

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, January 14, 2014
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

Members of the Board and Staff introduced themselves for the benefit of new members.

I. Call to order

Chairman, Tim Pace called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:32pm on Tuesday, January 14, 2014. The following members were present: Tim Pace, LaQueata Brown, Monica Carr, Jeri Fontenot and Dawna Carabajal. City Staff present were: Joe Tilger, Nolan Norris and Jackie Lozada.

II. Consider approving the minutes from the November 12, 2013 meeting

The Minutes from the November 12, 2013 meeting were passed out and board members were given time to review them. The Chairman opened the floor for comments or questions. Motion was made Dawna Carabajal to accept the minutes as written. Seconded by Monica Carr. Motion passed.

III. Update from Staff on Shelter Stats

Joe Tilger presented to the shelter stats to the board for three (3) month period (October 2013 – December 2013). Joe went through live pickups, animals destroyed, and animals redeemed. Live release rate is 95% - 96.9% for 1st quarter FY 2014.

IV. Update from Staff on Adopt-a-thon.

Joe Tilger stated that the Adopt-a-thon was held on Saturday, December 14, 2013 at the shelter. Animals adopted were 2 dogs and 2 cats. Monica Carr stated that there were lots of visitors come through the shelter at this event.

V. Update from Staff on the status of the proposed Animal Abandonment Ordinance.

Joe Tilger stated that this item was set for discussion with Council on December 3, 2013. That was moved back 2 weeks to December 17, 2013. The Council discussed this item with Joe and Jeff Ochsner. Definition changes made were made after clarification with City Attorney. The ordinance was brought back to January 7, 2014 consent agenda and was passed.

VI. Discussion of ordinance(s) against selling animals in public parking lots.

Joe Tilger presented Ordinance Chapter 77-1103 of Development code Section c-2

Animal sales and service. Animal sales and service uses involve the selling, boarding, or care of animals on a commercial basis. Accessory uses may include confinement facilities for animals, parking, and storage areas. Specific use types include, but are not limited to:

- (a) *Kennel or veterinarian office.* An establishment in which more than four dogs or domesticated animals more than one year old are housed, groomed, boarded, trained, or sold for commercial purposes, and where animals and pets are admitted for examination and medical treatment. The establishment may or may not have outside runs depending on the district in which it is located. This definition shall not include stores where the primary purpose is the retail sale of merchandise and where pet sales, when conducted, are conducted totally within the primary building.

Joe explained that what this means when you have commercial property with parking lots or open areas, outside sales of animals are prohibited. Members were encouraged to contact the Rowlett Police Department and have them come out for a violation of ordinance and soliciting. Board discussed putting this item on future agenda for further discussion.

VII. Discuss current animal ordinance pertaining to the number and type of animals allowed within City Limits of Rowlett.

Joe Tilger informed the board that Rowlett ordinance (Sec. 6-6) currently allows four (4) adult animals (domestic) on a residential lot of 10,000 square feet or less. Puppies and kittens under 6 month of age do not count. For each additional 5,000 square feet, another adult animal is allowed. Two hens are allowed per lot, they must be penned, pens must be regularly cleaned and be 150 feet away from any adjacent house. Roosters are typically not allowed unless a person has a really big lot because of sound.

VIII. Public Announcement

Adopt-a-thon Saturday, February 8, 2014 at the Rowlett Animal Shelter
Jim Proce, new Assistant City Manager
Monday, January 20, 2014, MLK Day – City offices closed
City Council Worksession 1/14/2014 – contracting another brush company
Boy Scouts 1/25/2014 hosting adoption event on Main Street at their facility
Boards and Commission appreciation banquet 1/16/2014
Mayor's State of the City Address 1/21/2014
Rowlett Area Animal Exchange Facebook Page

IX. Topics for future meetings

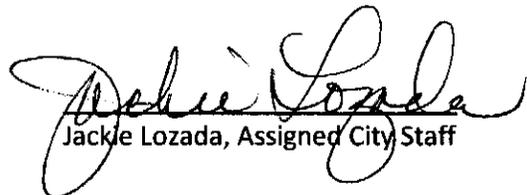
Research on definition of sales in public places and how it relates to animal exchange and offsite adoptions
Update from staff on shelter stats
Adopt-a-thon update
Update from staff on personnel changes at Rowlett Animal Shelter
Update from staff on funds from golf tournament (what equipment was purchased)

X. Adjournment

The Chairman, Tim Pace, called for a Motion to adjourn. The Motion was made by Jeri Fontenot and seconded by Dawna Carabajal. The motion passed. The meeting was adjourned at 8:33 pm.



Tim Pace, Chairman



Jackie Lozada, Assigned City Staff

3/25/2014
Date/Approved