



City of Rowlett Meeting Minutes

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City Council Planning and Zoning Commission

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

Thursday, December 19, 2013

6:30 P.M.

Annex Conference Room – 4004 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Council Present: Mayor Pro Tem Kilgore, Councilmember Phillips, and Councilmember Dana-Bashian

Commission Present: Chairman Sheffield, Commissioner Lucas, Commissioner Peebles, Commissioner Tune, Commissioner Farrow, Alternate Commissioner Moseley, and Alternate Commissioner Newsom

1. CALL TO ORDER

1A. City Council

For lack of a quorum, the City Council was not convened.

1B. Planning and Zoning Commission

Chairman Sheffield called the meeting to order at 6:30 p.m.

2. WORK SESSION ITEM

2A. Staff and the consultant team led by Jacobs will provide the City Council and Planning and Zoning Commission with an update regarding the Realize Rowlett 2020 – North Shore Master Plan Process.

Mark Bowers, with Jacobs, provided a presentation covering the following items:

1. Study Background and Purpose
2. Planning Process
3. Market Potential

- a. Research in census tracts
- b. Surrounding areas with competitive space
4. Physical Opportunities
 - a. Review of topography
 - b. Ownership of parcels
 - c. Current zoning
 - d. Roadways
5. Stakeholder Desires
6. Next Steps

Mr. Bowers described the intensive stakeholder involvement approach with the Advisory Committee meetings, property owner charrettes, neighborhood meetings, and public meetings. He then went on to outline the next steps in the process, including: a community meeting in January to receive additional feedback from neighborhoods surrounding the North Shore area; consultants will complete the market analysis and workforce study and present the findings to the Council and Planning and Zoning Commission; consultant team will prepare a draft illustrative Master Plan for the North Shore area that responds to the market analysis; and a second series of property owner meetings will be held in January to receive input on the draft illustrative Master Plan.

Further conversation regarding discussions with Garland ISD and their future plans. Commissioners commented they were pleased with the level of involvement of so many people.

Mr. Bowers announced the next briefing to the Council and Planning and Zoning Commission will take place in February.

3. ADJOURNMENT

3A. City Council

3B. Planning and Zoning Commission

Chairman Sheffield adjourned the meeting at 7:37 p.m.




