

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Chris Kilgore
Deputy Mayor Pro
Tem ~ Michael Gallops

City Council ~
Doug Phillips
Tammy Dana-Bashian
Carl Pankratz
Debby Bobbitt

City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, February 11, 2014

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Mary Drayer at 6:30 p.m. and determined a quorum was present.
 - *Members present: Mary Drayer, Brian Hokanson, Adam Pippin and Tamra Williams*
 - *Members absent: Hugo Martinez, Aimee Lanier and Robert Martinez, Jr.*
 - *Visitors: Gary Alexander*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*
- 3) Consider approving minutes from the regular meeting of January 14, 2014.
 - *Motion made by Brian Hokanson to accept the January 14, 2014 meeting minutes as written; Tamra Williams seconded motion. The motion passed with a 4-0 vote.*
- 4) Review budget overview from prior month.
 - *Year-to-date expenditures \$0; account balance \$4,000.*
- 5) Receive recommendations from Cultural Arts Grant Standing Committee for FY2014 applications received.
 - *Three grant applications were received.*
 - *Standing Committee members Aimee Lanier and Brian Hokanson made the following recommendations to the Commission:*
 - *Award \$500 to the Artists 'Round Texas for the following:*
 - *\$200 for art school supplies*
 - *\$100 for art-based donations*
 - *\$100 for advertising and marketing*
 - *\$100 for Main Street Children's events*
 - *Award \$750 to the Lakeshore Symphonic Winds for the following:*
 - *\$400 for music*
 - *\$350 for performance space*
 - *Award \$750 to the Lake Cities Chorale for the following:*
 - *\$550 for music*
 - *\$200 for performance venue*

- 6) Review, discuss and take possible action on the Cultural Arts Grant Standing Committee recommendations to award Cultural Art Grant funds for FY2014.
- *Motion made by Tamra Williams to accept the Cultural Arts Grant Standing Committee recommendations and award grants as presented in item 5. Adam Pippin seconded the motion; approved with a 4-0 vote.*
 - *Brenda will contact grant recipients and let them know when they can expect to receive the grant check.*
- 7) Follow-up report, discuss and take possible action on "Rowlett Idol" event.
- *Brian Hokanson contacted local church to inquire about performance space and cost; he is waiting for their reply.*
 - *With three members absent tonight, Kathy asked to table item until the March meeting when she can report back on her discussion with City Manager Brian Funderburk.*
- 8) Receive update on DART Art project.
- *Dawn Dorman met with Kathy and Brenda last week to review DART's expectations. We are negotiating with DART for longer display time.*
 - *DART has exact specifications for reproducing winning artwork, Commission would be responsible for costs*
 - *A release would need to be signed by winners so DART can display artwork*
 - *For safety concerns, will not use winners full name; will use first initial and last name, or first name and initial of last name of winners to protect identity*
 - *DART rules to be included on Young Artists Exhibit and Photography Contest entry forms:*
 - *All lettering, if applicable, must be legible – even when the letters are used as part of the design elements*
 - *Artwork must not display any offensive words or obscene gestures*
- 9) Review updates and take possible action from standing committees.
- *Cultural Arts Grants*
 - *Brian will send Brenda grant award announcement to send to Denise Perrin for publicizing*
 - *Arts in Education Grants*
 - *No report*
 - *Young Artists Exhibit*
 - *Take in date is Wednesday, April 2, 2104; need time to add to entry form*
 - *Take down date is Thursday, April 24, 2014; need to add time to entry form*
 - *Per Hugo (voice mail) and Adam, we will use last year's contest forms, with changes made to dates and will add DART's requirements to entry form*
 - *Brian Hokanson sent Brenda a list of Garland ISD school email addresses to use in email to send to schools (she will add Rockwall ISD and private school to email)*
 - *Brenda will email updated contest information to Publicity Standing Committee*
 - *Former Arts and Humanities Commission member Jerry Hickman (involved the last several years with Young Artist Exhibit) is volunteering at Library; staff will ask Jerry to contact Brian Hokanson*
 - *Need confirmation if Texas A&M Commerce will judge the week of April 7, 2014; time TBD*
 - *Need confirmation if Texas A&M Commerce's offer to sponsor a reception is still valid; if so, reception will be held at the Library just before Council presentation of awards on Tuesday, May 20th)*
 - *Writing Contest*
 - *Brenda will update last year's contest entry form and send to Mary Drayer*
 - *Brenda will email contest information to schools (Garland and Rockwall ISD and private schools)*

- *Brenda will email updated contest information to Publicity Standing Committee*
- *Photography Contest*
 - *Suggested themes for contest, "Rocking Rowlett" and "Rowlett Up Close"*
 - *Please bring theme suggestions to March meeting*
- *Publicity*
 - *Adam Pippin and Brian Hokanson will send contest publicity to local media outlets*
- *Cultural arts center*
 - *No report*

10) Public Announcements.

- *Kathy thanked everyone for attending the "rescheduled" Board and Commissions Banquet.*

11) Future topics.

- *Call to order*
- *Chairman selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Review budget from prior month*
- *Follow-up report, discuss and take possible action on "Rowlett Idol" event*
- *Receive update on DART Art project*
- *Review updates and take possible action from Standing Committees*
 - a) *Cultural Arts Grants*
 - b) *Arts in Education Grants*
 - c) *Young Artists Contest*
 - d) *Writing Contest*
 - e) *Photography Contest – suggested themes*
 - f) *Publicity*
 - g) *Cultural Arts Center*
- *Public Announcements*
- *Future agenda items*
- *Adjourn*

12) Meeting adjourned at 7:29 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Mary Oranger

 Signature

4/8/14

 Date