



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, January 29<sup>th</sup>, 2014**  
**7:00 p.m.**

**Rowlett Community Centre, Room C**  
**5300 Main Street, Rowlett TX 75088**

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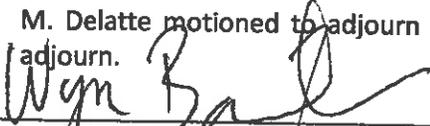
**PRESENT:** Mike DeLatte, Rick Helfers, Lonnie Cornwell, Ken Romaine, Rhettta Bowers, Wayne Baxter, Erika Holliman, Eric Bonilla

**ABSENT:** Matt Grubisich, Brownie Sherrill, Bill Gilbreath

**VISTORS:** Nancy and Mike Lancaster

**STAFF:** Jermel Stevenson, Parks and Recreation Director; Shelly Monroe, Sr. Administrative Assistant; Keith Flournoy, Parks Division Manager

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1. The Chairman called the meeting to order at 7:00 pm.
  2. Quorum present.
  3. Planning for Kids Kingdom
    - a. Jermel Stevenson requested that in preparation for the joint meeting with City Council on February 11<sup>th</sup> the members make recommendations for Kids Kingdom which is tentatively to be placed at Herfurth Park. He continued that the meeting with LaTerra Studios is tomorrow in regards to the location of the park within Herfurth Park. Keith Flournoy added that a representative from Play Core will be at the joint meeting.
    - b. Discussion was held regarding a design day, timeline, and equipment options for the playground. Design Day will be held March 8, 2014.
    - c. Members do have questions about the CDBG funding and a cost analysis for the preparation of grounds at the Herfurth Park for designation of the playground.
    - d. Mike Delatte made a motion for recommendation that the size of Kids Kingdom be in the vicinity of 14,000 square feet, use steel and plastic for the structure within the budget of \$225,000 to be located at Herfurth Park with the specific site to be determined by LaTerra Studios. Rick Helfers seconded the motion. Approved by all members present.
  4. No announcements by members of the Board and/or staff.
  5. Members of the Board or Commission may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
    - W. Baxter asked for park land dedication ordinance and/or formula for park development and subdivisions to be placed on the next agenda.
  6. M. Delatte motioned to adjourn at 7:45 pm. K. Romaine seconded the motion. The vote was unanimous to adjourn.

  
Wayne Baxter, Chairman

  
Jermel Stevenson, Parks and Recreation Director