



City of Rowlett

Action Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, August 6, 2013

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, Councilmember Dana-Bashian, Councilmember Pankratz and Councilmember Bobbitt

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m. and Council immediately convened in Executive Session.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.074, Personnel, to deliberate the appointment, employment, evaluation, assignment, duties, of the City Manager and to consider an employment agreement for the Interim City Manager. (20 minutes)

Upon close of Executive Session, Council reconvened in open session at 6:05 p.m.

3. WORK SESSION ITEMS (5:50 P.M.)

- 3A.** Presentation of the FY2014 Budget. (90 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

At the request of Councilmember Bobbitt, Item 7C was removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:31 p.m.

INVOCATION

The invocation was led by Reverend Kason Huddleston, In the River Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the City Council.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by the City Council.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation/Recognition of the Police Department's new Assistant Chief of Police, Paul Sandman, hired on July 29, 2013.

Interim City Manager Funderburk introduced the City's new Assistant Chief of Police, Paul Sandman.

Assistant Chief Sandman expressed his excitement about working for the City.

- 5B.** Hear presentation of the Monthly Financial report for the period ending June 30, 2013.

Alan Guard, Director of Financial and Information Services, gave a presentation regarding the Monthly Financial report for the period ending June 30, 2013. Spoke regarding Revenues, Sales Taxes; Property Taxes; Water Fees; Sewer Fees; Expenditures and various Funds.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel gave a brief update to the Council on the various activities in the City including: the resignation of the former City Manager Humble and wishing her the best of luck; the next City Council meetings will be held on Tuesday, August 20th and 27th, and Budget Meetings on August 15th, 16th and 17th; the next Planning and Zoning Commission meetings will be held on Tuesday, August 13th and 27th; the City Secretary's Office is accepting Boards and Commissions applications through Friday, August 23rd for appointments on Tuesday, September 17th; Stage 3 watering restrictions began June 1st; mosquito testing will occur on Wednesdays of each week; the Animal Shelter will host a Low Cost Animal Vaccination Clinics on Saturday, August 10th and 24th beginning at 2:00 p.m., and don't forget to find your new best friend at the Animal Shelter; the Rowlett Library's Summer Reading Program was a huge success with 1,958 participants, Library Camp will be held on August 9th and 16th, Tea for Teachers will be held on Tuesday, August 13th at 2:00 p.m., Paws for Reading: Therapy Dogs will be held on Saturday, August 10th at 2:00 p.m.; and the Mobile Dairy will be at the Library on Saturday, August 17th; and the Parks and Recreation Department has numerous summer camps, and the Wet Zone will be open through August 18th with the Pooch Plunge.

Mayor Pro Tem Kilgore commented on the resignation of Ms. Humble.

6. CITIZENS' INPUT

No one spoke during Citizens' Input.

7. CONSENT AGENDA

Item 7C was removed from the Consent Agenda to be considered individually.

The City Secretary read the items into the record.

- 7A.** Consider approving minutes from the July 16, 2013, City Council Regular Meeting, the July 20, 2013, City Council Special Work Session, and the July 25, 2013, City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution for contract renewals of employee benefits for Fiscal Year 2013-2014 to Aetna in the estimated amount of \$138,484 for Third Party Administration Medical Services; to Aetna for Individual and Aggregate Stop Loss Insurance in the amount of \$380,815; to Aetna for Section 125/Cafeteria Plan Administration in the estimated amount of \$9,936; to Special Insurance Services, Inc. for GAP insurance in the estimated amount of \$144,618; to Delta Dental for dental insurance in the estimated amount of \$201,874; to SunLife for life accidental death insurance, optional life and accidental death insurance, long-term disability and optional short-term disability in the estimated amount of \$55,598; to Block Vision

for optional vision insurance in the amount of \$24,698, and authorizing the City Manager to execute all necessary documents.

This item was approved as RES-064-13 on the Consent Agenda.

- 7C.** Consider action to approve a resolution awarding a contract to Presidio Networked Solutions, Incorporated for the purchase of managed services including network monitoring and technology management in the amount of \$173,860, for five years of support services through the Interlocal Cooperative Purchasing Agreement with the Texas Comptroller of Public Accounts and the Department of Information Resources (DIR) and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

This item was removed from the Consent Agenda to be considered individually.

Mayor Gottel read the item into the record.

Alan Guard, Director of Financial and Information Services, gave a presentation regarding this item. Spoke regarding the need to make sure the network is properly monitored and supported as the City provides life saving operations when needed. Stated this will allow the City's new network to be monitored and managed 24 hours per day, seven days per week.

A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-065-13.

- 7D.** Consider action to approve a resolution accepting the bid of and awarding a contract to Fuquay, Incorporated in the amount of \$727,180 for the rehabilitation of the Schrade Lift Station through the interlocal purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard).

This item was approved as RES-066-13 on the Consent Agenda.

- 7E.** Consider action to approve a resolution accepting the bid of and awarding a contract to Durable Specialties, Incorporated for traffic signal construction on Princeton Road at Liberty Grove Road in the amount of \$122,400 and authorizing the execution of the necessary documents for said purchase.

This item was approved as RES-067-13 on the Consent Agenda.

- 7F.** Consider action to approve a resolution accepting the bid of and awarding a contract to Branch Banking and Trust Company (BB&T) for the five year lease-purchase financing for servers and

related computer equipment in the amount of \$510,639.05 utilizing an interest rate of 1.46 percent to modernize and restructure the City's primary information technology data centers, and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

This item was approved as RES-068-13 on the Consent Agenda.

- 7G.** Consider a resolution authorizing the City Manager's approval of an amendment to the City's Interlocal Cooperative Agreement with the North Central Texas Council of Governments for the City of Rowlett's Sustainable Development Infrastructure project in order to allow payment for each phase instead of one final payment at project completion.

This item was approved as RES-069-13 on the Consent Agenda.

- 7H.** Consider action to approve a resolution accepting the bid of and awarding a contract to Fortiline Incorporated for the purchase of utility line materials in the amount of \$364,578.20 for Utilities.

This item was approved as RES-070-13 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Mayor Pro Tem Kilgore, seconded by Councilmember Phillips, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Consider action to appoint Brian Funderburk as Interim City Manager and to approve an employment agreement.

Mayor Gottel read the item into the record.

Mayor Gottel stated the City Council has formed a City Manager search committee consisting of Councilmember Pankratz, Councilmember Phillips, and Councilmember Dana-Bashian to work with the consultant.

A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Phillips, to approve the item as presented. The motion carried with a unanimous vote of those members present.

- 8B.** Present the Community Development Block Grant Program – 2013 Annual Plan; conduct a public hearing requesting citizen input on participation in the program; consider a resolution supporting participation in the Community Development Block Grant programs, adopting the 2013 Community Development Block Grant Annual Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

Mayor Gottel read the item into the record.

Jim Proce, Managing Director of Public Works and Development, gave a brief presentation on this item. Stated since there is a revision to the adopted Allocation Consolidation Plan, this item will come before the Council again in the future to amend the Plan. Stated there are three City parks, Herfurth Park, Pecan Grove, and Scruggs Park, which are eligible for program funds. Mr. Proce gave a presentation regarding the Community Development Block Grant (CDBG) Program. Spoke regarding the Council's most recent direction to staff to evenly divide the project allocation to the public facilities between improvements to include parks in eligible low-income areas of the City, and improvement to low-income applicant homes, including weatherization programs.

A member of Council questioned staff regarding the advertised fund allocation.

Staff recommended moving forward with the original breakdown in order to meet HUD's submittal timeline, and then submit an amendment in the near future to accurately reflect the Council's desired breakdown. Furthermore, staff stated they will work closely and communicate with the area representative to ensure the grant money is not lost.

A member of Council questioned staff regarding the proposed CDBG budget.

Staff stated their goal is to reduce the administration cost of the budget to allow more funds for the projects.

The public hearing opened with two people speaking.

1. Jeffrey Sheldon, 7242 Liberty Grove Road, Rowlett – Spoke regarding the proposed guidance of the funds from neighborhood construction to more social programs. Asked that the Senior Citizens of Rowlett (SCOR) group be included as one of the sub-recipient agencies within the plan.
2. Wayne Baxter, 8713 Vernon Drive, Rowlett – Asked for the Council's consideration to include Kids Kingdom Park in the plan should it fall within one of the low-income census tracts.

Mayor Gottel closed the public hearing.

A member of Council requested the redistribution of allocated funds for park and home improvements. Stated there are other free funds for home improvements and requested the following allocation:

\$107,842 – parks improvements
\$ 30,000 – home improvements

Another member of Council spoke regarding the history of changing the CDBG grant from infrastructure construction to social programs.

A motion was made by Councilmember Pankratz to approve the item as presented with the following fund allocation amendments: amending the park improvement allocation to \$107,842 and amending the home improvement allocation to \$30,000. This motion failed for a lack of a second.

A motion was made by Mayor Pro Tem Kilgore, seconded by Deputy Mayor Pro Tem Gallops, to approve the item as presented subject to further consideration at a later date. The motion carried with a 6 – 1 vote (Councilmember Pankratz voting against). This item was adopted as RES-071-13.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

Action for the Executive Session was taken during Item 8A.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:45 p.m.