



**City of Rowlett**  
**Special Meeting Minutes**  
**City Council**

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, January 14, 2014

5:30 P.M.

Annex Building – 4004 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, and Councilmember Dana-Bashian**

**Absent: Councilmember Pankratz and Councilmember Bobbitt**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:31 p.m.

**2. AGENDA ITEMS**

**2A. Hear a presentation outlining the preliminary results of the 2013 City of Rowlett Employee Climate Assessment Survey. (60 minutes)**

City Manager Brian Funderburk provided background information on the study and the assurances to employees of transparency – the results would be shared with the employees, and confidentiality - results would be anonymous.

Director of Human Resources and Risk Management, John Murray, provided a city-wide overview of the results of the survey, reporting that all City employees will have a face-to-face performance feedback meeting with their direct supervisors by February 28<sup>th</sup>.

Council discussion regarding this survey as a baseline, the time frame for reference of the answers, responses, future surveys, and results and actions of previous survey.

**2B. Discuss Information Technology Update and Software Acquisition. (60 minutes)**

Alan Guard, Director of Financial and Information Services, provided background information on the process of updating the City's technological infrastructure and provided a status on the updates to the system thus far.

He went on to review issues with the current HTE system. Mr. Funderburk reminded Council that with the current HTE system, the level of customization has prevented updates over the years and in looking at a new ERP system, customizations will be kept at a minimum, if there are any. He further stated that staff has done the right research and has found the right vendor, which will make operations better for our customers and improve staff efficiencies.

There was a lengthy Council discussion regarding hosted solutions as opposed to on-site housing, option and outcome of not purchasing a new system, and provided staff direction for additional items to be addressed in the next presentation.

**2C. Discussion and consideration of a resolution on methods, cost, and additional funding for ice storm debris removal. (60 minutes)**

Mr. Funderburk stated he appreciated the patience of our citizens during this big ice event. He stated that 1,000 tons of debris had been picked up thus far, which he believes is the halfway point.

Mayor Gottel thanked the staff for their hard work in removing the debris.

Jim Proce, Assistant City Manager, provided a review of the progress thus far, provided options for debris removal and outlined the FEMA requirements for reimbursement.

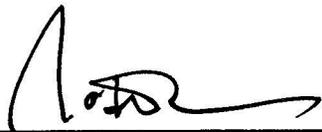
Council discussion regarding the expectations of citizens that the debris will be removed, the possibility of an assessment or possible rate increase.

Steve Kellar with Waste Management stated that some cities have raised their waste fees to cover these additional costs.

**A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Gallops, to approve a resolution to engage the use of storm chasers through the existing City franchise with Waste Management, Inc., for storm debris removal for a cost not to exceed \$100,000. The motion carried with a unanimous vote of those members present. This item was adopted as RES-004-14.**

**3. ADJOURN**

There being no further business, the meeting was adjourned at 8:32 p.m.



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Todd W. Gottel, Mayor



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Laura Hallmark, City Secretary

Date Approved: February 4, 2014