



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, May 8<sup>th</sup>, 2013**  
**7:00 p.m.**

***Rowlett Community Centre, Room D***  
***5300 Main Street, Rowlett TX 75088***

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**PRESENT:** Mike DeLatte, Fredrick Bradshaw, Brownie Sherrill, Rick Helfers, Lonnie Cornwell, Ken Romaine, Wayne Baxter, Debby Bobbitt, Matt Grubisich

**ABSENT:** Rhetta Bowers, John Macatee, Bill Gilbreath

**VISTORS:** Dave Holl, Larry and Gaylyn Beckham, Michelle Reed, Robert Stockers

**STAFF:** Angie Smith, Recreation Division Manager; Jermel Stevenson, Director of Parks and Recreation

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1. The Vice Chairman called the meeting to order at 7:00 pm.
2. Quorum: Chairman select voting alternative if necessary
3. Brownie S. motioned to accept the April minutes and Mike D. seconded the motion. All approved.
4. Hockey Association: Robert and Michelle in place of David Reed
  - a. A new logo was designed by one of their players
  - b. Shared their achievements this year such as sponsor for USA Hockey across American, over hauled the rink and replaced some boards, repairs and painting, and Rowlett Children's needy fund – donated over 3500 food items. About 75 youth and 60 adult participants.
  - c. Showed registry exhibit of adult players.
  - d. Discussed signage issues, advertising, and recruiting. Will be offering clinics for younger children who have never played hockey. Three father/son games are held per a year.
  - e. Talked about hockey as a culture and its importance.
  - f. Super Saturday which is a cook out, championship game, honor league founders, trophy presentation, and seniors recognized with parents.
  - g. Asked where does hockey stand with Rowlett because wondering if should continue to make improvements? And future of Herfurth park? Would like to add a plexi-glass around rink and working with sponsors to get this. Want to know if they move forward seeking sponsors.
  - h. Wayne asked if there were financials to share. Angie offered to make copies of the financial sheet and send out to members.
  - i. Angie smith shared that the hockey association provides a supply list and the association takes care of the man power to get needs accomplished.
  - j. Brownie S. voiced that the Hockey Association mentioned a concern and this board did not address the concern and would like to be able to provide a response. Jermel S. would like to do this and may look at scheduling a meeting with David Reed. He continued to share that nothing has been finalized in regards to Herfurth Park and when some determination is made we will make sure to find hockey a home. Angie S. re-assured that some conversations have been taking place with them in regards to this matter.



5. City Ordinance Concerning Pets in Rowlett Enclosed Park Areas – Mike Delatte and Jermel Stevenson
  - a. Jermel S. mentioned this is on the next City Council agenda so discussions have been taking place with Mike D. At the Executive Team meeting some questions were asked to bring back to this board. A handout was provided on the current ordinance. Chief Brodnax is present to discuss the current ordinance in place about pets.
  - b. Chief Brodnax feels like should address the problem when it occurs rather than having strict regulations which are more difficult to uphold. If there are issues then call 911 so that specific issues can be addressed. Discussed signage in open areas.
  - c. Mike D. would like signage posted of the present ordinance to bring awareness and enforce if necessary.
  - d. Matt G. asked what the recommendation is from this point. There is ordinance but evidently there is education needed to bring awareness. Questions asked about the ordinance applying to main events and the answer is yes. Wayne asked if members feel comfortable with where this topic stands. All replied yes.
6. Dog Park – Wayne Baxter
  - a. LaTerra Studios placing a dog park in Herfurth Park. When receive the report from this then there will be more to report on this subject. Looking for some guidance in the location for a dog park.
  - b. Wayne B. shared he was present for one of the candidate nights and it was expressed that all the candidates were in favor of a dog park.
7. Park Sponsorship Program: Jermel S. and Angie S.
  - a. Jermel S. shared this topic was presented to City Council last month. The reception from City Council was good. Need to return to the council and identify needs and more of what it will look like. Have a good model of what the Sports Association is already doing. Will need to later design a brochure.
  - b. Wayne asked Jermel in his experience has he actually seen persons donating for park maintenance and is it worth having this as an option. Jermel S. it isn't unheard of but there is a consistency factor but keeping in mind this is just one option.
  - c. Angie S provided a sample manual from Rockwall. Parks have different amenities and these items would be what are listed. Wayne B. mentioned the TDC catalogue was mentioned for equipment, benches, trash cans, etc. and look at the items to see about the cost of items before items get posted as an option.
8. Eco-Tourism Kiosk at Paddle Point Park: Jermel S.
  - a. This topic was discussed at the last City Council meeting. Jermel S. explained that it will be something similar to what a mall finder. Working with Economic Development on obtaining some businesses. There is a company that we can use that will develop a design for a template and if it ever needs to be changed then it is possible to do. Hopefully next month we will return to City Council with more detailed information.
  - b. Wayne B. asked about the funding for this project and Jermel communicated he understands it will come from the city budget of the Economic and Development budget. The cost will likely be somewhere around \$3600.
9. Dan Roberts / ELC Name Change Discussion – Lonnie C.



- a. Lonnie C. wrote a biography about Dan Roberts to present to the City Council. He shared the biography to members for any feedback.
- b. Lonnie will be joining Jermel S. on May 21<sup>st</sup> at the City Council meeting.

10. Update on the Numbering System for Trails – Jermel S.

- a. At this time there is no new information. Will take a better look at this in August when the Parks Division is more at full capacity of staff.

11. Director's Report: Jermel S.

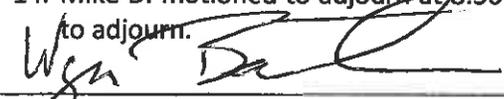
- a. Reminder Touch-A-Truck is Saturday May 25<sup>th</sup> from 10am – 1pm. We will circulate a sign up list for volunteers.
- b. Will be in the newspaper soon about Kaboom recognizing Rowlett as a playful city and this is the fourth year of this recognition.
- c. Conversation with GISD in relation to the tennis courts continue in order to work towards having the tennis courts open since this school year is ending. Goal is to have the tennis courts open during the same times as the Community Centre. We will share some of the maintenance costs.
- d. Received approval from Tex Dot to build the structure for Scenic Point Park. In preparation to present to City Council in June the information that was presented to this board last month.
- e. Accreditation is in the process of meeting deadlines and will update more next month.

12. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.

Mike D. shared David Sweet, mayor of Rockwall, has brought his softball team to play on Rowlett field on Sundays. Mr. Sweet commended Rowlett's Park system.

13. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.

14. Mike D. motioned to adjourn at 8:30 pm. Brownie S. seconded the motion and the vote was unanimous to adjourn.

  
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Wayne Baxter, Chairman

  
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Jermel Stevenson, Parks and Recreation Director