



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, July 16, 2013

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, Councilmember Dana-Bashian, Councilmember Pankratz and Councilmember Bobbitt

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m. and Council immediately convened in Executive Session.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene in Executive Session under Section 551.071, Texas Government Code (Consultation with Attorney) to discuss litigation and seek legal advice regarding pending litigation, City of Rowlett v. James Day. (15 minutes)

Upon close of Executive Session, Council reconvened in open session at 5:47 p.m.

3. WORK SESSION ITEMS (5:45 P.M.)

- 3A.** Update Council on Year 3 of Employee Benefits Strategy to include Plan Performance Update, Wellness Update, Live Healthy America Challenge, Biometric Screening Results & Comparisons, Stakeholders Code of Conduct, and Year 4 Strategy. (30 minutes)

Brian Funderburk, Assistant City Manager, provided the update, noting specifically the educational component for employees and the goal of becoming "Educated Consumers of our

Healthcare". One specific example noted was the decreased use of single-source prescription medication and the increased use of generic prescriptions or formulary substitutions.

Council discussion regarding level of employee participation, Wellness Committee ownership and programming for the upcoming for the next year, and the submissions by vendors for the upcoming plan year.

- 3B.** Discuss the service rate adjustment of 1.81 percent to the Waste Management solid waste collection contract. (15 minutes)

Lt. Marvin Gibbs, presented the background information and contract specifications for the rate adjustment. Steve Keller, Public Sector Manager – Waste Manager, was present and thanked the Council and especially City staff for their recognition of the drivers. Mr. Keller stated Rowlett is the most sought after routes among the drivers. Ms. Humble stated that Waste Management has done an amazingly good job and are quick to resolve any issues.

Council discussion regarding the nature of the increase and the standard inclusion of this potential increase among all waste contracts.

- 3C.** Staff will facilitate a discussion and request feedback regarding the need for a process to permit and track safe rooms and storm shelters throughout the City. (15 minutes)

Erin Jones, Planning Director, proposed staff's recommendation for keeping track of storm shelters within the City, emphasizing this is not a permitting process, but rather for emergency services purposes only.

Council discussion regarding the number of shelters currently within the City and the utilization of current staff for this process.

- 3D.** Discussion on Rowlett Downtown brand concept as part of the Economic Development Strategic Plan. (30 minutes)

Jim Grabenhorst, Director of Economic Development, introduced Alex Wells with Aars | Wells, who presented the "RODO" concept, stating it characterized some uniqueness and was created by young people as described wanting to attract to the area.

Council discussion regarding branding before there is any development to market and the desire to establish the area rather than a specific development. Comments included: "too modern", "don't get a sense of warmth – was looking for ideas and maybe some choices", "don't like it", "looking for something more like 'main street' feel", and "doesn't fit RODO – 'Rowlett' is distinctive".

Staff and consultants will go back and try to incorporate Council's comments and return at a later date with additional options. It was the consensus of Council to support the up-front branding for the downtown area.

3E. Update on Kiosk Signage at Paddle Point Park. (20 minutes)

Angie Smith, Recreation Division Manager, provided an update to Council regarding the process of the kiosk sign and presented photo examples of the sign to be erected at Paddle Point Park.

Council discussion regarding the size of the map and ensuring the information is kept up to date. Suggestions were made to have the map not be sized to scale so it would not seem destinations were too far away and to make the "You Are Here" more prominent. Another suggestion was to have a QR code, which would have the most recent information and could possibly be maintained by the Chamber of Commerce.

4. DISCUSS CONSENT AGENDA ITEMS

At the request of Mayor Pro Tem Kilgore, Item 7B was withdrawn from the Consent Agenda for individual consideration.

Council break at 7:15 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened in the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was led by Deputy Mayor Pro Tem Gallops.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the City Council.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by the City Council.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation/Recognition of a Police Sergeant and Police Lieutenant promoted on June 1, 2013.

Chief Brodnax recognized Lieutenant Michael Godfrey and Sergeant Dale Stevens on the occasion of their promotions.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

Mayor Gottel gave a brief update to the Council on the various activities in the City including: the next City Council meetings will be held on Saturday, July 20th, Saturday, August 3rd, Tuesday, August 6th, 13th, 20th and 27th, and Budget Meetings on August 15th, 16th and 17th; the next Planning and Zoning Commission meeting will be held on Tuesday, July 23rd; the City Secretary's Office is accepting Boards and Commissions applications through Friday, August 23rd for appointments on Tuesday, September 17th; the 4th Annual Volunteer Banquet will be held on Thursday, July 25th beginning at 7:00 p.m. at the Community Centre; Stage 3 watering restrictions began June 1st; mosquito testing will occur on Wednesdays of each week; the Animal Shelter will host a Low Cost Animal Vaccination Clinic on Saturday, July 27th beginning at 2:00 p.m., and don't forget to find your new best friend at the Animal Shelter; the Rowlett Library will host the Summer Reading Program – Dig Into Reading! which runs through July 30th, and Tech Ed will present Apps for Book Lovers on Friday, July 26th beginning at 10:30 a.m.; and the Parks and Recreation Department has numerous summer camps, and the Wet Zone is now open daily.

6. CITIZENS' INPUT

1. Jeffrey Sheldon, 7242 Liberty Grove, Rowlett; spoke regarding the Senior Citizens of Rowlett (SCOR) organization and their possible inclusion in the Community Development Block Grant (CDBG) program.

7. CONSENT AGENDA

Item 7B was withdrawn from the Consent Agenda for individual consideration.

The City Secretary read the items into the record.

- 7A.** Consider approving minutes from the June 21, 2013 and June 22, 2013 Council Retreat, and the July 2, 2013, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider a resolution approving a service rate adjustment of 1.81 percent to the Waste Management solid waste collection contract.

This item was removed for individual consideration.

Lt. Marvin Gibbs provided the staff report and background information.

A motion was made by Mayor Pro Tem Kilgore, seconded by Councilmember Phillips to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-061-13.

- 7C. Consider a resolution approving alternative building materials for a proposed patio enclosure for a single family home located at 8605 Russell Drive. (DP13-666).

This item was approved as RES-062-13 on the Consent Agenda.

- 7D. Consider action approving a resolution authorizing the execution of the North Central Texas Public Works Mutual Aid Agreement relative to the initial public works response in the event of a catastrophic event.

This item was approved as RES-063-13 on the Consent Agenda.

- 7E. Consider an ordinance amending the Fiscal Year 2012-13 Capital Improvements Program Budget.

This item was approved as ORD-022-13 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Mayor Pro Tem Kilgore, seconded by Councilmember Pankratz, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

There were no Individual Consideration items.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

No action followed the Executive Session item.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 7:48 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: August 6, 2013