



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, November 5, 2013

5:00 P.M.

Rowlett Community Centre – 5300 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, Councilmember Dana-Bashian, Councilmember Pankratz and Councilmember Bobbitt

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:00 p.m.

2. EXECUTIVE SESSION (5:00 P.M.)* Times listed are approximate

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding development in the North Shore Area, specifically as it relates to 3100 Merritt Road. (30 minutes)

Council immediately convened in Executive Session. This Executive Session concluded at 5:50 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the request of financial incentives and partnerships pertaining to the Rowlett Chamber of Commerce. (45 minutes) NOTE: THIS ITEM WILL BE DISCUSSED AFTER THE CITY COUNCIL MEETING.

Council convened in this Executive Session at 5:50 p.m. and recessed at 6:11 p.m.

Council reconvened in this Executive Session at 9:08 p.m. and concluded at 10:01 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to the Texas Government Code §551.074 (Personnel) and §551.071 (Consultation with City Attorney) to deliberate the hiring of a city manager. (30 minutes) NOTE: THIS ITEM WILL BE DISCUSSED AFTER THE CITY COUNCIL MEETING.

Council convened in this Executive Session at 10:01 p.m. and concluded at 11:00 p.m.

3. WORK SESSION ITEMS (5:30 P.M.)*

- 3A.** Final Update on Progress of City's FY2013 Workplan. (60 minutes)

Interim City Manager, Brian Funderburk, presented the update, with special mention of the following: financial stewardship and transparency; appreciation for all the volunteers who donate their time, contributing to over half a million dollar cost savings; community engagement; highlights throughout the departments and accreditation efforts; innovative ways the City is communicating with its citizens and the public; the employee wellness program and improvements in health care costs; and the declining property values and revenue to the City, which continues to provide the level of service expected by our customers.

Mr. Funderburk thanked the entire City of Rowlett staff for their dedicated work throughout the year and the City Council for their leadership and direction.

Council recessed at 6:56 p.m. to attend the reception for those employees being recognized for the Above and Beyond program.

4. DISCUSS CONSENT AGENDA ITEMS

CONVENE INTO REGULAR SESSION

Council reconvened at 7:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of plaques by Mayor Todd Gottel and Interim City Manager Brian Funderburk to employees recognized throughout the year for "Above and Beyond" Customer Service.

Mr. Funderburk welcomed staff and guests. He shared a few stories as examples of the Above and Beyond recognitions. He singled out three employees who have been recognized several times throughout the year: Fred Burns, Will Plexico, and Al Krajc. Mayor Gottel thanked the employees for the excellent work they do. Mr. Funderburk and Mayor Gottel then presented 115 employees with a plaque and pen set in recognition of their going Above and Beyond.

Council took a short break from 8:09 – 8:13 p.m. to allow the employees and their guests to leave the room.

- 5B.** Hear presentation of the Monthly Financial report for the period ending September 30, 2013.

Alan Guard, Director of Financial and Information Services, presented the report. He also provided clarification of the health fund revenue and expenses regarding corrections to the fund due to employee vacancies.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

The next Council meeting will be held Tuesday, November 12th; Work Session starts at 6pm in Annex Conference Room ; Tuesday, November 19th; 5:30pm in City Hall Conference Room. There will be no work session on November 26th. The next Planning and Zoning meetings will be held on Tuesday, November 12th and 26th; 6pm in City Hall Conference Room. Stage 3 Water Restrictions: Once Every TWO Weeks Watering in Effect November 1st. The Animal Shelter will be providing a low-cost vaccine clinic Saturday, November 9th and 23rd from 12:30-2:30 p.m. November is a month of Thanks at the Library! Saturday Crafts @ the Library – November 9th, 10:30 a.m. Tech Ed – Pinterest – Tuesday, November 12th, 10:30 a.m. & 6:30 p.m. Library Staff will be presenting a program to teach the basics of Pinterest. Saturday Games @ the Library – November 16th, 10:30 a.m. Try your brains and your skills at winning various board or video games for fun. Games will vary and not all games will be available every week. Free for all ages. Hometown Thanksgiving Celebration - Saturday, November 16th, 2:00 p.m. Come celebrate the Thanksgiving Holiday with family activities: Make butter the old fashioned way with cream; Get a glimpse of a pre-electric holiday feast; Make a Thanksgiving-themed art project to share with family. Recipe Sharing - Saturday, November 23rd, 2:00 p.m. in the Meeting Room. Fun for cooks of all ages! Get together with other cooking enthusiasts for a Recipe Swap. Bring a recipe you recommend. The library will compile a booklet of all the recipes for everyone to try out at home. Free for all ages. Rewriting Reality Writer's Group – Tuesdays at 6:00 p.m. Writers club dedicated to those who want to grow as artists and improve their storytelling. For ages 13 to adult, all genres welcomed! The Rowlett Public Library will be closing early on Wednesday, November 27th at 6pm and will be closed both Thursday, November 28th and Friday, November 29th in observation of the Thanksgiving Holiday. The Parks and Recreation Department will host the annual Veterans Day Celebration, Monday, November 11th, 4:30–5:30pm at Veterans Park located next to the Library on Main Street.

Parks & Recreation now offers a Sponsorship Catalog, which offers citizens and businesses an innovative opportunity to support our Community Parks. There are many levels to choose from – Bike Rack: \$300-\$600; Park Bench: \$900; etc... Sponsorships are tax deductible. For more information, call 972/412-6170. Holiday Parade and Light Up Main, Saturday, December 7th; 3:00–7:00pm on Main Street. Main Street comes alive with holiday sparkle, including children's activities, letter-writing to Santa, festival-style food, live music, photos with Santa and fun! Make sure you grab your seat early on to watch the Noon Exchange Club's 27th Annual Holiday Parade. This year's theme is "Christmas Magic." Waste Management is closed on Thanksgiving Day and there will be no trash pick up. Trash pick-up will run one day behind.

6. CITIZENS' INPUT

Ken Romaine, 3001 Markham Lane, Rowlett; spoke regarding a fundraiser breakfast to raise money for Kids' Kingdom. It will be held at Applebee's Restaurant on Sunday, November 17th and Sunday, December 15th. The tickets are \$10 each and \$5 will go towards the rebuild of Kids Kingdom. The events are from 7:30am – 10:00am. Contact Wayne Baxter at 972-805-7626 for ticket and additional menu information.

7. CONSENT AGENDA

- 7A.** Consider approving minutes from the October 15, 2013, City Council Regular Meeting and the October 22, 2013, City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution awarding a contract for a citizen notification system for a three-year term to Everbridge Incorporated in the amount of \$60,255.

This item was approved as RES-096-13 on the Consent Agenda.

- 7C.** Consider action to approve a resolution awarding a bid to APAC-Texas, Incorporated for installation of asphalt level up and overlay street improvements in the unit amounts bid and an annual amount of \$778,784.44 through Dallas County's Master Road & Bridge Interlocal Maintenance Agreement and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-097-13 on the Consent Agenda.

- 7D.** Consider action to approve a resolution exercising the first of two one-year renewal options to extend the annual contract for crack sealing services with Delta Prime Specialty Services, Incorporated in the unit amounts bid and an estimated annual amount of \$150,000 and

authorizing the Mayor to execute the Standard Public Works Construction Contract for said service.

This item was approved as RES-098-13 on the Consent Agenda.

- 7E. Consider action to approve a resolution exercising the second of four one-year renewal options to extend the price agreement with Nortex Concrete Lift and Stabilization, Incorporated for pavement leveling services in the unit amount as amended and an annual amount of \$125,000 through the Interlocal Cooperative Purchase Agreement with the City of Grand Prairie and authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-099-13 on the Consent Agenda.

- 7F. Consider action to approve a resolution awarding the bid for the purchase of a stationary back-up power generator for the Public Works Facility (4310 Industrial Street) in the amount of \$81,076.82 to Entech Sales and Service through the interlocal purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard).

This item was approved as RES-100-13 on the Consent Agenda.

- 7G. Consider action to approve a resolution approving the application for a Texas Criminal Justice Division (CJD) Grant to purchase 20 P25 mobile radios and to designate the City Manager as the Authorized Official.

This item was approved as RES-101-13 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Phillips, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider action to approve a resolution authorizing the City Manager to enter into an agreement with Jacobs Engineering for the North Shore Master Plan Initiative.

Erin Jones, Director of Development Services, presented the background information on the North Shore property and the necessity for this planning initiative in light of the recently passed Form Based Code. Ms. Jones was asked to clarify the other studies being done in conjunction

and simultaneous to this initiative. She stated that to piecemeal these would result in a higher cost. She also stated, after an inquiry of any economic results of the passage of the Form Based Code, that within months of its passage there were developers submitting plans.

A motion was made by Councilmember Phillips, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-102-13.

- 8B.** Discuss and make appointments to the North Shore Master Plan Initiative Council Advisory Committee.

Ms. Jones presented this item along with a suggested list of appointees.

Council discussion regarding areas of specialization for possible additional appointees, the process for this committee and the other areas in which those specializations would be more suited.

A motion was made by Councilmember Pankratz, seconded by Councilmember Bobbitt, to accept the appointments as presented, with the addition of a commercial real estate representative, Lloyd Osborne, James Spencer, and a commercial developer and/or banker. This motion failed with a vote of 3 in favor (Pankratz, Bobbitt, Gottel) and 4 opposed (Phillips, Kilgore, Dana-Bashian, Gallops).

A motion was made by Mayor Pro Tem Kilgore, seconded by Deputy Mayor Pro Tem Gallops, to accept the appointments as presented and allow staff the ability to substitute or replace members as needed. This motion passed with a vote of 5 in favor (Phillips, Gottel, Kilgore, Gallops, Dana-Bashian) and 2 opposed (Pankratz, Bobbitt).

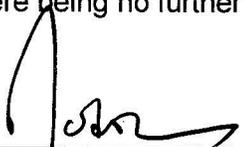
Council recessed at 9:01 p.m. to continue Executive Session Item 2B.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action as a result of the Executive Sessions.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 11:00 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: November 19, 2013