



OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, March 14, 2013
Location: Library Conference Room, 3900 Main Street

Slide show from the Library Open House shown prior to meeting called to order at 7:07 p.m.

1. Meeting called to order at 7:07 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Ginny Thomas, Tana Daniels, Deborah Smith and John Pritchard*
 - *Members absent: Bill Schwab*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Consider approving the minutes from February 14, 2013 meeting.
 - *Motion made by John Pritchard to accept the February 14, 2013 meeting minutes as presented; Ginny Thomas seconded; motion passed unanimously.*
3. Acknowledge communications and announcements.
 - *Kathy Freiheit gave an update to Board on programs:*
 - *Food for Fines: received 663 items from 77 customers, with food going to local church food banks. Food for Fines will move to May in 2014.*
 - *Handout on "Love Notes to the Library" during Love Your Library month distributed*
 - *Black History Month programs: Tammy Abernathy Presented "I Like Me!" and Melody Bell celebrated with stories, songs and dance performance in African tradition*
 - *Family programs scheduled first three Saturdays of each month: movies, crafts and games*
 - *Saturday, March 2nd, Dr. Cordell Adams, author of "Light Bread"*
 - *Saturday, March 9th, A Day at the Farm with Rolanda Brigham*
 - *Spring Break week: Mindstorm, American Girl Doll Party, Legos, Angry Birds!, Little House on the Prairie and Rock Your Shamrocks!*
 - *Spring Fest in the Library, Saturday, March 23rd in conjunction with the City's Eggstrordinary Egg Hunt*
 - *Technical Services Supervisor Phil Barott continues to offer monthly Tech Ed classes as well as two One- on-One Tech Assistance appointments every Friday*
 - *Youth Services Librarian Mary Lynn Saxton will visit Coyle Middle School to promote teen programs*
 - *Weeding of collection continues; "Buy a Book Bag and Fill for \$5" sold 43 bags*
 - *Library had an all-day demonstration on the Polaris Integrated Library System. Old Horizon system is problematic, outdated and needs to be replaced (installed circa 2003)*
 - *Staff visited area libraries last Fall to view their systems. TLC/Library Solutions will be invited to give demo; Board will be notified when it's scheduled are welcome to attend. Kathy will email Board the link to a Polaris webinar.*
 - *Funds are in reserve for replacement ILS; there are some IT issues which need to be addressed before installation of a new system. If not addressed, any new system would perform poorly*
 - *Pat Harris suggested recognizing former member Veda Kull's service to Board by donating a book in her honor. Pat will email and invite Veda to the April meeting for presentation and let Kathy know by April 4th if Veda can attend. Tana will provide a cake.*

4. Update on 83rd Texas Legislative Session.
- *Funding for the TexShare databases is critically important*
 - *Fiscal Year 2012 Annual Report to Texas State Library and Archives Commission is available if you would like a copy*
5. Discuss Library publicity sources.
- *Turnout for Library Open House was not overwhelming; sources of publicity were discussed at last month's Board meeting*
 - *Tonya Hartline, Public Services Manager, will give presentation at the annual Friends of the Rowlett Library meeting on how their support is put to use. Friends provide vital program support; because bingo receipts are on the decline, fundraising ideas are being considered, as well as ways to connect with the business community.*
 - *Board members encouraged to support the Friends by becoming members and attending the annual meeting on Tuesday, March 26th. A reminder email will be sent. Positions on the Friends' Board are available. Friends meet the fourth Tuesday of each month.*
 - *At the April 16th City Council meeting, a National Library Week proclamation will be made and the Texas Municipal Library Directors Association (TMLDA) "2012 Achievement of Excellence in Libraries" award will be presented. Please attend to show your support. A reminder email will be sent to Board members.*
7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
- *John Pritchard will not be at the April meeting.*
 - *Assistant City Manager Brian Funderburk gave a presentation to the Arts & Humanities Commission on fiscal year 2015 and the challenges the City will encounter; Kathy will ask Brian about making a presentation at an upcoming of the Library Board.*
8. Future Topics for next meeting
- *Call to order*
 - *Consider approving the minutes from the previous meeting*
 - *Acknowledge communications and announcements*
 - *Receive Staff reports*
 - Ongoing report on programs*
 - Announce upcoming events*
 - *Update on 83rd Texas Legislative Session*
 - *Public announcements*
 - *Future agenda items*
 - *Adjourn*
9. Adjournment.
Motion made to adjourn by Tana Daniels and seconded by Ginny Thomas; motion passed unanimously. Meeting adjourned at 8:06 p.m.

Pat Harris
Pat Harris, Chairperson

4/11/13
Date