



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, November 14th, 2012
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, Wayne Baxter, Mike DeLatte, Ken Romaine, Bill Gilbreath, Fredrick Bradshaw, Matt Grubisich, John Macatee

ABSENT: Debby Bobbitt, Rhetta Bowers, Brownie Sherrill, Rick Helfers

VISTORS:

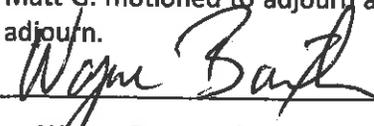
STAFF: Jermel Stevenson, Director of Parks & Recreation, Shelly Monroe, Dept. Administrative Assistant, Parks & Recreation, Angie Smith, Recreation Division Manager, Michael Carmack, Parks Division Manager, Donna Davis, Council Liaison

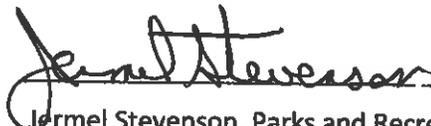
1. The Chairman called the meeting to order at 7:02 pm.
2. Quorum: Chairman select voting alternative if necessary
3. Mike D. motioned to accept the October minutes and Matt G. seconded the motion.
4. Park sponsorship: this topic was an error for the agenda therefore it was not discussed.
5. Bike paths in Rowlett: Fred B.
 - a. Fred B. would like to see Rowlett be bike friendly therefore would like to see a bike path that could go through downtown especially since DART Light Rail is beginning.
 - b. Jermel S. stated he is open to the suggestions and would be interested to see how Rockwall implemented their bike paths. Ken R. voiced he thinks bike paths could be a possibility. Matt G. expressed biking is becoming more prevalent and the new development will be looking at this but it would still be in the future, not something immediate. Angela S. shared some information from Rockwall sidewalks and their development. Lonnie C. mentioned the 20/20 plans. Matt G. stated McKinney received a grant for their paths/trails and safety issues are something that has to be considered during preparations for such things. Presently can look at bike trails with the existing parks. Donna D. agreed with Matt G. in regards to the safety issues and concerns. Donna D. did voice it is a good idea to keep the concept in front of the City Council. Ken R. asked if any bike routes are in the city catalogue and this could be a way to promote. Bill G. asked if there was a bike association in the area and this was uncertain.
 - c. Wayne B. summarized from the discussion that for present time the focus can be on the bike paths in existing parks and to promote what biking paths the City does have. Jermel will check on the information in the catalogue. Fred B. and Bill G. agreed to research more on bike associations.
6. Numbering System for trails: Mike Carmack
 - a. Mike C. introduced some ideas for a numbering system in regards to emergency use and/or trail information. There are large shoe shaped stickers for asphalt or concrete.



volunteers to assist with the function (a sign-up sheet was available for after the meeting). There are booths for vendors. The booths are free for those with Rowlett address but for those outside the area cost is \$250.00. Applications are on the website.

- c. On October 27th Parks and Recreation Department partnered with the Boy Scouts of America to provide a Duck Creek District Cub Fun Day at Pecan Grove Park. Approximately ten different activities were provided for the scouts to participate in and the attendance was approximately 300.
 - d. On November 1st, 51 seniors boarded a bus to Choctaw Casino. The seniors received \$10 in free play and a discount on the lunch buffet.
 - e. Katy Park Grand Opening, in conjunction with KABOOM was October 30th. There was about 250 people turn out for this event. Many City departments were represented.
 - f. The Veteran's Day celebration was on November 9th at the Veterans Park in downtown Rowlett. The key note speaker was Bill Barber.
 - g. The DART Education Outreach presenter and the Senior Manager for Community Affairs met with the Department staff to plan the education sessions for seniors. The actual train ride day will be in December.
 - h. The Department is working on submitting application for grant funding to Kaboom/Dr. Pepper and Snapple for playground materials in the park system. The due date is November 30th. The Department needs one volunteer from this Board to assist with compiling information.
 - i. Mike D. discussed the need for a new City ordinance concerning pets in the enclosed parks. This is brought to attention for concern of safety issues of individuals during events and/or activities. This will be put on the next agenda.
 - j. Mike D. discussed the idea of creating Parks and Recreation Advisory Board Subcommittees. This will be put on the next agenda.
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Lonnie C. stated that Dan Roberts passed away this week and would like to acknowledge him because of all the work he has done for the community and being the founder of KRB.
12. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
- a. Explore the possibility of requesting a new city ordinance in enclosed park areas for pets.
 - b. Numbering system for trails
 - c. Tennis courts
 - d. Discuss further subcommittees (identify subcommittees and who will be on each)
13. Matt G. motioned to adjourn at 8:31 pm. Mike D. seconded the motion and the vote was unanimous to adjourn.


Wayne Baxter, Chairman


Jermel Stevenson, Parks and Recreation Director