



Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, June 11, 2013

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Hugo Martinez at 6:37 p.m. and determined a quorum was present.
 - *Members present: Hugo Martinez, Mary Drayer, Aimee Lanier, Jerry Hickman, LaQueata Brown*
 - *Members absent: Veena Valiaveedu, Brian Hokanson, and Steve Sauerwein*
 - *Staff present: Kathy Freiheit, Director of Library Services, and Brenda Kennedy, Senior Administrative Assistant*
- 2) Consider approving minutes from the regular meeting on May 14, 2013.
 - *Motion made by Jerry Hickman to accept the May 14, 2013 meeting minutes as written; Mary Drayer seconded. Motion passed unanimously.*
- 3) Review budget overview from prior month.
 - *Year-to-date expenditures \$2,872.04; account balance \$1,127.96.*
 - *Photography Contest and Arts in Education grants remain to be paid in this fiscal year. Photography Contest budgeted for \$575, will not pay for judge this year, thus saving \$200.*
 - *At August meeting, will discuss purchase of additional display panels and necessary hardware with any unspent funds.*
- 4) Receive update on DART Art Project.
 - *Kathy Freiheit talked with Dawn Dorman with DART on May 29, 2013. Kathy sent Dawn the Young Artists and Photography Contest information which the DART Team will review. Dawn proposed changing out station panels periodically to "keep fresh". Kathy was informed the panels will never be empty.*
- 5) Discuss ideas and take possible action for July 25, 2013 Volunteer Fair.
 - *Mary Drayer, Hugo Martinez and Aimee Lanier volunteered to represent the Commission.*
 - *All Commission members invited to come and help out; will be held at the Rowlett Community Centre.*
 - *Kathy will bring her laptop to display artwork and Hugo will provide music and chocolate.*
 - *When Kathy receives the official information from Denise, she'll email the Commission the time, etc.*
- 6) Update from standing committees:
 - Writing Contest
 - Received 96 entries (72 youth and 24 adult).*
 - City Council presentation of winners scheduled for Tuesday, June 18th; will email Commission members a reminder of date and time of presentation.*
 - Photography Contest
 - 2013 Photography Contest theme: "Rowlett the Beautiful".*
 - Mary will revise contest flyer (change previous judge info to "panel of judges from Texas A&M Commerce Art Department").*
 - Mary will send revised flyer to LaQueata and Brenda for publicity (information will be available at the Community Centre and Library and also on the City's website). Will send info to Denise Perrin and ask for email blast, posting on Facebook and to promote in City's newsletter.*
 - Hugo will contact judge by August 9, 2013; judging can take place between September 9 -20, 2013*

--Entries due Saturday, September 7, 2013 from 10 a.m. to 12 noon.

--Winner information to Brenda by September 25th in order to request award checks and to schedule the winner presentations during the October 15, 2013 City Council meeting.

- Young Artist Exhibit
 - No report*
- Arts in Education
 - Item tabled until August meeting.*
- Publicity
 - LaQueata will attend Council meeting on June 18th to take group shot of Writing Contest winners.*
 - LaQueata will send with publicity announcing winners (Kathy to bring Library's camera to meeting).*
 - LaQueata will send out publicity once she receives Photography Contest info from Mary.*
- Cultural art center
 - 1) Discuss and take possible action on continued research about cultural arts centers.*
 - 2) Discuss and take possible action to decide what to call such a center.*
 - Kathy read email Brian sent regarding an arts facility title at Hugo's request. (Brian, Steve and Veena not at meeting).*
 - Hugo asked that the research and title discussion agenda items be tabled to the August meeting, in the interest of having more of the Commission members present for the discussion.*

7) Public Announcements.

- *Kathy gave a presentation during the new City Council member orientation and she talked about the Arts and Humanities Commission and their charge to promote the arts in Rowlett.*
- *Currently there is one vacant position on the Commission; Hugo's term will end September 30 (Hugo will have served six consecutive terms).*
- *Joint concert planned for September 7, 2013 with Lake Cities Chorale and the Lakeshore Symphonic Winds at the Patty Granville Arts Center in Garland.*
- *Jerry Hickman handed out "Art Guide: The Art of International Terminal D" containing descriptions of the art pieces located inside Terminal D at DFW Airport.*

8) Future topics.

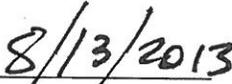
- *Call to order*
- *Consider approving minutes of the previous meeting*
- *Review budget overview from prior month*
 - Receive pricing information for display panels*
 - Discuss and take possible action for the purchase of display panels (if funds are available)*
- *Receive update on DART Art project*
- *Review City's Volunteer Fair held July 25th*
- *Receive updates and take possible action from standing committees:*
 - *Writing Contest*
 - *Photography Contest*
 - *Young Artists Exhibit*
 - *Arts in Education grants*
 - 1) Discuss and take possible action to award Arts in Education grants*
 - *Publicity*
 - *Cultural arts center*
 - a) Discuss and take possible action on continued research about cultural arts centers*
 - b) Discuss and take possible action to decide what to call such a center*
- *Public announcements*

- *Future topics*
- *Adjournment*

9) Meeting adjourned at 7:22 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature 


Date