

Rowlett

PARKS & RECREATION
MINUTES

PARKS & RECREATION ADVISORY BOARD

Community Centre, Room D
5300 Main Street, Rowlett, TX
May 14, 2008 - 6:30 PM

PRESENT: Wayne Baxter, Lonnie Cornwell, Karen Scholz, Robert Kittrell, Jeff Jenkins, Howard Marsellus (Alternate)

ABSENT: Norman Scown, Ken Romaine (Alternate) and Louis Lebel (Alternate), Becky Tate

VISITORS: See attached list (Exhibit A)

STAFF: Tim Hightshoe, Parks Division Manager; Katie Corder, Assistant City Manager; Jennifer Gomez, Assistant Recreation Division Manager; John Evans, Athletic Coordinator

1. The meeting was called to order at 6:32 p.m.
2. Discussed and considered approval of the minutes of the April 9 meeting. A motion was made by Jeff Jenkins and seconded by Robert Kittrell to accept the minutes as presented. The vote was unanimous to approve.
3. No voting alternate was necessary. A quorum was present.
4. Staff updates.
 - A. Tim Hightshoe – Parks maintenance is focusing on the sports fields.
 - B. Jennifer Gomez – Recreation news included a successful second Movies in the Park with 250 families. Next will be May 30.
 - C. John Evans – Athletic Coordinator announced the 3-ON-3 Tournament this Saturday at Community Park.
5. Discussed Skate Zone ramp donation. (Katie Corder)

Pastor David Tebeau from Church of the City and Vicki Childre, parent of one of Rowlett's Skate Zone advocates, were recognized by the Chair. 18 skater representatives were also present.

 - A. The sub-committee report was given by Lonnie Cornwell. (Exhibit B)
 - B. Debbie Bobbitt shared her notes added to #4. The Skateboard Organization will work with the City in partnership to seek grants and other fund raising activities, to expedite installation of said skateboard park equipment, and incorporate these goals and objectives into Master Plan by utilizing the park space donated by WalMart to be used as a park to be used by the citizens of Rowlett. They looked at many skate parks within the U. S. and especially liked one designed by an organization called ARC with three levels of skating that is available.
 - C. The Chair requested that information be transmitted to the Board prior to the meeting for better perusal of information, and Katie agreed that would be done.
 - D. Katie Corder gave the history and the position of the Board on this question. (Exhibit C)
Projected opening date will be mid-July. Any amendments to the policy and procedures will be up to the church.

- E. Debbie Bobbitt stated that keeping the park open until 11:00 pm was agreed upon at Wednesday's meeting with the church, but this agreement states 10:00 pm. Pastor Tebeau stated that hours will be extended if they are able to find adult supervision.
- F. Chase Duckworth asked why an age limit is being imposed when most of the skaters are older than the age limit. Pastor Tebeau explained the 6-18 year old age limit for Wednesday nights is for safety and there are young adults supervising. On the weekend, older adults can skate on the weekend if a background is done. Vicki Childre but questioned the background check and the time it might take to have it done. Youth ministry requested they have this age limit for the best supervision. Background check takes five days.
- G. Regina Balderus asked what religion the church is, and Pastor Tebeau explained they are a bible based church who love people and are interested in youth.
- H. Kirk Davies questioned the younger skaters being in the way and the safety issues that involves. Pastor Tebeau mentioned they will fence in a large area in which the small equipment can be set aside for the younger kid.
- I. Regina Balderas to keep the skate park where it is currently.
- J. Wayne Baxter commended the skaters for their work on the petition. Currently it will take \$17,000 - \$25,000 to repair the skate park to standard.
- K. Lonnie Cornwell stated we must have a viable parks department to attract new residents, and do something for our young citizens. The City has an obligation to keep this age group and cannot ignore the kids.
- L. Howard Marcellus reiterated that Councilman Maggiotto stated that his imposes responsibility on the part of the Board.
- M. Tim Hightshoe explained that it is not the Parks & Recreation Department's intention to streamline parks. Bond elections have failed in the past, the citizens voted down the bond issue, and we hope to have success in future bond elections. The budget was not cut, but the funds were reallocated due to the citizens' priorities at public meetings.
- N. Katie announced there is a bond survey on www.rowlett.com and this information will be given to the Bond Committee that will be formed in July to make recommendation to the Council. Let Katie or the Mayor know if you are interested in serving on this committee.
- O. Chase Pierce asked if concrete could be used in the parking lot, and was told yes. Helmets will be required.
- P. Vicki Childre stated the kids are willing to raise funds to keep the skate park open. They seem to be pushed aside. They have elected officers, ideas for donations and competitions, sponsors, but need more time to get it.
- Q. Debbie Bobbitt asked Pastor Tebeau if the Church can afford to repair the park. He responded that they are aware and are willing to do so.
- R. Norman Tsao asked staff if there is a plan for a new skate park in 3-5 years. Katie said it had not been discussed. We are looking for creative funding for the amenities that are currently in the Parks Master Plan. Tim explained that the Parks Master Plan needs to be updated to determine what the current needs of the citizens are at this time.
- S. Jeff Jenkins reiterated that this has been going on for four months with the knowledge that \$20,000 for repairs. He suggested giving them 30 days to raise the \$20,000 and look at keeping it there. This was known since December 2007.
- T. Chase asked that the Skate Zone be kept open until they get it moved. Regina wants it open so they can hold competitions to raise money, but Tim explained that repairs would have to be done before skating could take place.
- U. Howard reminded the Board, staff and visitors that the Council is elected by the citizens and the land the skate park land belong to the city. If our budget is so small that we cannot reallocate funds from different projects in order to come up with \$20,000 for the kids, or the people of the city are asleep. We are out of kilter if we put the kids last in the line of our priorities. He made a motion that the Parks Advisory Board send their recommendation to the City Council that the City find the \$20,000 to save the skate park for the kids of Rowlett. Lonnie Cornwell seconded the motion. Vote was as follows:

Kittrell – No
 Jenkins – No
 Cornwell – Yes

Norman Tsao – Yes
Debbie – Yes
Howard – Yes
Wayne – No

The motion was a tie.

Wayne Baxter asked that Howard reword his motion to include that the kids raise \$10,000 of the \$20,000 and the Council providing the other \$10,000.

Howard suggested removing this issue from the City Council agenda for Tuesday to give an extra 30 days for additional consideration. If they move forward on Tuesday, any other option will not be possible. The kids are saying give us a chance and leave the skate park where it is.

Robert Kittrell feels we should allow the church to take the ramps.

Norman Tsao suggested refocus energy toward relocating the facility and one that is safer and more people can enjoy. He doesn't think we should keep this outdated skate park alive. Tim Hightshoe explained the \$20,000 is for repairing ramps and framework for ramps.

A motion was made by Lonnie Cornwell to recommend the skate zone ramps not be sold to the Church at this time for further investigation and removed from the City Council agenda for Tuesday. This motion was seconded by Howard Marcellus. Vote was as follows:

Robert Kittrell – No
Jeff Jenkins – Yes
Lonnie Cornwell – Yes
Wayne Baxter – Yes
Karen Scholz – Yes
Debbie Bobbitt – Yes
Howard Marcellus – Yes

The motion passes 7 to 1.

Katie explained she will include the following with the staff report to City Council on this issue: The petition with 164 signatures brought to the meeting by Regina Balderas in favor of keeping the Skate Zone, the letters and sub-committee report.

Item # 8 and # 9 were considered in that order at this time.

6. Discussed and considered a recommendation to Council regarding the Sports User Agreements.
(Katie Corder)

This item was considered in February by the Parks Advisory Board, and tonight is bringing the results back to the Board. John Evans gave a PowerPoint presentation overview. (Exhibit F) Tim mentioned that individual sports groups have brought up ways to improve which will be considered as well.

Debbie Bobbitt made a motion to recommend to City Council that the Sports Agreements be accepted as presented by staff and the Association representatives. The motion was seconded by Karen Scholz, and the vote was unanimously affirmative.

The Board's recommendation to Council will be presented on May 20th according to Katie Corder.

7. Discussed Sponsorship Policy (Katie Corder)

Jennifer Gomez explained staff is considering creating a City sponsorship policy for Herfurth and Community Parks facilities:

- A. Create sponsorship agreements with Youth Sports Associations where they seek out sponsors and the City will create accounts will hold funds for capital projects specified for the Associations.
- B. Staff will create policy regarding signs and banners with uniformity in the parks.

Wayne Baxter would like to see PARDners non-profit group be in control of these funds. Jennifer asked for the Board's blessing to move forward, and received it unanimously.

8. Discussed and considered Controlled Flying Field Complaint. (Tim Hightshoe)

Tim presented a packet regarding a citizen complaint per the agreement with the flying field which states that any complaints and investigations be brought before the Parks Board. The Board is required to review all investigations and make a recommendation for specific sanctions, if warranted to the Mayor and City Council.

(Exhibit D)

A DVD video was presented, however no identifiable marks were visible on the plane. He suggested installing a larger out of bounds marker to assist in future investigations and flying club members.

Norman Tsao suggested members clip their cards on the board so the complaining person has the option to go down to get the name of the person they believe are infringing on the limits. This is already an option per Wayne Baxter.

A motion was made by Jeff Jenkins that we accept Tim Hightshoe's findings and no other action be taken by the Board. Debbie Bobbitt seconded the motion and the vote was unanimous in the affirmative.

Tim will send an email to the citizen on what has taken place on tonight's meeting and researching placing a larger out of bounds area.

9. Discussed and considered Radio Controlled Flying Field fence. (Katie Corder)

Exhibit E shows photos as the RCFF safety fences, and the organization would like to replace the fence with chain link at their expense. The Parks Board needs to make the decision since the RCFF is not a park of the Parks Master Plan.

Debbie Bobby made a motion to allow the Radio Controlled Flying Club to construct new fencing and seconded by Karen Scholz. The vote was unanimous to accept this motion.

Item # 6 & #7 was considered at this time in this order.

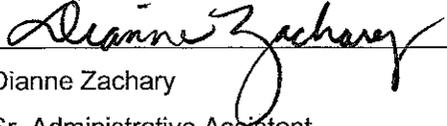
10. Announcements

- A. Tim asked for volunteers to inspect RCFF. He will email a synopsis of what is required to the Board members.
- B. Festival of Freedom meets next Monday.
- C. Police Bicycle Tournament is this Saturday.

11. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.

12. The meeting was adjourned at 10:30 p.m. after a motion by Debby Bobbitt which was seconded by

Lonnie Cornwell.



Dianne Zachary

Sr. Administrative Assistant



Wayne Baxter, Chairman

VISITORS SIGN IN SHEET

FIRST NAME	LAST NAME	ADDRESS	CITY	ZIP	PHONE	EMAIL	ORGANIZATION AFFILIATION
1	James	4502 Horizon Dr	Rowlett	75088	972-917-463	ll-bubas-sign@yaho.com	Rowlett RC
2	PAUL	6005 DALROCK	Rowlett	75088	972-412-8226 904-983-8876	lindsay@fidelity.com lindsay@fidelity.com	CHRYSLER CITY SKATE
3	Vicki	1204 Greenway	Mes		214-886-9893	Wallpaper 247 @ 926	SKATEBOARD
4	Regina	8405 Kensington Dr. Rowlett	Rowlett	75088	972-475-4541	R Baldwins @ yahoo	Skateboarding
5	Amey	4100 Southridge	Rowlett	75088	972-410-3474	amylgynn123@yahoo.com	SKATEBOARD
6	Natalie	3506 Bernadine Dr. apt #338	Rowlett	75088	469-867-8164		Skateboarder
7	Amber	5501 Lakeview Pkwy	Rowlett	75088	972-978-7108		JK skate park
8	Emily	2709 Harborview Blvd	Rowlett	75088	41-888-0945	em.lim@yahoo.com	skatepark
9	Jeff	5709 miller RD	Rowlett	75088	972-358-1776	N/A	Skate Park
10	Chase	3706 Dennis St	Rowlett	75088	972-476-3454	N/A	Skatepark
11	Kirk	3509 abbey st.	Rowlett	75088	214-227-3825	N/A	Skate park
12	Chris	6702 Bradfordschick	Sachse	75088	972-748-1843	Bentley0372@verizon.net	Skate park Cenris Skateshop
13	Chase	6213 Lakehubard Parkway	Garland	75043	972-408-5386		state Park
14	Ryan	4210 Simmons	Rowlett	75088	972-475-2822		
15	Kyle	8405 country Dr.	Rowlett	75088	972-722-0551	Kylechampion@verizon.com	Skate park
16	Brittany	4542 Kessler	Rowlett	75088	972-81-306	blauk@tmail.com	Skate park

Notes from Lonnie
Cornwell**Rowlett Skate Park 2008**

The following brief synopsis will give you an idea of the progress of the committee to date.

1. Met to discuss and align our common interests
2. Researched the internet for information on and about:
 - A) equipment
 - B) organization(s)
3. Met with available parents to present our findings
4. Met with parents and skaters to begin more formal structure, i.e., organizational
5. Agonized over how much more is necessary to complete our goals
6. Met with church and City personnel to discuss the transition and transfer of equipment
7. Talked with and emailed Councilman Maggiotto to determine common objectives:
 - A) create a safe environment for all youth at all parks
 - B) establish organizational structure for planning and promotions
 - C) maximize the investment and use of City assets

As of this date, May 14, 2008, we are in support of the City selling to the church, the existing skate park equipment and closing the venue at Herfurth Park, realizing that this will be the fastest method to have a skate facility in the City for the citizens of Rowlett. We feel this course of action may eliminate the conflict that has taken place between the hockey association and the skateboard community and will provide a positive improvement for all concerned.

In reference to an email from Councilman Maggiotto on March 5, 2008, it appears that the City is allowing the Commissions and Boards to play a larger role in the policy and decision making process other than just generating ideas. We also understand this does not confer privilege or give power, rather it imposes responsibility. We look forward to accepting this responsibility and do so with the intent and interest of representing all the citizens of Rowlett in all sports and other Park related activities. We want and desire to have an open and honest communication with City Council and City Staff, seeking at all times

Staff Report
May 14, 2008

History

In December 2007, City staff presented the Parks and Recreation Advisory Board with an analysis on the options for the Skate Zone. Over the past few years, the City has seen an increasing trend in police calls for service for the area and damage to the Skate Zone facility. Both of these trends have also lead to an increase in number of days the Skate Zone has been closed.

At the time, the Skate Zone was closed - and is still closed to-date - due to needing approximately \$17,000 in repairs to equipment. The City received a large amount of support from current Skate Zone users and their parents in keeping the Skate Zone open. The Parks and Recreation Advisory Board recommended tabling the issue and that a Skate Zone Sub-committee form to review options. The Sub-committee members are Lonnie Cornwell, Chairman; Debby Bobbitt, and Becky Tate.

Proposal

In February 2008, Church in the City approached the City with an alternative for the Skate Zone. The Church had heard that the City was considering closing the Skate Zone and wanted to see if the City would be interested in donating the equipment for use at their facility.

On March 12, 2008, City staff brought this concept before the Parks and Recreation Advisory Board for direction before meeting with the Church.

The Board was receptive to the approach, but had the following concerns for City staff to review.

- Open to the public
- Hours/Days of operation
- Adult supervision
- First right of refusal clause
- Responsibility for moving and payment for moving of equipment
- Community partnership
- Outreach to existing teenagers that currently use the facility

Proposed Agreement

The proposed agreement is a Bill of Sale, which gives Church in the City to Skate Zone-related equipment for a cost of \$10. The proposed agreement is attached to the staff report. The terms and conditions of the agreement address the first right of refusal; open skate hours of operation; adult supervision; and moving costs.

Additionally, Church in the City has provided a draft of their proposed policies and procedures for the Skate Park. These have been provided to serve as a guide for the Parks Board in understanding the Church's intended use for the equipment.

The agreed upon outcomes to each of the areas of addressed are described below.

Open to the public – The Church has agreed to have the Skate Park open to the public with age requirements for the various open skate times.

Hours/Days of operation – The initial proposal will be open from 6:00PM – 7:15PM and 9:00PM – 10:00PM on Wednesday evenings and then 6:00PM – 11:00PM on Friday and Saturday

OLLIEWOOD SKATE PARK POLICY

(Skate Boarders, Bikers, and In-line Skaters will here in after be referred to as participants)

CHURCH IN THE CITY SKATE PARK (Church in the City Skate park will here in after be referred to as Olliewood Skate Park)

Olliewood Skate Park is a ministry of Church in the City. It is designed to give the youth of this community a place to skateboard, bike, and in-line skate in a positive supervised atmosphere as they also learn the truth of Gods word and the purpose He has for their lives.

There is a great need for a supervised skate park in our community. There is also a great need for young people to have a sense of family with stable adults in their lives that will teach and challenge them with biblical relationship principles.

Wednesday Night Skate Sessions will be open to public participants at 5:00pm. However, the skate park will be closed down from the start of Generations youth service until completion of the service. Service begins at 7:15pm. Skate Park will reopen between 8:30- 9:00pm. There will also be a Skate Church held inside the Skate Park area at this time for any youth wanting to attend. Anyone not attending Skate Church or Generations Youth Church during this time will be asked to leave the property during this time for liability reasons. The Skate Park will reopen on completion of Generations Youth Church until 10:00pm. Public participants are welcome to come back and skate until closing time.

Weekend Sessions will be open to public participants who meet the Olliewood skate park rules regulations.

We will also promote good school attendance and study habits. We will have a/b honor roll rewards. Participants that are on a/b honor roll will receive one free concession per 6 weeks report cards, and/or progress reports.

This is a way to encourage our youth to take school and grades seriously. We believe this will help them become better citizens in our community.

OLLIWOOD SKATE PARK POLICY

SKATE PARK RULES

1. A signed waiver must be on file.
2. Skate at your own risk.
3. Helmets are required and protective gear encouraged.
4. The colored band of the day must be worn on the wrist.
5. Report injuries to skate park management immediately.
6. Report any broken equipment, loose screws, or unsafe conditions to skate park management immediately..
7. Olliewood is not responsible for lost or stolen items.
8. Anyone caught stealing will be prosecuted.
9. No weapons, fighting or reckless behavior.
10. No alcohol or controlled substances on property.
11. No smoking on property.
12. No soliciting or unauthorized sales on property.
13. No chewing gum, food, or beverages are allowed on Olliewood equipment. Food, and drinks only allowed in designated areas.
14. No graffiti.
15. No profanity.
16. No shoes, No shirt, NO SKATE!!!!
17. No one under the age of 6 is allowed in Olliewood Skate Park at any time.
18. Wednesday Night age limit is 6th- age 18.
19. Weekend age limit is 6 yrs- age 25. (Exceptions can be made by the Church in the City Youth Pastoral Staff Only.)

VIOLATION OF ANY OF THESE RULES MAY RESULT IN EXPULSION FROM THE SKATEPARK OR SUSPENSION OF SKATEPARK PRIVILEGES. NO REFUNDS WILL BE GIVEN FOR CONCESSIONS OR REPLACED MEMBERSHIP CARDS.

5-12-2008

expresses the entire agreement between the parties hereto regarding the subject matter contained herein and may not be modified or amended except by written agreement duly executed by both parties. This Agreement shall be construed in accordance with the laws of the State of Texas and venue for all purposes hereunder shall be in a state court of proper jurisdiction of Dallas County, Texas. The obligations of the City herein are made subject to the City's express reservation of governmental, sovereign, official, legislative, qualified, and other immunities, whether from suit or liability. Nothing contained within this Agreement shall be construed so as to confer, create or grant any right of any kind in any person not a party to this Agreement. This Agreement shall be deemed effective as of the date on which the last party executes this Agreement.

SIGNED on the ____ day of _____, 2008.

ROCKWALL CHURCH ON THE ROCK

BY: _____

Its _____

CITY:

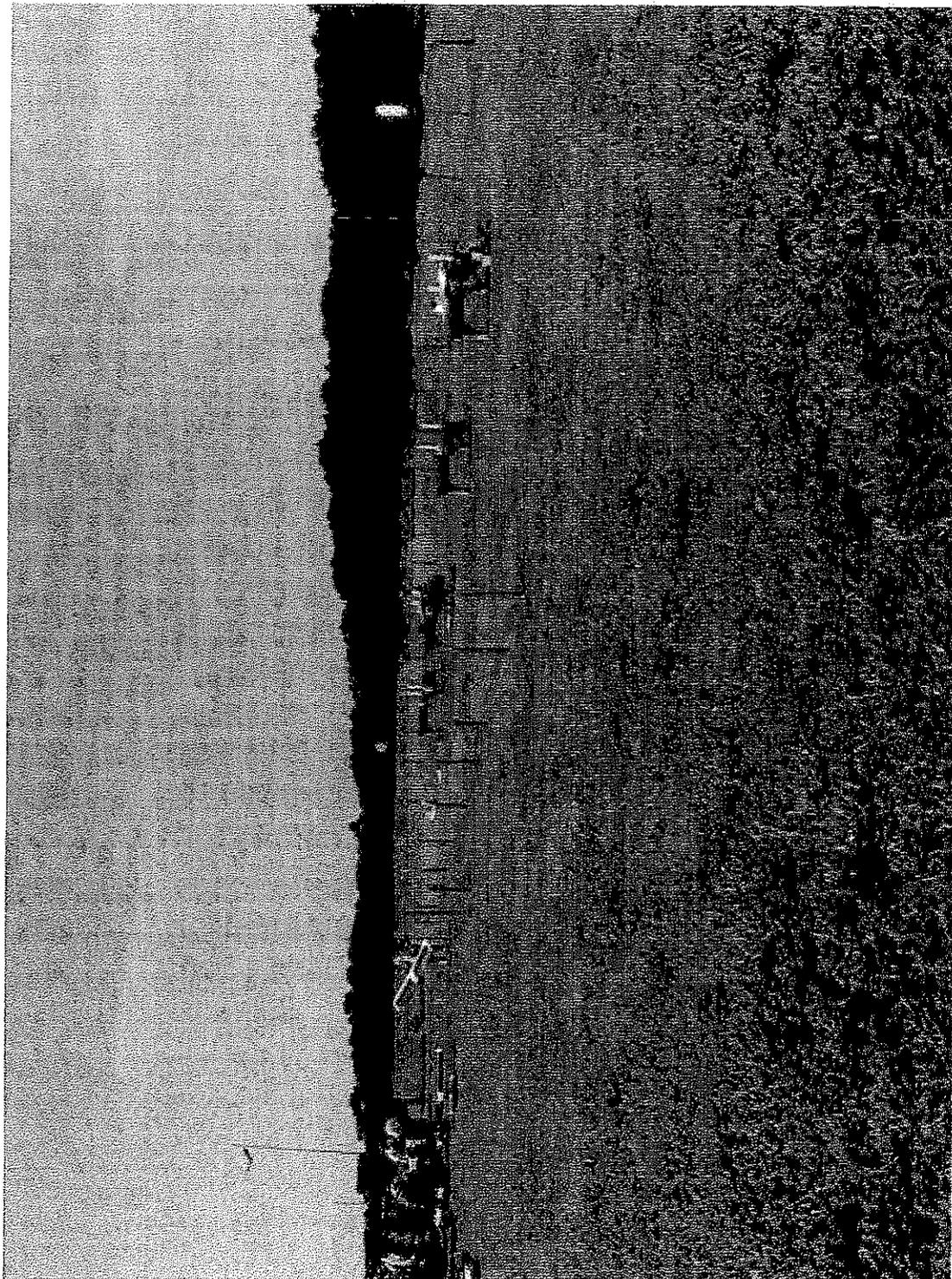
CITY OF ROWLETT, TEXAS, a home rule
municipal corporation

BY: _____
Craig S. Owens, City Manager

ATTEST:

CITY SECRETARY

Exhibit "D"
Page 1



Official Complaint against the
Rowlett Chapter #4440 of the Academy of Model Aeronautics

An official complaint on the "Rowlett Chapter #4440 of the Academy of Model Aeronautics" was received in email to Tim Hightshoe, Park Manager on Monday April 14th at 6:47pm.

The complaint was in two sections, the first on April 4th between 5:00 and 5:15 p.m. a noise violation took place as the home owner registered a decibel reading of 70.

A second incident occurred on April 14th at 2:08 p.m. and then again at approximately at 7:02 p.m. where a plane was flying in the out of bounds area and approximately 1/3 of the way over the lake.

I responded to Dr. Carin Walden by email on Monday April 21st requesting a copy of the video. Ken Romaine was notified by telephone and email requesting to research the incident and send any pertinent information back to me.

All emails are enclosed for review.

Findings Violation #1

On the noise violation, the agreement states that all aircraft must pass a sound test. Any aircraft registering 86 decibels or more shall fail. The 70 decibel reading falls within the allowed 86 decibels that is in the agreement.

Findings Violation #2

Dr. Walden supplied a DVD video to my office on Thursday May 1st. We viewed the video at my office and due to the quality of equipment identification of a violation was not possible. We then viewed the video on a large screen high definition television. After viewing the video several times and identifying the area in which the video was taken, I determined that the plane was indeed out of bounds; however, I was not able to obtain any visible markings or color to help identify the owner or the person in violation.

The Board is required to review this investigation information and make a recommendation for specific sanctions, if warranted, to the Mayor and City Council.

In performing this investigation I can see challenges in gathering potential video or pictures as capturing the plane in the same frame as the out of bounds marker is extremely difficult. One has to zoom out to obtain the height of the plane and attempt to capture the marker as well. This makes plane and owner identification hard from the video aspect.

A larger out-of bounds pole in width and height painted yellow would be beneficial in future investigations and may assist the flying members in easier identification of the boundary.

Tim Hightshoe

From: Carin Walden [c.walden@fx.rr.com]

Sent: Monday, April 14, 2008 7:35 PM

To: Tim Hightshoe

Subject: Addendum

10 minutes after I sent you this email another plane went way over the lake over a number of peoples heads at least 400 ft past the boundry line. i went down to video but he did not do it again. It is clear to me that they are confident enough to blatently violate the contract with you. Thanks in advance for any help you can provide us. Carin

4/22/2008

Tim Hightshoe

From: Carin Walden [c.walden@tx.rr.com]
Sent: Monday, April 21, 2008 8:07 PM
To: Tim Hightshoe
Subject: Re: remote plane violations

Noise violation was April 5th 5 or 5.15 p.m.... The second was the plane over the boundry (Video)on April 14th 2.08 p.m and then fifteen minutes after I sent you the ernal with the complaint. That plane was one third of the way over the lake.

----- Original Message -----

From: Tim Hightshoe
To: Carin Walden
Sent: Monday, April 21, 2008 12:23 PM
Subject: RE: remote plane violations

Dr. Walden,
Any additional information you could provide would be greatly appreciated, such as time of day, color of planes, etc..

Thanks you for your time.

Tim Hightshoe

Tim Hightshoe | Parks Superintendent

City of Rowlett | 4701 Rowlett Road | Rowlett, TX 75030-0099
o 972.412.6264 | f 972.412.6243 | thightshoe@rowlett.com

Our Vision:

A unique community where families enjoy life and feel at home.

Visit our Citizen Action Center at www.rowlett.com for questions or requests.

From: Carin Walden [mailto:c.walden@tx.rr.com]
Sent: Saturday, April 19, 2008 7:50 AM
To: Tim Hightshoe
Subject: Re: remote plane violations

Thank you. It is a shame our city has to spend such valuable personnel time on these issues. Carin

----- Original Message -----

From: Tim Hightshoe
To: Carin Walden
Cc: Cindy Rushing ; City Council ; Craig Owens ; George Harris ; Katie Corder
Sent: Friday, April 18, 2008 3:45 PM
Subject: RE: remote plane violations

Dr. Walden,
I will start an investigation on this official complaint and personally be the city staff person handling this. I will gather and obtain any information available from the Rowlett Chapter of the Academy of Model Aeronautics on this issue. As stated in the agreement all results from the investigation will be forward to the Park and Recreation Advisory Board for final review.

Tim Hightshoe

From: Carin Walden [c.walden@tx.rr.com]
Sent: Monday, April 21, 2008 8:08 PM
To: Tim Hightshoe
Subject: Re: remote plane violations

I will try to have a copy downloaded to a CD. I might have to have you see it with me because the boundry marker is hard to make out. You see now the problems with complaints. noone believes you unless you have a video. The planes are soo fast, small difficult to capture. That is why they have gotten away with so much in the past. I now have my digital camera back and I assure you future violations will have premium Quality. I will see how the CD turns out otherwise you may need to stop by to view on my bigscreen. Thanks Carin

— Original Message —

From: Tim Hightshoe
To: Carin Walden
Sent: Monday, April 21, 2008 12:13 PM
Subject: RE: remote plane violations

Dr. Walden,

I need to obtain a copy of the video tape you referred to so I can include it with all the investigation information that goes to the Parks and Recreation Advisory Board. Please let me know how I can get a copy from you.

Thanks,
 Tim

Tim Hightshoe | Parks Superintendent

City of Rowlett | 4701 Rowlett Road | Rowlett, TX 75030-0099
 o 972.412.6264 | f 972.412.6243 | thightshoe@rowlett.com

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From: Carin Walden [mailto:c.walden@tx.rr.com]
Sent: Saturday, April 19, 2008 7:50 AM
To: Tim Hightshoe
Subject: Re: remote plane violations

Thank you. It is a shame our city has to spend such valuable personnel time on these issues. Carin

— Original Message —

From: Tim Hightshoe
To: Carin Walden
Cc: Cindy Rushing ; City Council ; Craig Owens ; George Harris ; Katie Corder
Sent: Friday, April 18, 2008 3:45 PM
Subject: RE: remote plane violations

Dr. Walden,

4/22/2008

Tim Hightshoe

From: Carin Walden [c.walden@tx.rr.com]
Sent: Tuesday, April 29, 2008 7:26 PM
To: Tim Hightshoe
Subject: Re: remote plane violations

I will come to your office. at one pm on thursday. you cannot make out the color of the plane. Like I said the video Quality is not good. and often you cannot even make out the plane until it turns around or sparkles in the sun. They purposely fly very high so that one cannot get a ground reference to show that they are in violation. Very difficult to tape they really know how to get around getting caught on tape. I cannot erase the previous video. I spent 68 dollars copying the tape. Thanks Carin

— Original Message —

From: Tim Hightshoe
To: Carin Walden
Sent: Tuesday, April 29, 2008 2:29 PM
Subject: RE: remote plane violations

Carin,

Thursday at 1:00 will work fine. I would like to obtain a copy to view with the flying club representative to see if the plane could be identified by color or any markings. I would also like for that footage to be included with the report for the Parks and Recreation Board for their review.

Is there anyway to record dead space over the personal footage so you would not have to worry about that?

Let me know where you would like to meet and I will be there. We can meet at our offices if you prefer.

Thanks,
 Tim

Tim Hightshoe | Parks Superintendent

City of Rowlett | 4701 Rowlett Road | Rowlett, TX 75030-0099
 o 972.412.6264 | f 972.412.6243 | thightshoe@rowlett.com

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From: Carin Walden [mailto:c.walden@tx.rr.com]
Sent: Monday, April 28, 2008 12:29 PM
To: Tim Hightshoe
Subject: Re: remote plane violations

Hi Tim, I dropped the video off to copy. Unfortunately they cannot edit out some of our personal video that was on it. so I would like to be present when you view the video. If you want a copy for your records., I will need you to sign a release that none of the other video will become public..... nothing bad just my goofy husband acting funny. I am hoping that we can watch it together to satisfy you that I am not making all this stuff up, as that flying club always claims. Will you be available around 1pm thursday? Carin

5/5/2008

Our Vision:

A unique community where families enjoy life and feel at home.

Visit our Citizen Action Center at www.rowlett.com for questions or requests.

From: Carin Walden [mailto:c.walden@tx.rr.com]

Sent: Monday, April 14, 2008 6:47 PM

To: Tim Hightshoe

Cc: Cindy Rushing

Subject: remote plane violations

Hi. Tim, hope you have had a good spring. Unfortunately the flyers are at it again. About ten days ago the noise decibels at my house from the plane were 70 the meter would spike whenever the plane turn the boundry. I did not have time to go down to the field to take a video of the violation that day. I know they are testing us to see what they can get away with. I did videotape a plane clearly over the boundry marker today at 2pm 4times in the 2to 3 minutes I was taping, however my digital camera was not available but next time i will use it to get a clearer picture but if you do not believe me I will take the time to make this video crystal clear. But you will have to reimburse me for my time and expense. Last october it cost me \$86.00 just to transfer it so you all could have copies. So please consider this an official complaint because the more the flyers think noone is watching the more violations there will be. Thank you so much for your time and on a final note the planes seemed to have been doing much better until the last two weeks. However I am not here much on the weekends. Sincerely Dr. Carin Walden

5/5/2008

Tim Hightshoe

From: kromaine13@verizon.net
Sent: Wednesday, April 23, 2008 8:46 PM
To: Tim Hightshoe
Cc: Ken Romaine
Subject: Re: FW: Official complaint

4-23-08

Mr. Hightshoe,

The Rowlett Radio Control Club (RRCC) takes any complain seriously and will help the City of Rowlett look in what happen. As the RRCC has always stated we wish to be good neighbors and good stewards of the RC field at Springfield Park.

With the data in your email I can not do much without the video of the plane in question to tell if the plane was or was not inbounds and who may have been flying the plane. Per the email the claimed event was 10 days before the email was sent to the City of Rowlett on Monday 4-14-08 making the date in question Friday 4-4-08. Do we have any idea of the time of day the claimed event happen? Not may people fly on week days (Monday to Friday), most the club members fly on Saturday & Sunday. On the Friday in question 4-4-08 I personally was not at the field but at Texas Motor Speedway for the NASCAR events. Any pictures, videos and details on time the plane was claimed to be out of bounds will help me locate who was flying at the time and if it was a RRCC member.

Mayor Harper told me the city had received a citizens' complain about a RC plane on Monday, when I was at the City Council meeting on 4-15-08. When Monday was stated I was thinking the even was on Monday 4-14-08 when someone was seen out of bounds and was not told it was 10 days before or 4-4-08 until your email on 4-23-08. In any case I told the Mayor & Kafie on Monday afternoon 4-14-08 I was at the field from 5:30 PM till around 7:30 PM flying my RC sailplane and helping a new club member & reviewing the rules with Mr. Cullem. Both of Mr. Cullem's fuel RC plane past the 85 dbm tests at 20 feet and received stickers stating the db level was 85 dbm-A-scale or less.

In the citizens email is stated the sound level was 70 dbm in the backyard which is also in the range of normal conversations between two people. (see db Comparison Charts from the internet below) If the video was taken from an odd angle from a yard on the other side of the lakes many times a plane looks to be past the 200 ft pole & over the lakes from that angle which really is not past the 200 ft pole or over the lakes. I am not saying this was the case or that we have never made a mistake and past the 200 ft pole in error in a very rare case. The RRCC works very hard to self police and enforce the rules of the City of Rowlett, AMA and the RRCC at the field and I feel we do a very good job of it.

Decibel (Loudness) Comparison Chart

<http://www.gcaudio.com/resources/howtos/loudness.html>

Environmental Noise

Weakest sound heard 0dB
Whisper Quiet Library 30dB
Normal conversation (3-5') 60-70dB
Telephone dial tone 80dB
City Traffic (inside car) 85dB
Train whistle at 500', Truck Traffic 90dB Subway train at 200' 95dB

Sound Levels of Music

Normal piano practice 60 -70dB
Fortissimo Singer, 3' 70dB
Chamber music, small auditorium 75 - 85dB Piano Fortissimo 84 - 103dB Violin 82 - 92dB

-and-

<http://www.jimprice.com/prosound/db.htm>

Speech Level

MAKING YOUR PARKS OUR PRIORITY

>Visit our Citizen Action Center at www.rowlett.com for questions or requests.

**CITY OF ROWLETT
CULTURE AND RECREATION

ATHLETIC FACILITIES
UTILIZATION AGREEMENT**

- ### Objectives
- History
 - Agreement Summary
 - Similarities
 - Differences
 - Timeline
 - Park and Recreation Advisory Board recommendation

- ### History
- Initial draft development of agreements
 - Implementation of Sports Advisory Forum
 - Sports Advisory meetings to discuss draft review and individual association needs
 - Individual association meetings to finalize agreements

- ### Agreement Summary
- #### Similarities
- All associations use city facilities
 - All associations to abide by city policy
 - League management and sports guidelines
 - Insurance requirements
 - Budget and fiscal controls
 - Concession agreement when applicable
 - Field or facility scheduling
 - Association and city responsibilities

- ### Agreement Summary
- #### Similarities
- Changes in association programming that affect field preparation to be approved by city
 - Associations to provide 501C3 or 501C4 status
 - Association board members must be elected by a majority or as defined by association by-laws
 - Fee requirements for association special events require city approval
 - No subleasing of facilities without city approval

- ### Agreement Summary
- #### Similarities
- All associations to present a State of the Association annual report to Park and Recreation Advisory Board
 - Communication controls through association president or designated field operations manager
 - All field and facility improvements require city approval
 - League schedules submitted in calendar form
 - Mandatory background checks on all youth athletic coaches
 - Recommended certification program for all youth athletic coaches

Agreement Summary

Differences

Tournament fees for each association:

- Lake Cities Girls Fast Pitch Association, Rowlett Baseball Association and Rowlett Adult Softball
 - \$25 per team
- Rowlett Youth Soccer Association
 - \$2 per player up to \$26 cap per team
 - Soccer responsible for maintenance during tournaments

Agreement Summary

Differences

- Game field usage policy varies with each association
- Practices are not allowed on the game fields for the following associations:
 - Rowlett Baseball Association
 - Rowlett Youth Soccer Association

Agreement Summary

Differences

- Scheduled Game Times
 - 9:00am – 11:00pm
 - Rowlett Baseball Association
 - Lake Cities Girls Fast Pitch
 - Hockey
 - Rowlett Adult Softball
 - 8:00am – 11:00pm
 - Rowlett Youth Soccer

Timeline

Athletic Facilities Utilization Agreements
Reviewed by
City Council on Tuesday, May 20th

Park and Recreation Advisory Board
discussion and recommendation