana-Bashian, Sheffield) and two opposed (Bobbitt, Pankratz). This item was adopted as ORD-032-14.**

- 8C.** Consider an ordinance amending section 58-52 of the Code of Ordinances exempting from ad valorem taxation disabled persons and persons over the age of 65 to the extent as provided herein; providing a repealing clause; providing a severability clause and providing an effective date.

**A motion was made by Councilmember Sheffield, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a vote of six in favor and one opposed (Pankratz). This item was adopted as ORD-033-14.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 9:13 p.m.