



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, January 7, 2014

6:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, Councilmember Bobbitt, Councilmember Dana-Bashian, and Councilmember Pankratz

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 6:00 p.m.

2. EXECUTIVE SESSION (6:00 P.M.)* Times listed are approximate

- 2A. The City Council shall convene into Executive Session pursuant to Texas Government Code §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding the contract for the Downtown Improvements project. (15 minutes)

Council immediately convened in Executive Session at 6:00 p.m. Out at 6:22 p.m.

- 2B. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (5 minutes)

In Executive Session at 6:22 p.m. Out at 6:26 p.m.

3. WORK SESSION ITEMS (6:20 P.M.)*

3A. Hear presentation on the December Ice Storm Event. (30 minutes)

Assistant City Manager, Jim Proce presented an update on events including staffing, power outages, traffic signal outages, the ongoing process of debris removal, Waste Management efforts to date, and the overall progress thus far. Steve Kellar, with Waste Management, was in attendance and discussed the process and progress and provided recommendations on how to proceed.

After further discussion, it was the consensus of Council to proceed with contacting Storm Chasers up to an amount of \$49,999, which is within the limit of the City Manager's discretionary spending.

3B. Discuss and Update City Council on the American Public Works Association Accreditation process. (15 minutes)

Mr. Proce and Jake Gilliland, Utility Business Analyst, presented a video and information regarding the processes of accreditation including what accreditation is, why pursue accreditation, and the steps involved.

It was the consensus of Council for Public Works to proceed with the accreditation process.

3C. Consider action to approve a resolution accepting the bid of and awarding a contract to Phillip/May Corporation in an amount not to exceed \$1,979,240.83 for the Downtown Improvement Project. (15 minutes)

This item was taken out of order before item 3B. Erin Jones, Director of Development Services, provided background information on the project.

4. DISCUSS CONSENT AGENDA ITEMS

Break at 7:32 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Reconvene at 7:39 p.m.

INVOCATION – Kason Huddleston, Freedom Place Church

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

- 5A. Hear presentation of the Monthly Financial report for the period ending November 30, 2013.

Alan Guard, Director of Financial and Information Services, provided the report.

- 5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: The upcoming City Council meetings are Tuesday, January 14th; Work Session starts at 6:00pm in Annex Conference Room and Tuesday, January 21st; Regular Meeting - 5:30pm in City Hall Conference Room and will include the Mayor's State of the City Address. Planning and Zoning Commission meetings will be Tuesday, January 14th & 28th, 6pm in City Hall Conference Room. There will be a special Town Hall Meeting on Thursday, January 23rd; 6 - 8pm at the Rowlett Community Centre. There will be a special joint meeting of City Council and the Planning and Zoning Commission regarding the North Shore Master Plan on Thursday, February 6th; 6:30pm in City Hall Conference Room. A draft version of the Rowlett Hazard Mitigation Plan is available for citizen review and comment on the City's website. Please provide your input by Friday, January 10th to lshaw@rowlett.com. What is a hazard mitigation plan: an inclusive, comprehensive, long-term plan that is developed before a disaster strikes. Rowlett is part of Dallas County updated plan to save money. Volunteers and staff were used in the seven month project to gather data and coordinate the updated version, which was submitted in November 2013. City facilities will be closed for the Martin Luther King, Jr. holiday on Monday, January 20th and trash and recycle collections will continue as usual. It's time for the City general election. Wednesday, January 29th – first day to apply for a place on the 2014 ballot. Visit the Elections Page of Rowlett.com for more information or call City Secretary's office at 972-412-6115. Waste Management will be collecting brush and tree limbs exclusively on Wednesdays & Saturdays until all debris is picked up. Residents NOT required to call for pickup. Place large brush piles in front of house for collection; these will be serviced first. Small brush piles in alleys may be collected with regular trash pickup, if manageable. The City and Waste Management appreciate your patience during the cleanup time. Be aware, it may take several weeks. Residents may utilize dump passes. Stage 3 Water Restrictions – residents are allowed to water once every two weeks. The Animal Shelter will be providing a low-cost vaccine clinic Saturday, January 18th, February 1st and 15th, 12:30-2:30pm. Parks and Recreation has over 50 Ways to Get Healthy and Stay Active. Browse the Spring Edition of Lakeside Leisure to find a class or activity perfect for you. Registration now open for fitness classes, children's activities, sports teams and activities for Seniors. Little Sweetheart Dance - Saturday, February 8th - 7:00pm – 9:00pm at the Rowlett Community Centre. Easter Egg Hunt – Saturday, April 12th – 10:00am – 12:00pm Downtown on Main Street. Easter Pup-A-Palooza – Sunday, April 13th - 2:00pm – 4:00pm held at Herfurth Park. Arts & Humanities Commission

Offers Grants and awards small grants to support the activities of Rowlett based non-profit cultural art groups. Applications are due Saturday, February 1st. Go to rowlett.com for Grant applications and more information, click on Government, then Boards & Commissions tab. The Library is hosting a Black History Month Bookmark Contest. Deadline for entries: Saturday, January 25th. Need some help with your creation – attend Art Class for Kids: Bookmarks – Saturday, January 25th at 2pm. Check out the website for more great activities at your Library this month! Rowlett Fire Rescue is offering American Heart Association Standard First Aid/CPR Class to be held Saturday, February 8th; 8am – 12:30pm. Call 972/412-6230 to register or for information.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the December 10, 2013, City Council Special Meeting and the December 17, 2013, City Council Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution awarding a bid to APAC-Texas, Incorporated for the purchase of hot mix asphalt in the unit amounts bid and an annual amount not to exceed \$100,000 through the Interlocal Cooperative Purchasing Agreement with Dallas County for road materials for the Street Department.

This item was approved as RES-001-14 on the Consent Agenda.

- 7C.** Consider action to adopt an ordinance updating the City of Rowlett's Standard Construction Details by adopting comprehensive specifications and requirements for the construction of public works, and repealing Part III of Volume II of the Code of Ordinances and amending sections 78-1 and 78-2 of the Code.

This item was approved as ORD-001-14 on the Consent Agenda.

- 7D.** Consider action to approve a resolution accepting the bid of and awarding a contract to Phillip/May Corporation in an amount not to exceed \$1,979,240.83 (which includes \$512,070.00 for total alternatives and an early completion bonus of \$3,000.00) for the Downtown Improvement Project.

This item was approved as RES-002-14 on the Consent Agenda.

- 7E. Consider action to approve a resolution accepting the bid of and awarding a contract to A&M Construction & Utilities, Incorporated in the amount of \$186,640.00 for the base bid and up to \$2,400.00 for the early completion bonus, resulting in a total bid of \$189,040.00 for the Martin Street Sanitary Sewer Improvement Project.

This item was approved as RES-003-14 on the Consent Agenda.

- 7F. Consider action to approve an amendment to Chapter 6 in the Rowlett Code of Ordinances regarding Animal Abandonment.

This item was approved as ORD-002-14 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

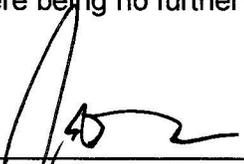
8. ITEMS FOR INDIVIDUAL CONSIDERATION

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

No action taken.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 7:56 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: January 21, 2014