



SENIOR ADVISORY BOARD MINUTES

Monday, February 17th, 2014

City Hall Conference Room
4000 Main Street
Rowlett, TX 75088

Present: Pamela Bell, Jerome Grossie, Della Vickers, Fred Cares, Michael Britt, Harold Kless, Bobbie Jo Kelly
Absent: Jennifer Morales, Pauline Dedrick, Susan Bell, Darrell Test
Visitors: Larry and Gaylyn Beckham, Barbara Britt, Bob Vickers, Anna Knight
Staff: Angela Smith, Recreation Division Manager; Shelly Monroe, Parks and Recreation Administrative Assistant; Jermel Stevenson, Director of Parks and Recreation Department; Tammy Dana-Bashian, City Council member.

1. The Chair called the meeting to order at 10:00 a.m.
2. Quorum was present.
3. Consider approving the minutes from January 27, 2014.
 - a. Jerome Grossie motioned to accept the January 27, 2014 minutes. Pamela Bell seconded the motion. The vote was unanimous in favor to approve minutes by all those members present.
4. Speakers from the Finance Department, Alan Guard and Wendee Badgett along with the accounting team of Tara Lopez, Amanda Turner, Brandie Gustafson, and Patricia Saenz.
 - a. W. Badgett shared information that financial statements are completed annually and may be obtained on the city website. According to the City Charter external auditors are to review financial documents every year. W. Badgett announced this is the ninth consecutive year to receive the Government Finance Officers Association award for excellence in financial reporting. Due to the high standards of this award and the city receiving this award the bond rating was increased.
 - b. T. Lopez shared their department received the Texas Comptroller Leadership Gold Circle Award last year and this year. It is an award for municipal financial transparency. The check register information is available on the city website.
 - c. Questions were asked and answers provided.
5. Plans for the Health Fair on April 8, 2014.

Della Vickers distributed a vendor list to board members in order for them to make contact this week to see if the particular vendor will participate in this event. She shared that letters will be sent to the vendors. She showed the flyer that will be used for advertisement of this event. A brief discussion of other planning items and assignments was held.
6. In Case of Emergency Program re-scheduled.

D. Vickers announced the program is re-scheduled to March 11, 2014 from 10:00 a.m. – 1:00 p.m. located at the Rowlett Community Centre.
7. Review ongoing programs – D. Vickers
 - a. Introduction to the Internet was held February 4th – 6th
 - b. Introduction to E-Mail will be held March 4th – 6th and Introduction to Word and Excel will be held April 1st – 3rd



- c. The Travel Fair will be held September 9, 2014. AAA will sponsor the event. The local travel agency will be invited to provide a booth at the Health Fair.
8. No Senior Concerns expressed at this time.
9. Receive update from City Council liaison, Tammy Dana-Bashian.
 - a. A work session was held with City Council and the Parks & Recreation Advisory Board regarding Kids Kingdom. In April or May there will be a design day so citizens can provide input on their vision of the park. A brief discussion was held on the location of the park, the expense of the playground and Herfurth Park Master Plan.
 - b. Keep Rowlett Beautiful Spring Clean Up is scheduled for April 5, 2014 from 9:00am to 1:00pm. Location to meet is in front of the Wet Zone area, individuals will be divided into group then assigned different areas to clean.
 - c. Enterprise Resource Planning system will be an agenda item at the City Council meeting tomorrow night. T. Dana-Bashian explained this is a new software system for the city which encompasses financial systems, purchasing, budgeting, code enforcements, utility billing, permits, etc. The current system is 17 years old and has reached its lifespan. The new system will be purchased over a seven year period. The costs and benefits to a new system were discussed. On the city website there is comparison information in relation to the vendors considered for this purchase and implementation.
 - d. There is a public hearing at the City Council meeting tomorrow night in regards to approving the Wal-Mart Neighborhood Market to include a fueling station located at 8800 Lakeview Parkway.
 - e. Discussions were held among City Council members in regards to the CDBG funds to go towards organizations that serve a wide array of low income residents.
10. A. Knight had some questions about the Rowlett parks and budget. D. Vickers referred her to speak with J. Stevenson following the meeting and to obtain meeting agendas and minutes from the city website. T. Dana-Bashian suggested the idea of attending Parks and Recreation Advisory Board.
11. Public announcements
 - a. D. Vickers announced early voting begins tomorrow for the May election.
 - b. D. Vickers reminded that the lunch social for members and spouses will follow at the end of this meeting.
12. No member of the board requested topics for future meetings.
13. J. Gossie motioned for adjournment at 11:20 a.m. and P. Bell seconded the motion. Unanimous vote in favor to adjourn.

Della Vickers, Chairman

Jerneil Stevenson, Director of Parks and Recreation