



Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, August 13, 2013

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Hugo Martinez at 6:34 p.m. and determined a quorum was present.
 - *Members present: Hugo Martinez, Mary Drayer, Jerry Hickman, LaQueata Brown and Brian Hokanson*
 - *Members absent: Veena Valiaveedu, Aimee Lanier and Steve Sauerwein*
 - *Staff present: Kathy Freiheit, Director of Library Services, and Brenda Kennedy, Senior Administrative Assistant*
- 2) Consider approving minutes from the regular meeting on June 11, 2013.
 - *Motion made by Jerry Hickman to accept the June 11, 2013 meeting minutes as written; LaQueata Brown seconded. Motion passed unanimously.*
- 3) Review budget overview from prior month.
 - *Year-to-date expenditures \$2,872.04; account balance \$1,127.96.*
 - *Photography Contest and Arts in Education grants remain to be paid in this fiscal year, totaling \$825.00, leaving a balance of \$302.96.*
 - a) *Receive display panel pricing.*
Display panel and pricing presented to Commission.
 - b) *Discuss and take possible action to purchase display panels (if funds are available).*
After discussion, a motion was made by Jerry Hickman for staff to purchase panels and necessary hardware in an amount not to exceed \$302.96. Motion seconded by Mary Drayer, motion passed unanimously. Vendor is local and Kathy Freiheit offered to pick-up panels to reduce shipping costs.
- 4) Receive update on DART Art Project.
 - *No new information to report at this time.*
- 5) Receive recap regarding City's Volunteer Fair held July 25, 2013.
 - *Mary Drayer, Hugo Martinez and Aimee Lanier represented the Commission. Kathy thanked them for volunteering to do so.*
 - *Mary Drayer reported a low turnout perhaps due to lack of publicity, questioned where was the triangular street signs were used?*
 - *Did have a couple of people interested in the Commission, they both have interests in music.*
- 6) Update from standing committees:
 - *Writing Contest*
--No new information to report at this time.
 - *Photography Contest*
-- Take in date is Saturday, September 7, 2013 from 10 a.m. to 12 p.m.
--Kathy Freiheit announced that the Library is host "Paint Rowlett," a contest coordinated by Artists Round Texas (ART). It will overlap with the Photography Contest and staff hopes the dual events will increase visibility and interest in the arts. "Paint Rowlett" take-in date is Saturday, August 31, 2013. ART has three display panels they plan to use and, if needed, Kathy has reserved the display

cases for both shows. Kathy will keep Commission updated.

--Mary inquired if Hugo had contacted the judge from Texas A& M; he will do so and will ask the judge to have winners selected by Monday, September 23, 2013. Hugo will forward judge contact information to Mary.

--Winner presentations will be made at the October 15, 2013 City Council meeting.

--Discussed presenting 2nd and 3rd place ribbons and decision was made not to this year.

--Staff will submit a request for Drew Rist to photograph entries to be shown at Council meeting and also for DART Art Project.

- Young Artist Exhibit

--No new information to report at this time.

- Arts in Education

--Commission received one grant application.

a) Discuss and take possible action to award Arts in Education grants

Reviewed and discussed grant application. Motion made by LaQueata Brown to award grant to Wesleyan Christian Academy. Motion seconded by Mary Drayer; motion passed unanimously. After discussion regarding \$200 grant amount requested on the application, a motion was made by Mary Drayer to award full grant amount of \$250 to grant recipient. Motion seconded by Jerry Hickman; motion passed unanimously. Staff will notify Wesleyan Christian Academy of the \$250 grant award.

- Publicity

-- LaQueata Brown has submitted Writing Contest winner information and Photography Contest entry information to local news outlets. Copies of published articles made available for Commission review during meeting.

- Cultural art center

1) Discuss and take possible action on continued research about cultural arts centers.

Brian Hokanson will research preliminary fundraising options for a center; Kathy will have Public Services Manager Tonya Hartline contact Brian with grant/fundraising information. Kathy suggested waiting until new Commission members are appointed before presentation to the Commission. Brian wants to contact an architect to ask for a no-charge prototype design and cost estimate before the end of the year.

2) Discuss and take possible action to decide what to call such a center.

No discussion or action at this time.

Will keep item on agenda under "Standing Committees".

7) Public Announcements.

- *Joint concert planned for 7 p.m. September 7, 2013 with Lake Cities Chorale and the Lakeshore Symphonic Winds at the Patty Granville Arts Center in Garland.*
- *Kathy Freiheit reported City Manager Lynda Humble resigned her position July 25, 2013. Brian Funderburk is Interim City Manager.*
- *Budget Work sessions scheduled for Thursday, August 15 through Saturday, August 17, 2013.*
- *Next meeting is Tuesday, September 10, 2013.*

8) Future topics.

- *Call to order*

- *Consider approving minutes of the previous meeting*
- *Review budget overview from prior month*
 - Receive update on order of display panels*
 - Receive update on DART Art project*
- *Receive updates and take possible action from standing committees:*
 - *Writing Contest*
 - *Photography Contest*
 - *Young Artists Exhibit*
 - *Arts in Education grants*
 - *Publicity*
 - *Cultural arts center*
- *Public announcements*
- *Future topics*
- *Adjournment*

9) Meeting adjourned at 7:35 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature

A handwritten signature in black ink, appearing to read "Kurt [unclear]", written over a horizontal line.

9/10/2013
Date