



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, September 11th, 2013
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Mike DeLatte, Rick Helpers, Lonnie Cornwell, Ken Romaine, Rhetta Bowers, Wayne Baxter, John Macatee, Bill Gilbreath, Matt Grubisich

ABSENT: Fredrick Bradshaw, Brownie Sherrill

VISTORS: Mike Lancaster

STAFF: Keith Flournoy, Parks Division Manager; Jermel Stevenson, Director of Parks and Recreation; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Recreation Division Manager

1. The Chairman called the meeting to order at 7:00 pm.
2. Quorum present
3. Mike D. motioned to accept the August 14, 2013 minutes. Rick H. seconded the motion. Vote was unanimous to approve.
4. Kids' Kingdom
 - a. Jermel S. reviewed that the joint work session was held between the Parks and Recreation Advisory Board and the City Council to begin preparations for the new Kids' Kingdom. He continued to share there will be different committees to assist with this community project. Jermel S. identified there will be a steering Committee of six individuals in which two of the six will be PAB members, one from the special needs population, two youth, and one landscape architect.
 - b. Jermel S. stated there will be subcommittees such as fundraising, media, tools, volunteers, child care, and design. He commented there are opportunities for board members to be involved through these committees.
 - c. Wayne B. asked which two members will be on the Coordinating committee. Members decided on Mike D. and Ken R. as the two members.
 - d. Jermel S. offered that a timeline has been submitted to the City Manager's office and will get this to members.
 - e. Angie S. remarked that she has an interested volunteer, Sandy Wood, who has worked with special Olympics and other special needs events who may be a great candidate for this steering committee.
 - f. Jermel S. brought attention to the board about creating an atmosphere for the youth voices to be heard while on these committees which will require encouraging their input. Rick H. asked about age group. Angie S. claimed she has contacted Coyle Middle School principal, Mr. Miller, to seek good youth representatives. Rhetta B. added she can assist in obtaining contact with Mr. Miller and that a great option may be the National Honor Middle School Society.



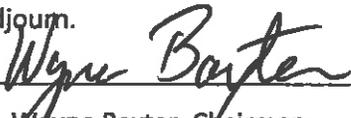
- a. Jermel S. and Angie S provided information on this event. Jermel S. voiced that Camp Fear will be offered in the odd numbered years while Boo Bash will be offered in the even numbered years. Camp Fear is geared towards ages 10 and up. There will be a haunted trail, spooky storytelling, dinner Friday night and breakfast Saturday morning. If interested in volunteering inform Adam Richter.
9. Director's Report: Jermel S.
- a. While You Wait program kicked off on Monday, August 26th. Staff are working closely with the school to ensure we are getting student properly signed up for the program and working closely with the students involved to be sure the rules are carefully lined out and then followed! Attendance has been light due to the start of the semester. Coyle Middle School will continue each day to hand out applications, parent letters and rules to get students involved in the program.
 - b. The seniors are staying busy at the Rowlett Community Centre. *Lunch Around Town* was held on August 27th at Chick Fil A and Baked Goods and Coffee and Donuts is averaging twenty participants each week. Our seniors are very excited about the upcoming trips for Fall 2014. Fall 2013 will kick off with a Choctaw Casino trip on September 18th.
 - c. We are currently taking registrations for the Fall Girls Volleyball league through September 15th, and league play will be on Saturdays in October and November. This is a new program for the Fall season and is for girls ages 10-14. Youth Basketball registration will be September 1st-October 31st, and league play will be on Saturday's beginning in January.
 - d. The movie "ParaNorman" kicked off the 2013 Movies on Main series on September 6th. The movie was shown on the library lawn. Open seating started at 6:30pm and the movie officially began at dusk. There was a "DJ" on site and there were approximately 175-200 participants. First Baptist Church of Rowlett provided volunteers and snow cones. Fuzzy's Tacos provided chips and salsa in addition to the popcorn that was offered free of charge. Firewheel Church provided the Bounce House for children to play in prior to the movie. Face painting was also offered.
 - e. Upcoming events:
 - Movies on Main
 - September 13th: Little Rascals (PG)
 - September 20th: Hotel Transylvania (PG)
 - Diversity Day – Saturday, October 5th – Rowlett Community Centre
 - Rowlett Community Centre Open House – Saturday, October 12th
 - Holistic Health Fair, Saturday – October 12th
 - Camp Fear – Friday and Saturday, October 25th & 26th – Pecan Grove Park
 - Veteran's Day – Friday, November 8th – Veteran's Park
10. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- John M. acknowledges it takes time for such a project as Kids' Kingdom to be completed but wanted to remind that if the timeline takes too long there may be a loss of some interest from



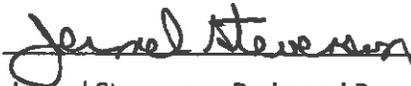
some community support. Wayne B. commented that there will be a media committee and there will be information placed on channel 16 as much as possible. Lonnie C. suggested having a visual tool such as a barometer so citizens can see the funding and donations received as well as a set goal.

11. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.

12. Lonnie C. motioned to adjourn at 8:10 pm. Matt G. seconded the motion. The vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks and Recreation Director