



## **GOLF ADVISORY BOARD MINUTES**

**Tuesday, December 3<sup>rd</sup>, 2013 ~ 8:00 am**  
**City Hall Conference Room**  
**4000 Main Street, Rowlett TX 75088**

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**PRESENT:** Brad Marshall, Barbara Holst, Geoffrey Nichols, Charles Alexander, Larry Glick, Jerry Daniels, Michael Daffin

**ABSENT:** Brent Dorenbecker and Vincent Leal

**VISITORS:**

**STAFF:** Jermel Stevenson, Director of Parks and Recreation; Don Tennant, Waterview Superintendent; Shelly Monroe, Parks and Recreations Sr. Administrative Assistant, Dru Bolen, General Manager of Waterview Golf Course; Brian Funderburk, City Manager.

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1. The meeting was called to order at 8:04 a.m.
2. Vincent L. was not present therefore Larry G. appointed Michael D. as a voting member for this meeting.
3. Discuss the "Best of Public Golf 2013" issue in AvidGolfer Magazine.
  - a. Larry G. provided copies of the AvidGolfer magazine for members to view the article that mentions Waterview Golf Course. He continued with reviewing a letter he wrote to the City Council in reference to the article and Waterview Golf Course. The letter covered positive points such as Waterview is included in the top 5 mid-priced courses and the accomplishments, as well as suggestions for changes in the course to improve the course's ranking. He reiterated that this board needs to be diligent not only with large projects but also the little projects (i.e. ruts, sand, cart paths, cleaning brush from lakes, and grass height).
  - b. Geoffrey N. mentioned one of the main reasons Waterview was listed is because of the quality of the greens.
  - c. Don T. added when the earlier ratings were posted there were probably about 50 golf courses compared whereas this past year there was about 70 golf courses. This could have been a factor that affected the ranking.
4. Discuss concerns and issues surrounding the design of the lake on hole #2 and consider other possible options and alternatives. If a suitable alternative is found make a recommendation.
  - a. Larry G. received the quotes for the lake on the front of hole #2 which is over \$100,000. During this time Larry G. contacted Joshua Peters, Vice President of Sales and Estimating, with Professional Golf Services for suggestions. A design was drawn and presented to members. This design cost is \$88,000 which includes the pump and bridge. Another option is placing a lake by hole #1 and the cost for this is \$60,000. Larry G. reminded that the cost for a lake at hole #2 two years ago was in the \$31,000 range and he showed a copy of this quote and this is why \$35,000 was allocated for this project.



- b. Brad M. distributed a rough draft design for another option. Brad M. asserted that he spent time observing about 30 golfers over the weekend and with information he obtained he would like to see some long term changes to hole #2.
  - c. Charles A. voiced he likes the design by Joshua Peters and Barbara H. concurred.
  - d. Dru B. asked if the landing zone can be made shorter to make some changes. Brad M. replied yes and continued he is in support of a lake by #2 but would like to see some redesign of hole #2.
  - e. Brian F. reported he needs to know the board's recommendation on how to proceed because at the last meeting he received direction to obtain a formal design on the lake in front of the hole.
  - f. Barbara H. motioned to proceed in obtaining a design and cost for the two pond design at hole #2 by Joshua Peters and delay a design for the lake in front of hole #2. Geoffrey N. seconded the motion. Approved 5 – 0. Brian F. commented he will speak with Craig K. about this alternate option.
5. Elect Chairman and Vice-Chairman for 2013 – 2014.
  - a. Larry G. explained his 12 year term with the city will be after this term and shared some history of these past 12 years. Basically there was a golf committee and then in 2000 the mayor did not feel the committee was needed any longer. A couple of those committee members continued to meet unofficially and then in 2003 a different mayor formalized the golf committee.
  - b. Brad M. nominated Larry G. for Chairman and Geoffrey N. seconded the nomination. All present agreed on the nomination. Larry G. accepted the nomination.
  - c. Barbara H. nominated Brad M. for Vice-Chairman and Geoffrey N. seconded the nomination. All present agreed on the nomination. Brad M. accepted the nomination.
6. Jerry D. requested one change in wording on 8d. Brad M. made a motion to approve the November 5, 2013 minutes with the one change and Geoffrey N. seconded the motion. Approved 5 – 0.
7. Orientation for new board members – Jermel S. presented material with a power point presentation.
  - a. Jermel S. reviewed the role and responsibilities of a member, the process of an agenda, members must attend 75% of meetings, limitations as a member, how to get an idea or project approved, history of the golf settlement agreement, and reviewed a list of 2012 accomplishments of this board.
  - b. Jermel S. asked members to share a brief reason why they wanted to become a board member. Jerry D. expressed the golf course is a great asset to the city and he is interested in the long term improvements. Michael D. shared he was in the first or second house in the area to the right of the course and has seen many changes and he would like to be involved with the new changes. He commented that while these changes occur the average golfer needs to be kept in mind.
8. Golf Course Conditions
  - a. Brad M. commented besides the other issues mentioned earlier in the meeting the course is in pretty good shape and the greens are firm.
  - b. Jerry D. mentioned the course is the best in town as far as the greens.
  - c. Don T. said he is going to start adding sand to the bunkers.
  - d. Brad M. asked if a formal letter should be sent to American Golf covering some of the issues mentioned. Brian F. responded the sand is an easy issue to address according to the contract but the issue of the ruts is a bit vague in the context of the contract. Charles A. said

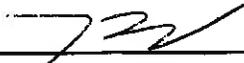


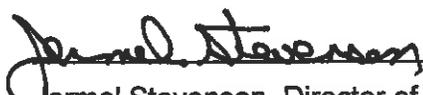
he would think the ruts would be addressed because it is hard on the carts. Don T. requested a brief history on the ruts being repaired because that type of project will take a four person crew and it will be timely and costly. Brad M. suggested that work only be done one hole at a time and that members would just like to see some efforts towards progress on this matter. Don T. explained Bermuda has above ground stems so it is an aggressive grass therefore soil can be placed in the trenches and let the grass grow through it is an option. Don T. continued that this idea is worth trying but it will not be visually appealing for a period of time.

- e. Brian F. announced the water level is still under stage 3 and this will continue until March 1<sup>st</sup>. He will contact Craig K. to discuss the district water restrictions because it appears imminent that the city is going to need to switch over to district. This decision may occur before the January board meeting.
9. Discuss condition and overall rating of courses played other than Waterview, with emphasis on favorable and unfavorable comparisons to Waterview.
    - a. Barbara H. loved playing at Texas Star Golf course except the greens were not in good shape. She continued that this course is closing in June to replace their greens. She played at Las Colinas Country Club and Waterview but feels the greens are better at Waterview. Barbara H. played at Firewheel Bridges course and describes their bent grass greens were the best out of all the courses she played, as well as the sand and fairways were better at this course. She elaborated that the Executive Women's Golf Association Dallas Chapter's championship is going to be held at Firewheel bridges due to the collective condition of the greens, sand, and fairways but also because Waterview doesn't have a place to meet after the game.
  10. Review and recommend plans for the redesign of the tournament pavilion.
    - a. Brian F. informed that McCarthy is still working on the design but he submitted it unofficially to the planning department. The cavil's design is needed before a building permit can be requested. When the design is obtained and all the quotes received he will bring information to this board for the recommendation. Larry G. asked about the timeline for this. Brian F. replied he hopes to know more next week but does not look like it will be this year as hoped.
    - b. Barbara H. asked what is delaying the bids. Brian F. responded he is waiting on the design.
    - c. Dru B. commented he started booking tournaments for March. Brian F. reiterated that the timing of the project will have to be on American Golf's timeline but he will still need to bring recommendations to City Council before signing any bids.
  11. Discuss and recommend plans for drainage on the side of hole #10.
    - a. Larry G. voiced the quote from the city is \$35,000 - \$45,000 for repairs depending on the size of the pipe.
    - b. Brian F. stated he will move forward on obtaining the design for the lakes then he can provide budget numbers to this board. Depending on the recommendation regarding the pavilion it is possible some other tasks may not be able to happen.
    - c. Larry G. suggested a delay on the recommendation for the drainage at this time until the numbers are received from Brian F.
  12. Discuss and recommend plans for wall replacement on #18, between City and HOA.
    - a. Larry G. informed that Joshua Peters can complete the wall project in December and January but after that time frame their schedule is booked.
    - b. Brad M. cautioned as to whether or not the bid for the project is still accurate based upon a conversation he had with Joshua Peters.
    - c. Don T. offered to roll some sod but it will not grow right now.
    - d. Larry G. will obtain a firm quote and get a copy to Brian F.



- e. Brad M. supports this project and clarified HOA will provide payment to the city for the materials and the city will pay for the project.
  - f. Brian F. asked about the time sensitivity for American Golf and if Craig K. is comfortable with this project. Don T. answered he feels things can be worked around for this particular project and thinks Craig K. is accepting of this project.
13. Discuss sending a letter to Fannin Tree Farm about the dead trees on golf course and one tree remains for planting.
- a. Larry G. noted a letter needs to be formally sent in regards to the dead trees before the warranty expires.
  - b. Brian F. surmised that the warranty goes to American Golf therefore they need to be the ones to officially send the letter.
  - c. Don T. requested the contact information and Larry G. said he will get this information to him.
14. Discuss a master plan.
- a. Geoffrey N. brought to attention the possible need for a master plan.
  - b. Brian F. remarked that this board continues to make annual decisions and having a master plan could be beneficial but it will include a cost.
  - c. Larry G. questioned if a master plan is worth the cost with the funding that is available. Geoffrey N. thinks when funding is available it is an idea to consider. Brian F. agreed the funding is limited.
  - d. Don T. revealed he understands the concept of a master plan but feels right now things are ever changing therefore a master plan may not be the best option.
  - e. Brad M. requested if members can focus on a plan for hole #2 rather than on the entire golf course.
15. Discuss Boards/Commission Volunteer Appreciation Banquet to be held December 5, 2013.  
Larry G. reminded members about the banquet and start time is 6:30p.m. with the location at Rowlett Community Centre at 5300 Main Street.
16. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Jermel S. announced the Main Street Fest and Holiday Parade is December 7<sup>th</sup> beginning at 3:00p.m. There will be a children's area with bounce houses, pictures with Santa, entertainment such as a band and choirs, fireworks and a light show.
  - b. Geoffrey N. asked Dru B. if a decision was made in reference to the switching of numbers for the holes on the golf course. Dru B. responded he is waiting on more information about the pavilion because he would like to wait until the pavilion is complete.
17. No topics for future agenda items were requested by members for the next meeting.
18. Adjournment was at 9:45 a.m.

  
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Larry Glick, Chairman

  
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Jermel Stevenson, Director of Parks & Recreation