



OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, June 13, 2013

Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:05 p.m. and determined a quorum was present.
 - *Members present: Ginny Thomas, Bill Schwab, John Pritchard, Tana Daniels and Deborah Smith*
 - *Members absent: Pat Harris*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Consider approving the minutes from May 9, 2013 meeting.
 - *Motion made by Bill Schwab to accept the May 9, 2013 meeting minutes as written; motion seconded by Tana Daniels; motion passed unanimously.*
3. Acknowledge communications and announcements.
 - *None at this time.*
4. Receive Staff reports.
 - a) *Receive 2nd Quarter State of Library reports for January – March 2013.*
 - *Kathy Freiheit presented Board the 2nd Quarter ending stats, reviewed LEAF fund and update on the "Buy One, Get One" used book sale.*
 - b) *Ongoing report on programs.*
 - *Summer Reading Program began Monday, June 10th, with a kick-off party featuring carnival treats, a bounce house, dump truck slide, Radio Disney and DART. Great turn-out from the community with more than 300 sign-ups for the Summer Reading Program (online sign-up is also available).*
 - *Juggler David Slick performed June 11th at the Rowlett Community Centre to 214 children and 92 adults.*
 - *Wednesday, June 12th, "Beneath the Surface" presented to teens by Dazzling Dave the Science Guy.*
 - *Summer Reading Program runs through July 29th.*
 - c) *Announce upcoming events.*
 - *Every Monday, the Library presents two Baby Story Times (10:30 a.m. for walking babies and 11:30 for lapsit babies).*
 - *Each Tuesday at 2 p.m. in June, special school-aged programs presented at the Rowlett Community Centre. June 18th will feature Emmy Award winner David Chicken (and his Super Chihuahua) and June 25th, "Sam the Magic Man."*
 - *Every Wednesday, the Library presents Toddler Story Time at 10:30 a.m.*
 - *Also each Wednesday in June, Teen Summer Reading Teen programs are presented at 2 p.m. On June 19, "What Lies Hidden," and on June 26th, "Star Wars for Teens".*
 - *Each Thursday in June is Movie Day (with popcorn). Movies showing in June include: "Holes" on the 13th; "Journey to the Center of the Earth" on the 20th; "Star Wars: Clone Wars" on the 27th.*
 - *Every Friday, the Library presents Preschool Story Time at 10:30 a.m.*

-- Special Saturday Programs during June will include "Celebrate Superman" all day June 15th and "Celebrate Star Wars!" on June 29th.

5. Update on the 83rd Texas Legislative Session.

- Governor called Legislature back for a special session. If no veto by June 16, the finalized Appropriations Bill for 2014-15 will increase funding for Shared Digital content by almost \$7.5 million.

6. Presentation on State of the Library Department.

PowerPoint presentation highlighting:

- In surveys of comparable-sized cities, our Library is 3rd from the bottom in square footage
- Reviewed Library Mission
- Library Vision which came out of December staff retreat
- Director of Library Services outlined her duties and responsibilities
- Friends of the Library gave the Library another annual \$10,000 donation; they are looking at various fundraising options since Bingo revenues are down compared to previous years
- Library department slide – where we've been, today and tomorrow
- List of strengths, when she came, what we do, and what we have
- Opportunities – six staff vacancies; population increased by 20,000 since facility built in 1996
- Withdraw two books for every new one added, due to space limitations; staff try to keep high-demand items in stock
- Horizon challenges
- Progress slide – new staff; increased circulation; user surveys; many users want books; No play, no pick up zone established after school; staff are evaluating new Integrated Library System
- List of services offered by the Library
- Organizational chart, 11 full time, 11 part-time employees; Kathy gave brief info on responsibilities of each staff member and how they bring value to citizens
- Library programs – literary values included in each program; ECRR (Every Child Ready to Read) and STEM (Science, Technology, Engineering and Mathematics) programs encouraged
- New Library Work Plan goals
- Costs \$.07 per day for Enriching Educating and Entertaining
- Why do we need a library? - Libraries changes lives

7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.

- No meeting in July

8. Future Topics for next meeting.

- Call to order
- Consider approving the minutes from the previous meeting
- Acknowledge communications and announcements
- Receive Staff reports
 - Ongoing report on programs
 - Announce upcoming events
- Public announcements
- Future agenda items

- Adjourn

9. Adjournment.

- Motion made to adjourn by Ginny Thomas and seconded by Tana Daniels; motion passed unanimously. Meeting adjourned at 8:03 p.m.

Pat Harris
Pat Harris, Chairperson

8/08/13
Date