



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, March 13th, 2013
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Wayne Baxter, Mike DeLatte, Fredrick Bradshaw, Brownie Sherrill, Rick Helfers
ABSENT: Bill Gilbreath, Lonnie Cornwell, Ken Romaine, Rhetta Bowers, John Macatee, Debby Bobbitt, Matt Grubisich
VISTORS: David Holl
STAFF: Angie Smith, Recreation Division Manager; Jermel Stevenson, Director of Parks and Recreation; Shelly Monroe, Administrative Assistant

1. The Chairman called the meeting to order at 7:01 pm.
2. Quorum: Chairman select voting alternative if necessary
3. Mike D. motioned to accept the February minutes and Brownie S. seconded the motion. All approved.
4. Hockey Association: David Reed was unable to attend this meeting. Brownie S. motioned to place this on a following agenda and Rick H. seconded the motion. All members in favor. Will look at placing this on the agenda for May.
5. Park Sponsorship Program: Jermel S.
 - a. This topic will be on the April 16th City Council Work Session regarding options of how to market this. He will continue to report as this process continues.
 - b. Mike D. asked if the Sports Association will be represented such as sponsors for fields. Jermel S. stated there are many opportunities but the City Council will need to be updated on presently exists and then other options there is. Jermel S. said that the Sports Associations will be represented in the conversation.
6. Eco-Tourism Kiosk at Paddle Point Park: Jermel S.
 - a. This will also be on the April 16th City Council Work Session. It is understood that it has been asked to have places to shop and placed to eat. We have started to work with David H. on this concept. He will continue to update.
7. Director's Report: Jermel S.
 - a. Progress has been made on the recommendation the board made at the January 9th meeting to introduce to the City Council a City Ordinance concerning pets in our enclosed park areas. The discussion has been put on the agenda for the May 21st agenda. Jermel will need help from the board in developing the presentation prior to the work session.
 - b. Skills for Kids Golf Skills Clinic was held on Saturday, March 2nd at Pecan Grove Park behind the Community Centre. Carlos Brown, the new Waterview Academy Golf Instructor, and his instructors from the course will be on hand to work with enrolled participants on basic golf skills,



equipment awareness and etiquette. The clinic is offered free of charge for children 6-12 years old. There were about 24 participants.

c. The progress of Scenic Point Park continues to move forward. The design team has reconfigured the accessibility point into the park. This concept is forthcoming at the April 16th Council work session. Construction is slated to begin in May.

d. Upcoming Events:

- o Easter Pup-A-Palooza— Sunday, March 24th- 2:00pm – 4:00pm- Herfurth Park; need volunteers
- o Easter Egg Hunt – Saturday, March 23rd – 10:00am – 12:00pm- Downtown on Main St.; need volunteers
- o Kid Fish– Saturday, April 20th – 9:00am – 12:00pm- Community Park
- o Wet Zone opens for the season-Saturday, May 18th
- o Memorial Day Celebration featuring Touch A Truck– Saturday, May 25th- 10:00am - 1:00pm- Downtown on Main Street. Still looking for a speaker for this event therefore if members have any suggestions please feel free to email the information to Angie S.

e. Tennis program:

A1. Angie S. Classes are scheduled for the summer. An instructor is secured and she is checking into using the tennis courts at the high school. The information will be included in the Lakeside Leisure that comes out April 1st.

B1. Fred B. glad to hear some classes are being scheduled and expressed concern about limited access to the tennis courts and the city pays for the lighting therefore it seems like it should be more accessible. Wayne B. asked about contacting Larry Glick, GISD School Board Vice President, about this concern. Wayne B. will stay in contact with Jermel S. regarding this matter.

C1. Rick H. asked about other courts throughout the city being resurfaced. Jermel S. stated that a parks inventory project is in process. This inventory will include tennis courts. The results from this inventory will be presented to the City Council in June.

8. Tree The Town Discussion: Matt G. was unable to attend the meeting. Jermel S. and Angie S. will be meeting with Matt G. tomorrow therefore will follow up.

9. Dan Roberts/ELC Name Change Discussion

- a. Jermel S. requested for a board member to join him in attending the city council work session to explain and share support as to why the name change is significant and some background information.
- b. Wayne B. asked if any members have a conflict with Lonnie C. being the board representative for this task. No members voiced any conflicts. Brownie S. made a motion to place this item on the next agenda and Mike D. seconded this motion.

10. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.



- a. Mike D. shared the Sports Association has soccer, baseball, adult softball games occurring therefore the parks are very busy right now. He encouraged members to go out and see the activities.
 - b. Angie S. voiced that all the leagues have begun and are busy. Adult hockey is coming to a close.
 - c. Wayne B. mentioned that volunteers are needed for upcoming events. He expressed the help will be really appreciated. Shelly M. will send out an email about the dates and times volunteers are needed. He asked that a calendar of monthly events be emailed to members at the beginning of every month to members.
11. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
12. Mike D. motioned to adjourn at 7:30 pm. Rick H. seconded the motion and the vote was unanimous to adjourn.

A handwritten signature in black ink, appearing to read "Wayne Baxter".

Wayne Baxter, Chairman

A handwritten signature in black ink, appearing to read "Jermel Stevenson".

Jermel Stevenson, Parks and Recreation Director